

**AGENDA**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS OF THE**  
**LEUCADIA WASTEWATER DISTRICT**  
 Wednesday, September 10, 2008 – 5:00 p.m.  
 1960 La Costa Avenue, Carlsbad, CA 92009

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*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
 AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**  
 In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.
5. **Public Comment**  
 Anyone wishing to address the Board or bring an agenda item forward may do so.
6. **Presentations and Awards**
  - A. Recognition of First Recipient of District's Lateral Grant Program. (Page 1)
  - B. Achievement of Organizational Objectives (Pages 2-3)
7. **Consent Calendar**  
 Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.
  - A. Minutes of the following meeting:
    - August 13, 2008 Regular Board Meeting (Pages 4-7)
    - August 28, 2008 Engineering Committee Meeting (Pages 8-9)
  - B. Demands for August - September. (Pages 10-29)
  - C. Operations Report. (Pages 30-32)
  - D. Finance Report. (Pages 33-38)
8. **Encina Wastewater Authority Reports**  
 Reports by Directors and staff concerning the Encina Wastewater Authority.
  - A. Encina Wastewater Authority Reports.
    - Regular Board Meeting – August 27, 2008 (Page 39)
    - Member Agency Manager Meeting – September 10, 2008 (Oral Report)
9. **Committee Reports**
  - A. Engineering Committee meeting – report by Director Juliussen (Page 40)
10. **Old Business**  
 None.

## **11. New Business**

- A. Authorize the General Manager to execute an Agreement with Zondiros Corporation for the construction of the Gibraltar Street Gravity Sewer Construction Project in an amount not to exceed \$282,555 as the lowest responsive and responsible bidder. (Pages 41-45)
- B. Annual Review of LWD Investment Policy (Pages 46-53)
- C. LAFCO 2008 Special Districts Election (Pages 54-68)

## **12. Information items**

- A. 81<sup>st</sup> Annual Water Environment Federation (WEF) Conference will be held on October 18-22, 2008 at the McCormick Place in Chicago, IL. (Page 69)
- B. California Special District Association (CSDA) San Diego Chapter Special Forum on the November Election will be held on September 18, 2008 at the Courtyard by Marriott in San Diego. (Pages 70-72)
- C. Site Improvement Project Update. (Page 73)

## **13. Directors Meetings**

- A. CASA 53<sup>rd</sup> 2008 Annual Conference was held at the Marriott in Monterey, CA from August 20 - 23, 2008. (Page 74)

## **14. Comments, Questions or Requests by Directors**

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

## **15. General Manager's Report**

Informational report by the General Manager on items not requiring Board action.

## **16. General Counsel's Report**

Informational report by the General Counsel on items not requiring Board action.

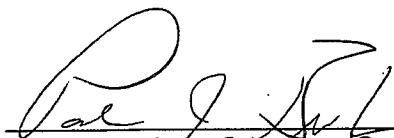
## **17. Adjournment**

*Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.*

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

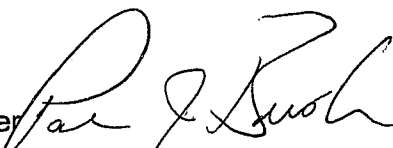
Date: September 4, 2008

A handwritten signature in black ink, appearing to read "Paul J. Bushee", written over a horizontal line.

Paul J. Bushee, Secretary/General Manager

MEMORANDUM

Ref: 09-1694

**DATE:** September 4, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Presentations and Awards – 1<sup>st</sup> Recipient of Lateral Grant Program

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You may recall that the Board of Directors adopted the Lateral Grant Program in July 2008. The program is designed to encourage District customers to properly maintain their sewer lateral and, if appropriate, to install backflow prevention devices. Under the program, customers are reimbursed for lateral replacement on a 50/50 basis up to a maximum of \$3,000.

I am pleased to announce that the District will issue its first reimbursement to Ms. Mary Beth O'Brien in the amount of \$1,562.50. Ms. O'Brien lives on Hermes Avenue in Leucadia and recently replaced her sewer lateral. Ms. O'Brien has indicated that she is very pleased with the District's Lateral Grant Program.

There are sufficient funds in the Fiscal Year 2009 Capital Budget to cover the reimbursement amount.

PJB:

MEMORANDUM

Ref: 09-1690

DATE: September 4, 2008  
TO: Board of Directors  
FROM: Paul J. Bushee, General Manager   
SUBJECT: Presentations and Awards – Achievement of Organizational Objectives

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It is my pleasure to announce that the Leucadia Wastewater District recently achieved two Organizational Objectives under the Incentive Program. The achievements are as follows:

2008 CASA Technological Achievement Award

During June 2008, LWD submitted an application for CASA's Achievement Awards Program. LWD's application, in the Technological Achievement Award category, highlighted our recently adopted Asset Management Master Plan and it's unique "predictive failure model". CASA recognized LWD for this award at its annual conference held last month. LWD competed with several other wastewater organizations throughout California. This award meets an organizational objective of the LWD's Incentive Program; therefore, staff is eligible for a \$300 incentive award.

Regional Water Quality Control Board (RWQCB) Region 9 Collection System Performance Ranking

Under the Incentive Program, an organizational objective is met if LWD's collection system performance ranks in the top 3 of similar sized agencies in Region 9. The ranking is developed using spill information published annually by the RWQCB. This objective requires that a composite ranking, using a weighted average of the number of spills (40%) and volume spilled (60%), be established from the published data. This composite rank is then compared to 14 other agencies with similar size collection systems.

During Fiscal Year (FY) 2008, LWD experienced one 300 gallon spill, of which 250 gallons were recovered back into the sewer system. When compared to the other agencies, the District ranked third overall. A copy of the Spill Ranking Table and the composite ranking is attached for your review. Under the Incentive Program, staff is eligible for an incentive award of \$500 for a third place finish. This is a very notable achievement since this is the second year, within the past five years, that LWD has finished in the top three.

Please join me in congratulating LWD for these outstanding accomplishments.

PJB:

Attachment

Spill Data as of June 30, 2008

Agency	Miles of system	FY2008 # of Spills	FY2008 rank	FY2008 volume	FY2008 rank	FY2008 score *	Final Rank
Vallecitos WD	202	0	1	0	1	1.0	1
South Coast CWD	138	0	1	0	1	1.0	1
Padre Dam MWD	246	0	1	0	1	1.0	1
US Navy	123	0	1	0	1	1.0	1
City of El Cajon	195	1	2	150	2	2.0	2
Leucadia WWD	197	1	2	300	3	2.6	3
City of Encinitas	120	1	2	330	4	3.2	4
City of La Mesa	155	1	2	400	5	3.8	5
City of San Clemente	180	3	3	1,975	6	4.8	6
City of Vista	229	3	3	4,695	7	5.4	7
City of Poway	178	1	2	13,200	9	6.2	8
City of Carlsbad	282	4	4	7,100	8	6.4	9
Rancho CA WD	70	1	2	151,000	11	7.4	10
USMC Camp Pendleton	112	11	5	57,145	10	8.0	11

14 Agency Benchmark Averages:

Average # of spills	1.93	spills
Average agency spill volume	16,878	gallons
Median agency spill volume	365	gallons

\* composite score based upon rank in both categories (40% spill, 60% volume)

LWD Spill Location	date	gallons	reason	time
Estrella Del Mar, N. of Alga	11/9/2007	300	Construction plug	1:30pm
1 spills		300	gallons	

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Regular Board Meeting  
August 13, 2008

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A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, August 13, 2008 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

President Sullivan called the meeting to order at 5:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan, Kulchin, Juliussen, and Hanson

DIRECTORS ABSENT: Omsted

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, Richard Duffey with Brownell and Duffey, and District Engineer Steve Deering

**3. Pledge of Allegiance**

**4. Approval of Agenda**

Upon a motion duly made by Director Hanson, seconded by Director Juliussen, and carried, the Board of Directors approved the agenda.

**5. Public Comment**

There was no public comment.

**6. Presentations and Awards**

None.

**7. Consent Calendar**

A. Minutes for the following meetings:

July 9, 2008 Regular Board meeting

July 8, 2008 Community Affairs Committee meeting

B. Demands for July 2008/August 2008

Payroll Checks Numbered 13725 - 13772; General Checking - Checks numbered 36534 - 36668.

C. Operations Report (A copy was attached to the original August 13, 2008 Agenda)

D. Finance Report (A copy was attached to the original August 13, 2008 Agenda)

Director Juliussen pulled item 7B, the demands for discussion. Director Juliussen asked for clarification on several demands relating to a North County Transit District (NCTD) payment and pencil, pen, and notepad payments. GM Bushee responded that those

items were related to: 1) a long-term lease the District has with the NCTD for pipelines that run under the railroad tracks; and 2) the re-supply of public information related items such as pens, pencils and notepads that are used as giveaways at community events.

Following discussion and upon a motion duly made by Director Kulchin, seconded by Director Juliussen, and carried, the Board of Directors approved the consent calendar.

**8. Encina Wastewater Authority (EWA) Reports**

A. Encina Wastewater Authority Report – July 23, 2008 Board meeting.

President Sullivan reported on EWA's June 25, 2008 Board meeting.

B. Member Agency Managers (MAM) Report – August 13, 2008 meeting.

GM Bushee reported on the August 13, 2008 MAM meeting.

**9. Committee Reports**

None.

**10. Old Business**

None.

**11. New Business**

A. CSDA Board of Directors 2008 Election.

GM Bushee stated that LWD received a CSDA ballot for the 2008 election. There is one seat (seat C) open for the Region 6 Director and included the following candidates that have expressed interest in the position:

- Mr. Dewey Aumus, Incumbent, CSDA Board of Directors;
- Ms. Brenda Dennstedt, Director of Western MWD;
- Mr. Richard Olson, Director of North County Fire Protection District; and
- Mr. Paul Rodriguez, Board Member of Lee Lake Water District.

Following discussion and upon a motion duly made by Director Hanson, seconded by Director Juliussen, and carried with Director Omsted absent, the Board of Directors voted to elect Mr. Dewey Ausmus to the CSDA Board of Directors in Region 6, seat C.

GM Bushee stated that staff will forward the Board's ballot to CSDA by the September 18, 2008 deadline.



## 12. Information Items

GM Bushee reviewed the following information items.

### A. ADS Flow Meter Update.

FSM Schempp provided an update on the ADS Flow Meter system. FSM Schempp noted that the Board authorized an agreement with ADS to install the system in October 2007. FSM Schempp noted that the system has since been installed, and he presented the system's capabilities using the system's web-based graphics.

### B. Site Improvement Project Update.

PM Morishita presented a PowerPoint overview of the Site Improvement Project's status.

### C. California Special Districts Association (CSDA) 2008 Conference is scheduled for September 21-25, 2008.

GM Bushee noted the CSDA Annual Conference will be held from September 21-25, 2008 in Irvine, California. GM Bushee asked the Board members to confirm their attendance and their travel logistics with staff.

### D. LAFCO 2008 Special Districts Election Update.

GM Bushee stated that LAFCO will hold a Candidates Forum in conjunction with the August 21, 2008 CSDA Quarterly Dinner. Mr. Bushee added that LAFCO will follow-up by mailing election ballots to all special districts on August 28, 2008. The completed ballots will be due back to LAFCO by October 3, 2008.

## 13. Directors' Meetings

None.

## 14. Comments, Questions or Requests by Directors

Director Juliussen stated that his son was recently accepted at paramedic training. The Board members asked Director Juliussen to pass on their congratulations to his son.

## 15. General Manager's Report

The following items were reported:

- GM Bushee noted that one of the Variable Frequency Drives (VFD) at Batiquitos Pump Station had recently failed. GM Bushee noted that each pump at BPS has a VFD and the VFD controls the speed of the pump. The 3 remaining VFD/Pumps remained in service and the pump station was not in danger of an overflow. GM Bushee stated that he authorized a repair of the VFD for just under \$25,000.

Director Hanson requested that she be notified of these types of failures.

- GM Bushee noted that he would attend the CASA conference from August 20-23, 2008 and, in his absence, ASM Chuck LeMay would be Acting General Manager.

**16. General Counsel's Report**

General Counsel Brechtel reported on the CASA lateral survey.

**17. Adjournment**

President Sullivan adjourned the meeting at 5:55 p.m.

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Elaine Sullivan, President

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Paul J. Bushee  
Secretary/General Manager  
(SEAL)

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of an Engineering Committee Meeting  
August 28, 2008

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A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Thursday, August 28, 2008 at 9:00 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Juliussen called the meeting to order at 9:00 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager (GM) Paul Bushee; Field Services Manager Leo Schempp; Administrative Services Manager Chuck LeMay; Project Manager Robin Morishita; District Engineer Steve Deering, Eric Honour and Shannon Goodrich with Dudek.

**3. Public Comment**

No public comment was received.

**4. Old Business**

None.

**5. New Business**

- A. Authorize the General Manager to execute an agreement with Zondiros Corporation for the construction of the Gibraltar Street Gravity Sewer Construction Project in an amount not to exceed \$282,555 as the lowest responsive and responsible bidder.

PM Morishita presented the subject recommendation. PM Morishita noted that CCL Contracting had initially submitted the apparent low bid, however, CCL's bid was considered non responsive because it did not comply with the bidding instructions. As a result, staff is recommending that the contract be awarded to the next lowest bidder, Zondiros Corporation.

Director Juliussen questioned why the bid was rejected. PM Morishita indicated that CCL did not use the proper bid forms nor did it submit its price with the contract documents, both requirements of the bid specifications. He added that CCL was informed of these deficiencies and has indicated that it would not to appeal the District's decision to reject its bid.

Following discussion, the EC concurred with staff to bring this recommendation before the Board of Directors for consideration at its September 10, 2008 meeting.

**6. Information Items**

A. Site Improvement Project

PM Morishita presented the status of the Site Improvement Project. He noted that the project is still 5 days ahead of schedule and, to date, change orders have totaled \$84,078 or 0.95% of the total contract amount. PM Morishita presented a PowerPoint overview of the construction progress.

The EC discussed the project. Director Juliussen commended both staff and Dudek for their good work thus far on the project. There was no action taken.

B. Satellite Pump Station Force Main Replacement Project

PM Morishita provided a status report on the subject project. He noted that the project is under review for a Coastal Development Permit by the City of Encinitas.

C. Batiquitos Inlet Line Replacement Project

PM Morishita provided a status report on the subject project. He noted that the project is under review for a Coastal Development Permit by the City of Carlsbad.

**7. Director's Comments**

None.

**8. General Manager's Comments**

None.


**9. Adjournment**

Chairperson Juliussen adjourned the meeting at 9:30 a.m.

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Paul J. Bushee,  
Secretary/Manager  
(Seal)

## MEMORANDUM

**DATE:** September 4, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Approval of August/September Demands

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**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$872,896.75**
2. Discuss and take other action as appropriate.

**DISCUSSION:**

Attached are check registers describing all payments made by LWD for the month's August 8 – September 4, 2008.

Operating expenses totaled **\$234,044.67** while Capital Improvement Program expenses totaled **\$565,175.70**

Payroll for employees and the Board totaled **\$73,676.38**.

Attached please find a year to date Employee and Board Payroll Report from August 2007 to September 2008 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, August/September 2008
Attachment 2	Accounts Payable Check Register dated Aug 7, 2008
Attachment 3	Payroll Check Register dated August 13, 2008
Attachment 4	Accounts Payable Check Register dated August 14, 2008
Attachment 5	Accounts Payable Check Register dated August 27, 2008
Attachment 6	Payroll Check Register dated August 27, 2008
Attachment 7	Accounts Payable Check Register dated September 2, 2008
Attachment 8	Board Payroll Check Register dated September 3, 2008
Attachment 9	Year to Date Employee and Board Payroll Report

## DEMANDS SUMMARY

September 10, 2008

### 1. Demands

Category	Check #'s	Amount	Total
Payroll Checks -8/13/2008	13773 - 13790	\$34,888.88	
Payroll Checks - 8/27/2008	13791 - 13808	\$34,663.46	
Board Payroll Checks - 9/3/2008	13809 - 13813	<u>\$4,124.04</u>	
	<b>Total</b>	<b>\$73,676.38</b>	
General Checking -8/7/2008	36669 - 36695	\$76,275.75	
General Checking -8/14/2008	36696 - 36727	\$114,139.51	
General Checking -8/22/2008	36728 - 36754	\$546,096.22	
General Checking - 9/2/2008	36755 - 36787	<u>\$62,708.89</u>	
	<b>Total</b>	<b>\$799,220.37</b>	
	<b>Grand Total</b>	<b>\$872,896.75</b>	<b>\$872,896.75</b>

