

**AGENDA**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS OF THE**  
**LEUCADIA WASTEWATER DISTRICT**  
Wednesday, September 12, 2007 – 5:00 p.m.  
1960 La Costa Avenue, Carlsbad, CA 92009

---

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

**5. Public Comment**

Anyone wishing to address the Board or bring an agenda item forward may do so.

**6. Presentations and Awards**

None.

**7. Consent Calendar**

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:

August 8, 2007 Regular Board Meeting (Pages 1-6)

September 4, 2007 Engineering Committee Meeting (Pages 7-9)

B. Demands for August - September. (Pages 10-33)

C. Operations Report. (Pages 34-35)

D. Finance Report. (Pages 36-41)

**8. Encina Wastewater Authority Reports**

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

• Regular Board Meeting – August 22, 2007 (Pages 42-43)

• Member Agency Manager Meeting – September 12, 2007 (Oral Report)

**9. Committee Reports**

A. Engineering Committee meeting was held September 4, 2007 - Report by Director Juliussen. (Pages 44-45)

B. Community Affairs Committee meeting was held September 10, 2007 – Report by Vice President Sullivan. (Oral Report)

- C. Investment & Finance Committee meeting was held September 10, 2007 – Report by Director Omsted. (Oral Report)

#### **10. Old Business**

None.

#### **11. New Business**

- A. Capacity Fees and Sewer Service Charges for 1110 Hymettus Avenue. (Pages 46-59)
- B. Authorize the General Manager to execute Task Order No. 2 to the KATZ & Associates Public Information Services Agreement in an amount not to exceed \$60,000. (Pages 60-63)
- C. Annual Review of LWD Investment Policy Report. (Pages 64-72)
- D. Update on the Site Improvement Project. (Page 73)
- E. LAFCO 2007 Special District Advisory Committee Election. (Pages 74-92)
- F. LAFCO 2007 Alternate Special District Member Election. (Pages 93-103)

#### **12. Information items**

- A. Discussion of Permanent Flow Meter for Collection System. (Page 104)
- B. LWD Incentive Program – FY 07 Regional Board Collection System Ranking. (Pages 105-106)
- C. Sanitary Sewer Management Plan (SSMP) Overview (Page 107)
- D. Flu Shots are scheduled for Thursday, October 25, 2007 from 3:30 p.m. - 4:30 p.m. (Page 108)
- E. Thank you card from scholarship recipient Melanie Fantus. (Page 109)

#### **13. Directors Meetings**

- A. CASA Conference was held at the Mission Bay Hilton in San Diego, CA from August 15 – 18, 2007.
- B. CALAFCo Annual Conference was held at the Hyatt Regency Hotel in Sacramento, CA from August 29-31, 2007.

#### **14. Comments, Questions or Requests by Directors**

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

#### **15. General Manager's Report**

Informational report by the General Manager on items not requiring Board action.

#### **16. General Counsel's Report**

Informational report by the General Counsel on items not requiring Board action.

**17. Closed Session**

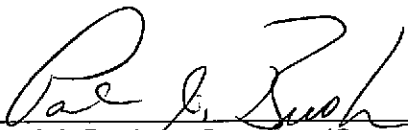
- A. The Board of Directors will meet in closed session to discuss LWD's Vulnerability Assessment Report as authorized under Government Code Section 54957.

**18. Adjournment**

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: September 6, 2007

A handwritten signature in black ink, appearing to read "Paul J. Bushee", written over a horizontal line.

Paul J. Bushee, Secretary/General Manager

## LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

August 8, 2007

---

A Regular Meeting of the Board of Directors of Leucadia Wastewater District (LWD) was held Wednesday, August 8, 2007 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

### 1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

### 2. Roll Call

DIRECTORS PRESENT: Hanson, Sullivan, Juliussen, Kulchin and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Executive Assistant Trisha Miranda, Steve Deering with Dudek & Associates and Encinitas resident Ms. Melissa Robbins Chard

### 3. Pledge of Allegiance

### 4. Approval of Agenda

Upon motion duly made, seconded, and carried, the Board of Directors approved the agenda.

### 5. Public Comment

GM Bushee stated that one speaker form had been submitted from Ms. Melissa Robbins Chard of Encinitas.

Ms. Robbins Chard stated she has been invoiced by the District for a sewer capacity fee and four years of unpaid sewer service fees. Ms. Robbins Chard stated that she was willing to pay the four years of unpaid sewer service but was requesting that LWD waive the sewer capacity fee of \$3,286.

Ms. Robbins Chard explained that last month she was contacted by District staff regarding her sewer connection. At that time, Ms. Robbins Chard told District staff that she was connected to the sewer and gave permission to staff to conduct a dye test through the sewer line. The dye test concluded that Ms. Robbins Chard was connected to sewer, but LWD did not have a record of a sewer permit for her property on file. Consequently, Ms. Robbins Chard was invoiced for the capacity fee of \$3,286 as well as an additional \$776 covering the sewer service fee for the past four years.

Ms. Robbins Chard requested that LWD waive the capacity fee due to the fact that when she purchased her home eight years ago the property was already connected to sewer, and she assumed all fees were paid for at the time of the connection. Ms. Robbins Chard stated she had done research on the property and had brought documents stating her

property was connected to sewer prior to her purchase of the home. Ms. Robbins Chard also stated that she unsuccessfully tried to contact the previous owner.

Director Juliussen asked staff how staff became aware that Ms. Robbins Chard's property was connected to the sewer without a sewer permit. GM Bushee responded that staff became aware of the issue while researching the area as part of the development of the Island Area Collection System Plan. GM Bushee continued that while verifying connections in the areas, staff noticed that Ms. Robbins Chard's property had a cleanout; however, LWD records indicated that her property had been annexed into LWD and a sewer permit for the connection had never been issued. As a result, staff contacted Ms. Robbins Chard and conducted a dye test, which confirmed that her property was physically connected to the LWD's sewer.

Director Juliussen requested that staff place this issue on the September 2007 Board meeting agenda. GM Bushee agreed. The Board thanked Ms. Robbins Chard for her comments and for attending tonight's meeting.

GM Bushee stated there are no other public comments.

GM Bushee introduced LWD's new Utility Worker, Keon Nelson, to the Board of Directors. Mr. Nelson thanked the Board of Directors for having him at the Board meeting.

## **6. Presentations and Awards**

- A. 10 Year Service Award presented to Field Services Manger Leo Schempp.

GM Bushee stated that during May, Mr. Schempp had passed his 10<sup>th</sup> year anniversary at LWD and was, therefore, eligible for a \$200 incentive award under LWD's Incentive Program. The Board of Directors and GM Bushee congratulated Mr. Schempp for this accomplishment. Mr. Schempp thanked the Board for his recognition of 10 years of service.

## **7. Consent Calendar**

- A. Minutes of the following meeting:
  - July 11, 2007 Regular Board meeting.
  - July 9, 2007 Engineering Committee meeting.
- B. Demands for June/July 2007
  - Payroll Checks Numbered 13127 - 13164; General Checking – Checks numbered 35008 – 35138; Voided Checks Reissued – 35051, 35059, 35065.
- C. Operations Report (A copy was attached to the original August 8, 2007 Agenda).
- D. Finance Report (A copy was attached to the original August 8, 2007 Agenda).
- E. Quarterly Treasurer's Investment Report (A copy was attached to the original August 8, 2007 Agenda).

Following discussion and upon a motion duly made, seconded, and carried, the Board of Directors approved the consent calendar.

**8. Encina Wastewater Authority (EWA) Reports**

Director Sullivan reported on EWA's July 25, 2007 Board meeting. The report included a brief update on EWA's Building Program Construction Report for June 2007. Director Sullivan also reported EWA's Board adopted Resolution No. 07-2 appropriating funds for FY 2008 Operating and Capital Improvement Program Budgets.

GM Bushee reported that MAM did not meet today, but instead FSM Schempp and he attended a debriefing meeting to discuss the Buena Vista Lagoon spill. GM Bushee stated that the issues and challenges associated with the spill were discussed at the meeting.

**9. Committee Reports**

None.

**10. Old Business**

None

**11. Public Hearing**

- A. A Proposal to Adopt an Ordinance Approving a Reimbursement Agreement for the Orpheus Fire Station Sewer between LWD and the city of Encinitas.
- B. A Proposal to Adopt an Ordinance Providing for Construction Reimbursement Connection Fees.

ASM LeMay stated that a notice of the Public Hearings had been posted in the North County Times and at the District Administration Office in compliance with the Government Code.

ASM LeMay added that LWD had not received any comments or input on these matters prior to the meeting. No public input was received at the Public Hearing. President Hanson closed the Public Hearing.

**12. New Business**

- A. Adopt Ordinance No. 116 – An Ordinance of the Leucadia Wastewater District Approving Reimbursement Agreement for Orpheus Fire Station Sewer.

General Counsel Brechtel presented the subject recommendation. General Counsel Brechtel stated that the Orpheus Fire Station Reimbursement Agreement required adoption by ordinance because it involves connection fees, which are required by law to be adopted by ordinance. General Counsel Brechtel elaborated that property owners immediately "downstream" of the Orpheus Fire Station would be subject to the connection fees of this agreement.

Following discussion, Ordinance No. 116 was passed and adopted by the following vote:

AYES: Directors Hanson, Sullivan, Juliussen, Kulchin, and Omsted  
NOES: None  
ABSENT: None  
ABSTAIN: None

B. Adopt Ordinance No. 117 – An Ordinance of the Leucadia Wastewater District Providing for Construction Reimbursement Connection Fees.

General Counsel Brechtel presented the subject recommendation. General Counsel Brechtel stated that Ordinance No. 117 establishes that LWD can collect fees for the connection of sewer to the District. General Counsel Brechtel added that Ordinance 117 amplifies and clarifies aspects of LWD's Standard Specifications as it relates to connecting to LWD.

Following discussion, Ordinance No. 117 was passed and adopted by the following vote:

AYES: Directors Hanson, Sullivan, Juliussen, Kulchin, and Omsted  
NOES: None  
ABSENT: None  
ABSTAIN: None

C. Receive and file the Risk Control Survey Report.

ASM LeMay presented the subject recommendation. ASM LeMay stated that CSRMA's David Patzer conducted a routine safety survey of LWD as part of its risk management services. Mr. Patzer submitted a report listing safety improvements for LWD. This survey has been attached for the Board's review. ASM LeMay stated some of the items listed in the recommendations have been completed and others are listed as tactical goals.

GM Bushee noted CSRMA has recently recommended that the safety survey be reviewed by the general manager and Board of Directors to ensure all levels of the organization are aware of the safety recommendations. GM Bushee added that, overall, the safety recommendations were minor.

Following discussion and upon a motion duly made, seconded, and carried, the Board of Directors received and filed the Risk Control Survey Report.

D. Adopt Resolution No. 2183 – Requesting LAFCO to Take Proceedings for the Proposed Kovaleva Change of Organization.

FSM Schempp presented the subject recommendation. FSM Schempp stated the proposed annexation involves a .75 acre parcel located at the western edge of the "Island Area" in Encinitas. FSM Schempp stated that adoption of Resolution 2183 would initiate proceedings by the Local Agency Formation Commission (LAFCO) to annex the property into LWD's service area.



Following discussion, Resolution No. 2183 was passed and adopted by the following vote:

AYES: Directors Hanson, Sullivan, Juliussen, Kulchin, and Omsted  
NOES: None  
ABSENT: None  
ABSTAIN: None

E. Adopt Resolution No. 2184 – Requesting LAFCO to Take Proceedings for the Proposed Sparrow Change of Organization.

FSM Schempp presented the subject recommendation. FSM Schempp stated the proposed annexation involves a .28 acre parcel located at the western edge of the "Island Area" in Encinitas. FSM Schempp stated that adoption of Resolution 2184 would initiate proceedings by LAFCO to annex the property into LWD's service area.

Following discussion, Resolution No. 2184 was passed and adopted by the following vote:

AYES: Directors Hanson, Sullivan, Juliussen, Kulchin, and Omsted  
NOES: None  
ABSENT: None  
ABSTAIN: None

F. Potential Meeting Date Change for the January 2008 Board of Directors Meeting.

GM Bushee stated that Director Sullivan will be out of the area the week of the January 9, 2008 Board of Directors meeting and requested that the meeting be rescheduled to January 16, 2008.

Following discussion and upon a motion duly made, seconded, and carried the Board of Directors rescheduled its January 9, 2008 Board meeting to Wednesday, January 16, 2008 at 5:00 p.m.

**13. Informational Items**

GM Bushee reported on the following information items:

- A. California Special District Association (CSDA) 2007 Conference is scheduled for October 1 – 4, 2007 at the Monterey Conference center.
- B. North County Times article "Carlsbad may shift sewer line policy."

**14. Directors Meetings**

President Hanson reported that she attended a LAFCO Advisory Committee meeting on July 20, 2007 and at the meeting the committee discussed the status report for the Municipal Service Review.

**15. Comments, Questions or Requests by Directors**

Director Omsted reported that he will be attending the Batiquitos Lagoon Foundation Board of Directors meeting on August 21, 2007. Director Omsted stated he is attending to introduce himself and ask the Batiquitos Board of Directors if there are any environmental concerns at the Lagoon. In addition, Director Omsted requested a copy of the District map and the Buena Vista Lagoon spill report to take to the meeting for informational purposes.

**16. General Manger's Report**

GM Bushee reported on the following items:

- The District advertised a Request for Proposal for the Financial Plan Update and staff plans to present a recommended contract to the Board of Directors at its October 2007 meeting.
- ASM LeMay reported that LWD will change its vision plan from PacifiCare to the Medical Eye Services (MES). The new plan will be effective September 1, 2007.
- GM Bushee reported LWD received seven prequalification packages from general contractors for the Site Improvement Program (SIP) project. Dudek, LWD's construction manager for the SIP, is presently reviewing the prequalification packages. The results are scheduled to be available in mid-August 2007.

**17. General Counsel's Report**

None.

**18. Closed Session**

A. Personnel matters as authorized by Government Code §54957 to review General Manager Performance.

Following closed session, the Board of Directors reported that the General Manager received an excellent performance review. The Board approved a 7% pay increase retroactive to July 12, 2007.

**19. Adjournment**

President Hanson adjourned the meeting at 6:50 p.m.

---

Judy Hanson, President

---

Paul J. Bushee  
Secretary/General Manager  
(SEAL)

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of an Engineering Committee Meeting  
September 4, 2007

---

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Tuesday, September 4, 2007 at 8:00 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Juliussen called the meeting to order at 8:00 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager (GM) Paul Bushee; Field Services Manager Leo Schempp; Administrative Services Manager Chuck LeMay, Project Manager Consultant Richard Stinson; Steve Deering, Maria Scheinder, and Shannon Goodrich of Dudek & Associates; and Paul Forsthoefel of ADS Environmental

**3. Public Comment**

No public comment was received.

**4. Old Business**

None.

**5. New Business**

A. Update on Site Improvement Project

1. Contractor Prequalification Results

GM Bushee introduced Mr. Shannon Goodrich to present an overview of the contractor prequalification results. Mr. Goodrich stated that 7 firms submitted prequalification packets. Mr. Goodrich reported that Dudek & Associates interviewed references from all 7 firms as part of its analysis. As a result, 6 firms were qualified including:

- Douglas E. Barnhart, Inc.
- C.W. Driver Builders
- Cox Construction Company
- Edge Development, Inc.
- T.B. Penick & Sons, Inc
- Jaynes Construction of Southern California

Mr. Goodrich said that only 1 firm: Cleveland Wrecking Company did not meet the prequalification requirements. Mr. Goodrich noted that all prequalified firms indicated that they planned on submitting bids for the project. The EC discussed the prequalification process and there was no action taken or direction given.

2. Project Status

GM Bushee introduced Mr. Richard Stinson to present the Site Improvement Project status. Mr. Stinson provided a status of the design and permitting for the project. The EC discussed the status of the project and there was no action taken or direction given.

B. Discussion of Permanent Flow Meters for Collection System

GM Bushee stated that the Fiscal Year 2008 (FY 08) Capital Budget included funds for the installation of permanent flow meters. In addition, the FY 08 Tactical Plan included a goal for this item. GM Bushee introduced Mr. Paul Forsthoefel to provide an overview of ADS Environmental's proprietary flow metering system. Mr. Forsthoefel presented a detail PowerPoint presentation of the ADS Flow Metering System.

The EC discussed the ADS Flow Metering System. The EC suggested that staff provide a brief status on this issue at the September 2007 Board of Director's meeting. GM Bushee agreed. The EC also authorized staff to proceed with a recommended contract with ADS Environmental that will be considered by the EC and the Board of Directors in October 2007. Director Kulchin noted that staff should be prepared to discuss the pros and cons of a permanent flow metering system and whether such a system would be overkill. GM Bushee responded that staff will be prepared to discuss the pros and cons of the ADS Flow Metering System. There was no action taken.

C. Review of FY 2008 Tactics and Actions Plan

GM Bushee presented an overview the FY 08 Tactics and Actions Plan. The EC discussed the FY 08 Plan and there was no action taken.

D. Overview of Statewide WDR Sanitary Sewer Management Plan (SSMP)

FSM Schempp presented an overview of the recommendation. There was no action taken.

6. **Information Items**

A. Status Report on the 101 Trunk Sewer/Batiquitos Gravity Line Project

PM Stinson reported on the status of 101 Trunk Sewer/Batiquitos Gravity Line Project. PM Stinson said the project was at approximately 50% design level and that IEC would soon apply for a Coastal Development Permit with the cities of Encinitas and Carlsbad. The EC discussed the project and there was no action taken.

B. Status Report on the Satellite Forcemain Replacement Project

PM Stinson reported on the status of Satellite Forcemain Project. PM Stinson said the project was at approximately 50% design level and that IEC would soon apply for a Coastal Development Permit with the City of Encinitas.

PM Stinson noted portions or all of the 101 Trunk Sewer/Batiquitos Gravity Line Project may be combined with the Satellite Forcemain Replacement Project depending on the progress of the Coastal Development Permit review with the cities of Encinitas and Carlsbad. EC discussed the project and there was no action taken.

C. Status Report on the Gibraltar Street Project

PM Stinson reported on the status of the Gibraltar Street Project. PM Stinson stated that IEC and staff were working on obtaining easements necessary to complete the job. PM Stinson noted that the design is scheduled to be completed in September 2007 and it is anticipated the job will bid in November 2007 after the easements are obtained. The EC discussed the project and there was no action taken.

7. **Director's Comments**

None.

8. **General Manager's Comments**

None.

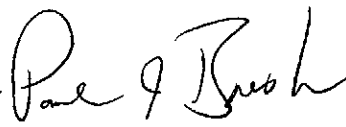
9. **Adjournment**

Chairperson Juliussen adjourned the meeting at 9:10 a.m.

---

Paul J. Bushee,  
Secretary/Manager  
(Seal)

**MEMORANDUM**

**DATE:** September 6, 2007  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Approval of August/September Demands

---

**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$1,140,764.01
2. Discuss and take other action as appropriate.

**DISCUSSION:**

Attached are check registers describing all payments made by LWD for the month August 3, - September 6, 2007.

Operating expenses totaled \$921,963.06 while Capital Improvement Program expenses totaled \$155,607.81.

Payroll for employees totaled \$ 63,193.14.

Attached please find a year to date Employee and Board Payroll Report from August 2006 to September 2007 (attachment ) for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, August 2007/Sept 2007
Attachment 2	Payroll Check Register dated August 8, 2007
Attachment 3	Accounts Payable Check Register dated August 8, 2007
Attachment 4	Accounts Payable Check Register dated August 15, 2007
Attachment 5	Payroll Check Register dated August 15, 2007
Attachment 6	Accounts Payable Check Register dated August 16, 2007
Attachment 7	Accounts Payable Check Register August 22, 2007
Attachment 8	Payroll Check Register dated August 29, 2007
Attachment 9	Accounts Payable Check Register dated Sept. 1, 2007
Attachment 10	Payroll Check Register dated Sept. 4, 2007
Attachment 11	Board Payroll Check Register dated Sept. 5, 2007
Attachment 12	Year to Date Employee and Board Payroll Report

mmm:PJB

## DEMANDS SUMMARY

September 12, 2007

### 1. Preliminary Demands

<u>Category</u>	<u>Check #s</u>		<u>Amount</u>	<u>Total</u>
Payroll Checks - 8/8/2007	13165	LS Incentive	\$184.70	
Payroll Checks - 8/15/2007	13166 - 13182		\$29,619.07	
Payroll Checks - 8/29/2007	13183 - 13200		\$29,724.44	
Payroll Check - 9/4/2007	13201	CM Retro	\$121.34	
Board Payroll Checks - 9/5/2007	132021 - 13206		<u>\$3,543.59</u>	
		<b>Total</b>	<b>\$63,193.14</b>	
General Checking - 8/9/2007	35139 - 35175		\$67,245.68	
General Checking - 8/15/2007	35176 - 35177		\$4,650.00	
General Checking - 8/16/2007	35178 - 35208		\$803,913.88	
General Checking - 8/22/2007	35209 - 35227		\$79,347.22	
General Checking - 9/1/2007	35228 - 35257		<u>\$122,414.09</u>	
		<b>Total</b>	<b>\$1,077,570.87</b>	<b>\$1,140,764.01</b>
		<b>Grand Total</b>		<b>\$1,140,764.01</b>

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 8, 2007

LS Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13165	8/8/2007	\$184.70



UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35139- 2284	1	8/08/2007	10100 NAPA AUTO		
	1		34223 BPS SCRUBBER FAN	24.76	775540
35139- 2284	1	8/08/2007	Logged	*** Total ***	24.76
35140- 2284	2	8/08/2007	10167 ACACIA GASOLINE & CAR WASH		
	2		34202 OPEN PO-VEHICLE FUEL	144.22	1634
35140- 2284	2	8/08/2007	Logged	*** Total ***	144.22
35141- 2284	3	8/08/2007	10720 AT&T		
	3		34216 LD @ BPS	34.67	BPS-PHONE-JULY
35141- 2284	3	8/08/2007	Logged	*** Total ***	34.67
35142- 2284	4	8/08/2007	11650 BROWNELL AND DUFFEY CPA		
	4		34206 ACCOUNTING FEES-JULY	5,697.00	305
35142- 2284	4	8/08/2007	Logged	*** Total ***	5,697.00
35143- 2284	5	8/08/2007	12005 CSDA-SAN DIEGO CHAPTER		
	5		34224 CSDA-07-08 MEMBERSHIP RENEWAL	100.00	CSDA-07-08 RENE
35143- 2284	5	8/08/2007	Logged	*** Total ***	100.00
35144- 2284	6	8/08/2007	12005 CSDA-SAN DIEGO CHAPTER		
	6		34225 CSDA QTRLY DINNER	128.00	CSDA-8/07
35144- 2284	6	8/08/2007	Logged	*** Total ***	128.00
35145- 2284	7	8/08/2007	12360 CITY OF CARLSBAD		
	7		34215 WATER @ PLANT	48.80	8121300-707
35145- 2284	7	8/08/2007	Logged	*** Total ***	48.80
35146- 2284	8	8/08/2007	12510 COAST WASTE		
	8		34219 TRASH SERVICE	212.47	0976689
35146- 2284	8	8/08/2007	Logged	*** Total ***	212.47
35147- 2284	9	8/08/2007	13072 DATA NET		
	9		34207 IS MAINT AND SUPPORT	46.62	97727869
35147- 2284	9	8/08/2007	Logged	*** Total ***	46.62
35148- 2284	10	8/08/2007	13263 DE LAGE LANDEN		
	10		34208 COPIER LEASE	523.68	07084047670
35148- 2284	10	8/08/2007	Logged	*** Total ***	523.68
35149- 2284	11	8/08/2007	13355 DION INTERNATIONAL TRUCKS INC		
	11		34201 OPEN PO-VACTOR REPAIRS	1,207.51	EW45063
35149- 2284	11	8/08/2007	Logged	*** Total ***	1,207.51
35150- 2284	12	8/08/2007	13636 ALLIANT INSURANCE SERVICES, IN		
	12		34222 OFFICAL BOND-PAUL BUSHEE	350.00	911843
35150- 2284	12	8/08/2007	Logged	*** Total ***	350.00
35151- 2284	13	8/08/2007	** unused **		
35152- 2284	14	8/08/2007	13822 DUDEK & ASSOCIATES		
	14		34167 ON GOING GIS CORRECTIONS	190.00	20073147

