

## LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting  
August 10, 2009

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A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Monday, August 10, 2009 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

### 1. Call to Order

President Kulchin called the meeting to order at 5:00 p.m.

### 2. Roll Call

DIRECTORS PRESENT: Kulchin, Juliussen, Hanson, and Sullivan

DIRECTORS ABSENT: Omsted

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Field Services Manager Leo Schempp, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Richard Duffey with Brownell and Duffey, Steve Deering with Dudek, Natalie Frascchetti of Dexter Wilson Engineering, and Mr. Randall Boyer and Mrs. Barbara Boyer

### 3. Pledge of Allegiance

### 4. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and carried, the Board of Directors approved the agenda.

### 5. Public Comment

There was no public comment.

### 6. Presentations and Awards

#### A. Achievement of Individual Objectives

GM Bushee stated the District has two awards to present. The first award is presented to Ian Riffel for receiving his Grade DI Water Distribution certification. President Kulchin and GM Bushee presented the award to Ian. The Board of Directors congratulated Ian for his efforts.

GM Bushee stated the second award recognizes Field Services Technician III James Hoyett for his 20 Years of Service to the District. GM Bushee noted that James was unable to attend tonight's meeting because he is on vacation. Director Sullivan requested to postpone this item until the September Board meeting when James will be back from vacation. GM Bushee agreed to do so.

### 7. Consent Calendar

GM Bushee noted that staff included an additional color graph in the Operations Report

that shows the District's flow metering basins. GM Bushee thanked FSM Schempp and District Engineer Deering for developing this graph.

- A. Minutes for the following meetings:
  - July 8, 2009 Regular Meeting
  - July 15, 2009 Community Affairs Committee Meeting
  - August 4, 2009 Engineering Committee Meeting
- B. Demands for July/August 2009
  - Payroll Checks Numbered 14381 – 14422; General Checking – Checks numbered 38080 – 38200
- C. Operations Report. (A copy was included in the original August 10, 2009 Agenda)
- D. Finance Report. (A copy was included in the original August 10, 2009 Agenda)
- E. Quarterly Treasurer's Investment Report (A copy was enclosed in the original August 10, 2009 Agenda)

Upon a motion duly made by Vice President Juliussen, seconded by Director Sullivan, and carried, the Board of Directors approved the consent calendar.

#### **8. Encina Wastewater Authority (EWA) Reports**

- A. Encina Wastewater Authority Report – July 22, 2009 Board meeting.

Director Juliussen reported on EWA's July 22, 2009 Board meeting.

#### **9. Committee Reports**

- A. Community Affairs Committee meeting was held on July 15, 2009.

Director Sullivan reported that the CAC reviewed the revised open house event summary, cost estimates for the rental equipment, and the revised invitation list. The CAC also reviewed the draft save-the-date invitation. Director Sullivan also stated the CAC discussed the plaques for the administration building and that they will look similar to the Board of Directors plaque.

- B. Engineering Committee (EC) meeting was held on August 4, 2009.

Vice President Juliussen reported that the EC reviewed the Force Main Corrosion Study Report and the Board will review this item later during the meeting.

The EC received an update on the Site Improvement Project. PM Morishita will provide an update of the project at tonight's meeting.

The EC also received an update on LWD's plastic manhole installation project. Director Juliussen provided information regarding the new plastic manhole technology. The Board of Directors discussed this item in further detail and had several questions for staff regarding the difference between plastic and cement manholes. FSM

Schempp provided additional details and cost of plastic manholes. GM Bushee stated that staff can schedule a presentation given by Underground Technologies to provide additional information on plastic manholes.

#### **10. Old Business**

None.

#### **11. Public Hearing**

A. Public Hearing to consider the following:

- \* Approving Reimbursement Agreement between LWD and Randall G. Boyer and Barbara Boyer.

President Kulchin opened the public hearing for comments. GM Bushee stated that staff did not receive any public comments prior to tonight's meeting and no speaker slips were received.

No public comment was received; therefore, President Kulchin closed the Public Hearing.

#### **12. New Business**

A. Adopt Ordinance No. 124 – An Ordinance of the Leucadia Wastewater District Approving Reimbursement Agreement for the Boyer Resident.

FSM Schempp presented a PowerPoint Presentation that included the location of the Boyer residence, construction photos of their project, the costs that the Boyer's paid to construct the sewer main, and the location of properties that can connect to the new sewer main. FSM Schempp also noted that the Boyer residence was annexed into the District approximately three and half years ago.

Following discussion, Ordinance No. 124 was passed and adopted by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, and Juliussen  
NOES: None  
ABSENT: Omsted  
ABSTAIN: None

B. Receive and file the Fiscal Year 2010 (FY 10) Tactics and Action Plan Report.

GM Bushee presented the FY 10 Tactics and Action Plan Report. GM Bushee also noted that this plan is flexible; therefore, if other items arise throughout the year the items can be added to the report.

President Kulchin suggested that the term "not started" be changed to "in progress" for some of the tactics.

