



**BOARD OF DIRECTORS
REGULAR MEETING**

DATE: Monday, April 9, 2018
TIME: 5:00 p.m.
PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**
- 6. Presentation and Awards**
 - A. Achievement of Individual Objectives – Maggie McEniry and Paul Bushee (Page 5)
 - B. Achievement of Organizational Objective – Cost Sharing of CSRMA Dividends (Pages 6-8)

CONSENT CALENDAR

Items 7-12 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting.

Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

March 14, 2018 Regular Board Meeting (Pages 9-15)
April 4, 2018 Engineering Committee Meeting (Pages 16-17)

8. Approval of Demands March/April 2018

This item provides for the Board of Directors approval of all demands paid from LWD during the month of March and a portion in April 2018. (Pages 18-36)

9. Operations Report

This report discloses the year-to-date and monthly flow, rainfall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY17 to FY18 and flows by sub-basin. (Pages 37-41)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY18 budget and discloses monthly investments. (Pages 42-49)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of March 2018. (Pages 50-51)

12. Status Update on the Fiscal Year 2018 (FY18) LWD Tactics and Action Plan

(Pages 52-58)

EWA REPORTS

13. Encina Wastewater Authority Reports

A. A Regular EWA Board Meeting was held on March 28, 2018 – report by President Sullivan. (Pages 59-60)

COMMITTEE REPORTS

14. Committee Reports

A. Engineering Committee Meeting was held on April 4, 2018 – report by Director Juliussen. (Page 61)

B. Community Affairs Committee Meeting was held on April 5, 2018 – report by Vice President Kulchin. (Verbal)

ACTION ITEMS

15. Board of Directors Compensation Adjustment (Pages 62-63)

16. Award Teacher Grants (Pages 64-73)

17. LAFCO - San Diego County Consolidated Redevelopment Oversight Board Election (Pages 74-94)

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. CASA Education Foundation Thank You Letter. (Page 95)

19. Directors' Meetings and Conference Reports

A. The 2018 Watereuse CA Annual Conference was held March 25-27, 2018 at the Portola Hotel and Spa in Monterey, CA. (Page 96)

20. General Manager's Report

21. General Counsel's Report

22. Board of Directors' Comments

23. Closed Session

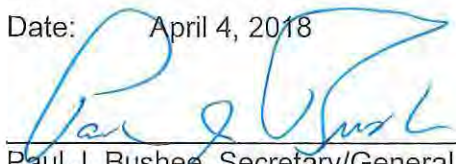
A. Conference with Legal Counsel to discuss exposure to litigation pursuant to California Government Code Sec. 54956.9(d)(2) – City of Carlsbad Cease and Desist Notice.

24. Adjournment

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: April 4, 2018



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: April 4, 2018
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Presentation and Awards – Achievement of an Individual Award**

It is my pleasure to announce that two Leucadia Wastewater District (LWD) staff members have met individual performance objectives under LWD's Incentive Program. The individual achievements are as follows:

15 Year Service Award – Paul Bushee

General Manager Paul Bushee passed his 15th anniversary of employment at LWD on April 3, 2018. This milestone is a tribute to Paul's hard work, dedication, and commitment to LWD. Paul's exceptional milestone also meets one of the individual objectives under LWD's Incentive Program. Paul is eligible for an incentive award of \$300.


15 Year Service Award – Maggie McEniry

Accounting Technician Maggie McEniry passed her 15th anniversary of employment at LWD on April 7, 2018. This milestone is a tribute to Maggie's hard work, dedication, and commitment to LWD. Maggie's exceptional milestone also meets one of the individual objectives under LWD's Incentive Program. Maggie is eligible for an incentive award of \$300.

Please join me in congratulating Paul and Maggie for their outstanding accomplishment.

tb:RAD

MEMORANDUM

DATE: April 4, 2018
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Achievement of Organizational Performance Objective

I am pleased to report that the Leucadia Wastewater District (LWD) recently achieved an organizational objective under the District's Incentive Program.

Cost Sharing of CSRMA Retrospective Refunds or Dividends

At its January 2018 meeting, the CSRMA Board of Directors approved the distribution of dividend payments from the pooled liability insurance program to LWD in the amount of \$23,566.00 (see attached letter). The dividend reflects LWD's excellent risk management record and an ongoing commitment to safety. The Organizational Performance Objectives authorize a 50% cost sharing of the dividend amount with employees. Consequently, each employee is eligible for an incentive compensation award of \$654.61. Table 1, below, summarizes the allocation of the CSRMA dividend and calculation of this incentive compensation award.

Table 1

Dividend Amount	\$23,566
50% of Net Dividend (amount eligible for incentive compensation)	\$11,783
Incentive Compensation Award Per Employee (18 positions)	\$654.61

Please join me in congratulating LWD for its excellent safety awareness program.

tb:PJB

Attachment

CSRMA California Sanitation Risk Management Authority



c/o ALLIANT INSURANCE SERVICES, INC.
100 Pine Street, 11th Floor, San Francisco, CA 94111-5101

Tel: 415.403.1400

Insurance License No.: 0C36861
Fax: 415.874.4813

OFFICERS:

Paul Bushee, *President*
760.753.0155
Greg Baatrup, *Vice President*
707.429.8930

PAST PRESIDENTS:

Russ Baggerly
2010-2014
Robert Reid
2006-2010

March 15, 2018

Mr. Paul Bushee
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

Pooled Liability Program
Twenty-Sixth Dividend Declaration

Dear Paul:

On January 24, 2018, in accordance with the Board adopted Policy and Procedure, the Board of Directors declared a dividend. Dividends declared reflect favorable results from Program Years 1986/87 – 2011/12. Enclosed is Leucadia Wastewater District's dividend share in the amount of \$23,566.

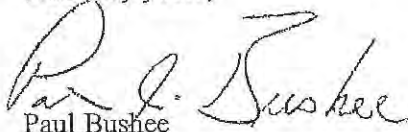
All agencies share in dividends through the formula adopted by the Board of Directors. Dividends are in addition to the Retrospective Rating Program, which limits returns to 25% of a member's original deposit. Any remaining unencumbered funds up to 25% of the amount in any one year are shared among the membership as dividends.

This year, our 32nd year of providing service to our membership, the total amount of the dividend declared is \$1,217,635. This remarkable result is reflective of a continued effort in *effective risk management* by member agencies, as well as through the hard work of the CSRMA claims management staff, Program Committee, and the Executive Board.

We expect to declare dividends again next year, the calculation of which will incorporate all prior program years including 2012/13. Overall, the Pooled Liability Program has returned over \$23 million in dividends since its inception, giving a clear indication that the program continues to remain fiscally healthy and is meeting the needs of the membership.

Thank you for your continued participation.

Sincerely yours,


Paul Bushee
President



**CALIFORNIA SANITATION
RISK MANAGEMENT AUTHORITY**
C/O ALLIANT INSURANCE SERVICES, INC.
100 PINE STREET 11TH FLOOR
SAN FRANCISCO, CA 94111

UNION BANK OF CALIFORNIA
GOVERNMENT SERVICES #291
SAN FRANCISCO, CA 94104
16-49-1220

G 20787

02/08/2018

PAYEE NAME ON FILE AT THE BANK

PAY TO THE
ORDER OF

LEUCADIA WASTEWATER DISTRICT

\$ **23,566.00

Twenty-three thousand five hundred sixty-six and 00/100 ***** DOLLARS

Leucadia Wastewater Dist.
1960 La Costa Avenue
Carlsbad, CA 92009

THIS CHECK EXPIRES AND IS VOID 45 DAYS FROM ISSUE DATE

[Signature]
AUTHORIZED SIGNATURE



⑈020787⑈ ⑆122000496⑆ 2740026936⑈

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY C/O ALLIANT INSURANCE SERVICES, INC.

G 20787

02/08/2018 LEUCADIA WASTEWATER DISTRICT

Date	Type	Reference	Original Amount	Balance Due	Payment
02/08/2018	Bill	Dividends	23,566.00	23,566.00	23,566.00
			Check Amount		23,566.00

1005.2 General Check

23,566.00

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY C/O ALLIANT INSURANCE SERVICES, INC.

G 20787

02/08/2018 LEUCADIA WASTEWATER DISTRICT

Date	Type	Reference	Original Amount	Balance Due	Payment
02/08/2018	Bill	Dividends	23,566.00	23,566.00	23,566.00
			Check Amount		23,566.00

1005.2 General Check

23,566.00

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 March 14, 2018

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, March 14, 2018 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 5:03 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Juliussen, Omsted, Hanson
 DIRECTORS ABSENT: Kulchin
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, Field Services Technician II Ryan Rodriguez, District Engineer Dexter Wilson, Richard Babbe of PFM, Krishna Masur and First Lego League Team #13420 Turbo Falcons

3. Pledge of Allegiance

President Sullivan led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Juliussen, seconded by Director Omsted, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Kulchin	Absent
Director Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes

6. Presentations and Awards

A. Achievement of Individual Award – Ryan Rodriguez

GM Bushee introduced Field Services Technician II Ryan Rodriguez stating that Ryan recently received his Collection System Grade 2 certification from the California Water Environment Association. GM Bushee presented background information about Ryan and noted that Ryan is eligible for a \$500 incentive award under the District's incentive program.

The Board of Directors congratulated Ryan for his efforts.

B. Lego League Presentations

Krishna Masur, coach of First Lego League Team #13420, introduced his team Turbo Falcons stating that his team recently toured the Gafner AWT Plant. The Turbo Falcons then gave a presentation on their recycled water plant modeled after the Gafner AWT Plant. The Turbo Falcons noted that their model used a ferris wheel to remove sludge rather than using the chemical polyalum.

The Board asked the team various questions relating to their model and the team answered the questions. The Board was impressed with the Turbo Falcons and congratulated them on their presentation.

C. Certificate of Award for Outstanding Financial Reporting

GM Bushee presented the item. He stated that the District received this award for its outstanding financial reporting associated with the District's Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017. He noted that this is the 9th time the District has received this award and he thanked ASM Duffey and AT McEniry for their efforts with the CAFR.

The Board of Directors congratulated staff for receiving this award.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

- February 14, 2018 Regular Board Meeting
- February 26, 2018 Community Affairs Committee Meeting
- March 7, 2018 Investment and Finance Committee Meeting
- March 7, 2018 Engineering Committee Meeting

8. Approval of Demands for February/March 2018

Payroll Checks numbered 19725-19785; General Checking – Checks numbered 50742-50861

9. Operations Report (A copy was included in the original March 14, 2018 Agenda)

10. Finance Report (A copy was included in the original March 14, 2018 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of February 2018.

Upon a motion duly made by Director Omsted, seconded by Director Juliussen, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Kulchin	Absent
Director Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes

EWA and COMMITTEE REPORTS

12. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting held on February 28, 2018.

Director Juliussen reported on EWA's February 28, 2018 Board meeting.

B. EWA Member Agency Manager's (MAM) - Meeting held on March 6, 2018.

GM Bushee reported on EWA's MAM March 6, 2018 meeting.

13. Committee Reports

A. Community Affairs Committee (CAC) Meeting was held on February 26, 2018.

President Sullivan reported that the CAC and staff reviewed and commented on the draft layout of the 2018 Winter newsletter.

The CAC directed staff to move forward with the production of the newsletter and forward the final to the Board for their review prior to printing.

B. Investment and Finance (IFC) Meeting was held on March 7, 2018.

Director Hanson reported that the IFC received updates on the following:

- Comprehensive Financial Plan Tracking; and
- CalPERS

These items were for informational purposes and they will be discussed later in the agenda.

C. Engineering Committee (EC) Meeting was held on March 7, 2018.

Director Juliussen reported that the Engineering Committee (EC) received an update on the status on the direct sale of recycled water to Omni La Costa Resort. This item was for informational purposes and it will be discussed later in the agenda.

The EC also received updates on the Gafner AWT Improvements Project and the Poinsettia Train Station Parallel Gravity Pipeline Project.

These items were for informational purposes and no action was taken.

ACTION ITEMS

14. California Asset Management Program (CAMP) Individual Portfolio Program Status Report

GM Bushee presented the item introducing Mr. Richard Babbe with PFM to provide a status report on LWD's CAMP Individual Portfolio.

Mr. Babbe presented an overview of the economy, market trends and status of the portfolio. He indicated that the stock market and interest rates have increased significantly over the past year. He noted that there has been increased volatility as the market adjusts to current conditions. He

stated that these changes in market conditions will mean higher yields, higher interest rates, and market value depreciation in the short term as the District portfolio adjusts. Mr. Babbe stated that he is not recommending any changes in the District's portfolio.

Mr. Babbe also provided a brief summary of the portfolio indicating that small modifications have been made. He stated that the portfolio is well diversified due to the addition of more corporate securities.

Director Omsted asked why interest rates go up when employment rates are high. Mr. Babbe answered that good news in the market can lead to the stock market acting negatively because it changes expectations about the future.

Director Omsted asked if there will be a recession in the future. Mr. Babbe answered that basic economic fundamentals don't suggest that there will be a recession through 2018. Mr. Babbe noted that recessions are driven by human behavior, so inevitably there will be one in the future.

Director Juliussen asked if bonds are safer than stocks. Mr. Babbe answered that it depends on how long you keep the bond for, noting that bond value fluctuates on a daily basis, but if you hold it until maturity you will get your full return on investment.

The Board thanked Mr. Babbe for his report.

This item was informational and no action was taken.

15. Comprehensive Financial Plan Tracking

ASM Duffey presented the item noting that the IFC reviewed it during their March 7th meeting. He noted that the District has a Comprehensive Financial Plan prepared every 5 years, since conditions and assumptions change. He also noted that staff performs an internal update of the Financial Plan annually to determine how actual results are tracking with the original projections.

ASM Duffey provided an overview of how LWD is tracking with its Financial Plan. The overview included the following topics.

- Comparison of projected and updated reserve balances;
- Comparison of projected and actual revenues and expenditures for the first five years of the Financial Plan; and
- Future financial challenges

ASM Duffey concluded that the District's finances remain strong, while maintaining low rates, and the District is tracking well with its Financial Plan. He noted that the new Financial Plan is in progress and the District anticipates no rate increases for fiscal year 2019.

This item was informational and no action was taken.

16. CalPERS Update

ASM Duffey presented the item noting that the IFC reviewed it during their March 7th meeting. ASM Duffey stated that the CalPERS Board of Administration approved lowering the CalPERS discount rate assumption from 7.5% to 7.0% over the next three years. ASM Duffey noted that beginning

in Fiscal Year 2019 (FY19) LWD's CalPERS contribution costs will increase. He stated that LWD's unfunded accrued liability (UAL) will be amortized over the next 30 years and the resulting increase in required contributions are expected to continue from FY19 through FY25.

President Sullivan asked if the CalPERS projected costs uses the same ratio of Classic to PEPRA employees that we currently have. ASM Duffey stated that CalPERS uses some assumptions to calculate the costs over the next 8 years but noted that there is still the unfunded accrued liability that needs to be paid off regardless of the ratio of Classic to PEPRA employees.

ASM Duffey then reviewed the following four options LWD could use to address the required PERS employer contributions increase:

- State Quo – 30 Year Amortization;
- Fresh Start – Reduce Amortization Period;
- Ad Hoc Basis – Make additional payments; and
- Pay off UAL in full

ASM Duffey then stated that staff would follow up on this issue after further research and after the next actuarial valuation.

GM Bushee noted that the District will receive the actuarial valuation report during the fall and the District will develop various scenarios based on the valuation and then report back to the Board.

This item was informational and no action was taken.

17. Fiscal Year 2019 (FY19) Budget Development Schedule

ASM Duffey presented the item stating that staff is in the process of preparing the FY19 Budget. He provided the recommended dates for the Special Board meeting to review the Preliminary FY19 Budget.

Following discussion, the Board of Directors scheduled a Special Board Meeting for Tuesday, May 29, 2018 to review the Preliminary FY19 Budget.

No action was taken.

18. Board of Directors Compensation Adjustment

GM Bushee presented the item and explained that this item is for the Board to consider whether to direct staff to prepare and notice for a public hearing at the April Board Meeting, after which it could take action on a proposed a Board compensation adjustment.

Following discussion, the Board of Directors decided to reconsider this item at the April Board Meeting.

No action was taken.

19. Call for Nominations to the CSDA Board of Directors Seat A

EA Baity presented the item stating that CSDA is seeking nominations for its Board of Directors and staff has no recommendation on this matter.

The Board of Directors did not nominate anyone and no action was taken.

20. Recycled Water Program Update

GM Bushee presented information on the status of the direct sale of recycled water to the Omni La Costa Resort & Spa (La Costa). He stated that the District received a cease and desist order from Carlsbad Municipal Water District (Carlsbad) on February 20th. He explained that the order was to stop negotiations with La Costa on an agreement for the direct sale of recycled water. GM Bushee stated that staff responded with a letter to Carlsbad stating that the District does have statutory authority under the Water Code to conduct the direct sale of recycled water to La Costa. He continued that this authority was confirmed by LAFCO. GM Bushee stated that, additionally, on February 27th, the Board of Directors of the Carlsbad Municipal Water District approved the termination of the recycled water agreement between the District and Carlsbad in 180 days. He continued that the District has not received the formal termination notice from Carlsbad.

GM Bushee stated that staff is working to keep LWD's options open with the goal of keeping the Gafner Water Recycling Facility operating into the future.

This item was informational and no action was taken.

INFORMATION ITEMS

21. Project Status Updates and Other Informational Reports

CSDA Legislative Days is scheduled for May 22-23, 2018 at the Grand Events Center in Sacramento, CA.

EA Baity reviewed the date and location for the upcoming conference.

22. Directors' Meetings and Conference Reports

None.

23. General Manager's Report

GM Bushee provided an update on the Employee Satisfaction Survey.

Director Juliussen asked how the survey was conducted. GM Bushee answered that the survey was conducted using confidential one on one interviews with every staff member.

GM Bushee indicated that survey results were available upon request. All Board members expressed intent in seeing the results. GM Bushee indicated that he would email the survey results to the Board.

24. General Counsel's Report

GC Brechtel reported on the following items:

- Senate Bill 831- Accessory Dwelling Units; and
- City of Oroville v. California Joint Powers Risk Management Authority (CJPMA)

25. Board of Directors' Comments

Director Omsted provided information on the Schools and Communities First coalition campaign.

26. Adjournment

President Sullivan adjourned the meeting at approximately 6:57 p.m.

Elaine Sullivan, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 April 4, 2018

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held on Wednesday, April 4, 2018 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeffery Stecker; Field Services Supervisor Marvin Gonzalez; District Engineer Dexter Wilson; and Natalie Fraschetti from Dexter Wilson Engineering, Inc.

3. Public Comment

None.

4. New Business

None.

5. Information Items

A. Status of the Update of the Asset Management Plan

Ms. Fraschetti presented an update of the revision to the Asset Management Plan (AMP). She explained that the AMP is revised every 5 years, provides a 5-Year & 20-Year Capital Improvement Program and provides recommendations for future asset management approach. Ms. Fraschetti explained the process of reconciling and updating the District's Equivalent Dwelling Unit (EDU) database and Buildout EDU that is being done as part of the AMP revision. She continued that a hydraulic flow model analyses of the District's collection system will be completed before the final AMP is submitted for review and adoption.

B. Update of the Gafner AWT Improvement Project

TSM Morishita presented an update of the Gafner AWT Improvement Project. He stated that Stanek Constructors installed the second secondary effluent pump (P12) after it was rehabilitated by Barrett Pumps. He continued that safety railing and grating were installed for the Influent Well and the Reactor Clarifier. He continued that the new submersible pumps were successfully field tested, however, an additional protective relay is required to be installed to maintain the 5 year warranty on the pumps. TSM Morishita said that the additional proposed circuitry is being evaluated by the project's electrical engineer.

6. Directors' Comments

None.

7. General Manager's Comments

GM Bushee informed the EC of the situation with the secondary treatment facilities (Secondaries) at the Encina Water Pollution Control Facility (Encina). He continued that problems with the Secondaries started to occur at the end of February. He stated that, coincidentally, at the end of February the District switched the odor and hydrogen sulfide control chemical used at the Leucadia Pump Station from Bioxide to Ferrous Chloride (Ferrous). GM Bushee explained that the Ferrous has been more effective at reducing the hydrogen sulfide levels and theoretically should not impact Encina's operations. He said that the District will voluntarily switch back to Bioxide in an effort to help determine if the District is impacting Encina's secondary treatment process. He stated that the equipment to temporarily return to using Bioxide to help Encina resolve the Secondaries issue has been delivered to the District and the switch to Bioxide will occur in a few days.

8. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 9:28 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

DATE: April 4, 2018
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Approval of March/April Demands



RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$451,431.68**.
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the period March 9, 2018 through April 4, 2018.

Operating expenses totaled **\$212,503.47**, Capital Improvement Program expenses totaled **\$140,119.21**, and Payroll expense for District Employees and the Board totaled **\$98,809.00**.