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	14		34168 CONTRACT/082/ ENGINEERING @ LP	225.00	20073258
	14		34171 GE/3252/664/ORPHEUS FIRE STATI	632.88	20073577
	14		34172 GE/3252/729/BRUNSWICK ANNEX	881.32	20073306
	14		34173 GE/3252/730/SPARROW ANNEX	2,290.00	20073307
	14		34174 GE/3252/737/HADAYAT	1,120.00	20073309
	14		34175 GE/3252/661/OMWD	1,440.00	20073294
	14		34176 GE/3252/656/HYGEIA	262.50	20073292
	14		34177 GE/3252/663/WARNER ANNEX	320.00	20073295
	14		34178 GE/3252/685/CAMEO HOMES	157.50	20073573
	14		34179 GE/3252/701/PHOEBE ST	1,054.37	20073299
	14		34180 GE/3252/718/URANIA	630.00	20073300
	14		34181 GE/3252/581/LC GLEN	373.33	20073272
	14		34182 GE/3252/570/V. OF LC 406-4	262.50	20073271
	14		34183 GE/3252/642/V OF LC 1.17	656.87	20073287
	14		34184 GE/3252/734/NEXTG	4,140.91	20073579
	14		34185 GE/3252/569/V OF LC 406-3	779.48	20073270
	14		34186 GE/3252/542/FAIR OAKS	592.50	20073268
	14		34187 GE/3252/526/FAIR OAKS VALLEY	157.50	20073267
	14		34188 GE/3252/740/VULCAN AVE	210.00	20073311
	14		34189 GE/3252/741/WALGREENS	478.32	20073312
	14		34190 GE/3252/739/BOSTON PIZZA	525.00	20073310
	14		34191 GE/3252/726/KOVALENA	1,836.25	20073301
	14		34192 GE/3252/647/DAPHNE ST	577.50	20073290
	14		34193 GE/3252/727/HYGEIA	835.84	20073305
	14		34194 GE/3251/GRADING PLAN CHECKS	1,210.34	20073574
35152-	2284	14	8/08/2007 Logged *** Total ***	21,839.91	
35153-	2284	15	8/08/2007 14410 EL CAMINO REAL SHELL ENCINITAS		
		15	34203 OPEN PO-VEHICLE FUEL	461.98	7673
35153-	2284	15	8/08/2007 Logged *** Total ***	461.98	
35154-	2284	16	8/08/2007 14530 ENCINA WASTEWATER AUTHORITY		
		16	34170 QTRLY LAB FEES-APRIL-JUNE	1,807.00	341
35154-	2284	16	8/08/2007 Logged *** Total ***	1,807.00	
35155-	2284	17	8/08/2007 15213 CHARLES Z. FEDAK & COMPANY		
		17	34220 AUDITOR FEES-JULY	1,476.00	FEDAK-7/07
35155-	2284	17	8/08/2007 Logged *** Total ***	1,476.00	
35156-	2284	18	8/08/2007 15710 F & S ASPHALT SEAL AND STRIPE		
		18	34204 RESTRIPE PARKING IN FRONT/PAIN	565.00	138
35156-	2284	18	8/08/2007 Logged *** Total ***	565.00	
35157-	2284	19	8/08/2007 16580 GOVERNMENT FINANCE OFFICER ASS		
		19	34226 GFOA MEMBERSHIP RENEWAL 07-08	150.00	0025001
35157-	2284	19	8/08/2007 Logged *** Total ***	150.00	
35158-	2284	20	8/08/2007 17027 HABITAT RESTORATION SERVICES,		
		20	34169 CONTRACT/NGVI/MITIGATION	2,866.00	590
35158-	2284	20	8/08/2007 Logged *** Total ***	2,866.00	
35159-	2284	21	8/08/2007 17066 HARRINGTON INDUSTRIAL PLASTICS		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	21		34198 BALL VALVES FOR AWT CHEMICAL B	313.61	00481900
35159- 2284	21	8/08/2007	Logged	*** Total ***	313.61
35160- 2284	22	8/08/2007	17552 THE HOME DEPOT CRC/GECF		
	22		34197 OPEN PO-MISC SUPPLIES	9.44	1078456
35160- 2284	22	8/08/2007	Logged	*** Total ***	9.44
35161- 2284	23	8/08/2007	21102 PETTY CASH		
	23		34231 PETTY CASH-JULY	197.83	PETTY-8/07
35161- 2284	23	8/08/2007	Logged	*** Total ***	197.83
35162- 2284	24	8/08/2007	22511 MOBILE MINI		
	24		34199 LEASE OF MODULAR OFFICE TRAILER	619.56	904053460
35162- 2284	24	8/08/2007	Logged	*** Total ***	619.56
35163- 2284	25	8/08/2007	24224 OFFICE DEPOT, INC.		
	25		34200 OPEN PO- OFFICE SUPPLIES	54.24	395440783
35163- 2284	25	8/08/2007	Logged	*** Total ***	54.24
35164- 2284	26	8/08/2007	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	26		34210 WATER @ VP5	23.62	03011148700-707
	26		34211 WATER @ TRAVELING 2	154.31	06001544310-07
	26		34212 WATER @ VP7	37.97	09049026000-707
	26		34213 WATER @ E. ESTATES	37.97	10076214-7/07
35164- 2284	26	8/08/2007	Logged	*** Total ***	253.87
35165- 2284	27	8/08/2007	25010 AT&T/SBC		
	27		34217 PHONE @ BPS	19.20	9423588-7/07
	27		34218 DIAL IN MODEM	123.42	6327047-7/07
35165- 2284	27	8/08/2007	Logged	*** Total ***	142.62
35166- 2284	28	8/08/2007	25018 MES VISION		
	28		34228 NEW VISION INS-AUGUST	346.45	MES VISION
35166- 2284	28	8/08/2007	Logged	*** Total ***	346.45
35167- 2284	29	8/08/2007	25260 PERS RETIREMENT		
	29		34229 RETIREMENT PPE 7-29-07	9,736.07	07-2007-5
	29		34232 BOARD RETIREMENT 6/30/07	36.07	06-2007-0
35167- 2284	29	8/08/2007	Logged	*** Total ***	9,772.14
35168- 2284	30	8/08/2007	27729 RICHARD STINSON		
	30		34230 CONSULTING FEES-JULY	8,550.00	#2
35168- 2284	30	8/08/2007	Logged	*** Total ***	8,550.00
35169- 2284	31	8/08/2007	28721 JEFFERY STECKER		
	31		34221 REIMBURSE JS FOR SAFETY BOOTS	118.95	JEFF-7/07
35169- 2284	31	8/08/2007	Logged	*** Total ***	118.95
35170- 2284	32	8/08/2007	29616 TRUGREEN LAND CARE		
	32		34205 CONTRACT-MAINTAIN LWD LANDSCAP	757.00	5831128
35170- 2284	32	8/08/2007	Logged	*** Total ***	757.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35171- 2284	33	8/08/2007	29730 T.S. INDUSTRIAL SUPPLY		
	33		34227 GREEN STAKES, PIN NAILS	11.74	1006923
35171- 2284	33	8/08/2007	Logged	*** Total ***	11.74
35172- 2284	34	8/08/2007	30520 UNDERGROUND SERVICE ALERT OF		
	34		34209 UNDERGROUND SERVICE ALERT	222.40	720070364
35172- 2284	34	8/08/2007	Logged	*** Total ***	222.40
35173- 2284	35	8/08/2007	30723 SIEMENS WATER TECH. CORP		
	35		34196 OPEN PO-BIOXIDE	8,129.83	7820533
35173- 2284	35	8/08/2007	Logged	*** Total ***	8,129.83
35174- 2284	36	8/08/2007	31263 AMERICAN MESSAGING		
	36		34214 PAGERS-NCS ARS LABEL	14.90	L1417521HH
35174- 2284	36	8/08/2007	Logged	*** Total ***	14.90
35175- 2284	37	8/08/2007	33227 XEROX CORPORATION		
	37		34195 RENEWAL XEROX MAINTENANCE PLAN	47.48	026704804
35175- 2284	37	8/08/2007	Logged	*** Total ***	47.48
				.00	
** Total check discount **				.00	
** Total check amount **				67,245.68	
** Total void discount **				.00	
** Total void amount **				.00	

Run date: 08/15/2007 @ 09:29  
Bus date: 08/15/2007

Leucadia Waste Water District  
Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
35176- 2285	1	8/15/2007	12361	CITY OF CARLSBAD		
	1		34235	EASEMENT FILING WITH CITY FOR	560.00	EASEMENT
35176- 2285	1	8/15/2007	Logged	*** Total ***	560.00	
35177- 2285	2	8/15/2007	12361	CITY OF CARLSBAD		
	2		34236	FILING FEE W/CITY-UTILITY IMP	4,090.00	SITE FEE
35177- 2285	2	8/15/2007	Logged	*** Total ***	4,090.00	
					.00	
** Total check discount **					.00	
** Total check amount **					4,650.00	
** Total void discount **					.00	
** Total void amount **					.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
35176- 2285	1	8/15/2007	12361	CITY OF CARLSBAD		
	1		34235	EASEMENT FILING WITH CITY FOR	560.00	EASEMENT
35176- 2285	1	8/15/2007	Logged	*** Total ***	560.00	
35177- 2285	2	8/15/2007	12361	CITY OF CARLSBAD		
	2		34236	FILING FEE W/CITY-UTILITY IMP	4,090.00	SITE FEE
35177- 2285	2	8/15/2007	Logged	*** Total ***	4,090.00	
					.00	
** Total check discount **					.00	
** Total check amount **					4,650.00	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 15, 2007

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13165 - 13182	8/15/2007	\$29,803.77

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35178- 2286	1	8/16/2007	10167 ACACIA GASOLINE & CAR WASH		
	1		34243 OPEN PO-VEHICLE FUEL	76.78	1641
	1		34249 OPEN PO-VEHICLE FUEL	279.69	1639
35178- 2286	1	8/16/2007	Logged *** Total ***	356.47	
35179- 2286	2	8/16/2007	10531 AMERICAN HYDRO VAC		
	2		34248 PAMTIGHT GAS TIGHT LIDS	6,642.95	71246
35179- 2286	2	8/16/2007	Logged *** Total ***	6,642.95	
35180- 2286	3	8/16/2007	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		34266 MONTHLY PEST SERVICE	51.00	976579
35180- 2286	3	8/16/2007	Logged *** Total ***	51.00	
35181- 2286	4	8/16/2007	12360 CITY OF CARLSBAD		
	4		34259 WATER @ VACTOR 2	119.69	104-7/20
	4		34260 WATER @ VACTOR	56.66	103-7/20
35181- 2286	4	8/16/2007	Logged *** Total ***	176.35	
35182- 2286	5	8/16/2007	12514 CONEXIS		
	5		34257 SEC 125 FLEX PLAN 7/1-7/31/07	125.00	CONEXIS-JULY07
35182- 2286	5	8/16/2007	Logged *** Total ***	125.00	
35183- 2286	6	8/16/2007	12631 COR-O-VAN		
	6		34246 OPEN PO-STORAGE	77.17	RS1238586
35183- 2286	6	8/16/2007	Logged *** Total ***	77.17	
35184- 2286	7	8/16/2007	13072 DATA NET		
	7		34280 IS MAINT AND SUPPORT	185.00	9727986
35184- 2286	7	8/16/2007	Logged *** Total ***	185.00	
35185- 2286	8	8/16/2007	13822 DUDEK & ASSOCIATES		
	8		34237 CONTRACT/CM SERVICES FOR SITE	5,145.00	20073410
	8		34239 GE/CIP/JUNE/200/307/321/320/31	10,470.11	20073578
	8		34240 CONTRACT/CM SERVICES FOR SITE	9,222.00	20073742
35185- 2286	8	8/16/2007	Logged *** Total ***	24,837.11	
35186- 2286	9	8/16/2007	14410 EL CAMINO REAL SHELL ENCINITAS		
	9		34242 OPEN PO-VEHICLE FUEL	590.60	7678
35186- 2286	9	8/16/2007	Logged *** Total ***	590.60	
35187- 2286	10	8/16/2007	14520 EMPLOYMENT DEVELOPMENT DEPT OF		
	10		34262 CA INCOME TAX-8/15	1,695.24	CA TAX-8/15
35187- 2286	10	8/16/2007	Logged *** Total ***	1,695.24	
35188- 2286	11	8/16/2007	14530 ENCINA WASTEWATER AUTHORITY		
	11		34238 EWA 4TH OTR BILLING/CAPITL/OPE	704,279.47	346
35188- 2286	11	8/16/2007	Logged *** Total ***	704,279.47	
35189- 2286	12	8/16/2007	18150 ICMA RETIREMENT-303979		
	12		34265 DEFERRED COMP-ICMA	2,104.11	ICMA-8/15/07
35189- 2286	12	8/16/2007	Logged *** Total ***	2,104.11	



UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35190- 2286	13	8/16/2007	18561 U.S. BANK		
	13		34283 CONFERENCES, SUPPLIES, MEETING	3,771.73	7-23-07
35190- 2286	13	8/16/2007	Logged *** Total ***	3,771.73	
35191- 2286	14	8/16/2007	19550 JONES CHEMICALS, INC.		
	14		34247 OPEN PO-SODIUM HYPOCHLORIDE	3,808.66	358904
35191- 2286	14	8/16/2007	Logged *** Total ***	3,808.66	
35192- 2286	15	8/16/2007	21021 LAFCO		
	15		34253 LAFCO ANNEX FOR KOVALEVA	3,225.00	LAFCO-KOVA-ANNE
35192- 2286	15	8/16/2007	Logged *** Total ***	3,225.00	
35193- 2286	16	8/16/2007	21021 LAFCO		
	16		34255 LAFCO ANNEX FOR SPARROW	2,660.00	SPARROW ANNEX
35193- 2286	16	8/16/2007	Logged *** Total ***	2,660.00	
35194- 2286	17	8/16/2007	23068 NATIONWIDE RETIREMENT SOLUTION		
	17		34261 DEFERRED COMP-NATIONWIDE	1,028.69	NATION-8/15/07
35194- 2286	17	8/16/2007	Logged *** Total ***	1,028.69	
35195- 2286	18	8/16/2007	23572 NORTH COUNTY EQUIPMENT INC		
	18		34251 PARTS AND SERVICING	89.53	0034999/12264
35195- 2286	18	8/16/2007	Logged *** Total ***	89.53	
35196- 2286	19	8/16/2007	25032 PALOMAR WATER		
	19		34258 WATER @ OFFICE	189.46	705289
35196- 2286	19	8/16/2007	Logged *** Total ***	189.46	
35197- 2286	20	8/16/2007	25072 RICK PATECELL		
	20		34241 OPEN PO-SCADA SUPPORT	1,960.00	1701
35197- 2286	20	8/16/2007	Logged *** Total ***	1,960.00	
35198- 2286	21	8/16/2007	25260 PERS RETIREMENT		
	21		34282 RETIREMENT PPE 8/12/07	9,891.67	8-2007-3
35198- 2286	21	8/16/2007	Logged *** Total ***	9,891.67	
35199- 2286	22	8/16/2007	25680 PRUDENTIAL OVERALL SUPPLY		
	22		34264 LAUNDRY SERVICE	957.51	PRU-35925-7/07
35199- 2286	22	8/16/2007	Logged *** Total ***	957.51	
35200- 2286	23	8/16/2007	28020 SAN DIEGO GAS AND ELECTRIC		
	23		34267 ELECTRIC @ E. ESTATES	676.66	01444485-8/07
	23		34268 GAS @ E.E.	1.28	00896555-8/07
	23		34269 ELECTRIC @ VP5	291.77	00747336-8/07
	23		34270 ELECTRIC @ OFFICE	941.73	01823519-8/07
	23		34271 ELECTRIC @ RANCHO VERDE	153.65	01380248-8/07
	23		34272 ELECTRIC @ LC PS	1,063.87	01031273-8/07
	23		34273 ELECTRIC @ VP7	85.68	00747631-8/07
	23		34274 ELECTRIC @ MEADOWS 3	214.28	01169672-8/07
	23		34275 ELECTRIC @ SAXONY PS	894.21	01683816-8/07
	23		34276 ELECTRIC @ BPS	12,299.43	20410225930
	23		34277 ELECTRIC @ AVOCADO PS	145.07	00505010-8/07

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	23		34278 ELECTRIC @ DIANA PS	322.07	01444495-8/07
	23		34279 ELECTRIC @ LCPS	11,931.90	01874070-8/07
35200-	2286	23 8/16/2007	Logged *** Total ***	29,021.60	
35201-	2286	24 8/16/2007	28029 San Diego County Clerk		
	24		34254 ANNEX FOR KOVALEVA	50.00	KOVALEVA ANNEX
35201-	2286	24 8/16/2007	Logged *** Total ***	50.00	
35202-	2286	25 8/16/2007	28029 San Diego County Clerk		
	25		34256 CLERK FOR SPARROW ANNEX	50.00	SPARROW ANNEX
35202-	2286	25 8/16/2007	Logged *** Total ***	50.00	
35203-	2286	26 8/16/2007	28035 SAN DIEGO DAILY TRANSCRIPT		
	26		34250 AD FOR RFP	198.75	63207
35203-	2286	26 8/16/2007	Logged *** Total ***	198.75	
35204-	2286	27 8/16/2007	28037 SAN DIEGO EMPLOYERS ASSOCIATIO		
	27		34252 ANNUAL MEMBERSHIP-07-08	599.00	18458
35204-	2286	27 8/16/2007	Logged *** Total ***	599.00	
35205-	2286	28 8/16/2007	28324 SHELL OIL COMPANY		
	28		34244 OPEN PO-VEHICLE FUEL	263.81	065023442708
35205-	2286	28 8/16/2007	Logged *** Total ***	263.81	
35206-	2286	29 8/16/2007	30580 UNITED WAY		
	29		34263 EMPLOYEE CONTRIBUTIONS	15.00	UNITED 8/15
35206-	2286	29 8/16/2007	Logged *** Total ***	15.00	
35207-	2286	30 8/16/2007	32347 DEXTER WILSON ENGINEERING		
	30		34245 FACILITY VULNERABILITY/SECURIT	740.00	0707.05
35207-	2286	30 8/16/2007	Logged *** Total ***	740.00	
35208-	2286	31 8/16/2007	32500 WORDEN WILLIAMS, APC		
	31		34281 LEGAL FEES-JULY	4,273.00	24405
35208-	2286	31 8/16/2007	Logged *** Total ***	4,273.00	
				.00	
** Total check discount **				.00	
** Total check amount **				803,913.88	
** Total void discount **				.00	
** Total void amount **				.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35209- 2287	1	8/22/2007	10167 ACACIA GASOLINE & CAR WASH		
	1		34291 OPEN PO-VEHICLE FUEL	205.53	1644
35209- 2287	1	8/22/2007	Logged *** Total ***	205.53	
35210- 2287	2	8/22/2007	12361 CITY OF CARLSBAD		
	2		34288 ADDITIONAL FEE FOR ULTILITY IM	787.41	FEE-CITY
35210- 2287	2	8/22/2007	Logged *** Total ***	787.41	
35211- 2287	3	8/22/2007	14410 EL CAMINO REAL SHELL ENCINITAS		
	3		34292 OPEN PO-VEHICLE FUEL	330.39	7681
35211- 2287	3	8/22/2007	Logged *** Total ***	330.39	
35212- 2287	4	8/22/2007	18212 INFRASTRUCTURE ENGINEERING COR		
	4		34293 CONTRACT FOR GIS SERVICES	1,885.00	2919
	4		34294 INFLOW AND INFILTRATION STUDY	8,329.14	2918
35212- 2287	4	8/22/2007	Logged *** Total ***	10,214.14	
35213- 2287	5	8/22/2007	18576 INTERSTATE BATTERIES OF SAN DI		
	5		34296 BATTERIES FOR TRUCK	70.07	6100012321
35213- 2287	5	8/22/2007	Logged *** Total ***	70.07	
35214- 2287	6	8/22/2007	19050 JANI-KING OF SAN DIEGO		
	6		34310 CLEANING SERVICE-AUG	975.00	SD008070200
35214- 2287	6	8/22/2007	Logged *** Total ***	975.00	
35215- 2287	7	8/22/2007	23570 NORTH COUNTY TIMES		
	7		34300 PUBLIC INFORMATION NOTICE	329.20	081540
	7		34301 PUBLIC INFOFRATION NOTICE	172.40	081542
35215- 2287	7	8/22/2007	Logged *** Total ***	501.60	
35216- 2287	8	8/22/2007	25010 AT&T		
	8		34304 SCADA ALARMS	535.52	2570451-8/07
	8		34305 ODOR CONTROL MODEM	19.15	4364009-8/07
35216- 2287	8	8/22/2007	Logged *** Total ***	554.67	
35217- 2287	9	8/22/2007	25260 PERS RETIREMENT		
	9		34311 BOARD RETIREMENT 7/31/2007	72.14	07-2007-0
35217- 2287	9	8/22/2007	Logged *** Total ***	72.14	
35218- 2287	10	8/22/2007	25370 PITNEY BOWES/PURCHASE POWER		
	10		34297 POSTAGE METER MAINT	213.00	913049
	10		34298 QTRLY METER RENTAL-OCT-DEC	171.33	876967
	10		34299 POSTAGE SCALE-OCT-DEC	122.00	913050
35218- 2287	10	8/22/2007	Logged *** Total ***	506.33	
35219- 2287	11	8/22/2007	26804 QUALITY CHEVROLET		
	11		34290 OPEN PO-VEHCILE/TRUCK MAINTENA	307.89	CTCS345298
	11		34295 OPEN PO-VEHCILE/TRUCK MAINTENA	178.20	CTCS345247
35219- 2287	11	8/22/2007	Logged *** Total ***	486.09	
35220- 2287	12	8/22/2007	27524 ROESLING NAKAMURA TERADA ARCHI		
	12		34289 BUILDING PROGRAM-ARCHITECTUAL	29,933.72	3520

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35220- 2287	12	8/22/2007	Logged	*** Total ***	29,933.72
35221- 2287	13	8/22/2007	28070 SAN DIEGUITO WATER DISTRICT		
	13		34308 WATER @ TANKER	88.64	645-8/07
35221- 2287	13	8/22/2007	Logged	*** Total ***	88.64
35222- 2287	14	8/22/2007	28719 STATE WATER RESOURCES CONTROL		
	14		34287 NOI FOR CONSTRUCTION-SITE IMPR	332.00	SWRCB-8/20
35222- 2287	14	8/22/2007	Logged	*** Total ***	332.00
35223- 2287	15	8/22/2007	29225 TELEPACIFIC COMMUNICATIONS		
	15		34307 PHONE SYSTEM	778.35	5718813-0
35223- 2287	15	8/22/2007	Logged	*** Total ***	778.35
35224- 2287	16	8/22/2007	29630 TRI COMMUNITY ANSWERING SERVIC		
	16		34306 ANSWERING SERVICE	80.00	TRI-8/20/07
35224- 2287	16	8/22/2007	Logged	*** Total ***	80.00
35225- 2287	17	8/22/2007	30560 UNITED PARCEL		
	17		34309 SHIPPING	10.42	000025YY37371
35225- 2287	17	8/22/2007	Logged	*** Total ***	10.42
35226- 2287	18	8/22/2007	31232 VERIZON WIRELESS		
	18		34303 CELL PHONES	557.97	0576884198
35226- 2287	18	8/22/2007	Logged	*** Total ***	557.97
35227- 2287	19	8/22/2007	32130 WEST COAST UNDERGROUND		
	19		34302 PIRAEUS PIPELINE REPAIR	32,862.75	320-1
35227- 2287	19	8/22/2007	Logged	*** Total ***	32,862.75
				.00	
** Total check discount **				.00	
** Total check amount **				79,347.22	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 29, 2007

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13183 - 13200	8/29/2007	\$29,724.44

