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**AGENDA**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS OF THE**  
**LEUCADIA WASTEWATER DISTRICT**  
Wednesday, September 9, 2009 – 5:00 p.m.  
1960 La Costa Avenue, Carlsbad, CA 92009

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*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

**5. Public Comment**

Anyone wishing to address the Board or bring an agenda item forward may do so.

**6. Presentations and Awards**

A. Achievement of Individual Objectives. (Page 1)

**7. Consent Calendar**

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:

August 10, 2009 Regular Board Meeting (Pages 2-7)

September 2, 2009 Community Affairs Committee Meeting (Pages 8-10)

September 2, 2009 Investment & Finance Committee Meeting (Pages 11-12)

September 3, 2009 Engineering Committee Meeting (Pages 13-15)

B. Demands for August – September. (Pages 16-39)

C. Operations Report. (Pages 40-43)

D. Finance Report. (Pages 44-50)

**8. Encina Wastewater Authority Reports**

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

Regular Board Meeting – August 26, 2009 (Page 51)

Member Agency Manager Meeting – September 9, 2009 (Verbal Report)

**9. Committee Reports**

A. Community Affairs Committee meeting was held on September 2, 2009 – report by Director Sullivan. (Page 52)

- B. Investment & Finance Committee meeting was held on September 2, 2009 – report by Director Hanson (Page 53)
- C. Engineering Committee meeting was held on September 3, 2009 – report by Director Juliussen. (Pages 54-55).

#### **10. Old Business**

None.

#### **11. New Business**

- A. Underground Technologies (Plastic Manhole) Presentation. (Page 56)
- B. Authorize the General Manager to execute an Agreement with Sequoia Solar for the design and installation of Photovoltaic Panels at LWD's Headquarters Site in an amount not to exceed \$539,703 with an estimated net cost after performance based incentives of \$329,487. (Pages 57-67)
- C. Adopt Resolution No. 2203 – Supporting Assembly Constitutional Amendment 8. (Pages 68-70)
- D. Receive and file the Annual Review of LWD Investment Policy. (Pages 71-78)
- E. Adopt the Meeting Room Use Policy. (Pages 79-83)
- F. Authorize the General Manager to execute an Agreement with TC Construction Company, Inc. for the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in an amount not to exceed \$2,562,583 as the lowest responsive and responsible bidder. (Pages 84-88)
- G. Authorize the General Manager to execute an Agreement with Richard Stinson Construction Management and Rockwell Construction Services, Inc for construction management and inspection services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in amounts not to exceed \$200,000 and \$54,875, respectively. (Pages 89-90)
- H. Authorize the General Manager to execute an Agreement with Infrastructure Engineering Corporation for engineering support services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in an amount not to exceed \$84,580. (Pages 91-94)
- I. Authorize the General Manager to execute an Agreement with SanCon Engineering, Inc. for the purchase and installation of 815 ft of SanCon Cast-in-place-pipe (CIPP) to repair four (4) severely cracked 8-inch gravity sewer line segments, located in Mountain Vista Drive, Encinitas, CA in an amount not to exceed \$39,120. (Pages 95-97)
- J. Discuss conflict between LWD Board Meeting Date and Veterans Day Holiday on November 11, 2009. (Page 98)

#### **12. Informational Items**

- A. Proposition 1A Update. (Pages 99-103)
- B. Site Improvement Project Update. (Pages 104-105)
- C. Thank you email to Frank Reynaga from LWD customer Mr. Ed Miller (Page 106)

**13. Directors' Meetings**

- A. CASA Annual Conference was held at the Mission Bay Hilton Hotel in San Diego, CA from August 12 – 15, 2009. (Page 107)

**14. Comments, Questions, or Requests by Directors**

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

**15. General Manager's Report**

Informational report by the General Manager on items not requiring Board action.

**16. General Counsel's Report**

Informational report by the General Counsel on items not requiring Board action.

**17. Adjournment**

*Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.*

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: September 3, 2009



Paul J. Bushee, Secretary/General Manager

**MEMORANDUM**

**DATE:** September 3, 2009  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** **Presentations and Awards – Achievement of Individual Objectives**

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It is my pleasure to announce that two Leucadia Wastewater District (LWD) staff members have recently met individual performance objectives under LWD's Incentive Program. The achievements are as follows:

State of California Department of Health Services Water Treatment Operator Grade TI Certification – Ian Riffel

Ian Riffel recently received his Grade TI Water Treatment Operator certification from the State of California. Working for LWD since January 12, 2009, this certification reflects Ian's desire to excel through continued professional development. As a result of this certification, Ian is eligible for an Individual Incentive Award of \$500.

20 Years Service Award – James Hoyett

On July 17, 2009, James passed his 20<sup>th</sup> anniversary of employment at LWD. This milestone is a tribute to James' hard work and dedication to LWD. This milestone also meets one of the individual objectives under LWD's Incentive Program. James is eligible for an incentive award of \$400.

Please join me in congratulating Ian and James for these outstanding accomplishments.

PJB

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Regular Board Meeting  
August 10, 2009

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A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Monday, August 10, 2009 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

President Kulchin called the meeting to order at 5:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Kulchin, Juliussen, Hanson, and Sullivan  
DIRECTORS ABSENT: Omsted  
OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Field Services Manager Leo Schempp, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Richard Duffey with Brownell and Duffey, Steve Deering with Dudek, Natalie Fraschetti of Dexter Wilson Engineering, and Mr. Randall Boyer and Mrs. Barbara Boyer

**3. Pledge of Allegiance**

**4. Approval of Agenda**

Upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and carried, the Board of Directors approved the agenda.

**5. Public Comment**

There was no public comment.

**6. Presentations and Awards**

A. Achievement of Individual Objectives

GM Bushee stated the District has two awards to present. The first award is presented to Ian Riffel for receiving his Grade DI Water Distribution certification. President Kulchin and GM Bushee presented the award to Ian. The Board of Directors congratulated Ian for his efforts.

GM Bushee stated the second award recognizes Field Services Technician III James Hoyett for his 20 Years of Service to the District. GM Bushee noted that James was unable to attend tonight's meeting because he is on vacation. Director Sullivan requested to postpone this item until the September Board meeting when James will be back from vacation. GM Bushee agreed to do so.

**7. Consent Calendar**

GM Bushee noted that staff included an additional color graph in the Operations Report

that shows the District's flow metering basins. GM Bushee thanked FSM Schempp and District Engineer Deering for developing this graph.

- A. Minutes for the following meetings:
  - July 8, 2009 Regular Meeting
  - July 15, 2009 Community Affairs Committee Meeting
  - August 4, 2009 Engineering Committee Meeting
- B. Demands for July/August 2009
  - Payroll Checks Numbered 14381 – 14422; General Checking – Checks numbered 38080 – 38200
- C. Operations Report. (A copy was included in the original August 10, 2009 Agenda)
- D. Finance Report. (A copy was included in the original August 10, 2009 Agenda)
- E. Quarterly Treasurer's Investment Report (A copy was enclosed in the original August 10, 2009 Agenda)

Upon a motion duly made by Vice President Juliussen, seconded by Director Sullivan, and carried, the Board of Directors approved the consent calendar.

#### **8. Encina Wastewater Authority (EWA) Reports**

- A. Encina Wastewater Authority Report – July 22, 2009 Board meeting.

Director Juliussen reported on EWA's July 22, 2009 Board meeting.

#### **9. Committee Reports**

- A. Community Affairs Committee meeting was held on July 15, 2009.

Director Sullivan report on the CAC meeting. Director Sullivan stated the CAC reviewed

- B. Engineering Committee (EC) meeting was held on August 4, 2009.

Vice President Juliussen reported that the EC reviewed the Force Main Corrosion Study Report and the Board will review this item later during the meeting.

The EC received an update on the Site Improvement Project. PM Morishita will provide an update of the project at tonight's meeting.

The EC also received an update on LWD's plastic manhole installation project. Director Juliussen provided information regarding the new plastic manhole technology. The Board of Directors discussed this item in further detail and had several questions for staff regarding the difference between plastic and cement manholes. FSM Schempp provided additional details and cost of plastic manholes. GM Bushee stated that staff can schedule a presentation given by Underground Technologies to provide additional information on plastic manholes.

**10. Old Business**

None.

**11. Public Hearing**

A. Public Hearing to consider the following:

- Approving Reimbursement Agreement between LWD and Randall G. Boyer and Barbara Boyer.

President Kulchin opened the public hearing for comments. GM Bushee stated that staff did not receive any public comments prior to tonight's meeting and no speaker slips were received.

No public comment was received; therefore, President Kulchin closed the Public Hearing.

**12. New Business**

A. Adopt Ordinance No. 124 – An Ordinance of the Leucadia Wastewater District Approving Reimbursement Agreement for the Boyer Resident.

FSM Schempp presented a PowerPoint Presentation that included the location of the Boyer residence, construction photos of their project, the costs that the Boyer's paid to construct the sewer main, and the location of properties that can connect to the new sewer main. FSM Schempp also noted that the Boyer residence was annexed into the District approximately three and half years ago.

Following discussion, Ordinance No. 124 was passed and adopted by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, and Juliussen  
NOES: None  
ABSENT: Omsted  
ABSTAIN: None

B. Receive and file the Fiscal Year 2010 (FY 10) Tactics and Action Plan Report.

GM Bushee presented the FY 10 Tactics and Action Plan Report. GM Bushee also noted that this plan is flexible; therefore, if other items arise throughout the year the items can be added to the report.

President Kulchin suggested that the term "not started" be changed to "in progress" for some of the tactics.

Following discussion, the Board of Directors received and filed the FY10 Tactics and Action Plan Report.



C. Receive and file the Force Main Corrosion Study Report.

PM Morishita stated that the Engineering Committee reviewed this item at its August 4, 2009 meeting and concurred with staff's recommendation. PM Morishita provided brief background information and objectives of the study. PM Morishita introduced Natalie Frascchetti to provide a PowerPoint presentation of the Force Main Corrosion Study Report. Ms. Frascchetti discussed the purpose of the plan, why specific Force Mains were evaluated separated from others, and the recommendations to resolve the Force Main corrosion issue.

Following discussion, the Board of Directors received and filed the Force Main Corrosion Study Report.

D. California Special District Association (CSDA) 2009 Board Elections.

ASM LeMay stated that LWD received a CSDA ballot for the 2009 election. There is one seat (Seat A) open for the Region 6 Director and one candidate has expressed interest in the position and is listed on the ballot:

- Ms. Jo MacKenzie, Board President of Vista Irrigation District

Following discussion and upon a motion duly made by Director Hanson, seconded by Director Sullivan, and carried with Director Omsted absent, the Board of Directors voted to elect Ms. Jo MacKenzie to the CSDA Board of Directors in Region 6, Seat A.

Staff will forward the Board's ballot to CSDA by the September 16, 2009 deadline.

E. Disposal of Excess Furniture.

ASM LeMay stated that the old administration building has excess furniture and equipment that will be disposed of because of the low value of the items. ASM LeMay stated that the District was contacted by the Boys and Girls Club of Carlsbad requesting donations of some items. ASM LeMay stated that staff believes it would be the District's best interest to donate the items because of their low value to LWD, their disposal costs, and the donation will benefit the Boys and Girls Club of Carlsbad. ASM LeMay noted that staff has verified with General Counsel that staff has authority to donate these items.

President Kulchin stated that the Boys and Girls Club has only identified a few items such as, chairs, tables, and a few file cabinets. The Boys & Girls Club does not plan on taking all the items in the administration building.

The Board of Directors directed staff to contact other non-profit agencies to find out if the agencies have a need for the excess furniture and equipment. GM Bushee agreed to do so.

Following discussion and upon a motion duly made by Director Sullivan, seconded by Director Hanson, and carried with Director Omsted absent, the Board of Directors authorized staff to donate excess furniture and equipment from the old administration building to the Boys and Girls Club of Carlsbad, and other non-profit agencies that are willing to pick up the items at no cost to the District.

### 13. Information Items

- A. Letter from Assemblyman Kevin Jeffries requesting Support for Assembly Constitutional Amendment 8 (ACA 8).

GM Bushee presented the item. The Board of Directors directed staff to draft a Resolution in support of ACA 8 for the Board's approval at the September meeting.

- B. CSDA Quarterly Meeting is scheduled for Thursday, August 20, 2009 at the Courtyard by Marriott in Kearney Mesa.

GM Bushee stated that he will be leaving to attend the meeting at 6:00 pm for those members who would like to carpool.

- C. Site Improvement Project Status Report – July 2009.

PM Morishita reviewed the status of the Site Improvement Project (SIP) and presented a PowerPoint of the SIP. To date, change orders have totaled approximately \$374,239.32 which represents 4.10% of the original contract amount.

### 14. Directors' Meetings

None.

### 15. Comments, Questions or Requests by Directors

Vice President Juliussen suggested that staff rearrange the Board's and staff's seating in the Boardroom. Vice President Juliussen stated that staff members and the District Engineer should be seated at one table and the Board of Directors seating at the other table. Director Sullivan suggested that the staff member who will report to the Board should be seating at the table along with the Board of Directors.

GM Bushee stated the staff will set up the seating in which all Board members are seated at one table.

### 16. General Manager's Report

The following items were reported:

- GM Bushee received a request from Director Omsted to address the Board of Directors regarding the Batiquitos Lagoon Foundation Board of Directors' use of the Boardroom for a meeting in October. In addition, the District has received other requests to use the room. GM Bushee suggests that a policy be drafted for the use of the training, conference, and Boardroom rooms. The Board requested the draft policy be reviewed by the Community Affairs Committee prior to consideration by the Board of Directors.

- GM Bushee noted that a request for proposals was advertised for the Site Improvement project's solar panels.
- GM Bushee noted that the Satellite Force Main project bids are due on August 18, 2009.

**17. General Counsel's Report**

General Counsel reported on the Private Sewer Lateral Task Force survey and presented the results of the survey. He indicated that the majority of agencies do not want to have a mandatory inspection of sewer laterals.

**18. Closed Session**

- A. Conference with District Counsel to discuss anticipated litigation pursuant to California Government Code Section 54956.9 (b)(3)(C) – claim submitted by Jaynes Corporation.

The Board of Directors met in closed session and no reportable action was taken.

**19. Adjournment**

President Kulchin adjourned the meeting at 7:15 p.m.

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David Kulchin, President

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Paul J. Bushee  
Secretary/General Manager  
(SEAL)

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Community Affairs Committee Meeting  
September 2, 2009

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A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held September 2, 2009 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Sullivan called the meeting to order at 9:40 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manger Paul Bushee, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Jennifer Dill and Danielle Thorsen of Katz & Associates, LLC (KATZ), and Videographer Tom Dunn

**3. Public Comment**

No public comment was received.