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36669- 2345	1	8/07/2008	10100 NAPA AUTO		
	1		36582 PARTS @ BPS	87.21	841432
36669- 2345	1	8/07/2008	Logged	*** Total ***	87.21
36670- 2345	2	8/07/2008	10167 ACACIA GASOLINE & CAR WASH		
	2		36557 OPEN PO-VEHICLE FUELS	580.54	1828
	2		36560 OPEN PO-VEHICLE FUELS	448.91	1824
36670- 2345	2	8/07/2008	Logged	*** Total ***	1,029.45
36671- 2345	3	8/07/2008	10540 A-1 BROADWAY FOTO STUDIO		
	3		36576 EMPLOYEE ID CARDS	120.00	A107304
36671- 2345	3	8/07/2008	Logged	*** Total ***	120.00
36672- 2345	4	8/07/2008	10720 AT&T		
	4		36574 L.D. @ BPS	29.08	0192940472-7/08
36672- 2345	4	8/07/2008	Logged	*** Total ***	29.08
36673- 2345	5	8/07/2008	12360 CITY OF CARLSBAD		
	5		36565 WATER @ PLANT	71.51	8121300-00-7/08
	5		36566 WATER @ VACTOR	109.58	104-7/08
	5		36567 WATER @ VACTOR	60.79	103-7/08
36673- 2345	5	8/07/2008	Logged	*** Total ***	241.88
36674- 2345	6	8/07/2008	12509 COAST NEWS		
	6		36575 RENEWAL FOR 08-09	35.00	CN NEWS-7/08
36674- 2345	6	8/07/2008	Logged	*** Total ***	35.00
36675- 2345	7	8/07/2008	12612 CHARLES CROWLEY COMPANY		
	7		36554 VLAVE ASSY D AND CAP	444.18	13312
36675- 2345	7	8/07/2008	Logged	*** Total ***	444.18
36676- 2345	8	8/07/2008	13636 ALLIANT INSURANCE SERVICES, IN		
	8		36583 P.B BOND RENEWAL-08-09	350.00	948169
36676- 2345	8	8/07/2008	Logged	*** Total ***	350.00
36677- 2345	9	8/07/2008	13822 DUDEK & ASSOCIATES		
	9		36549 CONTRACT/CM SERVICES FOR SITE	49,051.25	20083022
36677- 2345	9	8/07/2008	Logged	*** Total ***	49,051.25
36678- 2345	10	8/07/2008	14077 THE EASTRIDGE GROUP		
	10		36579 TEMP SERVICES W/E 7/27	475.20	10363164
36678- 2345	10	8/07/2008	Logged	*** Total ***	475.20
36679- 2345	11	8/07/2008	14410 EL CAMINO REAL SHELL ENCINITAS		
	11		36556 OPEN PO-VEHICLE FUEL	718.79	7879
	11		36561 OPEN PO-VEHICLE FUEL	393.75	7886
36679- 2345	11	8/07/2008	Logged	*** Total ***	1,112.54
36680- 2345	12	8/07/2008	15016 FALLBROOK PUBLIC UTILITY DISTR		
	12		36562 EMPLOYEE ASST. PROGRAM-SEPT	41.40	SEPT 2008
	12		36563 EMPLOYEE ASST. PROGRAM-AUGUST	41.40	AUGUST 2008
36680- 2345	12	8/07/2008	Logged	*** Total ***	82.80

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
36681- 2345	13	8/07/2008	17552	THE HOME DEPOT CRC/GECF		
	13		36558	OPEN PO- MISC SUPPLIES, TOOLS	119.38	5598511
36681- 2345	13	8/07/2008	Logged	*** Total ***	119.38	
36682- 2345	14	8/07/2008	17570	THE HOSE PROS		
	14		36559	SUPPLIES-HOSES, JOINTS	259.97	66504
36682- 2345	14	8/07/2008	Logged	*** Total ***	259.97	
36683- 2345	15	8/07/2008	18212	INFRASTRUCTURE ENGINEERING COR		
	15		36550	CONTRACT GIS SUPPORT	326.52	3748
36683- 2345	15	8/07/2008	Logged	*** Total ***	326.52	
36684- 2345	16	8/07/2008	21212	LEIGHTON CONSULTING, INC		
	16		36552	CONTRACT-GEOTECH SERVICES	2,376.00	LC10012565
36684- 2345	16	8/07/2008	Logged	*** Total ***	2,376.00	
36685- 2345	17	8/07/2008	24223	OFFICE DEPOT		
	17		36555	OPEN PO-OFFICE SUPPLIES-DM	44.16	0721
36685- 2345	17	8/07/2008	Logged	*** Total ***	44.16	
36686- 2345	18	8/07/2008	24440	OLIVENHAIN MUNICIPAL WATER DIS		
	18		36568	WATER @ E. ESTATES	40.41	10076214000-708
	18		36569	WATER @ VP5	25.02	03011148-JULY08
	18		36570	WATER @ VP7	40.41	0904902600-7/08
	18		36571	WATER @ TRAVELING 2	171.22	06001544310-708
36686- 2345	18	8/07/2008	Logged	*** Total ***	277.06	
36687- 2345	19	8/07/2008	25010	AT&T		
	19		36564	DIAL IN MODEM	133.77	7606327047-0708
	19		36573	PHONE @ BPS	24.11	9423588-7/08
36687- 2345	19	8/07/2008	Logged	*** Total ***	157.88	
36688- 2345	20	8/07/2008	27524	ROESLING NAKAMURA TERADA ARCHI		
	20		36551	BLDG PROGRAM AS BUILTS	10,334.14	4040
36688- 2345	20	8/07/2008	Logged	*** Total ***	10,334.14	
36689- 2345	21	8/07/2008	27614	RAINBOW RIDGE ESTATES		
	21		36577	REFUND DEV #674	6,513.75	674
36689- 2345	21	8/07/2008	Logged	*** Total ***	6,513.75	
36690- 2345	22	8/07/2008	27729	RICHARD STINSON		
	22		36581	CONSULTING FEES-JULY	1,700.00	12
36690- 2345	22	8/07/2008	Logged	*** Total ***	1,700.00	
36691- 2345	23	8/07/2008	28037	SAN DIEGO EMPLOYERS ASSOCIATIO		
	23		36578	ANNUAL MEMBERSHIP 08-09	599.00	20884
36691- 2345	23	8/07/2008	Logged	*** Total ***	599.00	
36692- 2345	24	8/07/2008	28273	SDSI BUSINESS SYSTEMS		
	24		36580	UPDATE DIRECT BILLING DATABASE	142.50	5524
36692- 2345	24	8/07/2008	Logged	*** Total ***	142.50	



Run date: 08/06/2008 @ 15:21  
 Bus date: 08/07/2008

Leucadia Waste Water District  
 Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36693- 2345	25	8/07/2008	30520 UNDERGROUND SERVICE ALERT OF		
	25		36572 DIG ALERT	180.00	720080359
36693- 2345	25	8/07/2008	Logged	*** Total ***	180.00
36694- 2345	26	8/07/2008	32271 WEST COAST SAFETY SUPPLY CO.,		
	26		36553 OPEN PO-CALIBRATION GAS	136.96	171333
36694- 2345	26	8/07/2008	Logged	*** Total ***	136.96
36695- 2345	27	8/07/2008	33227 XEROX CORPORATION		
	27		36584 MONTHLY MAINTENANCE	49.84	34460114
36695- 2345	27	8/07/2008	Logged	*** Total ***	49.84
				.00	
** Total check discount **				.00	
** Total check amount **				76,275.75	
** Total void discount **				.00	
** Total void amount **				.00	

**LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT**

**Payroll Date:** August 13, 2008

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13773 - 13790	8/13/2008	\$34,888.88

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36696- 2347	1	8/14/2008	10100 NAPA AUTO		
	1		36612 PARTS	9.65	84170/81
	1		36613 OIL	27.02	842096
36696- 2347	1	8/14/2008	Logged	*** Total ***	36.67
36697- 2347	2	8/14/2008	11066 BARRATT AMERICAN		
	2		36621 REFUND DEV #627	5,061.05	BARRETT-627
36697- 2347	2	8/14/2008	Logged	*** Total ***	5,061.05
36698- 2347	3	8/14/2008	11550 BOOT WORLD CORP		
	3		36615 SAFETY BOOTS-K.N.	126.05	1047806
36698- 2347	3	8/14/2008	Logged	*** Total ***	126.05
36699- 2347	4	8/14/2008	11650 BROWNELL AND DUFFEY CPA		
	4		36603 ACCOUNTING FEES-JULY	7,658.00	373
36699- 2347	4	8/14/2008	Logged	*** Total ***	7,658.00
36700- 2347	5	8/14/2008	12005 CSDA-SAN DIEGO CHAPTER		
	5		36614 CSDA MEMBERSHIP RENEWAL 08-09	150.00	RENEWAL 08-09
36700- 2347	5	8/14/2008	Logged	*** Total ***	150.00
36701- 2347	6	8/14/2008	12112 CONFIDENCE CONSULTING		
	6		36611 CONSULTING FEES-COACHING	3,621.44	JBILLS-7/21/08
36701- 2347	6	8/14/2008	Logged	*** Total ***	3,621.44
36702- 2347	7	8/14/2008	12510 COAST WASTE		
	7		36594 RENT STORAGE CONTAINER	175.00	0982477
36702- 2347	7	8/14/2008	Logged	*** Total ***	175.00
36703- 2347	8	8/14/2008	12514 CONEXIS		
	8		36622 SEC 125 FLEX PLAN-JULY	125.00	0708-OR5179
36703- 2347	8	8/14/2008	Logged	*** Total ***	125.00
36704- 2347	9	8/14/2008	12631 COR-O-VAN		
	9		36598 OPEN PO-STORAGE	62.82	RS1280956
36704- 2347	9	8/14/2008	Logged	*** Total ***	62.82
36705- 2347	10	8/14/2008	13072 DATA NET		
	10		36601 IS MAINT/SUPPORT	677.50	9730849
36705- 2347	10	8/14/2008	Logged	*** Total ***	677.50
36706- 2347	11	8/14/2008	13586 DOWNSTREAM SERVICES, INC.		
	11		36592 STORM DRAIN FILTER CLEANING	130.00	67782
36706- 2347	11	8/14/2008	Logged	*** Total ***	130.00
36707- 2347	12	8/14/2008	13822 DUDEK & ASSOCIATES		
	12		36616 GE/3252/735/TURDOCH	55.00	20083164
	12		36617 GE/3252/704/1528 HWY 101	275.00	20083162
	12		36618 GE/3252/697/L.C. GREENS	220.00	20083161
	12		36619 GE/3252/647/DAPHNE STREET	220.00	20083186
	12		36625 GE/3252/607/V OF LC	550.00	20083185
	12		36626 GE/3252/729/BRUNSWICK	55.00	20083163

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	12		36627 GE/3252/736/TVERDOCH	660.00	20083165
	12		36628 GE/3252/741/WALGREENS	385.00	20083166
	12		36629 GE/3252/760/LC RESORT	165.00	20083168
	12		36630 GE/3252/571/V OF LC 406-5	552.93	20083157
	12		36631 GE/3252/520/FORUM	880.00	20083155
	12		36632 GE/3252/569/V OF LC 406-3	55.00	20083156
	12		36633 GE/3252/593/LC TOWN SQUARE	220.00	20083158
36707- 2347	12	8/14/2008	Logged *** Total ***	4,292.93	
36708- 2347	13	8/14/2008	13823 TOM DUNN		
	13		36596 CASA AWARD MEDIA CLIP	4,300.00	DUNN8/11/08
36708- 2347	13	8/14/2008	Logged *** Total ***	4,300.00	
36709- 2347	14	8/14/2008	14077 THE EASTRIDGE GROUP		
	14		36623 TEMP SERVICES W/E 8/03	792.00	10363807
36709- 2347	14	8/14/2008	Logged *** Total ***	792.00	
36710- 2347	15	8/14/2008	17010 HAAKER EQUIPMENT CO		
	15		36593 OPEN PO-REPAIRS TO VACTORS	2,755.73	W19020
	15		36599 OPEN PO-REPAIRS TO VACTORS	2,896.77	W19019
36710- 2347	15	8/14/2008	Logged *** Total ***	5,652.50	
36711- 2347	16	8/14/2008	17027 HABITAT RESTORATION SCIENCES,		
	16		36595 CONTRACT-NGVI LANDSCAPING SERV	330.00	953
36711- 2347	16	8/14/2008	Logged *** Total ***	330.00	
36712- 2347	17	8/14/2008	18150 ICMA RETIREMENT-303979		
	17		36609 DEFERRED COMP	2,141.69	ICMA-8/13/08
36712- 2347	17	8/14/2008	Logged *** Total ***	2,141.69	
36713- 2347	18	8/14/2008	18512 SHARP BUSINESS SYSTEMS		
	18		36610 MAINTENANCE-COPIER	13.98	11P175
36713- 2347	18	8/14/2008	Logged *** Total ***	13.98	
36714- 2347	19	8/14/2008	18561 U.S. BANK		
	19		36648 CONFERENCES, SUPPLIES, MEETING	1,415.88	US BANK-7/22/08
36714- 2347	19	8/14/2008	Logged *** Total ***	1,415.88	
36715- 2347	20	8/14/2008	23068 NATIONWIDE RETIREMENT SOLUTION		
	20		36608 DEFERRED COMP-NATIONWIDE	1,217.31	NATION-8/13/08
36715- 2347	20	8/14/2008	Logged *** Total ***	1,217.31	
36716- 2347	21	8/14/2008	25032 PALOMAR WATER		
	21		36600 WATER @ OFFICE	168.32	1119182
36716- 2347	21	8/14/2008	Logged *** Total ***	168.32	
36717- 2347	22	8/14/2008	25260 PERS RETIREMENT		
	22		36604 BOARD RETIREMENT-7/31/08	72.15	7-2008-0
	22		36605 RETIRMENT 8/10/2008	11,645.08	08-2008-3
	22		36606 RETIREMENT PPE 7/27/08	12,092.21	07-2008-4
36717- 2347	22	8/14/2008	Logged *** Total ***	23,809.44	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
36718- 2347	23	8/14/2008	25680	PRUDENTIAL OVERALL SUPPLY		
	23		36602	LAUNDRY SERVICE-JULY	857.41	PRU35925-7/08
36718- 2347	23	8/14/2008	Logged	*** Total ***	857.41	
36719- 2347	24	8/14/2008	27214	REAL ESTATE COLLATERAL MGMT		
	24		36620	REFUND DEV #632	88.95	REAL ESTATE8/08
36719- 2347	24	8/14/2008	Logged	*** Total ***	88.95	
36720- 2347	25	8/14/2008	27270	FRANK REYNAGA		
	25		36624	REIMBURSE F.R. FOR LICENSE	34.00	FR-8/7/08
36720- 2347	25	8/14/2008	Logged	*** Total ***	34.00	
36721- 2347	26	8/14/2008	28020	SAN DIEGO GAS AND ELECTRIC		
	26		36635	ELECTRIC @ DIANA PS	314.91	01444495-8/08
	26		36636	ELECTRIC @ AVOCADO PS	144.43	00505010-8/08
	26		36637	ELECTRIC @ VP5	290.05	00747336-8/08
	26		36638	GAS @ E.E	1.70	00896555-8/08
	26		36639	ELECTRIC @ E. ESTATES	639.68	01444485-8/08
	26		36640	ELECTRIC @ SAXONY PS	869.92	01683816-8/08
	26		36641	ELECTRIC @ MEADOWS 3	190.45	01169672-08/08
	26		36642	ELECTRIC @ VP7	86.79	00747631-8/08
	26		36643	ELECTRIC @ LC PS	1,095.23	01031273-8/08
	26		36644	ELECTRIC @ RANCHO VERDE	151.14	01380248-8/08
	26		36645	ELECTRIC @ OFFICE	1,152.01	01823519-8/08
	26		36646	ELECTRIC @ LPS	10,979.85	01874070-8/08
36721- 2347	26	8/14/2008	Logged	*** Total ***	15,916.16	
36722- 2347	27	8/14/2008	28020	SAN DIEGO GAS AND ELECTRIC		
	27		36647	ELECTRIC @ BPS	11,604.83	0185178-8/08
36722- 2347	27	8/14/2008	Logged	*** Total ***	11,604.83	
36723- 2347	28	8/14/2008	28128	SOUTHERN CALIFORNIA SOIL & TES		
	28		36590	GEOTECH SERVICES @ VP5 FORCE M	6,572.50	347543
36723- 2347	28	8/14/2008	Logged	*** Total ***	6,572.50	
36724- 2347	29	8/14/2008	28324	SHELL OIL COMPANY		
	29		36597	OPEN PO-VEHICLE FUELS	393.08	065023442808
36724- 2347	29	8/14/2008	Logged	*** Total ***	393.08	
36725- 2347	30	8/14/2008	30580	UNITED WAY		
	30		36607	EMPLOYEE CONTRIBUTION	20.00	UNITED-8/13/08
36725- 2347	30	8/14/2008	Logged	*** Total ***	20.00	
36726- 2347	31	8/14/2008	32500	WORDEN WILLIAMS, APC		
	31		36634	LEGAL FEES-JULY	1,720.00	25939
36726- 2347	31	8/14/2008	Logged	*** Total ***	1,720.00	
36727- 2347	32	8/14/2008	35212	ZEBRON CONTRACTING, INC		
	32		36591	REHABILITATE-5 SEWER MANHOLES	14,975.00	50883
36727- 2347	32	8/14/2008	Logged	*** Total ***	14,975.00	

Run date: 08/14/2008 @ 10:43  
Bus date: 08/14/2008

Leucadia Waste Water District  
Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
				.00	
** Total check discount **				.00	
** Total check amount **				114,139.51	
** Total void discount **				.00	
** Total void amount **				.00	