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35228- 2288	1	9/01/2007	10167 ACACIA GASOLINE & CAR WASH		
	1		34318 OPEN PO-VEHICLE FUEL	267.69	1647
35228- 2288	1	9/01/2007	Logged *** Total ***	267.69	
35229- 2288	2	9/01/2007	10531 AMERICAN HYDRO VAC		
	2		34325 MANHOLE INSERTS	4,963.46	71263
	2		34326 TIGER TAILS WITH ROPE AND CLAM	369.11	71272
35229- 2288	2	9/01/2007	Logged *** Total ***	5,332.57	
35230- 2288	3	9/01/2007	11314 BERGELECTRIC CORP		
	3		34322 GFE 480 VOLT 1200 AMP SERVICE	9,250.00	10596.9TM-10
35230- 2288	3	9/01/2007	Logged *** Total ***	9,250.00	
35231- 2288	4	9/01/2007	12313 COASTAL I.D. SERVICES		
	4		34345 LIVE SCAN FOR NOTARY-TM	49.00	TM-LIVE SCAN
35231- 2288	4	9/01/2007	Logged *** Total ***	49.00	
35232- 2288	5	9/01/2007	12589 STATE DISBURSEMENT UNIT DF1176		
	5		34347 CHILD SUPPORT-A.B.	774.18	AB-8/29/07
35232- 2288	5	9/01/2007	Logged *** Total ***	774.18	
35233- 2288	6	9/01/2007	13071 DATCO		
	6		34316 OPEN PO-SERVICES FEES AND TEST	49.50	651889
35233- 2288	6	9/01/2007	Logged *** Total ***	49.50	
35234- 2288	7	9/01/2007	13072 DATA NET		
	7		34330 IS MAINT AND SUPPORT	332.50	972B012
35234- 2288	7	9/01/2007	Logged *** Total ***	332.50	
35235- 2288	8	9/01/2007	13263 DE LAGE LANDEN		
	8		34340 COPIER LEASE	545.38	07094339155
35235- 2288	8	9/01/2007	Logged *** Total ***	545.38	
35236- 2288	9	9/01/2007	13586 DOWNSTREAM SERVICES, INC.		
	9		34319 POINT REPAIR BETWEEN MANHOLES	5,000.00	15446
	9		34320 POINT REPAIR BETWEEN MANHOLE	2,500.00	15446-1
35236- 2288	9	9/01/2007	Logged *** Total ***	7,500.00	
35237- 2288	10	9/01/2007	** unused **		
35238- 2288	11	9/01/2007	13822 DUDEK & ASSOCIATES		
	11		34348 GE/3252/744/RUDYS TACO	472.50	20073672
	11		34349 GE/3252/742/BERG RESIDENCE	210.00	20073671
	11		34350 GE/3252/745/PAPAGAYO	183.75	20073673
	11		34351 GE/3252/741/WALGREENS	66.89	20073670
	11		34352 GE/3252/739/BOSTON PIZZA	156.60	20073669
	11		34353 GE/3252/730/SPARROW ANNEXATION	454.10	20073668
	11		34354 GE/3252/728/ STARBUCKS	300.00	20073667
	11		34355 GE/3252/726/KOVALENA	163.75	20073666
	11		34356 GE/3252/685/CAMEO HOMES	577.50	20073665
	11		34357 GE/3252/667/V. OF LC	218.73	20073664
	11		34358 GE/3252/656/HYGETIA ST	1,320.00	20073663

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	11		34359 GE/3252/596/ASTOR GARDENS	262.50	20073659
	11		34360 GE/3252/613/V. OF LC	157.50	20073660
	11		34361 GE/3252/614/THE RIDGE	630.00	20073661
	11		34362 GE/3252/642/V. OF LC 1.17	525.00	20073662
	11		34363 GE/3252/581/LC GLEN	57.84	20073658
	11		34364 GE/3252/569/V OF LC 406-3	215.34	20073655
	11		34365 GE/3252/570/V OF LC 406-4	525.00	20073656
	11		34366 GE/3252/571/V. OF LC 406	682.50	20073657
	11		34367 GE/3252/068/LC BEACH CLUB	105.00	20073653
	11		34368 GE/3252/543/ LC RESORT	105.00	20073654
35238- 2288	11	9/01/2007	Logged *** Total ***	7,389.50	
35239- 2288	12	9/01/2007	14410 EL CAMINO REAL SHELL ENCINITAS		
	12		34317 OPEN PO-VEHICLE FUEL	372.91	7685
35239- 2288	12	9/01/2007	Logged *** Total ***	372.91	
35240- 2288	13	9/01/2007	14520 EMPLOYMENT DEVELOPMENT DEPT OF		
	13		34338 CA INCOME TAX-8/29	1,628.91	CA TAX-8/29
35240- 2288	13	9/01/2007	Logged *** Total ***	1,628.91	
35241- 2288	14	9/01/2007	16806 THE GUARDIAN		
	14		34334 DENTAL INS-SEPT	2,332.07	00324226-8/07
35241- 2288	14	9/01/2007	Logged *** Total ***	2,332.07	
35242- 2288	15	9/01/2007	18150 ICMA RETIREMENT-303979		
	15		34341 DEFERRED COMP	2,105.70	ICMA-8/29
35242- 2288	15	9/01/2007	Logged *** Total ***	2,105.70	
35243- 2288	16	9/01/2007	18212 INFRASTRUCTURE ENGINEERING COR		
	16		34327 CONTRACT-REPLACE SEWER LINES @	13,222.00	2949
	16		34329 SATELLITE PS FORCE MAIN REPLAC	42,798.45	2951
35243- 2288	16	9/01/2007	Logged *** Total ***	56,020.45	
35244- 2288	17	9/01/2007	18212 INFRASTRUCTURE ENGINEERING COR		
	17		34328 CONTRACT-REPAIR TRUNK SEWER @	3,173.75	2950
35244- 2288	17	9/01/2007	Logged *** Total ***	3,173.75	
35245- 2288	18	9/01/2007	22274 MET-LIFE		
	18		34335 DISABILITY INS-SEPT	826.88	KM05535094-8/07
35245- 2288	18	9/01/2007	Logged *** Total ***	826.88	
35246- 2288	19	9/01/2007	22361 TRISHA MIRANDA		
	19		34344 REIMBURSE TM FOR NOTARY	155.00	TM-NOTARY
35246- 2288	19	9/01/2007	Logged *** Total ***	155.00	
35247- 2288	20	9/01/2007	23068 NATIONWIDE RETIREMENT SOLUTION		
	20		34336 DEFERRED COMP-NATIONWIDE	1,028.69	NATION-8/29
35247- 2288	20	9/01/2007	Logged *** Total ***	1,028.69	
35248- 2288	21	9/01/2007	25261 PUBLIC EMPLOYEES HEALTH		
	21		34332 BRD HEALTH INS-SEPT	1,734.23	H200709724700
	21		34333 EMPLOYEES HEALTH INS-SEPT	15,789.71	H2007091231000

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35248- 2288	21	9/01/2007	Logged	*** Total ***	17,523.94
35249- 2288	22	9/01/2007	25577 PURCHASE POWER		
	22		34342 ACCOUNT ACCESS ANNUAL FEE	39.99	PITNEY-8/07
35249- 2288	22	9/01/2007	Logged	*** Total ***	39.99
35250- 2288	23	9/01/2007	27910 PROFORMA PRINT & PROMOTIONS		
	23		34323 REORDER A/P CHECKS	334.46	028201162
35250- 2288	23	9/01/2007	Logged	*** Total ***	334.46
35251- 2288	24	9/01/2007	28019 SAN DIEGO GAS & ELECTRIC		
	24		34324 CONRACT TO REMOVE EXISTING TRA	3,262.00	SDG&E-8/07
35251- 2288	24	9/01/2007	Logged	*** Total ***	3,262.00
35252- 2288	25	9/01/2007	28020 SAN DIEGO GAS AND ELECTRIC		
	25		34339 ELECTRIC @ EEPS	1,262.47	01919876-B/07
35252- 2288	25	9/01/2007	Logged	*** Total ***	1,262.47
35253- 2288	26	9/01/2007	29529 TNT ENTERPRISES, INC.		
	26		34321 UNDERGROUND LOCATOR TRAINING	750.00	TNT-8/07
35253- 2288	26	9/01/2007	Logged	*** Total ***	750.00
35254- 2288	27	9/01/2007	29730 T.S. INDUSTRIAL SUPPLY		
	27		34346 GREEN MARKUP PAINT	41.02	1007598
35254- 2288	27	9/01/2007	Logged	*** Total ***	41.02
35255- 2288	28	9/01/2007	30560 UNITED PARCEL		
	28		34343 SHIPPING	10.72	000025YY37347
35255- 2288	28	9/01/2007	Logged	*** Total ***	10.72
35256- 2288	29	9/01/2007	30580 UNITED WAY		
	29		34337 EMPLOYEE CONTRIBUTIONS	15.00	UNITED 8/07
35256- 2288	29	9/01/2007	Logged	*** Total ***	15.00
35257- 2288	30	9/01/2007	31050 VALLECITOS WATER DISTRICT		
	30		34331 WATER @ MEADOWS 3	39.81	108105000-8/07
35257- 2288	30	9/01/2007	Logged	*** Total ***	39.81
				.00	
** Total check discount **				.00	
** Total check amount **				122,414.09	
** Total void discount **				.00	
** Total void amount **				.00	



LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: September 4, 2007

CM Retro

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13201	9/4/2007	\$121.34

LEUCADIA WASTEWATER DISTRICT  
BOARD PAYROLL CHECK REPORT

Payroll Date: September 5, 2007

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
13202 - 13206	9/5/2007	\$3,543.59

**LEUCADIA WASTEWATER DISTRICT  
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

**AUGUST**

8/2/2006	Employee	\$32,433.55
8/4/2006	Board	\$1,143.46
8/16/2006	Employee	\$32,255.75
8/30/2006	Employee	<u>\$32,832.47</u>
	<b>Total</b>	<b>\$98,665.23</b>

**SEPTEMBER**

9/6/2006	Board	\$4,592.25
9/13/2006	Employee	\$32,874.42
9/27/2006	Employee	<u>\$32,310.99</u>
	<b>Total</b>	<b>\$69,777.66</b>

**OCTOBER**

10/4/2006	Board	\$3,880.59
10/11/2006	Employee	\$33,337.85
10/12/2006	Employee/Incentive	\$1,491.99
10/25/2006	Employee	<u>\$32,760.83</u>
	<b>Total</b>	<b>\$71,471.26</b>

**NOVEMBER**

11/3/2006	Board	\$1,701.08
11/8/2006	Employee	\$34,160.60
11/22/2006	Employee	<u>\$34,079.96</u>
	<b>Total</b>	<b>\$69,941.64</b>

**DECEMBER**

12/1/2006	Employee	\$12,955.10
12/6/2006	Board	\$1,389.08
12/6/2006	Employee	\$32,376.31
12/20/2006	Employee	<u>\$32,478.12</u>
	<b>Total</b>	<b>\$79,198.61</b>

**JANUARY 2007**

1/3/2007	Employee	\$31,419.14
1/8/2007	Board	\$962.00
1/17/2007	Employee	\$30,861.69
1/31/2007	Employee	<u>\$30,801.63</u>
	<b>Total</b>	<b>\$94,044.46</b>

## FEBRUARY

2/9/2007	Board	\$4,795.67
2/9/2007	Incentive	\$3,208.31
2/14/2007	Employee	\$31,233.86
2/15/2007	Incentive	\$9,576.44
2/28/2007	Employee	<u>\$31,071.66</u>
	<b>Total</b>	<b>\$79,885.94</b>

## MARCH

3/1/2007	Employee	\$4,614.45
3/5/2007	Board	\$2,722.58
3/14/2007	Employee	\$30,919.56
3/21/2007	Incentive	\$14,478.68
3/28/2007	Employee	<u>\$30,726.19</u>
	<b>Total</b>	<b>\$83,461.46</b>

## APRIL

4/5/2007	Board	\$2,712.00
4/11/2007	Employee	\$32,103.82
4/25/2007	Employee	<u>\$31,211.59</u>
	<b>Total</b>	<b>\$66,027.41</b>

## MAY

5/2/2007	Board	\$2,871.08
5/9/2007	Employee	\$31,182.95
5/10/2007	Incentive	\$5,102.24
5/23/2007	Employee	<u>\$31,081.76</u>
	<b>Total</b>	<b>\$70,238.03</b>

## JUNE

6/6/2007	Employee	\$32,273.03
6/7/2007	Board	\$4,530.81
6/20/2007	Employee	<u>\$31,366.57</u>
	<b>Total</b>	<b>\$68,170.41</b>

## JULY

7/4/2007	Employee	\$28,688.46
7/5/2007	Board	\$805.58
7/18/2007	Employee	<u>\$29,233.62</u>
	<b>Total</b>	<b>\$58,727.66</b>

AUGUST

8/1/2007	Employee	\$29,570.86
8/2/2007	Board	\$1,012.00
8/15/2007	Employee	\$29,803.77
8/29/2007	Employee	<u>\$29,724.44</u>
	<b>Total</b>	<b>\$90,111.07</b>

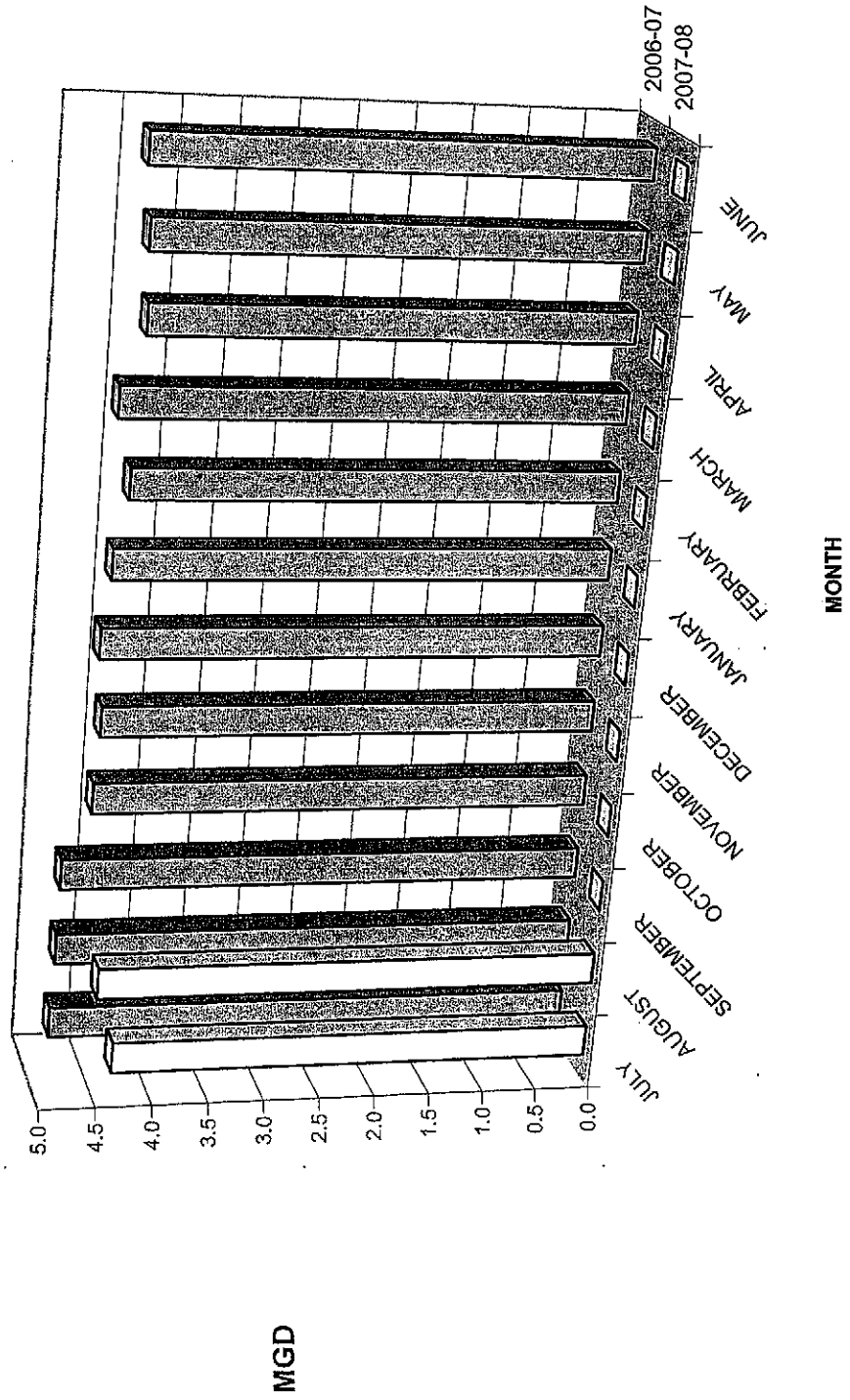
SEPTEMBER

9/4/2007	Employee	\$121.34
9/5/2007	Board	<u>\$3,543.59</u>
	<b>Total</b>	<b>\$3,664.93</b>

**LEUCADIA WASTEWATER DISTRICT  
OPERATIONS REPORT  
FISCAL YEAR 2007-2008**

CURRENT MONTH - August 2007						FY 2006-2007		
Period	Total Flow MG	Total EDU's 27,393	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)			ADF (MGD)
JULY	134.39	8	4.34	158	36.35			4.77
YTD	134.39	27,400.63						
AUGUST	139.50	6.2	4.50	164	41.60			4.75
YTD	139.50	27,407						4.74
SEPTEMBER								4.50
YTD								4.47
OCTOBER								4.51
YTD								4.45
NOVEMBER								4.35
YTD								4.48
DECEMBER								4.28
YTD								4.31
JANUARY								4.36
YTD								
FEBRUARY								
YTD								
MARCH								
YTD								
APRIL								
YTD								
MAY								
YTD								
JUNE								
YTD								
Annual Total	273.89	14			77.95			
Mo Average	136.95	7	4.42	161	38.98			4.50

**LEUCADIA WASTEWATER DISTRICT  
FLOW COMPARISON FY 07 to FY 08**



**LEUCADIA WASTEWATER DISTRICT**  
**SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS**  
*As of August 31, 2007*

<b>ASSETS</b>	
Cash	\$ 236,105.57
Investments and Investment Pools	43,622,700.97
Bond Investments Held by Agents	5,289,520.63
Accounts Receivable	621,655.33
Funds Held with Encina Wastewater Authority	733,959.00
Prepaid Expenses	42,969.67
Capital Assets	103,101,331.30
Less Accumulated Depreciation	(31,744,181.77)
Debt Issuance Costs, Net of Amortization	297,708.65
<b>TOTAL ASSETS</b>	<b>\$ 122,201,769.35</b>
<b>LIABILITIES</b>	
Accounts Payable and Accrued Expenses	155,407.68
Developer Deposits	152,015.98
Bond & Interest Debt	4,589,041.87
<b>TOTAL LIABILITIES</b>	<b>\$ 4,896,465.53</b>
<b>NET ASSETS</b>	
Net Investment in Capital Assets	64,754,255.94
Restricted Reserves	8,481,118.49
Unrestricted Operating Reserve	1,513,744.47
Unrestricted Non-Operating Reserves (Designated)	35,383,438.13
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(327,253.21)
<b>TOTAL NET ASSETS</b>	<b>\$ 117,305,303.82</b>

Preliminary: subject to future review, reconciliation, accruals, and audit.



## LEUCADIA WASTEWATER DISTRICT

### BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 8/31/2007 with Annual Budget

<b>OPERATING REVENUES AND EXPENSES</b>						
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	%	USED
<b>OPERATING REVENUES AND TRANSFERS</b>						
<b>OPERATING REVENUES</b>						
SEWER SERVICE	3110	\$ 85,757.90	\$ 5,321,226.00	\$ 5,235,468.10		1.61%
RECLAIMED WATER SALES	3150	16,004.97	285,400.00	269,395.03		5.61%
OTHER OPERATING INCOME		2,500.00	235,730.00	233,230.00		1.06%
<b>TOTAL OPERATING REVENUE</b>		<b>\$ 104,262.87</b>	<b>\$ 5,842,356.00</b>	<b>\$ 5,738,093.13</b>		<b>1.78%</b>
<b>OPERATING EXPENSES</b>						
WAGES AND BENEFITS	4100 & 4200	\$ 275,282.52	\$ 1,825,229.00	\$ 1,549,946.48		15.08%
BOARD EXPENSES AND ELECTION	4300 & 4400	8,754.48	108,700.00	99,945.52		8.05%
DEPRECIATION EXPENSE	4510	394,000.00	-	(394,000.00)		n/a
REPLACEMENT EXPENSE	4515	-	769,000.00	769,000.00		n/a
FUELS	4600	4,491.14	46,310.00	41,818.86		9.70%
INSURANCE	4700	9,720.40	88,600.00	78,879.60		10.97%
MEMBERSHIP & DUES	4800	1,349.00	22,100.00	20,751.00		6.10%
OFFICE EXPENSE	4900	8,310.53	46,760.00	38,449.47		17.77%
OPERATING SUPPLIES	5000	17,582.93	162,950.00	145,367.07		10.79%
PROFESSIONAL SERVICES	5200	25,092.72	555,900.00	530,807.28		4.51%
PRINTING & PUBLISHING	5300	508.54	33,000.00	32,491.46		1.54%
RENTS & LEASES	5400	3,328.22	21,000.00	17,671.78		15.85%
REPAIR & MAINTENANCE	5500	20,992.20	238,550.00	217,557.80		8.80%
MONITORING & PERMITTING	5600	-	48,900.00	48,900.00		0.00%
TRAINING & DEVELOPMENT	5700	3,074.63	45,400.00	42,325.37		6.77%
UTILITIES	5900	65,171.63	440,000.00	374,828.37		14.81%
LAFCO OPERATIONS	6100	7,377.00	7,400.00	23.00		99.69%
ENCINA	6200	-	1,995,754.00	1,995,754.00		0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>\$ 845,035.94</b>	<b>\$ 6,455,553.00</b>	<b>\$ 5,610,517.06</b>		<b>13.09%</b>

<b>NON-OPERATING REVENUES AND EXPENSES</b>						
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	%	USED
<b>NON OPERATING REVENUES</b>						
CAPACITY CHARGES	3130	\$ 42,718.00	\$ 410,800.00	\$368,082.00		10.40%
PROPERTY TAXES	3220	18,700.72	1,150,000.00	1,131,299.28		1.63%
INTEREST INCOME	3250	381,116.00	2,120,000.00	1,738,884.00		17.98%
OTHER NON OPERATING INCOME		85,726.50	646,334.00	560,607.50		13.26%
<b>TOTAL NON OPERATING REVENUES</b>		<b>\$ 528,261.22</b>	<b>\$ 4,327,134.00</b>	<b>\$3,798,872.78</b>		<b>12.21%</b>
<b>DEBT SERVICE</b>						
INTEREST EXPENSE AND FEES	6500	\$ -	\$ 214,004.00	\$ 214,004.00		0.00%
PRINCIPAL PAYMENTS	6500	-	488,269.00	\$488,269.00		0.00%
<b>TOTAL DEBT SERVICE</b>		<b>\$ -</b>	<b>\$ 702,273.00</b>	<b>\$ 702,273.00</b>		<b>0.00%</b>

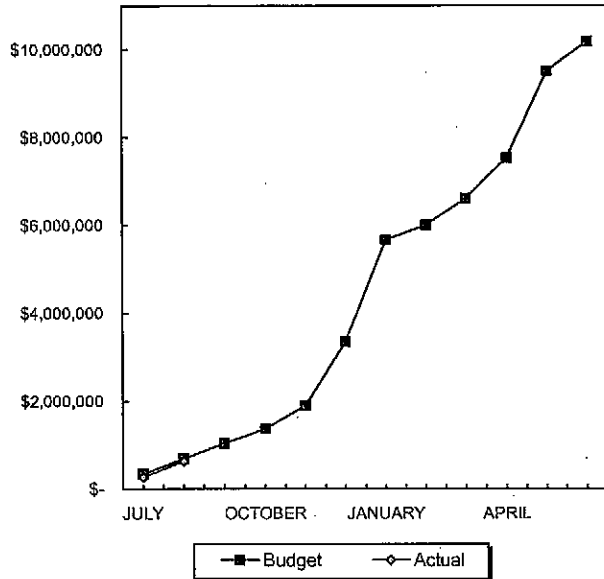
Preliminary: subject to future review, reconciliation, accruals, and audit.