Attachment 1	Summary of Demands by Account March 9,2018 – April 5, 2018
Attachment 2	Accounts Payable Check Register dated March 13, 2018
Attachment 3	Payroll Check Register dated March 14, 2018
Attachment 4	Accounts Payable Check Register dated March 15, 2018
Attachment 5	Accounts Payable Check Register dated March 21, 2018
Attachment 6	Payroll Check Register dated March 28, 2018
Attachment 7	Accounts Payable Check Register dated April 2, 2018
Attachment 8	Board Payroll Check Register dated April 2, 2018

DEMANDS SUMMARY

April 9, 2018

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check -3/14/2018	19786 - 19803	\$48,101.94	
Payroll Check -3/28/2018	19804 - 19821	\$47,868.76	
Board Payroll Check -4/2/2018	19822 - 19825	<u>\$2,838.30</u>	
	Total	\$98,809.00	
General Checking -3/13/2018	50862 - 50906	\$ 140,013.21	
General Checking - 3/15/2018	50907	\$ 486.92	
General Checking -3/21/2018	50908 - 50950	\$ 122,388.75	
General Checking - 4/2/2018	50951 - 50984	<u>\$ 89,733.80</u>	
	Total	\$ 352,622.68	
	GRAND TOTAL		\$451,431.68

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/13/2018 Through 3/13/2018

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
APPLEONE EMPLOYMENT SERVICES	50862	3/13/2018	952.96	TEMP HRS-W/E 2/24/18
APPLEONE EMPLOYMENT SERVICES		3/13/2018	1,191.20	TEMP HRS-W/E 3/3/2018
	Total 50862		2,144.16	
AT&T	50863	3/13/2018	193.77	PHONE SERVICE FOR THE ELEVATOR
	Total 50863		193.77	
BAJA POOL AND SPA SERVICE	50864	3/13/2018	125.00	MARCH SERVICE FOR FOUNTAIN
	Total 50864		125.00	
BARRETT ENGINEERED PUMP	50865	3/13/2018	1,018.24	SEWAGE PUMP @ LPS
	Total 50865		1,018.24	
BASE NINE CONSULTING	50866	3/13/2018	8,100.00	SCADA MODIFICATIONS FOR BPS
	Total 50866		8,100.00	
BATIQUITOS LAGOON FOUNDATION	50867	3/13/2018	1,000.00	MEMBERSHIP/ SPONSOR 17-18
	Total 50867		1,000.00	
CASA EDUCATION FOUNDATION	50868	3/13/2018	500.00	CASA EDUCATION FOUNDATION PLEDGE
	Total 50868		500.00	
CINTAS FIRST AID AND SAFETY	50869	3/13/2018	156.41	REFILL FIRST AID CABINET
	Total 50869		156.41	
CITY OF CARLSBAD	50870	3/13/2018	27.06	WATER @ FIRE LINE
CITY OF CARLSBAD		3/13/2018	312.89	WATER @ PLANT
CITY OF CARLSBAD		3/13/2018	206.07	WATER @ VACTOR
CITY OF CARLSBAD		3/13/2018	266.52	WATER @ VACTOR 2
	Total 50870		812.54	
DAVID CONNELL	50871	3/13/2018	2,500.00	LATERAL REIMBURSEMENT
	Total 50871		2,500.00	
CORODATA	50872	3/13/2018	100.16	STORAGE FEES-FEB
	Total 50872		100.16	
DATA NET	50873	3/13/2018	280.00	MONTHLY MANAGED SERVICES-FEB
	Total 50873		280.00	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/13/2018 Through 3/13/2018

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
DETECTION INSTRUMENTS CORP	50874	3/13/2018	314.15	CALIBRATIONS @ LPS
	Total 50874		314.15	
DEXTER WILSON ENGINEERING	50875	3/13/2018	65.00	GE/1000/FEB/LC GREENS RESTROOM
	Total 50875		65.00	
EWING IRRIGATION PRODUCTS	50876	3/13/2018	33.61	PARTS-TOOLS-TRENCH SHOVEL
	Total 50876		33.61	
HAAKER EQUIPMENT CO	50877	3/13/2018	30.43	PARTS
	Total 50877		30.43	
HEAVILAND ENTERPRISES, INC	50878	3/13/2018	840.00	LANDSCAPE SERVICES-MARCH
	Total 50878		840.00	
HOCH CONSULTING	50879	3/13/2018	17,410.00	GAFNER AWT IMPROVEMENTS PROJECT-OCT-JAN
	Total 50879		17,410.00	
L&L PRINTERS	50880	3/13/2018	3,851.81	POSTAGE FOR WINTER NEWSLETTER
	Total 50880		3,851.81	
NAPA AUTO	50881	3/13/2018	12.38	PARTS FOR CCTV TRUCK
NAPA AUTO		3/13/2018	12.38	TANK CLEANER
NAPA AUTO		3/13/2018	228.30	WIPER BLADES-'08 TRUCK
	Total 50881		253.06	
NEOPOST, INC	50882	3/13/2018	112.98	POSTAGE METER RENTAL-MARCH
	Total 50882		112.98	
OFFICE DEPOT, INC.	50883	3/13/2018	324.50	OFFICE SUPPLIES
	Total 50883		324.50	
OLIVENHAIN MUNICIPAL WATER DISTRICT	50884	3/13/2018	1,255.48	PAYMENT FOR NO. SAN DIEGO COUNTY WATER COALITION
	Total 50884		1,255.48	
OLIVENHAIN MUNICIPAL WATER DIST	50885	3/13/2018	43.45	WATER @ E. ESTATES PS
OLIVENHAIN MUNICIPAL WATER DIST		3/13/2018	489.58	WATER @ TRAVELING
OLIVENHAIN MUNICIPAL WATER DIST		3/13/2018	727.02	WATER @ TRAVELING 2

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/13/2018 Through 3/13/2018

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
OLIVENHAIN MUNICIPAL WATER DIST		3/13/2018	54.82	WATER @ VP5 PS
OLIVENHAIN MUNICIPAL WATER DIST		3/13/2018	43.45	WATER @ VP7
	Total 50885		1,358.32	
PALOMAR WATER, LLC	50886	3/13/2018	257.44	BOTTLED WATER DELIVERED-FEB
	Total 50886		257.44	
PLANT PEOPLE, INC	50887	3/13/2018	158.00	MONTHLY MAINT FOR PLANTS @ OFFICE-MARCH
	Total 50887		158.00	
PLUMBERS DEPOT, INC	50888	3/13/2018	386.71	PARTS
	Total 50888		386.71	
QUALITY CHEVROLET	50889	3/13/2018	99.95	MAINT FOR CHEVY TRUCK-'12
	Total 50889		99.95	
ROCKWELL CONSTRUCTION SERVICES, INC	50890	3/13/2018	1,215.00	GAFNER AWT PROJECT-FEB8
	Total 50890		1,215.00	
SAN DIEGUITO WATER DISTRICT	50891	3/13/2018	120.59	WATER @ BPS
	Total 50891		120.59	
SAN DIEGO GAS & ELECTIRC	50892	3/13/2018	3,604.00	SCHEDULED OUTAGE FOR HD METER
	Total 50892		3,604.00	
SOUTHERN CONTRACTING COMPANY	50893	3/13/2018	240.00	ELECTRICAL WORK @ AVOCADO PS
SOUTHERN CONTRACTING COMPANY		3/13/2018	581.85	ELECTRICAL WORK @ DIANA/AVOCADO PS
	Total 50893		821.85	
STANEK CONSTRUCTORS, INC	50894	3/13/2018	82,474.25	GAFNER AWT IMPROVEMENT PROJECT-FEB-PP#9
	Total 50894		82,474.25	
TERMINIX	50895	3/13/2018	58.00	PEST SERVICE-FEB
	Total 50895		58.00	
THE HOME DEPOT CRC/GECE	50896	3/13/2018	734.02	SUPPLIES
	Total 50896		734.02	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/13/2018 Through 3/13/2018

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
UNDERGROUND SERVICE ALERT OF	50897	3/13/2018	142.00	UNDERGROUND ALARM SERVICE
	Total 50897		142.00	
UNIFIRST CORPORATION	50898	3/13/2018	210.74	LAUNDRY SERVICE-W/E 2/28/2018
UNIFIRST CORPORATION		3/13/2018	207.09	LAUNDRY SERVICE-W/E 3/7/18
	Total 50898		417.83	
U.S. HEALTHWORKS MEDICAL GROUP, P.C.	50899	3/13/2018	310.00	PHYSICALS/TESTING
	Total 50899		310.00	
VERIZON WIRELESS	50900	3/13/2018	21.27	CELL PHONE TELEMETRY
	Total 50900		21.27	
WAGeworks, INC	50901	3/13/2018	140.00	SEC 125 FLEX PLAN-FEB
	Total 50901		140.00	
WASTE MANAGEMENT	50902	3/13/2018	209.21	TRASH SERVICE-FEB
	Total 50902		209.21	
WESELOH CHEVROLET	50903	3/13/2018	782.68	MAINT/SERVICE-'09 TRUCK-#153
WESELOH CHEVROLET		3/13/2018	2,842.66	MAINT/SERVICE-'95 GMC
	Total 50903		3,625.34	
WEST COAST SAFETY SUPPLY CO., INC.	50904	3/13/2018	233.88	STEEL PROBE
	Total 50904		233.88	
WORDEN WILLIAMS LLP	50905	3/13/2018	2,094.20	LEGAL FEES-FEB
	Total 50905		2,094.20	
XEROX CORPORATION	50906	3/13/2018	110.05	COPIER MAINT/SERVICE-FEB
	Total 50906		110.05	
Report Total			140,013.21	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: March 14, 2018

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
19786 - 19803	3/14/2018	\$48,101.94

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/15/2018 Through 3/15/2018

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
NORTH COUNTY TRANSIT DISTRICT	50907	3/15/2018	486.92	RIGHT OF ENTRY PERMIT-POINSETTIA TRAIN STATION PROJECT
	Total 50907		486.92	
Report Total			486.92	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/21/2018 Through 3/21/2018

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
AT&T	50908	3/21/2018	<u>117.31</u>	PHONE SERVICE @ BPS
	Total 50908		117.31	
ELISE BANINI	50909	3/21/2018	<u>3,000.00</u>	LATERAL REIMBURSEMENT
	Total 50909		3,000.00	
BARRETT ENGINEERED PUMP	50910	3/21/2018	191.70	PUMP FOR VP7 PS
BARRETT ENGINEERED PUMP		3/21/2018	383.13	PUMPS
BARRETT ENGINEERED PUMP		3/21/2018	<u>10,879.25</u>	PUMPS/MOTORS
	Total 50910		11,454.08	
BAY CITY ELECTRIC WORKS, INC	50911	3/21/2018	630.74	ELECTRICAL WORK @ #134 PUMP
BAY CITY ELECTRIC WORKS, INC		3/21/2018	510.91	ELECTRICAL WORK @ #142 PUMP
BAY CITY ELECTRIC WORKS, INC		3/21/2018	510.91	ELECTRICAL WORK @ #146 PUMP
BAY CITY ELECTRIC WORKS, INC		3/21/2018	836.15	ELECTRICAL WORK @ BPS
BAY CITY ELECTRIC WORKS, INC		3/21/2018	416.76	ELECTRICAL WORK @ E. ESTATES
BAY CITY ELECTRIC WORKS, INC		3/21/2018	1,222.35	ELECTRICAL WORK @ LPS
BAY CITY ELECTRIC WORKS, INC		3/21/2018	643.11	ELECTRICAL WORK @ SPS
BAY CITY ELECTRIC WORKS, INC		3/21/2018	597.48	ELECTRICAL WORK @ VP5
BAY CITY ELECTRIC WORKS, INC		3/21/2018	590.74	ELECTRICAL WORK @LCPS
	Total 50911		5,959.15	
BOOT WORLD, INC	50912	3/21/2018	<u>193.93</u>	SAFETY BOOTS-M. AVALOS
	Total 50912		193.93	
CARLSBAD FUELS CORPORATION	50913	3/21/2018	<u>1,653.24</u>	VEHICLE GAS
	Total 50913		1,653.24	
CHUCKS TIRE CENTER	50914	3/21/2018	<u>490.60</u>	TIRES FOR #155 TRUCK
	Total 50914		490.60	
CINTAS FIRST AID AND SAFETY	50915	3/21/2018	<u>134.27</u>	REFILL FIRST AID CABINET
	Total 50915		134.27	
CITY OF CARLSBAD	50916	3/21/2018	<u>767.00</u>	FY17-GOP/ROW PERMIT
	Total 50916		767.00	
COSCO FIRE PROTECTION	50917	3/21/2018	<u>556.00</u>	REPLACE ALARM BATTERIES

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/21/2018 Through 3/21/2018

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
	Total 50917		556.00	
CRANWORKS SOUTHWEST, INC	50918	3/21/2018	1,524.96	WINCH ASSEMBLY
	Total 50918		1,524.96	
CWEA	50919	3/21/2018	180.00	MEMBERSHIP RENEWAL FOR A. JULIUSSEN
CWEA		3/21/2018	180.00	MEMBERSHIP RENEWAL FOR E. SULLIVAN
CWEA		3/21/2018	180.00	MEMBERSHIP RENEWAL FOR J. HANSON
CWEA		3/21/2018	180.00	MEMBERSHIP RENEWAL-C. RUSSELL
	Total 50919		720.00	
DATA NET	50920	3/21/2018	71.30	IS MAINT AND SUPPORT
DATA NET		3/21/2018	300.00	IS MAINT AND SUPPORT-WATCHGUARD
	Total 50920		371.30	
DETECTION INSTRUMENTS CORP	50921	3/21/2018	258.59	CALIBRATIONS
	Total 50921		258.59	
DION INTERNATIONAL TRUCKS INC	50922	3/21/2018	1,035.37	MAINT ON TRUCK #152
	Total 50922		1,035.37	
EVOQUA WATER TECHNOLOGIES, LLC	50923	3/21/2018	11,275.16	CHEMICALS-FERROUS CHLORIDE
	Total 50923		11,275.16	
FEDERAL EXPRESS CORPORATION	50924	3/21/2018	58.55	SHIPPING
	Total 50924		58.55	
GABRIEL MENDEZ	50925	3/21/2018	222.27	REIMBURSE FOR CONF
	Total 50925		222.27	
GRAINGER, INC	50926	3/21/2018	260.52	FUSES @SPS
GRAINGER, INC		3/21/2018	561.55	VHEAD JACK STANDS
	Total 50926		822.07	
HAAKER EQUIPMENT CO	50927	3/21/2018	283.38	SWIVAL JOINT
	Total 50927		283.38	
IAN RIFFEL	50928	3/21/2018	286.87	REIMBURSE FOR CONFERENCE

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/21/2018 Through 3/21/2018

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
	Total 50928		286.87	
ICMA RETIREMENT-303979	50929	3/21/2018	4,640.89	DEFERRED COMP
	Total 50929		4,640.89	
JACKSON & BLANC	50930	3/21/2018	1,617.25	HVAC/HEATER MAINT-MAR-MAY
	Total 50930		1,617.25	
KOFF & ASSOCIATES	50931	3/21/2018	5,940.00	COMPENSATION STUDY-FEB
	Total 50931		5,940.00	
NAPA AUTO	50932	3/21/2018	6.44	SPARK PLUGS
	Total 50932		6.44	
NATIONWIDE RETIREMENT SOLUTIONS	50933	3/21/2018	287.98	DEFERRED COMP
	Total 50933		287.98	
NORTH COUNTY TRANSIT DISTRICT	50934	3/21/2018	716.05	ANNUAL FEE-18/19-LICENSE
	Total 50934		716.05	
OFFICE DEPOT, INC.	50935	3/21/2018	243.42	OFFICE SUPPLIES
	Total 50935		243.42	
PACIFIC SAFETY CENTER	50936	3/21/2018	1,365.00	TRAFFIC CONTROL FLAGGER SAFETY CLASS
	Total 50936		1,365.00	
PLUMBERS DEPOT, INC	50937	3/21/2018	168.04	NOZZLE EXTENSION
PLUMBERS DEPOT, INC		3/21/2018	631.60	PARTS
PLUMBERS DEPOT, INC		3/21/2018	463.66	SWITCH
PLUMBERS DEPOT, INC		3/21/2018	239.01	WIRELESS CONTROLLER
	Total 50937		1,502.31	
RAFTELIS	50938	3/21/2018	7,095.00	FINANCIAL PLANNING SERVICES-FEB
	Total 50938		7,095.00	
ROCKWELL SOLUTIONS	50939	3/21/2018	20,996.22	SUBMERSIBLE PUMP @BPS
	Total 50939		20,996.22	
SAN DIEGO GAS & ELECTIRC	50940	3/21/2018	3,653.60	ELECTRIC @ ADM BLDG
SAN DIEGO GAS & ELECTIRC		3/21/2018	120.95	ELECTRIC @ AVOCADO PS
SAN DIEGO GAS & ELECTIRC		3/21/2018	12,746.82	ELECTRIC @ BPS
SAN DIEGO GAS & ELECTIRC		3/21/2018	395.44	ELECTRIC @ DIANA PS
SAN DIEGO GAS & ELECTIRC		3/21/2018	609.83	ELECTRIC @ E. ESTATES

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 3/21/2018 Through 3/21/2018

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
SAN DIEGO GAS & ELECTIRC		3/21/2018	378.76	ELECTRIC @ EEPS (AWT)
SAN DIEGO GAS & ELECTIRC		3/21/2018	839.52	ELECTRIC @ LCPS
SAN DIEGO GAS & ELECTIRC		3/21/2018	7,675.81	ELECTRIC @ LPS
SAN DIEGO GAS & ELECTIRC		3/21/2018	152.32	ELECTRIC @ RANCHO VERDE PS
SAN DIEGO GAS & ELECTIRC		3/21/2018	679.27	ELECTRIC @ SAXONY PS
SAN DIEGO GAS & ELECTIRC		3/21/2018	265.53	ELECTRIC @ VP5
SAN DIEGO GAS & ELECTIRC		3/21/2018	131.45	ELECTRIC @ VP7
SAN DIEGO GAS & ELECTIRC		3/21/2018	185.31	GAS @ ADM OFFICE
SAN DIEGO GAS & ELECTIRC		3/21/2018	<u>3.03</u>	NAT GAS @ E.ESTATES
	Total 50940		27,837.64	
SMITH & LOVELESS, INC	50941	3/21/2018	<u>807.56</u>	SEALS AND GASKETS
	Total 50941		807.56	
SOUTHERN CONTRACTING COMPANY	50942	3/21/2018	<u>240.00</u>	ELECTRICAL WORK @ SPS
	Total 50942		240.00	
SPACELINK/I2B NETWORK	50943	3/21/2018	<u>160.00</u>	WEB CAM @ BPS-MAR/APR
	Total 50943		160.00	
TERMINIX	50944	3/21/2018	<u>32.00</u>	MONTHLY PEST SERVICE FOR TRAPS-MARCH
	Total 50944		32.00	
TRISHA HILL	50945	3/21/2018	<u>247.36</u>	REIMBURSE FOR CONF
	Total 50945		247.36	
UNIFIRST CORPORATION	50946	3/21/2018	<u>207.09</u>	LAUNDRY SERVICE W/E 3/14/18
	Total 50946		207.09	
UNITED PARCEL	50947	3/21/2018	<u>10.90</u>	SHIPPING
	Total 50947		10.90	
U.S. BANK	50948	3/21/2018	<u>5,541.03</u>	CONFERENCES/MEETINGS/OFFICE SUPPLIES/ETC
	Total 50948		5,541.03	
VERIZON WIRELESS	50949	3/21/2018	<u>1,091.05</u>	CELL PHONES-FEB/MAR
	Total 50949		1,091.05	
WESELOH CHEVROLET	50950	3/21/2018	<u>619.46</u>	MAINT ON '95 GMC TRUCK
	Total 50950		619.46	
Report Total			<u>122,388.75</u>	

Leucadia Wastewater District
Vendor Activity
From 3/21/2018 Through 3/21/2018

Vendor ID	Vendor Name	Trans... Source	Effective Date	Check/V... Number	Expenses	GL Short Title	Transaction Description
USBANK1	U.S. BANK	API	3/21/2018	50948	202.97	Train'g/Ed/Conf	AIR-CSRMA-G.M.
USBANK1	U.S. BANK	API	3/21/2018	50948	202.97	Train'g/Ed/Conf	AIR-CSRMA-I.R.
USBANK1	U.S. BANK	API	3/21/2018	50948	200.96	Train'g/Ed/Conf	AIR-CSRMA-T.H.
USBANK1	U.S. BANK	API	3/21/2018	50948	675.00	Train'g/Ed/Conf	CASA-DC REG-P.B.
USBANK1	U.S. BANK	API	3/21/2018	50948	196.39	BOARD CONFERENC	CASA-DINNER-P.B.
USBANK1	U.S. BANK	API	3/21/2018	50948	49.84	Train'g/Ed/Conf	CASA-GAS-P.B.
USBANK1	U.S. BANK	API	3/21/2018	50948	418.62	BOARD CONFERENC	CASA-HOTEL-D.O.
USBANK1	U.S. BANK	API	3/21/2018	50948	418.62	BOARD CONFERENC	CASA-HOTEL-E.S.
USBANK1	U.S. BANK	API	3/21/2018	50948	5.86	BOARD CONFERENC	CASA-LUNCH-D.O.
USBANK1	U.S. BANK	API	3/21/2018	50948	7.53	Train'g/Ed/Conf	CASA-LUNCH-P.B.
USBANK1	U.S. BANK	API	3/21/2018	50948	18.55	BOARD CONFERENC	CSDA-PK-E.S.
USBANK1	U.S. BANK	API	3/21/2018	50948	56.00	BOARD CONFERENC	CSDA-TAXI-E.S.
USBANK1	U.S. BANK	API	3/21/2018	50948	45.00	Train'g/Ed/Conf	CWEA TRAINING
USBANK1	U.S. BANK	API	3/21/2018	50948	135.00	Train'g/Ed/Conf	FS CWEA TRAINING
USBANK1	U.S. BANK	API	3/21/2018	50948	23.33	Train'g/Ed/Conf	SEMINAR LUNCH-R.D.
USBANK1	U.S. BANK	API	3/21/2018	50948	2,689.44	Computer SW/Srv	VERSA DESKS
USBANK1	U.S. BANK	API	3/21/2018	50948	64.95	TELEPHONE	WEB DOMAIN
USBANK1	U.S. BANK	API	3/21/2018	50948	100.00	TELEPHONE	WEB HOSTING-PANTHEON
USBANK1	U.S. BANK	API	3/21/2018	50948	30.00	TELEPHONE	WIFI
USBANK1	U.S. BANK	APS	3/21/2018	50948	0.00	ACCOUNTS PAYABL	CONFERENCES/MEETINGS/... SUPPLIES/ETC