**4. Old Business**

None.

**5. New Business**

A. Discuss the development of an LWD video.

ASM LeMay stated that at the last CAC meeting staff discussed the possibility of developing a video that highlights LWD accomplishments over the last 50 years. This video will be shown at LWD's open house in November. ASM LeMay stated that staff contacted Mr. Tom Dunn to assist in the production of an LWD video. GM Bushee noted that staff would like show Mr. Dunn and the committee a sample video provided by another water District. The video was presented to the committee.

Director Sullivan suggested that LWD's video include short interviews with past Board members, staff members, and engineers. Tom Dunn indicated that five to six short interviews would be sufficient enough for the video.

Director Omsted suggested that the video include action shots of LWD's equipment in use and of field services staff members at work.

Following discussion, the Board directed staff to continue to work with Tom Dunn to develop LWD's video.

B. Discuss details for LWD Open House.

GM Bushee introduced Jennifer Dill of KATZ. Ms. Dill presented a list of open house items for the CAC's review and comments.

The first two items concerned the type of invitation and the draft text for the stakeholders and general public invitations. The CAC discussed, in detail, the best method to announce the open house to the general public and decided that a combination of newspaper announcements and a small post-card mailer to service area residents would be the most efficient method to notify them of the open house. They also indicated that mailers should be sent no more than three weeks prior to the open house. The CAC had no recommended changes to the draft text other than to include in the announcement an acknowledgement of those organizations supporting our event.

Mrs. Dill provided the CAC and staff with a revised vendor quote for the rental equipment. Director Sullivan suggested that LWD purchase the heat lamps instead of renting them for future LWD's events. GM Bushee stated that staff will discuss this option and provide further direction to KATZ.

Ms. Dill provided the CAC and staff with an update on the Ribbon Cutting Ceremony, stating that the Carlsbad Chamber of Commerce will assist with the Ribbon Cutting Ceremony. In addition, Ms. Danielle Thorsen of KATZ provided an update on the San Diego County Water Authority's Splash Mobile.

EA Hill provided an update on shopping center vendors that are willing to participate at LWD's open house. In addition, EA Hill discussed the possibility of LWD's providing water bottles to customers that sign up for LWD's e-newsletter. EA Hill also provided cost estimates for the water bottles. The CAC approved the purchase of water bottles for the open house.

Mrs. Dill also provided an update on EWA's participation at LWD's open house and the suggested speaking topics for the Board of Directors. Director Sullivan stated she would like to discuss the highlights and achievements of the District.

In conclusion, Ms. Dill suggested that LWD's website be updated with information on the open house and that a parking lot sign be created promoting the community event portion of the open house. She also provided the CAC and staff with an update on the status of politicians who may attend LWD's open house.

C. Recommend to the Board of Directors to Adopt LWD's Meeting Room Use Policy.

The CAC reviewed the Meeting Room Use Policy and directed staff to forward a strike-out version with changes to the Board of Directors for approval at the September 9<sup>th</sup> Board meeting. The CAC

recommended that only those organizations "affiliated" with LWD be allowed to use meeting room facilities.

D. Discussion of Winter 2010 Newsletter.

The CAC reviewed the Winter 2010 production schedule. Staff provided the CAC with a handout that included story ideas for the newsletter. The CAC and staff scheduled the next CAC meeting for September 28, 2009 at 9:30 to discuss the story ideas for the Winter newsletter.

**6. Information Items**

None.

**7. Directors' Comments**

None.

**8. General Manager's Comments**

None.

**9. Adjournment**

Chairperson Sullivan adjourned the meeting at 11:27 a.m.

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Paul J. Bushee  
Secretary/Manager  
(Seal)

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of an Investment & Finance Committee Meeting  
September 2, 2009

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A meeting of the Investment & Finance Committee (IFC) of the Leucadia Wastewater District (LWD) was held Wednesday, September 2, 2009 at 12:00 p.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Hanson called the meeting to order at 12:10 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, and CPA Richard Duffey with Brownell and Duffey

**3. Public Comment**

No public comment was received.

**4. Old Business**

None.

**5. New Business**

A. Annual Review of LWD's Investment Policy

ASM LeMay presented an overview of the Investment Policy. ASM LeMay stated that there were no recommended changes to the policy. The Committee reviewed the policy and directed staff to forward the policy to the Board of Directors at the September 9, 2009 Board meeting for discussion.

**6. Information Items**

A. Proposition 1A Update

CPA Duffey provided a brief history and update on Proposition 1A. CPA Duffey stated that the Governor signed AB x4 14 and AB x4 15 which suspended Prop 1A and described how these bills will affect the District's property tax revenue. CPA Duffey stated that the Proposition 1A suspension limits the property tax shift to 8%, or an estimate of \$100,000 based on last years property tax revenue.

CPA Duffey also stated that this estimated loss in property tax will not affect LWD's FY 10 Budget, since the District anticipated property tax losses greater than 8%. In addition, the 8% deficit is not considered substantial enough to join the loan securitization JPA since interest on the suspended taxes may be 1% - 6%.

**7. Directors' Comments**

None.

**8. General Manager's Comments**

None.

**9. Adjournment**

Chairperson Hanson adjourned the meeting at 12:48 p.m.

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Paul J. Bushee  
Secretary/General Manager  
(Seal)



**LEUCADIA WASTEWATER DISTRICT**  
 Minutes of an Engineering Committee Meeting  
 September 3, 2009

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A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Thursday, September 3, 2009 at 8:00 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Juliussen called the meeting to order at 8:00 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Project Manager Robin Morishita, Field Services Manager Leo Schempp, and Steve Deering, Mike Metts and Eric Honour of Dudek, Marty Reed of Sequoia Solar, Dave Padilla and Jamie Taylor of IEC, and Greg Byars and Rob Aspephen of TC Construction

**3. Public Comment**

No public comment was received.

**4. Old Business**

None.

**5. New Business**

- A. Authorize the General Manager to execute an Agreement with TC Construction Company, Inc. for the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in an amount not to exceed \$2,562,583 as the lowest responsive and responsible bidder.

PM Morishita presented the recommendation.

The EC reviewed the agreement with TC Construction Company, Inc. for the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project. Following discussion, the EC concurred to forward the recommendation to the Board of Directors at the September 9th meeting.

- B. Authorize the General Manager to execute an Agreement with Richard Stinson Construction Management and Rockwell Construction Services, Inc. for construction management and inspection services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewers Replacement Project in amounts not to exceed \$200,000 and \$54,875, respectively.

PM Morishita presented the recommendation.

The EC reviewed the agreement with Richard Stinson Construction Management and Rockwell Construction Services, Inc. for construction management and

inspection services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewers Replacement Project. Following discussion, the EC concurred to forward the recommendation to the Board of Directors at the September 9th meeting.

- C. Authorize the General Manager to execute an Agreement with Infrastructure Engineering Corporation for engineering support services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in an amount not to exceed \$84,580.

PM Morishita presented the recommendation.

The EC reviewed the agreement with Infrastructure Engineering Corporation for engineering support services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project. Following discussion, the EC concurred to forward the recommendation to the Board of Directors at the September 9th meeting.

- D. Authorize the General Manager to execute an Agreement with SanCon Engineering, Inc. for the purchase and installation of 815 ft of SanCon Cast-in-place-pipe (CIPP) to repair four (4) severely cracked 8-inch gravity sewer line segments, located in Mountain Vista Drive, Encinitas, CA, in an amount not to exceed \$39,120.

FSM Schempp presented the recommendation.

The EC reviewed the agreement with SanCon Engineering, Inc. for the purchase and installation of 815 ft of SanCon Cast-in-place-pipe (CIPP) to repair four (4) severely cracked 8-inch gravity sewer line segments, located in Mountain Vista Drive, Encinitas, CA. Following discussion, the EC concurred to forward the recommendation to the Board of Directors at the September 9th meeting.

## 6. Information Items

- A. Photovoltaic Panel request for Proposal Status.

GM Bushee stated that there was an addendum to this item that was sent to the EC on September 2, 2009. GM Bushee noted that addendum included a recommendation to authorize the General Manager to execute a contract with Sequoia Solar of Solana Beach, California to design and install a photovoltaic (solar) system at the LWD Headquarters site in an amount not to exceed \$539,703 with an estimated net cost of \$329,487 after performance based rebates.

Mr. Mike Metts reviewed the recommendation including the contractor selection process. The EC discussed this item and asked several questions. Following discussion, the EC concurred to forward the recommendation to the Board of Directors at the September 9th meeting.

- B. Site Improvement Project Update.

PM Morishita reviewed the status of the Site Improvement Project. To date, change orders have totaled approximately \$436,218.32 which represents 4.75% of the original contract amount.

**7. Director's Comments**

None.

**8. General Manager's Comments**

None.


**9. Adjournment**

Chairperson Juliussen adjourned the meeting at 9:24 a.m.

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Paul J. Bushee,  
Secretary/Manager  
(Seal)

## MEMORANDUM

**DATE:** September 3, 2009  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Approval of August/September Demands

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**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$ 1,398,444.89**
2. Discuss and take other action as appropriate.

**DISCUSSION:**

Attached are check registers describing all payments made by LWD for the months August 3, 2009 – September 2, 2009.

Operating expenses totaled **\$ 875,677.71** while Capital Improvement Program expenses totaled **\$ 437,819.52**.

Payroll for employees and the Board totaled **\$ 84,947.66**.

Attached please find a year to date Employee and Board Payroll Report from August 2008 to September 2009 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, August/September 2009
Attachment 2	Payroll Incentive Check Register dated August 5, 2009
Attachment 3	Accounts Payable Check Register dated August 7, 2009
Attachment 4	Payroll Check Register dated August 12, 2009
Attachment 5	Accounts Payable Check Register dated August 14, 2009
Attachment 6	Accounts Payable Check Register dated August 25, 2009
Attachment 7	Payroll Check Register dated August 26, 2009
Attachment 8	Mgrs Check Register dated August 27, 2009
Attachment 9	Accounts Payable Check Register dated September 1, 2009
Attachment 10	Board Payroll Check Register dated September 2, 2009
Attachment 11	Year to Date Employee and Board Payroll Report

## DEMANDS SUMMARY

September 9, 2009

### 1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -8/5/2009	14423 - 14424 Incentive	\$818.77	
Payroll Checks -8/12/2009	14425 - 14443	\$40,092.50	
Payroll Checks - 8/26/2009	14444 - 14462	\$39,819.24	
Board Payroll Checks - 9/2/2009	14463 - 14466	<u>\$4,217.15</u>	
	<b>Total</b>		<b>\$84,947.66</b>
General Checking -8/7/2009	38201 - 38242	\$431,654.66	
General Checking -8/14/2009	38243 - 38271	\$62,464.31	
General Checking - 8/25/2009	38272 - 38308	\$770,549.24	
General Checking -9/1/2009	38309 - 38339	<u>\$48,710.72</u>	
	<b>Total</b>		<b>\$1,313,378.93</b>
<b><u>MGRS Check</u></b>	348	<b>\$60.00</b>	
	349	<b>\$58.30</b>	
	<b>Grand Total</b>	<b>\$1,398,444.89</b>	<b>\$1,398,444.89</b>