Following discussion, the Board of Directors received and filed the FY10 Tactics and

Action Plan Report.

C. Receive and file the Force Main Corrosion Study Report.

PM Morishita stated that the Engineering Committee reviewed this item at its August 4, 2009 meeting and concurred with staff's recommendation. PM Morishita provided brief background information and objectives of the study. PM Morishita introduced Natalie Frascchetti to provide a PowerPoint presentation of the Force Main Corrosion Study Report. Ms. Frascchetti discussed the purpose of the plan, why specific Force Mains were evaluated separated from others, and the recommendations to resolve the Force Main corrosion issue.

Following discussion, the Board of Directors received and filed the Force Main Corrosion Study Report.

D. California Special District Association (CSDA) 2009 Board Elections.

ASM LeMay stated that LWD received a CSDA ballot for the 2009 election. There is one seat (Seat A) open for the Region 6 Director and one candidate has expressed interest in the position and is listed on the ballot:

- Ms. Jo MacKenzie, Board President of Vista Irrigation District

Following discussion and upon a motion duly made by Director Hanson, seconded by Director Sullivan, and carried with Director Omsted absent, the Board of Directors voted to elect Ms. Jo MacKenzie to the CSDA Board of Directors in Region 6, Seat A.

Staff will forward the Board's ballot to CSDA by the September 16, 2009 deadline.

E. Disposal of Excess Furniture.

ASM LeMay stated that the old administration building has excess furniture and equipment that will be disposed of because of the low value of the items. ASM LeMay stated that the District was contacted by the Boys and Girls Club of Carlsbad requesting donations of some items. ASM LeMay stated that staff believes it would be the District's best interest to donate the items because of their low value to LWD, their disposal costs, and the donation will benefit the Boys and Girls Club of Carlsbad. ASM LeMay noted that staff has verified with General Counsel that staff has authority to donate these items.

President Kulchin stated that the Boys and Girls Club has only identified a few items such as, chairs, tables, and a few file cabinets. The Boys & Girls Club does not plan on taking all the items in the administration building.

The Board of Directors directed staff to contact other non-profit agencies to find out if

the agencies have a need for the excess furniture and equipment. GM Bushee agreed to do so.

Following discussion and upon a motion duly made by Director Sullivan, seconded by Director Hanson, and carried with Director Omsted absent, the Board of Directors authorized staff to donate excess furniture and equipment from the old administration building to the Boys and Girls Club of Carlsbad, and other non-profit agencies that are willing to pick up the items at no cost to the District.

### **13. Information Items**

- A. Letter from Assemblyman Kevin Jeffries requesting Support for Assembly Constitutional Amendment 8 (ACA 8).

GM Bushee presented the item. The Board of Directors directed staff to draft a Resolution in support of ACA 8 for the Board's approval at the September meeting.

- B. CSDA Quarterly Meeting is scheduled for Thursday, August 20, 2009 at the Courtyard by Marriott in Kearney Mesa.

GM Bushee stated that he will be leaving to attend the meeting at 6:00 pm for those members who would like to carpool.

- C. Site Improvement Project Status Report – July 2009.

PM Morishita reviewed the status of the Site Improvement Project (SIP) and presented a PowerPoint of the SIP. To date, change orders have totaled approximately \$374,239.32 which represents 4.10% of the original contract amount.

### **14. Directors' Meetings**

None.

### **15. Comments, Questions or Requests by Directors**

Vice President Juliussen suggested that staff rearrange the Board's and staff's seating in the Boardroom. Vice President Juliussen stated that staff members and the District Engineer should be seated at one table and the Board of Directors seating at the other table. Director Sullivan suggested that the staff member who will report to the Board should be seating at the table along with the Board of Directors.

GM Bushee stated the staff will set up the seating in which all Board members are seated at one table.

### **16. General Manager's Report**

The following items were reported:

- GM Bushee received a request from Director Omsted to address the Board of Directors regarding the Baticuitos Lagoon Foundation Board of Directors' use of the Boardroom for a meeting in October. In addition, the District has received other requests to use the room. GM Bushee suggests that a policy be drafted for the use

of the training, conference, and Boardroom rooms. The Board requested the draft policy be reviewed by the Community Affairs Committee prior to consideration by the Board of Directors.

- GM Bushee noted that a request for proposals was advertised for the Site Improvement project's solar panels.
- GM Bushee noted that the Satellite Force Main project bids are due on August 18, 2009.

**17. General Counsel's Report**

General Counsel reported on the Private Sewer Lateral Task Force survey and presented the results of the survey. He indicated that the majority of agencies do not want to have a mandatory inspection of sewer laterals.


**18. Closed Session**

- A. Conference with District Counsel to discuss anticipated litigation pursuant to California Government Code Section 54956.9 (b)(3)(C) – claim submitted by Jaynes Corporation.

The Board of Directors met in closed session and no reportable action was taken.

**19. Adjournment**

President Kulchin adjourned the meeting at 7:15 p.m.



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David Kulchin, President



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Paul J. Bushee  
Secretary/General Manager  
(SEAL)