Run date: 08/25/2008 @ 12:28  
 Bus date: 08/27/2008

Leucadia Waste Water District  
 Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36728- 2348	1	8/22/2008	10167 ACACIA GASOLINE & CAR WASH		
	1		36654 OPEN PO-VEHICLE FUELS	357.09	1835
36728- 2348	1	8/22/2008	Logged *** Total ***	357.09	
36729- 2348	2	8/22/2008	10570 ANTIMITE TERMITE & PEST CONTRO		
	2		36672 MONTHLY PEST SERVICE	55.00	958250
36729- 2348	2	8/22/2008	Logged *** Total ***	55.00	
36730- 2348	3	8/22/2008	10717 ASHLAND WATER TECHNOLOGIES		
	3		36657 2000 GAL OF POLY	5,707.80	91784612
36730- 2348	3	8/22/2008	Logged *** Total ***	5,707.80	
36731- 2348	4	8/22/2008	11034 BAY CITY ELECTRIC WORKS, INC		
	4		36653 SERVICE CALL TO LPS GENERATOR	1,119.99	W64538
36731- 2348	4	8/22/2008	Logged *** Total ***	1,119.99	
36732- 2348	5	8/22/2008	11314 BERGELECTRIC CORP		
	5		36649 OPEN PO- MISC ELECTRICAL WORK	1,645.25	11251.9TM-10
	5		36650 REINSTALL 5 HP MOTOR-EMERGENCY	7,522.74	11251.9TM-11
36732- 2348	5	8/22/2008	Logged *** Total ***	9,167.99	
36733- 2348	6	8/22/2008	13355 DION INTERNATIONAL TRUCKS INC		
	6		36658 OPEN PO-VACTOR REPAIR/MAINT	1,170.62	EW47209
36733- 2348	6	8/22/2008	Logged *** Total ***	1,170.62	
36734- 2348	7	8/22/2008	13822 DUDEK & ASSOCIATES		
	7		36660 CONTRACT/082/ ENGINEERING @ LP	465.75	20083200
	7		36669 GE/3252/759/CABO GRILL	55.00	20083522
	7		36670 GE/3252/655/ORPHEUS	230.00	20083542
36734- 2348	7	8/22/2008	Logged *** Total ***	750.75	
36735- 2348	8	8/22/2008	13822 DUDEK & ASSOCIATES		
	8		36661 CONTRACT/CM SERVICES FOR SITE	41,280.03	20083234
36735- 2348	8	8/22/2008	Logged *** Total ***	41,280.03	
36736- 2348	9	8/22/2008	14077 THE EASTRIDGE GROUP		
	9		36671 TEMP SERVICES W/E 8/10	792.00	10364434
36736- 2348	9	8/22/2008	Logged *** Total ***	792.00	
36737- 2348	10	8/22/2008	14350 FIRST AMERICAN REAL ESTATE SOL		
	10		36679 REAL QUEST ADDITIONAL CHARGES	28.35	12322528
36737- 2348	10	8/22/2008	Logged *** Total ***	28.35	
36738- 2348	11	8/22/2008	14410 EL CAMINO REAL SHELL ENCINITAS		
	11		36655 OPEN PO-VEHICLE FUEL	653.66	7888
36738- 2348	11	8/22/2008	Logged *** Total ***	653.66	
36739- 2348	12	8/22/2008	17010 HAAKER EQUIPMENT CO		
	12		36659 OPEN PO-REPAIRS TO VACTORS	963.51	W19153
36739- 2348	12	8/22/2008	Logged *** Total ***	963.51	
36740- 2348	13	8/22/2008	18212 INFRASTRUCTURE ENGINEERING COR		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	13		36666 CONTRACT-REPAIR TRUNK SEWER@ B	3,474.00	3821
	13		36667 CONTRACT-FORCE MAIN	6,570.28	3822
36740- 2348	13	8/22/2008	Logged *** Total ***	10,044.28	
36741- 2348	14	8/22/2008	19012 JAYNES CORPORATION OF CAL.		
	14		36651 .CONTRACT-SITE IMPROVEMENT-CONS	514,580.95	6
	14		36664 RETENTION 10%	-51,458.10	6-
36741- 2348	14	8/22/2008	Logged *** Total ***	463,122.85	
36742- 2348	15	8/22/2008	19510 JOBS AVAILABLE INC		
	15		36678 RENEWAL-JOBS AVAILABLE-08-09	35.00	JOBS-8/21/08
36742- 2348	15	8/22/2008	Logged *** Total ***	35.00	
36743- 2348	16	8/22/2008	19550 JONES CHEMICALS, INC.		
	16		36656 OPEN PO-SODIUM HYPOCHLORIDE	4,162.19	4021616
36743- 2348	16	8/22/2008	Logged *** Total ***	4,162.19	
36744- 2348	17	8/22/2008	20514 KEON NELSON		
	17		36681 REIMBURSE KEON FOR CERT TEST	105.00	KN-COLLECTION
36744- 2348	17	8/22/2008	Logged *** Total ***	105.00	
36745- 2348	18	8/22/2008	24224 OFFICE DEPOT, INC.		
	18		36652 OPEN PO-OFFICE SUPPLIES	1,016.76	44056323
	18		36662 OPEN PO-OFFICE SUPPLIES	399.78	439592480
	18		36663 OPEN PO-OFFICE SUPPLIES	43.63	440131729
36745- 2348	18	8/22/2008	Logged *** Total ***	1,460.17	
36746- 2348	19	8/22/2008	25010 AT&T		
	19		36674 SCADA ALARMS	527.62	3372570451-9/08
36746- 2348	19	8/22/2008	Logged *** Total ***	527.62	
36747- 2348	20	8/22/2008	27022 MICHAEL RAMIREZ		
	20		36680 REIMBURSE MR FOR CERT TEST	215.00	MR-COLLECTION
36747- 2348	20	8/22/2008	Logged *** Total ***	215.00	
36748- 2348	21	8/22/2008	28020 SAN DIEGO GAS AND ELECTRIC		
	21		36673 ELECTRIC @ EEPS	1,514.32	01919876-8/08
36748- 2348	21	8/22/2008	Logged *** Total ***	1,514.32	
36749- 2348	22	8/22/2008	29225 TELEPACIFIC COMMUNICATIONS		
	22		36676 PHONE SYSTEM	800.34	87889240
36749- 2348	22	8/22/2008	Logged *** Total ***	800.34	
36750- 2348	23	8/22/2008	29630 TRI COMMUNITY ANSWERING SERVIC		
	23		36675 ANSWERING SERVICE	90.00	TRI-8/20/08
36750- 2348	23	8/22/2008	Logged *** Total ***	90.00	
36751- 2348	24	8/22/2008	30560 UNITED PARCEL		
	24		36668 SHIPPING CHARGES	89.64	000025YY37338
36751- 2348	24	8/22/2008	Logged *** Total ***	89.64	
36752- 2348	25	8/22/2008	31232 VERIZON WIRELESS		



Run date: 08/25/2008 @ 12:28  
 Bus date: 08/27/2008

Leucadia Waste Water District  
 Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	25		36677	CELL PHONES CHARGES	608.02	0680277163
36752- 2348	25	8/22/2008	Logged	*** Total ***	608.02	
36753- 2348	26	8/22/2008		DEXTER WILSON ENGINEERING		
	26		36665	ASSET MANAGMENT MASTER PLAN-JU	900.00	0708.31
36753- 2348	26	8/22/2008	Logged	*** Total ***	900.00	
36754- 2349	1	8/27/2008	17060	HARTFORD LIFE & ACCIDENT INS.		
	1		36682	LIFE INSURANCE-SEPT	375.00	HARTFORD-LIFE
36754- 2349	1	8/27/2008	Logged	*** Total ***	375.00	
					.00	
** Total check discount **					.00	
** Total check amount **					546,096.22	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 27, 2008

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13791 - 13808	8/27/2008	\$34,663.46

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
36755- 2350	1	9/02/2008	10167	ACACIA GASOLINE & CAR WASH		
	1		36689	OPEN PO-VEHICLE FUELS	264.66	1841
36755- 2350	1	9/02/2008	Logged	*** Total ***	264.66	
36756- 2350	2	9/02/2008	11314	BERGELECTRIC CORP		
	2		36693	OPEN PO-MIS ELECTRICAL REPAIRS	217.85	11251.9TM-12
36756- 2350	2	9/02/2008	Logged	*** Total ***	217.85	
36757- 2350	3	9/02/2008	12510	COAST WASTE		
	3		36707	TRASH SERVICE	205.64	09997140274
36757- 2350	3	9/02/2008	Logged	*** Total ***	205.64	
36758- 2350	4	9/02/2008	12589	CA SDU		
	4		36698	CHILD SUPPORT-A.B.	516.12	DF117622-AB-AUG
36758- 2350	4	9/02/2008	Logged	*** Total ***	516.12	
36759- 2350	5	9/02/2008	13072	DATA NET		
	5		36708	IS MAINTENANCE AND SUPPORT	677.50	9731052
	5		36709	IS MAINTENANCE AND SUPPORT	575.00	9730931
36759- 2350	5	9/02/2008	Logged	*** Total ***	1,252.50	
36760- 2350	6	9/02/2008	14077	THE EASTRIDGE GROUP		
	6		36696	TEMP SERVICES W/E 8/17/08	792.00	10365091
36760- 2350	6	9/02/2008	Logged	*** Total ***	792.00	
36761- 2350	7	9/02/2008	14410	EL CAMINO REAL SHELL ENCINITAS		
	7		36690	OPEN PO-VEHICLE FUEL	720.77	7893
36761- 2350	7	9/02/2008	Logged	*** Total ***	720.77	
36762- 2350	8	9/02/2008	15016	FALLBROOK PUBLIC UTILITY DISTR		
	8		36714	EMPLOYEE ASST. PROGRAM-OCT	41.40	OCT-2008
36762- 2350	8	9/02/2008	Logged	*** Total ***	41.40	
36763- 2350	9	9/02/2008	16523	MARVIN GONZALEZ		
	9		36702	REIMBURSE FOR TEST	135.00	MG-TEST-8/25/08
36763- 2350	9	9/02/2008	Logged	*** Total ***	135.00	
36764- 2350	10	9/02/2008	16580	GOVERNMENT FINANCE OFFICER ASS		
	10		36695	GFOA MEMBERSHIP RENEWAL-08-09	155.00	0025001-08
36764- 2350	10	9/02/2008	Logged	*** Total ***	155.00	
36765- 2350	11	9/02/2008	16806	THE GUARDIAN		
	11		36713	DENTAL INS-SEPT	2,547.99	GUARD-9/08
36765- 2350	11	9/02/2008	Logged	*** Total ***	2,547.99	
36766- 2350	12	9/02/2008	17010	HAAKER EQUIPMENT CO		
	12		36684	OPEN PO-REPAIRS TO VACTORS	66.23	C63035
	12		36694	OPEN PO-REPAIRS TO VACTORS	412.24	C63008
36766- 2350	12	9/02/2008	Logged	*** Total ***	478.47	
36767- 2350	13	9/02/2008	17247	U.S. HEALTH WORKS MEDICAL GROU		
	13		36686	OPEN PO-PHYSICALS	48.00	1401290-CA

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36767-	2350	13	9/02/2008 Logged	*** Total ***	48.00
36768-	2350	14	9/02/2008 18150 ICMA RETIREMENT-303979		
		14	36717 DEFERRED COMP-ICMA		2,077.19 ICMA-8.27.08
36768-	2350	14	9/02/2008 Logged	*** Total ***	2,077.19
36769-	2350	15	9/02/2008 19050 JANI-KING OF SAN DIEGO		
		15	36711 CLEANING SERIVCES-AUG		975.00 SD008080179
36769-	2350	15	9/02/2008 Logged	*** Total ***	975.00
36770-	2350	16	9/02/2008 21212 LEIGHTON CONSULTING, INC		
		16	36687 CONTRACT-GEOTECH SERVICES		954.00 LC10012699
36770-	2350	16	9/02/2008 Logged	*** Total ***	954.00
36771-	2350	17	9/02/2008 22274 MET-LIFE		
		17	36710 DISABILITY INS-SEPT		1,038.76 KM05535094-8/08
36771-	2350	17	9/02/2008 Logged	*** Total ***	1,038.76
36772-	2350	18	9/02/2008 22560 MORAES/PHAM & ASSOCIATES		
		18	36685 ENGINERRING SERVICES @ BPS		2,900.00 08-117
36772-	2350	18	9/02/2008 Logged	*** Total ***	2,900.00
36773-	2350	19	9/02/2008 22724 MAINTENANCE SOLUTIONS, INC.		
		19	36700 TURBO TOWELS		248.19 82012504
36773-	2350	19	9/02/2008 Logged	*** Total ***	248.19
36774-	2350	20	9/02/2008 23068 NATIONWIDE RETIREMENT SOLUTION		
		20	36716 DEFERRED COMP-NATIONWIDE		1,217.31 NATION-8/37/08
36774-	2350	20	9/02/2008 Logged	*** Total ***	1,217.31
36775-	2350	21	9/02/2008 23071 NATIONAL NOTARY ASSOCIATION		
		21	36699 NOTARY ASSOC MEMBERSHIP RENEWA		52.00 15865449-08
36775-	2350	21	9/02/2008 Logged	*** Total ***	52.00
36776-	2350	22	9/02/2008 24224 OFFICE DEPOT, INC.		
		22	36692 OPEN PO-OFFICE SUPPLIES		46.71 440245092
36776-	2350	22	9/02/2008 Logged	*** Total ***	46.71
36777-	2350	23	9/02/2008 25010 AT&T		
		23	36706 ODOR CONTROL MODEM		23.69 4364009-8/-08
36777-	2350	23	9/02/2008 Logged	*** Total ***	23.69
36778-	2350	24	9/02/2008 25018 MES VISION		
		24	36712 VISION INS-SEPT		356.23 082202183001
36778-	2350	24	9/02/2008 Logged	*** Total ***	356.23
36779-	2350	25	9/02/2008 25260 PERS RETIREMENT		
		25	36719 EMPLOYEE RETIREMENT - 8/24/08		11,704.52 8-2008-4
36779-	2350	25	9/02/2008 Logged	*** Total ***	11,704.52
36780-	2350	26	9/02/2008 25261 PUBLIC EMPLOYEES HEALTH		
		26	36703 EMPLOYEES HEALTH INS-SEPT		16,770.19 H2008091231000

Run date: 08/27/2008 @ 15:53  
 Bus date: 09/02/2008

Leucadia Waste Water District  
 Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	26		36704	BRD HEALTH INS-SEPT	1,907.82	H2008097247000
36780- 2350	26	9/02/2008	Logged	*** Total ***	18,678.01	
36781- 2350	27	9/02/2008	27524	ROESLING NAKAMURA TERADA ARCHI		
	27		36718	BLDG PROGRAM -AS BUILTS	6,479.93	4121
36781- 2350	27	9/02/2008	Logged	*** Total ***	6,479.93	
36782- 2350	28	9/02/2008	28537	SMITH & LOVELESS, INC		
	28		36697	SUPPLIES FOR VP5 PS	97.86	58726
36782- 2350	28	9/02/2008	Logged	*** Total ***	97.86	
36783- 2350	29	9/02/2008	29730	T.S. INDUSTRIAL SUPPLY		
	29		36701	GREEN MARKER PAINT	42.18	1016944
36783- 2350	29	9/02/2008	Logged	*** Total ***	42.18	
36784- 2350	30	9/02/2008	30580	UNITED WAY		
	30		36715	EMPLOYEE CONTRIBUTIONS	20.00	UNITED -8/27/08
36784- 2350	30	9/02/2008	Logged	*** Total ***	20.00	
36785- 2350	31	9/02/2008	30723	SIEMENS WATER TECH. CORP		
	31		36688	OPEN PO-BIOXIDE	8,080.53	7823938
36785- 2350	31	9/02/2008	Logged	*** Total ***	8,080.53	
36786- 2350	32	9/02/2008	31050	VALLECITOS WATER DISTRICT		
	32		36705	WATER @ MEADOWS 3	42.33	108105000-8/08
36786- 2350	32	9/02/2008	Logged	*** Total ***	42.33	
36787- 2350	33	9/02/2008	32271	WEST COAST SAFETY SUPPLY CO.,		
	33		36691	OPEN PO-CALIBRATION GAS	299.05	171335
36787- 2350	33	9/02/2008	Logged	*** Total ***	299.05	
					.00	
** Total check discount **					.00	
** Total check amount **					62,708.89	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT  
BOARD PAYROLL CHECK REPORT

Payroll Date: September 3, 2008

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
13809 - 13813	9/3/2008	\$4,124.04

**LEUCADIA WASTEWATER DISTRICT  
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

**AUGUST**

8/1/2007	Employee	\$29,570.86
8/2/2007	Board	\$1,012.00
8/15/2007	Employee	\$29,803.77
8/29/2007	Employee	<u>\$29,724.44</u>
	<b>Total</b>	<b>\$90,111.07</b>

**SEPTEMBER**

9/4/2007	Employee	\$121.34
9/5/2007	Board	\$3,543.59
9/12/2007	Employee	\$30,678.55
9/26/2007	Employee	<u>\$30,544.25</u>
	<b>Total</b>	<b>\$64,887.73</b>

**OCTOBER**

10/3/2007	Board	\$1,262.00
10/10/2007	Employee	\$32,263.98
10/24/2007	Employee	<u>\$30,211.84</u>
	<b>Total</b>	<b>\$63,737.82</b>

**NOVEMBER**

11/7/2007	Employee	\$32,393.34
11/8/2007	Board	\$4,531.25
11/14/2007	Incentive	\$3,936.93
11/21/2007	Employee	<u>\$33,498.88</u>
	<b>Total</b>	<b>\$74,360.40</b>

**DECEMBER**

12/1/2007	Employee/Sick Buybk	\$10,990.49
12/5/2007	Employee	\$33,813.33
12/6/2007	Board	\$1,704.08
12/19/2007	Employee	<u>\$32,440.28</u>
	<b>Total</b>	<b>\$78,948.18</b>

**JANUARY**

**2008**

1/2/2008	Employee	\$32,762.14
1/7/2008	Board	\$1,986.08
1/16/2008	Employee	\$35,796.03
1/22/2008	Incentive	\$5,915.41
1/30/2008	Employee	<u>\$32,250.05</u>
	<b>Total</b>	<b>\$108,709.71</b>

**FEBRUARY**

2/6/2008	Board	\$3,403.22
2/13/2008	Employee	\$32,575.86
2/27/2008	Employee	<u>\$32,146.64</u>
	<b>Total</b>	<b>\$68,125.72</b>

**MARCH**

3/5/2008	Board	\$4,862.99
3/12/2008	Employee	\$32,338.84
3/19/2008	Incentive	\$24,293.56
3/26/2008	Employee	<u>\$31,914.17</u>
	<b>Total</b>	<b>\$93,409.56</b>

**APRIL**

4/4/2008	Board	\$2,846.10
4/9/2008	Employee	\$32,385.68
4/23/2008	Employee	<u>\$33,338.30</u>
	<b>Total</b>	<b>\$68,570.08</b>

**MAY**

5/2/2008	Board	\$4,578.71
5/7/2008	Employee	\$33,324.54
5/21/2008	Employee	<u>\$33,443.45</u>
	<b>Total</b>	<b>\$71,346.70</b>

**JUNE**

6/4/2008	Employee	\$35,340.58
6/6/2008	Board	\$3,537.32
6/18/2008	Employee	<u>\$33,588.18</u>
	<b>Total</b>	<b>\$72,466.08</b>

**JULY**

7/2/2008	Employee	\$33,571.14
7/3/2008	Board	\$1,213.50
7/16/2008	Employee	\$35,350.59
7/30/2008	Employee	<u>\$35,647.13</u>
	<b>Total</b>	<b>\$105,782.36</b>

**AUGUST**

8/4/2008	Board	\$912.00
8/13/2008	Employee	\$34,888.88
8/27/2008	Employee	<u>\$34,663.46</u>
	<b>Total</b>	<b>\$70,464.34</b>

**SEPTEMBER**

9/3/2008	Board	\$4,124.04
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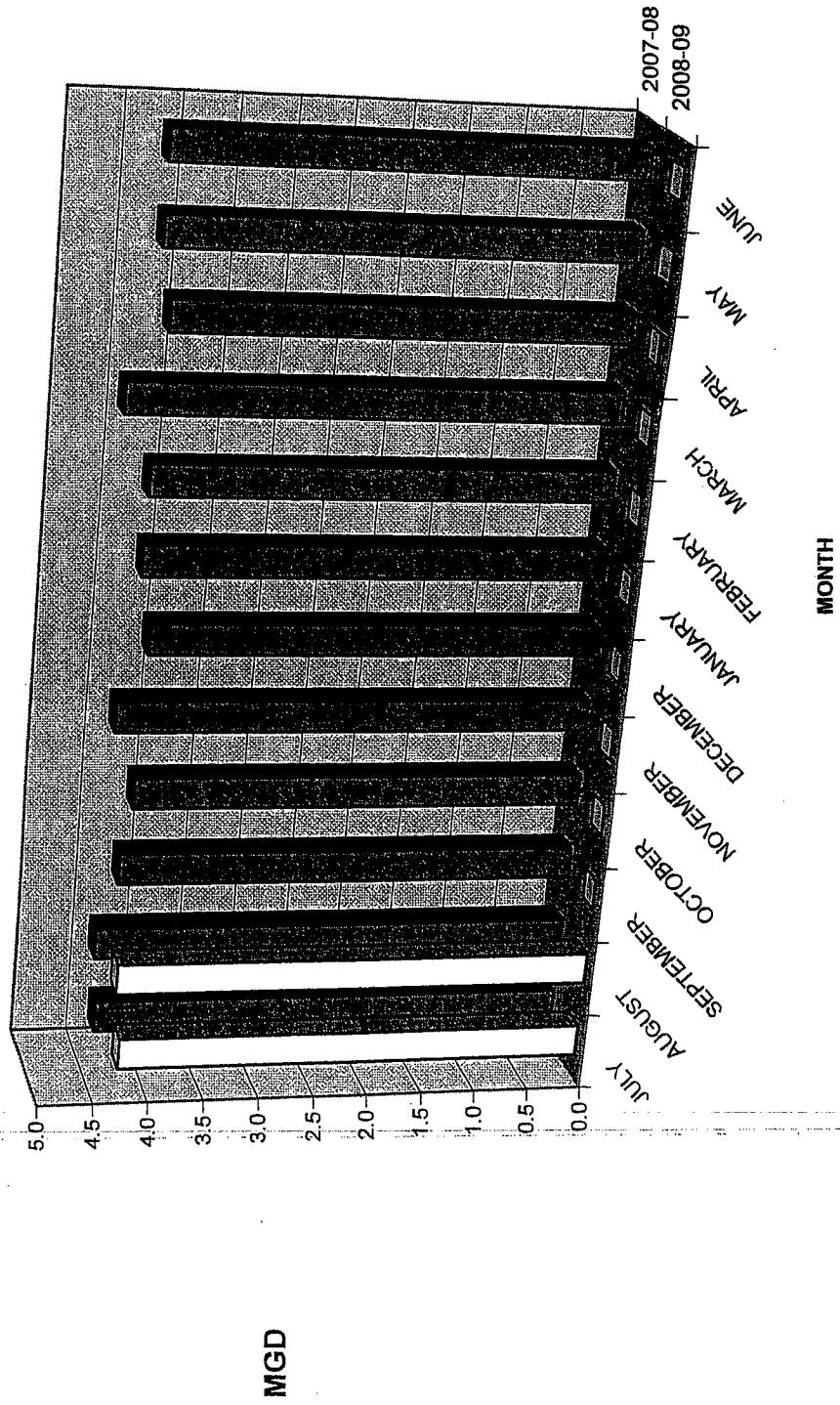


**LEUCADIA WASTEWATER DISTRICT  
OPERATIONS REPORT  
FISCAL YEAR 2008-2009**

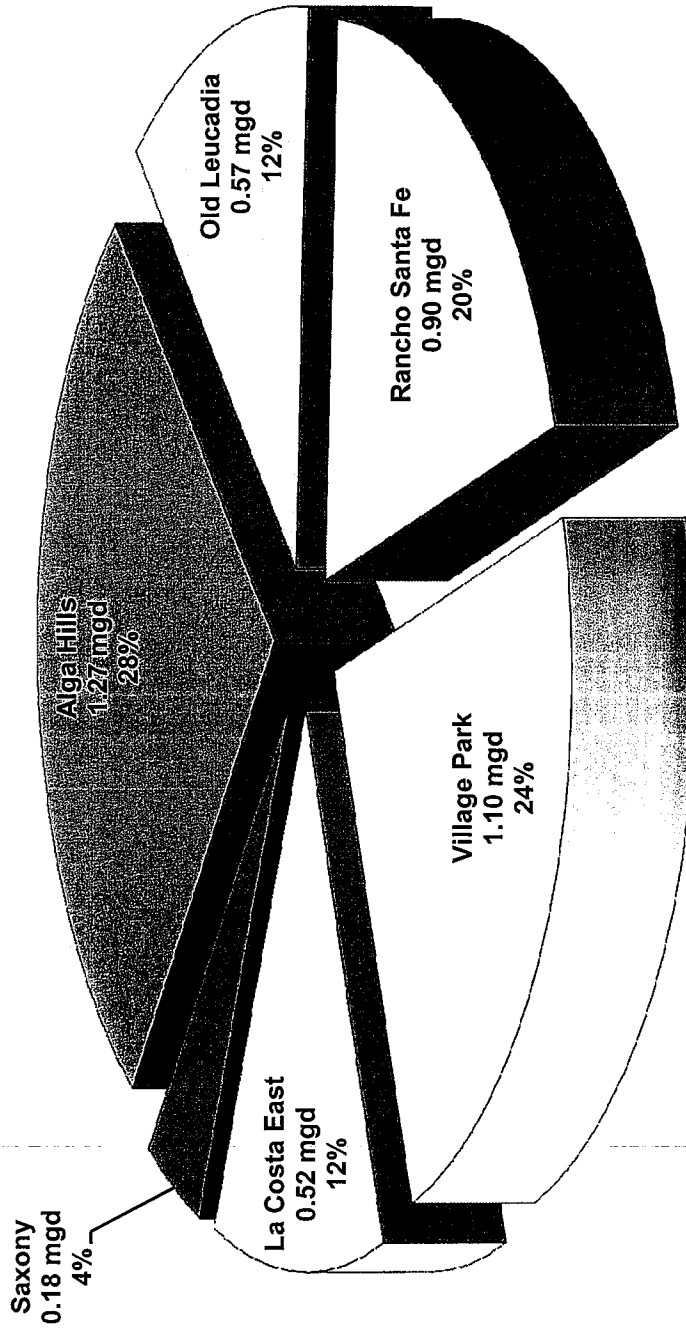
CURRENT MONTH - August 2008							FY 2006-2007	
Period	Total Flow MG	Total EDU's 27,528	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)		ADF (MGD)
JULY	131.75	-2	4.25	154	36.13	4.34		4.34
YTD	131.75	27,526				4.38		4.38
AUGUST	133.61	16	4.31	156	32.82	4.21		4.21
YTD	133.61	27,542				4.12		4.12
SEPTEMBER								
YTD								
OCTOBER								
YTD								
NOVEMBER								
YTD								
DECEMBER								
YTD								
JANUARY								
YTD								
FEBRUARY								
YTD								
MARCH								
YTD								
APRIL								
YTD								
MAY								
YTD								
JUNE								
YTD								
Annual Total	265.36	14	4.28	155	68.95	4.23		4.23
Mo Average	132.68	7			34.48			

operations report

**LEUCADIA WASTEWATER DISTRICT  
FLOW COMPARISON FY 08 to FY 09**



**ADS FLOW METERING SYSTEM**  
**LWD Flows by Sub-Basin**  
August 2008



**Total LWD Flow = 4.53 MGD**

**LEUCADIA WASTEWATER DISTRICT**  
**SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS**

As of August 31, 2008

<b>ASSETS</b>	
Cash	\$ 132,279.69
Investments and Investment Pools	45,159,933.73
Bond Investments Held by Agents	4,799,814.82
Accounts Receivable	392,770.14
Funds Held with Encina Wastewater Authority	733,959.00
Prepaid Expenses	47,153.69
Capital Assets	109,826,660.09
Less Accumulated Depreciation	(34,346,130.71)
Debt Issuance Costs, Net of Amortization	255,679.18
<b>TOTAL ASSETS</b>	<b>\$ 127,002,119.63</b>
<b>LIABILITIES</b>	
Accounts Payable and Accrued Expenses	435,002.05
Developer Deposits	121,585.42
Bond & Interest Debt	4,090,656.02
<b>TOTAL LIABILITIES</b>	<b>\$ 4,647,243.49</b>
<b>NET ASSETS</b>	
Net Investment in Capital Assets	72,109,790.85
Restricted Reserves	7,312,729.84
Unrestricted Operating Reserve	1,583,404.20
Unrestricted Non-Operating Reserves (Designated)	34,912,853.52
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(1,063,902.27)
<b>TOTAL NET ASSETS</b>	<b>\$ 122,354,876.14</b>

Preliminary: subject to future review, reconciliation, accruals, and audit.

## LEUCADIA WASTEWATER DISTRICT

### BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 8/31/2008 with Annual Budget

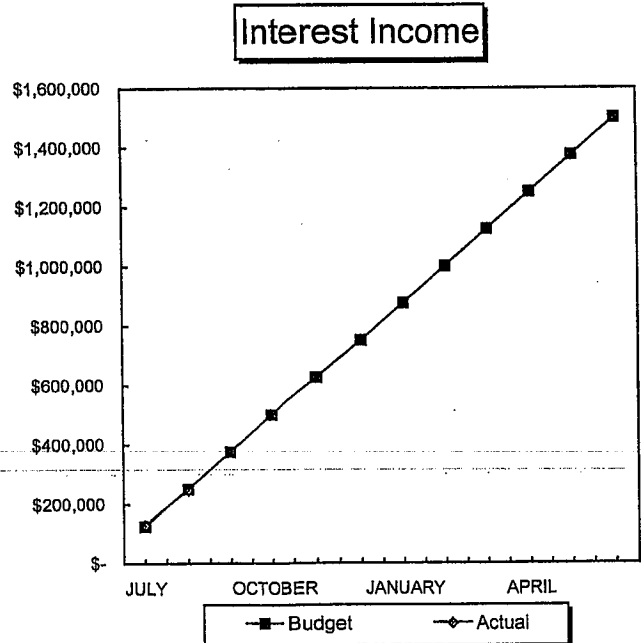
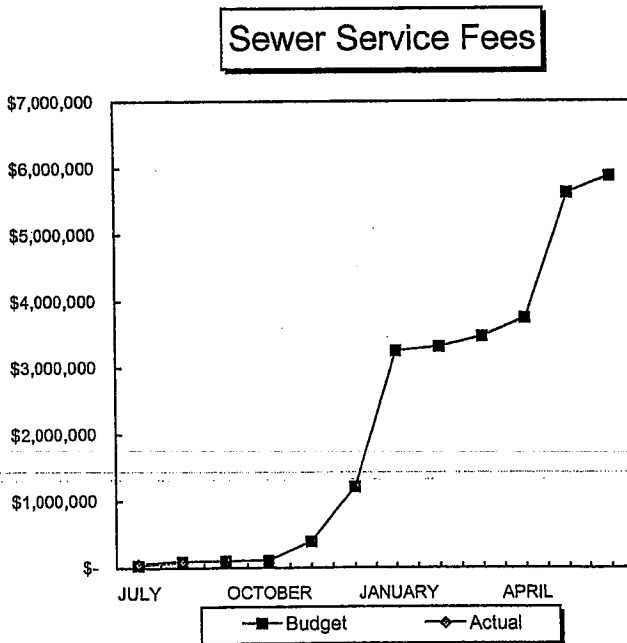
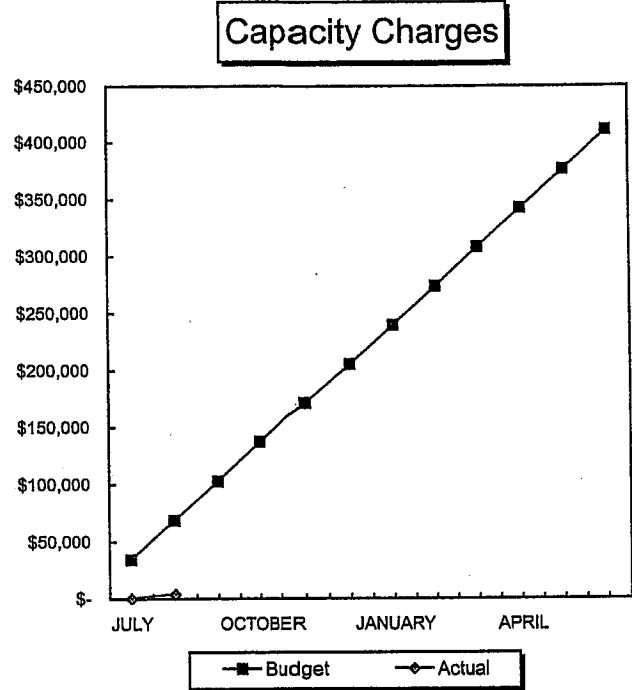
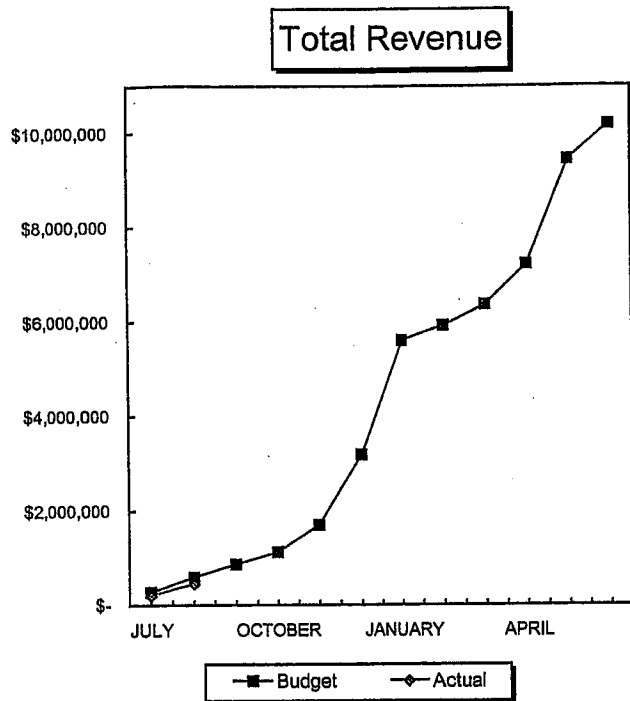
OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
<b>OPERATING REVENUES AND TRANSFERS</b>					
<b>OPERATING REVENUES</b>					
SEWER SERVICE	3110	\$ 92,389.39	\$ 5,873,835.00	5,781,445.61	1.57%
RECLAIMED WATER SALES	3150	12,639.40	285,400.00	272,760.60	4.43%
OTHER OPERATING INCOME		-	230,274.00	230,274.00	0.00%
<b>TOTAL OPERATING REVENUE</b>		<b>\$ 105,028.79</b>	<b>\$ 6,389,509.00</b>	<b>\$ 6,284,480.21</b>	<b>1.64%</b>
<b>OPERATING EXPENSES</b>					
WAGES AND BENEFITS	4100 & 4200	\$ 285,232.92	\$ 1,941,248.00	\$ 1,656,015.08	14.69%
BOARD EXPENSES AND ELECTION	4300 & 4400	7,524.79	138,000.00	130,475.21	5.45%
DEPRECIATION EXPENSE	4510	438,000.00	-	(438,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	794,000.00	794,000.00	n/a
FUELS	4600	7,292.80	60,000.00	52,707.20	12.15%
INSURANCE	4700	10,929.28	86,500.00	75,570.72	12.64%
MEMBERSHIP & DUES	4800	1,287.00	23,350.00	22,063.00	5.51%
OFFICE EXPENSE	4900	3,595.68	104,800.00	101,204.32	3.43%
OPERATING SUPPLIES	5000	19,672.15	172,100.00	152,427.85	11.43%
PROFESSIONAL SERVICES	5200	29,881.60	518,500.00	488,618.40	5.76%
PRINTING & PUBLISHING	5300	-	33,000.00	33,000.00	0.00%
RENTS & LEASES	5400	4,655.99	20,800.00	16,144.01	22.38%
REPAIR & MAINTENANCE	5500	23,446.41	241,350.00	217,903.59	9.71%
MONITORING & PERMITTING	5600	330.00	43,600.00	43,270.00	0.76%
TRAINING & DEVELOPMENT	5700	2,226.51	45,400.00	43,173.49	4.90%
UTILITIES	5900	62,070.99	455,600.00	393,529.01	13.62%
LAFCO OPERATIONS	6100	7,308.00	7,400.00	92.00	98.76%
ENCINA	6200	-	2,102,662.00	2,102,662.00	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>\$ 903,454.12</b>	<b>\$ 6,788,310.00</b>	<b>\$ 5,884,855.88</b>	<b>13.31%</b>

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
<b>NON OPERATING REVENUES</b>					
CAPACITY CHARGES	3130	\$ 3,731.00	\$ 410,750.00	\$407,019.00	0.91%
PROPERTY TAXES	3220	19,078.94	1,200,000.00	1,180,921.06	1.59%
INTEREST INCOME	3250	248,177.00	1,500,000.00	1,251,823.00	16.55%
OTHER NON OPERATING INCOME		67,702.05	665,139.00	597,436.95	10.18%
<b>TOTAL NON OPERATING REVENUES</b>		<b>\$ 338,688.99</b>	<b>\$ 3,775,889.00</b>	<b>\$3,437,200.01</b>	<b>8.97%</b>
<b>DEBT SERVICE</b>					
INTEREST EXPENSE AND FEES	6500	\$ -	\$ 189,736.00	189,736.00	0.00%
PRINCIPAL PAYMENTS	6500	-	509,717.00	509,717.00	0.00%
<b>TOTAL DEBT SERVICE</b>		<b>\$ -</b>	<b>\$ 699,453.00</b>	<b>\$ 699,453.00</b>	<b>0.00%</b>

Preliminary: subject to future review, reconciliation, accruals, and audit.