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 5, 2009  
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14423 - 14424	8/5/2009	\$900.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38201- 2404	1	8/07/2009	10167	ACACIA GASOLINE & CAR WASH		
	1		39019	OPEN PO-VEHICLE GAS/FUELS	133.25	2096
38201- 2404	1	8/07/2009	Logged	*** Total ***	133.25	
38202- 2404	2	8/07/2009	10532	AMI WEST		
	2		39035	NEW PRINTER FOR F.R. WORKSTATI	200.00	AWWEST-8/4/09
38202- 2404	2	8/07/2009	Logged	*** Total ***	200.00	
38203- 2404	3	8/07/2009	10570	ANTIMITE TERMITE & PEST CONTRO		
	3		39067	MONTHLY PEST SERVICE	53.00	330510
38203- 2404	3	8/07/2009	Logged	*** Total ***	53.00	
38204- 2404	4	8/07/2009	10714	ATEL COMMUNICATIONS, INC		
	4		39038	MOVE PHONE SYSTEM	4,729.63	16464
38204- 2404	4	8/07/2009	Logged	*** Total ***	4,729.63	
38205- 2404	5	8/07/2009	10720	AT&T		
	5		39063	L.D. @BPS	29.77	0192940472-7/09
38205- 2404	5	8/07/2009	Logged	*** Total ***	29.77	
38206- 2404	6	8/07/2009	11060	BARRETT ENGINEERED PUMP		
	6		39017	2 PUMPS FOR AWT	1,827.00	067512
38206- 2404	6	8/07/2009	Logged	*** Total ***	1,827.00	
38207- 2404	7	8/07/2009	11114	B&B ELECTRONICS		
	7		39022	6 WIRELESS RADIO WITH PARTS	2,482.00	50-102145
	7		39028	6 WIRELESS RADIO WITH PARTS	161.00	010215581
38207- 2404	7	8/07/2009	Logged	*** Total ***	2,643.00	
38208- 2404	8	8/07/2009	11650	BROWNELL AND DUFFEY CPA		
	8		39058	ACCOUNTING FEES-JULY	8,876.00	431
38208- 2404	8	8/07/2009	Logged	*** Total ***	8,876.00	
38209- 2404	9	8/07/2009	12360	CITY OF CARLSBAD		
	9		39051	WATER @ VACTOR	75.04	103-00-7/09
	9		39052	WATER @ VACTOR 2	108.89	104-00-7/09
38209- 2404	9	8/07/2009	Logged	*** Total ***	183.93	
38210- 2404	10	8/07/2009	12525	COPYCARE OF SAN DIEGO		
	10		39041	SERVICE PRINTER	125.00	110838
38210- 2404	10	8/07/2009	Logged	*** Total ***	125.00	
38211- 2404	11	8/07/2009	12814	CUES, INC		
	11		39023	OPEN PO-REPAIRS TO CCTV	969.39	311029
38211- 2404	11	8/07/2009	Logged	*** Total ***	969.39	
38212- 2404	12	8/07/2009	13072	DATA NET		
	12		39021	SERVICE TO MOVE ITSYSTEM TO NE	269.79	9734004
	12		39062	IS MAINT AND SUPPORT	140.00	9734037
38212- 2404	12	8/07/2009	Logged	*** Total ***	409.79	
38213- 2404	13	8/07/2009	14410	EL CAMINO REAL SHELL ENCINITAS		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	13		39018 OPEN PO-VEHICLE FUELS/GAS	597.87	8133
	13		39029 OPEN PO-VEHICLE FUELS/GAS	538.48	8127
38213- 2404	13	8/07/2009	Logged *** Total ***	1,136.35	
38214- 2404	14	8/07/2009	14423 ELECTRICAL SALES, INC.		
	14		39068 BALANCE OWING	4.33	4067240
38214- 2404	14	8/07/2009	Logged *** Total ***	4.33	
38215- 2404	15	8/07/2009	15223 FEDERAL EXPRESS CORPORATION		
	15		39039 SHIPPING	36.75	9-28-48865
38215- 2404	15	8/07/2009	Logged *** Total ***	36.75	
38216- 2404	16	8/07/2009	16021 GREAT AMERICA LEASING CORP		
	16		39059 COPIER LEASE	928.17	8770776
38216- 2404	16	8/07/2009	Logged *** Total ***	928.17	
38217- 2404	17	8/07/2009	16580 GOVERNMENT FINANCE OFFICER ASS		
	17		39043 GFOA RENEWAL MEMBERSHIP-09-10	160.00	122325001-09
38217- 2404	17	8/07/2009	Logged *** Total ***	160.00	
38218- 2404	18	8/07/2009	17552 THE HOME DEPOT CRC/GECF		
	18		39026 OPEN PO-MISC SUPPLIES-SPLIT	170.06	3062519
38218- 2404	18	8/07/2009	Logged *** Total ***	170.06	
38219- 2404	19	8/07/2009	19012 JAYNES CORPORATION OF CAL.		
	19		39015 CONTRACT-SITE IMPROVEMENT-CONS	396,929.18	#18-JULY
	19		39033 RETENTION 10%	-39,692.92	#18-
38219- 2404	19	8/07/2009	Logged *** Total ***	357,236.26	
38220- 2404	20	8/07/2009	21510 CHUCK LEMAY		
	20		39037 REIMBURSE CLM FOR OT MEALS	57.33	CLM-8/2/09
38220- 2404	20	8/07/2009	Logged *** Total ***	57.33	
38221- 2404	21	8/07/2009	22023 MANCO		
	21		39024 2 SNAP PAC S-1	1,959.79	90852
38221- 2404	21	8/07/2009	Logged *** Total ***	1,959.79	
38222- 2404	22	8/07/2009	22511 MOBILE MINI		
	22		39069 TRAILER LEASE	652.50	904231377
38222- 2404	22	8/07/2009	Logged *** Total ***	652.50	
38223- 2404	23	8/07/2009	24111 OCB REPROGRAPHICS		
	23		39014 SATELLITE PUMP STATION BID DOC	708.85	5664404
	23		39048 DOCUMENTS	220.31	5668921
38223- 2404	23	8/07/2009	Logged *** Total ***	929.16	
38224- 2404	24	8/07/2009	24224 OFFICE DEPOT, INC.		
	24		39027 OPEN PO-OFFICE SUPPLIES	57.06	482617335001
38224- 2404	24	8/07/2009	Logged *** Total ***	57.06	
38225- 2404	25	8/07/2009	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	25		39054 WATER @ VP7	43.78	57187500-7/09



UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	25		39055 WATER @ TRAVELING 2	329.15	6227600-7/09
	25		39056 WATER @ E. ESTATES	46.45	61955121-7/09-
	25		39057 WATER @ VP5	26.96	65865245-7/09-
38225- 2404	25	8/07/2009	Logged *** Total ***	446.34	
38226- 2404	26	8/07/2009	25010 AT&T		
	26		39064 PHONE SERVICE @ BPS	25.79	9423588001-7/09
	26		39065 DIAL IN MODEM	190.14	6327047006-2
	26		39066 MOVE SCADA ALARMS	357.28	47792130272
38226- 2404	26	8/07/2009	Logged *** Total ***	573.21	
38227- 2404	27	8/07/2009	25260 PERS RETIREMENT		
	27		39070 EMPLOYEE RETIREMENT	13,168.04	07-2009-4
38227- 2404	27	8/07/2009	Logged *** Total ***	13,168.04	
38228- 2404	28	8/07/2009	25680 PRUDENTIAL OVERALL SUPPLY		
	28		39047 LAUNDRY SERVICE-JULY	840.75	35925-7/09
38228- 2404	28	8/07/2009	Logged *** Total ***	840.75	
38229- 2404	29	8/07/2009	27012 RANCHO SANTA FE SECURITY SYSTE		
	29		39049 INSTALL NEW SECURITY SYSTEM	13,768.00	369518
38229- 2404	29	8/07/2009	Logged *** Total ***	13,768.00	
38230- 2404	30	8/07/2009	28020 SAN DIEGO GAS AND ELECTRIC		
	30		39046 GAS @ NEW BUILDING	5.30	01178368-8/09
38230- 2404	30	8/07/2009	Logged *** Total ***	5.30	
38231- 2404	31	8/07/2009	28037 SAN DIEGO EMPLOYERS ASSOCIATIO		
	31		39042 ANNUAL MEMBERSHIP-09-10	599.00	23001
38231- 2404	31	8/07/2009	Logged *** Total ***	599.00	
38232- 2404	32	8/07/2009	28273 SDSI BUSINESS SYSTEMS		
	32		39040 TROUBLE SHOOT DATABASE	47.50	5704
38232- 2404	32	8/07/2009	Logged *** Total ***	47.50	
38233- 2404	33	8/07/2009	28313 SHRED-IT		
	33		39034 SHREDDING OF DOCUMENTS	70.00	0910420704
38233- 2404	33	8/07/2009	Logged *** Total ***	70.00	
38234- 2404	34	8/07/2009	29221 TELDATA ENTERPRISE		
	34		39036 PHONE SYSTEM INSTALLED	456.24	23346
38234- 2404	34	8/07/2009	Logged *** Total ***	456.24	
38235- 2404	35	8/07/2009	29730 T.S. INDUSTRIAL SUPPLY		
	35		39044 MARKING PAINT	45.78	1026595
38235- 2404	35	8/07/2009	Logged *** Total ***	45.78	
38236- 2404	36	8/07/2009	30520 UNDERGROUND SERVICE ALERT OF		
	36		39053 UNDERGROUND DIG ALERT	111.00	720090354
38236- 2404	36	8/07/2009	Logged *** Total ***	111.00	
38237- 2404	37	8/07/2009	30560 UNITED PARCEL		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	37		39050	SHIPPING	29.32	000025YY37309
38237- 2404	37	8/07/2009	Logged		29.32	
				*** Total ***		
38238- 2404	38	8/07/2009		31232 VERIZON WIRELESS		
	38			39060 CELL PHONES	424.91	0783407928
	38			39061 CELL PHONES	52.67	0783407927
38238- 2404	38	8/07/2009	Logged		477.58	
				*** Total ***		
38239- 2404	39	8/07/2009		31263 AMERICAN MESSAGING		
	39			39045 PAGER SERVICE-ADDITIONAL	15.52	L1417521JH
38239- 2404	39	8/07/2009	Logged		15.52	
				*** Total ***		
38240- 2404	40	8/07/2009		32130 WEST COAST UNDERGROUND		
	40			39020 DIG UP MAINLINE @ ARGONAUTA WA	6,449.20	2009TM-2122
	40			39025 REPLACE EXISTING CLEANOUT	6,840.00	0907-0937
38240- 2404	40	8/07/2009	Logged		13,289.20	
				*** Total ***		
38241- 2404	41	8/07/2009		32216 BILL WEINBERGER		
	41			39032 LATERAL REIBURSEMENT	3,000.00	BW-LATERAL
38241- 2404	41	8/07/2009	Logged		3,000.00	
				*** Total ***		
38242- 2404	42	8/07/2009		32271 WEST COAST SAFETY SUPPLY CO.,		
	42			39016 OPEN PO-CALIBRATION AND SFAETY	331.47	1706656
	42			39030 OPEN PO-CALIBRATION AND SFAETY	872.89	1706675
38242- 2404	42	8/07/2009	Logged		1,204.36	
				*** Total ***		
					.00	
** Total check discount **					.00	
** Total check amount **					431,654.66	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 12, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14425 - 14443	8/12/2009	\$40,092.50

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38243- 2405	1	8/14/2009	10167 ACACIA GASOLINE & CAR WASH		
	1		39084 OPEN PO-VEHICLE GAS/FUELS	120.25	2104
38243- 2405	1	8/14/2009	Logged *** Total ***	120.25	
38244- 2405	2	8/14/2009	10447 ALL THE KINGS FLAGS		
	2		39102 FLAGS	77.67	38207
38244- 2405	2	8/14/2009	Logged *** Total ***	77.67	
38245- 2405	3	8/14/2009	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		39115 MONTHLY PEST SERVICE	53.00	353182
38245- 2405	3	8/14/2009	Logged *** Total ***	53.00	
38246- 2405	4	8/14/2009	10714 ATEL COMMUNICATIONS, INC		
	4		39103 MOVE PHONE SYSTEM	253.04	16929
	4		39104 CHARGES FOR MOVING PHONE SYSTE	18.05	16928
	4		39105 CHARGES TO MOVE PHONE SYSTEM	122.76	16930
38246- 2405	4	8/14/2009	Logged *** Total ***	393.85	
38247- 2405	5	8/14/2009	11034 BAY CITY ELECTRIC WORKS, INC		
	5		39085 TROUBLE SHOOT @ LPS GENERATOR	252.20	W72693
38247- 2405	5	8/14/2009	Logged *** Total ***	252.20	
38248- 2405	6	8/14/2009	11877 KENNETH BUTTS		
	6		39096 REIMBURSE KB FOR SAFETY BOOTS	114.46	KB-8/10/09
38248- 2405	6	8/14/2009	Logged *** Total ***	114.46	
38249- 2405	7	8/14/2009	12005 CSDA-SAN DIEGO		
	7		39101 CSDA QTRLY DINNER	185.00	CSDA-8/10/09
38249- 2405	7	8/14/2009	Logged *** Total ***	185.00	
38250- 2405	8	8/14/2009	12510 COAST WASTE		
	8		39078 RENT STORAGE CONTAINER	180.25	45542440274
38250- 2405	8	8/14/2009	Logged *** Total ***	180.25	
38251- 2405	9	8/14/2009	12514 CONEXIS		
	9		39116 SEC 125 FLEX PLAN-JULY	125.00	07090R5179
38251- 2405	9	8/14/2009	Logged *** Total ***	125.00	
38252- 2405	10	8/14/2009	12631 COR-O-VAN		
	10		39082 OPEN PO-STORAGE`	105.37	RSI331306
38252- 2405	10	8/14/2009	Logged *** Total ***	105.37	
38253- 2405	11	8/14/2009	13072 DATA NET		
	11		39079 SERVICE TO MOVE ITSYSTEM TO NE	5,830.00	9734100
	11		39109 IS MAINT AND SUPPORT	290.00	9734150
	11		39110 IS MAINT AND SUPPORT-MOVE	533.75	9734113
	11		39111 IS MAINT AND SUPPORT	850.00	9734105
	11		39112 IS MAINT AND SUPPORT	488.38	9734116
	11		39113 IS MAINT AND SUPPORT	455.00	9734133
38253- 2405	11	8/14/2009	Logged *** Total ***	8,447.13	
38254- 2405	12	8/14/2009	13221 MATTHEW DELINE		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	12		39080 LATERAL REIMBURSEMENT	1,480.00	MDELINE
38254-	2405	12 8/14/2009	Logged *** Total ***	1,480.00	
38255-	2405	13 8/14/2009	13831 CHUCK DUVIVIER		
		13	39095 REFUND DEV. #526	4,534.61	CD-526
38255-	2405	13 8/14/2009	Logged *** Total ***	4,534.61	
38256-	2405	14 8/14/2009	15223 FEDERAL EXPRESS CORPORATION		
		14	39097 SHIPPING	16.03	928929194
38256-	2405	14 8/14/2009	Logged *** Total ***	16.03	
38257-	2405	15 8/14/2009	16603 W. W. GRAINGER, INC		
		15	39100 FAN	59.31	9049463699
38257-	2405	15 8/14/2009	Logged *** Total ***	59.31	
38258-	2405	16 8/14/2009	18150 ICMA RETIREMENT-303979		
		16	39117 DEFERRED COMP-ICMA	2,244.22	ICMA-8/12/09
38258-	2405	16 8/14/2009	Logged *** Total ***	2,244.22	
38259-	2405	17 8/14/2009	18514 INDUSTRIAL NETWORKING SOLUTION		
		17	39083 V2CELLUAR GATEWAY	717.15	IN0111760
38259-	2405	17 8/14/2009	Logged *** Total ***	717.15	
38260-	2405	18 8/14/2009	18561 U.S. BANK		
		18	39118 CONFERENCES, SUPPLIES, MEETING	8,804.16	USBANK-7/22/09
38260-	2405	18 8/14/2009	Logged *** Total ***	8,804.16	
38261-	2405	19 8/14/2009	23068 NATIONWIDE RETIREMENT SOLUTION		
		19	39107 DEFERRED COMP-NATIONWIDE	1,110.13	NATION-8/12/09
38261-	2405	19 8/14/2009	Logged *** Total ***	1,110.13	
38262-	2405	20 8/14/2009	24111 OCB REPROGRAPHICS		
		20	39098 DOCUMENTS	155.01	5673043
		20	39099 FORCE MAIN DOCUMENTS	133.51	5673321
38262-	2405	20 8/14/2009	Logged *** Total ***	288.52	
38263-	2405	21 8/14/2009	24224 OFFICE DEPOT, INC.		
		21	39087 OPEN PO-OFFICE SUPPLIES	346.00	483370469001
		21	39090 OPEN PO-OFFICE SUPPLIES	143.32	483534856001
		21	39091 OPEN PO-OFFICE SUPPLIES	21.23	483535146001
38263-	2405	21 8/14/2009	Logged *** Total ***	510.55	
38264-	2405	22 8/14/2009	25032 PALOMAR WATER		
		22	39114 WATER @ OFFICE	106.68	1427512
38264-	2405	22 8/14/2009	Logged *** Total ***	106.68	
38265-	2405	23 8/14/2009	25260 PERS RETIREMENT		
		23	39093 BOARD RETIREMENT 7/31/2009	81.06	7-2009-0
38265-	2405	23 8/14/2009	Logged *** Total ***	81.06	
38266-	2405	24 8/14/2009	25265 PEP BOYS		
		24	39106 PARTS	66.59	07010027470

