

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Wednesday, August 11, 2010 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

A. Achievement of Individual Objective. (Pages 1-2)

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:

July 14, 2010 Regular Board Meeting (Pages 3-10)

August 5, 2010 Engineering Committee Meeting (Pages 11-12)

B. Demands for July – August. (Pages 13-34)

C. Operations Report. (Pages 35-38)

D. Finance Report. (Pages 39-45)

E. Quarterly Treasurer's Investment Report. (Pages 46-47, Enclosure 7E)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

Regular Board Meeting – July 14, 2010 (Pages 48-49)

Member Agency Managers (MAM) Meeting – August 11, 2010 (verbal report)

9. Committee Reports

A. Engineering Committee meeting was held on August 5, 2010. (Page 50)

B. Investment & Finance Committee meeting was held on August 10, 2010.
(verbal report)

10. Old Business

None.

11. New Business

- A. Authorize the General Manager to execute an Agreement with Infrastructure Engineering Corporation for engineering design services for the Batiquitos Pump Station Rehabilitation Project in an amount not to exceed \$184,993. (Pages 51-56)
- B. Receive and file the Leucadia Wastewater District Sewer System Management Plan Fiscal Year 2010 Audit Report completed by Dexter Wilson Engineering, Inc. (Pages 57-60)
- C. Receive and file the Fiscal Year 2011 (FY 11) Tactics and Action Plan Report. (Pages 61-69)
- D. Disclosure of Reimbursements Report. (Pages 70-73)

12. Informational Items

- A. Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project Update – verbal report
- B. Thank you email received by customer Christine Taurig. (Page 74)

13. Directors' Meetings

None.

14. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

17. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

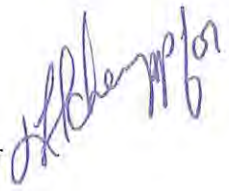
Date: August 5, 2010



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: August 5, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Presentations and Awards**



It is my pleasure to announce that a Leucadia Wastewater District (LWD) staff member has met an individual performance objective under LWD's Incentive Program. The individual achievement is:

State of California Notary Public Commission – Tianne Baity

Tianne Baity studied for and successfully passed the state-wide examination and has obtained her commission as a Notary Public.

In-house Notary Publics provide a valuable service to District staff and customers in the processing of many types of documents that legally require notarized signatures. In addition, having a staff member commissioned as a Notary Public provides a level of convenience and flexibility that improve staff capabilities and efficiency.

Receiving a commission as a Notary Public meets the requirements of the Individual Incentive Objectives for Professional Achievement in conjunction with LWD's Incentive Compensation Program. Therefore, Tianne is eligible to receive \$500.

Please join me in congratulating Tianne for her achievement.

State of California

SECRETARY OF STATE

I, DEBRA BOWEN, Secretary of State, in the name and by the authority of the People of the State of California, do appoint and commission

TIANNE ELISE BAITY

Notary Public of the State of California

Commission Number: 1897647

Term commencing July 31, 2010 and ending July 30, 2014 with the principal place of business in the county of SAN DIEGO.

IN WITNESS WHEREOF, I execute this certificate and affix the GREAT SEAL of the State of California this 27th day of July 2010.

Debra Bowen
Secretary of State

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

July 14, 2010

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, July 14, 2010 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Juliussen called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT:

Juliussen, Omsted, Hanson, Sullivan, and Kulchin

DIRECTORS ABSENT:

None

OTHERS PRESENT:

General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Field Services Supervisor Jeffery Stecker, Field Services Technician I Ian Riffel, Administrative Specialist Tianne Baity, Mike Metts of Dudek, and Rob Weber of IEC

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Vice President Omsted, and carried, the Board of Directors approved the agenda.

5. Public Comment

None.

6. Presentations and Awards

A. Achievement of Individual Awards

President Juliussen introduced Ian Riffel. He presented Ian with a certificate and award for receiving his Grade D2 Water Distribution Operator certification. He noted that under the District's individual incentive program, Ian is eligible for a \$500 incentive check.

President Juliussen also introduced Tianne Baity. He presented Tianne with a certificate and award for receiving her Grade D1 Water Distribution Operator certification. He noted that under the District's individual incentive program, she is eligible for a \$500 incentive check.

President Juliussen also introduced Jeff Stecker. He stated that today is Jeff's thirtieth anniversary at the District. He presented Jeff with a certificate and award for his service at LWD. He noted that under the District's individual incentive program, Jeff is

eligible for a \$750 incentive check.

The Board of Directors and staff congratulated Ian, Tianne, and Jeff for their efforts.

7. Consent Calendar

- A. Minutes for the following meetings:
 - June 9, 2010 Regular Board meeting
 - June 16, 2010 Special Board meeting
 - June 29, 2010 Engineering Committee meeting
 - June 30, 2010 Investment & Finance Committee meeting
 - July 7, 2010 Community Affairs Committee meeting
- B. Demands for June/July 2010
 - Payroll Checks Numbered 14967 – 15007; General Checking – Checks numbered 39548 – 39699; Reissued voided check number 39611
- C. Operations Report. (A copy was included in the original July 14, 2010 Agenda)
- D. Finance Report. (A copy was included in the original July 14, 2010 Agenda)
- E. Receive and file the Groundwater Feasibility Study completed by Dexter Wilson Engineering and Peterson Environmental Services.

Upon a motion duly made by Director Hanson, seconded by Vice President Omsted, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – June 23, 2010 Board meeting.

Director Sullivan reported on EWA's June 23, 2010 Board meeting.

Member Agency Manager Meeting – July 14, 2010.

GM Bushee reported on the July 14, 2010 Member Agency Manager meeting.

9. Committee Reports

- A. Engineering Committee meeting was held on June 29, 2010.

Director Kulchin stated he brought in a recent newspaper article that lists major sewage spills that have occurred in San Diego County within the past few years. LWD is not mentioned on the list. Director Kulchin stated that is a good thing and congratulated staff and LWD for not making the list.

Director Kulchin reported that the EC reviewed the Asset Management Master Plan Implementation Phase I Report completed by IEC. He indicated that this item will be reviewed by the Board at tonight's meeting. He stated that the EC also reviewed the Batiquitos Pump Station Rehabilitation Preliminary Design Report completed by IEC and an agreement with IEC for engineering services for the Batiquitos Force Main

Repair project.

In addition, the EC reviewed the professional services agreement with Dudek for Engineering Consulting Services in an amount not to exceed \$240,000. The committee also received an update on the Satellite Pump Stations, Force Mains, and Gravity Sewer Replacement Project.

Director Kulchin noted that the EC agreed with staff to present these items to the Board of Directors at tonight's meetings for approval. The committee also received an update on the Satellite Pump Stations, Force Mains, and Gravity Sewer Replacement Project.

B. Investment & Finance Committee meeting was held on June 30, 2010.

Director Hanson reported that the IFC reviewed the agreement with Brownell & Duffey, CPA for accounting and financial services in an amount not to exceed \$199,800. She stated that the IFC agreed with staff to present this item to the Board of Directors at tonight's meeting for approval.

C. Community Affairs Committee (CAC) meeting was held May 25, 2010.

Director Omsted reported that the CAC reviewed and edited the draft layout for the summer 2010 newsletter. He noted that the newsletter was placed at each Board member's seat for additional comments or suggestions before the printing of the newsletter. He noted that one of articles discusses the costs for a lateral video inspection which is estimated at \$200 - \$400, which is higher in costs than anticipated.

GM Bushee noted that if the Board had any edits or comments to let staff know by Monday, July 19th.

10. Old Business

None.

11. New Business

A. Authorize the General Manager to execute a two year professional services agreement with Dudek for Engineering Consulting Services in an amount not to exceed \$240,000.

GM Bushee presented this item, stating that the EC reviewed the agreement at its June 29th meeting. GM Bushee stated that last month this item was on the agenda, but President Juliussen request that the EC review the agreement prior to the Board's approval. GM Bushee stated that Dudek has been providing engineering services to the District since 1996. He indicated they have gained a unique working knowledge of the District and staff is pleased with Steve Deering's performance. GM Bushee noted that EC discussed the proposed increase in Dudek's fees and Mike Metts provided additional information which is attached to the staff memo. GM Bushee indicated that there was a cost increase in the contract, but added that the cap will remain the same.

Upon a motion duly made by Director Kulchin, seconded by Vice President Omsted, and carried, the Board of Directors authorized the General Manager to execute a two year professional services agreement with Dudek for Engineering Consulting Services in an amount not to exceed \$240,000.

- B. Authorize the General Manager to execute a two year professional services agreement with Brownell & Duffey, CPA's for Accounting and Financial Services in an amount not to exceed \$199,800.

ASM LeMay presented this agenda item stating that Richard Duffey has provided the District and staff with excellent accounting and financial services for the past ten years. ASM LeMay noted that the contract includes a slight increase over the next few years. He indicated that the budget includes costs for his FY 11 services.

Upon a motion duly made by Director Sullivan, seconded by Director Hanson, and carried, the Board of Directors authorized the General Manager to execute a two year professional services agreement with Brownell & Duffey, CPA's for Accounting and Financial Services in an amount not to exceed \$199,800.

- C. Adopt Resolution No. 2210 Requesting LAFCO to Take Proceedings for the North Pointe Change of Organization.

GM Bushee introduced Mike Metts to present the item. Mr. Metts provided a summary of the North Point Change of Organization. He noted the location of the two properties that total 5.63 acres. He stated the development of the parcels will include nineteen single family homes and that the developers are paying for the development of the manholes and sewer mains. In addition, Metts noted that the developer is following the District's specifications and master plan for the construction of the sewer lines. He also stated that the city of Encinitas will be the lead agency on the CEQA operation.

Following discussion, upon a motion duly made by Director Hanson, seconded by Director Sullivan, and carried, the Board of Directors adopted Resolution No. 2210 by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, Juliussen, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

- D. Receive and file the Asset Management Master Plan Implementation Phase I Report completed by Infrastructure Engineering Corporation (IEC).

PM Morishita presented the recommended subject providing a PowerPoint overview of the District's Asset Management Master Plan (AMMP). PM Morishita noted that the next few agenda items are related to the District's AMMP which was developed as a methodical approach to analyze and replace the District's assets, if needed, prior to failure. PM Morishita stated that this predictive maintenance model was used for the

gravity pipelines, manholes, and pump stations.

He also stated that IEC completed their assessment of the pump stations and the initial list of gravity lines addressing that a summary of IEC's conclusions and recommendations was available.

Following discussion, upon a motion duly made by Director Hanson, seconded by Director Sullivan, and carried, the Board of Directors received and filed the AMMMP Phase I Report.

Director Kulchin noted he was very impressed with staff and IEC for conducting a long range plan for the District's assets.

- E. Receive and file the Batiquitos Pump Station Rehabilitation Preliminary Design Report completed by Infrastructure Engineering Corporation (IEC).

PM Morishita presented the recommended subject. He stated that in February 2009, an agreement with IEC was executed to assist staff with the AMMP Implementation. As part of their findings for replacement of the District's assets, IEC's recommendation includes work on the Batiquitos Pump Station. PM Morishita provided a summary of the work that the Batiquitos Pump Station will need.

GM Bushee noted that staff will present the EC and Board with an agreement for the design of the work in August 2010.

Following discussion, upon a motion duly made by Vice President Omsted, seconded by Director Hanson, and carried, the Board of Directors received and filed the Batiquitos Pump Station Rehabilitation Preliminary Design Report completed by IEC.

- F. Authorize the General Manager to execute an Agreement with Infrastructure Engineering Corporation (IEC) for engineering design services for the Batiquitos Force Main Repair Project in an amount not to exceed \$87,654.

PM Morishita presented the recommended subject stating that in May 2010, a spill occurred due to a break in the B2 sewer main. PM Morishita explained the cause of the spill and indicated that there are two methods to repair the B2 and B3 force mains. He indicated that both methods will be included in the bids to design the project and that staff has reviewed IEC's proposal for the design services and determined that it is fair and reasonable.

Rob Weber of IEC indicated that IEC will try to meet the August 2010 deadline date.

Following discussion, upon a motion duly made by Director Hanson, seconded by Director Sullivan, and carried, the Board of Directors authorized the General Manager to execute an agreement with IEC for engineering design services for the Batiquitos Force Main Repair Project in an amount not to exceed \$87,654.

G. CSDA Board of Directors Region 6, Seat A Elections.

EA Hill presented this item. EA Hill stated that the District received CSDA's ballot for the 2010 election for Seat B on the Board of Directors. EA Hill noted the names of the candidates. She stated that staff has no recommendation on this item and staff will forward the Board's recommendation to CSDA by the deadline date of August 6, 2010.

Following discussion, the Board of Directors directed staff to send the completed ballot to CSDA with one vote for Arlene Schafer of the Costa Mesa Sanitary District.

H. Receive and file the Fiscal Year 2010 (FY 10) Tactics and Action Plan Report.

GM Bushee presented the Tactics and Action Plan report stating that the tactical goals were approved by the Board last fiscal year. GM Bushee stated that he is prepared to provide a presentation at the Board's discretion. The Board of Directors was satisfied with the list of completed goals included in the Board packet.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Kulchin, and carried, the Board of Directors received and filed the FY 10 Tactics and Action Plan Report.

I. Receive and file the Disclosure of Reimbursements Report for January 1, 2010 through June 30, 2010.

President Juliussen asked if any member of Board had any comments or questions on the report.

Director Omsted inquired about including the mileage that is reimbursed to Directors on the report. GM Bushee stated that the code requires disclosing reimbursements of \$100 or more and if a Board member is reimbursed less than \$100 for each item, it is not included in the report. The information that is included in the report satisfies the required law. Director Omsted stated that he would like to include all of Director's reimbursements on the report.

President Juliussen recommended that the Investment & Finance Committee review the option to include additional Board reimbursements on the report, even if the reimbursement is under \$100. GM Bushee and the Investment & Finance Committee members agreed to schedule a meeting.

Following discussion, upon a motion duly made by Vice President Omsted, seconded by Director Hanson, and carried, the Board of Directors received and filed the Disclosure of Reimbursements Report for January 1, 2010 through June 30, 2010.

12. Information Items

A. Settlement of claims against Leucadia Wastewater District.

GM Bushee stated that last month the Board met in closed session to discuss the claims received from businesses adjacent to the Diana Pump Station project. GM Bushee stated that Board Resolution No. 2103 authorized him to settle the claims and all parties involved were satisfied with the settlements. The total costs of the settlements was \$9,675.00.

- B. Discussion of attendance at the Watereuse symposium in Washington, DC that is scheduled for September 12-15, 2010.

No Board members were interested in attending the conference.

- C. Discussion of attendance at the Water Environment Federation (WEF) TEC Conference in New Orleans, Louisiana that is scheduled for October 2-6, 2010.

President Juliussen stated he is attending the conference. GM Bushee added that Field Services staff members will also attend the conference.

13. Directors' Meetings

President Allan and Director Sullivan stated that they attended the City of Vista's Open House.

14. Comments, Questions or Requests by Directors

Director Omsted stated his comments relate to the sewer lateral program. He suggests that the District should look into assisting homeowner's for the preventative maintenance costs of their laterals. He indicated that the two homeowners that were mentioned in the newsletter had problems with their laterals received lateral reimbursements to assist them with their repairs. He indicated that he would like to see a preventative program in place and not after the homeowners have problems.

15. General Manager's Report

The following items were reported:

- Please provide comments on the 2010 summer newsletter by Monday, July 19th.
- Please let EA Hill know if you would like to attend the Carlsbad City of State event on August 27th at 11:00 at the Aviara Four Seasons.
- Handout discussed the new Director at Otay Water District.
- Employee luncheon is tomorrow at Stagecoach Park at noon. The office will be closed during the luncheon.