Transaction Total 5,541.03

Total USBANK1 U.S. BANK 5,541.03

Report
Opening/Current
Balance

Report Transaction
Totals 5,541.03

Report Current Balances

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: March 28, 2018

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
19804 - 19821	3/28/2018	\$47,868.76

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/2/2018 Through 4/2/2018

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
ADS LLC	50951	4/2/2018	1,190.00	DEPTH METER MAINT-MARCH
ADS LLC		4/2/2018	<u>4,340.00</u>	FLOW METERING DATA-MARCH
	Total 50951		5,530.00	
APPLEONE EMPLOYMENT SERVICES	50952	4/2/2018	1,191.20	TEMP HRS-W/E 3/10/18
APPLEONE EMPLOYMENT SERVICES		4/2/2018	1,191.20	TEMP HRS-W/E 3/17/2018
	Total 50952		<u>2,382.40</u>	
BAJA POOL AND SPA SERVICE	50953	4/2/2018	<u>160.00</u>	FOUNTAIN SERVICE-APRIL
	Total 50953		160.00	
BOOT WORLD, INC	50954	4/2/2018	<u>193.93</u>	SAFETY BOOTS-C. RUSSELL
	Total 50954		193.93	
CARLSBAD FUELS CORPORATION	50955	4/2/2018	1,823.84	VEHICLE FUELS
	Total 50955		<u>1,823.84</u>	
PETTY CASH	50956	4/2/2018	<u>284.36</u>	PETTY CASH-3/29/2018
	Total 50956		284.36	
CRANWORKS SOUTHWEST, INC	50957	4/2/2018	533.11	CRANE WINCH
	Total 50957		<u>533.11</u>	
DATA NET	50958	4/2/2018	28.75	IS MAINT AND SUPPORT
DATA NET		4/2/2018	242.89	NETGEAR RACK MOUNT FOR SCADA ROOM
	Total 50958		<u>271.64</u>	
DETECTION INSTRUMENTS CORP	50959	4/2/2018	210.00	CALIBRATION @ LPS
	Total 50959		<u>210.00</u>	
DEXTER WILSON ENGINEERING	50961	4/2/2018	6,222.50	'17 ASSEST MANAGEMENT PLAN-FEB
DEXTER WILSON ENGINEERING		4/2/2018	600.00	GE/0526/FEB/FAIR OAKS
DEXTER WILSON ENGINEERING		4/2/2018	235.00	GE/0929/FEB/CASCADA VERDE
DEXTER WILSON ENGINEERING		4/2/2018	275.00	GE/0943/FEB/LEUCADIA STREETScape
DEXTER WILSON ENGINEERING		4/2/2018	107.50	GE/0946/FEB/SCOTT ANNEX
DEXTER WILSON ENGINEERING		4/2/2018	420.00	GE/0969/FEB/ROMERIA ST
DEXTER WILSON ENGINEERING		4/2/2018	420.00	GE/0970/FEB/7603 ROMERIA ST
DEXTER WILSON ENGINEERING		4/2/2018	420.00	GE/0971/FEB/7605 ROMERIA ST
DEXTER WILSON ENGINEERING		4/2/2018	1,735.00	GE/0983/FEB/HYMETTUS ESTATES
DEXTER WILSON ENGINEERING		4/2/2018	1,870.00	GE/1009/FEB/URANIA AVE

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/2/2018 Through 4/2/2018

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
DEXTER WILSON ENGINEERING		4/2/2018	165.00	GE/1018/FEB/1018 URANIA AVE
DEXTER WILSON ENGINEERING		4/2/2018	165.00	GE/1019/FEB/LORRAINE AVE
DEXTER WILSON ENGINEERING		4/2/2018	380.00	GE/1021/FEB/ZINSER ANNEX
DEXTER WILSON ENGINEERING		4/2/2018	90.00	GE/1024/FEB/POKI POKI
DEXTER WILSON ENGINEERING		4/2/2018	217.50	GE/1027/FEB/BELLA AZUL
DEXTER WILSON ENGINEERING		4/2/2018	200.00	GE/1030/FEB/WILSTONE AVE
DEXTER WILSON ENGINEERING		4/2/2018	495.00	GE/1031/FEB/CAVA GRILL
	Total 50961		14,017.50	
DUR-RED PRODUCTS	50962	4/2/2018	660.34	SS LATCH ASSEMBLY @ SPS
	Total 50962		660.34	
EVOQUA WATER TECHNOLOGIES, LLC	50963	4/2/2018	9,936.42	CHEMICALS-FERROUS CHLORIDE
	Total 50963		9,936.42	
EWING IRRIGATION PRODUCTS	50964	4/2/2018	55.88	PARTS FOR RV PS
	Total 50964		55.88	
FEDERAL EXPRESS CORPORATION	50965	4/2/2018	9.06	SHIPPING
	Total 50965		9.06	
GRAINGER, INC	50966	4/2/2018	245.77	CHAIN HOIST
	Total 50966		245.77	
GREAT AMERICA FINANCIAL SERVICES	50967	4/2/2018	770.86	COPIER LEASE
	Total 50967		770.86	
HARTFORD LIFE & ACCIDENT INS.	50968	4/2/2018	429.54	LIFE INS-MARCH
	Total 50968		429.54	
ICMA RETIREMENT-303979	50969	4/2/2018	4,640.89	DEFERRED COMP
	Total 50969		4,640.89	
INFRASTRUCTURE ENGINEERING CORP	50970	4/2/2018	749.40	2018 CURED IN PLACE PIPE PROJECT-FEB
INFRASTRUCTURE ENGINEERING CORP		4/2/2018	4,207.50	2018 GRAVITY SEWER REPAIR-FEB
INFRASTRUCTURE ENGINEERING CORP		4/2/2018	525.00	AS NEEDED GIS-FEB
INFRASTRUCTURE ENGINEERING CORP		4/2/2018	248.22	BPS FORCE MAIN N. SECTION-FEB
INFRASTRUCTURE ENGINEERING CORP		4/2/2018	380.00	GAFNER IMPROVEMENT-FEB

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/2/2018 Through 4/2/2018

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
INFRASTRUCTURE ENGINEERING CORP		4/2/2018	17,031.29	LPS REHAB PROJECT-FEB
INFRASTRUCTURE ENGINEERING CORP		4/2/2018	395.00	ORCHARD WOOD SEWER PROJECT-FEB
	Total 50970		23,536.41	
JEFF BILLS	50971	4/2/2018	1,600.00	CONSULTING FEES-MARCH
	Total 50971		1,600.00	
L&L PRINTERS	50972	4/2/2018	1,123.45	WINTER NEWSLETTER-MAILING SERVICES
L&L PRINTERS		4/2/2018	3,108.59	WINTER NEWSLETTER-PRINTING
	Total 50972		4,232.04	
MES VISION	50973	4/2/2018	377.39	VISION INS-APRIL
	Total 50973		377.39	
MSC JANITORIAL SERVICE, INC	50974	4/2/2018	1,762.92	JANITORIAL SERVICES-MARCH
	Total 50974		1,762.92	
MUTUAL OF OMAHA	50975	4/2/2018	1,111.21	DISABILITY INS-APRIL
	Total 50975		1,111.21	
NATIONWIDE RETIREMENT SOLUTIONS	50976	4/2/2018	287.98	DEFERRED COMP
	Total 50976		287.98	
PROFORMA PRINT & PROMOTIONS	50977	4/2/2018	494.82	PAYROLL CHECKS
	Total 50977		494.82	
SOUTHERN CONTRACTING COMPANY	50978	4/2/2018	360.00	ELECTRICAL WORK @ DIANA PS
SOUTHERN CONTRACTING COMPANY		4/2/2018	695.00	ELECTRICAL WORK @ LPS
SOUTHERN CONTRACTING COMPANY		4/2/2018	8,774.13	RELOCATE PV SYSTEM TO NEW ADM SWITCHBOARD
	Total 50978		9,829.13	
THE GUARDIAN	50979	4/2/2018	3,043.67	DENTAL INS-APRIL
	Total 50979		3,043.67	
TITUS INDUSTRIAL GROUP, INC	50980	4/2/2018	361.28	SECURITY MANHOLE BOLT
	Total 50980		361.28	
SOLANA PALM LLC	50981	4/2/2018	90.00	ANSWERING SERVICE-MAR-APRIL

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/2/2018 Through 4/2/2018

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 50981		90.00	
UNIFIRST CORPORATION	50982	4/2/2018	<u>207.09</u>	LAUNDRY SERVICE W/E 3/21/2018
	Total 50982		207.09	
U.S. HEALTHWORKS MEDICAL GROUP, P.C.	50983	4/2/2018	31.00	PHYSICAL-G. MENDEZ
	Total 50983		31.00	
VALLECITOS WATER DISTRICT	50984	4/2/2018	<u>613.32</u>	EMPLOYEE ASST PROGRAM-18/19
	Total 50984		613.32	
Report Total			<u><u>89,733.80</u></u>	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: April 2, 2018

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
19822 - 19825	4/2/2018	\$2,838.30

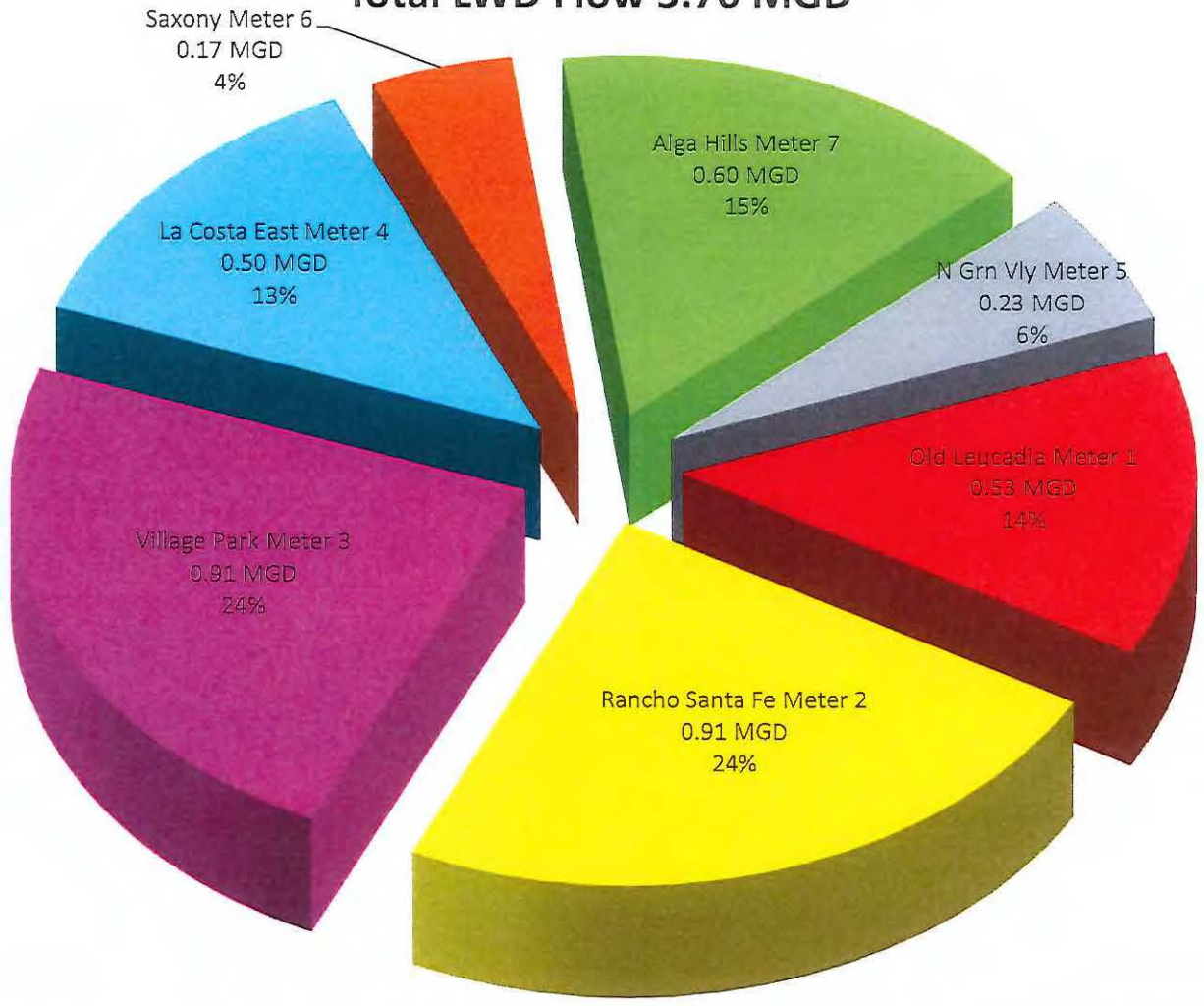
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2018 (July 2017 - June 2018)**

CURRENT MONTH - March 2018							FY 2017
Period	Total Rain Inches	Total Flow MG	Added EDU's 28,469.81	LWD ADF (MGD)	GPD/EDU	RECLAIMED Total (ac-ft/mo)	LWD ADF (MGD)
JULY	0.00	120.28	3.82	3.88	136	50.52	3.77
YTD			28,473.63				
AUGUST	0.02	119.97	12.44	3.87	136	44.97	3.75
YTD			28,486.07				
SEPTEMBER	0.00	112.80	2.50	3.76	132	44.89	3.76
YTD			28,488.57				
OCTOBER	0.00	113.77	-8.20	3.67	129	30.96	3.63
YTD			28,480.37				
NOVEMBER	0.04	114.30	5.00	3.81	134	3.44	3.68
YTD			28,485.37				
DECEMBER	0.00	116.56	-10.26	3.76	132	8.32	3.78
YTD			28,475.11				
JANUARY	2.63	114.39	4.00	3.69	130	0.00	4.01
YTD			28,479.11				
FEBRUARY	0.35	103.32	7.40	3.69	130	0.00	3.97
YTD			28,486.51				
MARCH	1.66	116.56	21.93	3.76	132	0.00	3.96
YTD			28,508.44				
APRIL							3.78
YTD							
MAY							3.83
YTD							
JUNE							3.85
YTD							
YTD Totals	4.70	1031.95	38.63			183.10	
Mo Average	0.52	114.66	4.29	3.77	132.20	20.34	3.81