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38266- 2405	24	8/14/2009	Logged	*** Total ***	66.59
38267- 2405	25	8/14/2009	27270 FRANK REYNAGA		
	25		39094 ADVANCE FOR F REYNAGA	200.00	FR-ADVANCE
38267- 2405	25	8/14/2009	Logged	*** Total ***	200.00
38268- 2405	26	8/14/2009	28035 SAN DIEGO DAILY TRANSCRIPT		
	26		39081 PV PANEL RFP AD	327.60	152654
38268- 2405	26	8/14/2009	Logged	*** Total ***	327.60
38269- 2405	27	8/14/2009	28324 SHELL OIL COMPANY		
	27		39086 OPEN PO-VEHICLE FUEL/GAS	396.31	065023442908
38269- 2405	27	8/14/2009	Logged	*** Total ***	396.31
38270- 2405	28	8/14/2009	29221 TELDATA ENTERPRISE		
	28		39088 INSTALL LOW VOLTAGE CABLING/NE	28,326.99	023457
	28		39089 INSTALL LOW VOLTAGE CABLING/NE	1,567.61	011996
	28		39092 INSTALL LOW VOLTAGE CABLING/NE	1,567.61	023538
38270- 2405	28	8/14/2009	Logged	*** Total ***	31,462.21
38271- 2405	29	8/14/2009	30580 UNITED WAY		
	29		39108 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-8/12/09
38271- 2405	29	8/14/2009	Logged	*** Total ***	5.00
				.00	
** Total check discount **				.00	
** Total check amount **				62,464.31	
** Total void discount **				.00	
** Total void amount **				.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38272- 2407	1	8/25/2009	12361 CITY OF CARLSBAD		
	1		39132 LANDSCAPE FEE	916.00	CONST. FEE
38272- 2407	1	8/25/2009	Logged	*** Total ***	916.00
38273- 2408	1	8/25/2009	10167 ACACIA GASOLINE & CAR WASH		
	1		39148 OPEN PO-VEHICLE GAS/FUELS	59.71	2111
	1		39155 OPEN PO-VEHICLE GAS/FUELS	122.57	2107
38273- 2408	1	8/25/2009	Logged	*** Total ***	182.28
38274- 2408	2	8/25/2009	10714 ATEL COMMUNICATIONS, INC		
	2		39138 MOVE TELEPHONE SYSTEM	2,116.50	16956
	2		39157 MOVE TELEPHONE SYSTEM	186.75	16970
	2		39164 MOVE TELEPHONE SYSTEM	186.75	17014
38274- 2408	2	8/25/2009	Logged	*** Total ***	2,490.00
38275- 2408	3	8/25/2009	12112 JEFF BILLS		
	3		39202 CONSULTING FEES-JULY	2,000.00	AUG 09
38275- 2408	3	8/25/2009	Logged	*** Total ***	2,000.00
38276- 2408	4	8/25/2009	13014 DIAMOND ENVIRONMENTAL SERVICES		
	4		39152 TEMPORARY FENCE @ VP5	425.00	49804655
38276- 2408	4	8/25/2009	Logged	*** Total ***	425.00
38277- 2408	5	8/25/2009	13072 DATA NET		
	5		39165 MOVING COMPUTERS TO NEW BLDG	88.09	9734084
	5		39166 SETTING CABLE IN NEW BLDG	71.29	9734097
	5		39167 CABLE SET UP	71.29	9734087
	5		39168 SET UP OF SMART BOARD	669.41	9734083
38277- 2408	5	8/25/2009	Logged	*** Total ***	900.08
38278- 2408	6	8/25/2009	13636 ALLIANT INSURANCE SERVICES, IN		
	6		39199 RENEWAL BOND-PB-09-10	875.00	985592
38278- 2408	6	8/25/2009	Logged	*** Total ***	875.00
38279- 2408	7	8/25/2009	13822 DUDEK & ASSOCIATES		
	7		39121 GE/CIP/JUNE/200/333/325/324	7,867.50	20092131
	7		39142 CONTRACT/NGVI-ENVIRONMENTAL/MI	233.75	20092774
	7		39203 GE/3252/787/ENCINITAS	880.00	20092591
	7		39204 GE/3252/676/RANCHO LA COSTA	391.06	20092590
	7		39205 GE/3252/667/V. OF LC	907.93	20092589
	7		39206 GE/3252/546/LC FAIRWAYS	165.00	20092588
	7		39207 GE/3252/642/V. OF LC	110.00	20092587
	7		39208 GE/3252/697/LC GREENS	2,402.40	20092592
38279- 2408	7	8/25/2009	Logged	*** Total ***	12,957.64
38280- 2408	8	8/25/2009	14410 EL CAMINO REAL SHELL ENCINITAS		
	8		39147 OPEN PO-VEHICLE FUELS/GAS	565.42	8146
	8		39156 OPEN PO-VEHICLE FUELS/GAS	589.53	8137
38280- 2408	8	8/25/2009	Logged	*** Total ***	1,154.95
38281- 2408	9	8/25/2009	14530 ENCINA WASTEWATER AUTHORITY		
	9		39120 EWA 4TH OTR OP/CAPITAL-2009	660,197.22	565

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38281- 2408	9	8/25/2009	Logged	*** Total ***	660,197.22	
38282- 2408	10	8/25/2009	15016	FALLBROOK PUBLIC UTILITY DISTR		
	10		39180	EMPLOYEE ASST PROGRAM-SEPT	41.40	SEPT 2009
38282- 2408	10	8/25/2009	Logged	*** Total ***	41.40	
38283- 2408	11	8/25/2009	15813	MC GRAW-HILL		
	11		39144	PV PANEL RFP AD	620.00	26609601
38283- 2408	11	8/25/2009	Logged	*** Total ***	620.00	
38284- 2408	12	8/25/2009	17027	HABITAT RESTORATION SCIENCES,		
	12		39141	NGVI LANDSCAPING SERVICES \$330	330.00	1413
38284- 2408	12	8/25/2009	Logged	*** Total ***	330.00	
38285- 2408	13	8/25/2009	18212	INFRASTRUCTURE ENGINEERING COR		
	13		39139	ASSET MANAGEMENT PLAN IMPLEMEN	5,176.10	4632
	13		39151	GIS SUPPORT-MONTHLY SUPPORT	390.00	4608
	13		39182	CONTRACT-TRUNK SEWER	444.00	4625
38285- 2408	13	8/25/2009	Logged	*** Total ***	6,010.10	
38286- 2408	14	8/25/2009	19050	JANI-KING OF CALIF., INC SAN D		
	14		39174	AUG-MONTHLY SERVICE	975.00	SD008090505
	14		39175	ADDITIONAL CHRG FOR AUG	721.90	SD008090937
38286- 2408	14	8/25/2009	Logged	*** Total ***	1,696.90	
38287- 2408	15	8/25/2009	19272	JETER SYSTEMS CORPORATION		
	15		39135	LETTER SIZE EXPANSION FOLDERS,	257.49	1844026
	15		39159	LETTER SIZE EXPANSION FOLDERS,	80.08	1845776
	15		39170	LABELS	27.58	1845776-
38287- 2408	15	8/25/2009	Logged	*** Total ***	365.15	
38288- 2408	16	8/25/2009	19550	JONES CHEMICALS, INC.		
	16		39149	OPEN PO-SODIUM HYPOCHLORIDE	4,110.83	441708
38288- 2408	16	8/25/2009	Logged	*** Total ***	4,110.83	
38289- 2408	17	8/25/2009	20079	KATZ & ASSOCIATES		
	17		39200	PUBLIC INFORMATION-JULY	3,366.39	405582
38289- 2408	17	8/25/2009	Logged	*** Total ***	3,366.39	
38290- 2408	18	8/25/2009	21279	LEUCADIA GLASS		
	18		39154	3 GLASS TABLE TOPS	1,120.00	1542
38290- 2408	18	8/25/2009	Logged	*** Total ***	1,120.00	
38291- 2408	19	8/25/2009	21309	LIGHT BULBS UNLIMITED		
	19		39201	LIGHT BULBS	33.56	335097
38291- 2408	19	8/25/2009	Logged	*** Total ***	33.56	
38292- 2408	20	8/25/2009	22321	EDWARD MILLER		
	20		39153	LATERAL REIMBURSEMENT	2,250.00	E MILLER
38292- 2408	20	8/25/2009	Logged	*** Total ***	2,250.00	
38293- 2408	21	8/25/2009	23068	NATIONWIDE RETIREMENT SOLUTION		



UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	21		39172 DEFERRED COMP	1,110.13	NATION-8/26/09
38293- 2408	21	8/25/2009	Logged	*** Total ***	1,110.13
38294- 2408	22	8/25/2009	24111 OCB REPROGRAPHICS		
	22		39145 PRINT & DISTRIBUTION-FORCE MAI	609.95	5675845
	22		39146 PRINT DOCUMENTS-FORCE MAIN PRO	357.57	5676016
38294- 2408	22	8/25/2009	Logged	*** Total ***	967.52
38295- 2408	23	8/25/2009	24224 OFFICE DEPOT, INC.		
	23		39136 OPEN PO-OFFICE SUPPLIES	49.89	483845753001
	23		39158 OPEN PO-OFFICE SUPPLIES	36.47	483849708001
	23		39160 OPEN PO-OFFICE SUPPLIES	106.75	48384965001
	23		39161 OPEN PO-OFFICE SUPPLIES	7.50	484121489001
	23		39162 OPEN PO-OFFICE SUPPLIES	96.35	484112828001
	23		39163 OPEN PO-OFFICE SUPPLIES	126.93	484317408001
	23		39169 CREDIT	-49.89	483845751001
38295- 2408	23	8/25/2009	Logged	*** Total ***	374.00
38296- 2408	24	8/25/2009	25072 RICK PATECELL		
	24		39140 MOVE AWT SCADA TO NEW BLDG	4,000.00	1757
38296- 2408	24	8/25/2009	Logged	*** Total ***	4,000.00
38297- 2408	25	8/25/2009	25260 PERS RETIREMENT		
	25		39183 EMPLOYEE RETIRMENT 8/9/09	13,192.13	8-2009-3
38297- 2408	25	8/25/2009	Logged	*** Total ***	13,192.13
38298- 2408	26	8/25/2009	25635 THE PRINTERY		
	26		39150 LETTERHEAD AND BUSINESS CARDS	529.99	56221
38298- 2408	26	8/25/2009	Logged	*** Total ***	529.99
38299- 2408	27	8/25/2009	28020 SAN DIEGO GAS AND ELECTRIC		
	27		39185 ELECTRIC @ DIANA PS	381.51	01444495-8/09
	27		39186 ELECTRIC @ EEPS	1,753.26	01909876-8/09
	27		39187 ELECTRIC @ AVOCADO PS	153.18	00505010-8/09
	27		39188 ELECTRIC @ BPS	12,513.45	01857178-8/09
	27		39189 ELECTRIC @ VP5	358.84	00747336-8/09
	27		39190 ELECTRIC @ SAXONY PS	770.57	01683816-8/09
	27		39191 ELECTRIC @ VP7	98.79	00747631-8/09
	27		39192 ELECTRIC @ MEADOWS 3	200.57	01169672-8/09
	27		39193 ELECTRIC @ L.C. PS	1,193.00	01031273-8/09
	27		39194 ELECTRIC @ E. ESTATES	719.87	01444485-8/09
	27		39195 ELECTRIC @ RANCHO VERDE	145.57	01380248-8/09
	27		39196 GAS @ EE	11.06	0089655-8/09
	27		39197 GAS @ OFFICE	5.30	01178368-8/09
	27		39198 ELECTRIC @ OFFICE	1,460.97	01823519-8/09
38299- 2408	27	8/25/2009	Logged	*** Total ***	19,765.94
38300- 2408	28	8/25/2009	28020 SAN DIEGO GAS AND ELECTRIC		
	28		39184 ELECTRIC @ LPS	14,548.04	01874070-8/09
38300- 2408	28	8/25/2009	Logged	*** Total ***	14,548.04
38301- 2408	29	8/25/2009	28060 SAN DIEGUITO TROPHY		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38301- 2408	29	8/25/2009	39137	PLASTIC SIGNS, NAMEPLATE HOLDE	257.74	27673
			Logged	*** Total ***	257.74	
38302- 2408	30	8/25/2009	28704	STAPLES BUSINESS ADVANTAGE		
	30		39181	SUPPLIES	136.94	8013203075
38302- 2408	30	8/25/2009	Logged	*** Total ***	136.94	
38303- 2408	31	8/25/2009	29225	TELEPACIFIC COMMUNICATIONS		
	31		39179	PHONE SYSTEM	1,092.91	14926782-0
38303- 2408	31	8/25/2009	Logged	*** Total ***	1,092.91	
38304- 2408	32	8/25/2009	30580	UNITED WAY		
	32		39171	EMPLOYEE CONTRIBUTIONS	5.00	UNITED-8/26/09
38304- 2408	32	8/25/2009	Logged	*** Total ***	5.00	
38305- 2408	33	8/25/2009	30723	SIEMENS WATER TECH. CORP		
	33		39143	OPEN PO-BIOXIDE	8,380.44	7827283
38305- 2408	33	8/25/2009	Logged	*** Total ***	8,380.44	
38306- 2408	34	8/25/2009	31232	VERIZON WIRELESS		
	34		39176	CELL PHONES	605.96	8786952127
38306- 2408	34	8/25/2009	Logged	*** Total ***	605.96	
38307- 2408	35	8/25/2009	32500	WORDEN WILLIAMS, APC		
	35		39177	LEGAL FEES-SITE IMPROVEMENT	788.00	27459
	35		39178	LEGAL FEES-JULY	2,275.00	27458
38307- 2408	35	8/25/2009	Logged	*** Total ***	3,063.00	
38308- 2408	36	8/25/2009	33227	XEROX CORPORATION		
	36		39173	SERVICE CALL	477.00	107272678
38308- 2408	36	8/25/2009	Logged	*** Total ***	477.00	
					.00	
** Total check discount **					.00	
** Total check amount **					770,549.24	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 26, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14446 - 14462	8/26/2009	\$39,819.24