# Leucadia Wastewater District Revenue FY 2008-2009

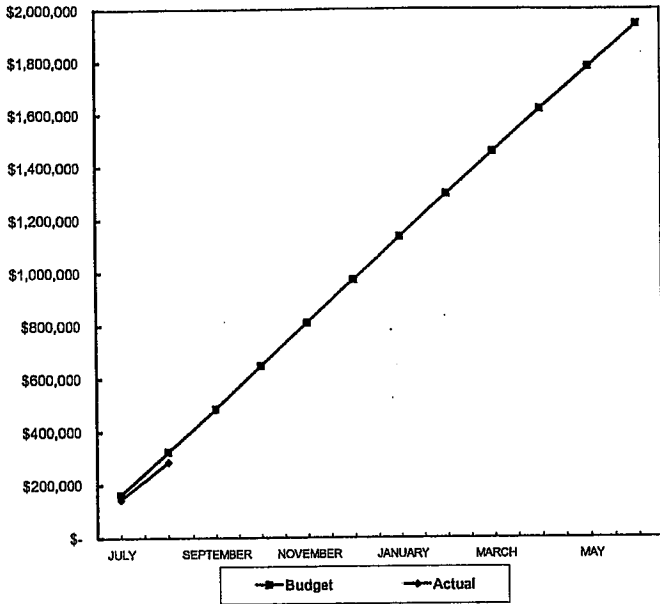
YTD through August 31, 2008 \*



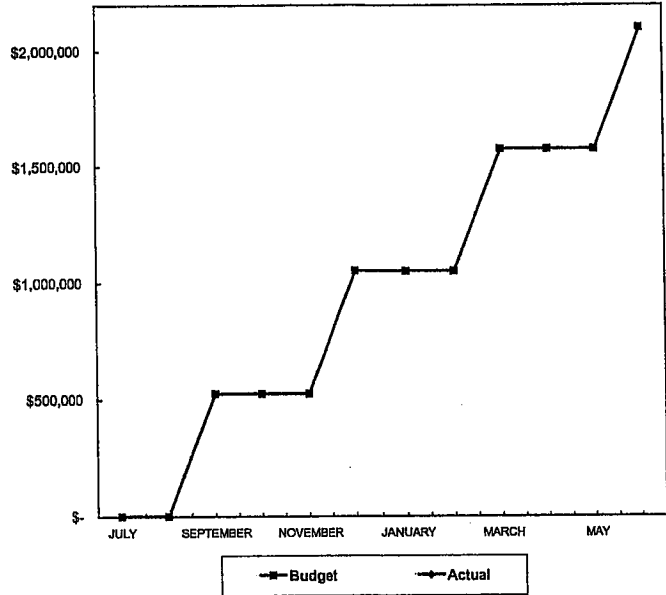
\* Preliminary: subject to future review, reconciliation, accruals, and audit

**Leucadia Wastewater District**  
**Operating Expenses FY 2008-2009**  
 YTD through August 31, 2008 \*

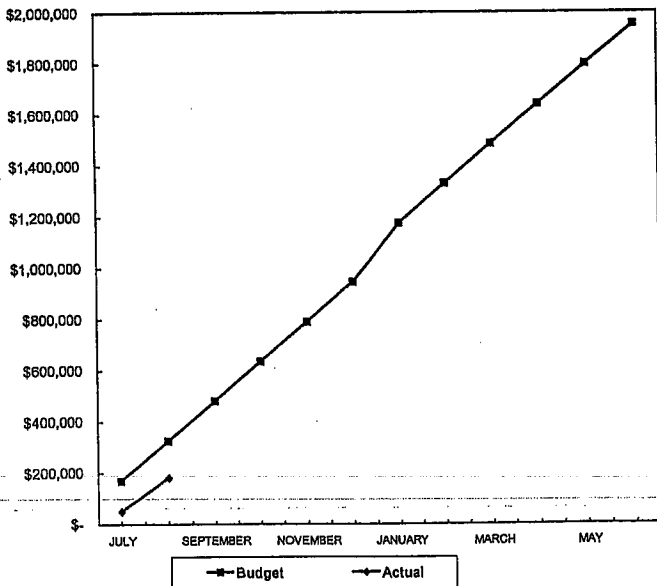
**Salaries and Benefits**



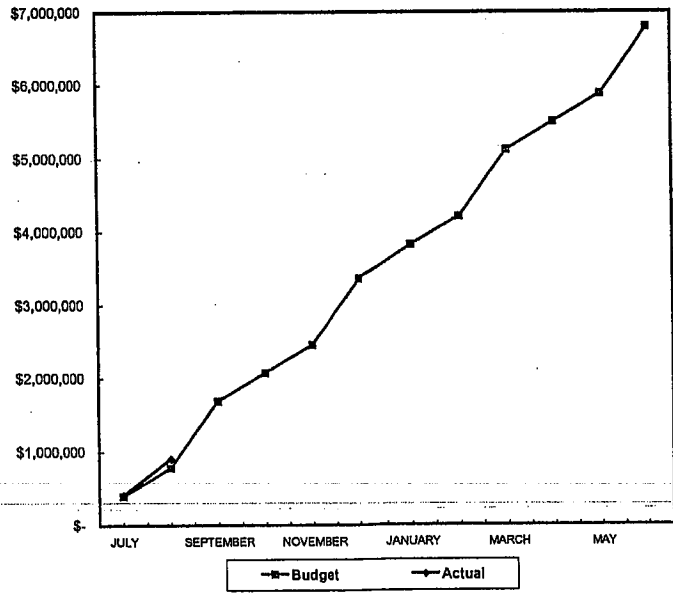
**Encina M&O**



**Other LWD Operating Expenses - Excluding Depreciation & Replacement**



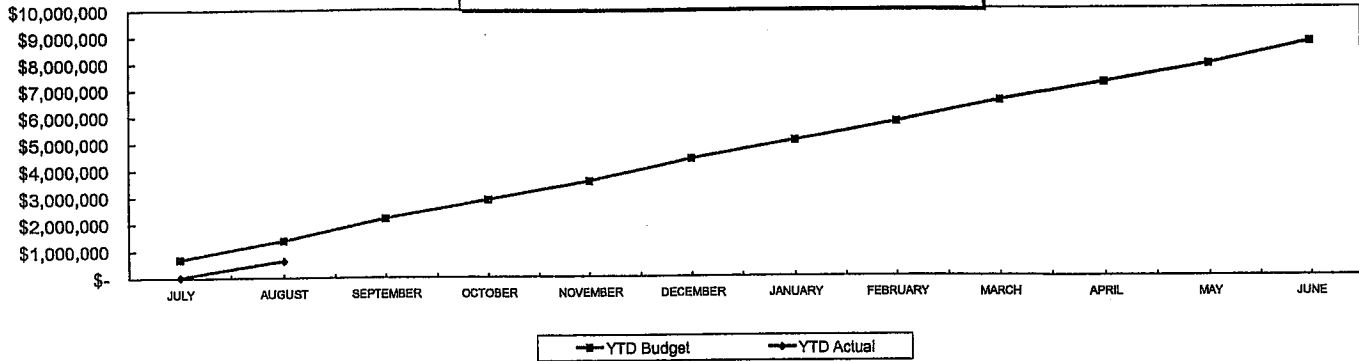
**Total LWD Operating Expense - Including Depreciation & Replacement**



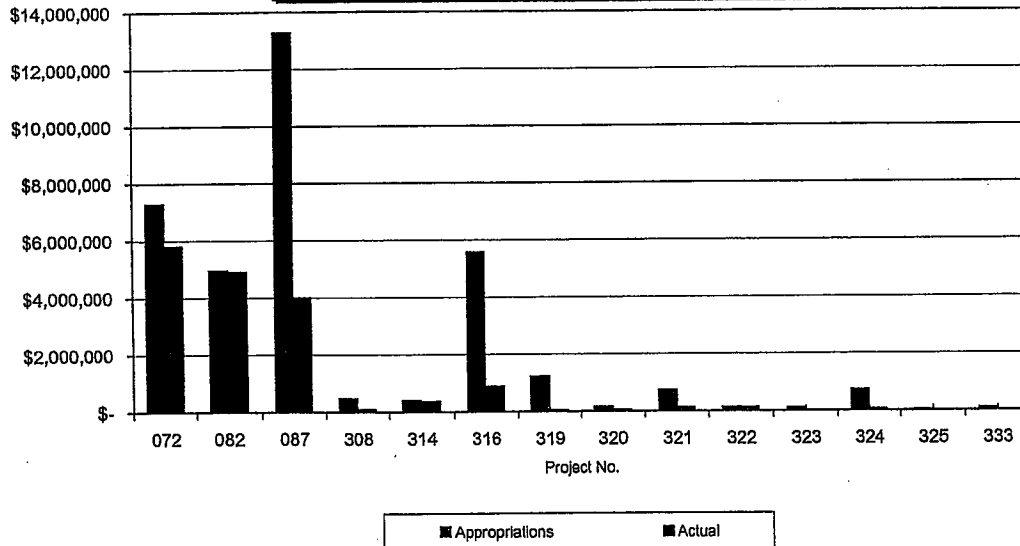
\* Preliminary: subject to future review, reconciliation, accruals, and audit

## Leucadia Wastewater District Capital Expenditures As of August 31, 2008

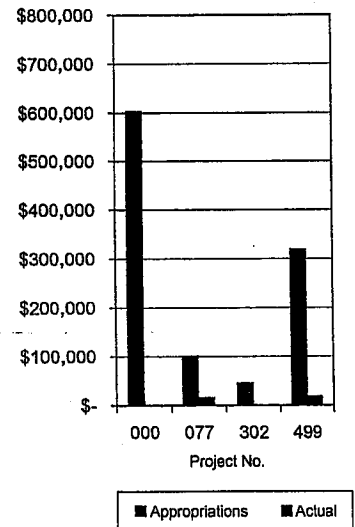
Capital Projects and Equipment For FY 2008/09



Multi Year Capital Expenditures by Project 2002/03-2008/09



Single Year Capital Expenditures by Project 2008/09



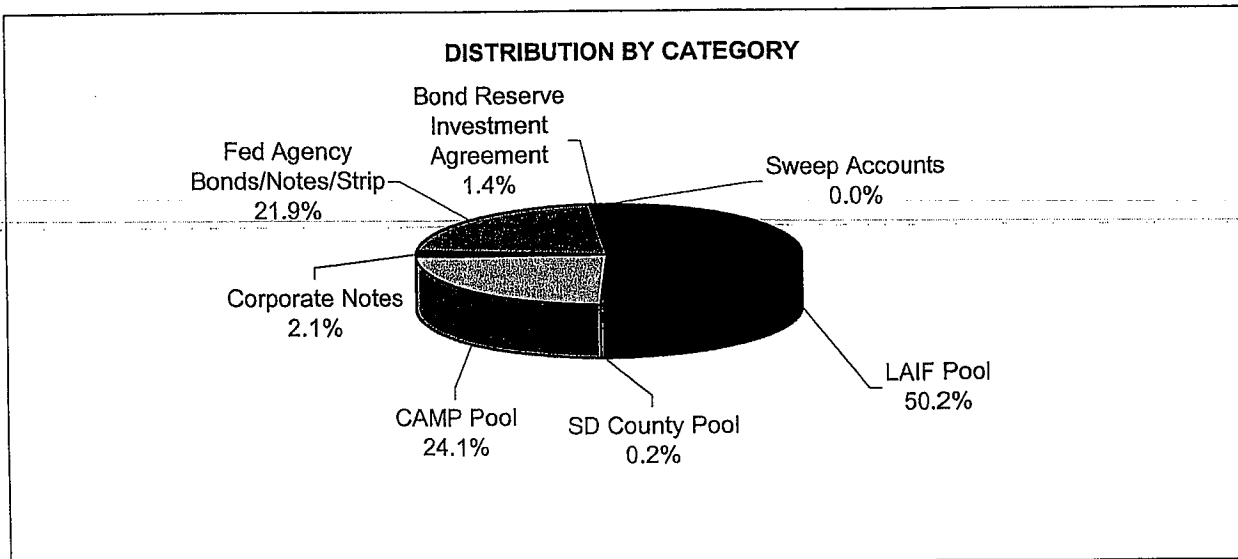
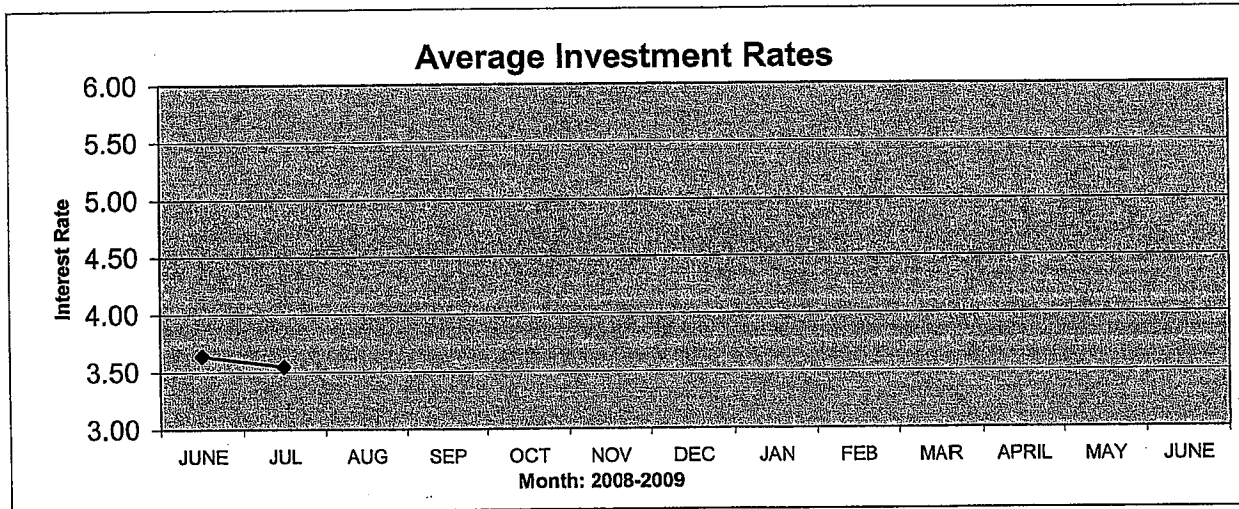
Project Legend			
Description	No.	Description	No.
Encina WA	072	Install Permanent Flow Meters	322
Leucadia PS Improvements	082	Lateral Replace/Backflow Prevtr	323
Site Improvement Program	087	Bat PS Influent Line	324
Mineral Scale Mitigation Project	308	Meadow 3 PS Decommissioning	325
Asset Management Master Plan	314	Force Main Corrosion Study	333
Satellite PS Force mains	316	Equipment	000
101 Trunk Sewer	319	Misc Pipeline Repair	077
Piraeus Pipeline Repair	320	Professional Services	302
Gibraltar Pipeline Replacement	321	LWD General Labor	499

\* Preliminary: subject to future review, reconciliation, accruals, and audit



**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**As of July 31, 2008**

Cash & Investments	Principal (Original Cost)		July Interest	Average Rate
	June 30, 2008	July 31, 2008		
Sweep Account: US Treasury MM - Union	-	14,047	103	0.71%
LAIF Pool	23,614,155	23,783,307	55,040	2.787%
SD County Pool	107,073	107,996	288	3.209%
CAMP Pool	12,291,040	11,428,178	25,798	2.510%
CAMP Portfolio				
Corporate Notes	988,970	988,970	3,646	5.309%
Federal Agency Bonds/Notes	8,541,976	8,062,525	35,703	5.162%
GNMA mortgage pools	22,597	22,472	175	9.317%
US Treasury Bonds/Notes	999,961	999,961	3,645	4.374%
Total Camp Portfolio	10,553,504	10,073,928	43,169	4.987%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,541,864	1,310,156	14,497	12.199%
Total Bond Funds	2,194,747	1,963,039	17,413	10.051%
<b>Totals</b>	<b>\$ 48,760,519</b>	<b>\$ 47,370,496</b>	<b>\$ 141,811</b>	<b>3.540%</b>



**Encina Wastewater Authority Report**  
**Regular Board Meeting**  
**August 27, 2008**

**EWA Board of Directors** - President Sullivan and Director Juliussen reporting.

**EWA Board Meeting Action Items:**

**1. Strategic Planning Implementation Action**

The Board of Directors voted to approve the amended Mission, Vision, and Value Statements.

**Executive Session**

- 2.** The Board of Directors met in closed session as authorized by Government code 54956.9, to discuss anticipated litigation – one case: Jaynes Corporation of California.

No reportable action.

- 3.** The Board of Directors met in closed session with Real Estate Negotiators Hogan and Hardy as authorized by Government code 54956.8, regarding the Master Planning and Development Disposition of the South Parcel located in the 6200 block of Avenida Encinas in Carlsbad, CA.

No reportable action.

- 
- 4.** The Board of Directors met in closed session as authorized by Government Code 54956.8, to discuss the Master Planning and Development Disposition of the South Parcel located in the 6200 block of Avenida Encinas in Carlsbad, CA.

No reportable action.

# Engineering Committee Meeting Report

Presented by Allan Juliussen

---

## **Meeting held August 28, 2008**

1. The Committee reviewed the agreement with Zondiros Corporation for the construction of the Gibraltar Street gravity sewer construction project in an amount not to exceed \$282,555.

This item will be reviewed by the Board later in tonight's agenda.

2. PM Morishita presented the status of the Site Improvement Project's construction progress to date to the EC. The project is still 5 days ahead of schedule and, to date; change orders have totaled \$84,078 or 0.95% to the total contract amount.
3. PM Morishita provided a status report on the Satellite Pump Station Force Main Replacement Project. The project is under review for a Coastal Development Permit by the city of Encinitas.
4. PM Morishita provided a status report on the Batiquitos Inlet Line Replacement Project. The project is under review for a Coastal Development Permit by the city of Carlsbad.

**MEMORANDUM**

Ref: 09-1686

**DATE:** September 4, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Award of the District's Gibraltar Street Gravity Sewer Construction Contract

---

**RECOMMENDATION:**

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute an Agreement with Zondiros Corporation for the construction of the Gibraltar Street Gravity Sewer Construction Project in an amount not to exceed \$ 282,555 as the lowest responsive and responsible bidder.
2. Discuss and take other action as appropriate.

**DISCUSSION:**

This item was reviewed by the Engineering Committee at its August 28, 2008 meeting. The committee concurred with staff to recommend this item to the Board of Directors.

In January 2007, Infrastructure Engineering Corporation (IEC) completed the Gravity Line Flow Monitoring Analysis of five gravity lines identified for replacement in the 1999 Wastewater Master Plan. The Board received and filed this report in February 2007. In the report IEC recommended that the Gibraltar Street pipe segment be repaired or replaced. IEC reached this recommendation upon their review of a Closed Circuit Television (CCTV) inspection tape of the Gibraltar Street segment. The video showed several longitudinal cracks in the clay pipe. Additionally, the District had previously experienced several sewer overflows in the area.

As recommended, in March 2007 Staff and IEC commenced design of the District's Gibraltar Street Gravity Sewer Construction Project. The project design, necessary easements with the property owner and construction agreement were completed in July 2008. On July 14th, the project was advertised for sealed bids. The bids were due on Thursday, August 19, 2008. Twelve bids were received with the following results:

<u>Construction Firm</u>	<u>Bid Submitted</u>
CCL Contracting	\$282,301
Zondiros Corporation	\$282,555
Khavari Construction	\$292,190
HPS Mechanical, Inc.	\$296,640
Burtech Pipeline, Inc.	\$301,820
Excel Commercial Contractors	\$327,300
West Coast Underground	\$358,882

TC Construction Co, Inc.	\$362,130
Don Hubbard Contracting Co, Inc.	\$367,320
Erreca's Inc.	\$397,114
BRH – Garver West, Inc.	\$469,200
Cass Construction, Inc.	\$469,715

The lowest bidder, CCL Contracting, submitted a non-responsive bid. Paragraph IFB-4, Execution of Bids, states:

“Bids shall be properly executed upon the Bid Forms attached to and made part of these Contract Documents. No bid will be considered unless it is made upon such Bid Forms and it is submitted with the book of Contract Documents also provided herewith. ... The completed forms shall be without interlineations, alterations, or erasures and no Forms, Specifications or Contract Documents shall be disassembled.”

Furthermore, paragraph B of IFB-7, Submitting Bids, states:

“No bid will be considered unless it is made upon the Bid Proposal forms (Bidding Documents) contained in and submitted with the book of Contract Documents. No book of Contract Documents shall be disassembled.”

CCL did not comply with the above bidding instructions. CCL removed the bidding documents from the book of Contract Documents and submitted only that portion. Therefore, CCL's bid was considered non-responsive and was rejected.

The bids were reviewed by Sarita Lemons, IEC, design engineer. Upon completion of her review, it was recommended that Zondiros Corporation, the second lowest bidder, be awarded the contract as the lowest responsive and responsible bidder, see attached letter. The bid price of \$282,555 is 30% less than the \$400,890 estimated construction cost. The low bid price can be attributed to the downturn in the development sector resulting in the public infrastructure industry seeing increased competition and lower bids.

Therefore, Staff recommends that the Board award the contract to Zondiros Corporation as the lowest responsive and responsible bidder.

**FISCAL IMPACT:**

~~The remaining appropriation for the Gibraltar Street Gravity Sewer Construction Project is approximately \$602,000. This is sufficient to cover the project construction cost.~~

Rym: PJB

Attachment

August 22, 2008

Mr. Robin Morishita  
Leucadia Wastewater District  
1960 La Costa Avenue  
Carlsbad, CA 92009

**SUBJECT: Bid Evaluation for the Gibraltar Street Gravity Sewer Construction Project**

IEC has reviewed the three (3) lowest bids received for the Gibraltar Street Gravity Sewer Replacement Project. CCL Contracting Inc. is the apparent low bidder with a total Bid Schedule A price of \$282,301. However, the bid received by CCL Contracting has been rejected as non-responsive because it did not include a complete, assembled book of Contract Documents as required by Sections IFB-4, Execution of Bid, and IFB-7 of the Bid Conditions.

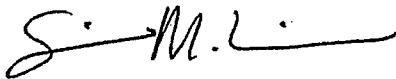
IEC has evaluated the second lowest bidder, Zondiros Corporation, with a total Bid Schedule A Price of \$282,555. The bidder's information, experience, bid amount, and subcontractor information has been verified as follows:

- **Subcontractors:** Zondiros listed one subcontractor in the bidding documents, Oldcastle Precast, to provide and install manholes and perform manhole rehabilitation. We have confirmed that the Contractor's license for Oldcastle Precast is valid and active.
- **Contractor's License:** The Contractor's License Class A, B, and C-27 #766708, is current and active. The license expires July 31, 2009.
- **Bid Forms and Acknowledgement of Addendum #1:** The Contractor submitted a complete set of bid forms per the requirements set forth in the Contract Documents. Zondiros also acknowledged receipt of Addendum #1 in the bid forms.
- **Experience and References:** The Contractor submitted project references that demonstrate 10 years experience performing municipal infrastructure projects, including numerous pipelines similar in nature to this project. IEC contacted several references, including Jim Greenstein at the City of Solana Beach and Neil Greenwood at the City of Escondido, who confirmed that previous projects were completed on time and according to the Contract Documents.

- **Bid Amounts:** The breakdown of all bids received and a comparison to the Engineer's estimate is attached to this memo for reference. There is no evidence that the bid has been front loaded or unbalanced. In general, the bid amounts provided by Zondiros are considerably lower than the engineer's estimate of \$400,000. Due to the downturn in the private development sector, the public infrastructure industry is seeing much more competition and lower bids at this time.

IEC recommends that the District award the contract to Zondiros Corporation for the bid amount. As always, please feel free to contact me at (858) 413-2400 if you have any questions or require additional information.

Respectfully,



Sarita Lemons, P.E.  
Senior Project Engineer

Cc: Rob Weber, IEC  
Charles LeMay, Leucadia Wastewater District

**Leucadia Wastewater District  
GIBRALTAR STREET GRAVITY SEWER CONSTRUCTION PROJECT**

**Bid Opening Results  
August 19, 2008**

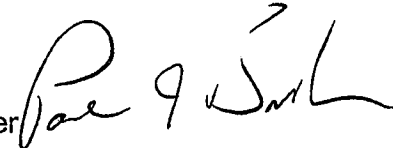
Item No.	Description	LS or Qty	Engineer's Estimate	Avg of Lowest 3 Contractors	CCL Contracting, Inc.	Zondiros Corp.	Khavari Construction Corp.
1	Mobilization, Bonds, Permits, Cleanup and Demobilization	LS	\$20,700.00	\$17,333.33	\$14,000.00	\$5,000.00	\$33,000.00
2	Sheeting, Shoring, and Bracing	LS	\$34,500.00	\$5,744.00	\$5,500.00	\$2,482.00	\$9,250.00
3	Replace and Re-align Existing 8-inch Sewer Main (Per Trench Detail A, Dwg. C-4)	230 LF	\$63,480.00	\$54,510.00	\$86,020.00	\$39,560.00	\$37,950.00
4	Construct New 12-inch PVC Sewer Main (Per Trench Detail A, Dwg. C-4)	100 LF	\$34,500.00	\$18,033.33	\$17,200.00	\$13,900.00	\$23,000.00
5	Construct New 12-inch PVC Sewer Main (Per Trench Detail B, Dwg. C-4)	212 LF	\$92,000.00	\$60,208.00	\$66,356.00	\$67,628.00	\$46,640.00
6	Construct New 4-Foot Diameter Sewer Manholes	3 EA	\$46,920.00	\$45,145.00	\$23,100.00	\$41,085.00	\$71,250.00
7	Connect to and Modify Existing Sewer Manholes	LS	\$11,500.00	\$14,633.33	\$18,700.00	\$14,200.00	\$11,000.00
8	Overexcavation	50 CY	\$5,750.00	\$3,900.00	\$2,200.00	\$2,000.00	\$7,500.00
9	Trench Resurfacing (Paved Surfaces)	240 LF	\$11,040.00	\$12,800.00	\$15,600.00	\$19,200.00	\$3,600.00
10	Earthwork/Site Grading	LS	\$29,900.00	\$15,941.67	\$825.00	\$28,500.00	\$18,500.00
11	Site Restoration / Landscape Repair	LS	\$17,250.00	\$18,900.00	\$14,200.00	\$27,000.00	\$15,500.00
12	Abandon Existing Sewer Pipe and Manholes	LS	\$16,100.00	\$9,283.33	\$12,100.00	\$7,000.00	\$8,750.00
13	Pothole Utilities	LS	\$5,750.00	\$6,166.67	\$2,500.00	\$12,000.00	\$4,000.00
14	Traffic Control	LS	\$11,500.00	\$3,083.33	\$4,000.00	\$3,000.00	\$2,250.00
B-1	Soil Removal and Recomposition for Pipe Installation Per Trench Detail C, Dwg. C-4	1000 CY	\$34,500.00	\$97,666.67	\$115,000.00	\$112,000.00	\$66,000.00
<b>TOTAL (BID A)</b>			<b>\$400,890.00</b>	<b>\$285,682.00</b>	<b>\$282,301.00</b>	<b>\$282,555.00</b>	<b>\$292,190.00</b>

Acknowledged Addendum?	Yes	Yes	Yes
Contractor's License - All have been checked & all Current & Active Per State Licensing Board	A, #798819, Exp 8/31/09	A, B, C-27, #766708, Exp 7/31/09	A, B, #596929, Exp 6/30/10
Subcontractors	R&C Structures #425215 (Manholes) Sancon Engineering #731797 (Sancon 100 Lining) Right-of-Way Engineering Services PLS#7790 (Surveying)	Oldcastle Precast #476110 (Manholes & Manhole Rehab)	Elken Contracting, Inc. #496613 (Underground)
Relative Projects	6 +/- years	10 years	4 years
Experience	7 years	10 years	18 years



**MEMORANDUM**

Ref: 09-1684

**DATE:** September 4, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Annual Review of LWD Investment Policy

---

**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Re-delegate authority to manage LWD's investment program to the General Manager effective September 1, 2008 through August 31, 2009.
2. Receive and file the Annual Review of LWD Investment Policy Report.
3. Discuss and take other action, as appropriate.

**DISCUSSION:**

In September 2004, the Board of Directors (Board) adopted Leucadia Wastewater District's (LWD) Investment Policy. The Policy (attached), that was amended in September 2006 with minor revisions, calls for an annual review by the Board of Directors. Today's recommendation fulfills this review requirement.

The LWD Investment Policy establishes guidelines to ensure investments are in compliance with state and federal regulations. It also establishes the types of investment vehicles LWD can use, defined by the target rate of return on investments and the maximum percentages of investments in any one vehicle. Additionally, the Investment Policy requires that the Board of Directors delegate authority to manage the investment program. In the past, this authority has been delegated to the General Manager.

Staff recently reviewed the Policy to determine if any amendments are warranted. Based on this review, no changes are recommended.

Staff recommends that the Board of Directors re-delegate authority to manage LWD's investment program to the General Manager for the period September 1, 2008 through August 31, 2009. Staff further recommends that the Board receive and file the investment Policy Report and discuss and take other action as appropriate.

cal:PJB

Attachment



LEADERS IN  
ENVIRONMENTAL  
PROTECTION

## LEUCADIA WASTEWATER DISTRICT INVESTMENT POLICY

Ref: 07-0803

### 1.0 Purpose:

This policy is intended to establish guidelines for the prudent investment of the Leucadia Wastewater District's available funds and outline the policies for safe and prudent management of District funds without sacrificing safety or liquidity. It is also intended that the Board of Directors review this policy annually.

It is the policy of the District to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all state statutes governing the investment of public funds.

### 2.0 Scope:

The District's cash management system is designed to accurately monitor and forecast expenditures and revenues, enabling the District to invest funds to the fullest extent possible. All funds will be invested with the intent of maximizing safety and liquidity. This policy applies to all financial assets of the District, which are accounted for in the District's Audited Annual Financial Report. Cash management is the responsibility of the General Manager.

### 3.0 Prudence:

The District operates its temporary pool of cash investments under the *Prudent Investor Standard*, Government Code Section 53600.3, which states:

"When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

Investment officers acting in accordance with written procedures and the Investment Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

The District may invest in a variety of vehicles provided the investment is allowable under current legislation of the State of California, permitted by this policy and complies with the aforementioned Prudent Investor Standard.

#### **4.0 Objective:**

The primary objectives, in priority order, of the District's investment activities shall be:

4.1 Safety: Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the District will diversify its investments by investing funds among a variety of securities offering independent returns and financial institutions.

4.2 Liquidity: The District's investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements that might reasonably be anticipated.

4.3 Return on Investments: The District's investment portfolio shall be designed with the objective of attaining a market average rate of return throughout budgetary and economic cycles, commensurate with the District's investment risk constraints and the cash flow characteristics of the portfolio.

#### **5.0 Delegation of Authority:**

Authority to manage the District's investment program is derived from the Board of Directors. Management responsibility for the investment program is hereby delegated to the General Manager for a one-year period. Subject to review, the Board of Directors may renew the delegation of the authority pursuant to this section each year. The General Manager, through approval of this policy, has established written procedures for the operation of the investment program. No person may engage in an investment transaction except as provided under the terms of this policy and other procedures consistent with this policy that may be established by the General Manager. The General Manager shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

#### **6.0 Ethics and Conflicts of Interests:**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the General Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the District's portfolio. ~~The General Manager shall make a like disclosure to the Board of Directors.~~ Employees and officers shall subordinate their personal investment transactions to those of the District, particularly with regard to the time of purchases and sales.

#### **7.0 Authorized Financial Dealers and Institutions:**

The District will maintain a list of financial institutions authorized to provide investment services.

In addition, a list will also be maintained of approved security broker/dealers, selected by credit worthiness, who are authorized to provide investment services in the State of California. These may include primary dealers, or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by state laws. All financial institutions and broker/dealers for investment transactions must supply the District with the following: audited financial statements, proof of National Association of Security Dealers certification, trading resolution, proof of state/province registration, complete broker/dealer questionnaire, certificate of having read entity's Investment Policy and depository contracts.

An annual review of the financial condition and registrations of qualified financial institutions and broker/dealers will be conducted by the District. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which LWD invests.

For transactions initiated through an investment manager, the investment manager may use their own list of approved broker/dealers and financial institutions, which it will maintain and review periodically.

## **8.0 Authorized and Suitable Investments:**

8.1 All investments shall be made in accordance with Sections 53600 *et seq.* of the Government Code of California and described within the Investment Policy. In the event an apparent discrepancy is found between this policy and the Government Code, the more restrictive parameters will take precedence. Permitted investments under the Investment Policy shall include:

U.S. Treasury Instruments. United States Treasury notes, bonds, bills or certificates of indebtedness, or those for which the full faith and credit of the United States is pledged for payment of principal and interest.

Federal Agency and Instrumentality Securities. Federal Agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

State of California and Local Debt. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

Bonds issued by Leucadia Wastewater District. Bonds issued by the local agency, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled or operated by the local agency or by a department, board, agency or authority of the local agency.

Medium-Term Notes. Medium-term corporate notes, defined as all corporate and depository institution securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or depository

institutions licensed by the United States or any state and operating within the United States. Medium-term notes shall be rated "A" or higher by Moody's Investors Service, Inc. and Standard & Poor's Corporation.

Bankers Acceptances. Purchases of bankers acceptances may not exceed 180 days' maturity.

Commercial Paper. The entity that issues the commercial paper shall meet two sets of criteria: (1) The corporation shall be organized and operating within the United States, shall have total assets in excess of five hundred million dollars (\$500,000,000), and shall issue debt, other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical-rating organization. (2) The corporation shall be organized within the United States as a special purpose corporation, trust, or limited liability company, has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond; has commercial paper that is rated "A-1" or higher, or equivalent by a nationally recognized statistical-rating organization. Eligible commercial paper may not exceed 270 days' maturity nor represent more than 10 percent of the outstanding paper of an issuing corporation.

Certificates of Deposit. Time Certificates of Deposit (CDs) placed with commercial banks and savings and loans. For deposits in excess of the insured maximum of \$100,000, approved collateral will be required. CDs may not exceed one (1) year in maturity. The purchase of CDs from out-of-state banks or savings and loans is prohibited. The District shall have a signed agreement with the depository per California Government Code.

Negotiable Certificates of Deposit. Negotiable certificates of deposit issued by a nationally or state-chartered bank or a state or federal association or by a state-licensed branch of a foreign bank.

Repurchase Agreements. Repurchase agreements are to be used solely as short-term investments not to exceed 30 days. The District may enter into repurchase agreements with primary government securities dealers rated "A" or better by two nationally recognized rating services. Counterparties should also have (i) a short-term credit rating of at least A1/P1; (ii) minimum assets and capitalized size of \$25 billion in assets and \$350 million in capital; (iii) five (5) years of acceptable audited financial results; and (iv) a strong reputation among market participants.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities will be acceptable collateral. All securities underlying repurchase agreements must be delivered to the District's custodian bank versus payment or be handled under a properly executed tri-party repurchase agreement. The total market value of all collateral for each repurchase agreement must equal or exceed 102 percent of total dollar value of the money invested by the District for the term of the investment. Since the market value underlying securities is subject to daily market fluctuations, the investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102 percent no later than the next business day. For any repurchase agreement with a term of more than one day, the value of the underlying securities must be reviewed on an on-going basis according to market

conditions. Market value must be calculated each time there is a substitution of collateral.

The District or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to repurchase agreement. The District shall have properly executed a PSA agreement with each counterparty with which it enters into repurchase agreements.

Money Market Funds. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 and following). The company shall have met either of the following criteria: (A) Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations. (B) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than 5 years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).

State of California Local Agency Investment Fund (LAIF). If the District has funds invested in LAIF, the District shall maintain on file LAIF's current investment policy and its requirements for participation, including limitations on deposits or withdrawals.

California Asset Management Program (CAMP). California Asset Management Trust a California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code of the State of California.

San Diego County Treasurer's Pooled Money Fund. Local government investment pool managed by the San Diego County Treasurer's -Tax Collector. If the District has funds invested in San Diego County Pool, the District shall maintain on file the San Diego County Treasurer's Pooled Money Fund Investment Policy and its requirements for participation, including limitations on deposits or withdrawals.

## 8.2 Socially Responsible Investing

For specific investment vehicles within the criteria of the Prudent Investor Standard the following Socially Responsible Investment criteria shall be applied to the following investments:

For bonds issued by other government agencies, the following preferences apply:

1. Geographic preference is given to agencies within this county and then to issues within the state.
2. Preference is given to projects dealing with reclamation, water, sewer, air quality, waste recycling and environmental protection.

For corporate securities such as five-year corporate notes and commercial paper, the following preferences apply:

1. Investments with corporations without documented unfavorable environmental

records as demonstrated by a due diligent review of required annual Securities and Exchange Commission Reports indicating no documented environmental actions have been taken against the company.

**9.0 Investment Pools/Money Market Mutual Funds:**

A thorough investigation of the pool/fund is required prior to investing, and monitoring is required on a continual basis. District staff will annually perform due diligence analysis of the pool/fund based on a standardized questionnaire developed to address investment policy and practices.

**10.0 Safekeeping and Custody:**

All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the General Manager and evidenced by safekeeping receipts with a written custodial agreement. The securities will be held directly in the name of the District as beneficiary.

**11.0 Diversification:**

The District will diversify its investments by security type, institution, and maturities to prevent incurring unreasonable or avoidable risks regarding specific security types, individual financial institutions or maturity segments.

District funds may be invested in accordance with the following table, which summarizes the allowable allocation of investments by percentage of total funds invested.

**Allowable Allocation of Investments**

<b>Authorized Investment</b>	<b>%</b>
US Treasury Instruments	75%
Federal Agency and Instrumentality Securities	75%
State of California and Local Debt	10%
Bonds Issued by Leucadia Wastewater District	10%
Medium-Term Corporate Notes	10%
Bankers Acceptances	10%
Commercial Paper	10%
Certificates of Deposit	10%
Negotiable Certificates of Deposit	10%
Repurchase Agreements	10%
Money Market Funds	10%
State of California Local Agency Investment Pool (LAIF)	75%
California Asset Management Program (CAMP)	75%
San Diego County Treasurer's Pooled Money Fund (SD County Pool)	75%

## **12.0 Internal Control:**

The General Manager has established a system of internal controls to ensure compliance with the Investment Policy of the District and the California Government Code. The internal control procedures include segregation of duties in the different phases of an investment transaction, monthly reconciliation of the investment report to the general ledger, and annual policy compliance reviews. An independent audit is conducted by the District's outside auditors, which includes a compliance review of the District's investment activities to the District's Investment Policy, the California Government Code, and Government Accounting Standard Board (GASB) requirements regarding investment disclosures.

## **13.0 Performance Standards:**

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

The District's investment strategy is passive. Given this strategy, the General Manager shall select a benchmark to determine whether market yields are being achieved.

## **14.0 Reporting:**

The General Manager shall submit to each member of the Board of Directors, on a monthly basis, an investment summary, describing the types of investments held, original costs, and average rates of return. As encouraged by Government Code 53646 (b) (1), the General Manager shall prepare a quarterly investment report. The report shall include a complete description of the portfolio; the type of investments, the issuers, maturity dates, interest rates, par values, cost and the current market values of each component of the portfolio. The report must also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy, and (2) the District will meet its expenditure obligations for the next six months, or provide an explanation as to why money shall, or may, not be available. The General Manager shall maintain a complete and timely record of all investment transactions.

## **15.0 Credit Rating Changes:**


In the event a security held by the District is subject to a rating change that brings it below the minimum credit ratings specified in this policy, the General Manager should notify the Board of the change. The course of action to be followed will then be decided on a case-by-case basis, considering such factors as the reason for the rate drop, prognosis for recovery or further rate drops, and the market price of the security.

## **16.0 Investment Policy Adoption:**

The District's Investment Policy shall be adopted by resolution of the Board of Directors. The policy shall be reviewed annually by the Investment and Finance Committee and the Board of Directors. The Board of Directors must approve any modifications made thereto.



**MEMORANDUM**

**DATE:** September 4, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** LAFCO 2008 Special Districts Election

---

**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Discuss and provide direction, as appropriate.

**DISCUSSION:**

During April 2008, the Local Agency Formation Commission (LAFCO) solicited nominations for one regular Special District position and eight positions on the Special Districts Advisory Committee. By the deadline of June 12, 2008, two nominations for the regular member, and nine nominations for the Advisory Committee were received.

In accordance with LAFCO's Selection Committee Rules, all nominations were forwarded to LAFCO's Nominating Committee. Following the committee's review, a list of recommended candidates was prepared. The Nominating Committee's recommendations for each category follow:

**LAFCO Regular Member**

Bud Pocklington (South Bay Irrigation District)

**Special Districts Advisory Committee Members**

James C. Alkire (South Bay Irrigation District)  
 Gary Arant (Valley Center Municipal Water District)  
 Ron Fuller (Alpine Fire Protection District)  
 Douglas Humphrey (Resource Conversation District of Greater San Diego County)  
 Jo MacKenzie (Vista Irrigation District)  
 Augie Scalzitti (Padre Dam Municipal Water District)  
 Dennis Shepard (North County Cemetery District)  
 Diana Towne (Rincon del Diablo Municipal Water District)

The purpose of this agenda item is to present the Board of Directors with resume information on the nominees (Attachment 1).

LAFCO has provided LWD with two ballots. The LAFCO Regular Member Ballot is provided as Attachment 2. The Board of Directors may vote for one nominee. The LAFCO Advisory Committee Ballot is provided as Attachment 3. The Board of Directors may vote for eight nominees.

Staff requests that the Board of Director's discuss and provide direction as appropriate. Staff has no recommendation on this agenda item.

cal:PJB  
 Attachments

**2008 SPECIAL DISTRICTS ELECTION  
SUMMARY OF NOMINATIONS  
REGULAR LAFCO COMMISSIONER and  
ADVISORY COMMITTEE POSITIONS**

**LAFCO Regular Member Candidates**

Bud Pocklington \*  
(South Bay Irrigation District)

Martin Marugg  
(Alpine Fire Protection District)

**Special Districts Advisory Committee Candidates**

Dennis Shepard (North County Cemetery District) \*  
Dale Amato (San Diego Rural Fire Protection District)  
Jo MacKenzie (Vista Irrigation District) \*  
Diana Towne (Rincon del Diablo Municipal Water District) \*  
Douglas Humphrey (Resource Conservation District of Greater San Diego County)  
Gary Arant (Valley Center Municipal Water District) \*  
Augie Scalzitti (Padre Dam Municipal Water District) \*  
James Alkire (South Bay Irrigation District) \*  
Ron Fuller (Alpine Fire Protection District) \*

\*= Incumbent

*Please note: The order in which the candidates' names are listed was determined by random selection.*

2008 SPECIAL DISTRICTS MAILED-BALLOT ELECTION  
NOMINATION/RESUME

RECEIVED

JUN 05 2008

Date Received by LAFCO SAN DIEGO LAFCO

NOMINATED BY: SOUTH BAY IRRIGATION DISTRICT

NAME OF NOMINEE: William D. "Bud" Pocklington

Address: 505 Garrett Avenue, Chula Vista, CA 91910

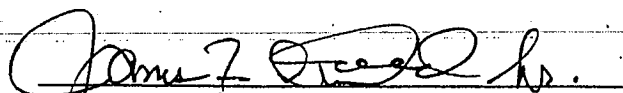
Phone: (619) 409-6704

NOMINATED FOR:  LAFCO ( X )  ADVISORY COMMITTEE ( )

**DISTRICT EXPERIENCE:** Bud was elected to the South Bay Irrigation District (SBID) and Sweetwater Authority in 1986. He has served as President of South Bay Irrigation District, Chairman of Sweetwater Authority, and the Board of Directors of San Diego County Water Authority (SDCWA) In addition, the SDCWA appointed Bud to represent them at the Metropolitan Water District of Southern California.

**LAFCO EXPERIENCE:** Bud was elected in 1989 to LAFCO's Special District Advisory Committee. While serving as Chairman of the Advisory Committee, he was elected to the Alternate District Member of LAFCO in 1997. He has served both as Vice Chairman and Chairman of LAFCO. He is very knowledgeable and supportive of Special Districts and has frequently demonstrated this when reviewing proposals to advise and/or make recommendations to the Commission.

**ADDITIONAL INFORMATION:** Bud is an enthusiastic supporter of Special District Government and knowledgeable of its role and function in local government. The Directors of South Bay Irrigation District urge you to support in reelecting Bud Pocklington to serve as the LAFCO Regular Member.

  
James F. Doud, Sr., President

2008 SPECIAL DISTRICTS  
NOMINATION/RESUME

RECEIVED

JUN 09 2008

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

**NOMINATED BY:** Alpine Fire Protection District  
(District)

**NAME OF NOMINEE:** Martin Marugg

**Address:** 1976 Pine View Road, Alpine CA 91901

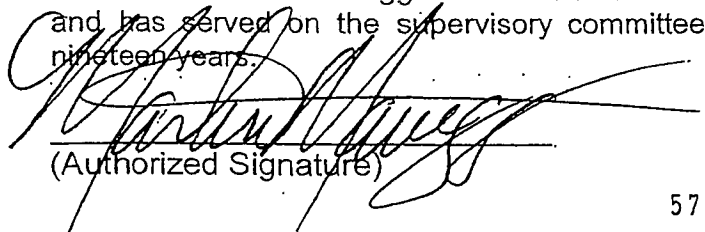
**Phone:** 619-445-1751

**NOMINATED FOR:** LAFCO (X)                      ADVISORY COMMITTEE ( )

**DISTRICT EXPERIENCE:** Mr. Marugg has served on the Alpine Fire Protection District (AFPD) Board since 2002. In November 2006, he was reelected for a four-year term, and has held the position of Board President for two years. Mr. Marugg represents AFPD as alternate commissioner of the multi-agency Heartland Communications Authority (HCFA). Mr. Marugg serves as the District's representative to FAIRA (Fire Agencies Insurance Risk Authority) and has also served as second vice president and membership chairman of the San Diego Chapter of California Special District's Association. He recently completed a three year term as President of Palomar Mountain Mutual Water Company, and now serves as President Emeritus. Mr. Marugg served as AFPD's representative to the Fire Districts and County Fire Chiefs Substantially Similar Plan (SSP) group. He attended meetings of both groups in the formation of the SSP position paper and continues to serve in this position. Mr. Marugg was appointed to F.D.A.C. Board of Directors in March 2008 as Zone 6 Member at Large to fill a vacant position and plans to run for the same position next year. On Labor Day 2008, he will again run for a seat on the Palomar Mountain Mutual Water Company as President for a second three year term of office.

**LAFCO EXPERIENCE:** Mr. Marugg served as Alpine Fire District's representative to the Fire Districts and County Fire Chiefs Substantially Similar Plan (SSP) group. He attended all meetings of both groups in the formation of the SSP position paper. He continues to serve in this position.

**ADDITIONAL INFORMATION:** Mr. Marugg retired from the San Diego Fire Department in September 1999 after 32 years of service. One of the highlights of his tenure was serving as officer in charge of the ECHO 3 Communications Van which was funded through the County of San Diego, and in that capacity responding to all second alarm fires or greater in the County of San Diego and providing assistance in setting up the command structure for the incident. Mr. Marugg also held the position as Facilities Maintenance Officer for the San Diego Fire Department. During his 32 years with S.D.F.D. he served as Fire Marshal after the Normal Heights Fire and was in charge of all weed and brush abatement for the city of San Diego. Mr. Marugg also served as the Chief in charge of the Fire Communications Center for four years during which he supervised 27 dispatchers, 4 rear office staff, and 4 dispatch Captains. Since his retirement Mr. Marugg has continued his involvement in community related organizations and has served on the supervisory committee for the Federal Firefighters Credit Union for nineteen years.

  
(Authorized Signature)

RECEIVED

MAY 28 2008

SAN DIEGO LAFCO

2008 SPECIAL DISTRICTS  
NOMINATION / RESUME

Date Received by LAFCO:

NOMINATED BY: North County Cemetery District

NAME OF NOMINEE: Dennis L. Shepard  
2640 Glen Ridge Road, Escondido, CA 92027-4532  
760-745-1781

NOMINATED FOR: LAFCO ( )      ADVISORY COMMITTEE ( X )

DISTRICT EXPERIENCE:

1/1/2007 to Present: General Manager of NCCD  
1/1/2006 to 12/31/06: Assistant GM of NCCD  
1991 to 2006: Trustee of NCCD

LAFCO EXPERIENCE:

1995 to Present: Special District Advisory Committee to  
LAFCO Member

ADDITIONAL INFORMATION:

CAPC Board of Directors  
CSDA-FC Board of Directors  
CSDA Alliance Executive Council Member  
Special District Leadership Foundation Graduate  
Recognition in Special District Governance by CSDA



(Authorized Signature: Chair of the Board of Trustees, NCCD)

RECEIVED

2008 SPECIAL DISTRICTS  
NOMINATION/RESUME

MAY 06 2008

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: San Diego Rural Fire Protection District  
District

NAME OF NOMINEE: Dale Amato  
Address: 13908 Illerongis Road, Jamul, CA 91935  
Phone: 619 742-2334

NOMINATED FOR: LAFCO ( )                      ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE:

Member, San Diego Rural Fire Protection 2000-present

Is currently the Chairman of the Board of Directors and has held  
that position once before

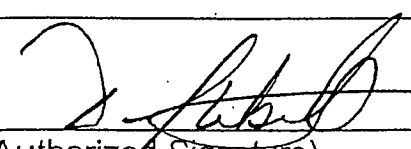
LAFCO EXPERIENCE:

N/A

ADDITIONAL INFORMATION:

Local Jamul Resident since 1999

Attorney at Law

  
\_\_\_\_\_  
(Authorized Signature)

**2008 SPECIAL DISTRICTS  
NOMINATION/RESUME**

**RECEIVED**

JUN 09 2008

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

**NOMINATED BY:** \_\_\_\_\_ VISTA IRRIGATION DISTRICT  
District

**NAME OF NOMINEE:** \_\_\_\_\_ Jo MacKenzie

Address: \_\_\_\_\_ 1578 Palomar Drive, San Marcos, CA 92069

Phone: \_\_\_\_\_ (760) 743-7969

**NOMINATED FOR:**            **LAFCO ( )**                            **ADVISORY COMMITTEE (X)**

**DISTRICT EXPERIENCE:** Elected to Board of Directors in 1992, serving as President in 1993/94, 1999, 2004 and 2008. Chaired Water ReUse Committee, 1993; Water Rights Committee member, 1994; Public Affairs Committee member, 1993-2000 and 2002-2003, Chair 1995, 1997-2000 and 2002; Fiscal Policy Committee member 1996-2008, serving as Chair in 1996, 1997, 2003, 2004, 2007 and 2008. Presently serving as Vice-Chair of the Water Sustainability Committee.

**LAFCO EXPERIENCE:** Member of LAFCO Special District Advisory Committee, 1994 to present, Vice-Chair 2001 to 2004; serving as Chair of the Special District Advisory Committee from 2005 to present. Committee Member of LAFCO's Municipal Service Review Working Group. As a land use planner owning by own consulting firm since 1986, I have processed annexations, dissolutions and reorganizations to water and sewer districts and the cities of San Marcos and Vista.