37

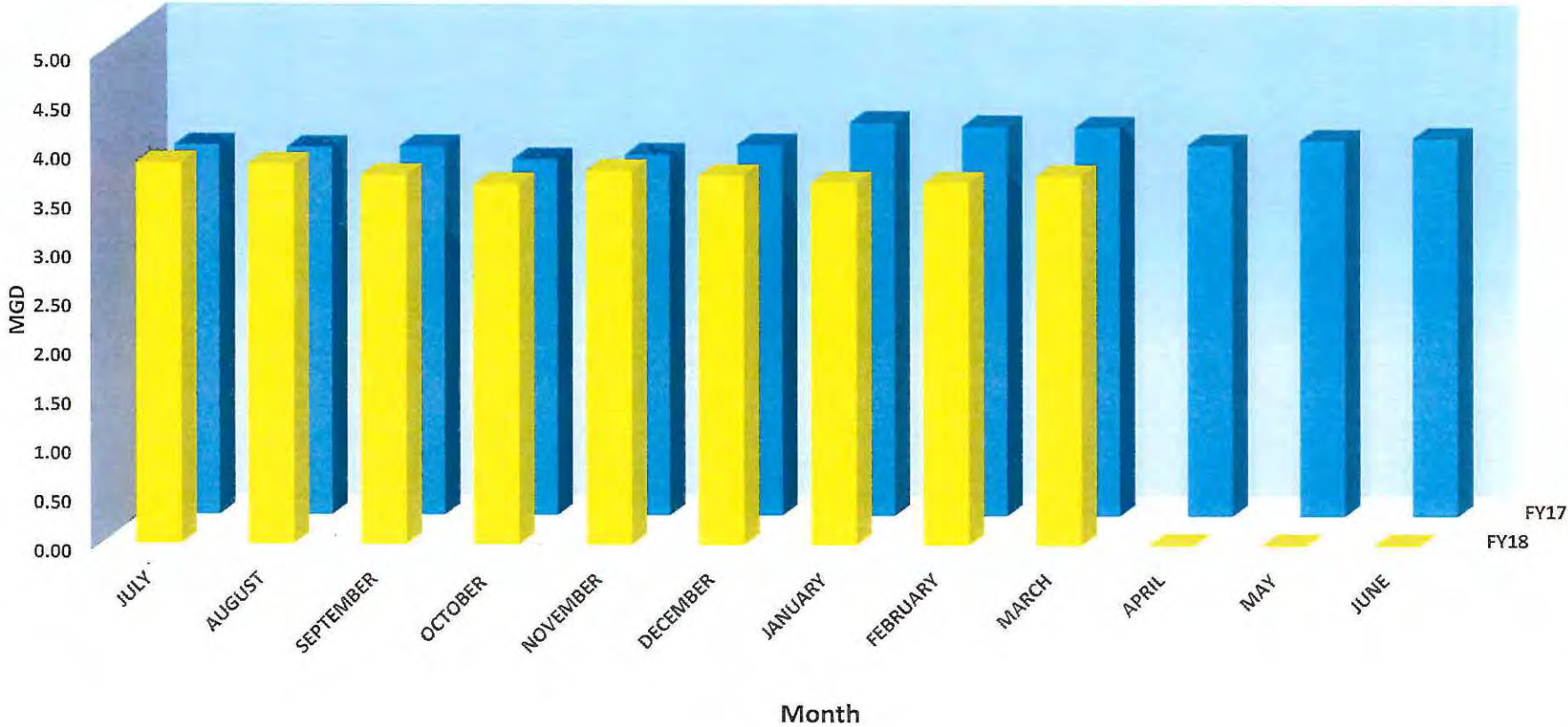
LWD Flows by Sub-Basin March 2018

Total LWD Flow 3.76 MGD

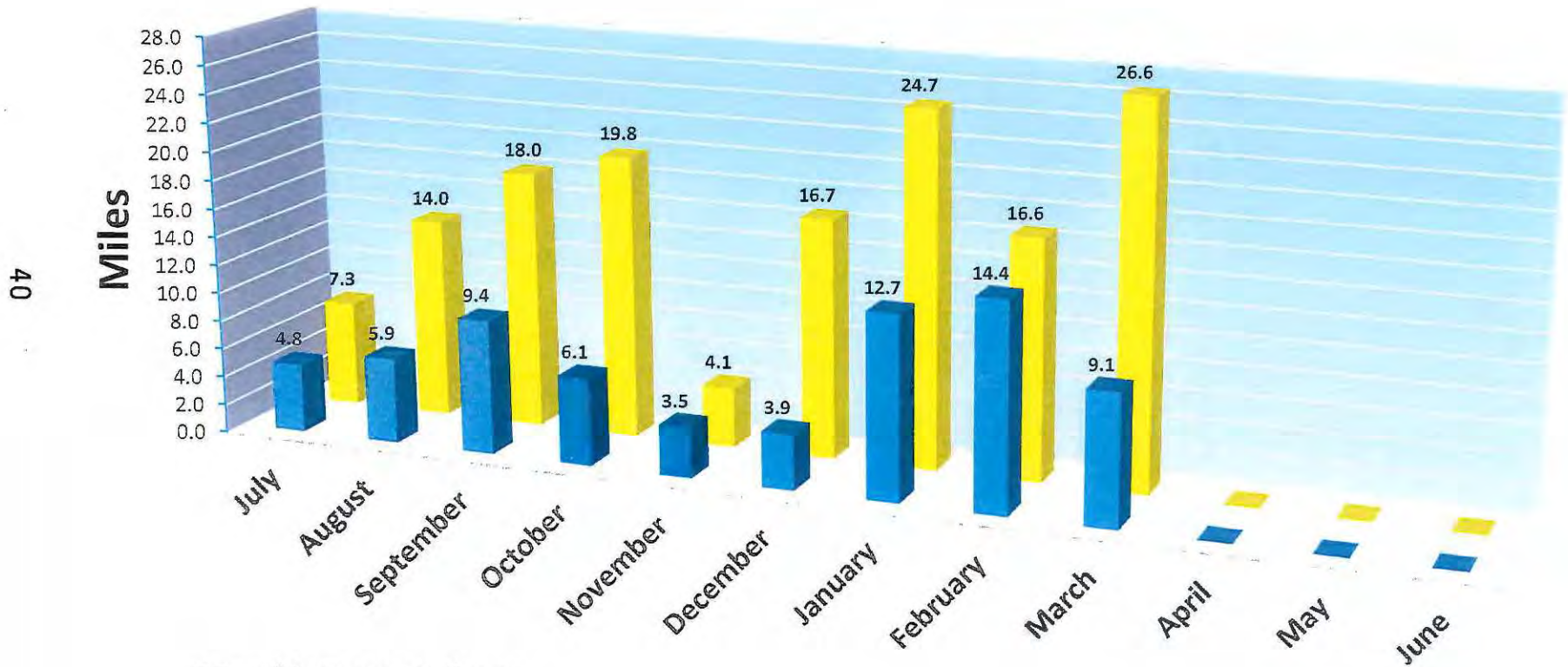


Leucadia Wastewater District Flow Comparison FY 17 to FY 18

39



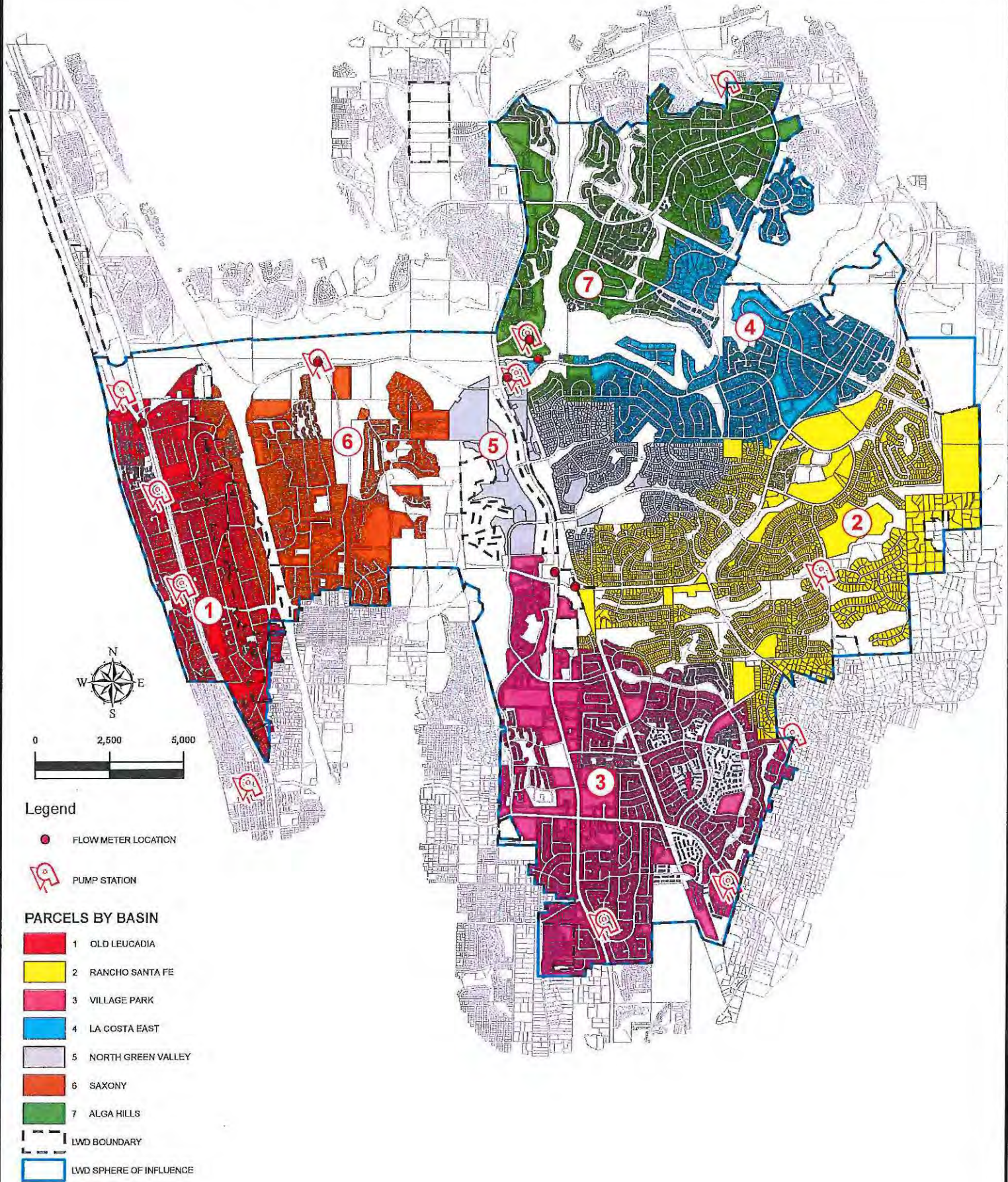
FY-18 CCTV Inspections & Hydro Cleaning Production



Monthly Target Mileage
 Hydro-Cleaning: 15 Miles/Month
 CCTV Inspections: 6.3 Miles/Month

■ CCTV Inspections
 ■ Total Hydro Cleaning

LEUCADIA WASTEWATER DISTRICT



Legend

- FLOW METER LOCATION
- PUMP STATION
- PARCELS BY BASIN**
- 1 OLD LEUCADIA
- 2 RANCHO SANTA FE
- 3 VILLAGE PARK
- 4 LA COSTA EAST
- 5 NORTH GREEN VALLEY
- 6 SAXONY
- 7 ALGA HILLS
- LWD BOUNDARY
- LWD SPHERE OF INFLUENCE

Leucadia Wastewater District

Balance Sheet

As of 3/31/2018

		Current Year
Assets		
Cash & Investments	1CAS	35,907,233.12
Accounts Receivables	2A/R	199,827.92
Prepaid Expense	3PRE	113,783.03
Funds held with Encina Wastewater Authority	4EWA	1,486,800.00
Capital Assets	4F/A	159,588,635.11
Less Accumulated Depreciation	6DEP	(52,675,124.16)
Total Assets		144,621,155.02
Deferred Outflows		
Projected/Actual PERS Earnings Difference	6D/O	840,305.00
PERS Proportions & Assumptions Difference	7D/O	22,055.00
Current Year PERS Employer Contribution	8D/O	338,781.97
Total Deferred Outflows		1,201,141.97
Total Assets & Deferred Outflows		145,822,296.99
Liabilities		
Accounts Payable & Accrued Expenses	A/P	378,270.58
Developer Deposits	DEVD	130,736.57
Net Pension Liability	LTDB	3,466,620.00
Total Liabilities		3,975,627.15
Deferred Inflows		
PERS Actual/Proportion Contribution Difference	D/I2	175,908.00
PERS Proportions & Assumptions Difference	D/I3	141,883.00
Projected/Actual PERS Earnings Difference	D/In	382,658.00
Total Deferred Inflows		700,449.00
Net Position		
Beginning Net Position (as of June 30, 2017)		
Investment in Capital Assets	IC/A	106,913,510.95
Reserves	RESV	32,837,316.33
Total Beginning Net Position (as of June 30, 2017)		139,750,827.28
Current Change In Net Position		
Other		1,395,393.56
Total Current Change In Net Position		1,395,393.56
Total Net Position		141,146,220.84
Total Liabilities, Deferred Inflows & Net Position		145,822,296.99

Leucadia Wastewater District

Summary Budget Comparison - Revenues and Operating Expenses

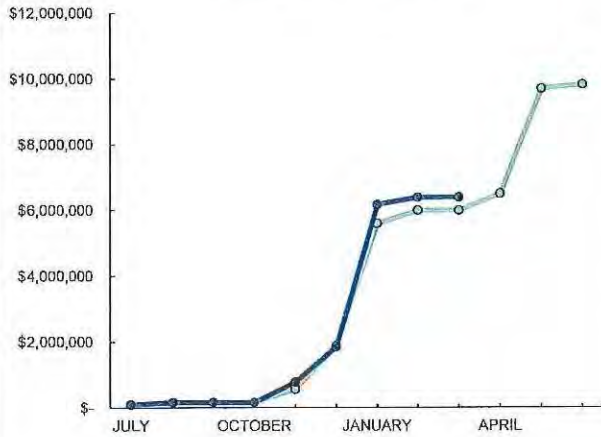
From 7/1/2017 Through 3/31/2018

Account Title	YTD Actual	Total Annual Budget	Remaining Budget	Percentage Total Budget Used
OPERATING REVENUES				
3110 Sewer Service Fees	\$ 6,393,072.86	\$ 9,827,873.00	\$ 3,434,800.14	65.1%
3150 Recycled Water Sales	214,400.72	272,000.00	57,599.28	78.8%
3100 Misc. Operating Revenue	37,607.90	205,302.00	167,694.10	18.3%
TOTAL OPERATING REVENUES	\$ 6,645,081.48	\$10,305,175.00	\$ 3,660,093.52	64.5%
OPERATING EXPENSES				
4100 Salaries	\$ 1,347,410.53	\$ 1,836,787.00	\$ 489,376.47	73.4%
4200 Employee Benefits	675,606.33	963,613.00	288,006.67	70.1%
4300 Directors Expense	81,858.60	147,800.00	65,941.40	55.4%
4600 Gas, Oil & Fuel	23,945.99	41,000.00	17,054.01	58.4%
4700 Insurance Expense	81,416.75	113,600.00	32,183.25	71.7%
4800 Memberships	26,742.00	29,000.00	2,258.00	92.2%
4900 Office Expense	105,786.04	154,700.00	48,913.96	68.4%
5000 Operating Supplies	121,408.42	202,300.00	80,891.58	60.0%
5200 Professional Services	276,432.04	520,500.00	244,067.96	53.1%
5300 Printing & Publishing	20,107.59	29,500.00	9,392.41	68.2%
5400 Rents & Leases	10,918.08	15,000.00	4,081.92	72.8%
5500 Repairs & Maintenance	240,642.97	451,800.00	211,157.03	53.3%
5600 Monitoring & Permits	51,244.85	60,700.00	9,455.15	84.4%
5700 Training & Development	30,553.84	47,000.00	16,446.16	65.0%
5900 Utilities	308,775.28	427,700.00	118,924.72	72.2%
6100 LAFCO Operations	6,863.30	8,000.00	1,136.70	85.8%
6200 Encina Operating Expense	937,440.25	1,861,800.00	924,359.75	50.4%
6900 Admin O/H alloc to Capital	(106,145.87)	(140,121.00)	(33,975.13)	75.8%
TOTAL OPERATING EXPENSES	\$ 4,241,006.99	\$ 6,770,679.00	\$ 2,529,672.01	62.6%
NON-OPERATING REVENUES				
3130 Capacity Fees	\$ 197,936.46	\$ 400,600.00	\$ 202,663.54	49.4%
3220 Property Taxes	1,041,292.53	1,600,000.00	558,707.47	65.1%
3250 Investment Income	276,800.06	327,000.00	50,199.94	84.6%
3290 Misc. Non Op Revenue	70,539.10	286,400.00	215,860.90	24.6%
TOTAL NON-OPERATING REVENUES	\$ 1,586,568.15	\$ 2,614,000.00	\$ 1,027,431.85	60.7%

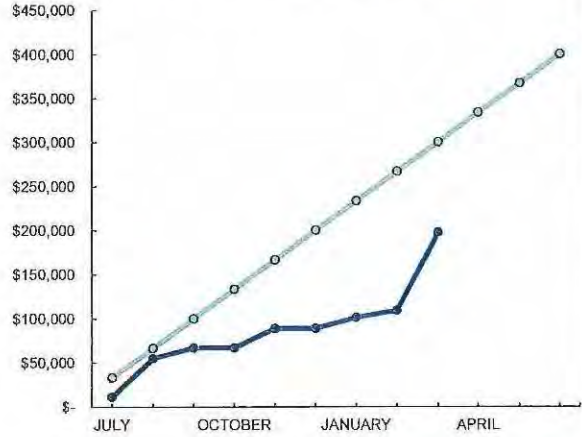
Leucadia Wastewater District Revenue FY2018

YTD through March 31, 2018

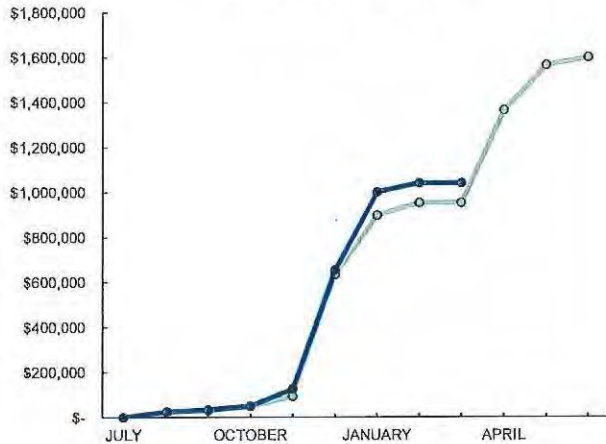
Sewer Service Fees



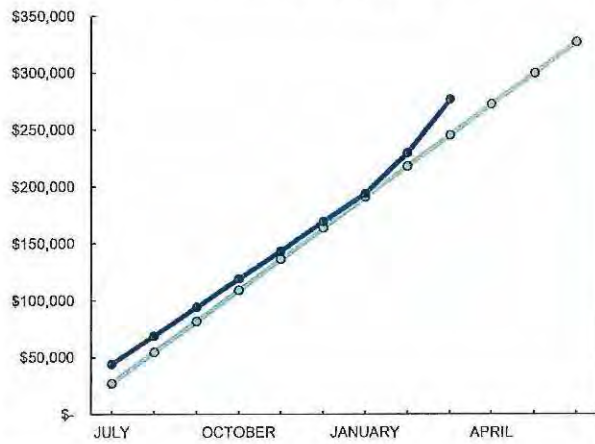
Capacity Charges



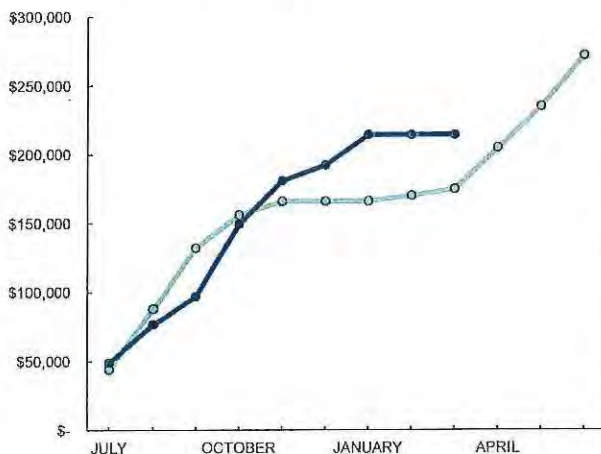
Property Taxes



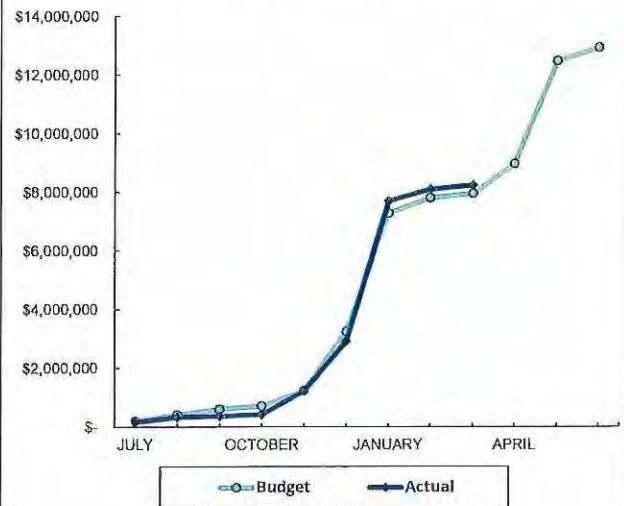
Investment Income



Recycled Wastewater Sales



Total Revenue



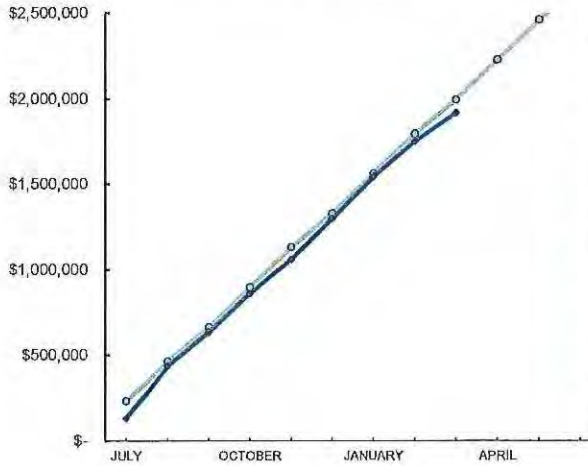
○—○ Budget
 —●— Actual

* Preliminary: subject to future review, reconciliation, accruals, and audit

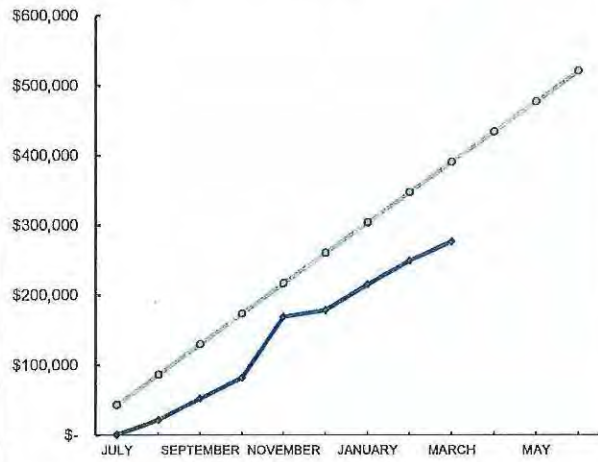
Leucadia Wastewater District Operating Expenses FY2018

YTD through March 31, 2018

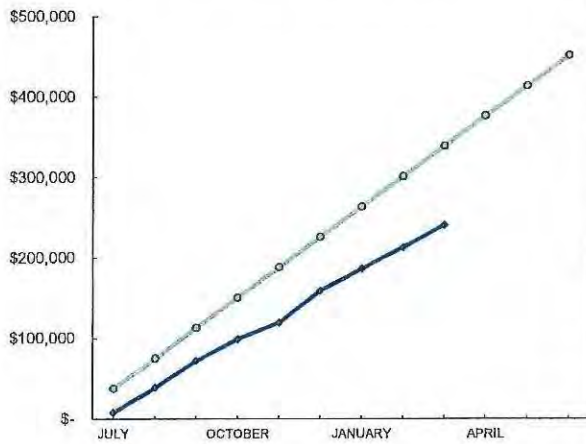
Salaries and Benefits



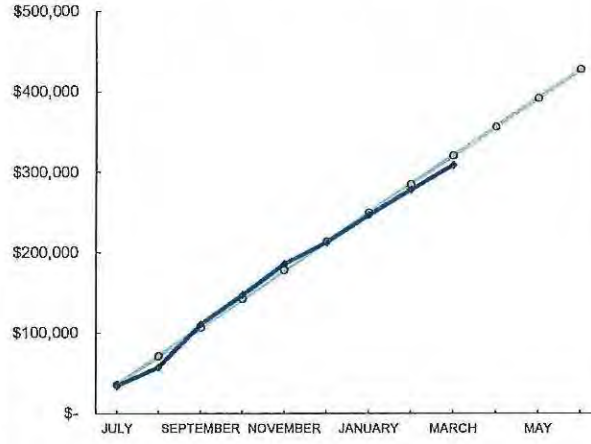
Professional Services



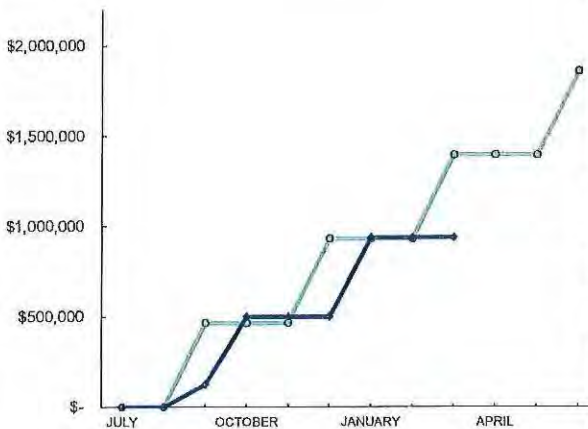
Repairs & Maintenance



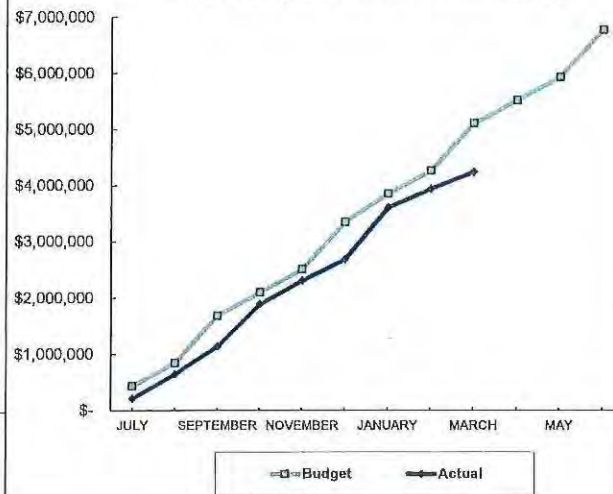
Utilities



Encina M&O



Total Operating Expenses -
Before Depreciation & Replacement



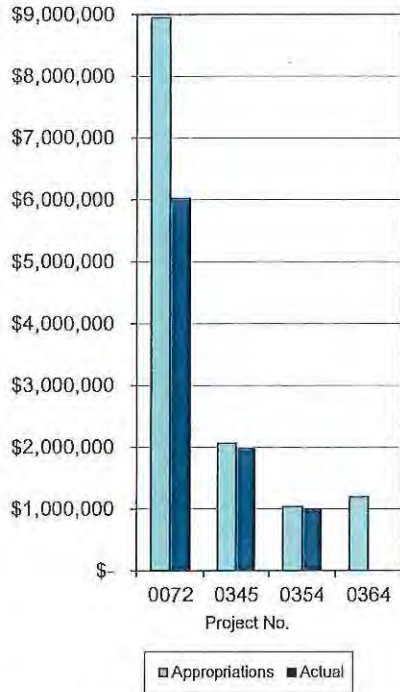
□ Budget ◆ Actual

* Preliminary: subject to future review, reconciliation, accruals, and audit

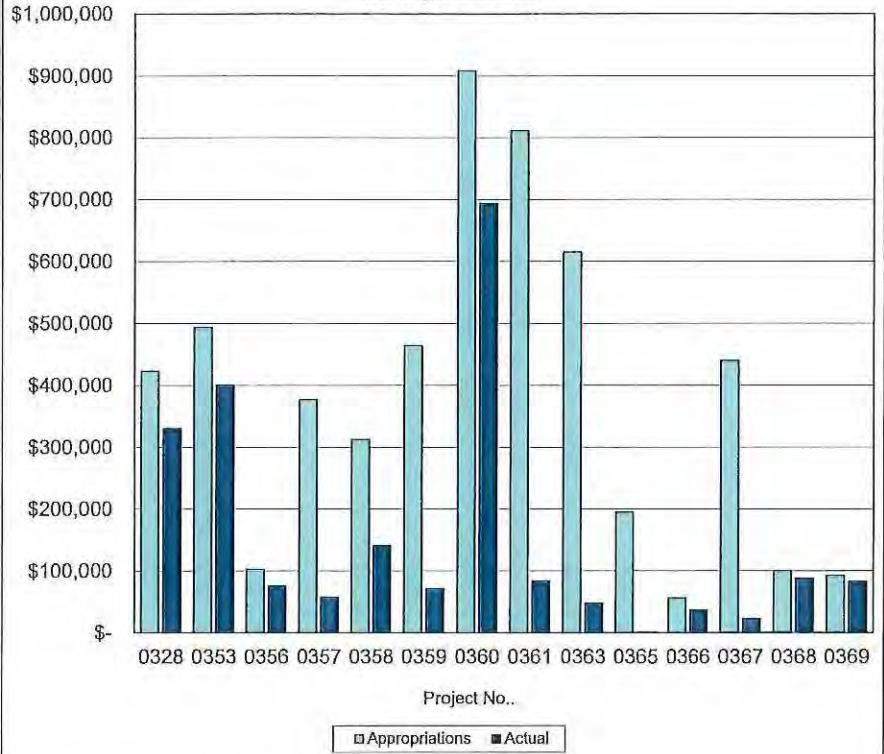
Leucadia Wastewater District Capital Expenditures

As of March 31, 2018

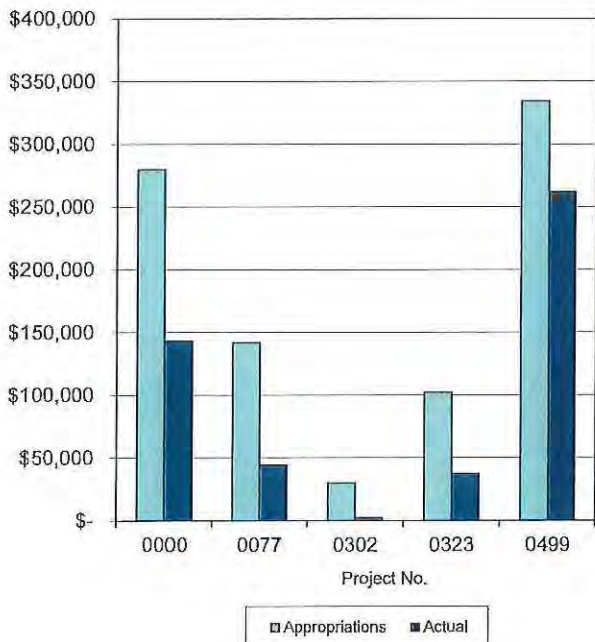
District Multi Year Capital Expenditures by Project (>\$1M) Through FY2018



District Multi Year Capital Expenditures by Project (<\$1M) Through FY2018



Single Year Capital Expenditures by Project FY2018



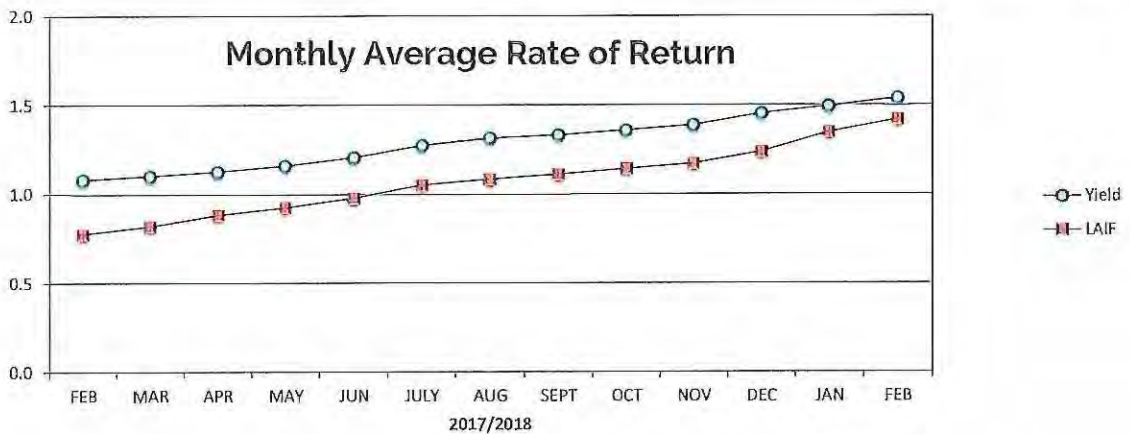
Project Legend

Multi-Year Capital Projects		No.
Encina Joint Facility Capital Projects		0072
North SD Water Reuse Coalition Project		0328
Leucadia FM West Section Replacement		0345
FY2016 Gravity Pipeline Rehabilitation		0353
Village Park No. 5 PS Replacement		0354
New Recycled Water Pump Design		0356
La Costa Golf Course Gravity Line Improv		0357
Leucadia Pump Station Rehabilitation		0358
FY2017 Gravity Pipeline Rehabilitation		0359
Gafner AWT Improvements		0360
Poinsettia Station Gravity Pipeline Rehab		0361
FY2018 Gravity Pipeline Rehabilitation		0363
Encinitas Estates Pump Station Replcmnt		0364
Orchard Wood Rd Sewer Rehab		0365
Force Main Corrossion Control		0366
B1 Force Main - North Section Replcmnt		0367
Asset Management Plan		0368
HQ Electric Meter Installation		0369
Single Year Capital Projects		No.
Equipment		0000
Misc. Pipeline Rehabilitation		0077
District Engineering Services		0302
Lateral Replace/Backflow Prevention		0323
LWD Gen'l Cap Labor & O/H Allocation		0499

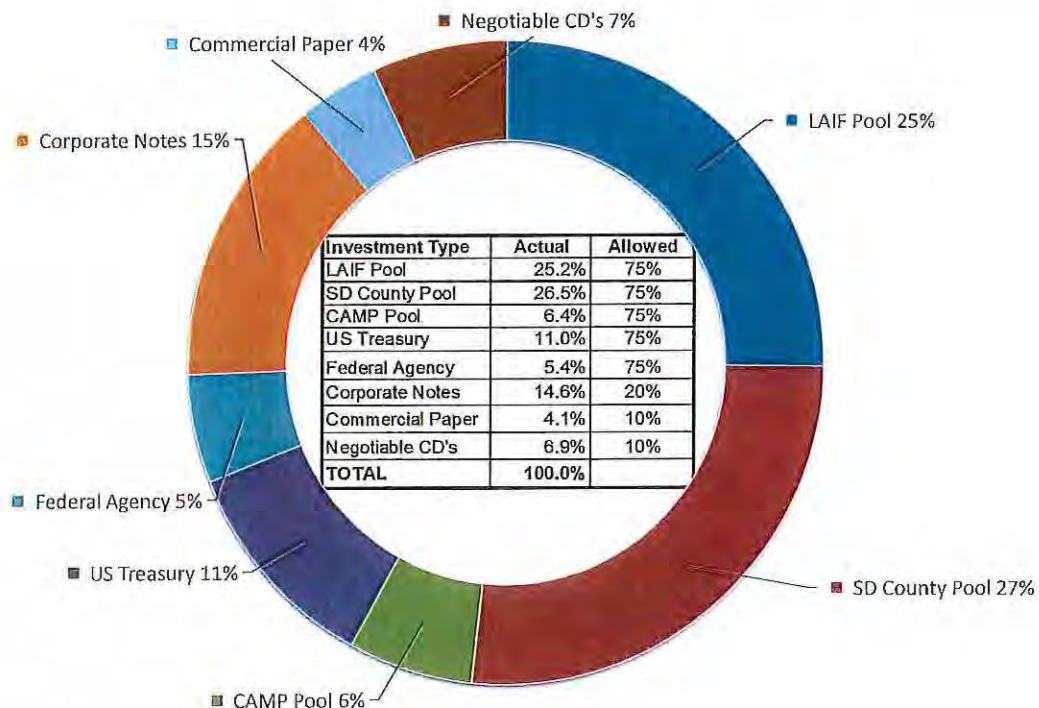
* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
February 28, 2018

Cash Equivalents & Investments	Principal (Original Cost)		February Interest	Average Rate
	January 31, 2018	February 28, 2018		
LAIF Pool	\$ 10,413,477	\$ 9,203,477	\$ 11,607	1.420%
SD County Pool	9,652,060	9,652,060	13,070	1.625%
CAMP Pool	2,590,623	2,318,250	2,736	1.500%
CAMP Portfolio				
US Treasury Notes	3,998,281	3,998,281	4,218	1.270%
Federal Agency Mortgage-Backed Securities	5,527	5,490	34	7.370%
Federal Agency Notes	1,979,555	1,979,555	2,861	1.740%
Corporate Bonds/Notes	5,339,963	5,339,963	6,800	1.530%
Commerical Paper	1,481,473	1,481,473	2,086	1.690%
Negotiable CD's	2,199,883	2,499,883	4,169	2.150%
Total Camp Portfolio	15,004,682	15,304,645	20,168	1.610%
Totals	\$ 37,660,842	\$ 36,478,432	\$ 47,581	1.540%

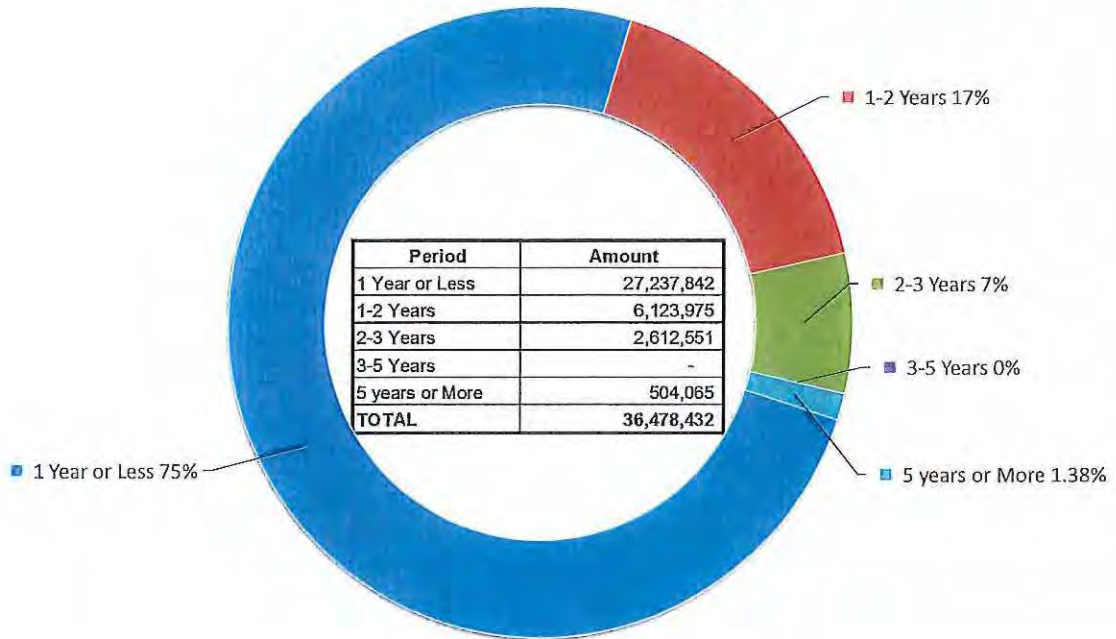


INVESTMENT DISTRIBUTION BY CATEGORY

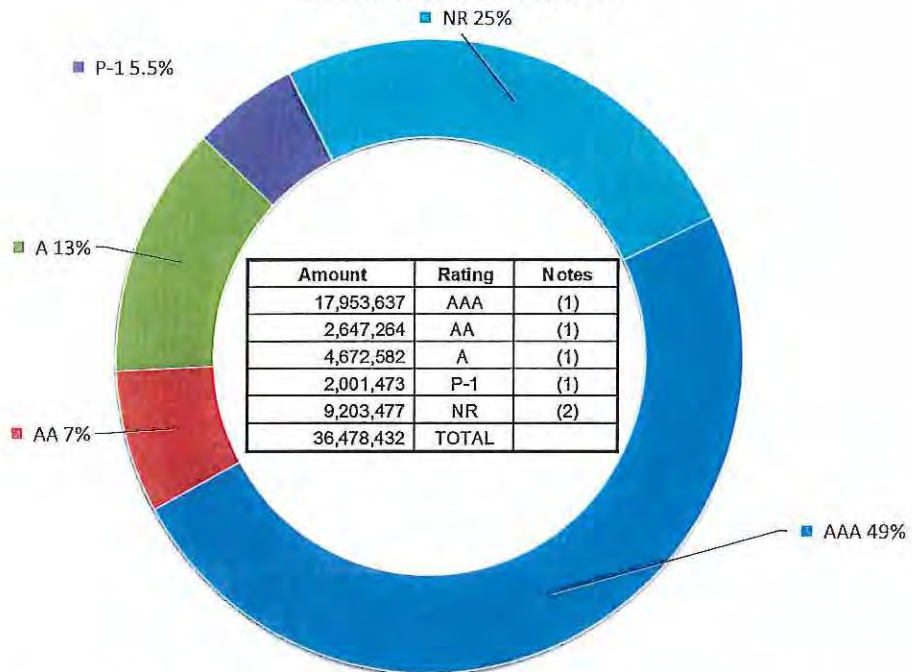


LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
February 28, 2018
 (Continued)

REMAINING MATURITY

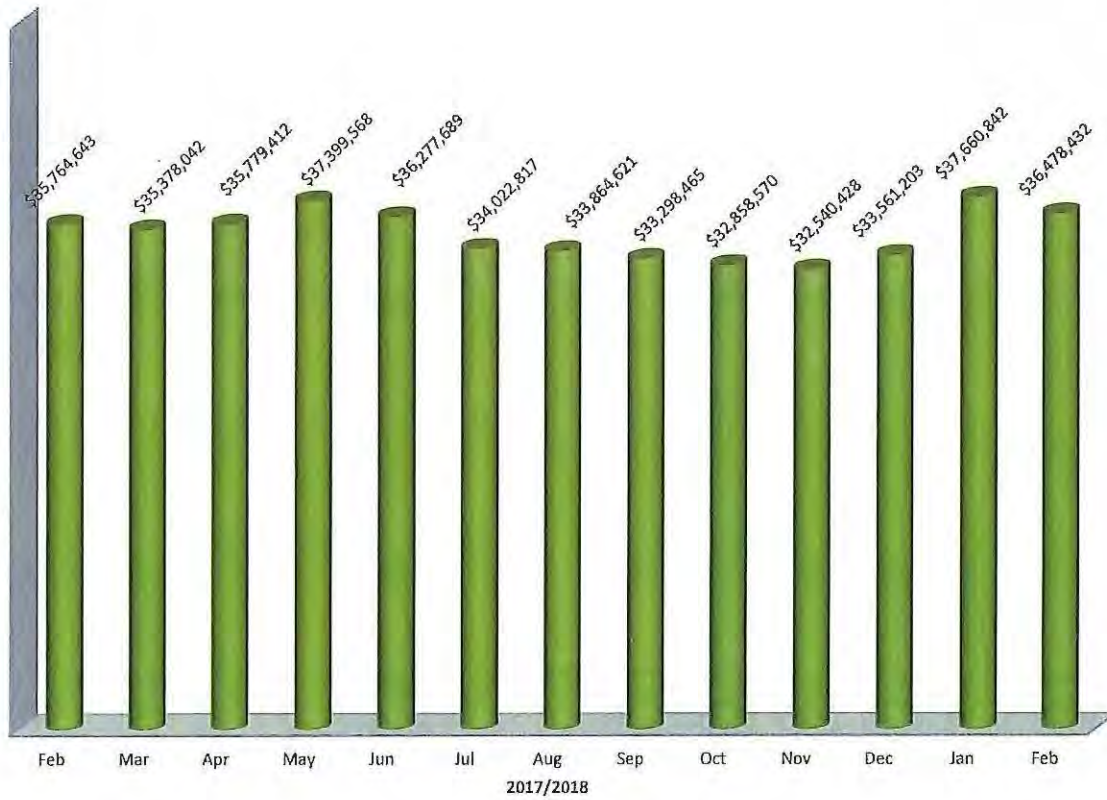


INVESTMENT RATINGS



(1) CAMP Pool & SD County Pool, are rated by Standard & Poors. Investments are rated by Moody's.
 (2) LAIF is not rated

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
February 28, 2018
(Continued)



INVESTMENT TRANSACTIONS
For the months of February, 2018


Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
GNMA MBS 30-yr Pool		\$ 36		(3)	7.37%
Nordea Bank Finland NY Neg CD			\$ 249,183		1.74%
Credit Suisse NY Neg CD	\$ 300,000				2.67%
Nordea Bank AB NY Neg CD	\$ 250,000				2.72%
TOTAL	\$ 550,000	\$ 36	\$ 249,183		

(3) Monthly principal payments from mortgage pool

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

MEMORANDUM

Ref: 18-6143

DATE: April 4, 2018
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **March 2018 Board Disclosure of Reimbursements Report**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file the Board Disclosure of Reimbursement Report for the month ending March 2018.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every month in accordance with Resolution No. 2291 – The Integrated Travel Authorization and Expense Reimbursement Policy, which is above and beyond the requirements of Government Code Section §53065.

Attached please find the Board Disclosure of Reimbursements report for the month of March 2018 for your review.

tb:PJB

Attachment

Leucadia Wastewater District
Disclosure of Reimbursements Report
March 1-31, 2018

Conference Date	Description	Director	Director	Director	Director	Director	GM	ASM	FSS	FSSup
		J. Hanson	E. Sullivan	D. Omsted	D. Kulchin	A. Juliussen	P. Bushee	R. Duffey	J. Stecker	M. Gonzalez
<i>2018 WaterReuse CA Conference</i>										
2018 WaterReuse CA Conference March 25-27, 2018 Monterey, CA	Registration	450.00		450.00						
	Hotel	482.39		481.96						
	Airfare	182.96		182.96						
	Meals	90.47		8.25						
	Rental Car			269.22						
	Parking			30.00						
	Tips			6.00						
	Fuel/mileage/taxi/uber			21.87						
	Total	1,205.82	0.00	1,450.26	0.00	0.00	0.00	0.00	0.00	0.00
<i>2018 WaterReuse CA Conference</i>										
	Registration									
	Hotel									
	Airfare									
	Meals									
	Taxi/Uber									
	Parking/Misc									
	Tips/Baggage									
	Fuel/mileage/coaster									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>2018 WaterReuse CA Conference</i>										
	Registration									
	Hotel									
	Airfare									
	Meals									
	Rental Car									
	Parking									
	Tips									
	Fuel/mileage/taxi									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>2018 WaterReuse CA Conference</i>										
	Registration									
	Hotel									
	Airfare									
	Meals									
	Rental Car									
	Parking									
	Tips									
	Fuel/mileage/taxi									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Notes:

- ES expense report for 2018 WaterReuse will be in May Board Agenda
- DO paid for rental car for 3 Board Members from San Jose to Monterey and back

MEMORANDUM

DATE: April 4, 2018
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Status Update - Fiscal Year 2018 (FY18) LWD Tactics and Action Plan

RECOMMENDED:

1. No action is required.

DISCUSSION:

During the July 12, 2017 Board meeting, the Board of Directors adopted the LWD FY18 Tactics and Action Plan. At that meeting, the Board of Directors directed staff to include a quarterly status report of the Tactics and Action Plan in the agenda.

Attached for the Board's review, is the FY18 Tactics and Action Plan's quarterly status report with an ending date of March 2018. The report indicates which goals are in progress, have been completed, and have not been started.

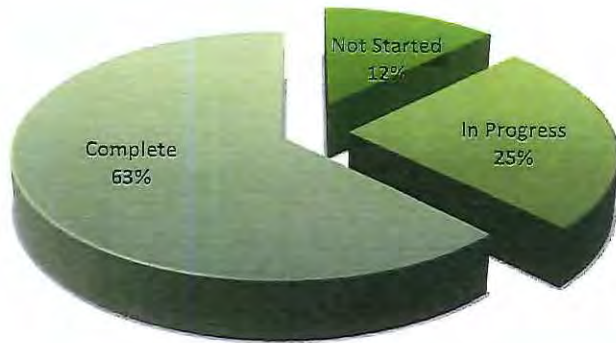
th:PJB

Attachments

FY 2018 Tactics and Action Plan Status Report

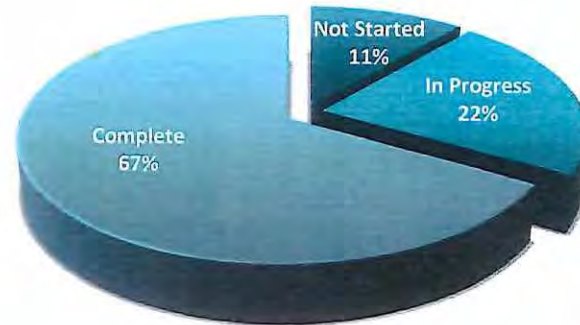
January 1 - March 31, 2018

Financial Tactics



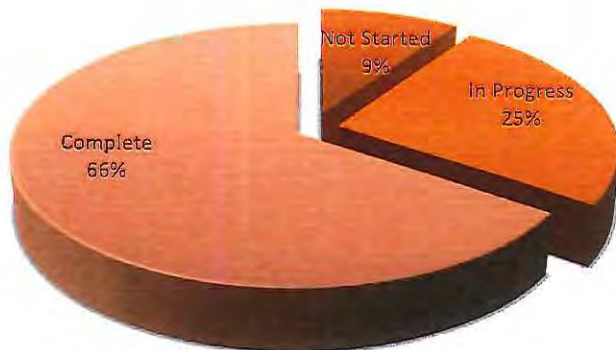
■ Not Started ■ In Progress ■ Complete

People Tactics



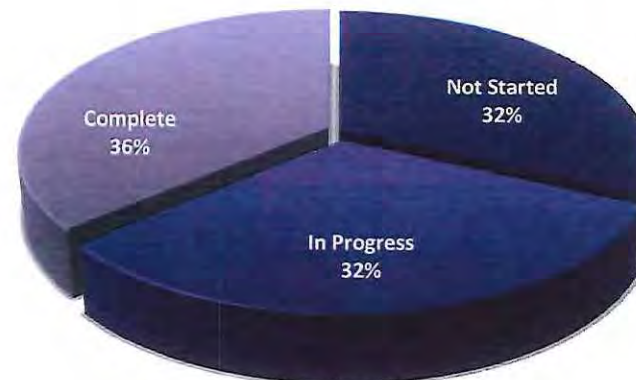
■ Not Started ■ In Progress ■ Complete

Services Tactics



■ Not Started ■ In Progress ■ Complete

Infrastructure & Technology Tactics



■ Not Started ■ In Progress ■ Complete

**Leucadia Wastewater District
Fiscal Year 2018
Tactics & Action Plans**

1. Financial

Assure fiscal stability and growth by effectively monitoring and forecasting District finances in order to provide competitive rates and avoid abrupt rate adjustments.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Status/Comments</u>	
FY 2019 Budget	Initial Data Collection Board Workshop Budget Approval	ASM ASM ASM	TSM, FSS, EA, ASsup TSM, FSS, EA, ASsup TSM, FSS, ASsup	Jan-18 May-18 Jun-18	Feb-18 May-18 Jun-18	Completed Scheduled Not Started
FY 2017 Audit	Data Collection & Report Preparation Coordinate with & Respond to Auditors Audit Report to Board	ASM ASM ASM	AT, ASsup AT, ASsup, EA, GM ASsup	Jul-17 Jul-17 Dec-17	Nov-17 Dec-17 Dec-17	Completed Completed Completed
Finance Policy Reviews	Procurement Policy Investment Policy Reserve Policy	ASM ASM ASM	TSM, GM, ASsup, EA ASsup, GM, EA ASsup, GM, EA	Aug-17 Sep-17 Feb-18	Aug-17 Sep-17 Feb-18	Completed Completed Completed
Finance Awards	Apply for CSMFO Financial Reporting Award	ASM		Dec-17	Jan-18	Completed
GASB 74 & 75 OPEB Liability Accrual Valuation	Complete Valuation Complete Deferral Schedules and Record in Accounting	ASM ASM	ASsup	Jul-17 Jul-17	Sep-17 Sep-17	Completed In Progress
Comprehensive Financial Plan Update	RFP Process Update Financial Plan Financial Plan Presentation and Approval	ASM ASM ASM	ASsup, TSM, EA ASsup, TSM, EA ASsup, TSM, EA	Sep-17 Jan-18 Apr-18	Dec-17 Mar-18 Jun-18	Completed In Progress Not Started
Accounting Procedures	Document Accounts Payable Processing Procedures Update Purchasing Procedures	ASM ASM	AT, AS AT, ASsup	Aug-17 Jul-17	Feb-18 Aug-17	In Progress In Progress

2. People

Assure the highest qualified work force by optimizing training opportunities; promoting an excellent safety culture; and providing competitive compensation in order to recruit and retain high quality employees.

Tactics	Leader	Team	Start Date	Completion Date	Status/Comments
Conduct Employee Benefits Briefing	ASM	Pickering Ins Brokers	Nov-17	Jan-18	Completed
Conduct Employee Satisfaction Survey	GM	ASM, ASsup	Nov-17	Jan-18	Completed
Employee Training					
Conduct Annual Flagger Training	FSSup	TSM, FSS	Apr-18	May-18	Completed
Conduct Annual Confined Space Entry Training	FSS	FSSup, FS Staff	Jan-18	Feb-18	Not Started
Conduct Annual Harrassment Prevention Training	ASsup	Staff	Apr-18	Jun-18	Completed
Administration Policy Updates/Reviews					
Board Staff Relations Policy	ASM	GM, ASsup	Nov-17	Nov-17	Completed
Board Policy Binders	EA	AS	Jul-17	Aug-17	Completed
Conduct Team Building Workshop	GM	ASM, EA, ASsup	Oct-17	Oct-17	Completed
Emergency Response					
Conduct an Emergency Response Training	ASsup	ASM, FSS, FSSup, FST III	Dec-17	Jun-18	Scheduled
LWD's Safety Program					
Review existing Safety Programs & Policies	ASM	GM, TSM, ASsup, FSS, FSSup,	Jul-17	Jan-18	In progress
Update existing Safety Programs & Policies	ASM	GM, TSM, ASsup, FSS, FSSup,	Jan-18	Apr-18	In progress
Add new Programs & Policies as required	ASM	GM, TSM, ASsup, FSS, FSSup,	Mar-18	Jun-18	In progress
Evaluate the Need for a Compensation Study	GM	ASM, ASsup	Sep-17	Dec-17	Completed
Salary Survey	ASM	ASsup, AS	Feb-18	Mar-18	In Progress
Evaluate and Update Job Descriptions	ASM	GM, TSM, ASsup, FSS, FSSup,	Oct-17	Mar-18	Completed
Evaluate Standing Workstations	ASM	ASsup, AS	Jul-17	Oct-17	Completed
Conduct Employee interviews					
Compensation	GM	ASM	May-18	Jun-18	Not Started
Employee Recognition					
Annual Employee BBQ	EA	ASsup, AS	Jul-17	Jul-17	Completed
Holiday Function	EA	ASsup, AS	Aug-17	Dec-17	Completed

3. Services

Provide exceptional services to our customers by safely collecting and transporting wastewater in order to ensure the highest level of environmental protection; educating customers on our services; pursuing viable water recycling opportunities; and pursuing strategic alliances with other organizations.

Tactics	Leader	Team	Start Date	Completion Date	Status/Comments
SSMP Audit	FSS	TSM, FSSup	Oct-17	Jan-18	Completed
Update Standard Operating Procedures (SOPs)	FSS	TSM, FSSup	Oct-17	Jan-18	Completed
Participate in North County Water Recycling Lobbying Effort	GM	TSM, DE	Jul-17	Jun-18	In Progress
Teacher Grant Program Awards LWD Grant CSDA (Video Contest)	ASSup ASSup	AS AS	Sep-17 Aug-17	Nov-17 Dec-17	In Progress Completed
Purchase a Large Vehicle to Tow the ACME Pump	FSSup	TSM, FSS, FSSup	Jul-17	Dec-17	Completed
Evaluate Need to Rebuild or Replace Large Emergency Pump (Big Blue) for 2020 APCD Compliance	FSS	FSSup, FS Staff	Aug-17	Nov-17	In Progress
Evaluate the Purchase of Equipment for BPS (grease issue)	FSS	FSSup, FS Staff	Jul-17	Sep-17	Completed
Hydro-Cleaning High Traffic Areas Green Valley Trunk Lines Rancho Santa Fe Rd & North El Camino Real Alga Rd & north entrance of La Costa Golf Course	FSSup FSSup FSSup	FSS, FS Staff FSS, FS Staff FSS, FS Staff	Feb-18 Nov-17 Aug-17	Apr-18 Dec-17 Sep-17	Not Started Completed Completed
Smoke Testing near Diana Pump Station	FSS	FSSup, FS Staff	Jul-17	Sep-17	In Progress
By-Pass Pumping Drills Avocado Pump Station Diana Pump Station	FSSup FSSup	FSS, FS Staff FSS, FS Staff	Aug-17 Aug-17	Oct-17 Oct-17	Completed Completed
Host Emergency Drill with Local Agencies	FSS	FSSup, FS Staff	Jul-16	May-17	Completed
Update Aerial Photos on the Geographic Information System	FSSpec	FSSup, FS Staff	Jul-17	Aug-17	Completed
Public Outreach Plan and Host the FY18 Community Open House Event Update Website Build Facebook Audience Evaluate Teacher Grant Program Complete 2017 Summer Newsletter Write, Design, Print, & Mail Winter Newsletter Begin 2018 Summer Newsletter	ASSup ASSup ASSup ASSup ASSup ASSup ASSup	All Staff GM, ASM, EA, AS GM, ASM, FSSup, FS Staff GM, ASM, EA, AS GM, ASM, EA, AS GM, ASM, EA, AS GM, ASM, EA, AS GM, ASM, EA, AS	Jul-17 Jul-17 Jul-17 Jul-17 Jul-17 Nov-17 May-18	Sep-17 Jun-18 Jun-18 Mar-18 Aug-17 Feb-18 Aug-18	Completed Completed In Progress Not Started Completed Completed Not Started
Awards Apply for CWEA Awards	FSS	TSM, ASM, FSSup	Sep-17	Nov-17	Completed
Pursue Presentation Opportunities @ CWEA, SCAP, etc.	GM	FSS, TSM, ASM	Jul-17	Jun-18	Completed
Landscape Refresh entrance landscape with drought tolerant planting Purchase two irrigation pumps	ASM FSS	FSS, FS Staff FSSup, FS Staff	Sep-17 Jul-17	Dec-17 Oct-17	Completed Completed
Records Retention Review stored records destroy those past retention period	EA	AS	Aug-17	Oct-17	Completed
Enter into a New Agreement to Sell Recycled Water	GM	ASM, TSM, FSS, EA	Jul-17	Dec-17	In Progress
Install New Admin. Bldg. Electric Meter (Energy Savings)	FSS	TSM	Jul-17	Aug-17	Completed
Eval. Headquarter Site Energy Saving Opportunities	FSS	ASM	Nov-17	Feb-18	In Progress
Optimize Bioxide Pumping Scheme Summer vs. Winter (Chemical Reduction)	FSS	DE, FSSup	Jul-17	Sep-17	In Progress

4. Infrastructure and Technology

Protect the long-term viability of the District by proactively improving and replacing the infrastructure prior to failure. Pursue technological innovation and excellence to enhance the District's infrastructure and operations to ensure maximum efficiency and cost effectiveness.

Tactics	Leader	Team	Start Date	Completion Date	Status/Comments
Leucadia Force Main West Section Replacement Complete Construction	TSM	GM, FSS, DE	Jul-17	Aug-17	Completed
Leucadia Pump Station Rehabilitation	Project Design Bid Project Construction	TSM TSM TSM	Jul-17 Dec-17 Mar-18	Nov-17 Feb-18 Mar-19	In Progress Not Started Not Started
FY17 Gravity Pipeline Rehabilitation	Bid Project Construction	TSM TSM	Jul-17 Sep-17	Aug-17 May-18	Completed In Progress
*Combined with FY 18 Gravity Pipeline Rehabilitation Poinsettia Station Gravity Pipeline (SANDAG)	Bid Project Construction	TSM TSM	Jul-17 Jan-18	Dec-17 Jan-19	Completed In Progress
Gafner AWT Improvements	Construction	TSM	Dec-17	Mar-18	In Progress
B1 Replacement - North Section	Project Design Bid Project Construction	TSM TSM TSM	Jul-17 Sep-17 Dec-17	Aug-17 Nov-17 Feb-18	Completed Delayed Delayed
FY18 Gravity Pipeline Rehabilitation	Project Design Bid Project Construction	TSM TSM TSM	Sep-17 Jan-18 Apr-18	Dec-17 Mar-18 Jul-18	Completed Completed In Progress
Orchard Wood Road Pipeline Replacement	Project Design Bid Project Construction	TSM TSM TSM	Aug-17 Jun-18 Sep-18	May-18 Aug-18 Dec-18	Not Started Not Started Not Started
Encintas Estates Pump Station Replacement	Project Design Bid Project Construction	TSM TSM TSM	Oct-17 Apr-18 Jul-18	Mar-18 Jun-18 Nov-18	Delayed Not Started Not Started
Force Main Corrosion Control Anode Replacement	Project Design Construction	TSM TSM	Jan-18 Apr-18	Mar-18 May-18	Completed Completed
Network Intrusion Testing	Procure Contract and Conduct Test	TSM	Feb-18	May-18	In Progress
Asset Management Plan Update	AMP Update	TSM	Jul-17	Nov-17	In Progress

List of Acronyms for LWD Staff Titles

GM – General Manager

ASM – Administrative Services Manager

TSM – Technical Services Manager

FSS – Field Services Superintendent

FSSup – Field Services Supervisor

ASSup – Administrative Services Supervisor

FSSpec – Field Services Specialist

EA – Executive Assistant

AT – Accounting Technician

AS – Administrative Specialist I

DE – District Engineer

Encina Wastewater Authority Report
Regular Board Meeting
March 28, 2018

EWA Board of Directors - President Sullivan Reporting

1. EWPCF Process Upset and Response Report

The Board of Directors received and filed the EWPCF Process Upset and Response Report.

2. CalPERS Unfunded Pension Liability

This item was for information only. No action was taken.

3. Informal Group Salary and Benefits Resolution

The Board of Directors adopted Resolution 2018-02 setting forth salaries, benefits, and other working conditions for the Unrepresented Informal Group of Employees for three (3) years beginning July 1, 2018 and concluding June 30, 2021.

4. Salary and Terms of Employment for the EWA General Manager

The Board of Directors adopted Resolution 2018-03 establishing the salary and terms of employment for the EWA General Manager.

Executive Session

5. The Board of Directors met in closed session to discuss:

Conference with Legal Counsel – existing litigation as authorized by Government Code section §54956.9(d)(1) – one case: In the Matter of Statement of Issues Against Encina Wastewater Authority.

Anticipated litigation as authorized by Government Code §54956.(d)(4) - one case: National Oilwell Varco, LP and Flo-Systems, Inc.

Conference with Labor Negotiators as authorized by Government Code §54957.6 – Agency Representatives: Michael Steinlicht, Scott McClelland, and Debbie Allen

Public Employment, Performance Evaluation: General Manager as authorized per Government Code section §54957.

There was no reportable action.

Engineering Committee Meeting Report

Presented by Director Juliussen


Meeting held April 4, 2018

1. The EC received updates on the following:
 - Status of the update of the Asset Management Plan; and
 - The Gafner AWT Improvement Project

These items were for informational purposes only.

MEMORANDUM

Ref: 18-6147

DATE: April 4, 2018
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Board of Director Compensation Adjustment

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Discuss and provide direction as appropriate.

DISCUSSION:

This item was up for discussion on the March 14, 2018 Board Agenda. However, due to Vice President Kulchin's absence at that meeting, the Board of Directors asked that this item be moved to the April Board Agenda.

Subsequent to a duly noticed Public Hearing, the Board of Directors adopted Ordinance No. 134 regarding the compensation of Directors on April 13, 2016. Pursuant to applicable sections of the California Water Code (CWC), the Ordinance, which adjusted Director's compensation from \$180 to \$190, became effective 90 days after adoption. This item is presented for the Board's consideration and staff has no recommendation on this matter.

California Water Code Section 20202 provides for a 5% adjustment per calendar year following the operative date of the last adjustment. Since an adjustment occurred in 2016, the Board is eligible for an adjustment not to exceed 10%. The exact amount of the increase, up to the limit, is at the Board's discretion.

A survey of Director's compensation for other agencies is attached for review.

Staff requests that the board discuss this item and, if an increase is recommended, authorize staff to prepare, notice and schedule a public hearing concurrent with the May 2018 Board meeting.

tb:PJB

Attachment

**BOARD OF DIRECTORS
PER DIEM COMPENSATION COMPARISON
FEBRUARY 2018**

	DISTRICT	Feb 2017	Feb 2018
1	Carlsbad MWD	\$100.00	\$100.00
2	Eastern MWD	\$216.00	\$223.00
3	Elsinore Valley MWD	\$221.43	\$221.43
4	Encina Wastewater Authority	\$182.00	\$200.00
5	Fallbrook PUD	\$140.71	\$100.00 *
6	Helix Water District	\$200.00	\$200.00
7	Lakeside Water District	\$125.00	\$125.00
8	Leucadia Wastewater	\$190.00	\$190.00
9	Olivenhain MWD	\$150.00	\$150.00
10	Otay Water District	\$100.00	\$100.00
11	Padre Dam MWD	\$137.00	\$137.00
12	Rainbow MWD	\$150.00	\$150.00
13	Ramona MWD	\$100.00	\$100.00
14	Rancho California Water District	\$200.00	\$200.00 **
15	Rincon Del Diablo MWD	\$160.00	\$160.00
16	SDCWA Directors/Officers	\$150/\$180	\$150/\$180
17	San Dieguito Water District	\$100.00	\$100.00
18	Santa Fe Irrigation District	\$150.00	\$150.00
19	South Bay Irrigation District	\$100.00	\$100.00
20	Sweetwater Authority	\$150.00	\$150.00
21	Vallecitos Water District	\$200.00	\$200.00
22	Valley Center MWD	\$100.00	\$100.00
23	Vista Irrigation District	\$200.00	\$200.00
24	Yuima MWD	\$206.00	\$206.00

* Fallbrook PUD decrease 10/23/2017

**Rancho California Water District will review at March 8, 2018 Board Meeting

MEMORANDUM

DATE: April 4, 2018
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager
 SUBJECT: Review of Teacher Grant Applications


RECOMMENDATION:

Staff and the Community Affairs Committee (CAC) recommend that the Board of Directors:

1. Award Teacher Grants; or
2. Discuss and provide direction, as appropriate.

DISCUSSION:**Tactical Goal: Services/ Teacher Grant Program Awards**

This item will be reviewed by the CAC at their April 5, 2018 meeting and staff will forward the CAC's recommendation during the Board meeting.

During November 2017, staff provided the teacher grant information to nine elementary schools, one middle school, and one high school indicating that the submission deadline was March 22, 2018. The District received the following three applications by the deadline:

Received Teacher Grant Applications:

Applicants	School	Amount Requested:	Project
June Honsberger	La Costa Canyon High School	\$1,000	Drought Tolerant Garden
Martin Chaker	San Dieguito Acedemy	\$1,000	SDA Garden Project
Lauren Humann	Olivenhain Pioneer Elementary	\$1,000	Storm Drain

The applications have been attached for your review. The fiscal year 2018 budget includes \$5,000, which is intended to fund up to five \$1,000 teacher grant applications.

th:PJB

Attachments



LEUCADIA
WASTEWATER
DISTRICT

LEADERS IN
ENVIRONMENTAL
PROTECTION

Grant Application Form

During the 2017-2018 school year Leucadia Wastewater District will award grants to teachers in local elementary, middle, and/or high schools in LWD's service area. The District anticipates awarding up to five grants up to \$1,000 each.

Use this cover sheet as page one of your application. Identifying information is to be included on the cover sheet only. **IN YOUR PROJECT NARRATIVE DO NOT INCLUDE YOUR NAME, THE NAME OF YOUR SCHOOL, OR THE NAME OF YOUR DISTRICT.** Completed applications **MUST BE** emailed to asarmiento@lwwd.org or received by Thursday, March 1, 2018.

IDENTIFYING INFORMATION

June Honsberger

Teacher's name

9-12

Earth Science

Grade

Subject

La Costa Canyon High School

San Dieguito Union HS District

School name

District

1 Maverick Way, Carlsbad, CA 92009

School address, including street, city and zip

Bryan Marcus

760-436-6136

Principal's name

School phone number

LCC Foundation

Name of parent organization (i.e. PTA or school foundation)

Drought tolerant Garden

\$1000

Project title

Grant amount requested

June honsberger

Digitally signed by June honsberger
DN: cn=June honsberger, o, ou, email=june.honsberger@sduhsd.net, c=US
Date: 2018.02.26 10:28:31 -08'00'

Teacher's signature

Please tell us how you heard about this program

email

Posture/Flyer Web site Another Educator Newsletter Other

Drought Tolerant Garden

A. Description of Project:

This water use project will have students re-design, plant and maintain the drought tolerant garden at the entrance to our school. The garden showcases our schools commitment to the wise use of our limited water resources. The project will allow students to experience nature and the connections between local climate, native plants and the water cycle. The class will investigate the benefits of providing a habitat for native wildlife through a variety of garden activities and experiments. These hands on activities require garden tools, soil, compost, plants, trees, seeds, and mulch. Funds are needed to make this garden project a success. The grant would be used to purchase necessary supplies.

This garden project will involve two classroom teachers and 90 high school science students, grades 9-12. The project will be on going and will begin in April 2018. The classes will be responsible for maintaining the outdoor garden for the duration of the school year. Our parent foundation will provide the shovels and wheelbarrows needed for this project.

B. Learning Objectives

Students will understand the water cycle and the symbiotic relationship between local climate, native plants and wildlife. Students will study our arid climate in Southern California and how it affects the choices we make in our garden. Students will research and choose low-water plant varieties. Students will record and graph growth patterns in plant varieties to determine the characteristics of successful gardening.

C. Budget

Item	Quantity/vendor	Amount	Non-Consumables
Hose reel	1 @ 25.00- Home Depot	\$25	x
50' hose & nozzle	2 @ 25.00 – Home Depot	\$50	x
Garden Soil & Mulch	30 @ 5.00 – Home Depot	\$150	x
Watering cans	15 @ 5.00 – Home Depot	\$ 75	x
Plants, Trees & Seeds	Sunshine Gardens/Andersons	\$700	
	Total	\$1000	



LEUCADIA
WASTEWATER
DISTRICT

LEADERS IN
ENVIRONMENTAL
PROTECTION

Grant Application Form

During the 2017-2018 school year Leucadia Wastewater District will award grants to teachers in local elementary, middle, and/or high schools in LWD's service area. The District anticipates awarding up to five grants up to \$1,000 each.

Use this cover sheet as page one of your application. Identifying information is to be included on the cover sheet only. **IN YOUR PROJECT NARRATIVE DO NOT INCLUDE YOUR NAME, THE NAME OF YOUR SCHOOL, OR THE NAME OF YOUR DISTRICT.** Completed applications **MUST BE** emailed to asarmiento@lwwd.org or received by Thursday, March 1, 2018.

IDENTIFYING INFORMATION

Martin Chaker

Teacher's name	
9-12	Math
Grade	Subject
San Dieguito Academy	SDUHSD
School name	District
800 Santa Fe Drive, Encinitas, CA 92024	
School address, including street, city and zip	
Adam Camacho	(760) 753-1121
Principal's name	School phone number
SDA Foundation	
Name of parent organization (i.e. PTA or school foundation)	
SDA Garden Project	\$1000
Project title	Grant amount requested
Teacher's signature	

Please tell us how you heard about this program

- Posture/Flyer
 Web site
 Another Educator
 Newsletter
 Other

A. Description of the Project

Our High School's Landscape Design Club was formed by students who felt the need to create places on campus that responded to their needs. For the past two years our campus has been under construction. In the process, the small garden that students in the club had been working on was demolished to make room for the new ELA and Social Sciences building. Before the demolition, students in the club removed 620 retaining wall blocks from the demolition site and relocated them to a neglected hillside of campus. Over the past several months, these students have used the blocks to build raised terraces that will serve as the foundation for their new vegetable garden. Images of the garden and plan are included at the end of the application.

As the site of the new garden lies below a softball field and the student parking lot, one of the concerns has been the quality of the water that enters the garden from these areas. This has become a great learning opportunity for several students in the club who wanted to learn more about the storm water and where it goes. These students began attending SWPPP (Storm Water Pollution Prevention Plan) meetings and are currently working with SWPP interns on designing a system for managing the storm water to and from the garden. Their design concepts make use of engineered soil, rocks, and vegetation specifically chosen to slow water flow and prevent erosion.

Staff members involved in the project are the SWPPP Internship Coordinator and myself as the Landscape Design Club Faculty Advisor. The project is the construction of a treatment for the hillside adjacent to the school's vegetable garden that will slow the storm water flow and filter it before it reaches the storm drain. In kind resources include faculty and student time, labor, and tools. The timeline for this project would be for completion before next winter to anticipate storm water run-off.

B. Objectives

Outcomes for this learning experience would be for students to understand the pollutants that are in storm water run-off. Students will analyze the site's topography and determine where the storm water comes from and learn of the stresses on the local watershed and ecosystem. Students will apply their knowledge to a design that takes site specific factors into account. Students will see the project through by building their design on the hillside, monitoring its efficacy, and making changes as appropriate.

C. Budget

Rocks and Hardscape Materials: \$500

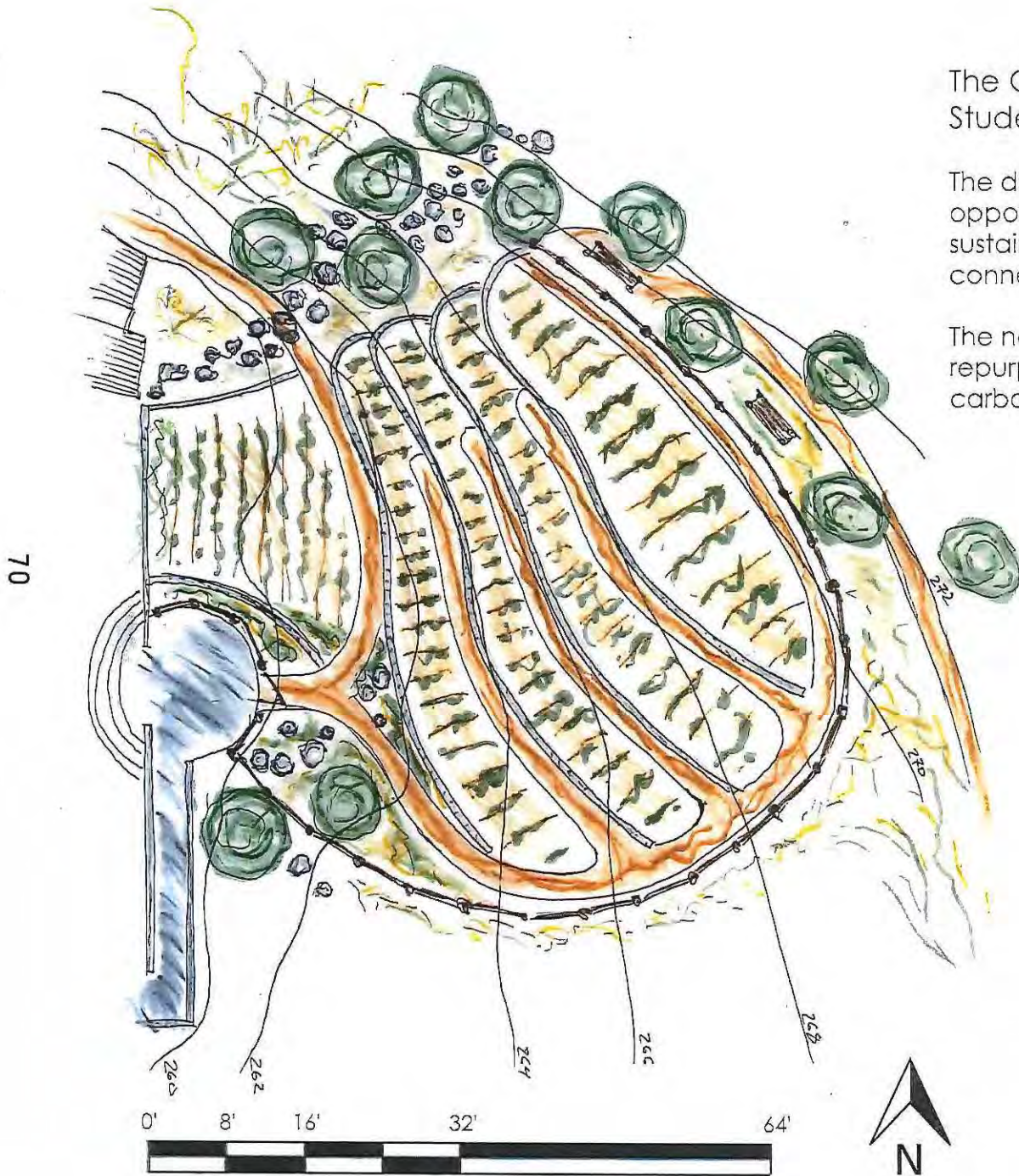
Soil and Soil Amendments: \$300

Plantings: \$200

The Garden Design... Student led place-making.

The design intention of the garden is to provide opportunities for students to gather and promote sustainability, healthy eating, well-being, and connection with the land.

The natural contour of the landform and repurposed materials are used to minimize the carbon footprint of the build.





If You build It...
A design-build learning experience.

The garden is entirely student built.
Students form a real connection with
the land by utilizing timeless building
techniques.

They do not earn a grade and all materials
are repurposed or donated.



A. Description of Project

My goal is to purchase a pack of 24 heart rate monitors for our campus to use. As the physical education teacher these will be used throughout various lessons some being focused on building muscular strength, while some working on building endurance. There is a school wide school trash competition which relates directly to our impact on ocean pollution, with these heart rate monitors we will be able to track our heart rate as students in P.E. class scour our campus for trash, in effort to save the trash from reaching storm drains. Heart rate monitors will demonstrate which activities brings ones heart rate higher and experience why and when their heart rate rises or falls. These can also be useful school wide in our health and wellness and science classes. I teach the school wide physical education which is 588 students, and these will bring value to each and every student! I will also share these with any teacher who would like to use them in their classes for any reason.

B. Objectives

This project covers the importance of heart health, unveiling to students aged k-6 about target heart rate and the importance of keeping your heart strong to reduce cancer, diabetes, and obesity. It also gives students the experience of what it feels like to get your heart up and gives tangible meaning to target heart rate zones.

C. Budget

The heart rate monitors cost a total of \$1419 for a set of 24 heart rate monitors. Physical education budget being \$250 as well as pitching this idea to the school PTA. Ideally I will bring forth this project during fitness testing for upper grade students in the month of April. This will be an ongoing resource for students to use!

MEMORANDUM

DATE: April 4, 2018
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: LAFCO San Diego County Consolidated Redevelopment Oversight Board Call for Ballots

RECOMMENDATION:

1. Discuss and take action as appropriate.

DISCUSSION:

LWD recently received a LAFCO election ballot for the San Diego County Consolidated Redevelopment Oversight Board seeking two special district representatives – one regular and one alternate. There is one seat open and all independent special districts in San Diego County are eligible to cast one vote through their presiding officers or their alternates as designed by the governing bodies. The nominee with the second most votes will be the alternate.

The candidates are the following:

- Hal Martin, Vallecitos Water District
- Julie Nygaard, Tri-City Healthcare District
- Bill Pommering, Padre Dam Municipal Water District
- Patrick Sanchez, Vista Irrigation District
- Edmund K. Sprague, Olivenhain Municipal Water District

The LAFCO Special Districts Advisory Committee's Nominating Committee offers the following recommendations:

- Recommended Appointment:
Edmund K. Sprague, Olivenhain Municipal Water District
- Recommended Alternate:
Hal Martin, Vallecitos Water District

Attached for your review is a copy of the LAFCO election ballot information (attachment A) and the candidate statements. The ballot is due at the San Diego LAFCO office in San Diego by April 30, 2018.

This item has been placed on the agenda for discussion and action by the Board of Directors. Staff has no recommendation on this matter. Staff will forward the Board's recommendation to LAFCO by the due date.

Attachments

tb:PJB

Special Districts Advisory Committee

MEMORANDUM

Officers

Kimberly Thorner, Chair
Olivenhain Municipal Water

Julie Nygaard, Vice Chair
Tri-City Healthcare

Members

Gary Arant
Valley Center Municipal Water

Jack Bebee
Fallbrook Public Utility

Bill Haynor
Whispering Palms CSD

Tom Kennedy
Rainbow Municipal Water

Erin Lump
Rincon Diablo Municipal Water

Tony Michel
Rancho Santa Fe Fire

John Pastore
Rancho Santa Fe CSD

Tom Pocklington
Bonita-Sunnyside Fire

Mark Robak
Otay Water

Augie Scalzitti
Padre Dam Municipal Water

Joel Scalzitti
Helix Water

Dennis Sheppard
North County Cemetery

Robert Thomas
Pomerado Cemetery

Teresa Thomas
South Bay Irrigation

April 4, 2018

TO: Independent Special Districts in San Diego County

FROM: Tamaron Lockett, Executive Assistant on behalf of the San Diego
Special Districts Advisory Committee - Nominating Committee

SUBJECT: **UPDATED | Recommendations on Special District Appointments to
San Diego County Consolidated Redevelopment Oversight Board**

This memorandum serves as a notice of the recommendations made by the Special Districts Advisory Committee's Nominating Committee (Lump, Haynor, and Robak) with respect to making appointments to the San Diego County Consolidated Redevelopment Oversight Board. The Nominating Committee met on March 26, 2018 to review and discuss all five candidates' qualifications, and therein offers the following recommendations.

- Recommended Appointment:
Edmund K. Sprague, Olivenhain Municipal Water District
- Recommended Alternate:
Hal Martin, Vallecitos Water District

LAFCO staff previously issued ballots to all independent special districts in San Diego County by certified mail. As instructed, each district shall vote for one candidate. The candidate with the most votes will become the regular member on the Oversight Board. The candidate with the second most votes will become the alternate member. As such, the Nominating Committee's recommendation is focused on the regular member, but includes an alternate as a substitute consideration. The deadline to return ballots to LAFCO is **Tuesday, May 1, 2018**.

Should you have any questions, please contact me at (858) 614-7755.

This memorandum also serves as an update to an earlier notice circulated on March 26th and – among other items – provides expanded notice on the voting procedures.

Chair

Jo MacKenzie, Director
Vista Irrigation District

Vice Chair

Ed Sprague, Director
Olivenhain Municipal Water

Members

Catherine Blakespear, Mayor
City of Encinitas

Bill Horn, Supervisor
County of San Diego

Dianne Jacob, Supervisor
County of San Diego

Andrew Vanderlaan
Public Member

Bill Wells, Mayor
City of El Cajon

Lorie Zapf, Councilmember
City of San Diego

Alternate Members

Lorie Bragg, Councilmember
City of Imperial Beach

Chris Cate, Councilmember
City of San Diego

Greg Cox, Supervisor
County of San Diego

Judy Hanson, Director
Leucadia Wastewater District

Harry Mathis
Public Member

Executive Officer

Keene Simonds

Counsel

Michael G. Colantuono



BALLOT FORM

March 19, 2018

TO: Independent Special Districts of San Diego County

FROM: Tameron R. Lockett, Executive Assistant *TR*
San Diego Local Agency Formation Commission

SUBJECT: San Diego County Consolidated Redevelopment Oversight Board Call for Ballots – Certified Mail

This notice serves as a call for ballots pursuant to California Government Code 56332(f) with respect to electing two special district representatives – one regular and one alternate – among eligible nominees to serve on the San Diego County Consolidated Redevelopment Oversight Board. All independent special districts in San Diego County are eligible to cast one vote through their presiding officers or their alternates as designed by the governing bodies.

The Special Districts Advisory Committee has formed a Nominating Committee to review all five nominees' qualifications and to make recommendation therein. LAFCO will separately transmit the recommendations of the Nominating Committee to all independent special districts by Tuesday, April 3, 2018.

Ballots must be returned to San Diego LAFCO no later than Monday, April 30, 2018. Should LAFCO receive a quorum of 30 ballots by the Monday, April 30th deadline the nominee with the most votes will be appointed as the regular representative on the Consolidated Redevelopment Oversight Board. The nominee with the second most votes will be the alternate. (Attachment A)

Should LAFCO not receive a quorum of 30 ballots by the Monday, April 30th deadline an automatic 60 day extension is triggered under State law to Friday, June 29, 2018. Should a quorum of 30 still not be achieved by this extended deadline the Governor is authorized under State law to make the appointment starting July 1st.

Independent Special District of San Diego County
San Diego County Consolidated Redevelopment Oversight Board | Ballot forms
March 19, 2018

State law specifies only the presiding officer or their alternates as designated by the governing board must take action on the ballot. Accordingly, if time constraints prevent the item getting placed on an agenda for full board discussion and action, the presiding officer or alternate should complete and return the ballot to LAFCO in order to make the election deadline. A ballot received without a signature will not be counted. The ballot can be emailed to Tamaron.luckelt@sdcounty.ca.gov.

Should you have any questions, please contact me at (858) 614-7755. Thank you.

Attachment:
Ballot Form

2018 SPECIAL DISTRICTS REGULAR AND ALTERNATE MEMBER
ELECTION BALLOT and VOTE CERTIFICATION
FOR THE REDEVELOPMENT OVERSIGHT BOARD

VOTE FOR ONLY ONE NOMINEE

- Hal Martin (Vallecitos Water District) []
- Julie Nygaard (Tri-City Healthcare District) []
- Bill Pommering (Padre Dam Municipal Water District) []
- Patrick Sanchez (Vista Irrigation District) []
- Edmund K. Sprague (Olivenhain Municipal Water District) []

I hereby certify that I cast the votes of the _____
(Name of District)

for the Consolidated Redevelopment Oversight Board Election as:

- the presiding officer, or
- the duly-appointed alternate board member.

(Signature)

(Print name)

(Title)

(Date)

Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tamaron Lockett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) • (858) 614-7766 (FAX)
Email: tamaron.lockett@sdcounty.ca.gov

Attachment D

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
TO THE REDEVELOPMENT OVERSIGHT BOARD**

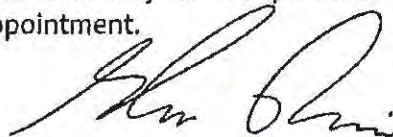
The VALLECITOS WATER DISTRICT is
(Name of Independent Special District)

pleased to nominate HAL MARTIN as a candidate for
(Name of Candidate)

appointment as the SPECIAL DISTRICT REPRESENTATIVE

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.



(Signature)

GLENN PRUIM
(Print Name)

2/12/18
(Date)

GENERAL MANAGER
(Print Title)

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED

FEB 14 2018

SAN DIEGO LAFCO

RECEIVED

HAL MARTIN
Phone: (760) 310-4517
Hmartin7@cox.net

FEB 14 2018

SAN DIEGO LAFCO

QUALIFICATIONS SUMMARY

Business Owner and City Government official with proven sales, leadership and people skills

- Twenty two consecutive years of elected City Government service
- Dedicated San Marcos resident and business owner for over 36 years
- Forty years of proven, successful sales experience
- Excellent written, verbal communication and problem solving skills
- Driven self starter with proven leadership results
- Expert ability to develop relationships with local legislative offices and leaders
- Outgoing people person, volunteer recruiter and experienced event management skills
- Quick learner, easily adapts to new challenges and techniques

PROFESSIONAL EXPERIENCE

DIRECTOR

2012-Present

Vallecitos Water District - San Marcos, CA

- Elected to four year term
- Served as President 2014
- Reelected in 2016
- Serve on two state-wide committees for ACWA
- District 10 Representative

CITY COUNCILMEMBER

1996-2012

City of San Marcos - San Marcos, CA

- Elected to four 4-year terms (8 yrs) as City Councilman (8 yrs) as Vice-Mayor
- Appointed (SANDAG) representative for (6 yrs) for City of San Marcos by my peers
- Appointed to League of California Cities (12 yrs), served on statewide environmental board 1996-1998
- Served as alternate on North County Transit District
- Served as North County Dispatch Joint Powers Authority
- Served on San Diego County Association of Governments (SANDAG) transportation subcommittee, borders committee and regional prosperity committee
- Appointed by (SANDAG) to serve on Joint Agency Negotiation Team on Consolidation, Joint Airport Advisory Committee and Source Point Board.

PLANNING COMMISSION MEMBER – San Marcos, CA

1993-1996

City of San Marcos - San Marcos, CA

- Appointed to planning commission in 1993 by City Council
- Attended meetings, reviewed documents, met with applicants and staff
- Made policy decisions and recommendations along with entire board to the City Council

BUSINESS OWNER

1992-Present

Focus On U Wedding Photography – San Marcos, CA

- Full service portrait studio dedicated to serving family, individual, wedding, glamour, school, sports all types of portrait photography. Currently weddings are my focus.

- BUSINESS OWNER** 1990-1996
 Hair Depot & Tan - San Marcos, CA
- Owner of a full service salon
 - Increased business sales and employees annually (Four hairstylists grew to ten in the first four years).
 - Hired and trained employees, accounts receivables, marketing, customer service and all aspects of running a small business
 - Business sold in 1996
- Nail Station - San Marcos, CA** 1991-1994
- Full Service nail salon added to Hair Depot & Tan due to customer requests
 - Increased business sales and employees annually
 - Grew from one nail technician to five in three years
 - Business sold in 1994
- DIVISION SALES MANAGER** 1984-1989
 Interstate Brands Bakery - North County San Diego, CA
- Supervised seven routes covering all of North San Diego County generating \$140-150K month in sales
 - Managed seven route salesmen, ordered product, inventoried and supervised the North County Thrift Store
- ROUTE SALES MANAGER** 1981-1984
 Interstate Brands Bakery - North County San Diego, CA
- Delivered and serviced product to national and local accounts including delivery, merchandising, accounting, customer service.
 - Responsible for \$20K in monthly sales
 - Promoted to Division Sales Manager
- FLEET AND LEASING SALES MANAGER** 1978-1981
 Quality Chevrolet - Escondido, CA
- Promoted from Sales Manager within two years
 - Executed all lease contracts and fleet deals for sixteen salesman and dealership and ensured excellent customer satisfaction for retention
 - Responsible to meet or exceed all monthly sales quotas
- AUTO SALES PERSON** 1976-1981
 Quality Chevrolet – Escondido, CA
- Sold new and used vehicles, frequently one of the top performers
 - Greeted potential clients, developed customer loyalty to brand and dealership
 - Superior customer service skills for client retention and increased sales
 - Received national award for Chevrolet "Legion of Leaders" for sales in 1978
- PROFESSIONAL PHOTOGRAPHER** 1967-1976
 Advertising Agencies - New York, NY
- Worked as a freelance and special assignment photographer for numerous advertising agencies, shoots included commercial, real estate, construction, portrait, weddings etc...
- STATION SUPERVISOR** 1972-1976
 Sinclair Oil Company - New York, NY
- Promoted to service station supervisor in 1972, oversaw the operations of five service centers in the Metropolitan New York area.

STATION MANAGER

1967-1972

Sinclair Oil Company - New York, NY

- Promoted from service station manager after six months
- Managed and supervised fifteen employees in all aspects of a service station operation including hiring, training, scheduling, customer service, product knowledge
- Supervised the transfer of private ownership to company ownership. Continuing business while the company was obtaining a new franchise. Managed operations during the interim period.

SERVICE ATTENDANT

1967

Sinclair Oil Company - New York, NY

- Part-time service attendant while attending high school
- Maintain and service customer vehicles
- Promoted to full-time shift manager within one year
- Managed and supervised four employees within all aspects of small business operation

EDUCATION

Nassau Community College – Nassau County, New York
General Studies / Photography – 1968-1970

C.W. Post College – Roslyn, New York
Photography – 1968-1970

COMMUNITY VOLUNTEER WORK

Boys & Girls Club of San Marcos – San Marcos, CA 1993-Present

- Joined Board of Directors 1993
- Board Member 1993-2004
- Chairman of the Board 1995-1996, 1996-1997
- Building Construction Chair 1995-1996
- Auction 2001 Co-Chair
- Auction Committee Member 1991-2003
- Golf Tournament Committee Member 1993-2006
- Just Say Yes To Kids Campaign Committee Member 1993-2004
- Board Development Committee Member 1993-2004
- Marketing Committee Member 1993-2004
- Advisory Board Member 2004-Present
- Auction 2011 Honorary Co-Chair

San Marcos Chamber of Commerce – San Marcos, CA

- Joined Chamber 1990
- Chamber member 1990-1997
- Active Member of 1993 "Stop the Swap" Campaign
- Member of City of San Marcos "Sign Task Force" representing small business
- Ambassador Committee Member 1992-1995
- Awarded "Business Person of the Year" 1995

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
AT THE REDEVELOPMENT OVERSIGHT BOARD**

The Tri-City Healthcare District is pleased to nominate Julie Nygaard as a candidate for appointment as the SPECIAL DISTRICT REPRESENTATIVE.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.



James J. Dagostino
Board Chair

Date: 1/25/2018

RECEIVED
JAN 31 2018
SAN DIEGO LAFCO

I would like to serve on the Redevelopment distribution committee. I have had broad experience with Redevelopment. As a council member for Carlsbad for almost 15 years, I served on our Redevelopment agency. I also represented Carlsbad on our local LAFCO serving as Chair for several years. I clearly understand the process and the value of Redevelopment funds. I think my experience would be valuable to the committee. I am including a resume from my service on the Carlsbad City Council as well as a brief description of my six years experience on the Tri City Health Care District Board of Trustees. I am available and would be honored to serve.

RECEIVED

JAN 31 2018

SAN DIEGO LAFCO



City Council Member:
 ✓1980 ✓1994 ✓1998 ✓2007

Mayor Pro Tem:
 ✓1994-1996

Julianne Nygaard
 Former Carlsbad
 City Council Member

Carlsbad Unified School District
 Board of Trustees:
 ✓1981-1990

Regional Government Participation

- ✍ NCTD Board Member (currently representing Carlsbad)
- ✍ NCTD Past Chair
- ✍ NCTD Past Chair to LOSSAN Rail Corridor Agency
- ✍ NCTD Representative to High Speed Rail Corridor Agency
- ✍ Southern California Intercity Rail Group Past Chair
- ✍ Local Agency Formation Commission (LAFCO) Past Chair
- ✍ SANDAG Housing Element Committee Past Member
- ✍ San Diego County Social Services Advisory Board Past Member and Chair
- ✍ San Diego County School Boards Association Past Member and Chair
- ✍ League of California Cities Executive Committee Past Member
- ✍ League of California Cities Revenue and Taxation Policy Committee Past Member
- ✍ North County Homeless Task Force Past Member
- ✍ Tri City Hospital/Carlsbad Community Health Care Advisory Council
- ✍ Tri City Hospital Financing Committee
- ✍ Alcohol and Drug Abuse Prevention Task Force (ADAPT) Past Member
- ✍ California School Boards Association Delegate Past Assembly Member
- ✍ Former Chairperson of the Carlsbad Agricultural Conversion Mitigation Fee Ad Hoc Citizens Advisory Committee
- ✍ Citizens Advisory Committee for Regional Airport Authority
- ✍ Mayor Jerry Sanders Ad Hoc Airport Regional Policy Committee

Carlsbad Community Involvement

- ✍ League of Women Voters Member
- ✍ Carlsbad Republican Women's Club Member
- ✍ Carlsbad Junior Women's Club Past Member
- ✍ Buena Vista Lagoon Foundation Member
- ✍ Agua Hedionda Lagoon Foundation Incorporator
- ✍ Carlsbad Child Care Commission Past Member
- ✍ Carlsbad Open Space Task Force Past Member
- ✍ Carlsbad Unified School District/City Council Coordinating Committee Member
- ✍ Carlsbad Community Television Foundation Past Member
- ✍ New Village Arts Board Member

Accomplishments and Awards

- ✍ 1999 State Assembly "Woman of the Year" - Nominated by Assemblywoman Pat Bates
- ✍ 2000 "Woman of the Year" - Women's Transportation Seminar San Diego Chapter
- ✍ 2001 "Community Partner Health Hero" - Community Health Care Center & Council for Community Clinics
- ✍ 2009 "Community Leadership Award" - Chamber of Commerce

Educational Background

- ✍ Bachelor of Arts, Education - Arizona State University
- ✍ Palomar College
- ✍ Vista High School

Professional and Personal

- ✍ Former Elementary School Teacher
- ✍ Married to Paul Nygaard
- ✍ Three adult children - Alex, Ben and Vanessa and three grandchildren (triplets)

Tri City Hospital Health Care District

Elected to the board of Trustees 2012

Reelected in 2016

Served as Secretary and Treasurer two times each

Served on several Committees:

Audit and Compliance Committee
Chair 2014-2015

Finance Committee
Current Chair 2016 to present

Community Healthcare Advisory Committee
Current Chair

Delegate to the Association of California Health
Care Districts

Board member 2013-2017
Chair 2016-2017

Attachment D

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
TO THE REDEVELOPMENT OVERSIGHT BOARD

The Padre Dam Municipal Water District
(Name of Independent Special District)

pleased to nominate Bill Pommering as a candidate for
(Name of Candidate)

appointment as the SPECIAL DISTRICT REPRESENTATIVE

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.

Amy Pederson
(Signature)

Amy Pederson
(Print Name)

2/15/18
(Date)

Board Secretary
(Print Title)

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED

FEB 15 2018

SAN DIEGO LAFCO

William E. Pommering
Candidate Statement

William ("Bill") E. Pommering was appointed to the Padre Dam Municipal Water District Board of Directors in May 2009 to complete the term of a Director who had moved out of the district. He was chosen from a candidate field of over twelve applicants. He ran for the seat in November Of 2010 and was elected to fill the seat in a contested election. He was re-elected to his second four-year term in November 2014.

As a member of the Padre Dam Board, he is responsible for overseeing water, wastewater, recycled water, and park and recreation services to approximately 100,000 residents within Padre Dam's seventy-three square mile service area; the continued growth and success of Santee Lakes Recreation Preserve, a best practice model for the management of urban parks and recreation; the management of \$250 million in capital assets and a \$63 million annual operating budget, demanding fiscal responsibility and accountability on behalf of this community.

Pommering is currently serving in his fourth term as Board President. His fellow Board members have also selected him to hold the offices of Vice President and Board Treasurer in previous years. His background includes senior management of various private companies for over three decades where he had extensive fiscal and budgetary experience in excess of \$100 million. He had worked primarily in the insurance field in positions ranging from sales to senior management for companies such as Republic, Metropolitan and the Borg-Warner Insurance Companies.

Pommering currently served for over five years as Padre Dam's representative on the Santee Community Development Commission Successor Oversight Committee and continues to serve on, the East County Economic Development Council, the Santee Chamber Governmental Affairs Committee; and the District's Park (Santee Lakes Recreation Preserve) Committee, Finance and Administrative Services Committee, Facilities Development and Operations Committee, Customer Appeals Committee, Security Committee and as the Liaison to Tribal Governments. He also served as the District's representative on the Board of Directors of the Association of California Water Agencies Joint Powers Insurance Authority and the Santee Chamber of Commerce Board of Directors.

He is active in the community in such organizations as Rotary, the Santee Lakes Foundation and works as well with other charitable and civic groups throughout the year. He is married to Patricia Fortin and they have raised their family and lived in Santee for over forty years.

RECEIVED

FEB 15 2018

SAN DIEGO LAFCO


Attachment D

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
TO THE REDEVELOPMENT OVERSIGHT BOARD

The Vista Irrigation District is pleased to nominate Patrick Sanchez as a candidate for appointment as the SPECIAL DISTRICT REPRESENTATIVE.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of the legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.



Paul E. Dorey
President, Board of Directors

Date: February 7, 2018

PLEASE ATTACHE RESUME OR CANDIDATE STATEMENT FOR NOMINEE

-Limit two pages

-Must be submitted with Nomination Form

RECEIVED

FEB 12 2018

SAN DIEGO LAFCO

Patrick Sanchez

*Vista Irrigation District
Board of Directors*

NOMINEE:

**Special District Representative
to the San Diego County
Consolidated Redevelopment Oversight Board**



Interests and Qualifications:

- I have worked closely with Regional Planning Agencies, including the San Diego Association of Governments, the Southern California Association of Governments, and the Orange County Council of Governments on various projects.
- I have worked diligently with all outside service extensions to consolidate service levels for cities and counties.
- I possess a clear understanding of my special district's interaction with other agencies to meet current and future community needs.
- I provided leadership with regard to improving agency oversight and transparency.
- With respect to Redevelopment Funding Consolidation, I have experience helping streamline government services.
- I serve as member of the Board of Directors of the Vista Irrigation District; our Board strives to develop partnerships and consortiums with other agencies to efficiently deliver services to our customers.
- My professional experience has provided me with in-depth knowledge of capital projects, recycled water systems, aging infrastructure and water and park bond act projects.
- I have worked closely with other governmental agencies to insure coordination of joint projects; I acted as agency liaison for the Orange County National Pollution Discharge Elimination System program, and prepared and administered extensive landscape and water conservation programs for parks, medians, and street tree projects.
- I have worked collegially with staff and other members of boards on developing community outreach, public policy, and public information programs.
- I have 34½ years of experience working for municipal and county agencies as a Director of Community and Public Services and Director of Parks and Recreation for various public agencies, including the cities of Santa Fe Springs, Oceanside, Tustin, Glendora and Yucaipa and the County of San Mateo.



1391 Engineer Street • Vista • California 92081-8840
Phone: (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

Board of Directors

Paul E. Dorey, *President*
Jo MacKenzie
Marty Miller
Patrick H. Sanchez
Richard L. Vásquez

February 9, 2018

RECEIVED

FEB 12 2018

SAN DIEGO LAFCO

Administrative Staff

Eldon L. Boone
General Manager / Treasurer
Brett L. Hodgkiss
Assistant General Manager
Lisa R. Soto
Board Secretary
Joel D. Kuperberg
General Counsel

Tammy Lockett
San Diego LAFCO
9335 Hazard Way, Suite 200
San Diego, CA 92123

Re: Nomination of Patrick Sanchez as Special District Representative to the Redevelopment Oversight Board

Via Certified Mail 7008 1140 0004 8680 8416

Dear Ms. Lockett:

At its Regular meeting on February 7, 2018, the Vista Irrigation District Board of Directors nominated Patrick Sanchez as Special District Representative to the Redevelopment Oversight Board. Enclosed are the completed nomination form and candidate statement. If you have any questions, please feel free to contact me at (760) 597-3158.

Sincerely,

Lisa R. Soto
Secretary of the Board of Directors

Attachment

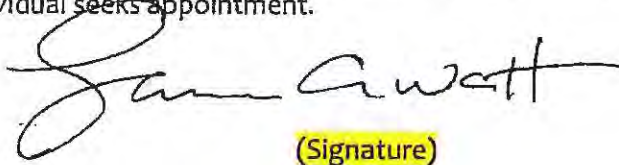
Attachment D

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
TO THE REDEVELOPMENT OVERSIGHT BOARD**

The Olivenhain Municipal Water District is
(Name of Independent Special District)
pleased to nominate Edmund K. Sprague as a candidate for
(Name of Candidate)
appointment as the SPECIAL DISTRICT REPRESENTATIVE

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.


(Signature)

Lawrence A. Watt
(Print Name)

2/13/2018
(Date)

President, Board of Directors
(Print Title)

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED

FEB 14 2018

SAN DIEGO LAFCO

Board of Directors
Lawrence A. Watt, President
Christy Guerin, Vice President
Edmund K. Sprague, Treasurer
Gerald E. Varty, Secretary
Robert F. Topolovac, Director



General Manager
Kimberly A. Thorner, Esq.
General Counsel
Alfred Smith, Esq.

RECEIVED

February 14, 2018

FEB 14 2018

To: All Independent Special Districts in San Diego County

SAN DIEGO LAFCO

Via: San Diego LAFCO

At its February 7, 2018 regular meeting, Olivenhain Municipal Water District's board unanimously nominated Mr. Edmund (Ed) K. Sprague for the Consolidated Redevelopment Oversight Board Special District Representative.

As a lifetime resident of northern San Diego County, Mr. Sprague has dedicated his entire career to championing the needs of the public as well as serving his local community. He earned a bachelors and a masters degree in public administration from San Diego State University while serving as a firefighter. Mr. Sprague has over 30 years of public service starting as a cadet firefighter for the City of Escondido in 1986. He ascended through the fire service ranks all the way up to Fire Battalion Chief for the Carlsbad Fire Department. He then transitioned into the role of Deputy Fire Chief for the North County Fire Protection District where he retired in 2015.

After his successful firefighter career, Mr. Sprague has been able to dedicate considerably more time to his passion of teaching and leading others as a Fire Technology Assistant Professor at Palomar College.

Mr. Sprague's support and commitment to special districts is perhaps most evident from the ten years that he has been actively involved with Olivenhain Municipal Water District (OMWD). His regular attendance at Board Meetings and participation at various events led to being appointed to the Board in 2008 and was re-elected in 2012 and 2016 to represent Division 5. He served as president of the Board from 2009-2012, again from 2014-2016, and currently holds the position of Treasurer. He also actively participates in the Finance, Ad Hoc Outreach, Ad Hoc Public Policy, and Ad Hoc Facilities Committees.

In 2010, Mr. Sprague earned the Recognition in Special District Governance certification from the Special District Leadership Foundation and served on the Board of Directors of the Special District Risk Management Authority in 2011. In addition, he also served on the California Special District Association's Education Committee.

Mr. Sprague's extensive experience in the fields of water, wastewater, parks and recreation, fire protection, and serving as the Vice Chair of San Diego Local Agency Formation Commission would bring a unique perspective to the Redevelopment Oversight Board.

Mr. Sprague will ensure that the important voice of special districts is advocated for and well represented on the Consolidated Redevelopment Oversight Board. We encourage you to vote for Ed Sprague as the Special District Representative to the Redevelopment Oversight Board.

Sincerely,

Board of Directors
Olivenhain Municipal Water District



1966 Olivenhain Road • Encinitas, CA 92024 • Phone 760-753-6466 • www.olivenhain.com



A Public Agency Providing Water Wastewater Services Recycled Water Hydroelectricity Elfin Forest Recreational Reserve

Board of Directors

Lawrence A. Watt, President
Christy Guerin, Vice President
Edmund K. Sprague, Treasurer
Gerald E. Varty, Secretary
Robert F. Topolovac, Director



General Manager
Kimberly A. Thorner, Esq.
General Counsel
Alfred Smith, Esq.

March 9, 2018

To: Board Members and General Managers of Independent Special Districts in San Diego County

RE: Vote for Ed Sprague for the Consolidated Redevelopment Oversight Board

Dear Leucadia Wastewater District,

At its February 7, 2018 regular meeting, Olivenhain Municipal Water District's board unanimously nominated Mr. Edmund (Ed) K. Sprague for the Consolidated Redevelopment Oversight Board (Redevelopment Oversight Board) Special District Representative.

As a lifetime resident of northern San Diego County, Mr. Sprague has dedicated his entire career to advocating the needs of the public as well as serving his local community. He earned a bachelors and a masters degree in public administration from San Diego State University. Mr. Sprague has over 30 years of public service starting as a cadet firefighter for the City of Escondido in 1986. He ascended through the fire service ranks all the way up to Fire Battalion Chief for the Carlsbad Fire Department. He then transitioned into the role of Deputy Fire Chief for the North County Fire Protection District where he retired in 2015. After his dedicated career as a firefighter, Mr. Sprague has been able to focus on his passion of teaching and leading others as a Fire Technology Assistant Professor at Palomar College.

Mr. Sprague's support and commitment to special districts is perhaps most evident from the ten years that he has been actively involved with Olivenhain Municipal Water District (OMWD). He served as president of the Board and currently holds the position of Treasurer.

In 2010, Mr. Sprague earned the Recognition in Special District Governance certification from the Special District Leadership Foundation and served on the Board of Directors of the Special District Risk Management Authority in 2011. In addition, he also served on the California Special District Association's Education Committee.

His tenure with OMWD has provided Mr. Sprague with a great deal of experience governing water, wastewater, and parks and recreation services to over 80,000 customers. He is currently serving as the Vice Chair of San Diego Local Agency Formation Commission and would bring a unique perspective to the Redevelopment Oversight Board.

OMWD believes that it is vitally important for special districts to be represented on the Redevelopment Oversight Board, as it will complete all remaining redevelopment projects and restore incremental property tax revenue, which is more than \$130 billion in San Diego County. Mr. Sprague's experience and dedication will ensure that the important voice of special districts is advocated for and well represented on the Redevelopment Oversight Board. We encourage you to vote for Ed Sprague to the Redevelopment Oversight Board.

Sincerely,

Lawrence A. Watt
Board President
Olivenhain Municipal Water District

Kimberly A. Thorner
General Manager
Olivenhain Municipal Water District



1966 Olivenhain Road • Encinitas, CA 92024 • Phone 760-753-6466 • www.olivenhain.com



700 R Street, Suite 200
Sacramento, Ca 95811



March 20, 2018

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

Dear Friends:

Thank you! We just received your generous \$500 donation to the CASA Education Foundation, and it means the world to us. Because of you, we can continue to provide educational support to students pursuing a higher education in engineering, environmental science, public administration, or other related fields, showing an interest in serving the clean water industry.

The CASA Education Foundation, is a 501(c)(3) nonprofit public benefit corporation, established with the vision of enhancing the future of California's clean water community by attracting new professionals into the industry

We are so lucky to have you as a donor. Thank you for supporting our organization and the students we serve. If you would like additional information regarding our scholarship recipients, please do not hesitate to contact us.

Most sincerely,

Catherine Smith

This letter serves as your receipt for your donation. No goods or services were provided in exchange for your donation.

Directors' Meetings

Presented by Directors Sullivan, Omsted, and Hanson

Conference

2018 WaterReuse CA Annual Conference

Dates and Location

March 25-27, 2018
Portola Hotel and Spa
Monterey, CA

List of Attendees

President Sullivan
Director Omsted
Director Hanson

The above mentioned Board member attended various sessions regarding the design, management, operations, and use of water recycling and/or desalination facilities and projects in California.