Run date: 08/27/2009 @ 14:25  
Bus date: 08/27/2009

Leucadia Waste Water District  
Check - Complete Detail

UNION BANK-MRGS

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
348- 2406	0	8/13/2009	12361 CITY OF CARLSBAD		
	0		39119 PLAN CHECK FEES	60.00	
348- 2406	0	8/13/2009	Logged	*** Total ***	60.00
349- 2409	0	8/27/2009	21026 LA QUINTA INNS & SUITES		
	0		39214 REIMBURSEMENT FROM WRONG CREDI	58.30	
349- 2409	0	8/27/2009	Logged	*** Total ***	58.30
				.00	
** Total check discount **				.00	
** Total check amount **				118.30	
** Total void discount **				.00	
** Total void amount **				.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38309- 2410	1	9/01/2009	10100 NAPA AUTO		
	1		39250 FUEL FILTERS	234.51	156275
	1		39251 PS PARTS1	49.96	900207
	1		39252 PARTS/SUPPLIES	21.87	90017
38309- 2410	1	9/01/2009	Logged	*** Total ***	306.34
38310- 2410	2	9/01/2009	10627 ARROW PIPELINE		
	2		39217 LOCATE, REMOVE VALVES, CAP	905.00	7790
	2		39219 DISCONNECT WATER/SEWER FROM TR	457.50	7787
38310- 2410	2	9/01/2009	Logged	*** Total ***	1,362.50
38311- 2410	3	9/01/2009	12065 CARLSON & BEAULOYE		
	3		39218 ULTRA COOLANT AND CASE T-30	409.01	145618
38311- 2410	3	9/01/2009	Logged	*** Total ***	409.01
38312- 2410	4	9/01/2009	12360 CITY OF CARLSBAD		
	4		39229 WATER @ PLANT	157.37	8121305-8/09
	4		39230 WATER @ PLANT	233.94	8121300-8/09
38312- 2410	4	9/01/2009	Logged	*** Total ***	391.31
38313- 2410	5	9/01/2009	12529 CO'S TRAFFIC CONTROL, INC		
	5		39215 OPEN PD- TRAFFIC CONTROL	900.00	00024865
38313- 2410	5	9/01/2009	Logged	*** Total ***	900.00
38314- 2410	6	9/01/2009	12589 CA SDU		
	6		39249 CHILD SUPPORT-JULY	516.12	AB-SUPPORT
38314- 2410	6	9/01/2009	Logged	*** Total ***	516.12
38315- 2410	7	9/01/2009	13072 DATA NET		
	7		39233 IS MAINT AND SUPPORT	715.80	9734226
	7		39234 IS MAINT/SUPPORT-NEW BLDG	35.00	9734181
	7		39235 IS MAINT/SUPPORT-CABLES	66.49	9734196
38315- 2410	7	9/01/2009	Logged	*** Total ***	817.29
38316- 2410	8	9/01/2009	13261 DEPT HEALTH SERVICES		
	8		39255 RENEWAL-CF-WATER TREATMENT	55.00	25616-9/1/2009
38316- 2410	8	9/01/2009	Logged	*** Total ***	55.00
38317- 2410	9	9/01/2009	13263 DE LAGE LANDEN		
	9		39239 PAYOFF ON LEASE FOR COPIER	7,125.00	DELAGI-COPIER
38317- 2410	9	9/01/2009	Logged	*** Total ***	7,125.00
38318- 2410	10	9/01/2009	16806 THE GUARDIAN		
	10		39236 DENTAL/DISABILITY INS-SEPT	3,252.21	00324226-9/09
38318- 2410	10	9/01/2009	Logged	*** Total ***	3,252.21
38319- 2410	11	9/01/2009	17060 HARTFORD LIFE & ACCIDENT INS.		
	11		39238 LIFE INS-SEPT	368.82	4479206
38319- 2410	11	9/01/2009	Logged	*** Total ***	368.82
38320- 2410	12	9/01/2009	18150 ICMA RETIREMENT-303979		
	12		39226 DEFERRED COMP-ICMA	2,244.22	ICMA-8/26/09

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38320-	2410	12	9/01/2009 Logged	*** Total ***	2,244.22
38321-	2410	13	9/01/2009 19775 ALLAN JULIUSSEN		
		13	39244 REIMBURSE FOR CONF	847.34	AJ-CONF-8/15
38321-	2410	13	9/01/2009 Logged	*** Total ***	847.34
38322-	2410	14	9/01/2009 20842 DAVID KULCHIN		
		14	39245 REIMBURSE FOR MILEAGE-CSDA	28.60	DK-MILEAGE-CSDA
		14	39246 REIMBURSE FOR CONF	845.47	CASA-8/15/09
38322-	2410	14	9/01/2009 Logged	*** Total ***	874.07
38323-	2410	15	9/01/2009 21212 LEIGHTON CONSULTING, INC		
		15	39221 GRADING SERVICES	2,520.50	LC10015739
38323-	2410	15	9/01/2009 Logged	*** Total ***	2,520.50
38324-	2410	16	9/01/2009 23241 NELCO INC.		
		16	39253 TAX FORMS-W2	65.84	NELCO-22R
38324-	2410	16	9/01/2009 Logged	*** Total ***	65.84
38325-	2410	17	9/01/2009 23570 NORTH COUNTY TIMES		
		17	39254 PUBLIC INFOR NOTICE	157.20	226634
38325-	2410	17	9/01/2009 Logged	*** Total ***	157.20
38326-	2410	18	9/01/2009 24224 OFFICE DEPOT, INC.		
		18	39220 OPEN PO-OFFICE SUPPLIES	59.42	484448277001
38326-	2410	18	9/01/2009 Logged	*** Total ***	59.42
38327-	2410	19	9/01/2009 25010 AT&T		
		19	39227 DIAL IN MODEM	183.99	6333461-8/09
		19	39228 ODOR CONTROL MODEM	25.58	4364009-8/09
38327-	2410	19	9/01/2009 Logged	*** Total ***	209.57
38328-	2410	20	9/01/2009 25018 MES VISION		
		20	39237 VISION INS-SEPT	356.39	092192183001
38328-	2410	20	9/01/2009 Logged	*** Total ***	356.39
38329-	2410	21	9/01/2009 25261 PUBLIC EMPLOYEES HEALTH		
		21	39241 EMPLOYEES HEALTH-SEPT	17,217.34	H2009091231000
		21	39242 BRD HEALTH INS-SEPT	1,986.00	H2009097247000
38329-	2410	21	9/01/2009 Logged	*** Total ***	19,203.34
38330-	2410	22	9/01/2009 26804 QUALITY CHEVROLET		
		22	39216 OPEN PO-VEHICLE TRUCK REPAIRS	543.79	CTCS382982
38330-	2410	22	9/01/2009 Logged	*** Total ***	543.79
38331-	2410	23	9/01/2009 27012 RANCHO SANTA FE SECURITY SYSTE		
		23	39223 ALARM SERVICE	75.00	394448
		23	39224 ALARM SYSTEM CONTRACT	86.25	394309
38331-	2410	23	9/01/2009 Logged	*** Total ***	161.25
38332-	2410	24	9/01/2009 27270 FRANK REYNAGA		
		24	39247 REIMBURSE FR FOR CONF/TRAINING	138.51	FR-8/20/09

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38332- 2410	24	9/01/2009	Logged		*** Total ***	138.51
38333- 2410	25	9/01/2009	27524	ROESLING NAKAMURA TERADA ARCHI		
	25		39222	CONTRACT-AS BUILTS	3,404.29	4625
38333- 2410	25	9/01/2009	Logged		*** Total ***	3,404.29
38334- 2410	26	9/01/2009	27729	RICHARD STINSON		
	26		39248	CONSULTING FEES-JULY	1,300.00	23-7/09
38334- 2410	26	9/01/2009	Logged		*** Total ***	1,300.00
38335- 2410	27	9/01/2009	28070	SAN DIEGUITO WATER DISTRICT		
	27		39231	WATER @ TANKER	57.76	TANKER-8/09
38335- 2410	27	9/01/2009	Logged		*** Total ***	57.76
38336- 2410	28	9/01/2009	28844	ELAINE SULLIVAN		
	28		39243	REIMBURSE ES FOR CONF	871.79	CASA-8/15/09
38336- 2410	28	9/01/2009	Logged		*** Total ***	871.79
38337- 2410	29	9/01/2009	29630	TRI COMMUNITY ANSWERING SERVIC		
	29		39225	ANSWERING SERVICE	90.00	TRI-8/20/09
38337- 2410	29	9/01/2009	Logged		*** Total ***	90.00
38338- 2410	30	9/01/2009	31050	VALLECITOS WATER DISTRICT		
	30		39232	WATER @ MEADOWS 3	48.40	65908237-9/09
38338- 2410	30	9/01/2009	Logged		*** Total ***	48.40
38339- 2410	31	9/01/2009	33227	XEROX CORPORATION		
	31		39240	COPIER MAINT	53.44	042151631
38339- 2410	31	9/01/2009	Logged		*** Total ***	53.44
						.00
** Total check discount **						.00
** Total check amount **						48,710.72
** Total void discount **						.00
** Total void amount **						.00

LEUCADIA WASTEWATER DISTRICT  
BOARD PAYROLL CHECK REPORT

Payroll Date: September 2, 2009

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
14463 - 14466	9/2/2009	\$4,217.15



**LEUCADIA WASTEWATER DISTRICT  
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

**AUGUST**

8/4/2008	Board	\$912.00
8/13/2008	Employee	\$34,888.88
8/27/2008	Employee	<u>\$34,663.46</u>
	<b>TOTAL</b>	<b>\$70,464.34</b>

**SEPTEMBER**

9/3/2008	Board	\$4,124.04
9/10/2008	Employee	\$37,194.80
9/11/2008	Employee-Incentive	\$10,748.44
9/16/2008	Employee-Incentive	\$716.49
9/24/2008	Employee	<u>\$34,934.35</u>
	<b>TOTAL</b>	<b>\$87,718.12</b>

**OCTOBER**

10/1/2008	Board	\$4,868.49
10/3/2008	Employee-Incentive	\$7,196.80
10/8/2008	Employee	\$35,569.53
10/22/2008	Employee	<u>\$36,190.27</u>
	<b>TOTAL</b>	<b>\$83,825.09</b>

**NOVEMBER**

11/3/2008	Board	\$1,802.40
11/5/2008	Employee	\$37,453.57
11/10/2008	Employee-Incentive	\$1,627.64
11/19/2008	Employee	<u>\$37,607.59</u>
		<b>\$78,491.20</b>

**DECEMBER**

12/1/2008	Employee-Sick bybk	\$8,991.32
12/3/2008	Employee	\$37,215.37
12/4/2008	Board	\$2,307.63
12/10/2008	Employee-Incentive	\$1,696.73
12/17/2008	Employee	37252.97
12/31/2008	Employee	<u>36562.18</u>
	<b>TOTAL</b>	<b>\$124,026.20</b>

**JANUARY**

**2009**

1/5/2009	Board	\$1,320.93
1/14/2009	Employee	\$36,240.23
1/28/2009	Employee	<u>\$36,351.40</u>
	<b>TOTAL</b>	<b>\$73,912.56</b>

**LEUCADIA WASTEWATER DISTRICT  
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

**FEBRUARY**

2/4/2009	Board		\$4,030.91
2/11/2009	Employee		\$37,873.81
2/25/2009	Employee		<u>\$36,940.35</u>
	<b>TOTAL</b>		<b>\$78,845.07</b>

**MARCH**

3/2/2009	Board		\$5,384.80
3/4/2009	Employee	Incentive	\$26,786.81
3/11/2009	Employee		\$37,676.16
3/25/2009	Employee		<u>\$37,117.66</u>
	<b>TOTAL</b>		<b>\$106,965.43</b>

**APRIL**

4/2/2009	Board		\$4,427.88
4/8/2009	Employee		\$37,246.81
4/22/2009	Employee		<u>\$36,491.63</u>
	<b>TOTAL</b>		<b>\$78,166.32</b>

**MAY**

5/6/2009	Employee		\$37,755.16
5/7/2009	Board		\$4,124.08
5/14/2009	Employee	Incentive	\$5,005.09
5/20/2009	Employee		<u>\$37,875.93</u>
	<b>TOTAL</b>		<b>\$84,760.26</b>

**JUNE**

6/3/2009	Employee		\$36,609.10
6/4/2009	Board		\$6,060.65
6/17/2009	Employee		<u>\$37,840.87</u>
	<b>TOTAL</b>		<b>\$80,510.62</b>

**JULY**

7/1/2009	Employee		\$38,217.68
7/2/2009	Board		\$3,139.03
7/15/2009	Employee		\$38,048.12
7/29/2009	Employee		<u>\$38,710.44</u>
	<b>TOTAL</b>		<b>\$118,115.27</b>

**LEUCADIA WASTEWATER DISTRICT  
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

**AUGUST**

8/3/2009	Board		\$1,016.70
8/5/2009	Employee	Incentive	\$900.00
8/12/2009	Employee		\$40,092.50
8/26/2009	Employee		<u>39819.24</u>
	<b>TOTAL</b>		<b>\$81,828.44</b>