# Leucadia Wastewater District

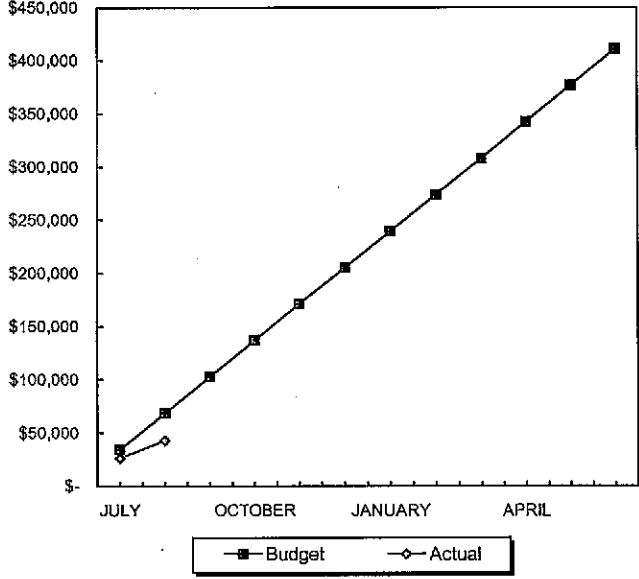
## Revenue FY 2007-2008

YTD through August 31, 2007 \*

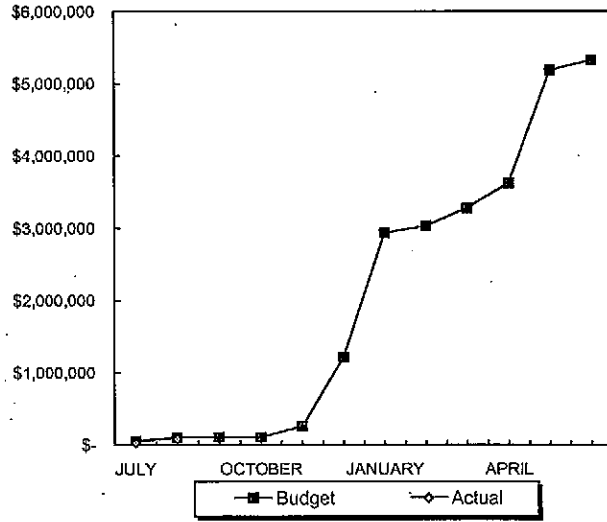
Total Revenue



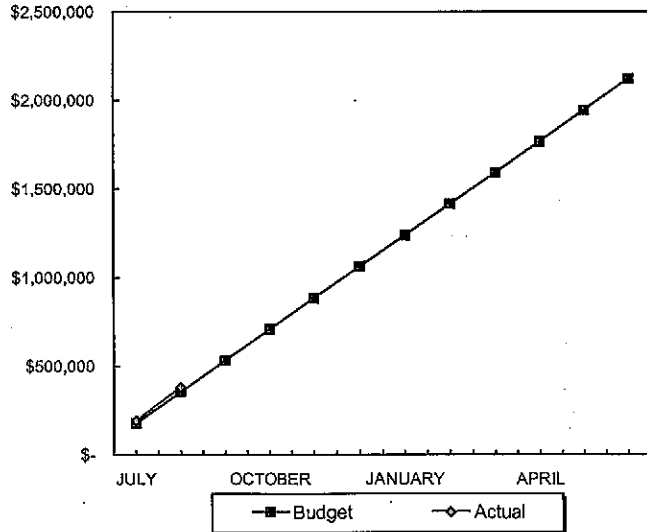
Capacity Charges



Sewer Service Fees



Interest Income

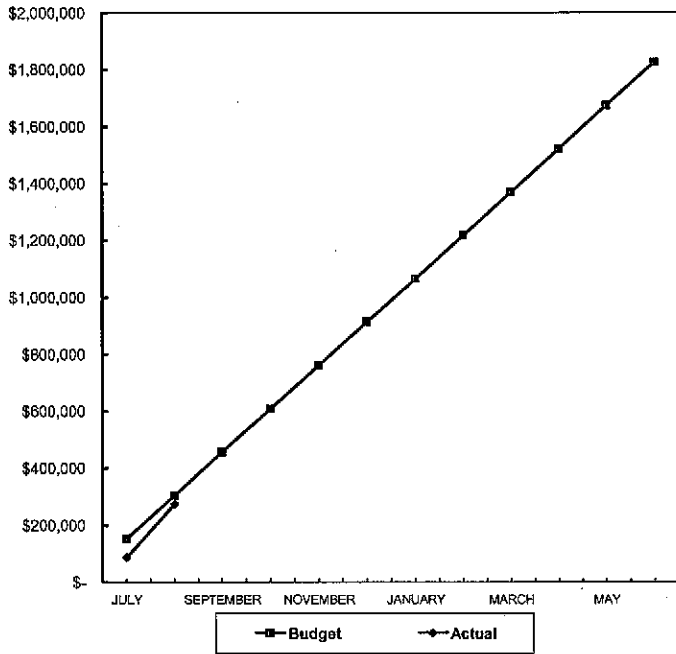


\* Preliminary: subject to future review, reconciliation, accruals, and audit

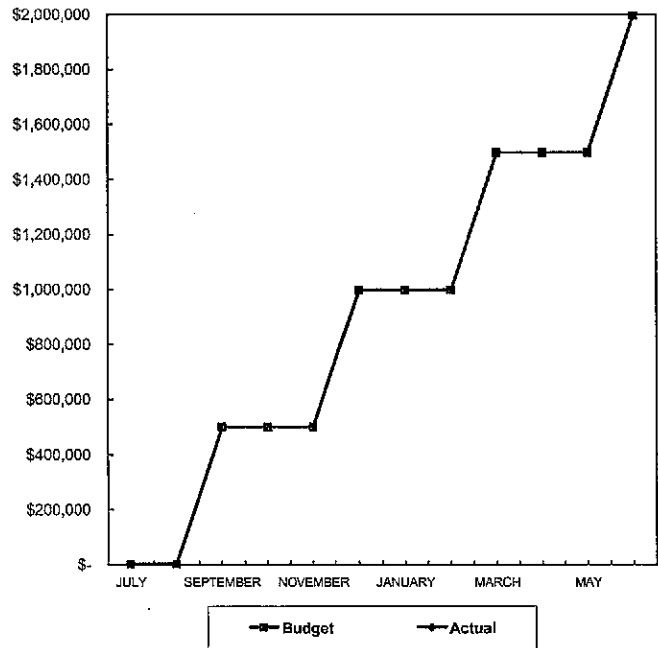
# Leucadia Wastewater District Operating Expenses FY 2007-2008

YTD through August 31, 2007 \*

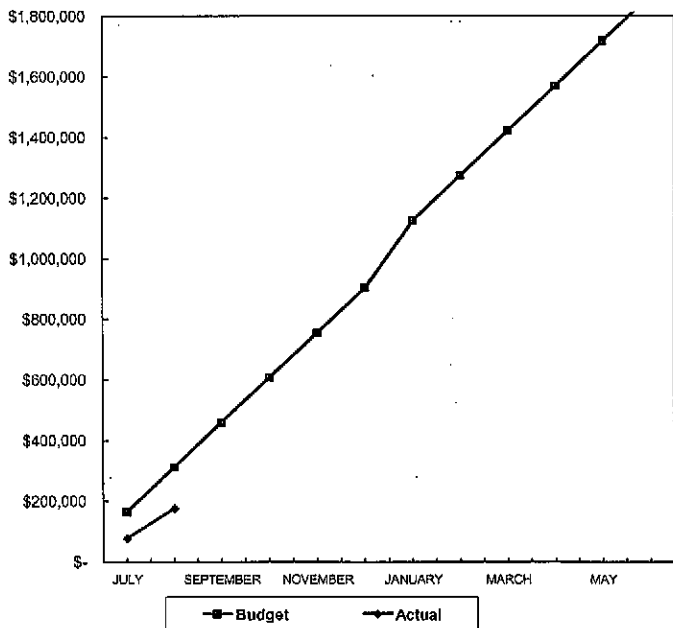
**Salaries and Benefits**



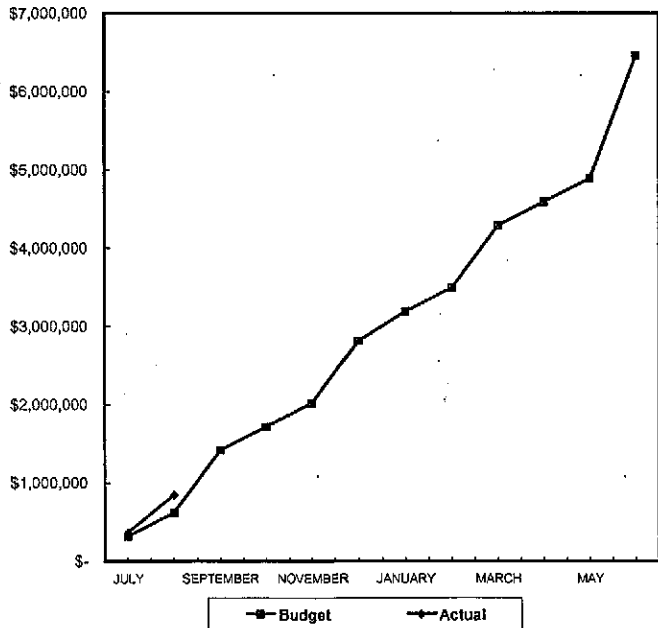
**Encina M&O**



**Other LWD Operating Expenses -  
Excluding Depreciation & Replacement**



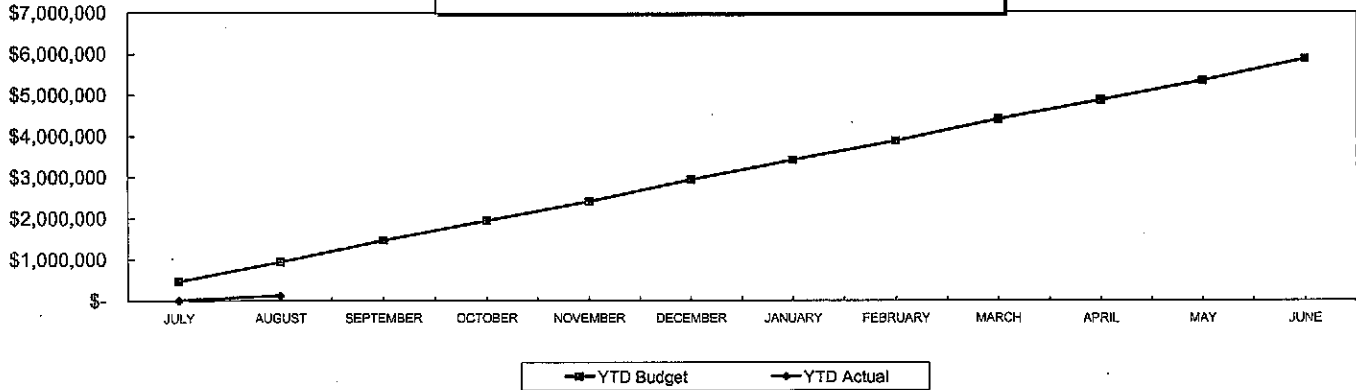
**Total LWD Operating Expense -  
Including Depreciation & Replacement**



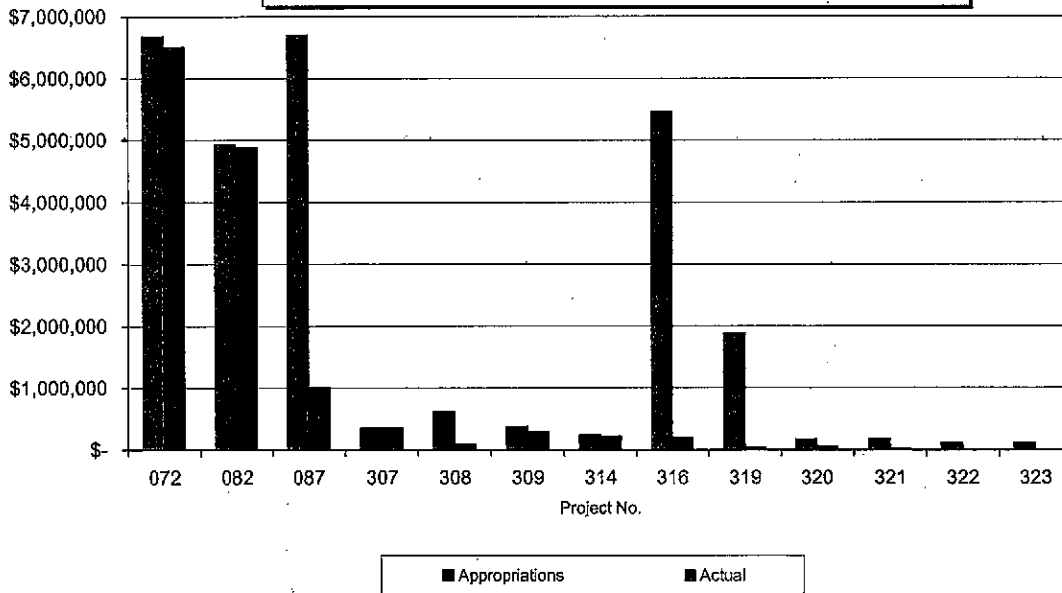
\* Preliminary: subject to future review, reconciliation, accruals, and audit

# Leucadia Wastewater District Capital Expenditures As of August 31, 2007

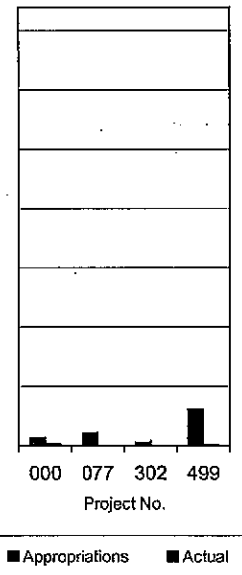
**Capital Projects and Equipment For FY 2007/08**



**Multi Year Capital Expenditures by Project 2002/03-2007/08**



**Single Year Capital Expenditures by Project 2007/08**

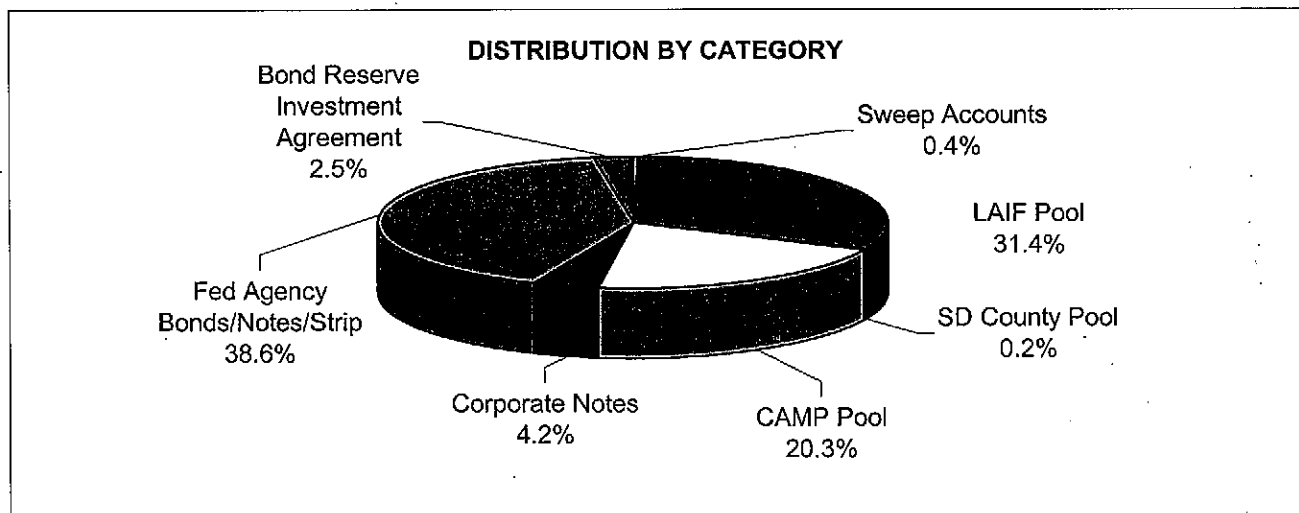
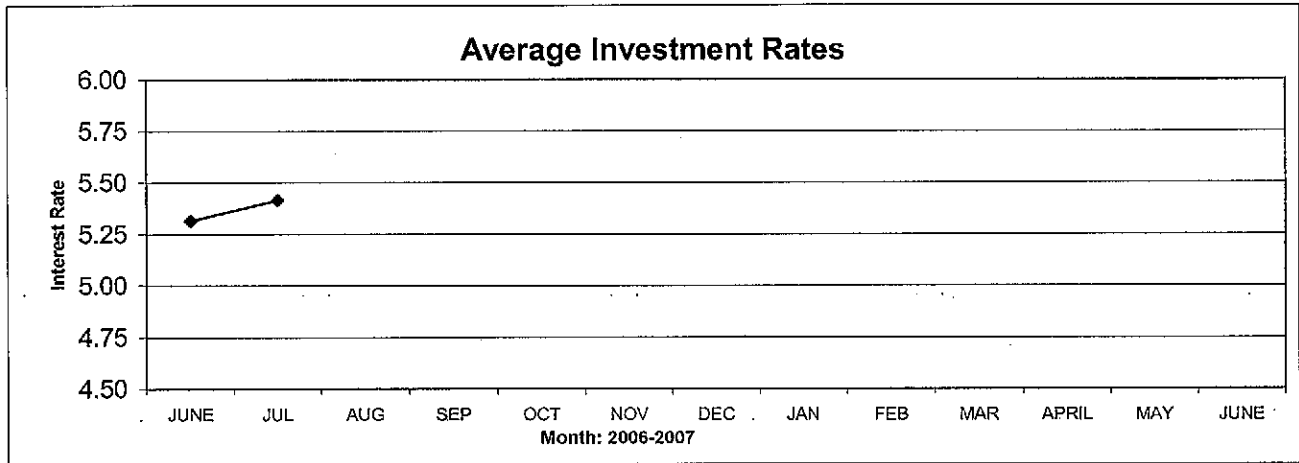


Project Legend			
Description	No.	Description	No.
Encina WA	072	Piraeus Pipeline Repair	320
Leucadia PS Improvements	082	Gibraltar Pipeline Replacement	321
Site Improvement Program	087	Install Permanent Flow Meters	322
Meadows 1 PS Decommission	307	Lateral Replace/Backflow Prevtr	323
Mineral Scale Mitigation Project	308	Equipment	000
Capacity Management Flow Study	309	Misc Pipeline Repair	077
Asset Management Master Plan	314	Professional Services	302
Satellite PS Force mains	316	LWD General Labor	499
101 Trunk Sewer / Bat Influent Lin	319		

\* Preliminary: subject to future review, reconciliation, accruals, and audit

**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**As of July 31, 2007**

Cash & Investments	Principal (Original Cost)		July Interest	Average Rate
	June 30, 2007	July 31, 2007		
Sweep Account: US Treasury MM - Union	102,485	175,906	589	3.350%
LAIF Pool	14,984,965	14,939,385	65,522	5.255%
SD County Pool	101,827	103,182	448	5.242%
CAMP Pool	9,528,704	9,628,073	42,338	5.210%
CAMP Portfolio				
Corporate Notes	2,005,005	2,005,005	7,654	4.579%
Federal Agency Bonds/Notes	12,027,823	12,027,823	52,151	5.203%
Federal Agency Discount Notes	3,360,395	3,360,395	14,679	5.242%
GNMA mortgage pools	24,022	23,908	187	9.383%
US Treasury Bonds/Notes	2,485,586	2,485,586	8,594	4.390%
Total Camp Portfolio	19,902,830	19,902,717	83,265	5.052%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	1,182,023	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,838,536	1,595,866	18,377	12.842%
Total Bond Funds	2,491,420	2,777,889	21,293	9.698%
<b>Totals</b>	<b>\$ 47,112,232</b>	<b>\$ 47,527,152</b>	<b>\$ 213,455</b>	<b>5.413%</b>



**Encina Wastewater Authority Report**  
**Regular Board Meeting**  
**August 22, 2007**

**EWA Board of Directors** - Director Juliussen and Director Sullivan reporting.

**EWA Board Meeting Action Items:**

**1. Fiscal Year 2007 Utilities and Biosolids Budget Performance**

The Board of Directors received and filed the budget performance information regarding utility and Biosolids hauling cost for Fiscal Year ended June 30, 2007.

**2. Building Program Construction Report – July 2007**

The Board of Directors received and filed the Building Construction Report.

**3. Amendment to the Agreement with Dudek & Associates for Construction Management Services for the Building Program**

The Board of Directors approved amendment 5 to the Professional Services Agreement with Dudek & Associates for additional construction management services related to the Building Program in an amount not to exceed \$58,620.

**Executive Session**

- 4.** The Board of Directors met in closed session to discuss anticipated litigation as authorized by Government Code 54956.9, regarding case: Jaynes Corporation of California.

There was no reportable action.

- 5.** Conference with Real Estate Negotiators Hogan and Hardy as authorized under Government Code 54956.8 regarding the Master

Planning and Development Disposition of the South Parcel located in the 6200 block of Avenida Encinas, Carlsbad, CA.

There was no reportable action.

# Engineering Committee Meeting Report

Presented by Allan Juliussen

---

## **Meeting held September 4, 2007**

1. Staff provided the EC with an update on the Site Improvement Project and the contractor prequalification results.

### Contractor prequalification results:

Out of the seven firms that submitted prequalification packages, the following six firms qualified:

- Douglas E. Barnhart, Inc.
  - C.W. Driver Builders
  - Cox Construction company
  - Edge Development, Inc.
  - T.B. Penick & Sons, Inc.
  - Jaynes Construction of Southern California
2. Mr. Paul Forsthoefel of ADS Environmental provided the EC with an overview of the ADS Flow Monitoring program. The EC suggested this item be forwarded to the Board of Directors at tonight's meeting for informational purposes.
  3. The EC reviewed applicable sections of the FY 2008 Tactics and Action Plan. There was no action taken.
  4. Staff provided the EC with an overview of the Statewide WDR Sanitary Sewer Maintenance Plan (SSMP). There was no action taken.
  5. Staff provided the EC with a status report on the 101 Trunk Sewer/Batiquitos Gravity Line Project. The project was at approximately 50% design level and IEC would soon apply for a coastal development permit with the cities of Encinitas and Carlsbad.



6. Staff provided the EC with a status report on the Satellite Forcemain Replacement Project. The project was at approximately 50% design level and IEC would soon apply for a Coastal Development Permit with the city of Encinitas.
7. Staff provided the EC with a status report on Gibraltar Street Project. The project design is scheduled to be completed in September 2007 and it is anticipated the job will bid in November 2007 after the easements are obtained.

## MEMORANDUM

**DATE:** September 6, 2007  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Capacity Fees and Sewer Service Charges for 1110 Hymettus Avenue

---

**RECOMMENDATION:**

Staff recommends that the Board of Directors:

1. Discuss and take action, as appropriate.

**DISCUSSION:**

This item is a follow-up to public comments made by Ms. Melissa Robbins Chard at the August 8, 2007 Board of Directors meeting.

Background

LWD began development of the Island Area Collection Systems Plan in 2006. During this process, the consultant, Dexter Wilson Engineering, Inc, requested LWD staff validate the status of three properties in the 1100 block of Hymettus Avenue, Encinitas, CA.

Subsequently, staff determined that, while three properties (1106, 1110, and 1112) on Hymettus Avenue were annexed into the District's service area in late 1996, only one of the property owners (Stewart at 1106) applied for a permit to connect to the LWD wastewater system. Additionally, staff determined through dye testing performed at each residence that both 1106 and 1110 were connected to the LWD wastewater system.

Upon this discovery, Ms. Robbins Chard, the owner of the property located at 1110 Hymettus Avenue, Encinitas, CA, was notified that this property's connection to the wastewater system was not permitted and that there was no record of payment of either capacity fees or sewer service fees. A letter requesting payment, which included a detailed invoice, was mailed to her on July 2, 2007.

In response, Ms. Robbins Chard attended the Leucadia Wastewater District's Board of Directors regular meeting on August 8<sup>th</sup>, 2007 and requested that the capacity fee for her property be waived. The Board listened to this resident's request and directed staff to further research this matter.

Record Review

Staff reviewed correspondence leading up to annexation of the Robbins Chard property in 1996. Apparently, the neighboring property owner, Mr. Stewart, at 1106 Hymettus Avenue had begun to have problems with his septic system and investigated connection to the LWD wastewater system at a manhole, located in the backyard of the property on Hygeia Court, directly adjacent to his property. It appears that, in view of the failure of the one property's septic system, two of his three neighbors, located on this private driveway off Hymettus, opted to share the cost and

effort of annexation into the District. A map depicting the referenced properties has been attached (Attachment 1) for your review.

Staff has determined that all annexation fees required at the time were paid and the three properties were annexed into the District's service area. Staff also determined that only Mr. Stewart, the owner of 1106 Hymettus Avenue, applied for a sewer connection permit, paid the applicable capacity fees, and was issued sewer connection permit # 20344 on November 19, 1996.