**ADDITIONAL INFORMATION:** Served as CSDA, San Diego Chapter, Vice President 1996/97, President 1998/99. Elected Board member in 2003 as the Region 6 Director to the State CSDA; re-elected in 2006. Presently serving on the State CSDA Executive Committee as Treasurer and as Legislative Committee Chair 2006-2008. Active in the Assoc. of California Water Agencies since 1993. Serving on the ACWA Membership Committee since 1996 and as Vice Chair from 2000 to present. ACWA Region 10 director since 1997. Actively involved with the cities of San Marcos and Vista. San Marcos City Planning Commissioner, 1980-1986; San Marcos Affordable Housing Task Force, 1992-1996, Vice Chair 1995/96. San Marcos Budget Review Committee member, 1980-1982 and 1995 to 2006, Chair from 1996 to 2006. San Marcos Chamber of Commerce, Vice President 1992; President-Elect 1994. Boys and Girls Club Board of Directors Treasurer 1983.



(Authorized Signature)

Lisa R. Soto, Board Secretary

2008 SPECIAL DISTRICTS  
NOMINATION/RESUME

REC'D  
JUN 12 2008

3:11 PM '08

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: Rincon del Diablo Municipal Water District  
District

NAME OF NOMINEE: Diana L. Towne  
Address: 1920 North Iris Lane, Escondido CA 92026  
Phone: (760) 745-5522

NOMINATED FOR: LAFCO ( )                      ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE:

Appointed to the Board of Directors in 1995, elected in 1996, re-elected in 2000, then again in 2004.

Current District Positions Held: Board President; Public Information & Intergovernmental Relations Chair.

Past District Positions Held: Board Vice President; Finance, Insurance & Personnel Committee Chair; Audit Committee Chair.

Additional Positions Held: ACWA Region 10 Representative; CSDA Scholarship Committee.


LAFCO EXPERIENCE:

LAFCO Special District Advisory Committee  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADDITIONAL INFORMATION:

Current Positions Held: Notary Public; Legal Assistant

Past Positions Held: Burn Institute Auxillary, Treasurer; Escondido League of Women Voters, Vice President; North County Legal Secretaries Association, Board of Directors; Escondido Hills Homeowners Association, Board of Directors

  
\_\_\_\_\_  
(Authorized Signature)



**2008 SPECIAL DISTRICTS  
NOMINATION / RESUME**

RECEIVED

JUN 12 2008

Date Received by LAFCO \_\_\_\_\_

SAN DIEGO LAFCO

NOMINATED BY: Board of the Resource Conservation District of Greater San Diego County

NAME OF NOMINEE: Douglas Humphrey

2732 Lange Ave, San Diego, Ca. 92122

Home Phone: (858) 458-9055 Work Phone: (858) 674-5411

NOMINATED FOR: LAFCO (X)

ADVISORY COMMITTEE (X)

**DISTRICT EXPERIENCE:**

I was first appointed an Associate Director December of 1982 to the Upper San Luis Rey Resource Conservation Board. I was then appointed by the San Diego County Board of Supervisors to fill a vacancy for a Directors position in June of 1985. I was re-appointed as a Director November of 1986 and then re-appointed over the following years for three consecutive terms. During this period I represented the District at the National Associate of Conservation Districts at the 42<sup>nd</sup> through the 46<sup>th</sup> Congressional Conventions.

After moving from North San Diego County to the City of San Diego in 1998, I was appointed to the Resource Conservation District of Greater San Diego County in 2000 and have been consistently re-appointed as a Board member over the last seven and a half years.

**LAFCO EXPERIENCE:**

While on the Upper San Luis Rey Resource Conservation Board I was appointed to fill a vacancy on the LAFCO Special Districts Committee, February, 1989. I was then re-appointed for a two year term June of 1991 and in 1993 I was re-appointed to another two year term that ran through June of 1995.

**ADDITIONAL INFORMATION:**

I sat as an elected board member on the Lazy-H Mutual Water Company Board of Directors April of 1979 until June of 1984. I was then elected as a Director on the Rancho Estates Mutual Water Company Board from June of 1984 through April of 1987.

In 1993, I was appointed by the San Diego County Board of Supervisors, as Chairman of the San Luis Rey River Master Plan Technical Advisory Committee. This was a five year appointment with responsibility for the coordination of approximately 30 various local, state, and federal agencies working jointly on a long range master plan for the San Luis Rey River Valley Water Shed.

2008 SPECIAL DISTRICTS ADVISORY COMMITTEE  
NOMINATION/RESUME

RECEIVED

MAY 22 2008

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: VALLEY CENTER MUNICIPAL WATER DISTRICT

NAME OF NOMINEE:

*Gary Arant*  
Address: P.O. Box 67, Valley Center, CA 92082  
Phone: (760) 749-1603, Ext. 215

NOMINATED FOR: LAFCO ( ) ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE:

*Assistant General Manager, Walnut Valley Water District, 8/73 to 6/80*

*General Manager, Rincon del Diablo MWD, 6/80 to 3/89*

*General Manager, Valley Center MWD, 3/89 to Present*

LAFCO EXPERIENCE:

*San Diego LAFCO, Special Districts Advisory Committee, July 1981 to Present; Member and Vice Chair*


*OPR Municipal Service Review Guidelines Working Group, Member Representing the Association of California Water Agencies*

ADDITIONAL INFORMATION:

*San Diego County Water Authority Board of Directors (current)*

*ACWA Board of Directors, Communications Committee, Chair (current)*

*California Regional Water Quality Control Board, San Diego Region, Member and Chair (1983 to 1997)*

  
\_\_\_\_\_  
Gary A. Broomell  
President, Board of Directors  
Valley Center Municipal Water District

2008 SPECIAL DISTRICTS

NOMINATION/RESUME

RECEIVED

JUN 12 2008

Date Received by LAFCO SAN DIEGO LAFCO

NOMINATED BY: Padre Dam Municipal Water District

NAME OF NOMINEE: Augie Scalzitti

Address: P.O. Box 719003, Santee, CA 92072

Phone: (619) 258-4610

NOMINATED FOR: LAFCO ( )                      ADVISORY COMMITTEE: (✓)

**DISTRICT EXPERIENCE:** President of the Padre Dam MWD Board of Directors. During his 10 years on the Board he has served on the following Board Committees: Public Affairs, Finance, Facilities Development, Personnel, Park, and the Employee Involvement Team (part of the District's Workforce Partnership). He has also served as the District's representative on the Metro Commission/Metro Wastewater Joint Powers Authority, San Diego Area Wastewater Management District, and the Upper San Diego River Improvement Committee.

**LAFCO EXPERIENCE:** Has served on the Advisory Committee since July 2003.

**ADDITIONAL INFORMATION:** Philosophically, Director Scalzitti believes in local control and is a strong advocate for special districts, which have historically proven to be effective service providers. He is a strong believer in regional partnerships and joint ventures; recycled water optimization; local government accountability to the customers served; and agency consolidation where appropriate. Director Scalzitti represents the District at various special meetings and conferences, including Association of California Water Agencies; California Special District Association, San Diego Chapter; Water Agencies Association of San Diego County; Council of Water Utilities; and the Santee Chamber of Commerce.

  
(Authorized Signature)

2008 SPECIAL DISTRICTS MAILED-BALLOT ELECTION  
NOMINATION/RESUME

RECEIVED  
JUN 05 2008

Date Received by LAFCO SAN DIEGO LAFCO

NOMINATED BY: SOUTH BAY IRRIGATION DISTRICT

NAME OF NOMINEE: James C. Alkire

Address: 505 Garrett Avenue, Chula Vista, CA 91910


Phone: (619) 409-6704

NOMINATED FOR:           LAFCO ( )           ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE: Jim has been a director with the South Bay Irrigation District and Sweetwater Authority since 2003. He has served as President of South Bay Irrigation District and is presently the Vice Chairman of Sweetwater Authority. Jim has also served as chairman of the Finance and Personnel Committee. He has resided in Chula Vista since 1976. During that period he has continuously held a real estate license and worked with the same office in Bonita where he has observed the rapid growth in the San Diego area.

LAFCO EXPERIENCE: Jim was elected to the LAFCO Special District Advisory Committee in 2004. He has been an active member during that time.

ADDITIONAL INFORMATION: Jim holds a Bachelor of Science in Management from the University of West Florida and a Masters of Business Administration from National University in San Diego. Jim is very interested in water supply/distribution, special district issues and has a specific long-term interest in increasing the application of a new water resource for the San Diego area, seawater desalination. The Board of Directors of South Bay Irrigation District urges your support in re-electing Jim Alkire to serve on the Advisory Committee.

  
James F. Doud, Sr., President

RECEIVED

2008 SPECIAL DISTRICTS MAILED-BALLOT ELECTION  
NOMINATION/RESUME

JUN 09 2008

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: Alpine Fire Protection District  
(District)

NAME OF NOMINEE: Ron Fuller

Address: 1724 Adrian Court, Alpine CA 91901

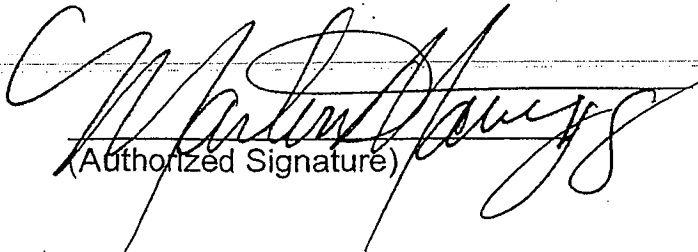
Phone: 619-445-0514 (Home) (619) 840-2476 (Business)

NOMINATED FOR: LAFCO ( )                      ADVISORY COMMITTEE (X)

**DISTRICT EXPERIENCE:** Mr. Fuller has served on the Alpine Fire Board since 1996. In November 2004, he was reelected for a four-year term and will be running for reelection in November 2008. Mr. Fuller represents AFPD as a commissioner of the multi-agency Heartland Communications Authority (HCFA). Until recently, he served on the County Regional Communications Systems (CRCS) Board.

**LAFCO EXPERIENCE:** Pre-LAFCO, as a County official, Mr. Fuller, worked on the formation and/or elimination of special service districts and JPA's. Then Executive Assistant to the County Board of Supervisors, he helped draft LAFCO's enabling legislation and represented the Board in obtaining legislative and executive branch approvals. He has served on LAFCO's Special Districts Committee for six years.

**ADDITIONAL INFORMATION:** After leaving County Government, Fuller was a member of the White House Domestic Council policy staff in Washington D.C. where he worked on local government issues impacted by the Federal Government. As a loaned-executive, Fuller served as President Reagan's Representative on international missions to Asia, Europe, Central America and Mexico. He returned to San Diego in 1983 to become an executive officer of what is now the Sempra Corporation. He retired in 1996 and formed his own government consulting group, RFK International.

  
(Authorized Signature)

**2008 SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER**

**VOTE FOR ONLY ONE**

\* **Bud Pocklington** [ ]  
(South Bay Irrigation District)

**Martin Marugg** [ ]  
(Alpine Fire Protection District)

**Write-ins**

\_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)  
at the 2008 Special Districts Selection Committee Election as:

[ ] the presiding officer, or

[ ] the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

\* = Nominating Committee's Recommendation

**2008 SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER**

**VOTE FOR ONLY EIGHT** (Incumbents are *italicized*)

- \* ***Dennis Shepard*** (North County Cemetery District) [ ]
- Dale Amato** (San Diego Rural Fire Protection District) [ ]
- \* ***Jo MacKenzie*** (Vista Irrigation District) [ ]
- \* ***Diana Towne*** (Rincon del Diablo Municipal Water District) [ ]
- \* **Douglas Humphrey** (Resource Conservation District of Greater San Diego County) [ ]
- \* ***Gary Arant*** (Valley Center Municipal Water District) [ ]
- \* ***Augie Scalzitti*** (Padre Dam Municipal Water District) [ ]
- \* ***James Alkire*** (South Bay Irrigation District) [ ]
- \* ***Ron Fuller*** (Alpine Fire Protection District) [ ]

**Write Ins**

\_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)  
at the 2008 Special Districts Selection Committee Election as:

- [ ] the presiding officer, or
- [ ] the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

\* = Nominating Committee's Recommendation

**weftec**<sup>®</sup>  
the water quality event™

**Conference  
Announcement**



**81st Annual Water Environment Federation  
Technical Exhibition and Conference**  
McCormick Place | Chicago, Illinois, USA  
Conference | October 18-22, 2008  
Exhibition | October 19-22, 2008

**Water Environment  
Federation**<sup>®</sup>  
*Preserving & Enhancing  
the Global Water Environment*

**WE&T**  
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and Environmental Engineering  
The Official International Publication of WEFTEC



**CALIFORNIA  
SPECIAL  
DISTRICTS  
ASSOCIATION**  
San Diego Chapter

1966 Oliverhain Road  
Encinitas, California 92024  
Phone (760) 632-4644

DATE: September 4, 2008

Board of Directors

TO: CSDA San Diego Chapter Member Agencies, Associates,  
and local government officials

**President**

Mark Muir  
Oliverhain MWD

FROM: Mark Muir, Chapter President

**First Vice-President**

Gary Croucher  
Olay Water District

SUBJECT: CSDA San Diego Chapter Special Election Forum  
Thursday, September 18, 2008, 6:00 p.m. – 9:00 p.m.

**Second Vice-President**

Larry Jackman  
San Miguel CFPD

This is to remind our membership and other interested parties of the CSDA San Diego Chapter's Special Election Forum to be held on Thursday, September 18, 2008. The location for this event is at the Courtyard by Marriott - San Diego Central (Kearny Mesa), 8651 Spectrum Center Blvd., San Diego, 92123.

**Treasurer**

Larry Breiffelder  
Olay Water District

The dinner choices for this meeting are:

**Secretary**

Harry Ehrlich  
Project Resource Specialists

*Chicken Picatta  
Pepper Crusted Pork Loin with Bourbon Apple Sauce  
Three-Cheese Lasagna*

**Past President**

Jim Doud  
South Bay Irrigation District

The cost is \$37.00 per person. A reservation form is included with this meeting notice.

**Registration deadline is Thursday, September 11, 2008**

Once again, we look forward to hosting your organization at this very interesting and informative event. If you have any questions or need further information, please call Sonja Holtman or John Carnegie at (760) 753-4644.

**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION  
SAN DIEGO CHAPTER**

PRESENTS A

**SPECIAL FORUM ON  
THE NOVEMBER ELECTION  
IN  
SAN DIEGO COUNTY**

With a Discussion of the  
Regional Fire Protection Parcel Tax—  
A Choice for Citizens from the Desert to the Coast

**Featuring Ron Roberts, Supervisor, County of San Diego  
Augie Ghio, President, Fire Chiefs Association  
And Dave Allen, Councilmember, City of La Mesa**

Thursday, September 18, 2008  
6:00 p.m. - 9:00 p.m.

Courtyard by Marriott - San Diego Central  
8651 Spectrum Center Blvd., San Diego 92123  
(858) 573-0700

6:00 p.m. - No-Host Cocktails

---

7:00 p.m. Dinner / Welcome and Introductions

9:00 p.m. Adjournment

Next regular meeting date: November 20, 2008

**REGISTRATION FORM  
CSDA SPECIAL ELECTION FORUM**

**Thursday  
September 18, 2008**

**6:00 p.m. – No-Host Social Hour  
7:00 p.m. - Dinner/Program**

**Dinner - \$37.00**

**Choice of:**

- 1. Chicken Picatta**
- 2. Pepper Crusted Pork Loin with Bourbon Apple Sauce**
- 3. Three-Cheese Lasagna**

**Courtyard by Marriott  
8651 Spectrum Center Blvd.  
San Diego, CA 92123  
Phone: (858) 573-0700**

**AGENCY: \_\_\_\_\_**

**Please make reservations as follows, circle dinner choice**

**Name/Title: \_\_\_\_\_ Choice: 1 2 or 3**

**Name/Title: \_\_\_\_\_ Choice: 1 2 or 3**

**Name/Title: \_\_\_\_\_ Choice: 1 2 or 3**

**Name/Title: \_\_\_\_\_ Choice: 1 2 or 3**

**Enclosed is our check for \_\_\_\_\_ reservation(s) at \$37.00 each = \$\_\_\_\_\_**

**Make check payable to: CSDA San Diego Chapter**

**Mail to: Sonja Holtman  
Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, CA 92024**

**E-mail: [jcarnegie@olivenhain.com](mailto:jcarnegie@olivenhain.com)**

**Fax: (760) 753-1638**

**Reservations must be received no later than  
Thursday, September 11, 2008**

MEMORANDUM

Ref: 09-1695

DATE: September 4, 2008  
TO: Board of Directors  
FROM: Paul J. Bushee, General Manager  
SUBJECT: Site Improvement Project Status Report – August 2008



RECOMMENDATION:

This item is presented for information purposes.

DISCUSSION:

This report provides a summary and status of the construction of the Site Improvement Project through August 2008.

Activities: Formed and placed first floor concrete slab. Trenched and installed underground electrical conduit. Trenched site for potable water line and fire main service line. Installed light gauge metal framing in Building 400, Vactor Storage Building.

Schedule: Notice to proceed date: February 19, 2008  
Original contract duration: 540 calendar days  
Approved time extensions: 0 calendar days  
Revised contract duration: 540 calendar days  
Revised scheduled completion date: August 11, 2009

Financial Status: Contract amount: \$8,750,000.00  
Change orders: \$84,078.00  
Change order percentage of original contract cost: 0.95%  
Revised contract amount: \$8,834,078.00

Change Order Summary for August 2008:

No.	Description	Cost	Time
19	Privatize on site potable water and fire main service - modify new 8" fire service water main and add two backflow devices	\$20,762.00	0
	<b>Total</b>	\$20,762.00	0

rym:PJB

## Directors' Meetings

Presented by Directors Sullivan, Kulchin, Hanson,  
Juliussen and Omsted

---

### Conference

2008 CASA 53<sup>rd</sup> Annual Conference

### Dates and Location

August 20 – 23, 2008  
Marriott, Monterey, CA

### List of Attendees

President Elaine Sullivan  
Vice President David Kulchin  
Director Judy Hanson  
Director Allan Juliussen  
Director Don Omsted

The above mentioned Board member attended various sessions  
regarding water and wastewater issues.