**SEPTEMBER**

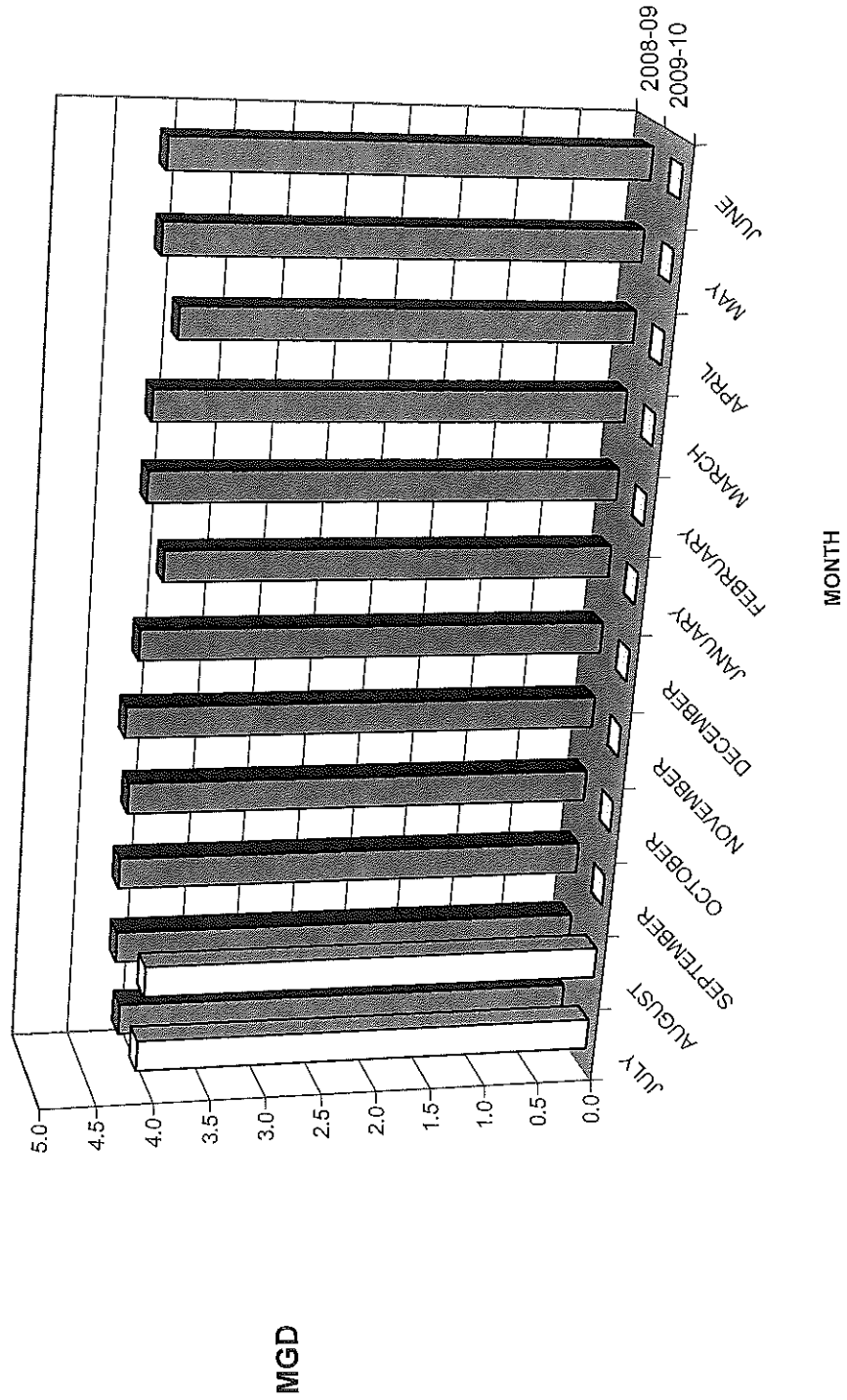
9/2/2009	Board		\$4,217.15
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**LEUCADIA WASTEWATER DISTRICT  
OPERATIONS REPORT  
FISCAL YEAR 2009-2010**

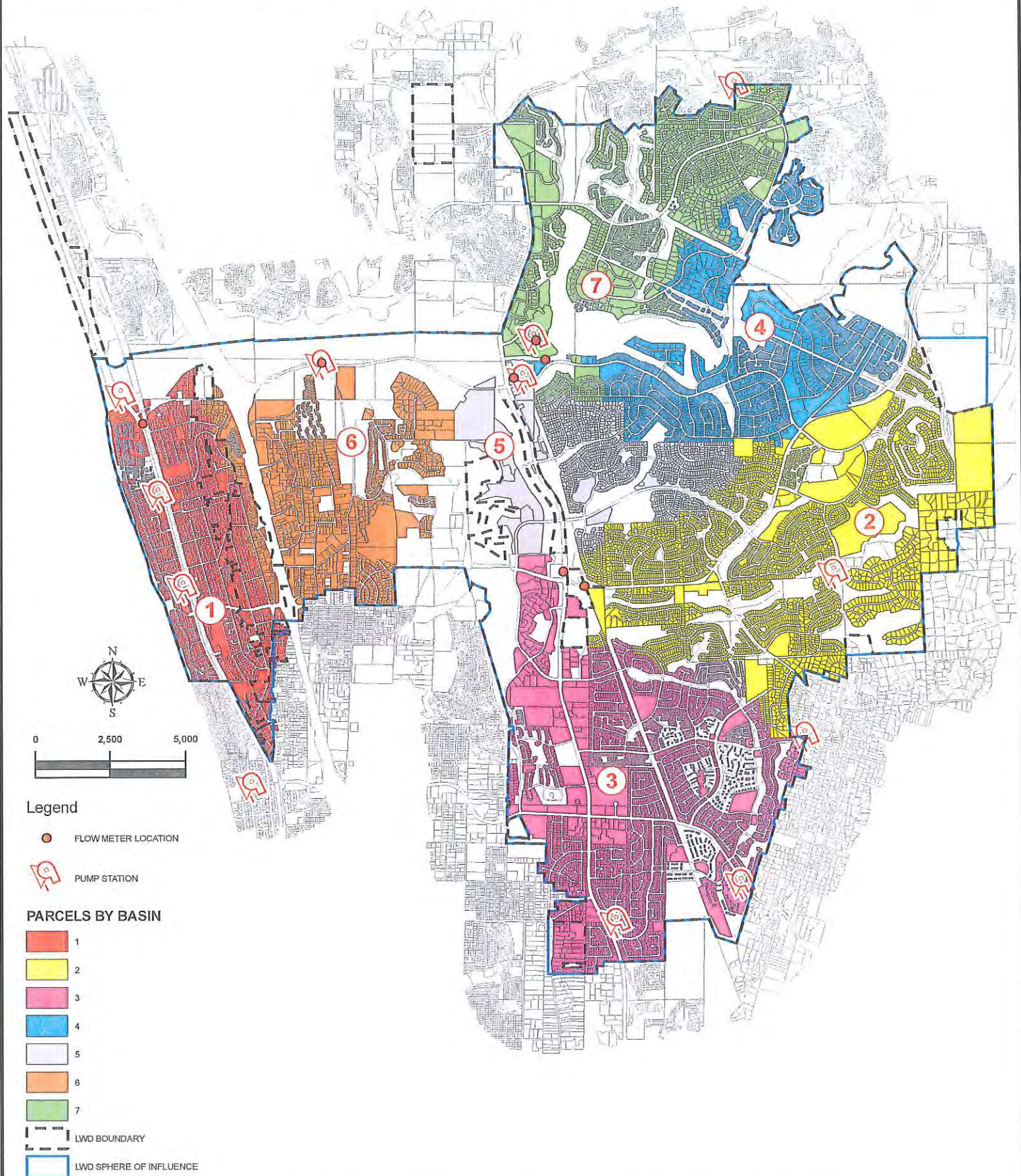
CURRENT MONTH - August 2009										FY 2008-2009	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,606	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)					ADF (MGD)
JULY	0	127.78	4	4.12	149	36.86					4.14
YTD		127.78	27,610								
AUGUST	0	126.79	0	4.09	148	37.06					4.20
YTD		126.79	27,610								
SEPTEMBER											4.21
YTD											
OCTOBER											4.17
YTD											
NOVEMBER											4.23
YTD											
DECEMBER											4.15
YTD											
JANUARY											3.98
YTD											
FEBRUARY											4.16
YTD											
MARCH											4.16
YTD											
APRIL											4.05
YTD											
MAY											4.03
YTD											
JUNE											4.12
YTD											
Annual Total	0.00	254.57	4			73.92					
Mo Average	0.00	127.28	2	4.11	149	36.96					4.13

operations report

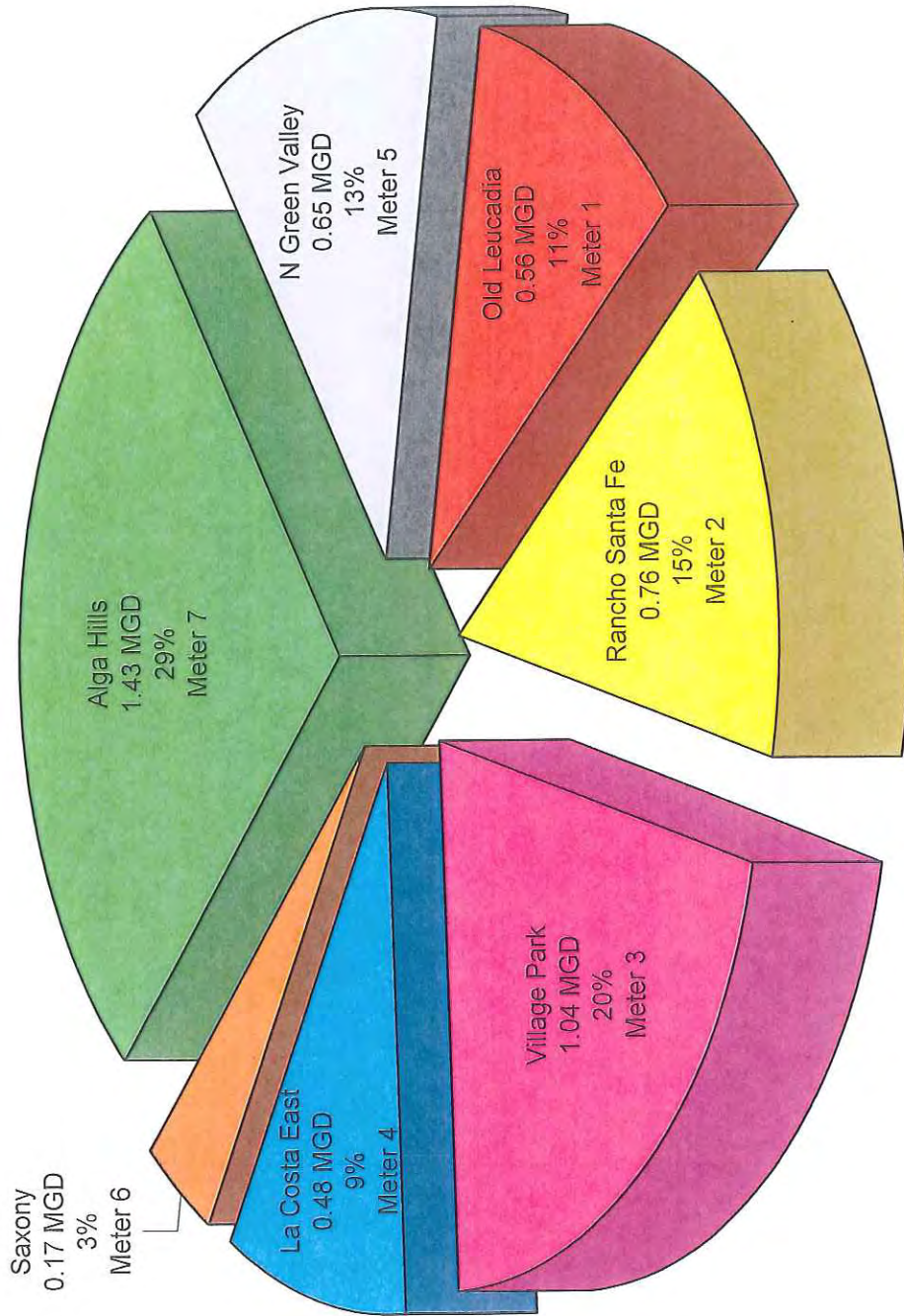
**LEUCADIA WASTEWATER DISTRICT  
FLOW COMPARISON FY 09 to FY10**



# LEUCADIA WASTEWATER DISTRICT



LWD Flows by Sub-Basin  
August 2009  
Total LWD Flow = 5.10 MGD



**LEUCADIA WASTEWATER DISTRICT**  
**SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS**

*As of August 31, 2009*

<b>ASSETS</b>	
Cash	\$ 108,675.25
Investments and Investment Pools	39,610,325.05
Bond Investments Held by Agents	4,281,890.73
Accounts Receivable	274,079.27
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	50,850.57
Capital Assets	119,387,713.13
Less Accumulated Depreciation	(36,039,243.90)
Debt Issuance Costs, Net of Amortization	213,649.71
<b>TOTAL ASSETS</b>	<b>\$ 128,794,788.81</b>
<b>LIABILITIES</b>	
Accounts Payable and Accrued Expenses	1,144,417.86
Developer Deposits	89,970.39
Bond & Interest Debt	3,571,034.92
<b>TOTAL LIABILITIES</b>	<b>\$ 4,805,423.17</b>
<b>NET ASSETS</b>	
Net Investment in Capital Assets	80,465,519.02
Restricted Reserves	4,599,834.64
Unrestricted Operating Reserve	2,130,675.46
Unrestricted Non-Operating Reserves (Designated)	30,540,425.05
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(1,247,088.53)
<b>TOTAL NET ASSETS</b>	<b>\$ 123,989,365.64</b>

Preliminary: subject to future review, reconciliation, accruals, and audit.



**LEUCADIA WASTEWATER DISTRICT**  
**BUDGET PERFORMANCE REPORT**  
YTD Revenue and Expenditures Through 8/31/2009 with Annual Budget

<b>OPERATING REVENUES AND EXPENSES</b>					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
<b>OPERATING REVENUES AND TRANSFERS</b>					
<b>OPERATING REVENUES</b>					
SEWER SERVICE	3110	\$ 93,488.03	\$ 6,472,017.00	6,378,528.97	1.44%
RECLAIMED WATER SALES	3150	15,620.39	360,210.00	344,589.61	4.34%
OTHER OPERATING INCOME		-	204,401.00	204,401.00	0.00%
<b>TOTAL OPERATING REVENUE</b>		<b>\$ 109,108.42</b>	<b>\$ 7,036,628.00</b>	<b>\$ 6,927,519.58</b>	<b>1.55%</b>
<b>OPERATING EXPENSES</b>					
WAGES AND BENEFITS	4100 & 4200	\$ 315,664.29	\$ 2,129,411.00	\$ 1,813,746.71	14.82%
BOARD EXPENSES AND ELECTION	4300 & 4400	14,992.36	133,791.00	118,798.64	11.21%
DEPRECIATION EXPENSE	4510	449,000.00	-	(449,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	985,491.00	985,491.00	n/a
FUELS	4600	4,246.76	64,000.00	59,753.24	6.64%
INSURANCE	4700	14,547.17	118,000.00	103,452.83	12.33%
MEMBERSHIP & DUES	4800	1,349.00	23,350.00	22,001.00	5.78%
OFFICE EXPENSE	4900	5,160.32	110,600.00	105,439.68	4.67%
OPERATING SUPPLIES	5000	19,174.40	175,500.00	156,325.60	10.93%
PROFESSIONAL SERVICES	5200	25,663.26	497,300.00	471,636.74	5.16%
PRINTING & PUBLISHING	5300	529.99	33,000.00	32,470.01	1.61%
RENTS & LEASES	5400	(2,874.17)	19,300.00	22,174.17	-14.89%
REPAIR & MAINTENANCE	5500	15,155.64	275,500.00	260,344.36	5.50%
MONITORING & PERMITTING	5600	562.57	48,600.00	48,037.43	1.16%
TRAINING & DEVELOPMENT	5700	5,331.84	41,400.00	36,068.16	12.88%
UTILITIES	5900	73,502.32	454,400.00	380,897.68	16.18%
LAFCO OPERATIONS	6100	6,147.00	6,200.00	53.00	99.15%
ENCINA	6200	-	1,887,120.00	1,887,120.00	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>\$ 948,152.75</b>	<b>\$ 7,002,963.00</b>	<b>\$ 6,054,810.25</b>	<b>13.54%</b>