Staff conducted a detailed audit of all sewer permits issued from September 1996 through June 2000 and determined that no sewer permit was issued to the property located at 1110 Hymettus Avenue. In addition, the permit records for this period were discrepancy free. Audits of the LWD tax roll records indicate that, of the three properties, only the property at 1106 Hymettus Avenue has ever paid sewer service charges.

Staff also requested that Ms. Robbins Chard provide any documentation she felt relevant to this matter. Ms. Robbins Chard has submitted a letter with some purchase-related documents requesting the capacity fee be waived similar to documents she had presented at the Board meeting. This information has been attached (Attachment 2) for your review.

Finally, Staff considered the information Ms. Robbins Chard presented to the Board during its August meeting. Ms. Robbins Chard provided testimony and documents to show that when she purchased the Hymettus Avenue home, she was informed that it was connected to public sewer and that she had no knowledge of an illegal connection. Staff accepts Ms. Robbins Chard's representations. Staff's recommendation is not based upon Ms. Robbins Chard having done anything wrong. It is based upon that requirement that all property owners must pay the LWD capacity fee as a condition of using the LWD's public sewer system. Ms. Robbins Chard has presented no evidence that the required capacity fee was ever paid for the property at 1110 Hymettus Avenue, and the finding of staff after completing its investigation, is that the fee was never paid.

#### Conclusion

Based upon the results of this investigation, staff concluded that the property at 1110 Hymettus Avenue has never been authorized to connect to the wastewater system.

In accordance with Section 2 paragraph 2 of Ordinance 110, Staff recommends that the wastewater service fees and the capacity fees that are due, owing, and payable, be paid by the owner of the property, located at 1110 Hymettus Avenue, Encinitas, CA, within the next sixty days. If this action results in hardship, staff can provide an alternate payment schedule.

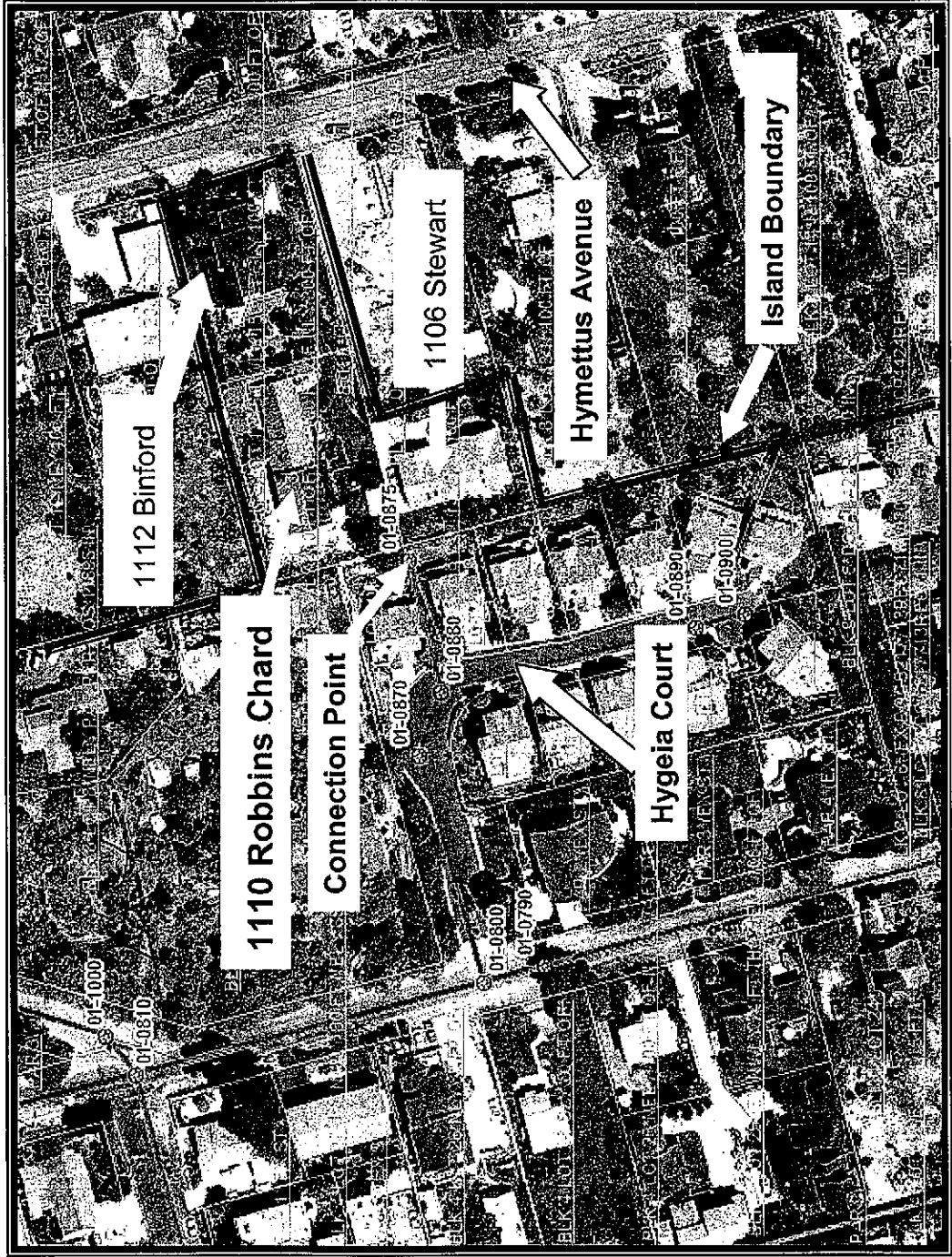
Is:PJB

Attachments

# **Attachment 1**

**Location of Ms. Robbins Chard's Property  
1110 Hymettus Avenue, Encinitas, CA**

# Robbins Chard Sewer



## **Attachment 2**

**Letter from Ms. Robbins Chard  
and property details for 1110 Hymettus Ave.**

Melissa Robbins Chard  
1110 Hymettus Ave.  
Encinitas, CA 92024

Leucadia Wastewater District  
Attn: Administrative Services Manager/Board of Directors  
1960 La Costa Ave.  
Carlsbad, CA 92009

To whom it may concern:

On February 4, 1999 escrow closed on the purchase of my first (and only) home. According to various sources, the property I was buying was on public sewer service. An appraisal report was done on January 13, 1999, which states my property was on public sewer. As well, the MLS (multiple listing service) had/has it listed as being on public sewer, as does all property information/details reports I have been able to locate.

When I was contacted by Frank Reynaga a couple of months ago asking if I was on sewer service, I was very confused, as I have been living in my house for over eight years and have never heard of Leucadia Wastewater District. I told him the house was on sewer when I bought it. He told me there is no record with LWD of my property being on sewer and asked if I had been charged the annual \$194 fee on my property tax bills. I explained to him that I was unaware that there should be such a charge and would have to look through my old statements, as I have an impound account set up with the escrow company, so I do not really look at it. (There are numerous miscellaneous charges on various bills I receive, so I assumed anything to do with my sewer was handled through San Dieguito Water District.) I did not find any record of \$194 being charged.

I am not aware if there was fraud/misrepresentation involved on the part of the seller or seller's agent, or if there was simply an error made by an employee of LWD over eight years ago. Just because there is no record of the connection fee being paid, it does not prove that the prior owner did not pay it. Computers are only as efficient as the person using it, and I would not put human error out of the question in this case. The prior owner, Terrance McManus, according to my neighbors who knew him, is not the kind of person who would do something illegal/unethical.

I have tried contacting escrow, title, and the realtor, however, no one has any record of the real estate transaction, due to how long ago it transpired, and they are only required to keep their records for X years. I have also tried to locate Terry McManus to no avail. (Even if I could locate him and he said he put the sewer in legitimately, do you think he would still have any sort of record for this over eight years after he sold me the house???)

So how can I prove the sewer connection fee was paid??? I have no way to do so. However, I find it completely unjust that because SOMEONE messed up somewhere, I be the one left holding the bag for something for which I should not be held responsible. I am aware that there is a **four year statute of limitations** which applies in this case. Therefore, in order to resolve this amicably as per Mr. Schempp's suggestion, I propose to pay \$194 per year for the past four years for a total of \$776.

I have provided copies of all documents I was able to find which show my house was on sewer when I purchased it. **The purpose of this letter is to request a waiver/exemption of the \$3286 sewer connection fee based on the circumstances. Please consider my situation, and do not punish me for something that is beyond my control and not my fault.**

Sincerely,  
Melissa Robbins Chard

RECEIVED

AUG 28 2007

LEUCADIA WASTEWATER  
DISTRICT

Property Address: 1110 Hymettus Encinitas, CA 92024 1-5, 195

16. **FIXTURES:** All EXISTING fixtures and fittings that are attached to the Property, or for which special openings have been made, are INCLUDED IN THE PURCH PRICE (unless excluded below), and shall be transferred free of liens. These include, but are not limited to, existing electrical, lighting, plumbing and heat fixtures, fireplace inserts, solar systems, built-in appliances, screens, awnings, shutters, window coverings, attached floor coverings, television antennas, satellite dishes and related equipment, private integrated telephone systems, air coolers/conditioners, pool/spa equipment, water softeners (if owned by Seller), security systems/alarms (if owned by Seller), garage door openers/remote controls, attached fireplace equipment, mailbox, in-ground landscaping including trees/shrubs and

**ITEMS EXCLUDED:** \_\_\_\_\_

17. **PERSONAL PROPERTY:** The following items of personal property, free of liens and without warranty of condition (unless provided in paragraph 8A) or fit for use, are included: \_\_\_\_\_

18. **HOME WARRANTY PLANS:** Buyer and Seller are informed that home warranty plans are available to provide additional protection and benefit to Buyer and Seller.  (If checked:) Buyer and Seller elect to purchase a one-year home warranty plan with the following optional coverage: \_\_\_\_\_

\_\_\_\_\_ at a cost not to exceed \$ 400.00 to be paid by Seller; and to be issued by Old Republic Comp.

19. **SEPTIC/SEWER/WELL SYSTEMS:** Prior to close of escrow:

- A. (If checked:)  Buyer,  Seller, shall pay to have septic system inspected and certified as operative.
- B. (If checked:)  Buyer,  Seller, shall pay to have septic system pumped if required by inspector for certification.
- C. (If checked:)  Buyer,  Seller, shall pay for sewer connection, if required by local law in effect prior to close of escrow.
- D. (If checked:)  Buyer,  Seller, shall pay to have wells tested for potability.
- E. (If checked:)  Buyer,  Seller, shall pay to have wells tested for productivity to produce a minimum of \_\_\_\_\_ gallons per minute (GPM).
- F. All testing shall comply with any local laws pertaining to testing. Buyer shall, within the time specified in paragraph 28, provide written notice to Seller of any items disapproved under paragraph 19D or 19E.

**NO WARRANTY** is made as to the appropriate type, size, adequacy, or capacity of the septic, sewer, or well systems, unless agreed in writing.

20. **PEST CONTROL:**

(If checked, the following PEST CONTROL terms apply:)

- A. Seller shall, within the time specified in paragraph 28A(3), provide to Buyer a current written Wood Destroying Pests and Organisms Inspection Report ("Report") covering the main building and attached structures (and, if checked:  detached garages or carports,  decks,  the following other structures on the Property: \_\_\_\_\_  
If the Property is a unit in a condominium, planned development, or residential stock cooperative, the Report shall cover only the separate interest and exclusive-use areas being transferred, and shall NOT cover common areas.
- B.  Buyer,  Seller, shall pay for the Report, which shall be prepared by \_\_\_\_\_ a registered structural pest control company.
- C. If no infestation or infection by wood destroying pests or organisms is found, the Report shall include a written Certification.
- D. If requested by Buyer or Seller, the Report shall separately identify each recommendation for corrective work as follows:  
"Section 1" — Infestation or infection which is evident.  
"Section 2" — Conditions which are present and deemed likely to lead to infestation or infection.
- E.  Buyer,  Seller, shall pay for work recommended to correct conditions described in "Section 1."
- F.  Buyer,  Seller, shall pay for work recommended to correct conditions described in "Section 2," if requested by Buyer.
- G. Nothing in this paragraph 20 shall relieve Seller of the obligation, if any, to repair or replace shower pans and shower enclosures, if required by paragraph 20F. A WATER TEST OF SHOWER PANS MAY NOT BE PERFORMED ON UNITS ON AN UPPER LEVEL WITHOUT THE CONSENT OF THE OWNERS OF THE PROPERTY BELOW THE SHOWER.
- H. Work to be performed at Seller's expense may be performed by Seller or through others, provided that:
  - (1) All required permits and final inspections are obtained; and
  - (2) Upon completion of repairs a Certification is provided to Buyer.
- I. If inspection of inaccessible areas is recommended in the Report, Buyer has the option to accept and approve the Report, or request in writing, within 5 (or  \_\_\_\_\_) days of receipt of the Report, that further inspection be made. BUYER'S FAILURE TO NOTIFY SELLER IN WRITING OF SUCH REQUEST SHALL CONCLUSIVELY BE CONSIDERED APPROVAL OF THE REPORT. If further inspection recommends "Section 1" and/or "Section 2" corrective work, such work, and the inspection, entry, and closing of the inaccessible areas, shall be paid for by the party designated in paragraphs 20B, 20E, and 20F. If no infestation or infection is found, the inspection, entry, and closing of the inaccessible areas shall be paid for by Buyer.
- J. Inspections, corrective work, and Certification under this paragraph shall not include roof coverings. Read paragraph 7A concerning inspection of roof coverings.
- K. Certification shall be issued prior to close of escrow. However, if Buyer and Seller agree in writing that work to be performed at Seller's expense will be done after close of escrow, funds equal to one and one-half times the amount of the approved estimate shall be held in escrow unless otherwise agreed in writing. Such funds shall be disbursed upon Buyer's receipt of Certification. Any remaining balance shall be returned to Seller.
- L. "Certification" means a written statement by a registered structural pest control company, that on the date of inspection or re-inspection, the Property is "free" or is "now free" of "evidence of active infestation in the visible and accessible areas." (Business and Professions Code §§8519(a) and 8519(b))

21. **RENTAL PROPERTY:**  (If checked:) Buyer shall take the Property subject to the rights of existing tenants. Seller shall, within the time specified in paragraph

(initials)



20F. If no infestation or infection is found, the inspection, entry, and closing of the inaccessible areas shall be paid for by Buyer.

J. **Inspections, corrective work, and Certification** under this paragraph shall not include roof coverings. Read paragraph 7A concerning inspection of coverings.

K. **Certification shall be issued prior to close of escrow.** However, if Buyer and Seller agree in writing that work to be performed at Seller's expense will be done after close of escrow, funds equal to one and one-half times the amount of the approved estimate shall be held in escrow unless otherwise agreed in writing. Such funds shall be disbursed upon Buyer's receipt of Certification. Any remaining balance shall be returned to Seller.

L. **"Certification"** means a written statement by a registered structural pest control company, that on the date of inspection or re-inspection, the Property "free" or is "now free" of "evidence of active infestation in the visible and accessible areas." (Business and Professions Code §§8519(a) and 8519(b))

21. **RENTAL PROPERTY:**  (If checked:) Buyer shall take the Property subject to the rights of existing tenants. Seller shall, within the time specified in paragraph 28A(3), deliver to Buyer copies of all leases, rental agreements, outstanding notices sent to tenants, and current income and expense statements ("Rental Document"). Seller shall, within the time specified in paragraph 28A(4), request from tenants and provide to Buyer any tenant estoppel certificates. Buyer shall, within the time specified in paragraph 28A(2), provide written notice to Seller of any items disapproved. Seller shall make no changes in leases and tenancies, and shall enter into no new leases or rental agreements, during the pendency of this transaction, without Buyer's prior written consent. Seller shall transfer to Buyer, through escrow, all unused tenant deposits. No warranty is made concerning compliance with governmental restrictions, if any, limiting the amount of rent that can lawfully be charged, and/or the maximum number of persons who can lawfully occupy the Property, unless otherwise agreed in writing.

22. **SELECTION OF SERVICE PROVIDERS:** If Brokers give Buyer or Seller referrals to professional persons, service or product providers, or vendors of any type, including, but not limited to, lending institutions, loan brokers, title insurers, escrow companies, inspectors, structural pest control companies, contractor and home warranty companies ("Providers"), the referrals are given based on the following disclosures:

- A. Brokers do not guarantee the performance of any Providers.
- B. Buyer and Seller are free to select Providers other than those referred or recommended by Brokers.

23. **REPAIRS:** Repairs under this Agreement shall be completed prior to close of escrow, unless otherwise agreed in writing, and shall be performed in compliance with applicable governmental permit, inspection, and approval requirements. It is understood that exact restoration of appearance or cosmetic items following all such Repairs may not be possible. Repairs shall be performed in a skillful manner with materials of quality comparable to that of existing materials.

24. **FINAL VERIFICATION OF CONDITION:** Buyer shall have the right to make a final inspection of the Property approximately 5 (or  ) days prior to close of escrow, NOT AS A CONTINGENCY OF THE SALE, but solely to confirm that: (a) Repairs have been completed as agreed in writing by Buyer and Seller; (b) Seller has complied with Seller's other obligations, and (c) the Property is otherwise in substantially the same condition as on the date of acceptance of offer, unless otherwise agreed in writing.

Buyer and Seller acknowledge receipt of copy of this page, which constitutes Page 5 of 8 Pages.

Buyer's Initials MM ( ) Seller's Initials ( ) ( )

OFFICE USE ONLY	
Reviewed by Broker or Designee _____	
Date _____	



**BUYER'S COPY**  
**REAL ESTATE PURCHASE CONTRACT AND RECEIPT FOR DEPOSIT (DLF-14 PAGE 5 OF 8)**

Borrower/Client **Robbins**  
 Property Address **1110 Hymettus Avenue**  
 City **Encinitas** County **San Diego** State **CA** Zip **92024-1742**  
 Lender **Equity Max Mortgage**

**SUBJECT PROPERTY**

**PROPERTY INFORMATION**

1) Property: 1110 HYMETTUS AV, ENCINITAS CA 92024-1742 C009

APN: 254-262-21-00	Use: SFR
County: SAN DIEGO, CA	Tax Rate Area: 19-084
Census: 176.01	Prop Tax: \$4,667.62
Map Pg: 24-D2	Delinq Tax Yr:
New Pg: 1147-B4	Exemptions: HOMEOWNER
Phone:	Assd Yr: 1998
Owner: RENFRO VALERIE S	% Improved: 47%

Total Value: \$440,000  
 Land Value: \$230,000  
 Imprv Value: \$210,000

Mall: 315 S COAST HWY 101 #U112; ENCINITAS CA 92024-3543 C024

**SALES INFORMATION**

	LAST SALE	PRIOR SALE
Transfer Date:	09/26/1997	11/22/1991
Sale Price/Type:		\$455,000 VERIFIED
Document #:	477714	604830
Document Type:	GRANT DEED	INDIVIDUAL GRANT DEED
1st TD/Type:		\$341,200 VARIABLE
Finance:		
Junior TD:		
Lender:	HOME SVGS OF AMERICA FSB	
Seller:	MCMANUS TERRANCE R	
Title Company:	COMMONWEALTH LAND TITLE CO.	
Transfer Info:		
#Parcels/Last Sale:		

**IMPROVEMENTS**

Bldg/Liv Area:	2,911
# Units:	
# Bldgs:	
# Stories:	1
\$/SF:	
Yrblt/Eff:	1973 1973
Total Rms:	8
Bedrms:	4
Baths(F/H):	3 1
Fireplace:	2
Pool:	
Bsmt Area:	
Construct:	FRAME
Flooring:	
Air Cond:	
Heat Type:	RADIANT
Quality:	GOOD
Condition:	GOOD
Style:	TRADITIONAL
Other Rooms:	DEN;FAMILY ROOM

**SITE INFORMATION**

Improve Type:	DETACHED	Lot Size:	A0.34
Zoning:	RS3	Lot Area:	15,000
County Use:	111	Parking:	CARPORT
Bldg Class:		Park Spaces:	3
Flood Panel:	060284-1050C	Site Influence:	54

**SALES INFORMATION**

**IMPROVEMENTS**

LAST SALE  
 Transfer Date: 09/26/1997  
 Sale Price/Type: \$455,000 VERIFIED  
 Document #: 477714  
 Document Type: GRANT DEED  
 1st TD/Type: \$341,200 VARIABLE  
 Finance:  
 Junior TD:  
 Lender: HOME SVGS OF AMERICA  
 FSB  
 Seller: MCMANUS TERRANCE R  
 Title Company: COMMONWEALTH LAND TITLE CO.  
 Transfer Info:  
 #Parcels/Last Sale:

Bldg/Liv Area: 2,911  
 # Units:  
 # Bldgs:  
 # Stories: 1  
 \$/SF:  
 Yrblt/Eff: 1973 1973  
 Total Rms: 8  
 Bedrms: 4  
 Baths(F/H): 3 1  
 Fireplace: 2  
 Pool:  
 Bsmt Area:  
 Construct: FRAME  
 Flooring:  
 Air Cond:  
 Heat Type: RADIANT  
 Quality: GOOD  
 Condition: GOOD  
 Style: TRADITIONAL  
 Other Rooms: DEN;FAMILY ROOM

**SITE INFORMATION**

Improve Type: DETACHED  
 Zoning: RS3  
 County Use: 111  
 Bldg Class:  
 Flood Panel: 060284-1050C  
 Lot Size: A0.34  
 Lot Area: 15,000  
 Parking: CARPORT  
 Park Spaces: 3  
 Site Influence:

Heat Type: RADIANT  
 Quality: GOOD  
 Condition: GOOD  
 Style: TRADITIONAL  
 Other Rooms: DEN;FAMILY ROOM

Phys Chars: TILE ROOF COVER;STUCCO EXTERIOR;PUBLIC WATER;PUBLIC SEWER;COVERED PATIO;FENCE;AVERAGE FUNCTIONAL UTILITY;RANGE OVEN;DISHWASHER;DISPOSAL;RANGE HOOD;

Legal: L12-B8 TR1776/WLY 150 FT OF SLY 100 FT\*

Comments:

Sale Price \$ **460,000** Date of Sale **Jan. 1999** Description and \$ amount of loan charges/concessions to be paid by seller **N/A**

Lender/Client **Equity Max Mortgage** Address **1011 Camino Del Mar, Suite 240, Del Mar, CA 92014**

Appraiser **Blane P. Adessa/Cert#ARD12497** Address **1027 Emma Drive, Cardiff by the Sea, CA 92007-1412**

Location	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural	Predominant occupancy	Single family housing PRICE (\$000)	AGE (yrs)	Present land use %	Land use change
Built-up	<input checked="" type="checkbox"/> Over 75%	<input type="checkbox"/> 25-75%	<input type="checkbox"/> Under 25%					
Growth rate	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Slow	<input type="checkbox"/> Tenant ~25	~650K High	~60	2-4 family ~10	<input type="checkbox"/> In process
Property values	<input checked="" type="checkbox"/> Increasing	<input type="checkbox"/> Stable	<input type="checkbox"/> Declining	<input checked="" type="checkbox"/> Vacant (0-5%)	Predominant		Multi-family ~00	To: <b>vacant to new construct., also</b>
Demand/supply	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> In balance	<input type="checkbox"/> Over supply	<input type="checkbox"/> Vacant (over 5%)	~350K	~12 (other)	Commercial ~05	<b>Renovat. of older</b>
Marketing time	<input checked="" type="checkbox"/> Under 3 mos.	<input type="checkbox"/> 3-6 mos.	<input type="checkbox"/> Over 6 mos.					