16. General Counsel's Report

General Counsel Brechtel provided updates on recent bills going through the legislature regarding the possibility of expanding sewer districts ability to assist homeowners with repairing/replacing their septic systems. The current ordinance may be expanded to allow local sewer agencies to assist homeowners with septic systems.

17. Closed Session

- A. Personnel matters as authorized by Government Code Section 54957 to review General Manager Performance.

Following closed session, the Board of Directors reported that the General Manager received an excellent performance review. The Board approved an 4% pay increase.

18. Adjournment

President Juliussen adjourned the meeting at 6:40 p.m.

Allan Juliussen, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Engineering Committee Meeting
August 5, 2010

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Thursday, August 5, 2010 at 9:30 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 9:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: Field Services Manager Leo Schempp (Acting General Manager), Project Manager Robin Morishita, District Engineer Steve Deering, Jim Ashcraft of Infrastructure Engineering Corporation and Dexter Wilson of Dexter Wilson Engineering, Inc.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Receive and file the District's Sewer System Management Plan (SSMP) Fiscal Year 2010 Audit completed by Dexter Wilson Engineering, Inc.

FSM Schempp presented the recommendation. FSM Schempp noted that in June 2009, the Board approved the District's Sewer System Management Plan (SSMP). Although California's Waste Discharge Requirement requires agencies to conduct an SSMP audit every two years, LWD is being pro-active by conducting the audit every year to ensure it is doing everything possible to prevent and reduce Sanitary Sewer Overflows. Dexter Wilson, President of Dexter Wilson Engineering Inc., presented the results of the audit to the EC. The audit determined that the District's activities, programs and efforts meet or exceed the requirements of its SSMP.

Following discussion, the EC concurred with staff to forward this recommendation to the Board of Directors for consideration at its August 11th meeting.

- B. Authorize the General Manager to execute an Agreement with Infrastructure Engineering Corporation (IEC) for engineering design services for the Batiquitos Pump Station Rehabilitation Project in an amount not to exceed \$184,993.

PM Morishita presented the recommendation. PM Morishita stated that at the July Meeting, the Board of Directors received and filed the Batiquitos Pump Station Preliminary Design Review (PDR) completed by IEC. The next phase is to

complete the design of the project. IEC has submitted a proposal for the design phase. PM Morishita noted that staff has reviewed the proposal and found it to be fair and reasonable.

Following discussion, the EC concurred with staff to forward this recommendation to the Board of Directors for consideration at its August 11th meeting.

6. Information Items

A. Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project Update.

PM Morishita provided an update on the Satellite Pump Stations, Force Mains, and Gravity Sewer Replacement Project.

7. Director's Comments

None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 10:05 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: August 5, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Approval of July/August Demands


RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 494,676.36
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months July 9, 2010- August 5, 2010.

Operating expenses totaled \$ 234,743.75 while Capital Improvement Program expenses totaled \$ 178,823.39.

Payroll for employees and the Board totaled \$ 81,109.22.

Attached please find a year to date Employee and Board Payroll Report from July 2009 to August 2010 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, July/August 2010
Attachment 2	Accounts Payable Register dated July 8, 2010
Attachment 3	Payroll Check Register dated July 9, 2010
Attachment 4	Accounts Payable Check Register dated July 9, 2010
Attachment 5	Payroll Check Register dated July 14, 2010
Attachment 6	Accounts Payable Check Register dated July 15, 2010
Attachment 7	Accounts Payable Check Register dated July 21, 2010
Attachment 8	Payroll Check Register dated July 28, 2010
Attachment 9	Accounts Payable Check Register dated August 1, 2010
Attachment 10	Board Payroll Check Register dated August 2, 2010
Attachment 11	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

August 11, 2010

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks - 7/09/2010	15008 - 15010 INCENTIVE	\$1,616.12	
Payroll Checks -7/14/2010	15011 - 15028	\$39,311.69	
Payroll Checks - 7/28/2010	15029 - 15046	\$39,181.87	
Board Payroll Checks- 8/2/2010	15047 - 15051	<u>\$999.54</u>	
	Total	\$81,109.22	
General Checking 7/09/2010	39700	\$1,100.00	
General Checking -7/09/2010	39701 - 39740	\$238,989.58	
General Checking - 7/15/2010	39741 - 39767	\$68,742.25	
General Checking - 7/21/2010	39768 - 39792	\$59,179.54	
General Checking - 8/1/2010	39793 - 39814	<u>\$45,555.77</u>	
	Total	\$413,567.14	
	Grand Total	\$494,676.36	\$494,676.36

VOIDED CHECK

39748 Reissued

Run date: 07/08/2010 @ 09:19
Bus date: 07/08/2010

Leucadia Waste Water District
Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39700- 2457	1	7/08/2010	22510 MORGAN MALLORY		
	1		41429 CLAIM SETTLEMENT	1,100.00	FRAME SHOP
39700- 2457	1	7/08/2010	Logged *** Total ***	1,100.00	
				.00	
** Total check discount **				.00	
** Total check amount **				1,100.00	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: July 9, 2010
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15008 - 15010	7/9/2010	\$1,616.12

Run date: 07/08/2010 @ 12:49
 Bus date: 07/09/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39701- 2458	1	7/09/2010	10167 ACACIA GASOLINE & CAR WASH		
	1		41436 OPEN PO-VEHICLE GAS/FUELS	149.85	2315
39701- 2458	1	7/09/2010	Logged *** Total ***	149.85	
39702- 2458	2	7/09/2010	10221 ADS LLC		
	2		41466 METER MAINT/WEB HOSTING-JUNE	3,994.06	12493.22.0610
39702- 2458	2	7/09/2010	Logged *** Total ***	3,994.06	
39703- 2458	3	7/09/2010	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		41479 MONTHLY PEST SERVICE	53.00	579804
39703- 2458	3	7/09/2010	Logged *** Total ***	53.00	
39704- 2458	4	7/09/2010	10720 AT&T		
	4		41450 L.D. @ BPS	30.58	0192940472-6/10
39704- 2458	4	7/09/2010	Logged *** Total ***	30.58	
39705- 2458	5	7/09/2010	11034 BAY CITY ELECTRIC WORKS, INC		
	5		41433 DRAIN AND FLUSH #134 PUMP	3,910.73	W80212
39705- 2458	5	7/09/2010	Logged *** Total ***	3,910.73	
39706- 2458	6	7/09/2010	11127 BELMONT BRICE		
	6		41474 LATERAL REIMBURSEMENT	3,000.00	BRICE
39706- 2458	6	7/09/2010	Logged *** Total ***	3,000.00	
39707- 2458	7	7/09/2010	11550 BOOT WORLD, INC		
	7		41465 SAFETY BOOTS-I.RIFFEL	200.00	1067246-IN
39707- 2458	7	7/09/2010	Logged *** Total ***	200.00	
39708- 2458	8	7/09/2010	11650 BROWNELL AND DUFFEY CPA		
	8		41464 ACCT FEES-JUNE	7,981.00	07062010
39708- 2458	8	7/09/2010	Logged *** Total ***	7,981.00	
39709- 2458	9	7/09/2010	12025 CSRMA		
	9		41476 PROPERTY INS RENEWAL 2010-2011	7,368.92	5446
39709- 2458	9	7/09/2010	Logged *** Total ***	7,368.92	
39710- 2458	10	7/09/2010	12025 CSRMA		
	10		41480 W.C. INS RENEWAL-2010	27,586.00	5483
39710- 2458	10	7/09/2010	Logged *** Total ***	27,586.00	
39711- 2458	11	7/09/2010	12360 CITY OF CARLSBAD		
	11		41447 WATER @ VACTOR	116.05	88538889-6/10
	11		41448 WATER @ VACTOR 2	152.90	1530880-6/10
	11		41452 WATER @ PLANT/OFFICE	273.38	8121305-00
	11		41453 WATER @ PLANT	85.12	8121300-6/2010
39711- 2458	11	7/09/2010	Logged *** Total ***	627.45	
39712- 2458	12	7/09/2010	12510 COAST WASTE		
	12		41446 TRASH SERVICE-JUNE	205.64	10327690274
39712- 2458	12	7/09/2010	Logged *** Total ***	205.64	
39713- 2458	13	7/09/2010	13072 DATA NET		

Run date: 07/08/2010 @ 12:49
 Bus date: 07/09/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	13		41451 IS MAINT AND SUPPORT	140.00	9737189
39713- 2458	13	7/09/2010	Logged *** Total ***	140.00	
39714- 2458	14	7/09/2010	13822 DUDEK & ASSOCIATES		
	14		41460 CONTRACT-CONSTRUCTION MANAGEME	119,998.50	20100955
39714- 2458	14	7/09/2010	Logged *** Total ***	119,998.50	
39715- 2458	15	7/09/2010	14410 EL CAMINO REAL SHELL ENCINITAS		
	15		41435 OPEN PO-VEHICLE FUELS/GAS	156.35	8349
39715- 2458	15	7/09/2010	Logged *** Total ***	156.35	
39716- 2458	16	7/09/2010	14435 ELLIOT ASSOCIATES		
	16		41475 DATA FILE CONVERSION FOR FY 20	456.56	100701
39716- 2458	16	7/09/2010	Logged *** Total ***	456.56	
39717- 2458	17	7/09/2010	16021 GREAT AMERICA LEASING CORP		
	17		41478 COPIER LEASE	967.18	9829912
39717- 2458	17	7/09/2010	Logged *** Total ***	967.18	
39718- 2458	18	7/09/2010	17010 HAAKER EQUIPMENT CO		
	18		41443 VACTOR MAINT	268.52	C74450
	18		41444 VACTOR MAINT	12.50	C74463
39718- 2458	18	7/09/2010	Logged *** Total ***	281.02	
39719- 2458	19	7/09/2010	17027 HABITAT RESTORATION SCIENCES,		
	19		41434 CONTRACT-NGVI MITIGATION LANDS	330.00	1923
39719- 2458	19	7/09/2010	Logged *** Total ***	330.00	
39720- 2458	20	7/09/2010	17552 THE HOME DEPOT CRC/GECF		
	20		41431 OPEN PO-MISC SUPPLIES-SPLIT	344.21	6999747
39720- 2458	20	7/09/2010	Logged *** Total ***	344.21	
39721- 2458	21	7/09/2010	20034 CORRIN KAY		
	21		41471 LATERAL REIMBURSEMENT	1,182.50	KAY
39721- 2458	21	7/09/2010	Logged *** Total ***	1,182.50	
39722- 2458	22	7/09/2010	24224 OFFICE DEPOT, INC.		
	22		41437 OPEN PO-OFFICE SUPPLIES	79.13	523881151001
	22		41439 OPEN PO-OFFICE SUPPLIES	102.29	524424114001
39722- 2458	22	7/09/2010	Logged *** Total ***	181.42	
39723- 2458	23	7/09/2010	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	23		41445 WATER @ VP7	48.61	571875000-6/10
	23		41456 WATER @ E. ESTATES	48.61	61955121-6/10
	23		41457 WATER @ VP5	29.77	65865245-6/10
	23		41458 WATER @ TRAVELING 2	314.71	61227600-6/10
39723- 2458	23	7/09/2010	Logged *** Total ***	441.70	
39724- 2458	24	7/09/2010	25010 AT&T		
	24		41455 DIAL IN MODEM (OLD)	131.36	6327047-006-JUN
	24		41463 PHONE @ BPS	28.96	9423588-0012
39724- 2458	24	7/09/2010	Logged *** Total ***	160.32	

Run date: 07/08/2010 @ 12:49
 Bus date: 07/09/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39725- 2458	25	7/09/2010	25032 PALOMAR WATER		
	25		41459 WATER @ OFFICE	206.08	1665709
39725- 2458	25	7/09/2010	Logged	*** Total ***	206.08
39726- 2458	26	7/09/2010	25072 RICK PATECELL		
	26		41440 SCADA SUPPORT-JUNE	1,400.00	1787
39726- 2458	26	7/09/2010	Logged	*** Total ***	1,400.00
39727- 2458	27	7/09/2010	25260 PERS RETIREMENT		
	27		41469 BRD RETIREMENT-6/30/2010	84.99	6-2010-0
39727- 2458	27	7/09/2010	Logged	*** Total ***	84.99
39728- 2458	28	7/09/2010	26804 QUALITY CHEVROLET		
	28		41442 VEHICLE MAINT AND REPAIR	369.36	CTCS395996
39728- 2458	28	7/09/2010	Logged	*** Total ***	369.36
39729- 2458	29	7/09/2010	27528 ROCKWELL CONSTRUCTION SERVICES		
	29		41467 ELECTRICAL REVIEW-SPS	6,750.00	226
39729- 2458	29	7/09/2010	Logged	*** Total ***	6,750.00
39730- 2458	30	7/09/2010	27729 RICHARD STINSON		
	30		41468 CONSULTING FEES-JUNE	21,050.00	#34
39730- 2458	30	7/09/2010	Logged	*** Total ***	21,050.00
39731- 2458	31	7/09/2010	28617 SEA POINT TENNIS HOA		
	31		41473 LATERAL REIMBURSEMENT	2,035.00	SEA POINT VISTA
39731- 2458	31	7/09/2010	Logged	*** Total ***	2,035.00
39732- 2458	32	7/09/2010	28629 SEA POINT TENNIS HOA		
	32		41472 LATERAL REIMBURSEMENT	2,347.50	SEAPPOINT-MAR
39732- 2458	32	7/09/2010	Logged	*** Total ***	2,347.50
39733- 2458	33	7/09/2010	29612 CHRISTINE TRAUIG		
	33		41470 LATERAL REIMBURSEMENT	1,932.50	TRAURIG
39733- 2458	33	7/09/2010	Logged	*** Total ***	1,932.50
39734- 2458	34	7/09/2010	30520 UNDERGROUND SERVICE ALERT OF		
	34		41454 UNDERGROUND ALARM SERVICE	166.50	620100357
39734- 2458	34	7/09/2010	Logged	*** Total ***	166.50
39735- 2458	35	7/09/2010	30723 SIEMENS WATER TECH. CORP		
	35		41432 CARBON CHANGEOUT @ BPS	20,950.00	7829910
39735- 2458	35	7/09/2010	Logged	*** Total ***	20,950.00
39736- 2458	36	7/09/2010	31050 VALLECITOS WATER DISTRICT		
	36		41449 FINAL WATER BILL @MEADOWS 3	37.93	10810500-6/10
39736- 2458	36	7/09/2010	Logged	*** Total ***	37.93
39737- 2458	37	7/09/2010	31232 VERIZON WIRELESS		
	37		41461 CELL PHONE CHARGES	52.63	00882347602
	37		41462 CELL PHONE SERVICE-JUNE	370.01	0882347603
39737- 2458	37	7/09/2010	Logged	*** Total ***	422.64

Run date: 07/08/2010 @ 12:49
Bus date: 07/09/2010

Leucadia Waste Water District
Check - Complete Detail

OCCKHST.L10 Page 4

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39738- 2458	38	7/09/2010	31263 AMERICAN MESSAGING		
	38		41477 QTRLY PAGING SERVICE-7/1-9/30/	461.65	L1417521KG
39738- 2458	38	7/09/2010	Logged *** Total ***	461.65	
39739- 2458	39	7/09/2010	31312 V&A CONSULTING ENGINEERS		
	39		41438 4 FLOW MEASUREMENTS @ SMARCOS	975.00	12062
39739- 2458	39	7/09/2010	Logged *** Total ***	975.00	
39740- 2458	40	7/09/2010	33227 XEROX CORPORATION		
	40		41441 MAINT CONTRACT-COPIER	53.44	48950072
39740- 2458	40	7/09/2010	Logged *** Total ***	53.44	
				.00	
** Total check discount **				.00	
** Total check amount **				238,989.58	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: July 14, 2010

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15011 - 15028	7/14/2010	\$39,311.69

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39741- 2459	1	7/15/2010	10167 ACACIA GASOLINE & CAR WASH		
	1		41484 OPEN PO-VEHICLE GAS/FUELS	140.28	2319
39741- 2459	1	7/15/2010	Logged *** Total ***	140.28	
39742- 2459	2	7/15/2010	10627 ARROW PIPELINE		
	2		41512 REHAB MANHOLES @ LC MEADOWS	3,923.00	8061
39742- 2459	2	7/15/2010	Logged *** Total ***	3,923.00	
39743- 2459	3	7/15/2010	11314 BERGELECTRIC CORP		
	3		41513 OPEN PO-MISC ELECTRICAL WORK	181.40	12385.6TM6
39743- 2459	3	7/15/2010	Logged *** Total ***	181.40	
39744- 2459	4	7/15/2010	12514 CONEXIS		
	4		41506 SEC 125 FLEX PLAN-JUNE	126.00	0610-OR5179
39744- 2459	4	7/15/2010	Logged *** Total ***	126.00	
39745- 2459	5	7/15/2010	12631 COR-O-VAN		
	5		41485 OPEN PO-STORAGE	218.42	RS1381378
39745- 2459	5	7/15/2010	Logged *** Total ***	218.42	
39746- 2459	6	7/15/2010	13071 DATCO		
	6		41510 OPEN PO-SERVICE FEES AND TESTS	273.00	70148
39746- 2459	6	7/15/2010	Logged *** Total ***	273.00	
39747- 2459	7	7/15/2010	13072 DATA NET		
	7		41521 IS MAINT AND SUPPORT	533.75	9737263
39747- 2459	7	7/15/2010	Logged *** Total ***	533.75	
39748- 2459	8	7/15/2010	13261 DEPT HEALTH SERVICES		
	8		41514 CERT RENEWAL-KB-GRADE D1	70.00	28342-KB-2010
39748- 2459	8	7/15/2010	Logged *** Total ***	70.00	
39749- 2459	9	7/15/2010	13822 DUDEK & ASSOCIATES		
	9		41486 GE/3252/802/TACO BELL	135.00	20102109
	9		41487 GE/3252/799/RALPHS	7.50	20102107
	9		41488 GE/3252/801/PEETS	62.50	20102108
	9		41489 GE/3252/797/ST. ELIZABETH	40.00	20102105
	9		41490 GE/3252/798/HILTON	2,667.00	20102106
	9		41491 GE/3252/699/HYMETTUS	748.13	20102103
	9		41492 GE/3252/714/ROSS	31.25	20102104
	9		41493 GE/3252/630/RICHARDS	250.00	20102101
	9		41494 GE/3252/697/L.C. GREENS	507.50	20102102
	9		41495 GE/3252/546/LA COSTA FAIRWAY	1,114.50	20102100
	9		41496 GE/3251/GRADING PLANS	352.75	20102099
	9		41497 GE/CIP/JUNE/200	8,801.00	20101916
	9		41498 GE/CIP/MAY/200/326/318/333/325	9,816.25	20101538
39749- 2459	9	7/15/2010	Logged *** Total ***	24,533.38	
39750- 2459	10	7/15/2010	16580 GOVERNMENT FINANCE OFFICER ASS		
	10		41515 GFOA MEMBERSHIP RENEWAL-2010-2	160.00	0125001
39750- 2459	10	7/15/2010	Logged *** Total ***	160.00	

Run date: 07/15/2010 @ 08:23
 Bus date: 07/15/2010

Leucadia Waste Water District
 Check - Complete Detail

QCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
39751- 2459	11	7/15/2010	16603	W. W. GRAINGER, INC		
	11		41517	SWITCH	30.49	9294102802
	11		41518	SWITCH	30.49	9294146098
39751- 2459	11	7/15/2010	Logged	*** Total ***	60.98	
39752- 2459	12	7/15/2010	17013	HACH COMPANY		
	12		41516	CHLORINE	54.25	6804140
39752- 2459	12	7/15/2010	Logged	*** Total ***	54.25	
39753- 2459	13	7/15/2010	18150	ICMA RETIREMENT-303979		
	13		41519	DEFERRED COMP-ICMA	2,765.15	ICMA-7/14/2010
39753- 2459	13	7/15/2010	Logged	*** Total ***	2,765.15	
39754- 2459	14	7/15/2010	18212	INFRASTRUCTURE ENGINEERING COR		
	14		41483	ASSET MANAGEMENT PLAN IMPLEMEN	859.14	5247
	14		41501	FORCE MAIN PROJECTS	2,633.50	5246
	14		41502	CONTRACT- DESIGN @ BPS	439.28	5245
39754- 2459	14	7/15/2010	Logged	*** Total ***	3,931.92	
39755- 2459	15	7/15/2010	21102	CASH		
	15		41524	PETTY CASH-JULY	262.19	PETTY-7/13/2010
39755- 2459	15	7/15/2010	Logged	*** Total ***	262.19	
39756- 2459	16	7/15/2010	23068	NATIONWIDE RETIREMENT SOLUTION		
	16		41520	DEFERRED COMP-NATIONWIDE	1,115.48	NATION-7/14/10
39756- 2459	16	7/15/2010	Logged	*** Total ***	1,115.48	
39757- 2459	17	7/15/2010	24224	OFFICE DEPOT, INC.		
	17		41511	OPEN PO-OFFICE SUPPLIES	1,115.95	524818166001
39757- 2459	17	7/15/2010	Logged	*** Total ***	1,115.95	
39758- 2459	18	7/15/2010	25260	PERS RETIREMENT		
	18		41525	EMPLOYEE RETIREMENT-7/11/2010	14,127.71	7-2010-3
39758- 2459	18	7/15/2010	Logged	*** Total ***	14,127.71	
39759- 2459	19	7/15/2010	25425	PLANT PEOPLE		
	19		41508	CONTRACT-MAINTAIN PLANTS MONTH	177.58	711287
39759- 2459	19	7/15/2010	Logged	*** Total ***	177.58	
39760- 2459	20	7/15/2010	25680	PRUDENTIAL OVERALL SUPPLY		
	20		41526	LAUNDRY SERVICE-JUNE	1,042.73	35925-00-JUNE
39760- 2459	20	7/15/2010	Logged	*** Total ***	1,042.73	
39761- 2459	21	7/15/2010	27478	R. J. SAFETY SUPPLY CO., INC.		
	21		41509	OPEN PO-MISC SAFETY EQUIPMENT	137.03	277392-00
39761- 2459	21	7/15/2010	Logged	*** Total ***	137.03	
39762- 2459	22	7/15/2010	28070	SAN DIEGUITO WATER DISTRICT		
	22		41505	WATER @ BPS	71.18	7373315277-JUNE
	22		41507	WATER @ TANKER	3.71	645-JUNE2010
39762- 2459	22	7/15/2010	Logged	*** Total ***	74.89	

Run date: 07/15/2010 @ 08:23
 Bus date: 07/15/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
39763- 2459	23	7/15/2010	28128	SOUTHERN CALIFORNIA SOIL & TES		
	23		41499	GEOTECH SERVICES @ SPS	3,888.00	354563
39763- 2459	23	7/15/2010	Logged	*** Total ***	3,888.00	
39764- 2459	24	7/15/2010	28704	STAPLES BUSINESS ADVANTAGE		
	24		41522	SUPPLIES-PRINTER CARTRIDGES	443.07	20410004910
39764- 2459	24	7/15/2010	Logged	*** Total ***	443.07	
39765- 2459	25	7/15/2010	30580	UNITED WAY		
	25		41523	EMPLOYEE CONTRIBUTIONS	5.00	UNITED-7/14/10
39765- 2459	25	7/15/2010	Logged	*** Total ***	5.00	
39766- 2459	26	7/15/2010	32347	DEXTER WILSON ENGINEERING		
	26		41500	CATHODIC PROTECTION EVA. PROGR	1,970.59	0610.06.852
	26		41504	0910 AUDIT PROJECT-SSMP	3,520.00	0610.15.850
39766- 2459	26	7/15/2010	Logged	*** Total ***	5,490.59	
39767- 2459	27	7/15/2010	32500	WORDEN WILLIAMS, APC		
	27		41503	LEGAL FEES-JUNE	3,890.50	28791
39767- 2459	27	7/15/2010	Logged	*** Total ***	3,890.50	
					.00	
** Total check discount **					.00	
** Total check amount **					68,742.25	
** Total void discount **					.00	
** Total void amount **					.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39768- 2460	1	7/21/2010	10122 ACTION MAIL		
	1		41544 2010 SUMMER NEWSLETTER-POSTAGE	6,240.00	12496
39768- 2460	1	7/21/2010	Logged *** Total ***	6,240.00	
39769- 2460	2	7/21/2010	12028 CWEA-		
	2		41546 RENEWAL-COLLECTION SYSTEM-L.S.	84.00	080724007-7/10
39769- 2460	2	7/21/2010	Logged *** Total ***	84.00	
39770- 2460	3	7/21/2010	12112 JEFF BILLS		
	3		41534 CONSULTING FEES-JUNE	2,000.00	BILLS-JUNE 2010
39770- 2460	3	7/21/2010	Logged *** Total ***	2,000.00	
39771- 2460	4	7/21/2010	13072 DATA NET		
	4		41545 SYMANTEC ANTIVIRUS LICENSING	899.64	9737360
39771- 2460	4	7/21/2010	Logged *** Total ***	899.64	
39772- 2460	5	7/21/2010	13261 DEPT HEALTH SERVICES		
	5		41514 CERT RENEWAL-KB-GRADE D1	55.00	28342-KB-2010
39772- 2460	5	7/21/2010	Logged *** Total ***	55.00	
39773- 2460	6	7/21/2010	14410 EL CAMINO REAL SHELL ENCINITAS		
	6		41539 OPEN PO-VEHICLE FUELS AND GAS	72.00	8356
39773- 2460	6	7/21/2010	Logged *** Total ***	72.00	
39774- 2460	7	7/21/2010	17010 HAAKER EQUIPMENT CO		
	7		41538 OPEN PO-REPAIRS TO VACTOR	3,149.00	C74908
39774- 2460	7	7/21/2010	Logged *** Total ***	3,149.00	
39775- 2460	8	7/21/2010	18212 INFRASTRUCTURE ENGINEERING COR		
	8		41531 WORK ASSOC. WITH CCTV FILE NAM	1,900.00	5263
	8		41532 GIS SUPPORT-MONTHLY SUPPORT	1,572.50	5262
39775- 2460	8	7/21/2010	Logged *** Total ***	3,472.50	
39776- 2460	9	7/21/2010	24224 OFFICE DEPOT, INC.		
	9		41543 OPEN PO-OFFICE SUPPLIES	72.90	525552414001
39776- 2460	9	7/21/2010	Logged *** Total ***	72.90	
39777- 2460	10	7/21/2010	25265 PEP BOYS		
	10		41548 BULBS	8.24	07010027537
39777- 2460	10	7/21/2010	Logged *** Total ***	8.24	
39778- 2460	11	7/21/2010	27012 RANCHO SANTA FE SECURITY SYSTE		
	11		41550 SECURITY SYSTEM	258.00	424410
39778- 2460	11	7/21/2010	Logged *** Total ***	258.00	
39779- 2460	12	7/21/2010	27028 RANCH AND SEA POOL CARE		
	12		41553 MAINTENANCE ON FOUNTAIN	110.00	8080
39779- 2460	12	7/21/2010	Logged *** Total ***	110.00	
39780- 2460	13	7/21/2010	27478 R. J. SAFETY SUPPLY CO., INC.		
	13		41542 OPEN PO-MISC SAFETY EQUIPMENT	259.91	277392
39780- 2460	13	7/21/2010	Logged *** Total ***	259.91	

Run date: 07/21/2010 @ 15:33
 Bus date: 07/21/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
39781- 2460	14	7/21/2010	28020	SAN DIEGO GAS AND ELECTRIC		
	14		41554	ELECTRIC @ BPS	11,833.49	01857178-JULY
	14		41555	ELECTRIC @ VP5	323.58	05446534-7/2010
	14		41556	GAS @ E.E.	1.11	00896555-7/2010
	14		41557	ELECTRIC @ E.ESTATES	777.77	05437947-7/2010
	14		41559	ELECTRIC @ MEADOWS 3	244.73	05914418-7/2010
	14		41560	ELECTRIC @ VP7	173.68	05914159-7/2010
	14		41561	GAS @ OFFICE	17.58	01178368-7/2010
	14		41562	ELECTRIC @ LC PS	1,230.80	05341257-7/2010
	14		41563	ELECTRIC @ RANCHO VERDE	167.44	05915023-7/2010
	14		41564	ELECTRIC @ SAXONY PS	936.24	05408575-7/2010
	14		41565	ELECTRIC @ DIANA PS	390.74	05437945-7/2010
	14		41566	ELECTRIC @ AVOCADO PS	117.02	05437946-7/2010
39781- 2460	14	7/21/2010	Logged	*** Total ***	16,214.18	
39782- 2460	15	7/21/2010	28020	SAN DIEGO GAS AND ELECTRIC		
	15		41558	ELECTRIC @ LPS/OFFICE	12,959.76	01874070-7/2010
39782- 2460	15	7/21/2010	Logged	*** Total ***	12,959.76	
39783- 2460	16	7/21/2010	28070	SAN DIEGUITO WATER DISTRICT		
	16		41537	WATER @ TANKER 2	29.68	TK896-JUNE2010
39783- 2460	16	7/21/2010	Logged	*** Total ***	29.68	
39784- 2460	17	7/21/2010	28128	SOUTHERN CALIFORNIA SOIL & TES		
	17		41536	GEOTECH SERVICES @SPS	4,100.00	354634
39784- 2460	17	7/21/2010	Logged	*** Total ***	4,100.00	
39785- 2460	18	7/21/2010	28324	SHELL OIL COMPANY		
	18		41533	OPEN PO-VEHICLE FUEL/GAS	152.17	065023442007
39785- 2460	18	7/21/2010	Logged	*** Total ***	152.17	
39786- 2460	19	7/21/2010	29225	TELEPACIFIC COMMUNICATIONS		
	19		41552	PHONE SYSTEM-JULY	1,007.98	21579525-0
39786- 2460	19	7/21/2010	Logged	*** Total ***	1,007.98	
39787- 2460	20	7/21/2010	29730	T.S. INDUSTRIAL SUPPLY		
	20		41547	SOCKETS	106.53	1031620
39787- 2460	20	7/21/2010	Logged	*** Total ***	106.53	
39788- 2460	21	7/21/2010	30723	SIEMENS WATER TECH. CORP		
	21		41541	OPEN PO-BIOXIDE	455.50	3120754
39788- 2460	21	7/21/2010	Logged	*** Total ***	455.50	
39789- 2460	22	7/21/2010	31232	VERIZON WIRELESS		
	22		41551	CELL PHONE CHARGES/SERVICES	615.89	0886013022
39789- 2460	22	7/21/2010	Logged	*** Total ***	615.89	
39790- 2460	23	7/21/2010	32220	WATER ENVIRONMENT FEDERATION		
	23		41549	WEF RENEWAL-JS	217.00	1835380-7/2010
39790- 2460	23	7/21/2010	Logged	*** Total ***	217.00	
39791- 2460	24	7/21/2010	32271	WEST COAST SAFETY SUPPLY CO.,		

Run date: 07/21/2010 @ 15:33
 Bus date: 07/21/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	24		41540 OPEN PO-CALIBRATION/SAFETY	2,214.03	17068388
39791- 2460	24	7/21/2010	Logged *** Total ***	2,214.03	
39792- 2460	25	7/21/2010	32347 DEXTER WILSON ENGINEERING		
	25		41535 GRD WATER STUDY	4,425.63	0610.05.853
39792- 2460	25	7/21/2010	Logged *** Total ***	4,425.63	
				.00	
** Total check discount **				.00	
** Total check amount **				59,179.54	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: July 28, 2010

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15029 - 15046	7/28/2010	\$39,181.87

Run date: 07/26/2010 @ 15:29
 Bus date: 08/01/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39793- 2461	1	8/01/2010	10167 ACACIA GASOLINE & CAR WASH		
	1		41573 OPEN PO-VEHICLE FUELS/GAS	118.83	2325
39793- 2461	1	8/01/2010	Logged *** Total ***	118.83	
39794- 2461	2	8/01/2010	11314 BERGELECTRIC CORP		
	2		41570 OPEN PO-MISC ELECTRICAL WORK	181.40	12385.6TM7
39794- 2461	2	8/01/2010	Logged *** Total ***	181.40	
39795- 2461	3	8/01/2010	12589 CA SDU		
	3		41586 CHILD SUPPORT-JULY	516.12	SUPPORT-JULY-10
39795- 2461	3	8/01/2010	Logged *** Total ***	516.12	
39796- 2461	4	8/01/2010	12830 CUTLER-HAMMER, INC		
	4		41590 VFD FAN REPAIR @LPS	5,528.00	31101151
39796- 2461	4	8/01/2010	Logged *** Total ***	5,528.00	
39797- 2461	5	8/01/2010	13072 DATA NET		
	5		41579 IS MAINT AND SUPPORT	46.62	9737385
39797- 2461	5	8/01/2010	Logged *** Total ***	46.62	
39798- 2461	6	8/01/2010	14530 ENCINA WASTEWATER AUTHORITY		
	6		41568 QTRLY LAB FEES-APR-JUNE	1,750.80	679
39798- 2461	6	8/01/2010	Logged *** Total ***	1,750.80	
39799- 2461	7	8/01/2010	16806 THE GUARDIAN		
	7		41578 DISABILITY/DENTAL -AUGUST	3,276.17	324226-AUG2010
39799- 2461	7	8/01/2010	Logged *** Total ***	3,276.17	
39800- 2461	8	8/01/2010	17060 HARTFORD LIFE & ACCIDENT INS.		
	8		41581 LIFE INS-AUGUST	364.74	4974527-6
39800- 2461	8	8/01/2010	Logged *** Total ***	364.74	
39801- 2461	9	8/01/2010	20079 KATZ & ASSOCIATES		
	9		41591 PUBLIC INFORMATION-JUNE	6,365.74	406334
39801- 2461	9	8/01/2010	Logged *** Total ***	6,365.74	
39802- 2461	10	8/01/2010	22355 MINUTEMAN PRESS		
	10		41589 ENVELOPES	114.14	2649100
39802- 2461	10	8/01/2010	Logged *** Total ***	114.14	
39803- 2461	11	8/01/2010	25010 AT&T		
	11		41575 ODOR CONTROL MODEM	28.68	4364009-7/2010
	11		41576 OFFICE ELEVATOR,FIRE PANEL	114.57	633334615389
39803- 2461	11	8/01/2010	Logged *** Total ***	143.25	
39804- 2461	12	8/01/2010	25018 MES VISION		
	12		41583 VISION INS-AUGUST	356.39	101892183001
39804- 2461	12	8/01/2010	Logged *** Total ***	356.39	
39805- 2461	13	8/01/2010	25261 PUBLIC EMPLOYEES HEALTH		
	13		41584 BRD HEALTH INS-AUG	2,046.96	H2010087247000
	13		41585 EMPLOYEE HEALTH INS-AUG	18,256.38	H2010081231000

Run date: 07/26/2010 @ 15:29
 Bus date: 08/01/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39805-	2461	13	8/01/2010 Logged	*** Total ***	20,303.34
39806-	2461	14	8/01/2010 25265 PEP BOYS		
		14	41587 SUPPLIES	34.19	07010027540
39806-	2461	14	8/01/2010 Logged	*** Total ***	34.19
39807-	2461	15	8/01/2010 25618 PRIZM JANITORIAL SERVICES, INC		
		15	41582 CLEANING SERVICE-JULY	1,281.15	66905
39807-	2461	15	8/01/2010 Logged	*** Total ***	1,281.15
39808-	2461	16	8/01/2010 26804 QUALITY CHEVROLET		
		16	41569 OPEN PO-VEHCILE/TRUCK MAINTENA	295.77	CTCS397510
39808-	2461	16	8/01/2010 Logged	*** Total ***	295.77
39809-	2461	17	8/01/2010 27315 IAN RIFFEL		
		17	41588 REIMBURSE IR-TUITION-2010	1,965.00	IR-TUITION-2010
39809-	2461	17	8/01/2010 Logged	*** Total ***	1,965.00
39810-	2461	18	8/01/2010 27478 R. J. SAFETY SUPPLY CO., INC.		
		18	41571 OPEN PO-MISC SAFETY EQUIPMENT	132.68	277710-00
39810-	2461	18	8/01/2010 Logged	*** Total ***	132.68
39811-	2461	19	8/01/2010 28020 SAN DIEGO GAS AND ELECTRIC		
		19	41574 ELECTRIC @ EEPS	1,256.07	01919876-7/2010
39811-	2461	19	8/01/2010 Logged	*** Total ***	1,256.07
39812-	2461	20	8/01/2010 29630 TRI COMMUNITY ANSWERING SERVIC		
		20	41580 ANSWERING SERVICE-JULY	90.00	TRI-7/20/2010
39812-	2461	20	8/01/2010 Logged	*** Total ***	90.00
39813-	2461	21	8/01/2010 29730 T.S. INDUSTRIAL SUPPLY		
		21	41577 GREEN MARKING PAINT	45.77	1031758
39813-	2461	21	8/01/2010 Logged	*** Total ***	45.77
39814-	2461	22	8/01/2010 30551 CARLSBAD FUELS CORPORATION		
		22	41572 OPEN PO-VEHICLE FUELS AND GAS	1,389.60	7142010
39814-	2461	22	8/01/2010 Logged	*** Total ***	1,389.60
				.00	
** Total check discount **				.00	
** Total check amount **				45,555.77	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: August 2, 2010

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
15047 - 15051	8/2/2010	\$999.54

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

2009

JULY

7/1/2009	Employee		\$38,217.68
7/2/2009	Board		\$3,139.03
7/15/2009	Employee		\$38,048.12
7/29/2009	Employee		\$38,710.44
	TOTAL		\$118,115.27

AUGUST

8/3/2009	Board		\$1,016.70
8/5/2009	Employee	Incentive	\$900.00
8/12/2009	Employee		\$40,092.50
8/26/2009	Employee		39819.24
	TOTAL		\$81,828.44

SEPTEMBER

9/2/2009	Board		\$4,217.15
9/9/2009	Employee		\$39,965.85
9/23/2009	Employee		\$39,467.56
	TOTAL		\$83,650.56

OCTOBER

10/1/2009	Board		\$6,271.51
10/7/2009	Employee		\$40,513.09
10/21/2009	Employee		\$40,342.73
	TOTAL		\$87,127.33

NOVEMBER

11/4/2009	Employee		\$40,124.71
11/5/2009	Board		\$2,795.74
11/18/2009	Employee		\$42,332.97
	TOTAL		\$85,253.42

DECEMBER

12/1/2009	Employee	Sick Buyback	\$12,470.82
12/2/2009	Employee		\$40,360.61
12/3/2009	Board		\$4,117.31
12/9/2009	Employee	Incentive	\$3,413.09
12/10/2009	Employee	Incentive	\$908.88
12/16/2009	Employee		\$40,600.94
12/30/2009	Employee		\$38,940.10
	TOTAL		\$140,811.75

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

<u>JANUARY</u>				2010	
1/5/2010	Board			\$1,072.54	
1/13/2010	Employee			\$38,692.19	
1/20/2010	Employee	Incentive		\$5,443.19	
1/27/2010	Employee			<u>\$40,266.16</u>	
	TOTAL			\$85,474.08	
<u>FEBRUARY</u>					
2/3/2010	Board			\$5,252.88	
2/10/2010	Employee			\$38,572.36	
2/11/2010	Employee	Incentive		\$10,598.54	
2/24/2010	Employee			<u>\$38,726.13</u>	
	TOTAL			\$93,149.91	
<u>MARCH</u>					
3/3/2010	Board			\$2,110.79	
3/10/2010	Employee			\$38,676.44	
3/11/2010	Employee	Incentive		\$19,121.09	
3/24/2010	Employee			<u>\$39,022.67</u>	
	TOTAL			\$98,930.99	
<u>APRIL</u>					
4/2/2010	Board			\$4,132.08	
4/7/2010	Employee			\$38,553.32	
4/21/2010	Employee			<u>\$38,389.58</u>	
	TOTAL			\$81,074.98	
<u>MAY</u>					
5/5/2010	Employee			\$38,897.89	
5/6/2010	Board			\$5,861.53	
5/19/2010	Employee			<u>\$40,803.89</u>	
	TOTAL			\$85,563.31	
<u>JUNE</u>					
6/2/2010	Employee			\$39,395.23	
6/3/2010	Board			\$2,897.35	
6/16/2010	Employee			\$39,117.87	
6/30/2010	Employee			<u>\$38,580.06</u>	
	TOTAL			\$119,990.51	

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

JULY

7/1/2010	Board		\$2,209.06
7/9/2010	Employee	Incentive	\$1,616.12
7/14/2010	Employee		\$39,311.69
7/28/2010	Employee		<u>\$39,181.87</u>
	TOTAL		\$82,318.74

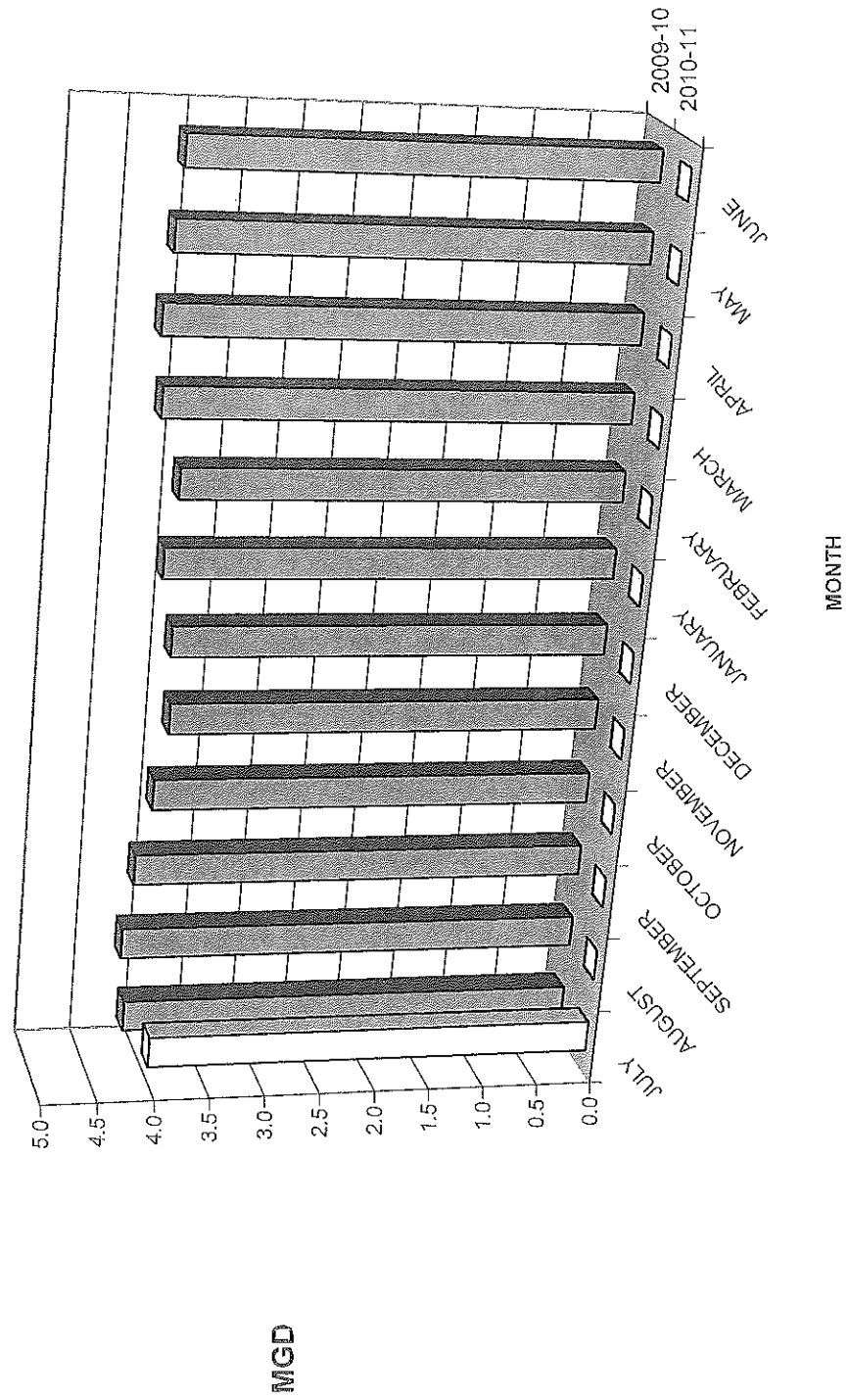
AUGUST

8/2/2010	Board		\$999.54
----------	-------	--	----------

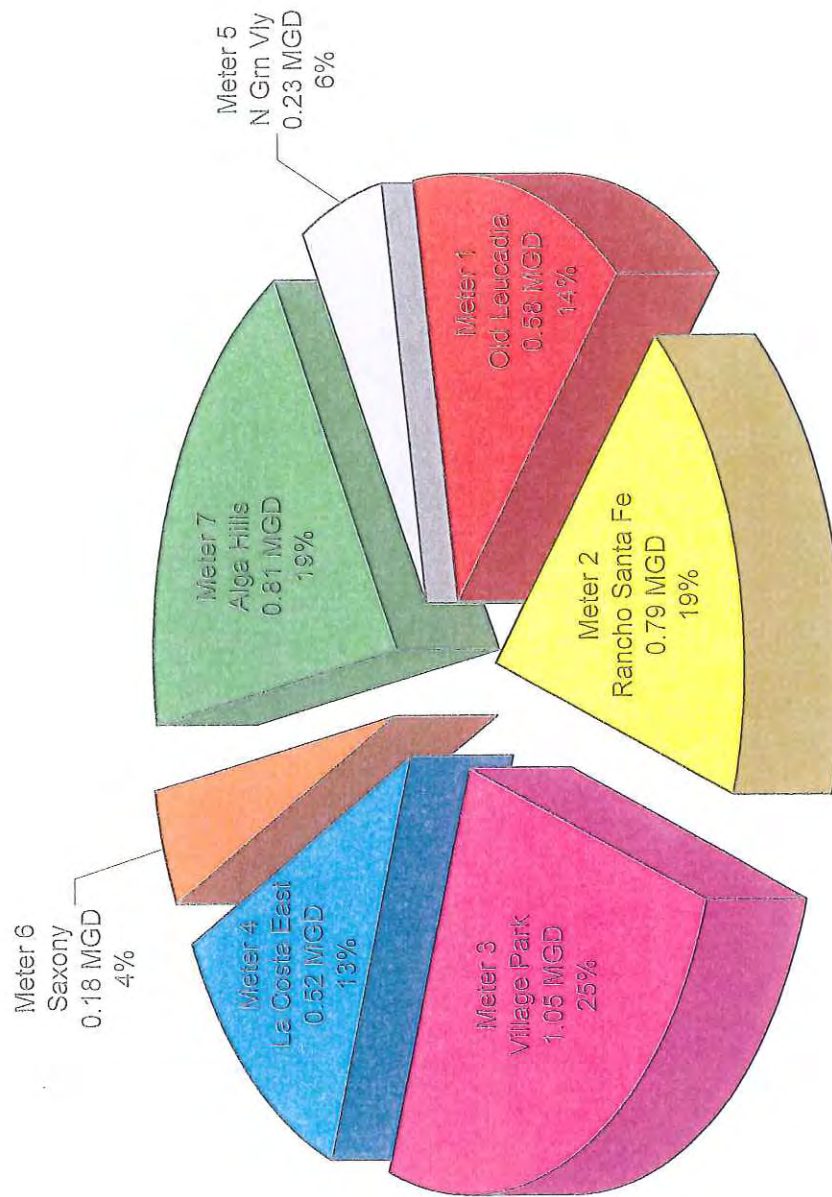
CURRENT MONTH - July 2010							FY 2009-2010
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,725	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)
JULY	0.12	124.93	-1	4.03	145	29.58	4.12
YTD		124.93	27,724				4.18
AUGUST							4.11
YTD							3.99
SEPTEMBER							3.89
YTD							3.92
OCTOBER							4.04
YTD							3.95
NOVEMBER							4.15
YTD							4.20
DECEMBER							4.14
YTD							4.10
JANUARY							
YTD							
FEBRUARY							
YTD							
MARCH							
YTD							
APRIL							
YTD							
MAY							
YTD							
JUNE							
YTD							
Annual Total	0.12	124.93	-1			29.58	
Mo Average	0.12	124.93	-1	4.03	145	29.58	4.06

35

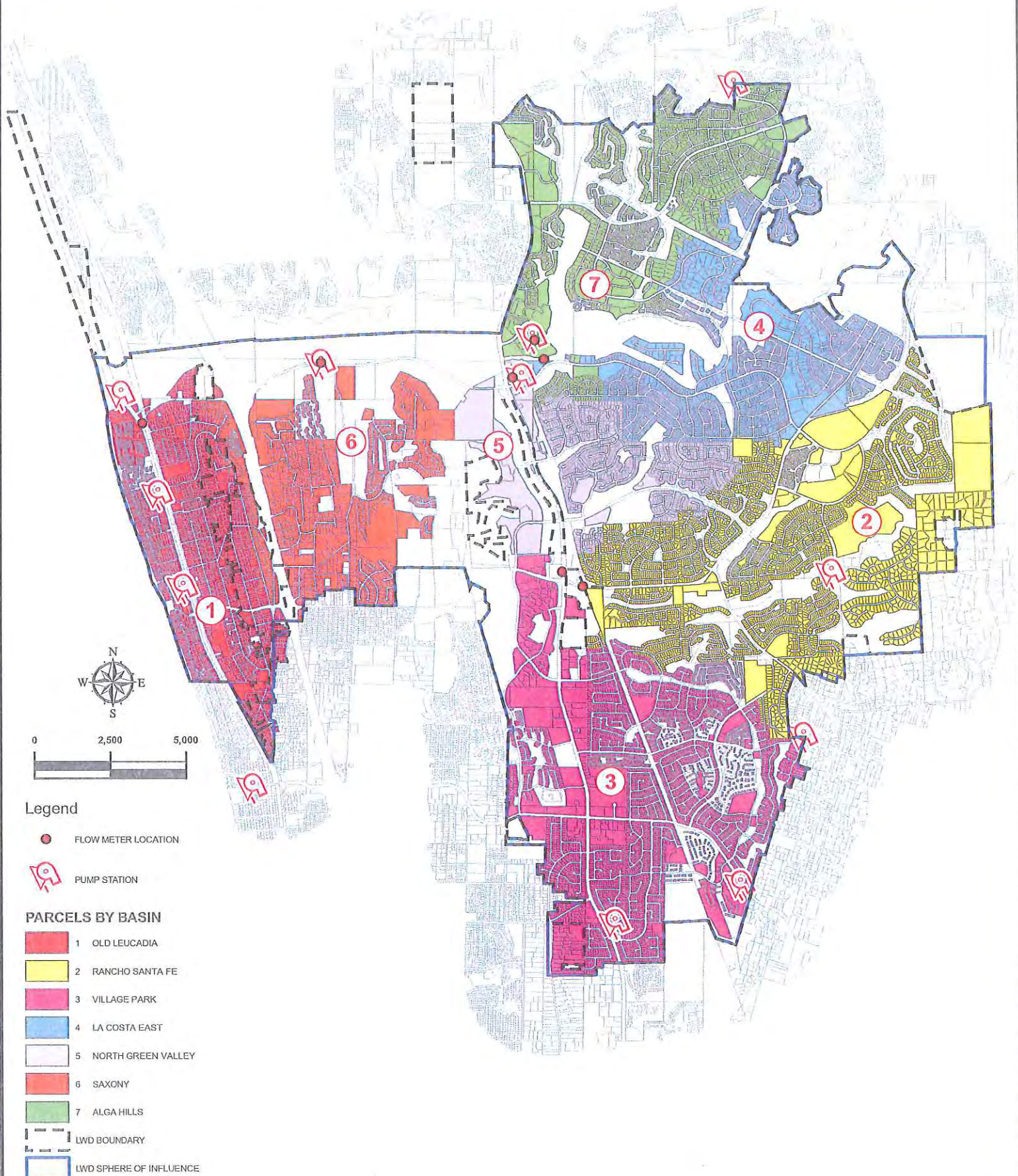
LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 10 to FY11



LWD Flows by Sub-Basin
 July 2010
 Total LWD Flow = 4.17 MGD



LEUCADIA WASTEWATER DISTRICT



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of July 31, 2010

ASSETS	
Cash	\$ 177,672.30
Investments and Investment Pools	36,002,893.90
Bond Investments Held by Agents	5,372,469.50
Accounts Receivable	220,504.01
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	50,655.64
Capital Assets	119,387,713.13
Less Accumulated Depreciation	(38,536,243.90)
Debt Issuance Costs, Net of Amortization	171,620.24
TOTAL ASSETS	\$ 123,754,133.82
LIABILITIES	
Accounts Payable and Accrued Expenses	428,550.87
Developer Deposits	164,577.25
Bond & Interest Debt	3,029,302.22
TOTAL LIABILITIES	\$ 3,622,430.34
NET ASSETS	
Net Investment in Capital Assets	80,465,519.02
Restricted Reserves	4,599,834.64
Unrestricted Operating Reserve	2,130,675.46
Unrestricted Non-Operating Reserves (Designated)	25,771,471.92
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(335,797.56)
TOTAL NET ASSETS	\$ 120,131,703.48

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 7/31/2010 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 105,243.81	\$ 7,143,638.00	7,038,394.19	1.47%
RECLAIMED WATER SALES	3150	-	360,210.00	360,210.00	0.00%
OTHER OPERATING INCOME		-	193,610.00	193,610.00	0.00%
TOTAL OPERATING REVENUE		\$ 105,243.81	\$ 7,697,458.00	\$ 7,592,214.19	1.37%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 144,404.64	\$ 2,210,560.00	\$ 2,066,155.36	6.53%
BOARD EXPENSES AND ELECTION	4300 & 4400	4,998.84	153,636.00	148,637.16	3.25%
DEPRECIATION EXPENSE	4510	227,000.00	-	(227,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,481,464.00	1,481,464.00	n/a
FUELS	4600	73.11	67,500.00	67,426.89	0.11%
INSURANCE	4700	13,368.78	123,000.00	109,631.22	10.87%
MEMBERSHIP & DUES	4800	676.00	23,275.00	22,599.00	2.90%
OFFICE EXPENSE	4900	6,099.50	116,300.00	110,200.50	5.24%
OPERATING SUPPLIES	5000	3,446.00	179,350.00	175,904.00	1.92%
PROFESSIONAL SERVICES	5200	533.75	494,500.00	493,966.25	0.11%
PRINTING & PUBLISHING	5300	6,240.00	33,000.00	26,760.00	18.91%
RENTS & LEASES	5400	1,428.83	20,300.00	18,871.17	7.04%
REPAIR & MAINTENANCE	5500	3,831.43	280,400.00	276,568.57	1.37%
MONITORING & PERMITTING	5600	-	50,700.00	50,700.00	0.00%
TRAINING & DEVELOPMENT	5700	1,584.35	41,400.00	39,815.65	3.83%
UTILITIES	5900	30,796.70	423,600.00	392,803.30	7.27%
LAFCO OPERATIONS	6100	6,039.00	6,200.00	161.00	97.40%
ENCINA	6200	-	1,946,818.00	1,946,818.00	0.00%
TOTAL OPERATING EXPENSES		\$ 450,520.93	\$ 7,652,003.00	\$ 7,201,482.07	5.89%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ -	\$ 186,600.00	\$186,600.00	0.00%
PROPERTY TAXES	3220	-	1,200,000.00	1,200,000.00	0.00%
INTEREST INCOME	3250	40,646.00	440,000.00	399,354.00	9.24%
OTHER NON OPERATING INCOME		632.10	731,360.00	730,727.90	0.09%
TOTAL NON OPERATING REVENUES		\$ 41,278.10	\$ 2,557,960.00	\$2,516,681.90	1.61%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ -	\$ 80,816.00	80,816.00	0.00%
PRINCIPAL PAYMENTS	6500	-	2,847,745.00	2,847,745.00	0.00%
TOTAL DEBT SERVICE		\$ -	\$ 2,928,561.00	\$ 2,928,561.00	0.00%

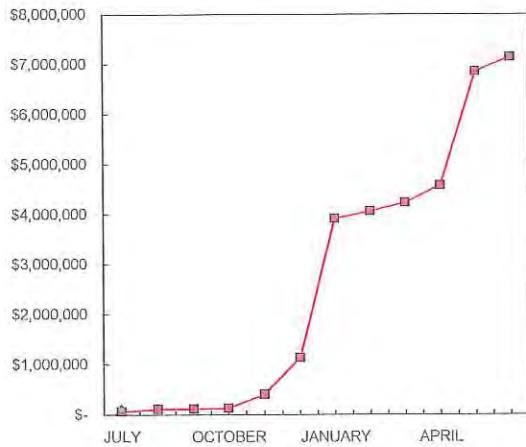
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

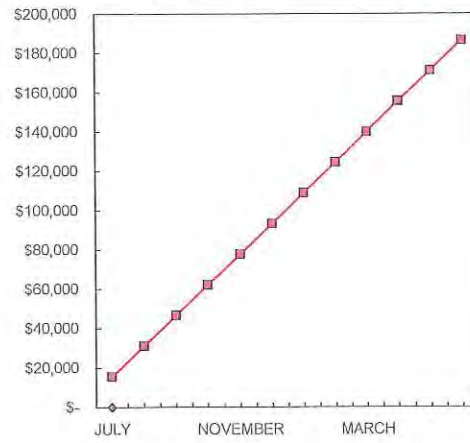
Revenue FY 2011

YTD through July 31, 2010

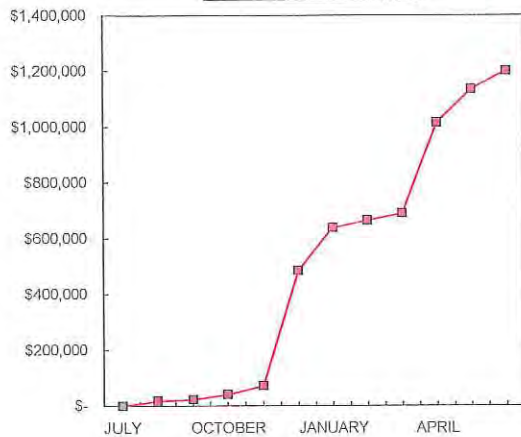
Sewer Service Fees



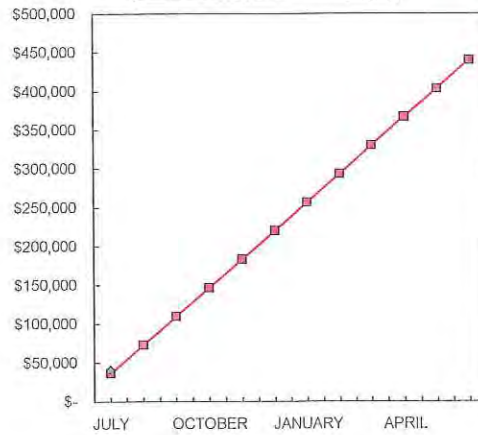
Capacity Charges



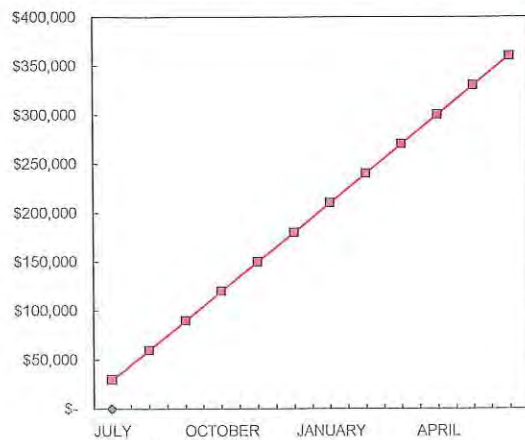
Property Taxes



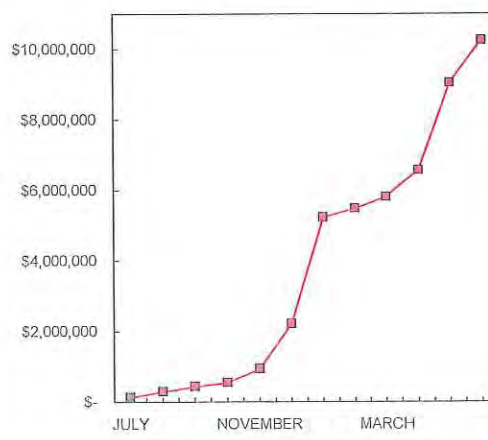
Investment Income



Recycled Wastewater



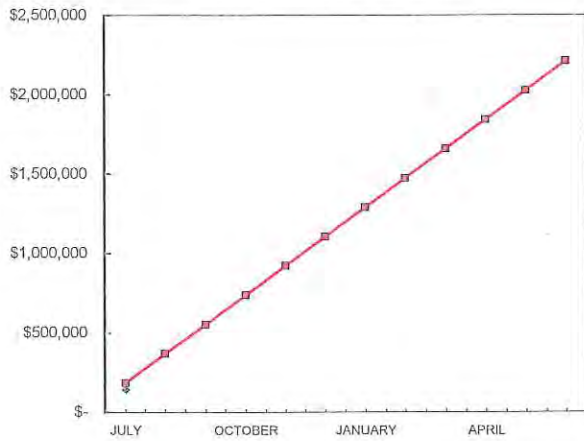
Total Revenue



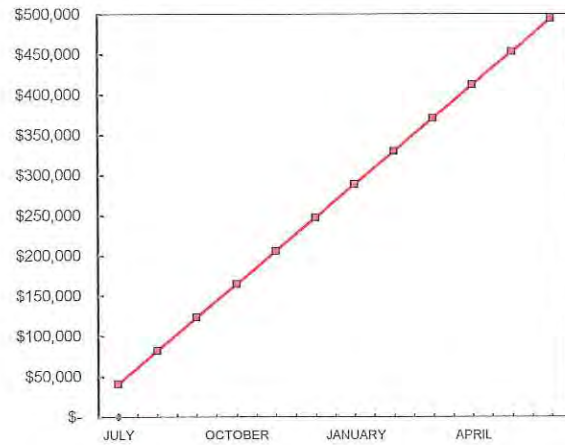
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2011 YTD through July 31, 2010

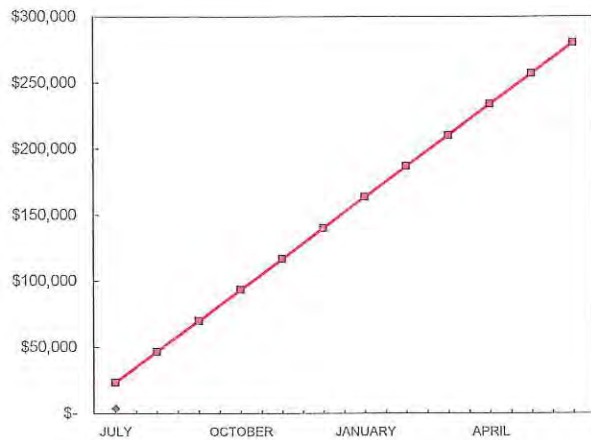
Salaries and Benefits



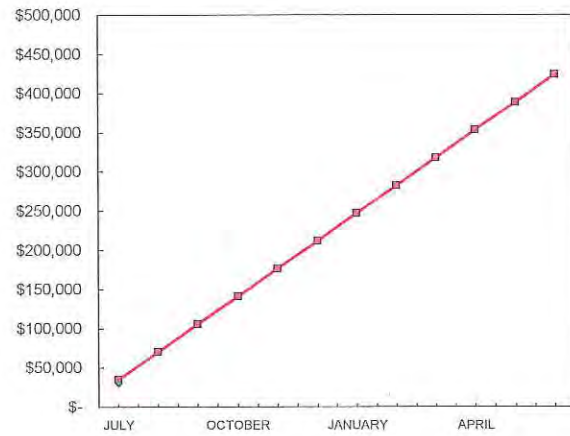
Professional Services



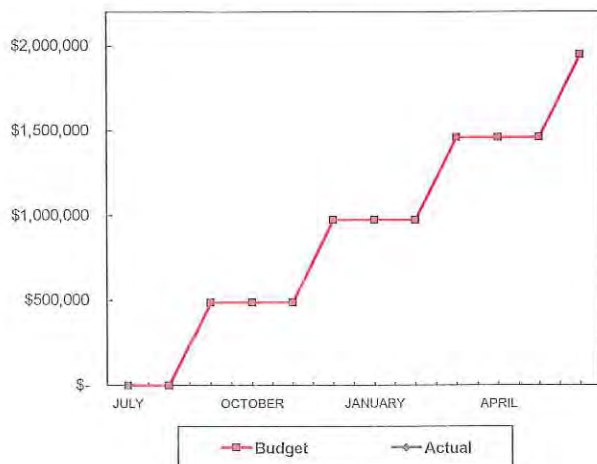
Repairs & Maintenance



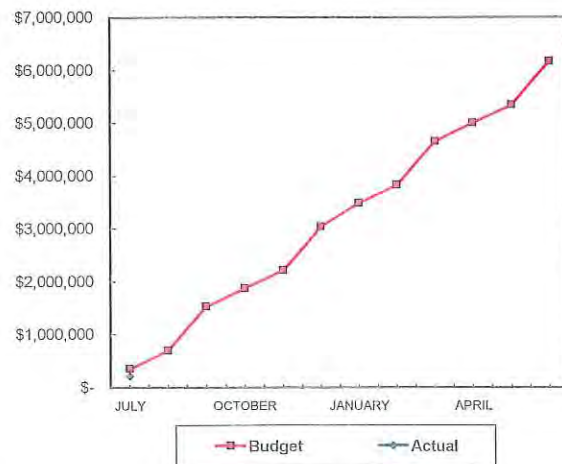
Utilities



Encina M&O

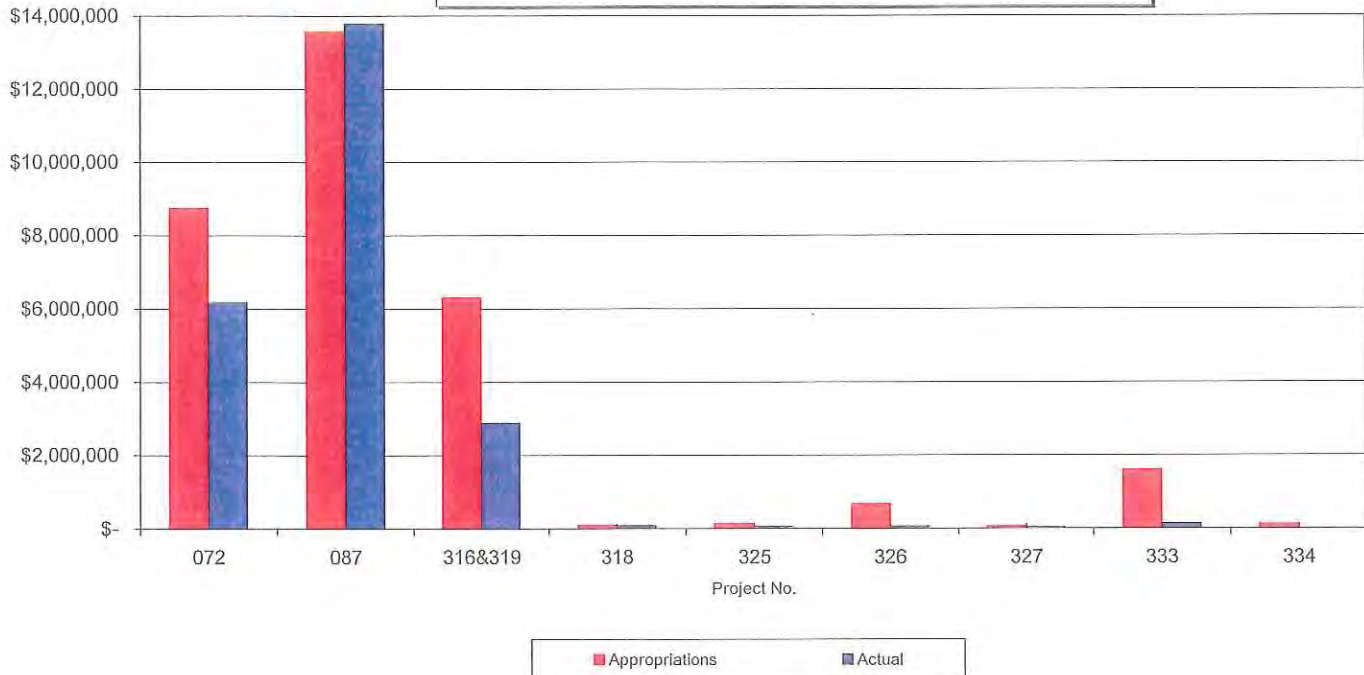


**Total Operating Expenses -
Before Depreciation & Replacement**

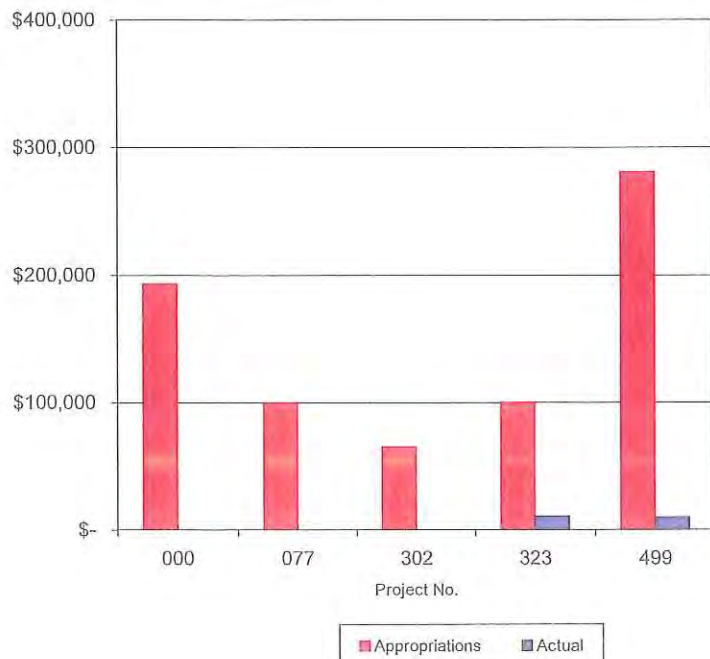


Leucadia Wastewater District *Capital Expenditures* As of July 31, 2010

Multi Year Capital Expenditures by Project FY2003-FY2011



Single Year Capital Expenditures by Project FY 2011



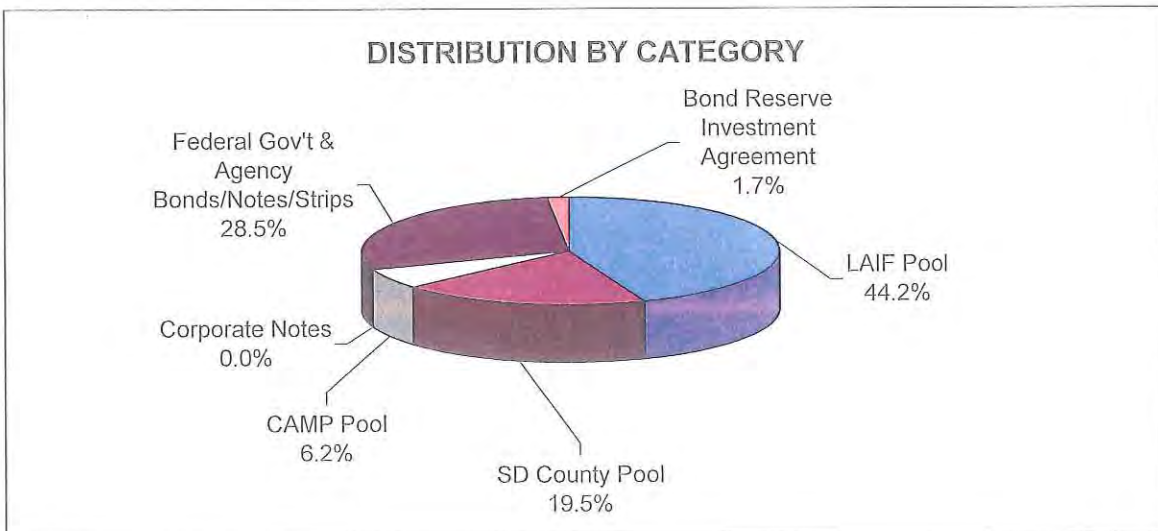
Project Legend

Multi-Year Capital	
Description	No.
Encina Wastewater Authority	072
Site Improvement Program	087
Satellite PS Fm's & 101 Trunk Sewer	316 & 319
Asset Mgmt Plan Implementation	318
Meadow 3 PS Decommissioning	325
Batiquitos PS Rehabilitation	326
Groundwater Feasibility Study	327
Force Main Corrosion Study	333
Asset Mgmt-Pipeline Replacement	334

Single Year Capital	
Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention P	323
LWD General Labor	499

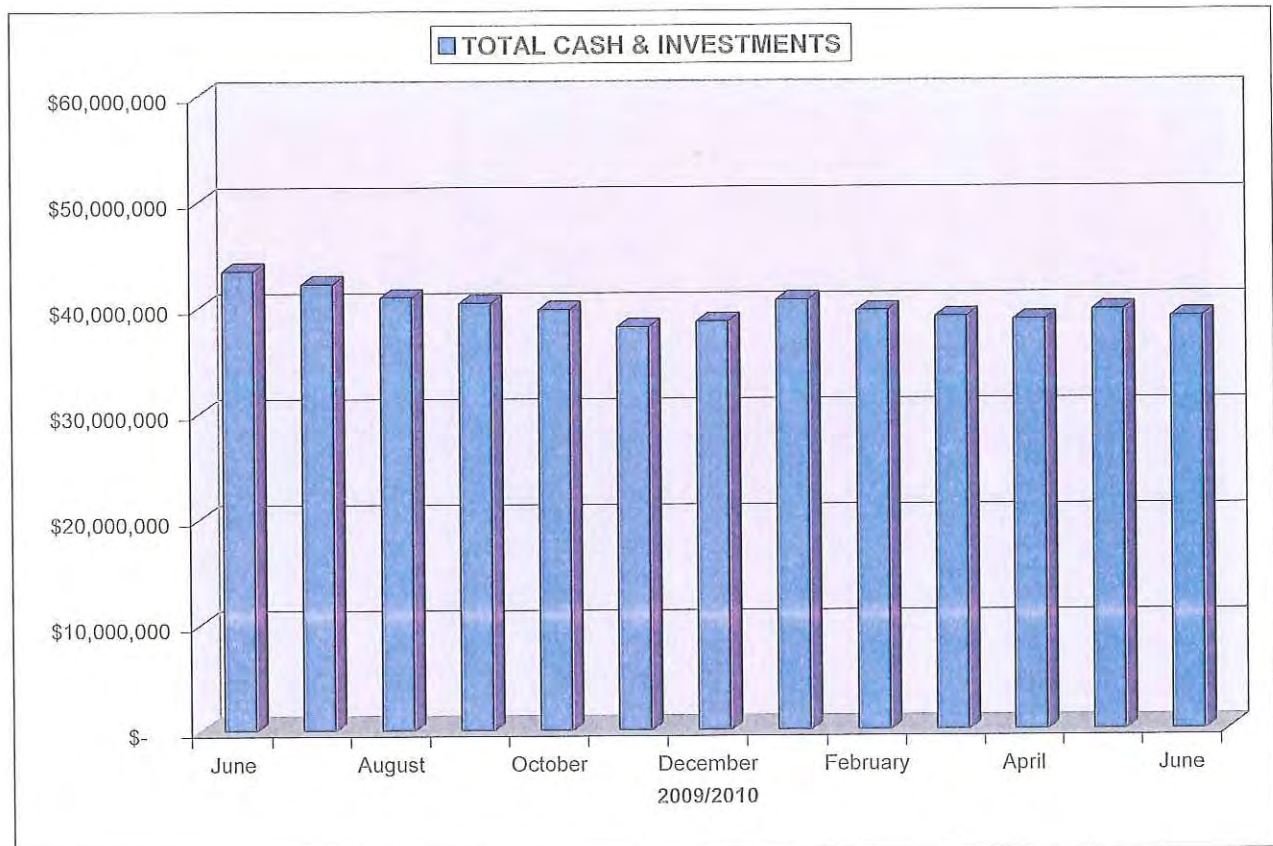
LEUCADIA WASTEWATER DISTRICT **Monthly Investment Summary** **As of June 30, 2010**

Cash & Investments	Principal (Original Cost)		June Interest	Average Rate
	May 31, 2010	June 30, 2010		
LAIF Pool	17,248,540	17,248,540	7,589	0.528%
SD County Pool	7,600,401	7,600,401	6,125	0.967%
CAMP Pool	3,060,610	2,399,999	577	0.240%
CAMP Portfolio				
Corporate Notes	-	-	-	-
Federal Agency Bonds/Notes	8,095,804	8,095,804	10,931	1.620%
Federal Agency Discount Notes	-	-	-	-
GNMA mortgage pools	19,475	19,330	148	9.140%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	10,092,662	10,092,517	13,699	2.080%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,012,637	1,012,637	11,679	13.840%
Total Bond Funds	1,665,520	1,665,520	14,595	10.516%
Totals	\$ 39,667,733	\$ 39,006,976	\$ 42,585	1.299%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of June 30, 2010
(Continued)


TOTAL CASH & INVESTMENTS		
Month 2009/2010	Amount	Average Rate
June	\$ 43,473,521	2.09%
July	\$ 42,232,119	1.62%
August	\$ 40,941,898	1.53%
September	\$ 40,400,905	1.44%
October	\$ 39,789,852	1.43%
November	\$ 38,125,648	1.45%
December	\$ 38,625,750	1.45%
January	\$ 40,623,325	1.33%
February	\$ 39,623,221	1.30%
March	\$ 39,040,839	1.28%
April	\$ 38,738,791	1.30%
May	\$ 39,667,733	1.29%
June	\$ 39,006,976	1.30%



MEMORANDUM

Ref: 11-2583

DATE: August 5, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: LWD QUARTERLY TREASURER'S INVESTMENT REPORT



RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file LWD's Quarterly Treasurer's Investment Report.

DISCUSSION:

In accordance with California Government Code Section #53646 LWD is encouraged to render the Quarterly Treasurer's Investment Report to the Board of Directors for its consideration. For your convenience, staff has developed a one page summary of LWD's investments for the quarter ending June 30, 2010 (see attached). A copy of the full Quarterly Treasurer's Investment Reports has been enclosed for your review.

LEUCADIA WASTEWATER DISTRICT
QUARTERLY INVESTMENT REPORT SUMMARY
June 30, 2010

SUMMARY OF INVESTMENTS AT JUNE 30, 2010

ASSETS	AMORTIZED COST 6/30/2010	% OF TOTAL
LAIF - STATE INVESTMENT POOL	\$ 17,248,540.03	42.0%
SAN DIEGO COUNTY INVESTMENT POOL	7,600,400.62	18.5%
CAMP - JPA INVESTMENT POOL	2,399,998.51	5.8%
CAMP PORTFOLIO - BANK OF NEW YORK.		
Federal Agency Bond Notes	8,032,309.18	19.6%
Federal Agency - GNMA Pools	19,316.53	0.05%
US Treasury Bonds/Notes	1,986,891.44	4.8%
	10,038,517.15	
BANK OF NEW YORK - BOND RESERVE FUNDS		
Collateralized Investment Agreement	652,883.75	1.6%
	652,883.75	
US BANK - CUSTODIAL ACCOUNTS		
Resolution Funding Corp Strips - Cost	1,012,636.56	
Interest Earned - Amortized Discount*	2,116,805.55	
	3,129,442.11	7.6%
TOTAL INVESTMENTS	\$ 41,069,782.17	100.0%

(1) Representation of interest that is accruing as these federal agency coupons approach maturity

INTEREST FOR THE QUARTER ENDED 6/30/2010

MONTH	EARNED	AVERAGE RETURN
April	\$ 41,279.00	1.30%
May	42,104.00	1.29%
June	41,847.00	1.30%
TOTALS	\$ 125,230.00	

Encina Wastewater Authority Report
Regular Board Meeting
July 28, 2010

EWA Board of Directors - President Juliussen and Director Sullivan reporting

EWA Board Meeting Action Items

1. **Resolution No. 2010-06 Appropriating funds for Fiscal Year 2011 Operating and Capital Program Budgets and establishing controls thereon.**

The Board of Directors adopted Resolution No. 2010-06 appropriating funds for Fiscal Year 2011 Operating and Capital Program Budgets and establishing controls thereon.

2. **FY 2011 Major Plant Rehabilitation Engineering Services.**

The Board of Directors approved a one-year professional services agreement with Dudek for Capital Program Engineering Services in an amount totaling \$236,531.

3. **Salary and Terms of Employment for the EWA General Manager**

The Board of Directors adopted Resolution No. 2010-05 approving the salary and terms of employment for the EWA General Manager.

4. **Proposed FY 2011 Tactical Plan**

The Board of Directors discussed the proposed FY 2011 Tactical Plan.

Executive Session Items

There were no executive session items.

Engineering Committee Meeting Report

Presented by Director Kulchin

Meeting held August 5, 2010

1. The Committee reviewed LWD's Sewer System Management Plan FY 2010 Audit Report completed by Dexter Wilson Engineering, Inc.

The Committee agreed with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

2. The Committee reviewed an agreement with Infrastructure Engineering Corporation for engineering design services for the Batiquitos Pump Station Rehabilitation Project in an amount not to exceed \$184,993.

The Committee agreed with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

3. The Committee also received an update on the Satellite Pump Stations, Force Mains, and Gravity Sewer Replacement Project.

MEMORANDUM

DATE: August 5, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Batiquitos Pump Station Rehabilitation Project – Engineering Design Services

**RECOMMENDATION:**

Staff and the Engineering Committee requests that the Board of Directors:

1. Authorize the General Manager to execute an agreement with Infrastructure Engineering Corporation (IEC) for engineering design services for the Batiquitos Pump Station Rehabilitation Project in an amount not to exceed \$184,993.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its August 5, 2010 meeting. The Committee concurred with staff to bring this item forward for consideration.

At last month's Board Meeting, the Board of Directors received and filed the Batiquitos Pump Station Preliminary Design Report (PDR) completed by Infrastructure Engineering Corporation (IEC). As you may recall, the PDR recommended the following:

- Replace three pumps that were installed in 1986.
- Construct a new meter vault and install a new flow meter.
- Construct a new valve vault to replace buried force main isolation plug valves.
- Replace concrete stairs and landings with fiberglass stairs and grating in the new and old wet wells and repair all lining defects.
- Line the walls, roof and floor of the Emergency Storage Tank.
- Install emergency bypass piping to the Emergency Storage Tank.
- Miscellaneous items, to include replace radiator for emergency generator, replace bridge crane hoist, and construct bathroom for pump station.

The estimated construction cost is \$2,254,000.

The next phase of the project is the design phase. IEC has submitted a proposal, attached, to complete the design of the project. The Scope of work includes:

I. Design Phase

- Project Management and Administration
- Preparation of Plans, Specifications and Cost Estimates

II. Bid Phase

- Bid Phase Support

The proposed IEC fee is \$184,993 which includes services to support project design, such as structural and electrical subcontractor services. This fee is 8.2% of the estimated construction cost. Staff believes the proposal is fair and reasonable.

FISCAL IMPACT:

Staff appropriated funds in the Fiscal Year 2011 Budget in anticipation of this project. The budget contains sufficient funds to cover the design services to be provided under this agreement.

rym:PJB

Attachment



August 2, 2010

Mr. Robin Morishita
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, California 92009

RE: Proposal for Engineering Services for the Final Design of the Batiquitos Pump Station Rehabilitation

Dear Mr. Morishita:

Infrastructure Engineering Corporation (IEC) is pleased to provide the Leucadia Wastewater District with this proposal for Engineering Services for the Final Design of the Batiquitos Pump Station Rehabilitation. The proposed scope of services and fee is based on The Batiquitos Pump Station Rehabilitation Preliminary Design Report dated May 2010.

SCOPE OF SERVICES

The following detailed scope of services describes the specific tasks and deliverables that will be performed.

Task 1 – Project Management and Administration

In order to expedite the project, we anticipate two design review meetings will be required during the project to review the 50% and 90% design. Additional coordination can be addressed via telephone conferences or emails.

Task 2 – Prepare Plans, Specifications and Estimate (PS&E)

IEC will prepare plans, technical specifications, and a cost estimate (P.S.&E) for the work recommended in the preliminary design Report. The major items include:

- A. Replacement of Pumps No. 1, 3, and 4 including new pump bases and new suction and discharge piping and valving within the Pump Station Dry well.
- B. The existing steel cover of the existing meter vault will be replaced with a concrete roof and access hatches. Piping in the meter vault will be modified in accordance with Figure 4 of the PDR.
- C. A new Force Main Valve Vault will be designed in accordance with Figures 4 and 5 of the PDR. Piping will be revised per the figures.
- D. A lining system of the existing Emergency Storage Tank will be designed along with repair of the lining of the two existing wet well. New sluice gates will be added to the EST and wet wells as shown in Figures 1 and 2. The concrete stairs and landings of each wet well will be removed and replaced with fiberglass stairs and fiberglass grating.
- E. Piping from existing MH #3-0973 to the EST will be added per Figure 1. In addition piping and a new manhole will be designed as shown in Figure 1 which will provide emergency pumping from the EST.
- F. The following miscellaneous items will be included in the design:
 - a. New radiator for existing standby generator.
 - b. Lower radiator expansion tank.
 - c. Replace corroded flex conduits and bolts on exterior at top entry on Milltronics level sensors.

- d. Install safety nets in all hatches for fall protection
- e. Install protection from insulation nails up to a level of 6'-8".
- f. Replace original pump station bridge crane hoist with a new one.
- g. Replace emergency STOP button at each raw sewage pump.
- h. Relocate the existing control panel for the pump station sump pump so that it is accessible from the walkway landing.
- i. Replace the local gage/readout on the standby generator fuel tank.
- j. Replace the 3' x 3' metal stair supply ventilation duct with an equivalent fiberglass duct.
- k. Replace the walkway handrail with new handrail. Use stainless steel chains to provide access to the pumps from the walkway landing.
- l. Construct a new bathroom with lavatory, sink and tankless water heater.

In addition, the Pump Station Site will be surveyed and the datum for the recently surveyed B2/B3 force mains datum will be used.

The plans are expected to contain the following:

Title sheet w/ General Notes, Legend, Abbreviations (2)
Demolition Plans (3)
Civil (3)
Structural (6)
Mechanical (10)
Electrical (5)
Corrosion Plans (2)

We anticipate making two review submittals to the District at the 50% and 90% completion levels and then preparation of the final bid-ready set of documents. Specifications and contract documents will be prepared based on the District's standard front end contract documents. Construction cost estimates will be updated with each submittal.

Task 3 – Bid Phase Services

IEC will attend the pre-bid meeting; prepare one addenda if required; review the bid results and make recommendations to be summarized in a technical memorandum.

SCHEDULE

It is anticipated that after the notice to proceed, the 50% design will be completed within 2 months, the 90% design within 2 months after receipt of the 50% design review comments. The Final Design will be submitted within 1 month after receipt of the 90% design review comments. Total design schedule is approximately 5 months.

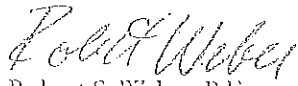
FEES

The proposed level of effort and fee is indicated on the attached table. Billing will be in accordance with our current agreement for as-needed engineering services.

Mr. Robin Morishita
Leucadia Wastewater District
August 2, 2010
Page 3 of 3

We sincerely appreciate the opportunity to provide this proposal and assist the District with this project. Please contact me at (858) 413-2400 should you have any questions or need further information.

Sincerely,



Robert S. Weber, P.E.
Senior Project Manager

cc: Jim Ashcraft, P.E., IEC

FEE ESTIMATE
Leucadia Wastewater District
Baniquitos Pump Station Rehabilitation Project

Task/ Subtask	Task/Subtask Description	Principal Planning & IS	Principal	Sr. Project Manager	Sr. Project Engineer	Sr. Designer	Field Surveyor	CAD III Designer	Project Surveyor	CAD II	Word Processor	Subtask Labor-Hours	Subtask Labor Cost	Direct Cost	Subcontract	Total Cost
1	PROJECT MGMT/ADMINISTRATION	\$195.00	\$185.00	\$180.00	\$150.00	\$128.00	\$117.00	\$117.00	\$125.00	\$107.00	\$70.00					
2	PLANS, SPECIFICATIONS, COST		8	24	16						4	52	\$8,480	\$300	\$0	\$8,780
	-Title Sheet - General (2)			1	2			20				25	\$2,820			\$2,820
	-Demolition (2)			24	16			40				56	\$7,080	\$500		\$7,580
	-Civil (3)				24			60			8	116	\$15,500	\$500		\$16,000
	-Structural (6)														\$26,250	\$26,250
	-Mechanical (10)			80	50	80		200			24	434	\$57,220	\$1,000	\$14,175	\$88,590
	-Electrical														\$5,460	\$5,460
	-Corrosion															\$8,240
	-Cost Estimate			4	16	40						60	\$8,240			\$18,400
	-Specifications			16	24	80					24	144	\$18,400	\$400		\$4,620
	-Surveying						8		16	12		36	\$4,220			\$7,400
	-QA/QC		40									40	\$7,400			\$7,400
7	BID PHASE SERVICES	0	48	4	16	4	8	320	16	12	64	997	\$4,848	\$100	\$2,100	\$7,048
		50	58,860	\$27,540	\$24,560	\$26,112	\$1,872	\$37,440	\$2,000	\$1,284	\$4,480		\$134,208	\$2,800	\$47,985	\$184,993

TOTAL NOT-TO-EXCEED FEE: \$184,993

MEMORANDUM

Ref: 11-2579

DATE: August 5, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: LWD's Sewer System Management Plan (SSMP) Fiscal Year 2010 (FY10) Audit

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Receive and file the LWD Sewer System Management Plan (SSMP) Fiscal Year 2010 Audit conducted by Dexter Wilson Engineering, Inc.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its August 5, 2010 meeting. The Committee concurred with staff to bring this item forward for consideration.

The Statewide WDR, adopted May 2, 2006, imposed several requirements with different deadlines on all California agencies that operate Sewage Collection Systems. To date, the District has complied with all prescribed provisions, including enrollment in the electronic spill reporting, the establishment of its legal authority to enforce sewer ordinances, and a written Sewer System Management Plan (SSMP) that was approved by the LWD Board of Directors at its June 9th, 2009, public meeting.

While this Statewide WDR requires each agency to audit their adopted SSMP's every two years, LWD has taken a more pro-active role in performing this audit every 12 months to ensure it's programs and activities remain effective in reducing Sanitary Sewer Overflows (SSO's).

Staff has continued to work with Dexter Wilson Engineering, Inc., after the development of the final SSMP and contracted with this consulting engineer to perform the audit.

The audit, using a standard checklist and a comprehensive review of District operations, has determined that LWD's activities, programs, and efforts meet or exceed the requirements of its Sewer System Management Plan.

The letter report of the SSMP Audit is attached for your review. A copy of the complete report, including enclosures, is available upon request.

Dexter Wilson of Dexter Wilson Engineering Inc. will present an overview of the audit at the upcoming meeting.

Is:PJB

Attachment

July 7, 2010

103-012/4

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

Attention: Paul Bushee, General Manager

Subject: Leucadia Wastewater District Sewer System Management Plan Fiscal Year
2010 Audit

In an effort to reduce the occurrences of sanitary sewer overflows (SSOs) within California, a Statewide General Waste Discharge Requirement (Statewide WDR) was adopted May 2, 2006 that imposed several new requirements on all agencies that operate sewage collection systems. The Leucadia Wastewater District has complied with all prescribed provisions, including enrolling in electronic spill reporting, and the establishing legal authority to enforce sewer ordinances. The final provision required the development and implementation of a written Sewer System Management Plan (SSMP) that is approved by the agency's governing board at a public meeting.

Within the allowable timeframe, the Leucadia Wastewater District's Sewer System Management Plan (SSMP) was adopted by the District Board and certified by the General Manager in June 2009. The purpose of the SSMP is to document and publicly present in a central document the programs and activities utilized by the Leucadia Wastewater District in effectively managing its wastewater collection system.

The purpose of this letter-report is to fulfill the District's annual SSMP requirements. This consists of completing the Section IX SSMP Evaluation Checklist and Section X SSMP Audit Checklist. These checklists are accompanied by summaries of the SSMP activities for the year.

Paul Bushee
July 7, 2010

Section IX SSMP Evaluation Checklist

The Statewide Waste Discharge Requirements governing sanitary sewers specify that each Wastewater Collection Agency shall:

- maintain relevant information that can be used to establish and prioritize appropriate SSMP activities,
- monitor the implementation and measure the effectiveness of each element of the SSMP,
- assess the success of the preventative maintenance program,
- update program elements, as appropriate based on monitoring or performance evaluations, and
- identify and illustrate SSO trends, including frequency, location, and volume.

Maintaining the applicability of the SSMP to District activities necessitates ongoing evaluation of the activities the District performs, their success, and improvement if necessary. The Section IX SSMP Evaluation Checklist is used on an annual basis to evaluate the applicability and effectiveness of the District's SSMP.

To complete the Section IX SSMP Evaluation Checklist, we reviewed pertinent District documents and information and interviewed several members of the District staff.

As a result of this review, one item for the District to note is the ongoing training and review of Standard Operating Procedures (SOP) for District staff. The District's weekly meetings provide the opportunity for staff to collectively review and discuss issues with SOPs on an on-going basis. The District has indicated they will further memorialize and standardize SOP review by annually requiring the appropriate staff to acknowledge and confirm that they are familiar with and follow the District's SOPs. Please be sure to keep a written record of this acknowledgement for FY11's SSMP Audit.

In completing the Section IX SSMP Evaluation Checklist, we find that the District's activities, programs, and efforts meet or exceed the requirements of the SSMP. Moreover, we do not find any changes in District organization, practices, or regulations which would necessitate a revision to the SSMP prior to the scheduled June 2014 revision per the required five year cycle. The Evaluation Checklist can be found in Attachment A.

DEXTER WILSON ENGINEERING, INC.

PAGE 2

Paul Bushee
July 7, 2010

Section X SSMP Audit Checklist

The Statewide WDRs governing sanitary sewers specify that the District shall conduct periodic internal audits, appropriate to the size of the system and the number of SSOs. These audits must occur, at a minimum, of every two years and a report must be prepared and kept on file. The audit shall focus on evaluating the effectiveness of the SSMP and the District's compliance with the SSMP requirement, including the identification of any deficiencies in the SSMP and the steps to correct them.

The District has chosen to conduct their SSMP audit on an annual basis.

In completing the Audit Checklist, we find all requirements of the checklist to be current and implemented. The completed Audit Checklist for FY10 can be found in Attachment B.

Next Steps

This FY10 SSMP Audit, and subsequent annual audits, should be retained for inclusion in the next SSMP adopted by the District Board. The SSMP is to be recertified by the General Manager and adopted by the District Board on a five-year schedule, with the next recertification and adoption scheduled to occur in June 2014.

We appreciate the opportunity to have worked with the District on this project. Should you have any questions regarding this work, please do not hesitate to contact us.

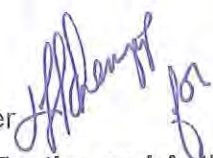
Dexter Wilson Engineering, Inc.



Dexter S. Wilson

NF:ps

MEMORANDUM

DATE: August 5, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Fiscal Year 2011 (FY 11) LWD Tactics and Action Plan

RECOMMENDED:

It is recommended by staff that the Board of Directors:

1. Adopt the FY 11 LWD Tactics and Action Plan.
2. Discuss and take other action as appropriate.

DISCUSSION:

As you are aware, the Board of Directors adopted the Leucadia Wastewater District (LWD) Strategic Plan in July 2005 and the Strategic Plan was subsequently updated in March 2007. In order to maintain the Strategic Plan as a "living" document, staff annually develops a Tactics and Action Plan covering LWD's 7 Strategic Areas.

For FY 11, staff has developed an ambitious plan that includes over 40 tactical goals. A copy of the FY 11 Tactics and Action Plan is attached for your review. Staff will provide a brief overview of the plan at the Board of Directors meeting.

PJB:

Attachment

Leucadia Wastewater District

Fiscal Year 2011

Tactics & Action Plans

1. Financial

Assure Fiscal Stability and Growth through Proper Management of District Assets and Investments

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Evaluate Early Payoff of Water Recycling Loan	ASM	CPA, AT	Not Started	Sep-10
Conduct Annual Policy Review: Investment Policy Reserve Policy	GM	CPA, ASM	Not Started	Annually Sep-10 Feb-11
Conduct OPEB Valuation	ASM	CPA	Not Started	Nov-10
FY 10 Audit	CPA	GM, ASM AT	In Progress	Dec-10
Review Purchasing Policy	ASM	PM, CPA	Not Started	Feb-11
FY 12 Budget	ASM	GM, CPA, AT	Not Started	Jun-10

2. People

Assure the Highest Qualified Work Force to Provide Outstanding Service for District Stakeholders

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Conduct All Hands Transitional Training	GM	ASM	Completed	Jul-10
Conduct Internal FS Supervisor Recruitment	GM	ASM, FSSupt	Not Started	Sep-10
Conduct Employee Interviews	GM	All Staff	Not Started	Nov-10
Conduct Workers Comp Training	ASM	Safety Committee	Not Started	Dec-10
Conduct Transitional Coaching w/ Mgmt Team	GM	ASM	In Progress	Jan-11
Succession Planning/Staffing Needs	ASM	GM, FSM, PM, FSS	Not Started	Feb-11
Conduct Salary Survey (In House)	ASM	AS	Not Started	Mar-11
Host Regional Vector Training	FSM	PM, FSS	Non Started	Apr-11
Host Flagger Training Workshop	FSM	ASM, PM FSS	Not Started	Apr-11
Conduct Employee Compensation Interviews	GM	All Staff	Non Started	Jun-11

3. Water Reclamation

Maximize Cost Effective Market Opportunities to Increase the Quantity and Quality of Reclaimed Water Produced for Current and Future Customers

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Manganese and Boron Source Analysis	FSM	TSM, FSSpec	Not Started	Apr-11
Extend Carlsbad Water Recycling Agmt	GM	FSM, DE	In Progress	Jun-11
Establish Water Recycling Agreement with OMWD	GM	FSM	In Progress	Jun-11
Participate in North County Water Recycling Study II	GM	FSM, PM, DE	In Progress	Jun-11

4. Services

While Focusing on Core Business and superior customer service, Expand Capabilities through Strategic Alliances with Other Organizations to Enhance Both the Service Provided and Financial Future of the District

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Procure Uniform Services Contract	FSS	PM, FSM, ES	Not Started	Sep-10
Incorporate Plastic Manhole Technology in Standard Spec.	DE	FSM, PM	In Progress	Oct-10
Procure Landscape Services Agreement	PM	FSM, ASM		Oct-10
Decommission Meadows 3 Pump Station	DE	FSM, FSS	In Progress	Dec-10
Convert Meadows 3 Sewer System to Carlsbad	DE	FSM, FSS	In Progress	Dec-10
Procure Engineering Design Services	PM	GM, DE	Not Started	Feb-11

5. Recognition of Achievement

Assume a Leadership Position within the Wastewater Community and Provide an Increasing Level of Outreach and Collaboration with the Water and Environmental Communities

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Apply for CASA Achievement Award	ASM	EA, Katz	Submitted	Jul-10
Apply for CSDA Public Information Award	ASM	ES, GM	In Progress	Aug-10
Apply for CSDA Org. Innovation Award	ASM	ES, GM	In Progress	Aug-10
Apply for CWEA Awards	FSM	ASM	Not Started	Nov-09
Apply for GFOA Finance Award	ASM	CPA, AT	Not Started	Jan-11

6. Technology

Enhance District operations through technological excellence, innovation and utilization of outstanding professional resources.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Purchase and Install Replacement Desktop Computers	PM	ASM,EA	Not Started	Jan-11
Satellite Pump Station Force Main Project (Including 101 Trunk Sewer Project) Complete Construction	PM	GM, FSM, DE, FSS	On Target	Oct-10
AMMP Pipeline Repair/Replacement Commence Project Design Bid Project Commence Construction Construction Complete	PM PM PM PM	GM, FSM, DE GM, FSM, DE GM, FSM, DE GM, FSM, DE	Not Started Not Started Not Started Not Started	Sep-10 Mar-11 May-11 Oct-11
Batiquitos Force Main Emergency Repair Commence Project Design Bid Project Commence Construction Construction Complete	PM PM PM PM	GM, FSM, DE GM, FSM, DE GM, FSM, DE GM, FSM, DE	In Progress Not Started Not Started Not Started	Jul-10 Sep-10 Nov-10 Mar-11
Batiquitos Pump Station Rehabilitation Commence Project Design Bid Project Commence Construction Construction Complete	PM PM PM PM	GM, FSM, DE GM, FSM, DE GM, FSM, DE GM, FSM, DE	Not Started Not Started Not Started Not Started	Sep-10 Apr-11 Jun-11 Mar-12

6. Technology Continued

Enhance District operations through technological excellence, innovation and utilization of outstanding professional resources.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Force Main Corrosion Project				
Commence Project Design	PM	GM, FSM, DE	Not Started	Dec-10
Bid Project	PM	GM, FSM, DE	Not Started	Feb-11
Commence Construction	PM	GM, FSM, DE	Not Started	May-11


7. Community Outreach

Increase community awareness of district services and benefits.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Teacher Grant Plan Awards	EA	AS, ASM	Not Started	Oct-10
Procure Public Information Consultant	ASM	EA, GM	Not Started	Feb-11
Evaluate Web-CAM @ Batiquitos PS	GM	EA, PM, ASM	Not Started	Mar-11
Pursue Presentation Opportunities @ CWEA, Tri-State, etc.	FSM	GM, PM, ASM	Not Started	Jun-11
Continue implementation of LVD Communication Plan (newsletter)	GM	EA, ASM	Not Started	Jun-11

MEMORANDUM

DATE: August 5, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Disclosure of Reimbursements Report

**RECOMMENDATION:**

1. Discuss and provide direction as appropriate.

DISCUSSION:

The Investment and Finance Committee (IFC) is scheduled to discuss this item at their August 10, 2010 meeting. Staff will present IFC recommendations to the full Board at tonight's meeting.

Government Code Section §53065.5 (attached) stipulates that Special Districts must disclose reimbursements of \$100 or more for each individual charge and this information must be reported annually. As per §53065.5, the Leucadia Wastewater District (LWD) reports all individual charges with a value of \$100 or more. The Disclosure Report is presented to the board of directors every six months, which is above and beyond the requirements of §53065.5.

During the July 2010 board meeting, staff presented the Disclosure Report for the period January 1, 2010 to June 30, 2010. During the discussion, Director Omsted suggested that the Disclosure Report include all reimbursements regardless of the amount. The Board discussed this issue and referred it to the Investment and Finance Committee for further consideration.

Since the Board meeting, staff has researched this issue to determine how other agencies report reimbursements. Attached please find a summary of information found. Of the 17 agencies surveyed, staff received 9 responses. Of the 9 agencies, 4 indicated that they prepare a Disclosure Report. Of the 4 responses, 3 agencies indicated that they report expenses over and under \$100 including mileage and meals.

In summary, LWD is currently in compliance §53065.5. The issue at hand is whether the Board of Directors wishes to extend its Disclosure Report to include reimbursements less than \$100. This item is presented for discussion purposes and staff has no recommendation on this matter.

cal:PJB

Attachment

53064.5. No local agency furnishing water for residential use to a tenant shall seek to recover any charges or penalties for the furnishing of water to or for the tenant's residential use from any subsequent tenant on account of nonpayment of charges by a previous tenant. The local agency may, however, require that service to subsequent tenants be furnished on the account of the landlord or property owner.

53065. The provisions of law (except Section 25256 of this code) relating to budgets and other fiscal matters except borrowing which apply to counties shall also apply to any district, whose governing body is the board of supervisors or for which county fiscal officers are ex officio fiscal officers, except that this section shall not apply:

- (a) To school districts;
- (b) To districts including two or more counties;
- (c) Where such matters are otherwise provided by law.

53065.5. Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

53066. (a) Any city or county or city and county in the State of California may, pursuant to such provisions as may be prescribed by its governing body, authorize by franchise or license the construction of a community antenna television system. In connection therewith, the governing body may prescribe such rules and regulations as it deems advisable to protect the individual subscribers to the services of such community antenna television system.

(b) The award of the franchise or license may be made on the basis of quality of service, rates to the subscriber, income to the city, county or city and county, experience and financial responsibility of the applicant plus any other consideration that will safeguard the local public interest, rather than a cash auction bid.

(c) The maximum franchise fee for any franchise or license hereafter awarded pursuant to this section or pursuant to any ordinance adopted under authority of this section by any city or county or city and county shall be 5 percent of the grantee's gross receipts from its operations within such city or county or city and county. Intrastate telecommunications services subject to taxation under Part 22 (commencing with Section 44000) of Division 2 of the Revenue and Taxation Code shall not be included, prior to July 1, 1988, in the gross receipts subject to any cable television franchise fee.

(d) Any cable television franchise or license awarded by a city or

**Board Secretaries Survey Results for
The Disclosure of Reimbursements Report (per Govt. Code Sect. 53065)
July 16, 2010**

Questions:

1. Does your agency annually receive & file a Disclosure of Reimbursements for Board members?
2. If yes, please provide me with your most recent report.
3. When did your agency begin reporting the disclosure of reimbursements?

Responses:

1. Elsinore Valley MWD (EVMWD)
 - No, they don't prepare a separate report. EVMWD lists the reimbursements on the agency's bi-monthly list of checks (demands).
2. Fallbrook Public Utility District (FPUD)
 - FPUD does not file a report
3. Vallecitos Municipal Water District (VMWD)
 - Yes, VMWD provides a report on a quarterly basis in the Board packet.
 - Received VMWD recent report
 - VMWD began preparing a report two years ago.
4. Otay Water District (OWD)
 - Yes, OWD reports all Directors' expenses over & under the \$100 amount every quarter.
 - Received OWD recent report
 - OWD began preparing a report since the inception of GCS 53065.
5. Helix Water District (HWD)
 - Yes, HWD monthly Board packet includes a report on what each director received in per diems and reimbursement of expenses.
6. City of Encinitas (water department)
 - No, they don't prepare a separate report.
7. Sweetwater Authority/South Bay Irrigation District
 - No, they don't prepare a separate report.
8. Encina Wastewater Authority (EWA)
 - No, they don't prepare a separate report.

9. Olivenhain Municipal Water District (OMWD)

- Yes, OMWD reports all Directors' expenses over & under the \$100 amount every month.
- Received OMWD recent report.
- OMWD began reporting approximately 8-10 years ago.

10. Leucadia Wastewater District (LWD)

- Yes, LWD reports Directors and staff members' expenses only over \$100 every six months.
- LWD began reporting 6 years ago.

Note: Five agencies prepare a reimbursement disclosure report

From: ctetienne@aol.com [mailto:ctetienne@aol.com]
Sent: Thursday, July 08, 2010 3:02 PM
To: Frank Reynaga
Subject: Thank You for Your excellent service!!!!

Dear Frank,

I would like to express once more my appreciation for Your efforts and excellence in customer service You have provided me with attending to the matter of the broken sewer line/pipe on my property at 2743 Llam Court, Carlsbad, 92009 .

Please forward this e-mail to Your mangement so verybody at Leucadia Wastewater District is aware of the outstanding job You are doing.

sincerely,
Christine Traurig