<b>NON-OPERATING REVENUES AND EXPENSES</b>					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
<b>NON OPERATING REVENUES</b>					
CAPACITY CHARGES	3130	\$ 52,248.00	\$ 279,900.00	\$227,652.00	18.67%
PROPERTY TAXES	3220	6,978.91	300,000.00	293,021.09	2.33%
INTEREST INCOME	3250	118,865.39	960,000.00	841,134.61	12.38%
OTHER NON OPERATING INCOME		31,016.00	651,004.00	619,988.00	4.76%
<b>TOTAL NON OPERATING REVENUES</b>		<b>\$ 209,108.30</b>	<b>\$ 2,190,904.00</b>	<b>\$1,981,795.70</b>	<b>9.54%</b>
<b>DEBT SERVICE</b>					
INTEREST EXPENSE AND FEES	6500	-	\$ 165,974.00	165,974.00	0.00%
PRINCIPAL PAYMENTS	6500	-	531,209.00	531,209.00	0.00%
<b>TOTAL DEBT SERVICE</b>		<b>\$ -</b>	<b>\$ 697,183.00</b>	<b>\$ 697,183.00</b>	<b>0.00%</b>

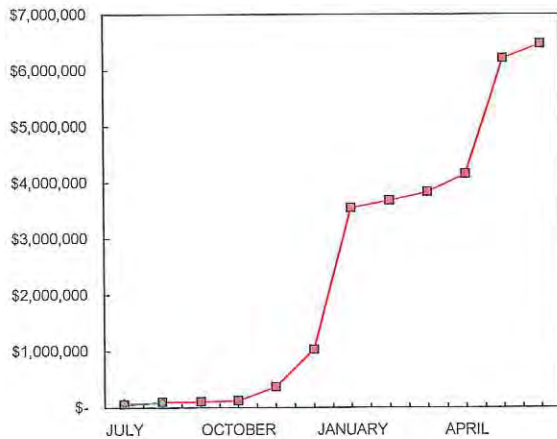
Preliminary: subject to future review, reconciliation, accruals, and audit.

# Leucadia Wastewater District

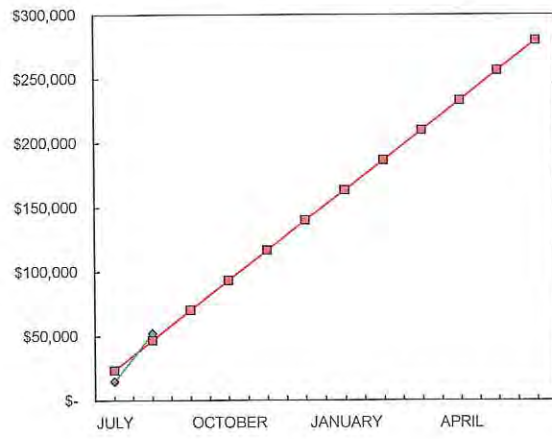
## Revenue FY 2009-2010

YTD through August 31, 2009

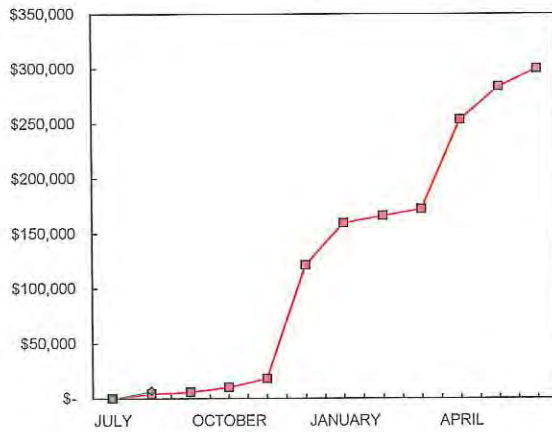
Sewer Service Fees



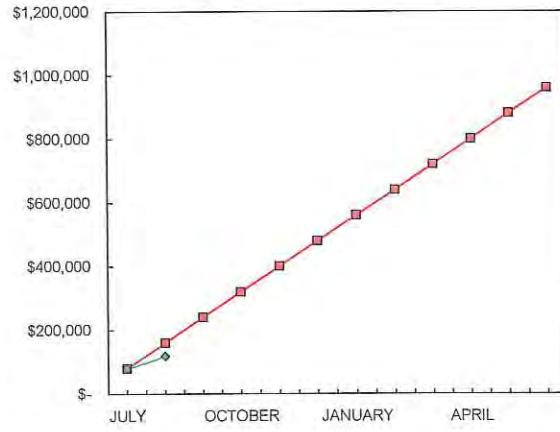
Capacity Charges



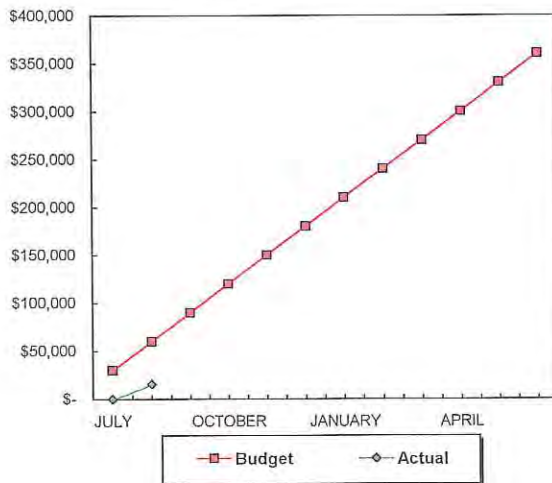
Property Taxes



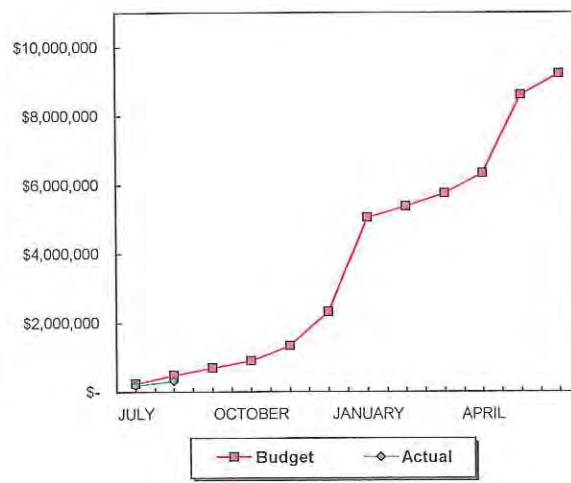
Interest Income



Recycled Wastewater



Total Revenue

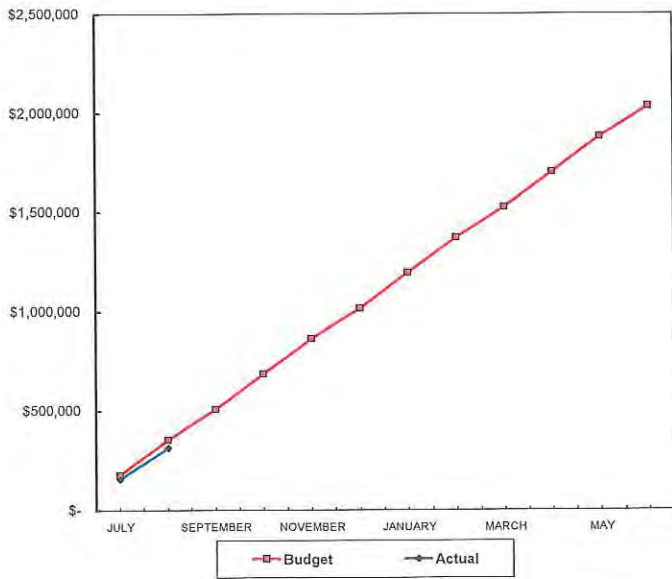


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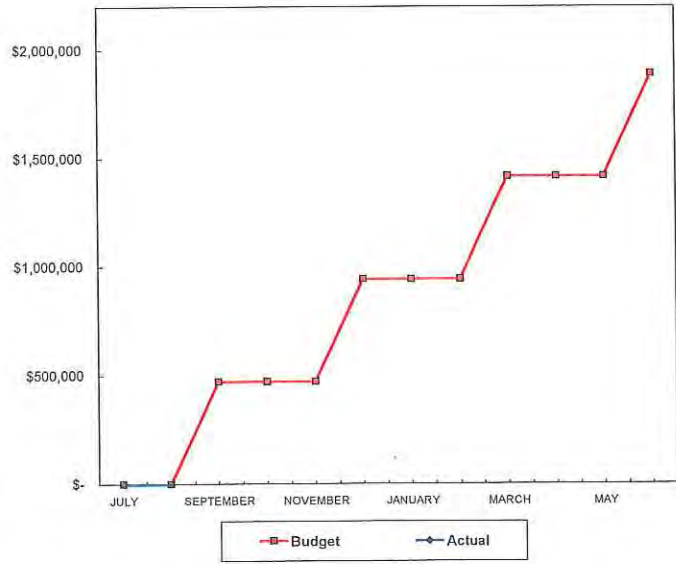
# Leucadia Wastewater District Operating Expenses FY 2009-2010

YTD through August 31, 2009

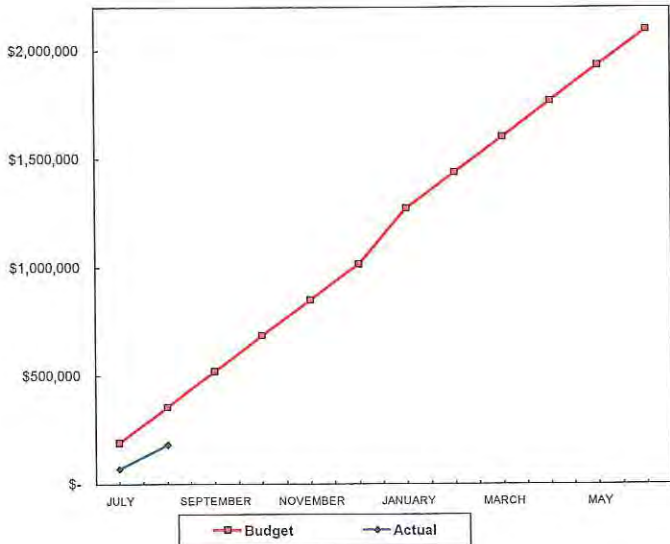
**Salaries and Benefits**



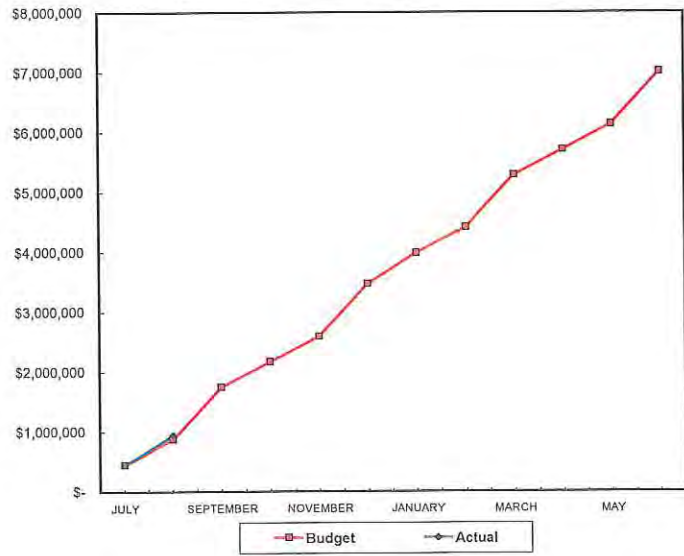
**Encina M&O**



**Other LWD Operating Expenses -  
Excluding Depreciation & Replacement**



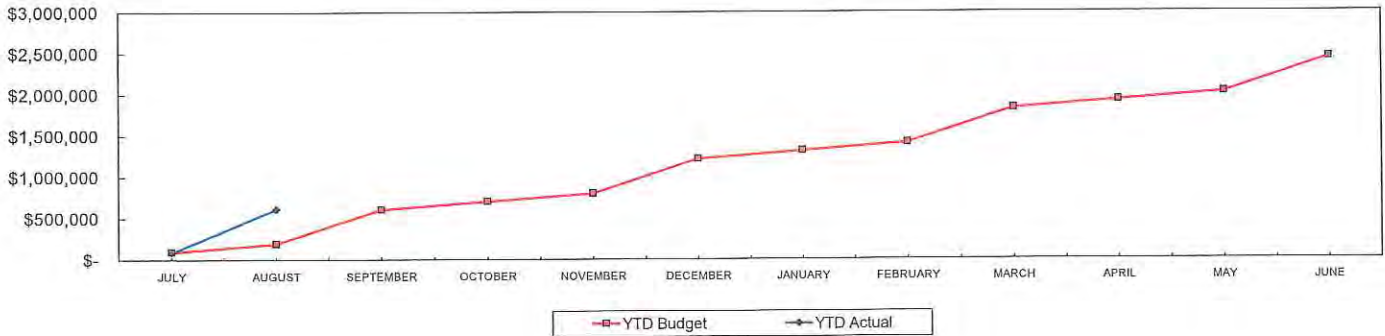
**Total LWD Operating Expense -  
Including Depreciation & Replacement**