Note: Race and the racial composition of the neighborhood are not appraisal factors.  
 Neighborhood boundaries & characteristics: **Please see attached addenda.**

Factors that affect the marketability of the properties in the neighborhood (proximity to employment and amenities, employment stability, appeal to market, etc.):  
**The subject neighborhood is located in an area of mixed styles, sizes, and ages. It is predominantly composed of very good quality, single family residences, most on average size lots. The marketability of homes in the subject immediate area appears to be stable for those homes that are realistically priced (within current CMA ranges). Local schools, shopping and other related services are adequate and reasonably convenient.**

Market conditions in the subject neighborhood (including support for the above conclusions related to the trend of property values, demand/supply, and marketing time -- such as data on competitive properties for sale in the neighborhood, description of the prevalence of sales and financing concessions, etc.):  
**The subject neighborhood appears to be stable at this time, a recent decline of values throughout the majority of San Diego County appears to have subsided and are improving as is evidenced by recent sales. The marketability of homes in neighborhoods comprised of larger than average size lots or good area views appear good at this time. This tends to vary by the individual neighborhoods. The marketing time of homes realistically priced is ~1-6 months**

Project information for PUDs (if applicable) -- is the developer/builder in control of the Home Owners' Association (HOA)?  Yes  No  
 Approximate total number of units in the subject project **N/A** Approximate total number of units for sale in the subject project **N/A**  
 Describe common elements and recreational facilities: **Not applicable.**

Dimensions <b>100.00 X 150.00 (Per Plat Map)</b>	Topography <b>Sloping to Rear</b>
Site area <b>15,000 Sq Ft +/-</b> Corner Lot <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Size <b>Typical for Area</b>
Specific zoning classification and description <b>R-3 (SFR 4,500 Sq Ft min lot)*</b>	Shape <b>Rectangular</b>
Zoning compliance <input type="checkbox"/> Legal <input checked="" type="checkbox"/> Legal nonconforming (Grandfathered use) <input type="checkbox"/> Illegal <input type="checkbox"/> No Zoning	Drainage <b>Appears Adequate</b>
Highest & best use as improved: <input checked="" type="checkbox"/> Present use <input type="checkbox"/> Other use (explain) <b>*per David 633-2722</b>	View <b>Second Story Ocean</b>
Utilities: Public Other	Landscaping <b>Good Landscaping</b>
Electricity <input checked="" type="checkbox"/>	Driveway Surface <b>Asphalt</b>
Gas <input checked="" type="checkbox"/>	Apparent easements <b>Access Easement*</b>
Water <input checked="" type="checkbox"/>	FEMA Special Flood Hazard Area <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Sanitary sewer <input checked="" type="checkbox"/>	FEMA Zone <b>X</b> Map Date <b>06/19/97</b>
Storm Sewer <input type="checkbox"/> <b>None Noted</b>	FEMA Map No. <b>06073C1041 F</b>

Comments (apparent adverse easements, encroachments, special assessments, slide areas, illegal or legal nonconforming zoning, use, etc.): **Subject site is conforming to this area, but, does appear to use an access easement to reach the subject from the street. Note: Title policy/report was not reviewed.**

GENERAL DESCRIPTION	EXTERIOR DESCRIPTION	FOUNDATION	BASEMENT	INSULATION
No. of Units <b>One</b>	Foundation <b>Conc. Slab</b>	Slab <b>Conc. Slab</b>	Area Sq. Ft. <b>N/A</b>	Roof <input type="checkbox"/>
No. of Stories <b>Two</b>	Exterior Walls <b>Stucco</b>	Crawl Space <b>None (slab)</b>	% Finished <b>N/A</b>	Ceiling <b>Reqd *2</b>
Type (Det./Att.) <b>Detached</b>	Roof Surface <b>Mission Tile</b>	Basement <b>None Noted</b>	Ceiling <b>N/A</b>	Walls <b>Reqd *2</b>
Design (Style) <b>Contemp.</b>	Gutters & Dwnspts. <b>Adeq Ovrhng</b>	Sump Pump <b>N/A</b>	Walls <b>N/A</b>	Floor <input type="checkbox"/>
Existing/Proposed <b>1973</b>	Window Type <b>Vinyl/Alum</b>	Dampness <b>None Apprnt</b>	Floor <b>N/A</b>	None <input type="checkbox"/>
Age (Yrs.) <b>26 years</b>	Storm/Screen <b>Screens</b>	Settlement <b>None Apprnt</b>	Outside Entry <b>N/A</b>	Unknown <input type="checkbox"/>
Effective Age (Yrs.) <b>~12-14</b>	Manufactured House <b>No Evidence</b>	Infestation <b>None Apprnt</b>		<b>*Reqd By Bldg Code</b>

ROOMS	Foyer	Living	Dining	Kitchen	Den	Family Rm.	Rec. Rm.	Bedrooms	# Baths	Laundry	Other	Area Sq. Ft.
Basement												
Level 1	1	1	1	1		1		1	1	1		1,527
Level 2								3	3			993

Finished area above grade contains: **10** Rooms: **4** Bedroom(s): **4-0** Bath(s): **2,620 Sq Ft**

INTERIOR	HEATING	KITCHEN EQUIP.	ATTIC	AMENITIES
Materials/Condition	Type	Refrigerator	None	Stairs
Floors <b>Cpt &amp; Tile / V Good</b>	Fuel <b>Gas</b>	Range/Oven <b>56</b>	Stairs <input checked="" type="checkbox"/>	Stairs <input type="checkbox"/>
Walls <b>Drywall / V Good</b>	Condition <b>Not St</b>			
Windows <b>Wood / Very Good</b>				

Property Details

For Property Located At  
1110 Hymettus Ave  
Encinitas, CA 92024-1742  
San Diego County

Owner Info:

Owner Name: Chard Melissa Living Trust Recording Date: 02/04/1999  
Tax Billing Address: 1110 Hymettus Ave Annual Tax: \$5,705  
Tax Billing City & State: Encinitas, CA County Use Code: 1 Family Residence  
Tax Billing Zip: 92024 Universal Land Use: SFR  
Tax Billing Zip+4: 1742

Location Info:

Tract Number: 1776 Flood Zone Panel: 0607261033F  
Subdivision: South Coast Park School District: San Dieguito Un  
Zoning: 1 Map Coordinates: 1147-B4  
Census Tract: 176.01 Carrier Route: C009  
Flood Zone Code: X Flood Panel Date: 06/19/1997

Tax Info:

Tax ID: 254-262-21-00 Total Assessment: \$556,325  
Tax Year: 2006 % Improv: 51%  
Annual Tax: \$5,705 Tax Area: 19084  
Assessment Year: 2006 Legal Description: Wly 150 Ft Of Sly 100 Ft Of Nly 300 Ft Of Lot 12 Blk 8 Tr 1776  
Land Assessment: \$275,322 Lot Number: 12  
Improved Assessment: \$281,003 Block ID: 8

Characteristics:

Lot Acres: .3444 Sewer: Public Service  
Lot Sq Ft: 15000 Heat Type: Forced Air  
Style: Traditional Patio Type: Covered Patio  
Building Sq Ft: 2,911 Garage Type: Carport  
Stories: 1.3 Roof Material: Tile  
Condition: Good Construction: Frame  
Quality: Good Exterior: Stucco  
Total Units: 1 Pool: Pool  
Total Rooms: 8 Year Built: 1972  
Bedrooms: 3 Effective Year Built: 1973  
Total Baths: 3 Other Impvs: Covered Patio, Fence  
Full Baths: 3 Other Rooms: Den, Family Room  
Fireplaces: 2 Equipment: Range Oven, Dishwasher, Disposal, Range Hood  
Water: Public

Last Market Sale:

Recording Date: 02/04/1999 Deed Type: Grant Deed  
Sale Price: \$460,000 Owner Name: Chard Melissa Living Trust  
Document No: 69397 Seller: Refro Valerie Sowder  
Deed Type: Grant Deed

Sales History:

Recording Date: 02/16/2007 04/16/2003 04/16/2003 02/04/1999  
Sale Price: \$460,000  
Nominal: Y Y Y  
Sale/Tax Stamp Type: Partial Unknown Unknown Full  
Multi/Split Sale Type:  
Buyer Name: Chard Melissa Living Trust Robbins Melissa S Robbins Melissa S Robbins Melissa Sue  
Seller Name: Robbins Melissa S Robbins Melissa S Chard Matthew H Refro Valerie Sowder  
Document No: 110154 441098 441097 69397  
Document Type: Quit Claim Deed Grant Deed Grant Deed Grant Deed

**Prepared For****Prepared By**

Joanne Fishman  
Prudential CA Realty  
858-756-7899

**Property Details**

For Property Located At  
**1110 Hymettus Ave**  
**Encinitas, CA 92024-1742**  
**San Diego County**

**Owner Info:**

Owner Name:	Chard Melissa Living Trust	Recording Date:	02/04/1999
Tax Billing Address:	1110 Hymettus Ave	Annual Tax:	\$5,705
Tax Billing City & State:	Encinitas, CA	County Use Code:	1 Family Residence
Tax Billing Zip:	92024	Universal Land Use:	SFR
Tax Billing Zip+4:	1742		

**Location Info:**

Tract Number:	1776	Flood Zone Panel:	0607261033F
Subdivision:	South Coast Park	School District:	San Dieguito Un
Zoning:	1	Map Coordinates:	1147-B4
Census Tract:	176.01	Carrier Route:	C009
Flood Zone Code:	X	Flood Panel Date:	06/19/1997

**Tax Info:**

Tax ID:	254-262-21-00	Total Assessment:	\$556,325
Tax Year:	2006	% Improv:	51%
Annual Tax:	\$5,705	Tax Area:	19084
Assessment Year:	2006	Legal Description:	Wly 150 Ft Of Sly 100 Ft Of Nly 300 Ft Of Lot 12 Blk 8 Tr 1776

Land Assessment: \$275,322  
 Improved Assessment: \$281,003

Lot Number: 12  
 Block ID: 8

**Characteristics:**

Lot Acres:	.3444	Sewer:	Public Service
Lot Sq Ft:	15000	Heat Type:	Forced Air
Style:	Traditional	Patio Type:	Covered Patio
Building Sq Ft:	2,911	Garage Type:	Carport
Stories:	1.3	Roof Material:	Tile
Condition:	Good	Construction:	Frame
Quality:	Good	Exterior:	Stucco
Total Units:	1	Pool:	Pool
Total Rooms:	8	Year Built:	1972
Bedrooms:	3	Effective Year Built:	1973
Total Baths:	3	Other Impvs:	Covered Patio, Fence
Full Baths:	3	Other Rooms:	Den, Family Room
Fireplaces:	2	Equipment:	Range Oven, Dishwasher, Disposal, Range Hood
Water:	Public		

**Last Market Sale:**

Recording Date:	02/04/1999	Deed Type:	Grant Deed
Sale Price:	\$460,000	Owner Name:	Chard Melissa Living Trust
Document No:	69397	Seller:	Refro Valerie Sowder
Deed Type:	Grant Deed		

**Sales History:**

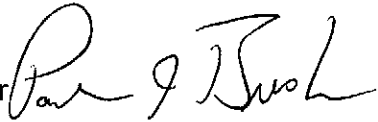
Recording Date:	02/16/2007	04/16/2003	04/16/2003	02/04/1999
Sale Price:				\$460,000
Nominal:	Y	Y	Y	
Sale/Tax Stamp Type:	Partial	Unknown	Unknown	Full
Multi/Split Sale Type:				
Buyer Name:	Chard Melissa Living Trust	Robbins Melissa S	Robbins Melissa S	Robbins Melissa Sue
Seller Name:	Robbins Melissa S	Robbins Melissa S	Chard Matthew H	Refro Valerie Sowder
Document No:	110154	441098	441097	69397
Document Type:	Quit Claim Deed	Grant Deed	Grant Deed	Grant Deed

**Mortgage History:**

Mortgage Date:		04/16/2003	02/04/1999	11/22/1991
Mortgage Amt:		\$344,000	\$368,000	\$341,200
Mortgage Lender:		American Mtg Network Inc	Colonial Svgs Bk	Home Svgs/America
Mortgage Type:		Conventional	Conventional	Conventional

Courtesy of Joanne Fishman Sandicor

**MEMORANDUM**

**DATE:** September 6, 2007  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Public Information Services Task Order No. 2

---

**RECOMMENDATION:**

Staff recommends that the Board of Directors:

1. Authorize the General Manager to execute Task Order No. 2 to the KATZ & Associates Public Information Services Agreement in an amount not to exceed \$60,000.
2. Discuss and take action, as appropriate.

**DISCUSSION:**

On February 8, 2006, the Board of Directors authorized the General Manager to enter a three year agreement with Katz & Associates for as needed public information services. At that time, the Board also authorized the General Manager to execute Task Order No. 1 in an amount not to exceed \$79,840. This agenda item requests that the Board authorize the General Manager to execute Task Order No. 2 in an amount not to exceed \$60,000 for the period July 2007 - Jun 2008.

Staff has negotiated the scope of fee for Task Order No. 2 with KATZ & Associates and it includes services that are most important to LWD's public information program. Specific tasks include:

- project management services
- drafting and designing 2 newsletters;
- maintaining and updating LWD's website;
- drafting and designing one fact sheets; and
- developing project outreach and construction relations media.

As can be seen, many of the services to be provided are part of LWD's ongoing outreach efforts. Staff believes these items are important for keeping LWD's public information efforts current, as well as enhancing LWD's ability to provide timely information to the media and the public. The total proposed fee for Task Order No. 2 is \$60,000. Sufficient funds are available in the FY 2008 budget to cover the proposed Task Order expenses.

The Community Affairs Committee will consider this item at their meeting on September 10, 2007. Staff will present any additional committee recommendations during the Board of Director's meeting.

cal:PJB

Attachment



**TASK ORDER NO. 2  
TO THE AGREEMENT BETWEEN  
THE LEUCADIA WASTEWATER DISTRICT  
AND KATZ & ASSOCIATES  
FOR PROVIDING PUBLIC INFORMATION SERVICES**

Ref: 08-1228

This Task Order No. 2 to the AGREEMENT is made and entered into this \_\_\_\_ day of September, 2007 by and between the LEUCADIA WASTEWATER DISTRICT, hereinafter referred to as DISTRICT, and KATZ & ASSOCIATES, hereinafter referred to as CONSULTANT.

WHEREAS, the DISTRICT and CONSULTANT entered into an AGREEMENT on February 8, 2006 for Public Information Services; and

WHEREAS, the DISTRICT has determined it would be most efficient to amend the AGREEMENT to allow CONSULTANT to provide specific public information services critical to the DISTRICT.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the DISTRICT and CONSULTANT agree to amend the AGREEMENT as follows:

**ARTICLE 2: SERVICES TO BE PERFORMED BY CONSULTANT**

The Scope of Work for the period July 2007 to June 2008 shall include the services described in Attachment A.

**ARTICLE 4: COMPENSATION**

Compensation for all work performed under Task Order No. 2 shall be calculated on a time and material basis. Compensation for the services described in Attachment A shall not exceed Sixty Thousand dollars (\$60,000.00). This amount shall not be exceeded unless there is a change in the scope of work and/or additional authorization by the DISTRICT, in writing and agreed to by both parties.

All other provisions of the original AGREEMENT shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto caused this Task Order to be executed the day and year first written above.

**KATZ & ASSOCIATES**

**LEUCADIA WASTEWATER DISTRICT**

By: \_\_\_\_\_  
Sara M. Katz  
President

By: \_\_\_\_\_  
Paul J. Bushee  
General Manager

## **ATTACHMENT A**

### **SCOPE OF WORK FOR PUBLIC INFORMATION SERVICES**

**July 1, 2007 - June 30, 2008**

#### **DESCRIPTION OF SERVICES**

The services included within this scope of work consist of the design and construction of certain public information elements critical to Leucadia Wastewater District. The services included are those specifically required by the District.

#### **I. SCOPE OF SERVICES**

Based on our experience with similar public information projects, the following scope of services describes the tasks anticipated for this phase of LWD's Public information Program.

##### **TASK A – PROJECT MANAGEMENT**

1. Meet with LWD staff/Community Affairs Committee.
2. Conduct regular internal team meetings.

##### **TASK B - NEWSLETTERS**

1. Draft and manage the design, printing and mailing of two newsletters.
2. Meet with Community Affairs Committee up to two times for each newsletter.

##### **TASK C – MAINTAIN AND UPDATE WEBSITE**

1. Suggest and draft new website content up to two times per month for construction updates.
2. Recommend and make technical changes and updates to website up to two times per month.

##### **TASK D – FACT SHEETS**

1. Draft and manage design and printing of one fact sheet.

##### **TASK E – PROJECT OUTREACH/CONSTRUCTION RELATIONS**

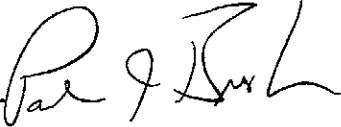
1. Draft, print and distribute up to two construction notices during the first year of the initial contract period.
2. Draft and distribute up to four news releases
3. Plan, coordinate and staff one small ground-breaking event for the Site Improvement Project.

## **II. FEES AND CONDITIONS**

The Services described in Section I. above, will be provided on an hourly rate basis in accordance with the current KATZ & ASSOCIATES Standard Rate Schedule with a not to exceed upper limit of \$60,000.00.

MEMORANDUM

Ref: 08-1245

DATE: September 6, 2007  
TO: Board of Directors  
FROM: Paul J. Bushee, General Manager   
SUBJECT: Annual Review of LWD Investment Policy

---

**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Re-delegate authority to manage LWD's investment program to the General Manager effective September 1, 2007 through August 31, 2008.
2. Receive and file the Annual Review of LWD Investment Policy Report.
3. Discuss and take other action, as appropriate.

**DISCUSSION:**

In September 2004, the Board of Directors (Board) adopted Leucadia Wastewater District's (LWD) Investment Policy. The Policy (attached), that was amended in September 2006 with minor revisions, calls for an annual review by the Board of Directors. Today's recommendation fulfills this review requirement.

The LWD Investment Policy establishes guidelines to ensure investments are in compliance with state and federal regulations. It also establishes the types of investment vehicles LWD can use, defined by the target rate of return on investments and the maximum percentages of investments in any one vehicle. Additionally, the Investment Policy requires that the Board of Directors delegate authority to manage the investment program. In the past, this authority has been delegated to the General Manager.

Staff recently reviewed the Policy to determine if any amendments are warranted. Based on this review, no changes are recommended.

Staff recommends that the Board of Directors re-delegate authority to manage LWD's investment program to the General Manager for the period September 1, 2007 through August 31, 2008. Staff further recommends that the Board receive and file the Investment Policy Report and discuss and take other action as appropriate.

The Investment & Finance Committee will consider this item at their meeting on September 10, 2007. Staff will present any additional committee recommendations during the Board of Director's meeting.

cal:PJB

Attachment

**ATTACHMENT 1**

**LEUCADIA WASTEWATER DISTRICT  
INVESTMENT POLICY**



LEADERS IN  
ENVIRONMENTAL  
PROTECTION

## LEUCADIA WASTEWATER DISTRICT INVESTMENT POLICY

Ref: 07-0803

### 1.0 Purpose:

This policy is intended to establish guidelines for the prudent investment of the Leucadia Wastewater District's available funds and outline the policies for safe and prudent management of District funds without sacrificing safety or liquidity. It is also intended that the Board of Directors review this policy annually.

It is the policy of the District to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all state statutes governing the investment of public funds.

### 2.0 Scope:

The District's cash management system is designed to accurately monitor and forecast expenditures and revenues, enabling the District to invest funds to the fullest extent possible. All funds will be invested with the intent of maximizing safety and liquidity. This policy applies to all financial assets of the District, which are accounted for in the District's Audited Annual Financial Report. Cash management is the responsibility of the General Manager.

### 3.0 Prudence:

The District operates its temporary pool of cash investments under the *Prudent Investor Standard*, Government Code Section 53600.3, which states:

"When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

Investment officers acting in accordance with written procedures and the Investment Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

The District may invest in a variety of vehicles provided the investment is allowable under current legislation of the State of California, permitted by this policy and complies with the aforementioned Prudent Investor Standard.

#### **4.0 Objective:**

The primary objectives, in priority order, of the District's investment activities shall be:

4.1 Safety: Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the District will diversify its investments by investing funds among a variety of securities offering independent returns and financial institutions.

4.2 Liquidity: The District's investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements that might reasonably be anticipated.

4.3 Return on Investments: The District's investment portfolio shall be designed with the objective of attaining a market average rate of return throughout budgetary and economic cycles, commensurate with the District's investment risk constraints and the cash flow characteristics of the portfolio.

#### **5.0 Delegation of Authority:**

Authority to manage the District's investment program is derived from the Board of Directors. Management responsibility for the investment program is hereby delegated to the General Manager for a one-year period. Subject to review, the Board of Directors may renew the delegation of the authority pursuant to this section each year. The General Manager, through approval of this policy, has established written procedures for the operation of the investment program. No person may engage in an investment transaction except as provided under the terms of this policy and other procedures consistent with this policy that may be established by the General Manager. The General Manager shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

#### **6.0 Ethics and Conflicts of Interests:**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the General Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the District's portfolio. The General Manager shall make a like disclosure to the Board of Directors. Employees and officers shall subordinate their personal investment transactions to those of the District, particularly with regard to the time of purchases and sales.

#### **7.0 Authorized Financial Dealers and Institutions:**

The District will maintain a list of financial institutions authorized to provide investment services.

In addition, a list will also be maintained of approved security broker/dealers, selected by credit worthiness, who are authorized to provide investment services in the State of California. These may include primary dealers, or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by state laws. All financial institutions and broker/dealers for investment transactions must supply the District with the following: audited financial statements, proof of National Association of Security Dealers certification, trading resolution, proof of state/province registration, complete broker/dealer questionnaire, certificate of having read entity's Investment Policy and depository contracts.

An annual review of the financial condition and registrations of qualified financial institutions and broker/dealers will be conducted by the District. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which LWD invests.

For transactions initiated through an investment manager, the investment manager may use their own list of approved broker/dealers and financial institutions, which it will maintain and review periodically.

## **8.0 Authorized and Suitable Investments:**

8.1 All investments shall be made in accordance with Sections 53600 *et seq.* of the Government Code of California and described within the Investment Policy. In the event an apparent discrepancy is found between this policy and the Government Code, the more restrictive parameters will take precedence. Permitted investments under the Investment Policy shall include:

U.S. Treasury Instruments. United States Treasury notes, bonds, bills or certificates of indebtedness, or those for which the full faith and credit of the United States is pledged for payment of principal and interest.

Federal Agency and Instrumentality Securities. Federal Agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

State of California and Local Debt. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

Bonds issued by Leucadia Wastewater District. Bonds issued by the local agency, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled or operated by the local agency or by a department, board, agency or authority of the local agency.

Medium-Term Notes. Medium-term corporate notes, defined as all corporate and depository institution securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or depository



institutions licensed by the United States or any state and operating within the United States. Medium-term notes shall be rated "A" or higher by Moody's Investors Service, Inc. and Standard & Poor's Corporation.

Bankers Acceptances. Purchases of bankers acceptances may not exceed 180 days' maturity.

Commercial Paper. The entity that issues the commercial paper shall meet two sets of criteria: (1) The corporation shall be organized and operating within the United States, shall have total assets in excess of five hundred million dollars (\$500,000,000), and shall issue debt, other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical-rating organization. (2) The corporation shall be organized within the United States as a special purpose corporation, trust, or limited liability company, has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond; has commercial paper that is rated "A-1" or higher, or equivalent by a nationally recognized statistical-rating organization. Eligible commercial paper may not exceed 270 days' maturity nor represent more than 10 percent of the outstanding paper of an issuing corporation.

Certificates of Deposit. Time Certificates of Deposit (CDs) placed with commercial banks and savings and loans. For deposits in excess of the insured maximum of \$100,000, approved collateral will be required. CDs may not exceed one (1) year in maturity. The purchase of CDs from out-of-state banks or savings and loans is prohibited. The District shall have a signed agreement with the depository per California Government Code.

Negotiable Certificates of Deposit. Negotiable certificates of deposit issued by a nationally or state-chartered bank or a state or federal association or by a state-licensed branch of a foreign bank.

Repurchase Agreements. Repurchase agreements are to be used solely as short-term investments not to exceed 30 days. The District may enter into repurchase agreements with primary government securities dealers rated "A" or better by two nationally recognized rating services. Counterparties should also have (i) a short-term credit rating of at least A1/P1; (ii) minimum assets and capitalized size of \$25 billion in assets and \$350 million in capital; (iii) five (5) years of acceptable audited financial results; and (iv) a strong reputation among market participants.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities will be acceptable collateral. All securities underlying repurchase agreements must be delivered to the District's custodian bank versus payment or be handled under a properly executed tri-party repurchase agreement. The total market value of all collateral for each repurchase agreement must equal or exceed 102 percent of total dollar value of the money invested by the District for the term of the investment. Since the market value underlying securities is subject to daily market fluctuations, the investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102 percent no later than the next business day. For any repurchase agreement with a term of more than one day, the value of the underlying securities must be reviewed on an on-going basis according to market

conditions. Market value must be calculated each time there is a substitution of collateral.

The District or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to repurchase agreement. The District shall have properly executed a PSA agreement with each counterparty with which it enters into repurchase agreements.

Money Market Funds. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 and following). The company shall have met either of the following criteria: (A) Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations. (B) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than 5 years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).

State of California Local Agency Investment Fund (LAIF). If the District has funds invested in LAIF, the District shall maintain on file LAIF's current investment policy and its requirements for participation, including limitations on deposits or withdrawals.

California Asset Management Program (CAMP). California Asset Management Trust a California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code of the State of California.

San Diego County Treasurer's Pooled Money Fund. Local government investment pool managed by the San Diego County Treasurer's -Tax Collector. If the District has funds invested in San Diego County Pool, the District shall maintain on file the San Diego County Treasurer's Pooled Money Fund Investment Policy and its requirements for participation, including limitations on deposits or withdrawals.

## 8.2 Socially Responsible Investing

For specific investment vehicles within the criteria of the Prudent Investor Standard the following Socially Responsible Investment criteria shall be applied to the following investments:

For bonds issued by other government agencies, the following preferences apply:

1. Geographic preference is given to agencies within this county and then to issues within the state.
2. Preference is given to projects dealing with reclamation, water, sewer, air quality, waste recycling and environmental protection.

For corporate securities such as five-year corporate notes and commercial paper, the following preferences apply:

1. Investments with corporations without documented unfavorable environmental

records as demonstrated by a due diligent review of required annual Securities and Exchange Commission Reports indicating no documented environmental actions have been taken against the company.

**9.0 Investment Pools/Money Market Mutual Funds:**

A thorough investigation of the pool/fund is required prior to investing, and monitoring is required on a continual basis. District staff will annually perform due diligence analysis of the pool/fund based on a standardized questionnaire developed to address investment policy and practices.

**10.0 Safekeeping and Custody:**

All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the General Manager and evidenced by safekeeping receipts with a written custodial agreement. The securities will be held directly in the name of the District as beneficiary.

**11.0 Diversification:**

The District will diversify its investments by security type, institution, and maturities to prevent incurring unreasonable or avoidable risks regarding specific security types, individual financial institutions or maturity segments.

District funds may be invested in accordance with the following table, which summarizes the allowable allocation of investments by percentage of total funds invested.

**Allowable Allocation of Investments**

<b>Authorized Investment</b>	<b>%</b>
US Treasury Instruments	75%
Federal Agency and Instrumentality Securities	75%
State of California and Local Debt	10%
Bonds Issued by Leucadia Wastewater District	10%
Medium-Term Corporate Notes	10%
Bankers Acceptances	10%
Commercial Paper	10%
Certificates of Deposit	10%
Negotiable Certificates of Deposit	10%
Repurchase Agreements	10%
Money Market Funds	10%
State of California Local Agency Investment Pool (LAIF)	75%
California Asset Management Program (CAMP)	75%
San Diego County Treasurer's Pooled Money Fund (SD County Pool)	75%

## **12.0 Internal Control:**

The General Manager has established a system of internal controls to ensure compliance with the Investment Policy of the District and the California Government Code. The internal control procedures include segregation of duties in the different phases of an investment transaction, monthly reconciliation of the investment report to the general ledger, and annual policy compliance reviews. An independent audit is conducted by the District's outside auditors, which includes a compliance review of the District's investment activities to the District's Investment Policy, the California Government Code, and Government Accounting Standard Board (GASB) requirements regarding investment disclosures.

## **13.0 Performance Standards:**

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

The District's investment strategy is passive. Given this strategy, the General Manager shall select a benchmark to determine whether market yields are being achieved.

## **14.0 Reporting:**

The General Manager shall submit to each member of the Board of Directors, on a monthly basis, an investment summary, describing the types of investments held, original costs, and average rates of return. As encouraged by Government Code 53646 (b) (1), the General Manager shall prepare a quarterly investment report. The report shall include a complete description of the portfolio; the type of investments, the issuers, maturity dates, interest rates, par values, cost and the current market values of each component of the portfolio. The report must also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy, and (2) the District will meet its expenditure obligations for the next six months, or provide an explanation as to why money shall, or may, not be available. The General Manager shall maintain a complete and timely record of all investment transactions.

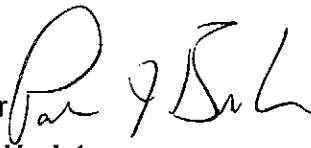
## **15.0 Credit Rating Changes:**

In the event a security held by the District is subject to a rating change that brings it below the minimum credit ratings specified in this policy, the General Manager should notify the Board of the change. The course of action to be followed will then be decided on a case-by-case basis, considering such factors as the reason for the rate drop, prognosis for recovery or further rate drops, and the market price of the security.

## **16.0 Investment Policy Adoption:**

The District's Investment Policy shall be adopted by resolution of the Board of Directors. The policy shall be reviewed annually by the Investment and Finance Committee and the Board of Directors. The Board of Directors must approve any modifications made thereto.

**MEMORANDUM**

**DATE:** September 6, 2007  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** LWD Site Improvement Project Update

---

**RECOMMENDATION:**

1. This item is presented for informational purposes.
2. Discuss and take action, as appropriate.

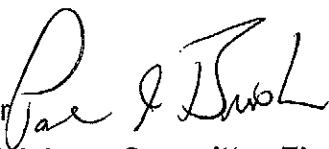
**DISCUSSION:**

During April 2007, the District's Site Improvement Project was approved by the Carlsbad City Council. This approval, along with the approval of the Precise Development Plan (PDP), was critical to completing the design phase and moving on to project construction. Since April, the District has worked closely with the city of Carlsbad to ensure completion of other critical milestones. Currently, the city is reviewing the proposed grading plan, the improvement plan, the landscape plan and easement documents. In addition, staff recently completed a pre-qualification process to approve all bidders on the Site Improvement Project.

Mr. Joseph Mansfield of Roesling Nakamura Terada Architects (RNT) will be on-hand to review color and material options for the Administration Building Lobby and Boardroom areas. This item is presented for informational purposes.

PJB

## MEMORANDUM

**DATE:** September 6, 2007  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** LAFCO 2007 Special Districts Advisory Committee Election

---

**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Discuss and provide direction, as appropriate.

**DISCUSSION:**

During April 2007, the Local Agency Formation Commission (LAFCO) solicited nominations for nine positions on the Special Districts Advisory Committee. By the deadline of June 15, 2007, ten nominations were received; however, one nomination was subsequently withdrawn.

In accordance with LAFCO's Selection Committee Rules, all nominations were forwarded to LAFCO's Nominating Committee. Following the committee's review, they concluded that all nine candidates possess the necessary qualifications to serve on the advisory committee (Attachment 1).

The purpose of this agenda item is to present the Board of Directors with resume information on the nominees (Attachment 2) so that the Board of Directors may vote for up to nine individuals. Also attached are letters from Vallecitos Water District, San Miguel Consolidated Fire Protection District, and Olivenhain Municipal Water District supporting Mr. Jim Poltl, Mr. Larry Jackman, and Ms. Kimberly Thorner respectively (Attachment 3).

LAFCO has provided LWD with a ballot (Attachment 4) requesting the District's vote for Special Districts Advisory Committee no later than October 4, 2007. The Board of Directors may vote for up to nine candidates.

Staff requests that the Board of Director's discuss and provide direction as appropriate. Staff has no recommendation on this agenda item.

cal:PJB

Attachments

# **ATTACHMENT 1**

## **LAFCO NOMINATING COMMITTEE RECOMMENDATIONS**

## NOMINATING COMMITTEE RECOMMENDATIONS

### LAFCO Alternate Member

The Nominating Committee recommended **John Ingalls** (Santa Fe Irrigation District).

### Special Districts Advisory Committee Members

The Nominating Committee concluded that all nine candidates possess the necessary qualifications to serve on the advisory committee.

Copies of all nominations are attached following this report.

## 2007 NOMINATING COMMITTEE

**JO MACKENZIE**  
Vista Irrigation District

**AUGIE SCALZITTI**  
Padre Dam Municipal Water District

**DENNIS SHEPARD**  
North County Cemetery District



**ATTACHMENT 2**

**RESUME INFORMATION  
FOR  
SPECIAL DISTRICTS ADVISORY  
COMMITTEE CANDIDATES**

**2007 SPECIAL DISTRICTS  
NOMINATION/RESUME**

**RECEIVED**

JUN 11 2007

SAN DIEGO LAFCO

Date Received by LAFCO

**NOMINATED BY:** Bonita-Sunnyside Fire Protection District

**NAME OF NOMINEE:** Thomas Pocklington

Address: 3210 Kennelworth Lane, Bonita, CA 91902

Phone: Home (619) 479-1407 Work (619) 885-1092

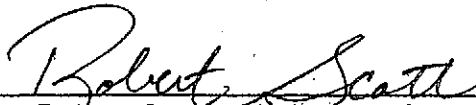
**NOMINATED FOR:**

**LAFCO ( ) ADVISORY COMMITTEE (X)**

**DISTRICT EXPERIENCE:** First elected to the Bonita-Sunnyside Fire District Board in 1990, Tom is now serving his 5<sup>th</sup> term in office. Tom has headed and served on committees that have involved District Policy, Employee and Regulation changes. Tom attends all Board meetings and participates in all district business and has served in all Board positions.

**LAFCO EXPERIENCE:** Tom has actively worked on LAFCO issues over the last fifteen years, as a member of the Advisory Committee. These issues include but not limited to annexation, consolidation and LAFCO policy issues. Tom has served on several subcommittees of the Special Districts Advisory Committee, including the Nomination Committee, water and sewer related issues for Districts with conflicting concerns. Tom is very knowledgeable of the Knox-Cortez law and is presently serving as the Vice Chairman of the Advisory Committee.

**ADDITIONAL INFORMATION:** Tom is a retired senior Naval Officer, Pilot, Vietnam Veteran and a businessman in the community. Other Community activities include: Past President of Local Civic Association, past Chairman of Citizen Law Enforcement Review Board (CLERB), current Board of Trustee's member and past Chairman of the Bonita Museum and Cultural Center of Bonita.



Robert Scott, Chairman of the Board

2007 SPECIAL DISTRICTS  
NOMINATION/RESUME

RECEIVED

JUN 14 2007

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: Otay Water District

NAME OF NOMINEE: Gary Croucher

Address: 2554 Sweetwater Springs Blvd., Spring Valley, CA 91978

Phone: 619-670-2280

NOMINATED FOR:        LAFCO ( )                      ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE: Mr. Gary Croucher is currently Vice Chair of CSDA's San Diego Chapter. He was appointed to the Board of the Otay Water District in June 2001, by the SD County Board of Supervisors and following his appointment was elected twice to the Division 3 seat in November 2002 and 2006 for four-year terms. Mr. Croucher is currently the President of Otay's Board of Directors and has served as one of the District's two representatives to CWA since July 2001. He chairs Otay's Engineering, Operations and Water Resources Committee, Employee Negotiations Ad Hoc Committee and serves as the alternate representative on the Water Conservation Garden Authority's Board of Directors. He is also a member of Otay's Ad Hoc Recycled Water Committee. As a member of CWA's Board of Directors, he chairs their Imported Water Committee and is a member of the Small Contractor Outreach and Opportunity Program Committee, the Legislative, Conservation and Outreach Committee, the Colorado River Programs Committee, the Conservation Ad Hoc Committee and is the 2<sup>nd</sup> Alternate to SANDAG.

LAFCO EXPERIENCE: Mr. Gary Croucher currently is the alternate for Fire Chief Augie Ghio on the LAFCO Task Force on Fire Protection and Emergency Medical Services.

\_\_\_\_\_

\_\_\_\_\_

ADDITIONAL INFORMATION: Mr. Gary Croucher is a long-time firefighter in San Diego and a resident of Spring Valley. He is the Division Chief for the San Miguel Consolidated Fire Protection District and during his 22 year career as a firefighter, has moved up the ranks from Firefighter, Engineer, Captain and Battalion Chief to his current position as Division Chief. He has also been recognized for numerous achievements including being named Employee of the Year and served as the President of the Executive Board of Directors for Southern Area Fire Equipment Research (SAFER) in 2004.



(Authorized Signature)

2007 SPECIAL DISTRICTS  
NOMINATION/RESUME

RECEIVED

JUN 05 2007

Date Received by LAFCO

SAN DIEGO LAFCO

NOMINATED BY: Rancho Santa Fe Community Services District  
District

NAME OF NOMINEE: John Pastore

Address: 605 Third Street Encinitas, CA 92024

Phone: 760-479-4121

NOMINATED FOR: LAFCO ( )

ADVISORY COMMITTEE (x)

DISTRICT EXPERIENCE:

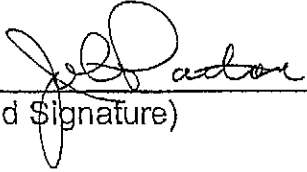
I have served as General Manager for the Rancho Santa Fe Community Services District, the  
Whispering Palms Community Services District, the Fairbanks Ranch Community Services District,  
and the Lee Lake Water District for 15 years. I have been responsible for the processing of  
over 100 annexations and sphere of influence changes during my tenure as General Manager.

LAFCO EXPERIENCE:

I have served continuously on the LAFCO Special District's Advisory Committee for over 20  
years. I have participated in the preparation of 3 Municipal Service Reviews (MSR's) and  
Sphere of Influence Studies (SOI's) in San Diego and Riverside County within the last 5 years.

ADDITIONAL INFORMATION:

I have a Bachelor's Degree in Civil Engineering and am a licensed Civil Engineer in the State  
of California. I have over 30 years of engineering and management experience, including 13  
years of employment with the County of San Diego.

  
(Authorized Signature)

RECEIVED

JUN 06 2007

SAN DIEGO LAFCO

2007 SPECIAL DISTRICTS  
NOMINATION/RESUME

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: OLIVENHAIN MUNICIPAL WATER DISTRICT  
District

NAME OF NOMINEE: KIMBERLY A. THORNER  
Address: OMWD 1966 Olivenhain Road, Encinitas, CA 92024  
Phone: (760) 753-6466

NOMINATED FOR: LAFCO ( )                      ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE:

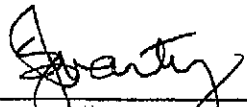
- 1.) Olivenhain Municipal Water District 1996 to Present; Project Manager for Capital Projects and the Olivenhain Water Treatment Plant.
- 2.) Assistant General Manager for 5 years overseeing all District functions.
- 3.) Promoted to General Manager in January 2007.
- 4.) Published several papers along with speaking engagements on various topics during tenure at District. Undertakes a balanced and conservative approach to costs and budget, while exercising forward looking thinking in all management practice.

LAFCO EXPERIENCE:

- 1.) Oversaw the District's 2006 LAFCO MSR review.
- 2.) Participated in Sphere of Influence Update.

ADDITIONAL INFORMATION:

- 1.) A current licensed attorney in the State of California.
- 2.) Previous American Membrane Technology Association Board of Directors.
- 3.) Currently serving on ACWA Federal Affairs Committee.

  
\_\_\_\_\_  
(Authorized Signature)

RECEIVED

JUN 13 2007

2007 SPECIAL DISTRICTS  
NOMINATION/RESUME

SAN DIEGO LAFCO

Date Received by LAFCO: June 13, 2007

NOMINATED BY: San Miguel Fire District

NAME OF NOMINEE: LARRY JACKMAN  
4820 BUTTERFLY LANE  
LA MESA, CA 91941  
(619) 944-2482

NOMINATED FOR: ADVISORY COMMITTEE LAFCO SPECIAL DISTRICT MEMBER

DISTRICT EXPERIENCE:

Member of the San Miguel Fire District board of directors since 1992. 15 years capital improvement and land use/acquisition committee, 15 years finance committee, 13 years Heartland Communications Facility Authority representative (8 years Chair of HCFA board), 12 years Emergency Medical Services (EMS) committee, 10 years negotiations/personnel committee, 4 years regionalization committee, 8 years community relations/legislation committee.

LAFCO EXPERIENCE:

1978 - 1980	El Cajon/La Mesa sphere of influence realignment
1983 - 1986	San Marcos sphere of influence
1984 - 1987	La Jolla proposed incorporation
1987 - 1988	La Mesa/El Cajon annexation
1987 - 1992	Spring Valley proposed incorporation
1994 - 1996	East County fire districts consolidation
1998 - 2000	East County fire districts consolidation
2003 - Present	Fire regionalization subcommittee

ADDITIONAL INFORMATION:

35 years as a business owner in San Diego. 25 years property development experience dealing with land use and environmental constraints. Founding board member and 8 years on the board of San Diego County's regional communications system. 6 years on San Diego County's Futures Foundation board of directors.



Mike Blood, Board President

**2007 SPECIAL DISTRICTS  
NOMINATION/RESUME**

RECEIVED

JUN 07 2007

Date Received by LAFCO \_\_\_\_\_

SAN DIEGO LAFCO

**NOMINATED BY:**

North County Fire Protection District  
District

**NAME OF NOMINEE:**

Richard A. Olson

**Address:**

3514 Laketree Drive, Fallbrook, CA 92028

**Phone:**

(760) 728-4897 (Home) (760) 594-1292 (Cell)

**NOMINATED FOR:**

LAFCO

ADVISORY COMMITTEE

**DISTRICT EXPERIENCE:**

North County Fire Protection District: Board of Directors, past seven years. Active President for three (3) years, Vice President for one (1) year.

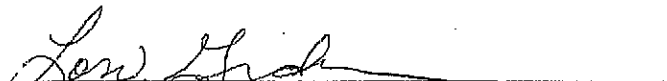
Bonsall Union School District: Board of Trustees for past sixteen (16) years. Active President four (4) years, Clerk two (2) years.

**LAFCO EXPERIENCE:**

None.

**ADDITIONAL INFORMATION:**

North County Regional Dispatch JPA: Active Board member.

  
(Authorized Signature)

RECEIVED

JUN 12 2007

SAN DIEGO LAFCO

2007 SPECIAL DISTRICTS  
NOMINATION/RESUME

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: Rincon del Diablo Municipal Water District  
District

NAME OF NOMINEE: Diana L. Towne  
Address: 1920 North Iris Lane, Escondido CA 92026  
Phone: (760) 745-5522

NOMINATED FOR:  LAFCO ( )  ADVISORY COMMITTEE (X)

DISTRICT EXPERIENCE:

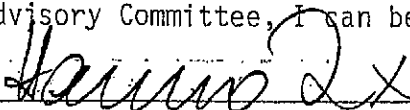
Elected to the Board of Directors in 1995.  
Re-Elected in 1999, and again in 2003.  
Currently, serving as Vice President of the Board of Directors, Chair of both  
District's Audit Committee, and Finance, Insurance & Personnel Committee.  
Served over 10 years on the Public Information & Intergovernmental Relations /  
Conservation Committee.  
Past ACWA Region 10 Representative  
Past CSDA Scholarship Committee Member  
Past Treasurer for the Burn Institute Auxillary  
Past Vice President of the Escondido & Surrounding Area League of Women Voters

LAFCO EXPERIENCE:

None.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADDITIONAL INFORMATION:

As a result of the passage of AB 2838 in 2000, Rincon del Diablo MWD participated  
in the North County Inland Municipal Services Review and Sphere of Influence  
Update Program. The Board of Directors provided input and approved Rincon  
staff's submission to LAFCO. During the course of this program, my interest  
in LAFCO issues was renewed, especially with regard to the ability of special  
districts to best serve the public. By serving on the LAFCO Special District's  
Advisory Committee, I can better contribute to a good government process.

  
(Authorized Signature)



2007 SPECIAL DISTRICTS  
NOMINATION/RESUME

RECEIVED

MAY 18 2007

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: Leucadia Wastewater District

NAME OF NOMINEE: Judy K. Hanson

Address: 1960 La Costa Avenue, Carlsbad, CA 92009

Phone: (760) 753-055

NOMINATED FOR: LACO ( )                      ADVISORY COMMITTEE ( X )

DISTRICT EXPERIENCE:

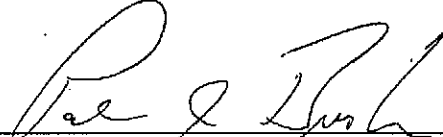
Ms. Hanson has served as an elected member of the Leucadia Wastewater District Board of Directors for 24 years. She has served as Vice-President of the Board and currently she is the Board President.

LAFCO EXPERIENCE:

Ms. Hanson has served on the San Diego County LAFCO Special District Advisory Committee for 10 years.

ADDITIONAL INFORMATION:

Ms. Hanson serves as a Board member of the California Sanitation Risk Management Authority (CSRMA) and as an Alternate Board member of the California WaterReuse Financing Authority (CWFA). Ms. Hanson also served on the San Diego Chapter of CSDA for approximately seven years, where she held various positions including Chapter President.

  
\_\_\_\_\_  
(Authorized Signature)

RECEIVED

JUN 11 2007

2007 SPECIAL DISTRICTS  
NOMINATION/RESUME

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: Vallecitos Water District  
District

NAME OF NOMINEE: Jim Pottl  
Address: 1408 Via La Ranchita, San Marcos, 92069  
Phone: (760) 741-3827

NOMINATED FOR: LAFCO ( )                      ADVISORY COMMITTEE (X)

**DISTRICT EXPERIENCE:**

Jim Pottl was appointed to the Vallecitos Water District Board of Directors on June 28, 2006. He ran unopposed in the November 2006 election and was elected to serve a four year term. Jim was on the Board of Directors of the San Marcos Unified School District for 10 years and the San Marcos Parks and Recreation Commission for two years.

**LAFCO EXPERIENCE:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL INFORMATION:**

Jim Pottl has been married for 34 years and has 5 children. He has been a resident of San Marcos for 30 years. Jim was on the Board of Directors for the San Marcos American Youth Soccer Organization for five years. He owned his own heating and air conditioning business in San Marcos for 17 years. Jim is currently the Executive Director of Maintenance, Operations and Transportation for the San Marcos Unified School District and has been in this position with the District for 10 years.

*Darrell Gentry*

(Authorized Signature) Darrell Gentry, President  
Board of Directors

**ATTACHMENT 3**  
**LETTERS OF SUPPORT**



## VALLECITOS WATER DISTRICT

A PUBLIC AGENCY

201 Vallecitos de Oro • San Marcos, California • 92069-1453 Telephone (760)744-0460

July 20, 2007

RECEIVED

JUL 19 2007

LEUCADIA WASTEWATER  
DISTRICT

Board of Directors  
Leucadia Wastewater District  
1960 La Costa Avenue  
Carlsbad, CA 92009-68

Dear Board Members:

On behalf of the Vallecitos Water District (VWD) Board of Directors, I respectfully request your vote for Jim Poltl, for membership on the LAFCO Special Districts Advisory Committee.

The VWD Board of Directors approved Mr. Poltl's nomination and fully supports his participation on the LAFCO Special District Advisory Committee. Mr. Poltl is a dedicated Board member who will be a valuable asset to the Advisory Committee.

Jim Poltl was appointed to the VWD Board of Directors in June 2006, and ran unopposed in the November 2006 election. Jim is an active member of the community serving on the Board of Directors of the San Marcos Unified School District for 10 years; the San Marcos Parks and Recreation Commission for 2 years; and the San Marcos American Youth Soccer Organization for 5 years.

Jim is currently the Executive Director of Maintenance, Operations and Transportation for the San Marcos Unified School District and has been in this position with the District for 10 years. He owned his own heating and air conditioning business in San Marcos for 17 years and currently resides in San Marcos with his wife of 34 years.

The VWD Board of Directors is very much aware of the critical nature of water in California and most specifically in our region. The VWD Board is confident that Jim Poltl will represent the citizens of special districts in a manner that will contribute to their quality of life. As such, we respectfully request your consideration and vote for Jim Poltl to the LAFCO Special District Advisory Committee.

Sincerely,

Darrell Gentry, President  
Board of Directors  
Vallecitos Water District



# San Miguel Consolidated Fire Protection District

*Serving the communities of Casa de Oro, Grassmont/Mt. Helix, La Presa, Rancho San Diego, Spring Valley, and unincorporated areas of El Cajon and La Mesa*

July 19, 2007

Paul Bushee  
Leucadia Wastewater District  
1960 La Costa Ave.  
Carlsbad, CA 92009

RECEIVED

JUL 23 2007

LEUCADIA WASTEWATER  
DISTRICT

Re: Larry Jackman

On behalf of the San Miguel Consolidated Fire Protection District's Board of Directors, I respectfully request your vote for Larry Jackman for membership on the Local Agency Formation Commission's (LAFCO) Special Districts Advisory Committee. Since 1992, Mr. Jackman has been a member and Past President of the District's Board of Directors. Also in this capacity, Mr. Jackman sits as the Chairman of the District's Finance Committee, overseeing a \$16,000,000 budget.

The District Board of Directors is in complete support of Mr. Jackman's nomination and fully supports his participation on the LAFCO Advisory Committee. Mr. Jackman's 15-year service to the Fire District shows his ability to commit to the time needed to be a valuable member of the LAFCO Advisory Committee.

Mr. Jackman, founder of Jackman Enterprises, is a recognized leader in the hospitality and property management industry. He is also a noted authority on property development, business enhancement and risk management, authoring a number of articles for various trade publications. Mr. Jackman began his career in 1968 and attended the University of San Diego. Mr. Jackman became an accomplished President and CEO of a hotel/property management corporation. During his tenure he particularly enjoyed the success of designing and overseeing development projects. In addition to his prominent years in the lodging industry and property management field, Mr. Jackman has an extensive collateral background in general business, technology, and governmental affairs.

Mr. Jackman has served on a number of Advisory Councils and for the past five years the San Diego County Board of Supervisors has recognized Mr. Jackman as an accomplished community leader, with Supervisor Dianne Jacob appointing him to the San Diego Futures Foundation Board of Directors.

The San Miguel Consolidated Fire Protection District Board of Directors is certain Larry Jackman will be a valuable member on the LAFCO Advisory Committee, and respectfully requests your vote.

Sincerely,

Michael Blood  
President, Board of Directors

**Board of Directors**

Susan J. Varty, *President*  
Robert F. Topolovac, *Vice President*  
Mark A. Muir, *Treasurer*  
Jacob J. Krauss, *Secretary*  
Harold L. Gano, *Director*



**General Manager**  
Kimberly A. Thorner  
**General Counsel**  
Wesley Peltzer

1966 Olivenhain Road, Encinitas, California 92024 | Phone (760) 753-6466 | Fax (760) 753-1578 | www.omwd.com

July 10, 2007

General Manager  
Leucadia Wastewater District  
1960 La Costa Ave  
Carlsbad CA 92009-68

**RECEIVED**

JUL 12 2007

LEUCADIA WASTEWATER  
DISTRICT

Dear Sir or Madam:

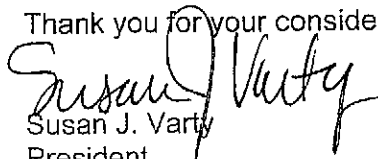
On behalf of the Olivenhain Municipal Water District (OMWD) Board of Directors I respectfully request your vote for Kimberly A. Thorner, OMWD General Manager, for membership on the Local Agency Formation Commission's (LAFCO) Special Districts Advisory Committee.

The OMWD Board of Directors adopted a resolution in support of Ms. Thorner's nomination and fully supports her participation on the LAFCO Advisory Committee. Ms. Thorner is a dedicated individual who will commit to the time needed to be a valuable member of the Advisory Committee.

Ms. Thorner began her tenure with OMWD in October 1996 and was unanimously selected by the Board of Directors to become the fourth General Manager of the District beginning January 1, 2007. She earned a Bachelors Degree in Political Science from the University of Colorado (Boulder) and a Juris Doctorate from Thomas Jefferson School of Law in San Diego. She is a licensed attorney in the State of California. Ms. Thorner was the Project Manager for OMWD's David C. McCollom Water Treatment Plant completed in 2002, was the OMWD Assistant General Manager for five years, previously served on the Board of the American Membrane Technology Association, and was a former state and federal registered lobbyist. She also currently serves on the ACWA Federal Affairs Committee.

Ms. Thorner undertakes a balanced and conservative approach to costs and budget, while exercising forward thinking in all management practices. Ms. Thorner has past LAFCO related experience through overseeing OMWD's 2006 LAFCO MSR review and participation in the "Sphere Of Influence" update. The full OMWD Board feels that she will make a valuable contribution to the Advisory Committee and respectfully requests your vote.

Thank you for your consideration,

  
Susan J. Varty  
President  
OMWD Board of Directors



**ATTACHMENT 4**

**BALLOT FOR  
SPECIAL DISTRICTS ADVISORY  
COMMITTEE**

**2007 SPECIAL DISTRICTS ELECTION  
BALLOT FOR SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER**

**VOTE FOR UP TO NINE**

*Please Note:* The eight highest vote-getters will serve four-year terms expiring in 2011. The individual with the lowest number of votes will fill a ninth position with a term expiring in 2008.

Incumbents are *italicized*.

- |  |     |
|--|-----|
| <b><i>Thomas Pocklington</i></b> (Bonita-Sunnyside Fire Protection District) | [ ] |
| <b>Gary Croucher</b> (Otay Water District)                                   | [ ] |
| <b><i>John Pastore</i></b> (Rancho Santa Fe Community Service District)      | [ ] |
| <b>Kimberly Thorner</b> (Olivenhain Municipal Water District)                | [ ] |
| <b>Larry Jackman</b> (San Miguel Fire District)                              | [ ] |
| <b>Richard Olson</b> (North County Fire Protection District)                 | [ ] |
| <b>Diana Towne</b> (Rincon del Diablo Municipal Water District)              | [ ] |
| <b><i>Judy Hanson</i></b> (Leucadia Wastewater District)                     | [ ] |
| <b>Jim Poltl</b> (Vallecitos Water District)                                 | [ ] |


**Write Ins**

- |       |     |
|-------|-----|
| _____ | [ ] |
| _____ | [ ] |
| _____ | [ ] |

*Please note: The order in which the candidates' names are listed was determined by random selection.*



## MEMORANDUM

**DATE:** September 6, 2007  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** LAFCO 2007 Alternate Special District Member Election

---

**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Discuss and provide direction, as appropriate.

**DISCUSSION:**

During April 2007, the Local Agency Formation Commission (LAFCO) solicited nominations for one alternate Special District member position. By the deadline of June 15, 2007, nominations were received for Martin Marugg (Alpine Fire Protection District) and John Ingalls (Santa Fe Irrigation District).

In accordance with LAFCO's Selection Committee Rules, both nominations were forwarded to LAFCO's Nominating Committee. Following the committee's review, they recommended John Ingalls as the most qualified nominee (Attachment 1).

The purpose of this agenda item is to present the LWD Board of Directors with resume information on the nominees (Attachment 2) so that the Board of Directors may vote for one individual. Also attached is a letter from the Santa Fe Irrigation District requesting support for Mr. Ingalls (Attachment 3).

LAFCO has provided LWD with a ballot (Attachment 4) requesting the District's vote for alternate Special District member no later than October 4, 2007. Staff requests that the Board of Director's discuss and provide direction as appropriate.

Staff has no recommendation on this agenda item.

cal:PJB

Attachments

# **ATTACHMENT 1**

## **LAFCO NOMINATING COMMITTEE RECOMMENDATIONS**

## NOMINATING COMMITTEE RECOMMENDATIONS

### LAFCO Alternate Member

The Nominating Committee recommended **John Ingalls** (Santa Fe Irrigation District).

### Special Districts Advisory Committee Members

The Nominating Committee concluded that all nine candidates possess the necessary qualifications to serve on the advisory committee.

Copies of all nominations are attached following this report.

## 2007 NOMINATING COMMITTEE

**JO MACKENZIE**  
Vista Irrigation District

**AUGIE SCALZITTI**  
Padre Dam Municipal Water District

**DENNIS SHEPARD**  
North County Cemetery District

**ATTACHMENT 2**

**RESUME INFORMATION  
FOR  
ALTERNATE SPECIAL DISTRICT  
MEMBER POSITION NOMINEES**

RECEIVED

JUN 05 2007

SAN DIEGO LAFCO

2007 SPECIAL DISTRICTS  
NOMINATION/RESUME

RECEIVED

JUN 05 2007

SAN DIEGO LAFCO

Date Received by LAFCO \_\_\_\_\_

NOMINATED BY: Alpine Fire Protection District  
(District)

NAME OF NOMINEE: Martin Marugg

Address: 1976 Pine View Road, Alpine CA 91901

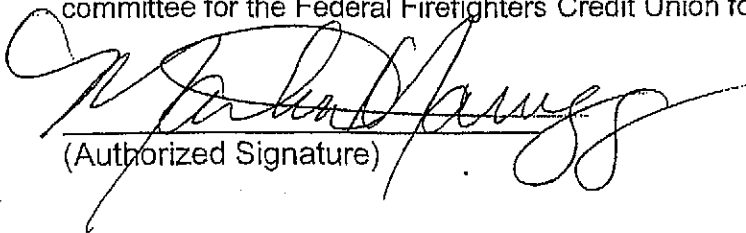
Phone: 619-445-1751

NOMINATED FOR: **LAFCO (X)** **ADVISORY COMMITTEE ( )**

**DISTRICT EXPERIENCE:** Mr. Marugg has served on the Alpine Fire Board since 2002. In November 2006, he was reelected for a four-year term, and presently fulfills the position of President. Mr. Marugg represents AFPD as alternate commissioner of the multi-agency Heartland Communications Authority (HCFA). Mr. Marugg also serves as the second vice president and membership chairman of the San Diego Chapter of California Special District's Association. Mr. Marugg recently completed a three year term as President of Palomar Mountain Mutual Water Company, and now serves as President Emeritus.

**LAFCO EXPERIENCE:** Mr. Marugg served as Alpine Fire District's representative to the Fire Districts and County Fire Chiefs Substantially Similar Plan (SSP) group. He attended all meeting of both groups in the formation of the SSP position paper. He continues to serve in this position to the present date.

**ADDITIONAL INFORMATION:** Mr. Marugg retired from the San Diego Fire Department in September 1999 after 32 years of service. One of the highlights of his tenure was serving as officer in charge of the ECHO 3 Communications Van which was funded through the County of San Diego, and in that capacity responding to all second alarm fires or greater in the County of San Diego and providing assistance in setting up the command structure for the incident. Mr. Marugg also held the position as Facilities Maintenance Officer for the San Diego Fire Department. Since his retirement Mr. Marugg has continued his involvement in community thru the Alpine Kiwanis, and other related organizations and has served on the supervisory committee for the Federal Firefighters Credit Union for eighteen years.

  
(Authorized Signature)

**2007 SPECIAL DISTRICTS  
NOMINATION/RESUME**

**RECEIVED**

**MAY 22 2007**

**SAN DIEGO LAFCO**

Date received by LAFCO: \_\_\_\_\_

**NOMINATION BY:** Santa Fe Irrigation District

**NAME OF NOMINEE:** John S. Ingalls

Address: P.O. Box 607, Rancho Santa Fe, CA 92067

Phone: 858-756-7759

**NOMINATED FOR:** Alternate District Member

**DISTRICT EXPERIENCE:**

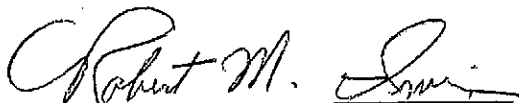
Elected to Board of Directors in 2002, serves on Finance Committee, represents community on San Dieguito River Valley Regional Open Space Park Citizens Advisory Committee, frequent participant in JPA board meetings, member of San Dieguito River Watershed Planning Guidance Group,

**LAFCO EXPERIENCE:**

Elected in 2005 as Alternate LAFCO Special District Member and has attended LAFCO meetings and provided input to Staff on specific issues during the North Central San Diego County Municipal Service Review and Sphere of Influence Update (approved May 2, 2005) and is well known to several LAFCO commissioners.

**ADDITIONAL INFORMATION:**

Appointed by Board of Supervisors to the San Dieguito Planning Group, participated in workshops on GP2020 update and made presentations to County Planning Commission, worked with Staff of County DPLU, DPW, and Parks Dept. on Specific Plan Amendments, direct involvement in 2003 County Zoning Ordinance Relating to Wireless Telecommunications Facilities (01-03). Rancho Santa Fe School District "blue ribbon" committee, on school site selection. As a municipal bond lawyer and financial advisor, personally led efforts to enact legislation and organize special districts and joint powers authorities in several states besides California, for schools, water supply, wastewater treatment, public power, health care, affordable housing, and environmental cleanup. Active service on multiple boards of directors, including nonprofit and for-profit corporations, and advisory boards such as Scripps Clinic Board of Advisors. Life member, U.S. Navy League. Admitted to practice law, New York and Massachusetts. B.A. in Economics from Amherst College and law degree from the University of Virginia.



Robert Irvin

Santa Fe Irrigation District Board President

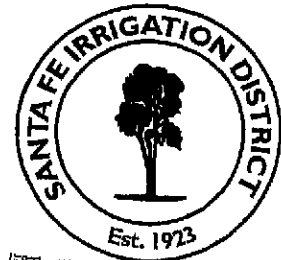
**ATTACHMENT 3**

**SANTA FE IRRIGATION DISTRICT  
LETTER OF SUPPORT  
FOR  
MR. JOHN INGALLS**

Santa Fe Irrigation District

August 20, 2007

General Manager  
Leucadia Wastewater District  
1960 La Costa Ave  
Carlsbad CA 92009-68



RECEIVED

AUG 21 2007

LEUCADIA WASTEWATER DISTRICT

**Subject: 2007 LAFCO Alternate Commissioner Election – Re-elect John Ingalls**

Dear General Manager:

On behalf of the Santa Fe Irrigation District, I encourage your district to vote to re-elect John Ingalls as LAFCO Alternate Commissioner representing Special Districts in San Diego County. He was elected to this position in 2005 with overwhelming support among the Special Districts. His support of the Special Districts during the past two years has ratified the support that we gave him in 2005.

Attached for your consideration is a summary of John's professional and civic accomplishments. In addition to serving on LAFCO for the past two years, John has an extensive professional background in government, law, business, and community service. His work with local agency formation and the provision of local services, including enacting legislation, project planning, financing and implementation provide him with broad experience and proven skills that are invaluable as the alternate LAFCO Special District Commissioner.

Because of John's extensive experience he understands the connection between local government and the communities they serve. In addition to service on the Board of Directors of the Santa Fe Irrigation District, his efforts to serve the community include the San Dieguito Planning Group, Rancho Santa Fe School District Advisory Committee, and the San Dieguito River Regional Open Space Park Citizens Advisory Committee, and the Scripps Clinic Board of Advisors. His dedication and versatility are well documented. I can assure you he takes his responsibilities very seriously and will continue to bring a tireless effort in service to LAFCO and Special Districts ours.

Within the next few weeks your district will receive the ballot for this important position at LAFCO. I encourage your Board to vote to re-elect John Ingalls to the position of LAFCO Alternate Member.

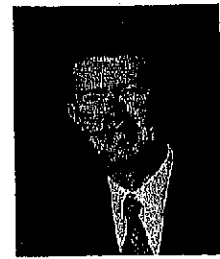
Sincerely,

Robert "Bud" M. Irvin  
President

*Santa Fe Irrigation District ~ PO Box 409 ~ 5920 Linea del Cielo ~ Rancho Santa Fe, CA 92067-0409  
Phone 858.756.2424 Fax 858.756.0450  
www.sfidwater.org*



## *John S. Ingalls*



Rancho Santa Fe resident, married with two children. Amherst College economics degree, law degree University of Virginia. Admitted to practice law in New York and Massachusetts. His business as an investor in technology companies through Express Ventures LLC, a San Diego venture capital firm, affords him the ability to commit time to civic activities, such as LAFCO. His career working with special districts across the country and service with many public agencies and corporate boards give him a unique understanding of special district needs.

### **EXPERIENCE WITH LOCAL AGENCY FORMATION**

Municipal bond lawyer with law firms in New York and Boston specializing in public benefit projects, for affordable housing, schools, hospitals, transportation, water supply, wastewater treatment, and public power. Investment banker at Bank of Boston, financial advisor to many public agencies, such as Massachusetts Water Resources Authority, supplying water to metropolitan Boston and the clean up of Boston harbor. Drafted legislation to enable local municipal electric departments in Vermont to jointly form a Public Power Supply Authority to develop new sources of power, and collectively contract with the investor owned utilities furnishing gas and electricity. Extensive experience with local agency formation in many states besides California, from needs assessment to enacting legislation, project planning, financing and implementation, for orderly development and efficient provision of municipal services.

### **PUBLIC SERVICE**

Board of Supervisors appointee to the San Dieguito Planning Group. Elected in 2002 to board of directors of Santa Fe Irrigation District, supplying water to Rancho Santa Fe, Fairbanks Ranch, and Solana Beach. San Dieguito River Valley Regional Open Space Park Citizens Advisory Committee, Watershed Study Guidance Group, Community Center Trustee, Scripps Clinic Board of Advisors. Over 20 years service on board of trustees of Landmark College, a Vermont college exclusively focused on students with specific learning disabilities.

### **CORPORATE SERVICE**

Successful employment with four companies: Clean Harbors Environmental Services; Internet software company Raptor Systems; Chrystal Software (a Xerox subsidiary in Rancho Bernardo); and Software.com, one of the first Internet software companies. Serves on the board of directors of two San Diego software companies: Anonymizer and VOCEL. Corona College Heights Orange & Lemon Association member grower of citrus, primarily lemons. Life Member, Navy League.

**ATTACHMENT 4**

**BALLOT FOR  
ALTERNATE LAFCO MEMBER**

2007 SPECIAL DISTRICTS ELECTION  
BALLOT FOR ALTERNATE LAFCO MEMBER

VOTE FOR ONLY ONE

**Martin Marugg**  
(Alpine Fire Protection District)

[ ]

\* **John Ingalls**  
(Santa Fe Irrigation District)

[ ]

Write-ins

\_\_\_\_\_

[ ]

\_\_\_\_\_

[ ]

\_\_\_\_\_

[ ]


\_\_\_\_\_

[ ]

\* = Nominating Committee's Recommendation

## MEMORANDUM

Ref: 08-1270

**DATE:** September 6, 2007  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Discussion of Permanent Flow Meters for Collection System

---

### RECOMMENDATION:

1. This item is presented for informational purpose.

### DISCUSSION:

This item was reviewed by the Engineering Committee at its September 4, 2007 meeting. The Committee requested that this item be presented to the Board of Directors for information purposes.

The Fiscal Year 2008 (FY 08) Tactics and Action Plan included a goal to install permanent flow meters in the LWD's collection system. Funds were also included in the FY 08 Capital Budget for the installation of the system.

Staff has identified ADS Environmental as a company that can provide an established full service program for permanent flow meters. The ADS system consists of the three major components: 1) flow monitoring equipment 2) a full service management and maintenance system with flow data accessible through the internet and 3) a "real time" flow data and emergency alarm system.

The benefits of the ADS Flow Metering System to LWD would be as follows:

- Emergency notification of a potential spill
- Enhanced capability to monitor inflow and infiltration (I&I)
- Enhanced ability to monitor collection system capacity
- Enhanced system troubleshooting capabilities
- Enhanced flow reporting capabilities
- Establishes baseline data to be used for future planning studies
- Consistent with new requirements of the Statewide WDR

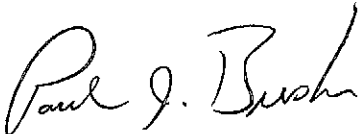
ADS was the sub-consultant to Infrastructure Engineering Corp (IEC) for LWD's recent I&I Study. As part of the project, ADS identified 7 sub-areas of the LWD service area where a flow monitor could be installed.

At the Engineering Committee meeting, the Committee directed staff to prepare a draft contract for the Committee's and Board's consideration in October.

PJB

MEMORANDUM

Ref: 08-1275

**Date:** September 6, 2007  
**To:** Board of Directors  
**From:** Paul J. Bushee, General Manager   
**Subject:** LWD Incentive Program – FY 07 Regional Board Collection System Ranking

**RECOMMENDATION:**

1. This item is presented for informational purposes only.

**DISCUSSION:**

As you aware, the LWD Incentive Program includes an organizational objective to achieve the highest possible collection system ranking based on information published by the Regional Water Quality Control Board (RWCQB) – Region 9. Under this objective, LWD compares the number of spills and the volume of spills to 13 other wastewater organizations in Region 9. LWD uses a weighted ranking system based on the number of spills (40%) and the volume spilled (60%). This formula was developed to emphasize both spill prevention and excellent spill response. Staff receives monetary incentives if LWD ranks in the top 3 in the region.

Attached please find the Fiscal Year 2007 rankings for comparable sized collection systems in the RWCQB Region 9. As can be seen, LWD's ranking was 6<sup>th</sup>. This ranking is the result of 1 spill that occurred on June 30<sup>th</sup>, 2007. This was the only spill occurring for the year, but its volume of 2,750 gallons caused the District's overall ranking to be 6<sup>th</sup> and ended our record of over 15 months without a spill.

Based upon the FY 2007 ranking, staff is not eligible for incentive compensation for this objective. Although disappointing, staff will continue to work towards its goal of no spills in FY 2008, which includes regular preventative maintenance on all District sewer lines annually, quarterly cleaning of known trouble spots, CCTV inspection, and the immediate repair/rehabilitation of all known system defects.

Is:PJB

Attachment

Agency	Miles of system	# of Spills	FY2007		FY2007		FY2007		FY2007		Final Rank
			rank	volume	rank	volume	rank	composite score *			
City of La Mesa	155	0	1	0	1	0	1	1.0		1	
City of Encinitas	119	1	2	0	1	0	1	1.4		2	
Vallecitos WD	202	1	2	37	2	37	2	2.0		3	
City of Poway	219	1	2	100	3	100	3	2.6		4	
South Coast CWD	138	2	3	1,150	4	1,150	4	3.6		5	
Leucadia WWD	207	1	2	2,750	5	2,750	5	3.8		6	
Padre Dam MWD	246	1	2	6,000	7	6,000	7	5.0		7	
City of El Cajon	195	3	4	4,100	6	4,100	6	5.2		8	
Rancho CA WD	81	2	2	158,100	9	158,100	9	6.2		9	
City of San Clemente	185	7	6	6,610	8	6,610	8	7.2		10	
City of Vista	417	4	5	213,925	11	213,925	11	8.6		11	
USMC Camp Pendleton	217	18	9	169,108	10	169,108	10	9.6		12	
City of Carlsbad	411	17	8	7,330,782	12	7,330,782	12	10.4		13	
US Navy	123	14	7	14,229,406	13	14,229,406	13	10.6		14	

**14 Agency Benchmark Averages:**

Average # of spills	5.14	spills
Average agency spill volume	1,580,148	gallons

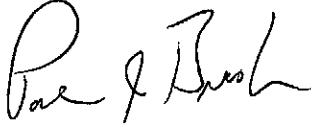
\* composite score based upon rank in both categories (40% spill, 60% volume)

LWD Spill Location	date	gallons	reason	time
2403 Jacaranda, Carlsbad	6/30/2007	2750	roots	8:30 AM

**1 spills**                      **2,750 gallons**

MEMORANDUM

Ref: 08-1276

DATE: September 6, 2007  
TO: Board of Directors  
FROM: Paul J. Bushee, General Manager   
SUBJECT: **Sanitary Sewer Management Plan (SSMP) Overview**

---

**RECOMMENDATION:**

1. This item is presented for informational purposes.

**DISCUSSION:**

This item was reviewed by the Engineering Committee at its September 4, 2007 meeting.

The Statewide WDR was adopted by the State Water Resources Control Board (SWRCB) on May 2, 2006 and imposed several requirements with different deadlines on agencies that operate Collection Systems. To date, the District has fulfilled all of the required milestones, including applying for coverage under the Statewide WDR and submitting spill reports on the new statewide electronic information system.

The next major milestones facing LWD are: 1) submitting a schedule for the development and implementation of a Sanitary Sewer Management Plan (SSMP); 2) publication of LWD's goals to operate its collection system; and 3) submittal of a spill response plan. Under the Statewide WDR, these elements must be adopted by the LWD Board of Directors and submitted to SWCRB by November 2, 2007. To meet this timeline, staff plans to present this information to the Board for adoption in October 2007. In order to familiarize the Board with the Statewide WDR, staff will present a brief overview of the regulation as well as the requirements of the SSMP at the upcoming meeting.

Is:PJB

# FLU SHOTS

**THURSDAY  
OCTOBER 25, 2007  
3:30 p.m. - 4:30 p.m.**

**A NURSE FROM MISSION VALLEY  
CLINIC WILL BE HERE TO  
PROVIDE FLU SHOTS.**

*(Spouses Included)*



***Please sign up before  
October 22, 2007.***

***See Trisha to sign up.***





Leucadia Wastewater District,

I would like to personally thank  
you for choosing me for your  
scholarship award. It is an honor  
and a blessing. With your help, I  
am now able to further my  
education and reach further towards my  
goals!

I will keep in touch!

Thanks you again,

Melanie Fantus  
♡