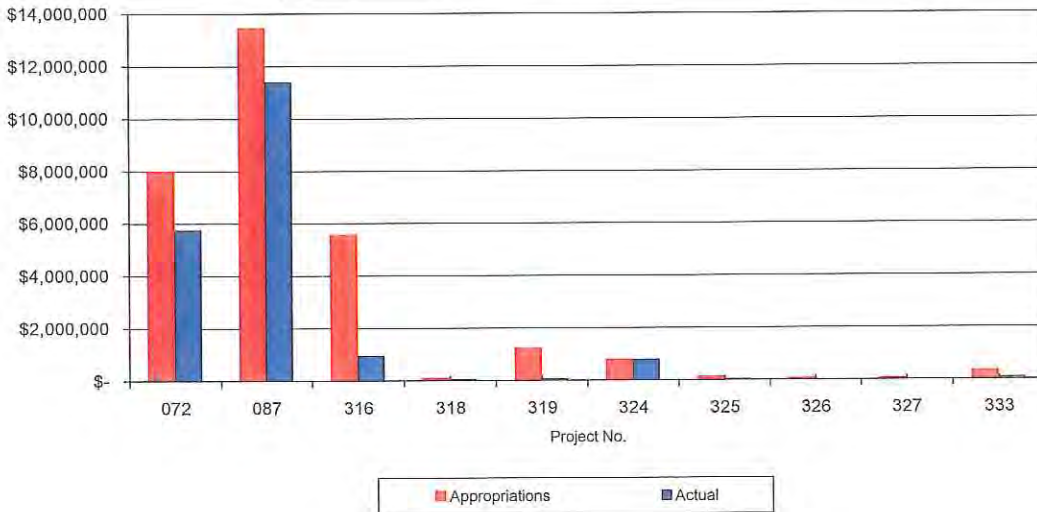
\* Preliminary: subject to future review, reconciliation, accruals, and audit

# Leucadia Wastewater District Capital Expenditures As of August 31, 2009

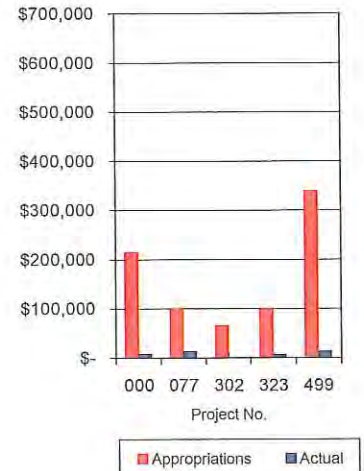
## Capital Projects and Equipment For FY 2009/10



## Multi Year Capital Expenditures by Project 2002/03-2009/10



## Single Year Capital Expenditures by Project 2009/10

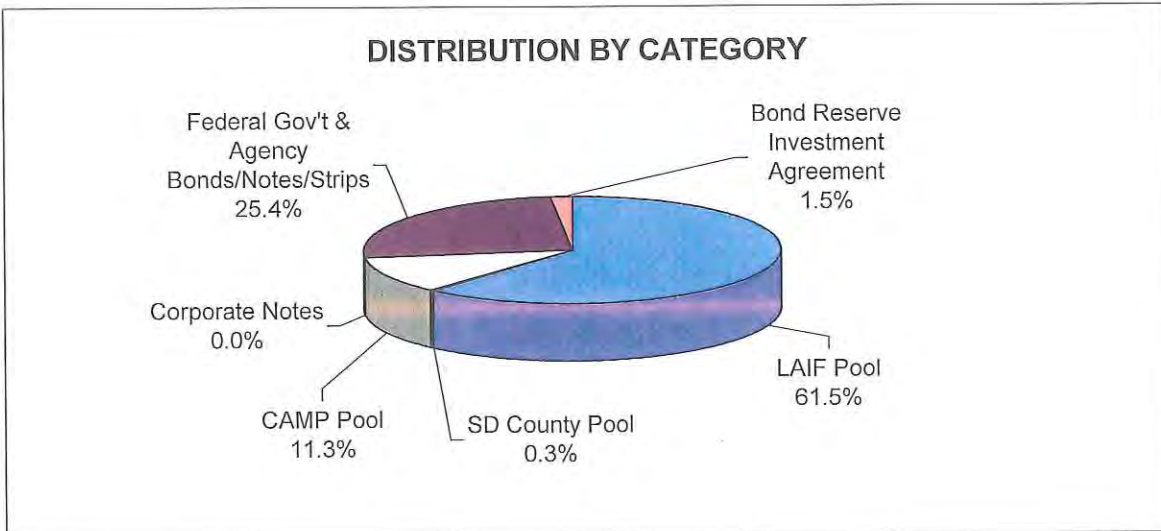
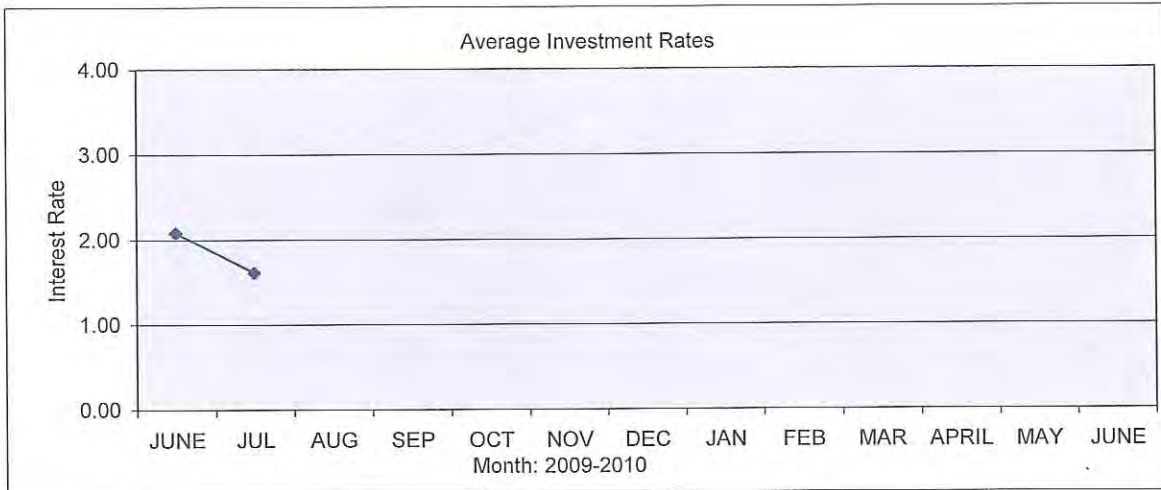


Project Legend			
Description	No.	Description	No.
Encina WA	072	Meadow 3 PS Decommissioning	327
Site Improvement Program	087	Grounwater Feasibility Study	333
Satellite PS Forcemains	316	Equipment	000
Asset Mgmt Plan Implementation	318	Misc Pipeline Repair	077
101 Trunk Sewer	319	Professional Services	302
Bat PS Influent Line	324	Lateral Replace/Backflow Prevtr	323
Meadow 3 PS Decommissioning	325	LWD General Labor	499
Batiquitos PS Rehab	326		

\* Preliminary: subject to future review, reconciliation, accruals, and audit

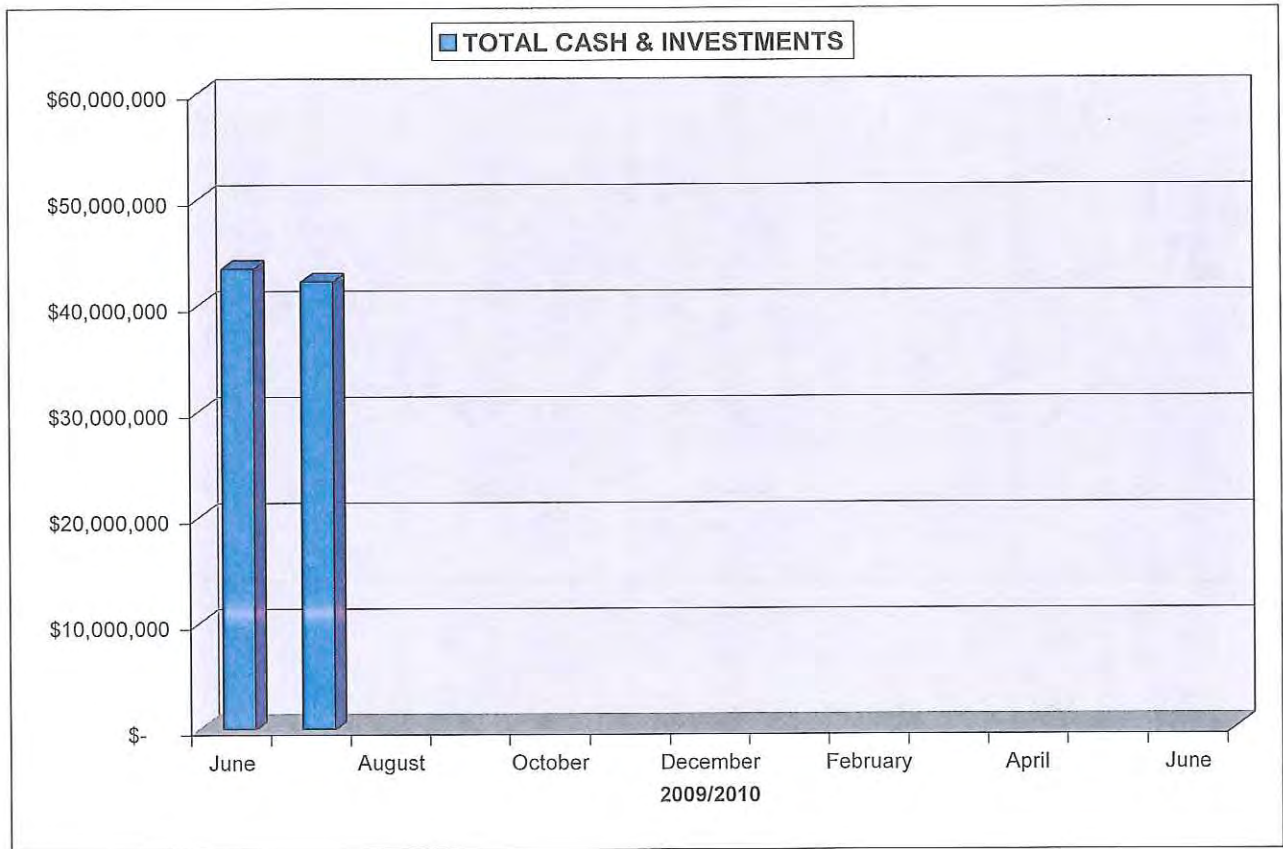
**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**As of July 31, 2009**

Cash & Investments	Principal (Original Cost)		July Interest	Average Rate
	June 30, 2009	July 31, 2009		
LAIF Pool	27,086,849	25,992,385	22,890	1.035%
SD County Pool	110,159	110,560	138	1.498%
CAMP Pool	4,804,590	4,758,153	1,789	0.440%
CAMP Portfolio				
Corporate Notes	-	-		
Federal Agency Bonds/Notes	6,584,884	7,672,841	14,003	2.190%
Federal Agency Discount Notes	969,415	-	164	3.150%
GNMA mortgage pools	21,018	20,879	161	9.220%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	9,552,700	9,671,103	16,948	3.860%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank, custodian a/c: Fed Agency Strips	1,266,338	1,047,033	13,115	13.606%
Total Bond Funds	1,919,222	1,699,917	16,031	10.631%
<b>Totals</b>	<b>\$ 43,473,521</b>	<b>\$ 42,232,119</b>	<b>\$ 57,796</b>	<b>1.618%</b>



**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**As of July 31, 2009**  
**(Continued)**

<b>TOTAL CASH &amp; INVESTMENTS</b>		
Month 2009/2010	Amount	Average Rate
June	\$ 43,473,521	2.09%
July	\$ 42,232,119	1.62%
August		0.00%
September		0.00%
October		0.00%
November		0.00%
December		0.00%
January		0.00%
February		0.00%
March		0.00%
April		0.00%
May		0.00%
June		0.00%



**Encina Wastewater Authority Report**  
**Regular Board Meeting**  
**August 26, 2009**

**EWA Board of Directors** - Vice President Juliussen and Director Sullivan reporting

**EWA Board Meeting Action Items**

**1. Furnish and Deliver Dewatering Polymer**

The Board of Directors awarded a contract to Polydyne, Inc. to furnish and deliver dewatering polymer.

**Executive Session Item**

**2. Conference with legal counsel as authorized by Government Code §54956.9(b) – one case Jaynes Corporation of California v. Encina Wastewater Authority.**

No reportable action.

# **Community Affairs Committee Meeting Report**

Presented by Director Sullivan

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## **Meeting held September 2, 2009**

### **1. Planning Meeting for LWD Open House**

The CAC reviewed and commented on details for the Open House Event, the invitation's text, revised cost estimates for the open house rental equipment, and speaking topics for each Board member. In addition, KATZ and staff provided updates on vendor and politician attendance.

### **2. Recommendation to the Board of Directors to Adopt LWD's Meeting Room Use Policy.**

The CAC reviewed the Meeting Room Use Policy. The CAC directed staff to forward a strike-out version to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

### **3. Discuss the winter 2010 Newsletter.**

The CAC reviewed the production schedule and scheduled another CAC meeting on September 28, 2009 to discuss the story ideas.



# Investment & Finance Meeting Report

Presented by Director Hanson

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## **Meeting held September 2, 2009**

1. The Committee reviewed the Annual Review of the LWD Investment Policy. There were no recommended changes to the Policy.

The Committee concurred with staff to present this item at tonight's meeting.

2. Staff provided the committee with a status report on Proposition 1A. Staff will present this item at tonight's meeting.

# Engineering Committee Meeting Report

Presented by Vice President Juliussen

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## **Meeting held September 3, 2009**

1. The Committee reviewed the agreement with TC Construction Company, Inc. for the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project and concurred with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

2. The Committee reviewed the agreement with Richard Stinson Construction Management and Rockwell Construction Services, Inc. for construction management and inspection services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewers Replacement Project and concurred with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

3. The Committee reviewed the agreement with Infrastructure Engineering Corporation for engineering support services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project and concurred with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

4. The Committee reviewed the agreement with SanCon Engineering, Inc. for the purchase and installation of 815 ft of SanCon Cast-in-place-pipe (CIPP) to repair four severely cracked 8-inch gravity sewer line segments, located in Mountain Vista Drive, Encinitas. The EC concurred with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

5. The Committee reviewed an agreement with Sequoia Solar to design and install a photovoltaic (solar) system at the Headquarters site. The EC concurred with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

6. PM Morishita reviewed the status of the Site Improvement Project. To date, change orders have totaled approximately \$436,218.32 which represents 4.75% of the original contract amount.

This item will be presented to the Board later in tonight's agenda.

MEMORANDUM

Ref: 10-2191

**DATE:** September 3, 2009  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Underground Technologies (Plastic Manhole) Presentation

At last month's Board of Directors meeting, Vice President Juliussen noted that the District recently installed a plastic manhole, which is a new technology. There were several questions from the Board regarding the plastic manhole technology. As a result, the Board requested that it receive a presentation on this technology.

Staff has since contacted Underground Technologies, Inc, the manufacturer of the plastic manholes, and they have agreed to present an overview. Mr. Joe McRoskey, President of Underground Technologies, will be on-hand at the meeting to provide an overview of the plastic manhole technology.

PJB: