



LEADERS IN
ENVIRONMENTAL
PROTECTION

**BOARD OF DIRECTORS
REGULAR MEETING**

DATE: Wednesday, January 13, 2016
TIME: 5:00 p.m.
PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**
- 6. Presentations and Awards**
 - A. Achievement of Individual Objectives. (Page 5)
 - B. Adopt Resolution No. 2269 – In Appreciation of Charles A. LeMay For His Outstanding Service and Commitment to the Leucadia Wastewater District. (Pages 6-8)

CONSENT CALENDAR

Items 7-12 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

December 9, 2015 Regular Board Meeting (Pages 9-14)

8. Approval of Demands for December 2015/January 2016

This item provides for Board of Directors approval of all demands paid from LWD during the month of December and a portion in January 2016. (Pages 15-36)

9. Operations Report

This report discloses the year-to-date and monthly flow, rain fall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY 15 to FY 16 and flows by sub-basin. (Pages 37-41)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY 15 budget and discloses monthly investments. (Pages 42-49)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of December 2015. (Pages 50-51)

12. Status Update on the Fiscal Year 2016 (FY16) LWD Tactics and Action Plan

(Pages 52-57)

EWA and COMMITTEE REPORTS

13. Encina Wastewater Authority Reports

A. A regular EWA Board meeting was held on December 16, 2015 – report by Director Sullivan. (Page 58)

14. Committee Reports

A. Engineering Committee meeting was held on January 12, 2016 – report by Director Juliussen. (verbal)

ACTION ITEMS

- 15. Local Agency Formation Commission (LAFCO) 2015 Special Districts Election.**
(Pages 59-90)
- 16. 2016 Board of Directors Committee Assignments.** (Pages 91-93)

INFORMATION ITEMS

- 17. Project Status Updates and Other Informational Reports**
 - A. Update on LWD's Environmental Performance. (verbal)
 - B. 2016 WaterReuse CA Annual Conference is scheduled for March 13-15, 2016 at the Hyatt Vineyard Creek Hotel in Santa Rosa, CA. (verbal, handout)
- 18. Directors' Meetings and Conference Reports**

None.
- 19. General Manager's Report**
- 20. General Counsel's Report**
- 21. Board of Directors' Comments**
- 22. Adjournment**

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: January 7, 2016



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: January 7, 2016
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Presentation and Awards – Achievement of an Individual Award**

It is my pleasure to announce that two Leucadia Wastewater District (LWD) staff members have met individual performance objectives under LWD's Incentive Program. The individual achievements are as follows:

15 Year Service Award – Steve Krason

Last month, Field Services Technician II Steve Krason passed his 15th anniversary of employment at LWD on December 18, 2015. This milestone is a tribute to Steve's hard work, dedication, and commitment to LWD. Steve's exceptional milestone also meets one of the individual objectives under LWD's Incentive Program. Steve is eligible for an incentive award of \$300.


10 Year Service Award – Tianne Baity

On January 9, 2016, Administrative Specialist II Tianne Baity passed her 10th anniversary of employment at LWD. This milestone is a tribute to Tianne's hard work, dedication, and commitment to LWD. Tianne's exceptional milestone also meets one of the individual objectives under LWD's Incentive Program. Tianne is eligible for an incentive award of \$200.

Please join me in congratulating Steve and Tianne for their outstanding accomplishment.

PJB:

MEMORANDUM

DATE: January 7, 2016
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Resolution No. 2269 in Appreciation of Charles A. LeMay for His Outstanding Service and Commitment to the Leucadia Wastewater District (LWD)**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Board Resolution No. 2269 as presented.

DISCUSSION:

As you are aware, LWD's Administrative Services Manager Chuck LeMay will retire on January 19, 2016 after 10 years of service at LWD. Over Chuck's tenure, LWD accomplished numerous achievements due, in part, to Chuck's dedication and hard work. Attached for your consideration is LWD's Board Resolution No. 2269, expressing appreciation to Chuck for his outstanding service to LWD.

PJB:

Attachment

RESOLUTION NO. 2269

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
IN RECOGNITION AND APPRECIATION OF
CHARLES A. LEMAY
FOR HIS DISTINGUISHED SERVICE

WHEREAS, Charles (Chuck) A. LeMay has served the Leucadia Wastewater District (LWD) with distinction for over 10 years, and has now decided to retire and pursue new opportunities;

WHEREAS, Chuck began his employment at LWD on October 11, 2005 as the Administrative Services Manager; and

WHEREAS, Chuck has played an integral role in the District's many successes during his tenure including the construction of the new District Headquarters; the District's 50th Anniversary Event; successful updates to the District's financial plan; major upgrades and improvements to key District infrastructure; and the District's outstanding record of environmental protection; and;

WHEREAS, Chuck's leadership and guidance under his broad umbrella of responsibility have led the District to receive numerous awards and recognition for its financial practices; human resource practices; organizational innovation, and workplace safety; and

WHEREAS, Chuck's positive demeanor and overall professionalism have united all those who he has worked with and created excellent moral throughout the District.

NOW, THEREFORE, the Board of Directors of the Leucadia Wastewater District hereby extend their sincere thanks and appreciation to Charles (Chuck) A. LeMay for his 10 Years of Outstanding and Distinguished service to the District and extend their best wishes for a happy, bright, and fulfilling retirement.

PASSED AND ADOPTED this 13th day of January 2016 by the following vote:

AYES: Omsted, Hanson, Sullivan, Kulchin and Juliussen

NOES: None.

ABSTAIN: None.

ABSENT: None.

Don Omsted, President

Judy Hanson, Vice President

David Kulchin, Director

Elaine Sullivan, Director

Allan Juliussen, Director

Paul J. Bushee, Secretary/Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
December 9, 2015

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, December 9, 2015 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Juliussen called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen, Omsted, Hanson, Sullivan and Kulchin
 DIRECTORS ABSENT: None
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, District CPA Richard Duffey, District Engineer Steve Deering, Harvey Schroeder and David Forman with White Nelson Diehl Evans, LLP and Jamie Fagnant and Rob Weber of Infrastructure Engineering Corporation, Inc. (IEC)

3. Pledge of Allegiance

President Juliussen led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan seconded by Director Hanson and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Juliussen	Aye
Vice President Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye
Director Kulchin	Aye

6. Presentations and Awards

None.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

- November 18, 2015 Regular Board Meeting
- December 1, 2015 Investment & Finance Committee Meeting
- December 2, 2015 Engineering Committee Meeting

8. Approval of Demands for November/December 2015

Payroll Checks numbered 18256-18306; General Checking – Checks numbered 47569-47647.

9. Operations Report (A copy was included in the original December 9, 2015 Agenda)

This report discloses up-to-date and monthly flow, rain fall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY 15 to FY 16 and flows by sub-basin.

10. Finance Report (A copy was included in the original December 9, 2015 Agenda)

11. Disclosure of Reimbursements (A copy was included in the original December 9, 2015 Agenda)

This report discloses travel expense reimbursements for the month of November 2015.

12. Actuarial Valuation of LWD's Retiree Health Program (A copy was included in the original December 9, 2015 Agenda)

Receive and file the Actuarial Valuation of LWD's Retiree Health Program as of June 30, 2015.

Vice President Omsted asked about an account payable check listed in the demands. GM Bushee answered his question stating that as part of LWD's B2 Force Main Replacement Project, the District was required to hire a paleontologist as part of the environmental requirements. He stated that the paleontologist worked for the San Diego Natural History Museum and payment for these services was paid to the museum.

Upon a motion duly made by Director Hanson seconded by Vice President Omsted, and unanimously carried, the Board of Directors approved the consent calendar by the following vote:

Director	Vote
President Juliussen	Aye
Vice President Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye
Director Kulchin	Aye

EWA and COMMITTEE REPORTS

13. Encina Wastewater Authority (EWA) Reports

- A. EWA Board Report – Meeting was held on November 18, 2015.

Director Sullivan reported on EWA's November 18, 2015 Board meeting.

14. Committee Reports

- A. Investment & Finance Committee (IFC) meeting was held on December 1, 2015.

Director Hanson reported that the IFC reviewed the Actuarial Valuation of LWD's Retiree Health Program as of June 30, 2015. She noted that the IFC concurred with staff to include the report under today's consent calendar. She also reported that the committee reviewed the Fiscal Year 2015 Comprehensive Annual Finance Report (CAFR) and it will be reviewed by the Board later in the agenda.

B. Engineering Committee (EC) meeting was held on December 2, 2015.

Director Kulchin reported that the EC reviewed Task Order No. 26 to the Engineering Design Services Agreement with IEC for the Gafner Advanced Water Treatment Facility Condition Assessment in an amount not to exceed \$59,290. He noted that the EC agreed with staff to recommend Board approval of the agreement and it will be discussed later in the agenda.

He also stated that the EC received project status updates on the Saxony Pump Station Rehabilitation Project and the Scott's Valley Pipeline Rehabilitation Project. He provided a brief summary of the updates.

ACTION ITEMS

15. Fiscal Year 2015 (FY15) comprehensive Annual Financial Report (CAFR)

Receive and file the FY15 CAFR

CPA Duffey presented the item stating that the IFC reviewed the CAFR at its December 1, 2015 meeting. He reviewed the CAFR's requirements and provided a summary of the CAFR's Management's Discussion and Analysis (MD&A).

CPA Duffey explained the impacts of GASB 68 and its impact on the District's unrestricted Replacement Reserve account. He also presented the FY15 budget to actuals noting that ninety five percent of the budget was spent.

President Juliussen indicated that he is always concerned that the funds that the District has invested are safe. CPA Duffey explained that the District's approach to investments is very conservative and diversified. GM Bushee added that the pools which hold the District funds are very conservative and the District has never lost equity in any of its investments.

CPA Duffey introduced Mr. Harvey Schroeder to provide the highlights of the financial statements.

Mr. Schroeder added information relating to President Juliussen's concerns about the District investments. He noted that the audit provides a summary of the District investments and he briefly explained the types of investments and the amounts of funds in the pools.

Mr. Schroeder presented the auditor's internal report indicating that the audit was a clean, unmodified opinion for the year ending FY15 and that no management letter was issued. He provided a summary of the Basic Financial Statements and notes, along with supplemental information. He noted that GASB 68 impacted the net position figure in the statements and that this year the audit did not include a comparison with the prior year audit due to GASB 68.

Vice President Omsted questioned LWD's \$3.4M pension liability. GM Bushee explained that it will now show on LWD's books as a "paper expense"; however LWD will continue to fund CalPERS annually on a "pay as you go" basis as LWD always has. Director Hanson noted that the liability has always been included in the audit's notes, but now it's included in the statements.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Vice President Omsted, and unanimously carried, the Board of Directors received and filed the FY15 CAFR by the following vote:

Director	Vote
President Juliussen	Aye
Vice President Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye
Director Kulchin	Aye

16. Gafner Advanced Water Treatment Facility Condition Assessment

Authorize the General Manager to execute Task Order No. 26 to the Engineering Design Services Agreement with Infrastructure Engineering Corporation (IEC) for the Gafner Advanced Water Treatment (AWT) Facility Condition Assessment in an amount not to exceed \$59,290.

TSM Morishita presented this item stating that it is tactical goal and this item was reviewed by the EC at their December 2, 2015 meeting. He stated that the District's Asset Management Plan included a condition assessment of the Gafner AWT. He indicated that IEC provided the District with a proposal to conduct the assessment and he provided a summary of IEC's scope of work. He noted that there are sufficient funds FY 16 budget for the assessment.

Following discussion, upon a motion duly made by Director Hanson, seconded by Director Kulchin, and unanimously carried, the Board of Directors authorized the General Manager to execute Task Order No. 26 to the Engineering Design Services Agreement with IEC for the Gafner AWT Facility Condition Assessment in an amount not to exceed \$59,290 by the following vote:

Director	Vote
President Juliussen	Aye
Vice President Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye
Director Kulchin	Aye

17. Board of Directors Election of Officers

President Juliussen called for motions for the 2016 LWD Board of Directors President and Vice President Elections.

Upon a motion duly made by Director Kulchin, seconded by Director Hanson, and carried, the Board of Directors elected Vice President Omsted as the Board President for Calendar Year 2016 by the following vote:

Director	Vote
President Juliussen	Aye
Vice President Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye
Director Kulchin	Aye

Upon a motion duly made by Vice President Omsted, seconded by Director Sullivan and carried, the Board of Directors elected Director Hanson as the Board Vice President for Calendar Year 2016 by the following vote:

Director	Vote
President Juliussen	Aye
Vice President Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye
Director Kulchin	Aye

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

- A. 2016 CASA Winter Conference is scheduled for January 19-22, 2016 at the Hilton Palm Springs.

EA Hill stated that the travel reports for the upcoming conference have been provided to the Board members.

- B. Sample letter from LWD to LAFCO Special District Members requesting votes for Director Hanson for the LAFCO Special District Board Alternate position.

EA Hill stated that the District mailed letters to LAFCO's sixty Special District Members requesting their votes for Director Hanson for the Alternate position.

- C. Letters from Otay Water District requesting votes for Mark Robak for the Alternate Special District Member position and Gary Croucher for the Special District Advisory Committee.

GM Bushee noted that staff included this support letter in the agenda as requested by Otay Water District.

GM Bushee noted that the District received the LAFCO election information letter after the agenda was delivered, therefore it will be included in the January Board agenda.

19. Directors' Meetings and Conference Reports

Director Hanson stated that she attended a regular LAFCO meeting. She provided a summary of the meeting.

20. General Manager's Report

GM Bushee reported on the following items:

- Reminder that the LWD Holiday luncheon is next Tuesday, December 15, 2015 at noon located at the Bistro West in Carlsbad.
- The CWEA Awards Dinner is scheduled for Saturday, January 30, 2016 and to RSVP with Trisha Hill. He noted that the District submitted several award applications to CWEA.
- The stairway lights leading to the front doors are out and staff is in the process of repairing the lights. He asked that everyone be careful when leaving the office building.

21. General Counsel's Report

None.

22. Board of Directors' Comments

Director Kulchin commended outgoing President Juliussen for his leadership over the past year.

Director Sullivan wished everyone safe and happy holidays. She also noted that she and GM Bushee attended Senator Patricia Bates Open House event. In addition, she thanked President Juliussen for representing the District well.

Vice President Omsted also thanked President Juliussen.

President Juliussen thanked the Board members for their support.

23. Adjournment

President Juliussen adjourned the meeting at approximately 6:03 p.m.

Don Omsted, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

MEMORANDUM

DATE: January 7, 2016
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: Approval of December/January Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 948,323.62.
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months December 5, 2015 – January 7, 2016.

Operating expenses totaled \$ 324,162.95 while Capital Improvement Program expenses totaled \$ 492,679.09.

Payroll for employees and the Board totaled \$ 131,481.58.

Attached, please find a year to date Employee and Board Payroll Report from December 2014 to January 2016, for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

- | | |
|---------------|---|
| Attachment 1 | Summary of Demands by Account December/January 2016 |
| Attachment 2 | Payroll Check Register dated December 9, 2015 |
| Attachment 3 | Accounts Payable Check Register dated December 9, 2015 |
| Attachment 4 | Accounts Payable Check Register dated December 17, 2015 |
| Attachment 5 | Accounts Payable Check Register dated December 18, 2015 |
| Attachment 6 | Payroll Check Register dated December 23, 2015 |
| Attachment 7 | Accounts Payable Check Register dated January 1, 2016 |
| Attachment 8 | Board Payroll Check Register dated January 3, 2016 |
| Attachment 9 | Payroll Check Register dated January 6, 2016 |
| Attachment 10 | Year to Date Employee and Board Payroll Report |

DEMANDS SUMMARY

January 13, 2016

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check -12/9/2015	18307 - 18324	\$44,069.21	
Payroll Check - 12/23/2015	18325 - 18343	\$42,398.10	
Board Payroll Check- 01/03/2016	18344 - 18348	\$1,628.29	
Payroll Check-1/06/2016	18349 - 18367	<u>\$43,385.98</u>	
	Total		\$131,481.58
General Checking -12/09/2015	47648 - 47704	\$ 587,265.96	
General Checking - 12/17/2015	47705	\$ 2,000.00	
General Checking - 12/18/2015	47706 - 47740	\$ 110,114.70	
General Checking - 1/1/2016	47741 - 47775	<u>\$ 117,461.38</u>	
	Total	\$ 816,842.04	
	GRAND TOTAL		\$948,323.62

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 9, 2015

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
18307 - 18324	12/9/2015	\$44,069.21

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 12/9/2015 Through 12/9/2015

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
ADS LLC	47648	12/9/2015	3,570.00	FLOW MONITORING
	Total 47648		3,570.00	
ARC DOCUMENT SOLUTIONS,LLC	47649	12/9/2015	32.00	PLANS AND SPECS
	Total 47649		32.00	
AT&T	47650	12/9/2015	261.50	DIAL IN MODEM
AT&T		12/9/2015	180.68	PHONE @ BPS
	Total 47650		442.18	
BATIQUITOS LAGOON FOUNDATION	47651	12/9/2015	250.00	MEMBERSHIP RENEWAL
	Total 47651		250.00	
BURTECH PIPELINE, INC	47652	12/9/2015	234,306.17	RETENTION
	Total 47652		234,306.17	
CARLSBAD FUELS CORPORATION	47653	12/9/2015	1,363.20	VEHCILE FUEL
	Total 47653		1,363.20	
CHARLES KING COMPANY	47654	12/9/2015	211,427.49	CHECK RUN 12/9 2015
	Total 47654		211,427.49	
CITY OF CARLSBAD	47655	12/9/2015	374.85	WATER @ PLANT/OFFICE
	Total 47655		374.85	
CORELOGIC INFORMATION SOLUTIONS,INC	47656	12/9/2015	125.00	REAL QUEST PARCEL MAPS
	Total 47656		125.00	
COX COMMUNICATIONS SAN DIEGO	47657	12/9/2015	1,422.89	PHONE AND INTERNET SERVICE
	Total 47657		1,422.89	
CUES, INC	47658	12/9/2015	338.60	CCTV PARTS
CUES, INC		12/9/2015	619.25	REPAIRS/MAINT-CCTV
	Total 47658		957.85	
CUMMINS PACIFIC,LLC	47659	12/9/2015	425.60	MAINT WORK
CUMMINS PACIFIC,LLC		12/9/2015	715.00	SERVICE @ BPS
	Total 47659		1,140.60	
CWEA	47660	12/9/2015	81.00	RENEWAL-SK-PLANT MAINT

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 12/9/2015 Through 12/9/2015

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
	Total 47660		81.00	
DATA NET	47661	12/9/2015	907.50	IS MAINT AND SUPPORT
	Total 47661		907.50	
DION INTERNATIONAL TRUCKS INC	47662	12/9/2015	571.56	SERVICE MAINT ON VACTOR
	Total 47662		571.56	
EVOQUA WATER TECHNOLOGIES, LLC	47663	12/9/2015	8,242.42	BIOXIDE
	Total 47663		8,242.42	
EWING IRRIGATION PRODUCTS	47664	12/9/2015	17.94	PVC
	Total 47664		17.94	
FIRE SERVICE CORP	47665	12/9/2015	145.00	FIRE EXT SERVICE AND MAINT
	Total 47665		145.00	
HOCH CONSULTING	47666	12/9/2015	1,437.50	CONSTRUCTION MANAGEMENT
	Total 47666		1,437.50	
ICMA RETIREMENT-303979	47667	12/9/2015	2,826.59	DEFERRED COMP
ICMA RETIREMENT-303979		12/9/2015	6,200.00	DEFERRED COMP-CLEMAY
	Total 47667		9,026.59	
INFRASTRUCTURE ENGINEERING CORP	47668	12/9/2015	4,568.38	FY2016 GRAVITY LINE
	Total 47668		4,568.38	
JEFF BILLS	47669	12/9/2015	3,167.60	CONSULTING FEE-MANAGEMENT SESSION
JEFF BILLS		12/9/2015	12,767.53	CONSULTING-DEC-EMP SURVEYS
JEFF BILLS		12/9/2015	3,816.89	CONSULTING-STAFF TRAINING
	Total 47669		19,752.02	
JWC ENVIRONMENTAL LLC	47670	12/9/2015	22,087.09	REBUILD MUFFIN MONSTER
	Total 47670		22,087.09	
BYRON KING	47671	12/9/2015	1,265.00	LATERAL REIMBURSEMENT
	Total 47671		1,265.00	
MARCO CRANE AND RIGGING	47672	12/9/2015	660.96	CRANE RENTAL
	Total 47672		660.96	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 12/9/2015 Through 12/9/2015

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
MITSUBISHI ELECTRIC US, INC	47673	12/9/2015	<u>274.02</u>	SERVICE/MAINT FOR ELEVATOR
	Total 47673		274.02	
NATIONWIDE RETIREMENT SOLUTIONS	47674	12/9/2015	<u>125.00</u>	DEFERRED COMP
	Total 47674		125.00	
OFFICE DEPOT, INC.	47675	12/9/2015	<u>71.33</u>	OFFICE SUPPLIES
	Total 47675		71.33	
OLIVENHAIN MUNICIPAL WATER DIST	47676	12/9/2015	39.22	WATER @ E. ESTATES
OLIVENHAIN MUNICIPAL WATER DIST		12/9/2015	382.41	WATER @ TRAVELING 1
OLIVENHAIN MUNICIPAL WATER DIST		12/9/2015	761.43	WATER @ TRAVELING 2
OLIVENHAIN MUNICIPAL WATER DIST		12/9/2015	39.22	WATER @ VP5
OLIVENHAIN MUNICIPAL WATER DIST		12/9/2015	42.66	WATER 2 VP7
	Total 47676		1,264.94	
PERS RETIREMENT	47677	12/9/2015	11,824.65	EMPLOYEE RETIREMENT-11/22/15
PERS RETIREMENT		12/9/2015	<u>11,615.69</u>	EMPLOYEE RETIREMENT-11/8/2015
	Total 47677		23,440.34	
PIPERIN CORPORATION	47678	12/9/2015	<u>7,443.63</u>	LC DEWATERING WITH CITY
	Total 47678		7,443.63	
PLANT PEOPLE	47679	12/9/2015	<u>158.00</u>	MAINT OF LIVE PLANTS 2 OFFICE
	Total 47679		158.00	
PLUMBERS DEPOT, INC	47680	12/9/2015	520.08	PARTS
PLUMBERS DEPOT, INC		12/9/2015	<u>89.04</u>	WARTHOG PARTS
	Total 47680		609.12	
PURCHASE POWER	47681	12/9/2015	<u>193.26</u>	SHIPPING-FEDX
	Total 47681		193.26	
RGB RICE GENERAL BUILDING	47682	12/9/2015	<u>2,151.21</u>	CLEAN OUT GUTTERS
	Total 47682		2,151.21	
RICHARD STINSON	47683	12/9/2015	<u>11,750.00</u>	CONSTRUCTION CONSULTING-NOV
	Total 47683		11,750.00	
ROCKWELL CONSTRUCTION SERVICES, INC	47684	12/9/2015	<u>250.00</u>	CM/INSPECTION @ SPS

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 12/9/2015 Through 12/9/2015

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
	Total 47684		250.00	
LINDA SALVATI	47685	12/9/2015	3,000.00	LATERAL REIMBURSMENT
	Total 47685		3,000.00	
SAN DIEGO COUNTY CLERK	47686	12/9/2015	50.00	CEQA NOTICE FOR GRAVITY PIPELINE
	Total 47686		50.00	
SAN DIEGO COUNTY CLERK	47687	12/9/2015	50.00	CEQA NOTICE OF EXEMPTION
	Total 47687		50.00	
SAN DIEGO COUNTY VECTOR CONTROL	47688	12/9/2015	5.00	MOSQUITO/VECTOR DISEASE ASSESSMENT
	Total 47688		5.00	
SAN DIEGUITO WATER DISTRICT	47689	12/9/2015	122.64	WATER @ TANKER
SAN DIEGUITO WATER DISTRICT		12/9/2015	66.43	WATER @ TANKER 2
	Total 47689		189.07	
THE SHERWIN-WILLIAMS CO	47690	12/9/2015	64.63	PAINT
	Total 47690		64.63	
SOUTHERN CALIFORNIA SOIL & TESTING,	47691	12/9/2015	946.75	GRAVITY PIPELINE
	Total 47691		946.75	
SOUTHERN CONTRACTING COMPANY	47692	12/9/2015	580.00	ELECTRICAL WORK @ BPS
SOUTHERN CONTRACTING COMPANY		12/9/2015	360.00	ELECTRICAL WORK @ LPS
SOUTHERN CONTRACTING COMPANY		12/9/2015	360.00	ELECTRICAL WORK @LCPS
SOUTHERN CONTRACTING COMPANY		12/9/2015	360.00	WORK @ LPS
	Total 47692		1,660.00	
THE HOME DEPOT CRC/GECF	47693	12/9/2015	412.53	SUPLIES
	Total 47693		412.53	
TRG & ASSOCIATES	47694	12/9/2015	2,850.00	PUBLIC INFORMATION-NOV
	Total 47694		2,850.00	
UNDERGROUND SERVICE ALERT OF	47695	12/9/2015	160.50	UNDERGROUND ALARM SYSTEM SERVICE

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 12/9/2015 Through 12/9/2015

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 47695		160.50	
UNIFIRST CORPORATION	47696	12/9/2015	236.50	LAUNDRY /SHIRTS SERVICE
UNIFIRST CORPORATION		12/9/2015	<u>232.99</u>	UNIFORM/LAUNDRY SERVICE
	Total 47696		469.49	
U.S. HEALTHWORKS MEDICAL GROUP, P.C.	47697	12/9/2015	93.00	PHYSICALS
	Total 47697		93.00	
VERIZON WIRELESS	47698	12/9/2015	<u>49.21</u>	CELL PHONES-TELEMETRY
	Total 47698		49.21	
VORTEX INDUSTRIES, INC	47699	12/9/2015	<u>354.00</u>	MAINT/REPAIRS TO GATE @BPS
	Total 47699		354.00	
WASTE MANAGEMENT	47700	12/9/2015	<u>240.10</u>	TRASH SERVICE
	Total 47700		240.10	
WIN-911 SOFTWARE	47701	12/9/2015	<u>790.00</u>	RENEWAL OF SOFTWARE
	Total 47701		790.00	
WORDEN WILLIAMS, APC	47702	12/9/2015	<u>3,699.00</u>	ATTORNEY FEES-NOV
	Total 47702		3,699.00	
XEROX CORPORATION	47703	12/9/2015	<u>91.02</u>	COPIER MAINT
	Total 47703		91.02	
ZEE MEDICAL SERVICES, INC	47704	12/9/2015	<u>185.62</u>	REFILL FOR FIRST AID KIT
	Total 47704		185.62	
Report Total			<u><u>587,265.96</u></u>	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1005 - UNION BANK GENERAL
From 12/17/2015 Through 12/17/2015

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
CALIBER COLLISION	47705	12/17/2015	2,000.00	INSURANCE DEDUCTIBLE FOR TRUCK
	Total 47705		2,000.00	
Report Total			2,000.00	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 12/18/2015 Through 12/18/2015

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
ANTIMITE TERMITE & PEST CONTROL	47706	12/18/2015	56.00	MONTHLY PEST SERVICE
	Total 47706		56.00	
CARLSON & BEAULOYE	47707	12/18/2015	371.97	AWT SERVICE
CARLSON & BEAULOYE		12/18/2015	481.40	MAINT/REPAIR-A/C/HEATER
	Total 47707		853.37	
CHUCKS TIRE CENTER	47708	12/18/2015	662.74	REPLACE TIRES
	Total 47708		662.74	
CITY OF CARLSBAD	47709	12/18/2015	399.93	WATER @ VACTOR
	Total 47709		399.93	
CONEXIS	47710	12/18/2015	140.00	SEC 125 FLEX PLAN-NOV
	Total 47710		140.00	
CORODATA	47711	12/18/2015	74.54	STORAGE
	Total 47711		74.54	
DATA NET	47712	12/18/2015	917.05	IS MAINT AND SUPPORT
	Total 47712		917.05	
DUDEK & ASSOCIATES	47713	12/18/2015	1,981.33	GE/3252/0874/EOLUS 4
DUDEK & ASSOCIATES		12/18/2015	215.00	GE/3252/0897/OMWD
DUDEK & ASSOCIATES		12/18/2015	380.00	GE/3252/0946/SCOTT ANNEX
DUDEK & ASSOCIATES		12/18/2015	165.00	GE/3252/0948/LC GREENS
DUDEK & ASSOCIATES		12/18/2015	330.00	GE/3252/0950/EQUINOX
DUDEK & ASSOCIATES		12/18/2015	215.00	GE/3252/844 I.CTOWM SQAURE
DUDEK & ASSOCIATES		12/18/2015	3,097.83	GE/3252/9526/FAIR OAKS
DUDEK & ASSOCIATES		12/18/2015	1,456.25	SSO REMEDIATION PROTOCOL
	Total 47713		7,840.41	
DUKE'S ROOT CONTROL	47714	12/18/2015	4,959.21	PIPE SEWER ROOT CONTROL
	Total 47714		4,959.21	
GABRIEL MENDEZ	47715	12/18/2015	56.00	REIMBURSE G.M. FOR CLASS
	Total 47715		56.00	
HEAVILAND ENTERPRISES, INC	47716	12/18/2015	840.00	LANDSCAPE SERVICES
	Total 47716		840.00	
I2B NETWORKS, INC	47717	12/18/2015	160.00	WEB CAM @ BPS
	Total 47717		160.00	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 12/18/2015 Through 12/18/2015

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
INFRASTRUCTURE ENGINEERING CORP	47718	12/18/2015	1,265.00	L1 FORCE MAIN
INFRASTRUCTURE ENGINEERING CORP		12/18/2015	3,207.17	SAXONY PS REHAB
INFRASTRUCTURE ENGINEERING CORP		12/18/2015	390.00	SCOTT'S VALLEY REHAB
INFRASTRUCTURE ENGINEERING CORP		12/18/2015	7,133.75	VP5 PROJECT
	Total 47718		11,995.92	
JACKSON & BLANC	47719	12/18/2015	1,617.25	MAINT AGREEMENT
	Total 47719		1,617.25	
JOHN WARNER SMITH	47720	12/18/2015	245.00	BACKFLOW @E. ESTATES
	Total 47720		245.00	
MINUTEMAN PRESS	47721	12/18/2015	301.29	NEW BUSINESS CARDS
	Total 47721		301.29	
MSC JANITORIAL SERVICE, INC	47722	12/18/2015	1,552.92	JANITORIAL SERVICES-DEC
	Total 47722		1,552.92	
NU-LINE TECHNOLOGIES, INC	47723	12/18/2015	25,972.66	CIPP LINE @ LC GOLF COURSE
	Total 47723		25,972.66	
OFFICE DEPOT, INC.	47724	12/18/2015	257.57	OFFICE SUPPLIES
	Total 47724		257.57	
PALOMAR WATER, LLC	47725	12/18/2015	176.63	BOTTLED WATER FOR OFFICE
	Total 47725		176.63	
PERS RETIREMENT	47726	12/18/2015	70.98	BOARD RETIREMENT ENDING 11/30/15
PERS RETIREMENT		12/18/2015	11,844.70	EMPLOYEE RETIREMENT ENDING 12/6/15
	Total 47726		11,915.68	
PITNEY BOWES GLOBAL FINANCIAL LLC	47727	12/18/2015	155.87	POSTAGE METER RENTAL
	Total 47727		155.87	
PLUMBERS DEPOT, INC	47728	12/18/2015	43.20	PARTS
	Total 47728		43.20	
QUALITY CHEVROLET	47729	12/18/2015	203.78	MAINT AND REPAIR
QUALITY CHEVROLET		12/18/2015	362.52	VEHICLE MAINT AND REPAIR

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 12/18/2015 Through 12/18/2015

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
	Total 47729		566.30	
SAN DIEGUITO TROPHY	47730	12/18/2015	34.02	NAMEPLATES
	Total 47730		34.02	
SAN DIEGO GAS & ELECTIRC	47731	12/18/2015	123.31	ELECTRIC @ AVOCADO PS
SAN DIEGO GAS & ELECTIRC		12/18/2015	473.33	ELECTRIC @ DIANA PS
SAN DIEGO GAS & ELECTIRC		12/18/2015	761.40	ELECTRIC @ E. ESTATES
SAN DIEGO GAS & ELECTIRC		12/18/2015	834.11	ELECTRIC @ EEPS
SAN DIEGO GAS & ELECTIRC		12/18/2015	316.31	ELECTRIC @ VP5
SAN DIEGO GAS & ELECTIRC		12/18/2015	15,462.49	ELECTRICAL @ OFFICE/LPS
SAN DIEGO GAS & ELECTIRC		12/18/2015	1.24	NATURAL GAS @ EE
	Total 47731		17,972.19	
SLOAN ELECTRIC COMPANY	47732	12/18/2015	4,138.00	REPLACE PUMP/MOTOR
	Total 47732		4,138.00	
SOUTHERN CONTRACTING COMPANY	47733	12/18/2015	600.00	ELEC WORK @ BPS
	Total 47733		600.00	
TRISHA HILL	47734	12/18/2015	394.00	REIMBURSE FOR NOTARY
	Total 47734		394.00	
UNIFIRST CORPORATION	47735	12/18/2015	196.44	LAUNDRY SERVICE
UNIFIRST CORPORATION		12/18/2015	189.75	LAUNDRY/UNIFORM SERVICE
	Total 47735		386.19	
U.S. BANK	47736	12/18/2015	2,134.77	CONFERENCES, MEETINGS,SUPPLIES, ETC
	Total 47736		2,134.77	
VERIZON WIRELESS	47737	12/18/2015	632.29	CELL PHONE CHARGES
	Total 47737		632.29	
WATEREUSE ASSOCIATION	47738	12/18/2015	1,669.20	2016 MEMBERSHIP RENEWAL
	Total 47738		1,669.20	
KATHLEEN WEAVER	47739	12/18/2015	1,894.50	LATERAL REIMBURSEMENT
	Total 47739		1,894.50	
WHITE NELSON DIEL EVANS LLP	47740	12/18/2015	8,500.00	AUDITOR FEES-DEC
	Total 47740		8,500.00	
Report Total			110,114.70	

Leucadia Wastewater District
 Vendor Activity - Supplemental Credit Card Report
 From 12/18/2015 Through 12/18/2015

Vendor Name	Tra... Sou...	Effective Date	Original Invoice Number	Expenses	GL Code	GL Title	Transaction Description
U.S. BANK	APS	12/18/2015	CC-11/23/15	0.00	1005	UNION BANK GENERAL	CONFERENCES, MEETINGS,SUPPLIES, ETC
U.S. BANK	APS	12/18/2015	CC-11/23/15	0.00	1080	DUE TO/FROM OTHER FUNDS	CONFERENCES, MEETINGS,SUPPLIES, ETC
U.S. BANK	API	12/18/2015	CC-11/23/15	199.70	4330	BOARD CONFERENCES	Cas hotel dep-ES
U.S. BANK	API	12/18/2015	CC-11/23/15	599.10	4330	BOARD CONFERENCES	Casa Conf
U.S. BANK	API	12/18/2015	CC-11/23/15	199.70	4330	BOARD CONFERENCES	Casa hotel dep-DO
U.S. BANK	API	12/18/2015	CC-11/23/15	10.00	4930	SUBSCRIPTIONS	Report for Audit
U.S. BANK	API	12/18/2015	CC-11/23/15	99.00	4950	COMPUTER SERVICE	Scada membership
U.S. BANK	API	12/18/2015	CC-11/23/15	94.92	5210	ENGINEERING	Prop 218 mtg
U.S. BANK	API	12/18/2015	CC-11/23/15	199.70	5710	TRAINING, EDUCATION & CONFERNC	Casa-hotel dep
U.S. BANK	API	12/18/2015	CC-11/23/15	135.00	5710	TRAINING, EDUCATION & CONFERNC	GFOA Training
U.S. BANK	API	12/18/2015	CC-11/23/15	421.06	5710	TRAINING, EDUCATION & CONFERNC	Team bldg workshop
U.S. BANK	API	12/18/2015	CC-11/23/15	30.00	5910	TELEPHONE	WIFI FEES
U.S. BANK	API	12/18/2015	CC-11/23/15	130.00	5910	TELEPHONE	Wifi/Internet
U.S. BANK	API	12/18/2015	CC-11/23/15	16.59	6420	ENCINA CAPITAL	EWA mtg
				<u>2,134.77</u>			Transaction Total
Total 12/18/2015				2,134.77			
Report Opening/Current Balance				<hr/>			
Report Transaction Totals				2,134.77	<hr/>		
Report Current Balances				<hr/> <hr/>			

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 23, 2015

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
18325 - 18343	12/23/2015	\$42,398.10

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1005 - UNION BANK GENERAL
From 1/1/2016 Through 1/1/2016

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
AT&T	47741	1/1/2016	361.85	Office Elevator
	Total 47741		361.85	
BROWNELL AND DUFFEY CPA	47742	1/1/2016	13,689.00	Accounting Fees-November
BROWNELL AND DUFFEY CPA		1/1/2016	9,185.00	Accounting Fees-Oct
	Total 47742		22,874.00	
CALIFORNIA CHAMBER OF COMMERCE	47743	1/1/2016	129.43	HR Posters, pamphlets, etc
	Total 47743		129.43	
CAL PUBLIC EMPLOYEES' RETIRE SYSTEM	47744	1/1/2016	2,899.44	Health Ins-Jan-Brd/L.H./fee
	Total 47744		2,899.44	
CAL PUBLIC EMPLOYEES' RETIRE SYSTEM	47745	1/1/2016	24,930.65	Health Ins-Jan-employees/retires
	Total 47745		24,930.65	
CARLSBAD FUELS CORPORATION	47746	1/1/2016	1,368.81	vehicle fuel
	Total 47746		1,368.81	
CUES, INC	47747	1/1/2016	791.00	CCTV Van Maint and Parts
	Total 47747		791.00	
CWEA	47748	1/1/2016	164.00	RENEWAL FOR I. RIFFEL FOR MEMBERSHIP
CWEA		1/1/2016	96.00	Renewal for M. Gonzalez-Collec
CWEA		1/1/2016	164.00	RENEWAL FOR MEMBERSHIP-R.R.
CWEA		1/1/2016	164.00	Renewal-memebership-D. Omsted
	Total 47748		588.00	
DATA NET	47749	1/1/2016	1,051.25	Is Maint and Support
	Total 47749		1,051.25	
DOWNEY BRAND ATTORNEYS	47750	1/1/2016	73.00	Legal Fees
	Total 47750		73.00	
DOWNSTREAM SERVICES, INC.	47751	1/1/2016	65.00	Storm Water Maint
	Total 47751		65.00	
EVOQUA WATER TECHNOLOGIES, LLC	47752	1/1/2016	7,305.83	Bioxide
	Total 47752		7,305.83	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 1/1/2016 Through 1/1/2016

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
CHRIS GIRAND	47753	1/1/2016	<u>1,812.44</u>	Refund for Connection Fees
	Total 47753		1,812.44	
GREAT AMERICA FINANCIAL SERVICES	47754	1/1/2016	<u>738.87</u>	Copier Lease
	Total 47754		738.87	
HARTFORD LIFE & ACCIDENT INS.	47755	1/1/2016	<u>424.25</u>	Life Ins-Jan
	Total 47755		424.25	
ICMA RETIREMENT-303979	47756	1/1/2016	<u>2,826.59</u>	Deferred Comp
	Total 47756		2,826.59	
MARVIN GONZALEZ	47757	1/1/2016	<u>255.77</u>	Reimburse for Class
	Total 47757		255.77	
MES VISION	47758	1/1/2016	<u>356.55</u>	Vision Ins-Jan
	Total 47758		356.55	
mitsubishi electric us, inc	47759	1/1/2016	<u>277.41</u>	Elevator Service and Maint
	Total 47759		277.41	
MOOR CO.	47760	1/1/2016	<u>99.50</u>	Heater Service
	Total 47760		99.50	
NAPA AUTO	47761	1/1/2016	<u>158.54</u>	parts
NAPA AUTO		1/1/2016	<u>225.44</u>	Supplies
	Total 47761		383.98	
NATIONWIDE RETIREMENT SOLUTIONS	47762	1/1/2016	<u>125.00</u>	Deferred Comp
	Total 47762		125.00	
NORTH COUNTY HUMAN RESOURCES	47763	1/1/2016	<u>200.00</u>	Membership Renewal-2016
	Total 47763		200.00	
OFFICE DEPOT, INC.	47764	1/1/2016	<u>226.73</u>	Office Supplies
	Total 47764		226.73	
PERS RETIREMENT	47765	1/1/2016	<u>11,824.65</u>	Employee Retirement ending 12/20/15
	Total 47765		11,824.65	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 1/1/2016 Through 1/1/2016

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
PURCHASE POWER	47766	1/1/2016	108.63	Fed X Shipping
	Total 47766		108.63	
RICHARD STINSON	47767	1/1/2016	9,500.00	Construction Consulting-December
	Total 47767		9,500.00	
RYAN RODRIGUEZ	47768	1/1/2016	178.00	Reimburse R. Rodriguez for class
	Total 47768		178.00	
SAN DIEGO GAS & ELECTIRC	47769	1/1/2016	11,746.20	Electrical @ BPS
SAN DIEGO GAS & ELECTIRC		1/1/2016	966.95	Electrical @ LCPS
SAN DIEGO GAS & ELECTIRC		1/1/2016	166.11	Electrical @ Rancho Verde PS
SAN DIEGO GAS & ELECTIRC		1/1/2016	778.22	Electrical @ SPS
SAN DIEGO GAS & ELECTIRC		1/1/2016	163.56	Electrical @ VP7 PS
SAN DIEGO GAS & ELECTIRC		1/1/2016	109.80	Gas @ office
	Total 47769		13,930.84	
SOUTHERN CONTRACTING COMPANY	47770	1/1/2016	480.00	Electrical Work @ LCPS
SOUTHERN CONTRACTING COMPANY		1/1/2016	1,440.00	Electrical Work @ LCPS, BPS
	Total 47770		1,920.00	
STAPLES BUSINESS ADVANTAGE	47771	1/1/2016	583.04	Office Supplies-Field Diarys
	Total 47771		583.04	
THE GUARDIAN	47772	1/1/2016	3,995.76	Dental/Disability Ins-Jan
	Total 47772		3,995.76	
TRI COMMUNITY ANSWERING SERVICE	47773	1/1/2016	90.00	Answering Service-Dec
	Total 47773		90.00	
UNIFIRST CORPORATION	47774	1/1/2016	193.26	Laundry Service
	Total 47774		193.26	
WESTERN WATER WORKS SUPPLY CO.	47775	1/1/2016	4,971.85	In Flow Domes
	Total 47775		4,971.85	
Report Total			117,461.38	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: January 3, 2016

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
18344 - 18348	1/3/2016	\$1,628.29

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: January 6, 2016

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
18349 - 18367	1/6/2016	\$43,385.98

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

<u>DECEMBER</u>		2014		
12/3/2014	Board			\$4,873.19
12/4/2014	Employee	Sick Buyback		\$18,127.34
12/10/2014	Employee			\$40,877.56
12/11/2014	Employee	Incentive		\$1,225.43
12/24/2014	Employee			<u>39,259.31</u>
	TOTAL			\$104,362.83

<u>JANUARY</u>		2015		
1/3/2015	Board			\$1,313.29
1/7/2015	Employee			\$39,442.47
1/21/2015	Employee			<u>\$38,947.79</u>
	TOTAL			\$79,703.55

<u>FEBRUARY</u>				
2/3/2015	Board			\$5,635.01
2/4/2015	Employee			\$41,354.90
2/11/2015	Employee	Incentive		\$1,658.70
2/18/2015	Employee			<u>\$41,693.45</u>
	TOTAL			\$90,342.06

<u>MARCH</u>				
3/3/2015	Board			\$3,328.09
3/4/2015	Employee			\$42,481.68
3/18/2015	Employee			<u>\$41,809.70</u>
	TOTAL			\$87,619.47

<u>APRIL</u>				
4/1/2015	Employee			\$42,998.28
4/3/2015	Board			\$3,450.34
4/8/2015	Employee	Incentive		\$461.75
4/9/2015	Employee	Incentive		\$7,864.64
4/15/2015	Employee			\$42,793.24
4/29/2015	Employee			<u>\$42,249.97</u>
	TOTAL			\$139,818.22

<u>MAY</u>				
5/3/2015	Board			\$4,550.07
5/13/2015	Employee			\$42,386.44
5/27/2015	Employee			<u>\$42,031.05</u>
	TOTAL			\$88,967.56

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

JUNE

6/3/2015	Board		\$6,672.20
6/10/2015	Employee		43014.18
6/10/2015	Employee	Incentive	862.55
6/24/2015	Employee		<u>42179.22</u>
	TOTAL		\$92,728.15

JULY

7/3/2015	Board		\$1,141.49
7/8/2015	Employee		\$42,280.37
7/9/2015	Employee	Incentive	\$460.23
7/9/2015	Employee		\$2,411.85
7/22/2015	Employee		<u>\$41,341.86</u>
	TOTAL		\$87,635.80

AUGUST

8/3/2015	Board		\$2,144.12
8/5/2015	Employee		\$41,795.41
8/12/2015	Employee	Incentive	\$5,219.27
8/19/2015	Employee		<u>\$40,893.42</u>
	TOTAL		\$90,052.22

SEPTEMBER

9/2/2015	Employee		\$41,538.06
9/3/2015	Board		\$4,575.80
9/9/2015	Employee	Incentive	\$184.70
9/10/2015	Employee	Incentive	\$4,686.05
9/16/2015	Employee		\$41,215.54
9/30/2015	Employee		<u>41756.24</u>
	TOTAL		\$133,956.39

OCTOBER

10/3/2015	Board		\$5,312.42
10/13/2015	Employee	Incentive	\$16,002.53
10/14/2015	Employee		\$42,620.89
10/28/2015	Employee		<u>\$44,099.43</u>
	TOTAL		\$108,035.27

NOVEMBER

11/3/2015	Board		\$2,124.85
11/11/2015	Employee		\$44,035.82
11/25/2015	Employee		<u>\$44,605.14</u>
	TOTAL		\$90,765.81

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

DECEMBER

12/3/2015	Board		\$1,975.10
12/4/2015	Employee	Sick Buyback	\$22,529.21
12/9/2015	Employee		\$44,069.21
12/23/2015	Employee		<u>\$42,398.10</u>
	TOTAL		\$110,971.62

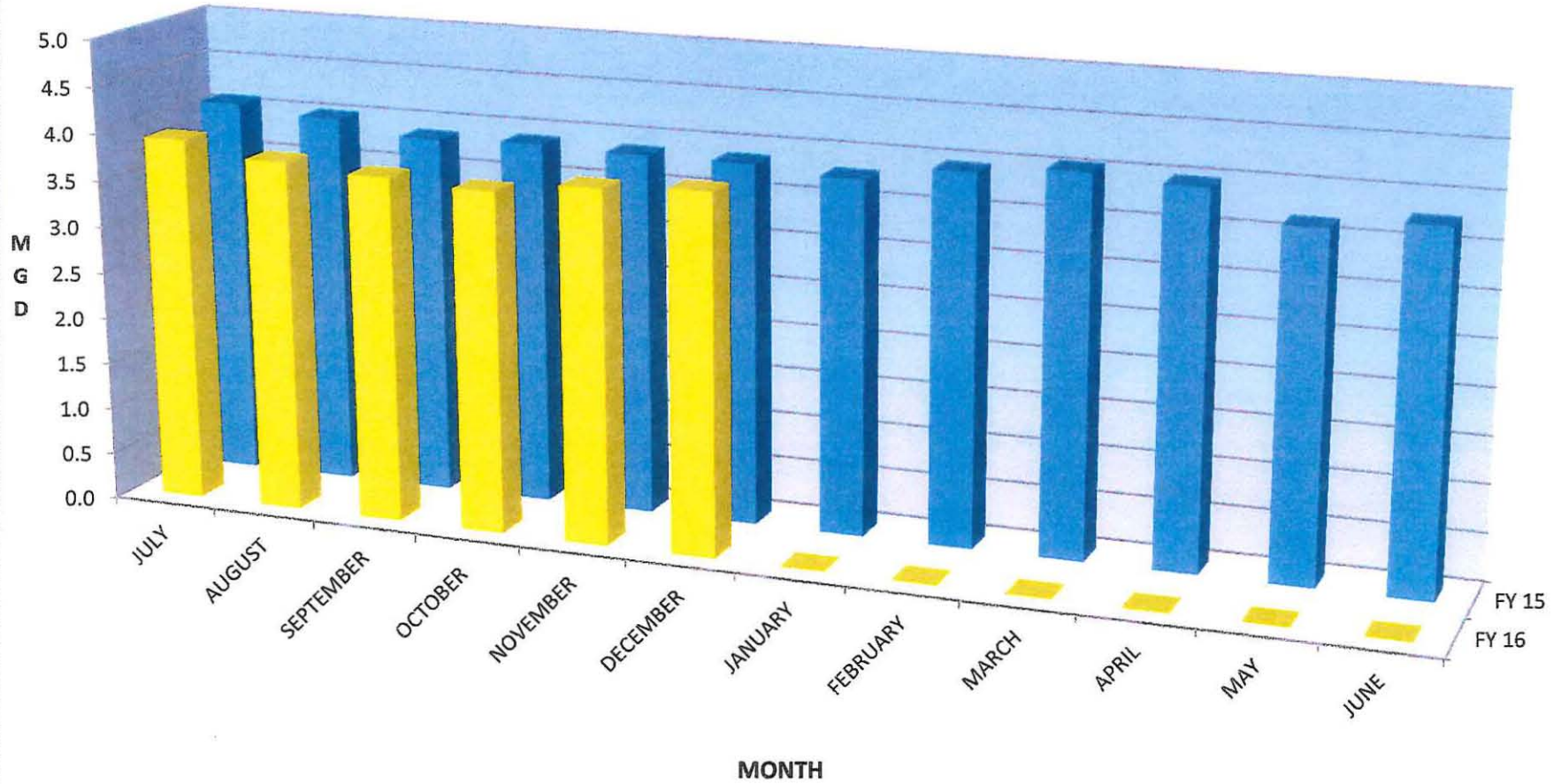
JANUARY 2016

1/3/2016	Board		\$1,628.29
1/6/2016	Employee		<u>\$43,385.98</u>
	TOTAL		\$45,014.27

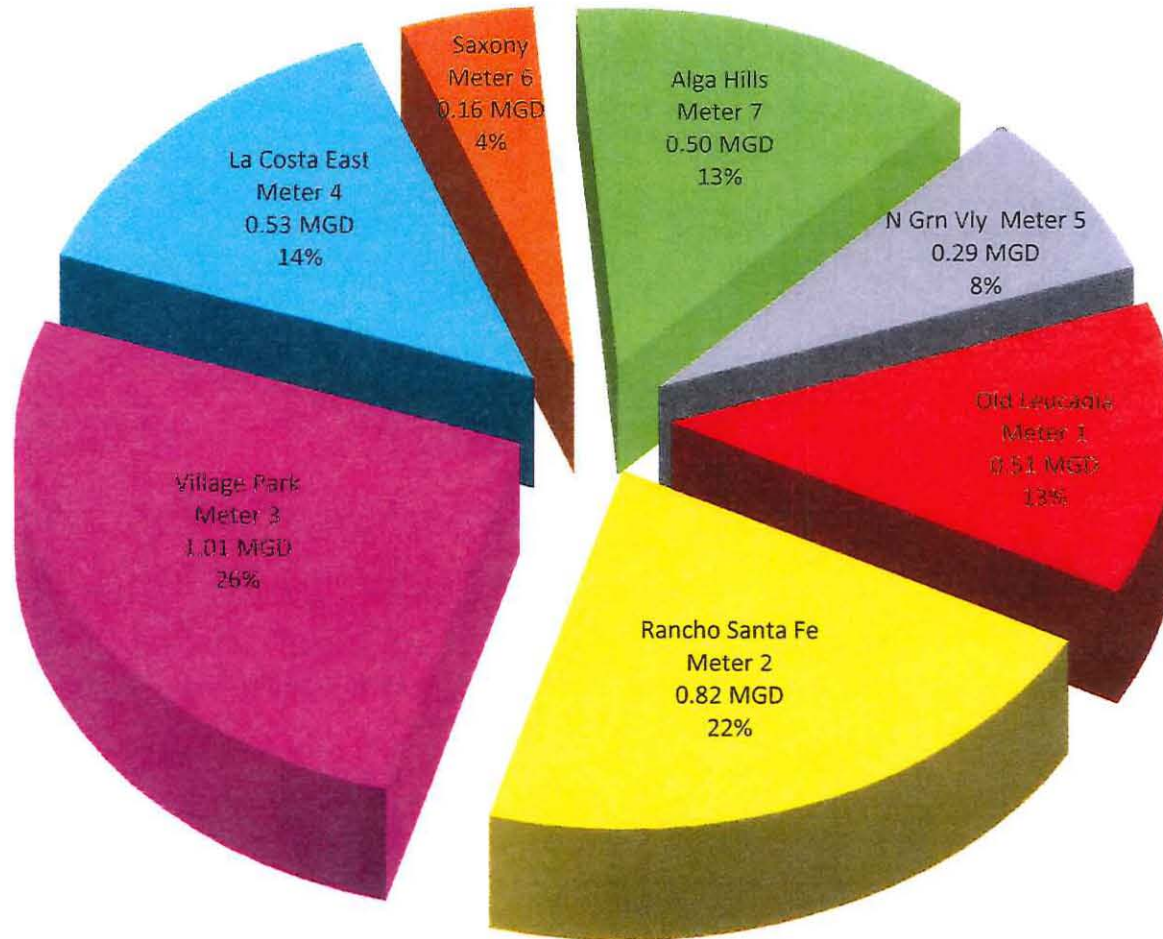
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2016 (July 2015 - June 2016)**

CURRENT MONTH - December 2015							FY 2014-2015
Period	Total Rain Inches	Total Flow MG	Total EDU's 28,515.94	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)
JULY	0.76	121.52	5.80	3.92	137	27.33	4.10
YTD	0.76	121.52	28,521.74				
AUGUST	0.00	116.87	8.60	3.77	132	39.88	4.01
YTD	0.00	116.87	28,530.34				
SEPTEMBER	1.14	111.00	3.00	3.70	130	32.02	3.87
YTD	1.14	111.00	28,533.34				
OCTOBER	0.70	113.15	8.50	3.65	128	18.08	3.90
YTD	0.70	113.15	28,541.84				
NOVEMBER	0.60	113.10	0.0	3.77	132	11.62	3.87
YTD	0.60	113.10	28,541.84				
DECEMBER	0.87	118.73	5.90	3.83	134	2.30	3.87
YTD	0.87	118.73	28,547.74				
JANUARY							3.80
YTD							
FEBRUARY							3.96
YTD							
MARCH							4.05
YTD							
APRIL							3.99
YTD							
MAY							3.67
YTD							
JUNE							3.78
YTD							
Annual Total	4.07	694.37	32			131.23	
Mo Average	0.68	115.73	5	3.77	132	21.87	4.08

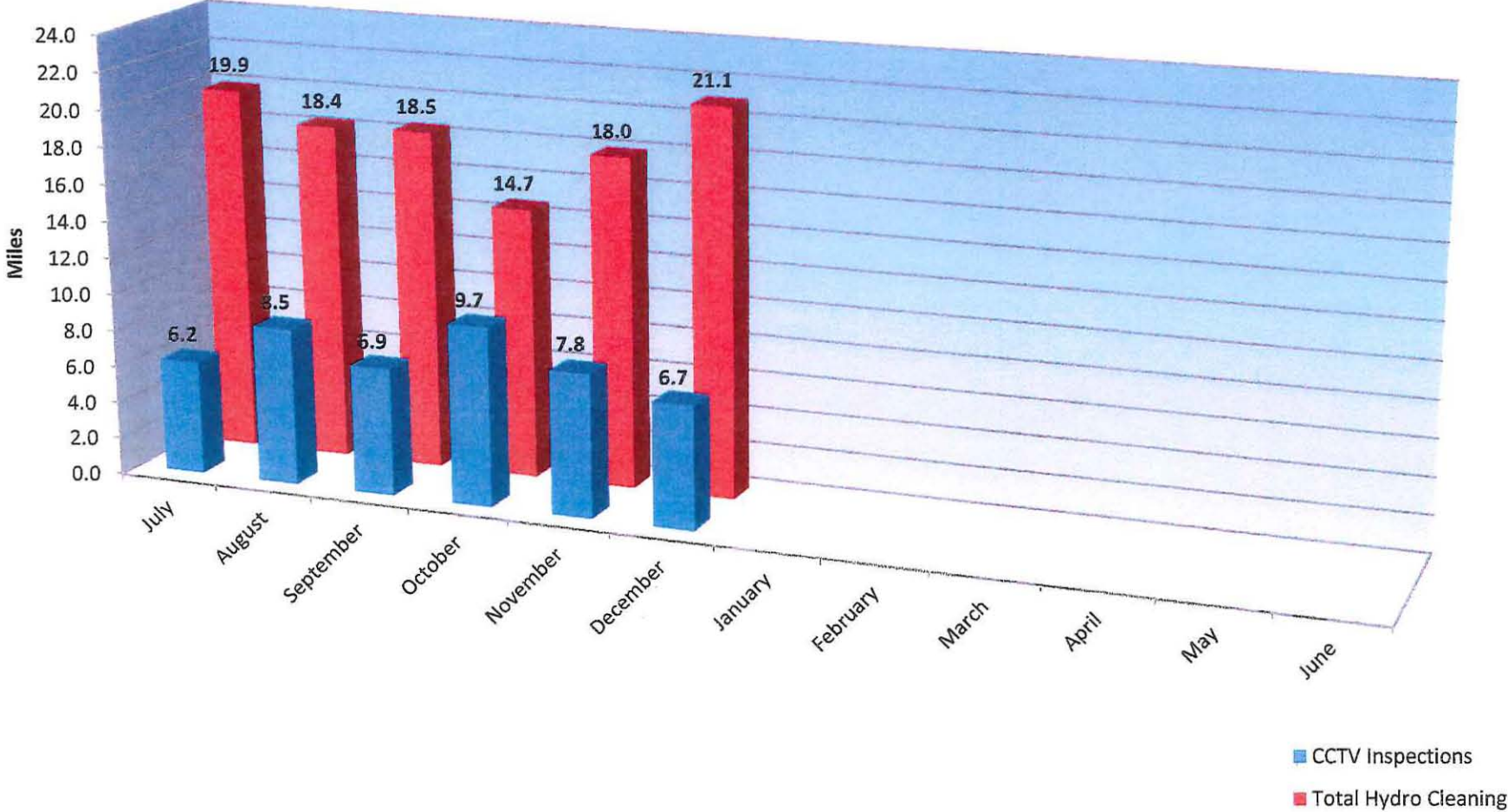
LEUCADIA WASTEWATER DISTRICT FLOW COMPARISION FY15 to FY16



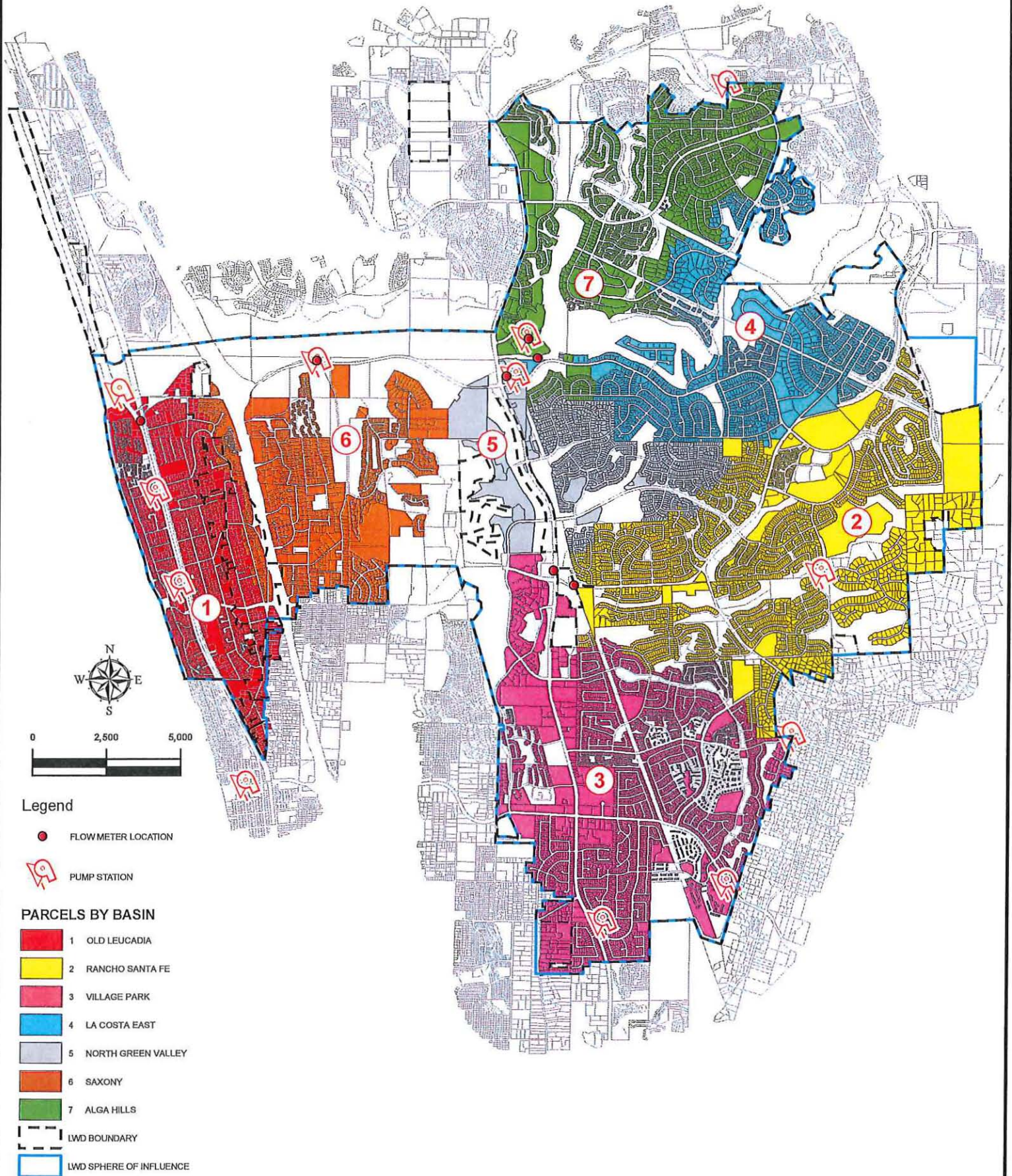
**LWD Flows by Sub-Basin
December 2015
Total LWD Flow = 3.83 MGD**



FY-16 CCTV Inspections & Hydro Cleaning Production



LEUCADIA WASTEWATER DISTRICT



Leucadia Wastewater District

Balance Sheet As of 12/31/2015

		Current Year
Assets		
Cash & Investments	1CAS	32,369,488.99
Accounts Receivables	2A/R	104,417.62
Prepaid Expense	3PRE	126,228.00
Funds held with Encinca Wastewater Authority	4EWA	1,074,849.00
Capital Assets	4F/A	151,074,210.03
Less Accumulated Depreciation	6DEP	(50,824,865.12)
Total Assets		133,924,328.52
Deferred Outflows		
Pension Related Deferred Outflows	7D/O	257,809.47
Total Deferred Outflows		257,809.47
Total Assets & Deferred Outflows		134,182,137.99
Liabilities		
Accounts Payable & Accrued Expenses	A/P	324,494.08
Developer Deposits	DEVD	169,739.13
Net Pension Liability	LTDB	2,277,414.00
EWA Pension Liability	LTDP	1,816,300.00
Total Liabilities		4,587,947.21
Deferred Inflows		
Pension Related Deferred Inflows	D/In	814,039.00
Total Deferred Inflows		814,039.00
Net Position		
Beginning Net Position		
Investment in Capital Assets	IC/A	102,080,040.50
Reserves	RESV	29,783,956.78
Total Beginning Net Position		131,863,997.28
Current Change In Net Position		
Other		(3,083,845.50)
Total Current Change In Net Position		(3,083,845.50)
Total Net Position		128,780,151.78
Total Liabilities, Deferred Inflows & Net Position		134,182,137.99

Leucadia Wastewater District

Summary Budget Comparison - Revenues and Operating Expenses
From 7/1/2015 Through 12/31/2015

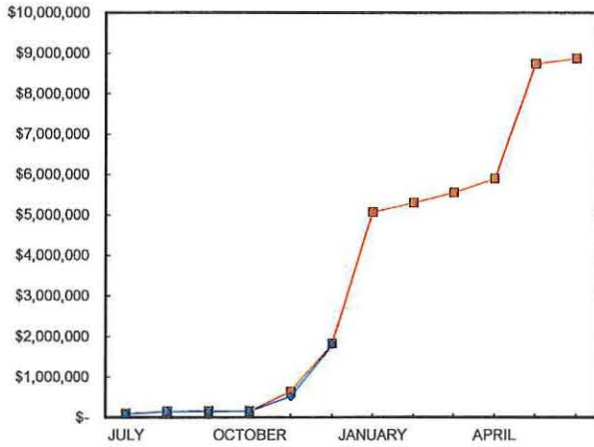
Account Title	YTD Actual	Total Annual Budget	Total Budget Variance	Percentage Total Budget Used
OPERATING REVENUES				
3110 Sewer Service Fees	1,807,027.98	8,876,733.00	7,069,705.02	20.4%
3150 Recycled Water Sales	130,955.36	266,000.00	135,044.64	49.2%
3100 Misc. Operating Revenue	\$ 16,669.34	\$ 248,533.00	\$ 231,863.66	6.7%
TOTAL OPERATING REVENUES	\$1,954,652.68	\$9,391,266.00	\$7,436,613.32	20.8%
OPERATING EXPENSES				
4100 Salaries	\$ 769,398.01	\$1,647,320.00	\$ 877,921.99	46.7%
4200 Employee Benefits	365,285.68	825,559.00	460,273.32	44.2%
4300 Directors Expense	52,790.81	140,100.00	87,309.19	37.7%
4600 Gas, Oil & Fuel	14,518.04	46,000.00	31,481.96	31.6%
4700 Insurance Expense	41,527.93	118,000.00	76,472.07	35.2%
4800 Memberships	19,751.20	25,400.00	5,648.80	77.8%
4900 Office Expense	45,000.94	122,100.00	77,099.06	36.9%
5000 Operating Supplies	72,656.26	225,900.00	153,243.74	32.2%
5200 Professional Services	226,137.70	539,400.00	313,262.30	41.9%
5300 Printing & Publishing	9,633.64	32,000.00	22,366.36	30.1%
5400 Rents & Leases	7,013.44	15,150.00	8,136.56	46.3%
5500 Repairs & Maintenance	197,610.67	390,400.00	192,789.33	50.6%
5600 Monitoring & Permits	34,602.95	54,850.00	20,247.05	63.1%
5700 Training & Development	12,752.38	46,500.00	33,747.62	27.4%
5900 Utilities	212,228.09	497,600.00	285,371.91	42.7%
6100 LAFCO Operations	8,762.60	6,200.00	(2,562.60)	141.3%
6200 Encina Operating Expense	399,441.68	1,915,644.00	1,516,202.32	20.9%
6900 Admin O/H alloc to Capital	(60,150.46)	(128,664.00)	(68,513.54)	46.8%
TOTAL OPERATING EXPENSES	\$2,428,961.56	\$6,519,459.00	\$4,090,497.44	37.3%
NON-OPERATING REVENUES				
3130 Capacity Fees	111,366.80	240,360.00	128,993.20	46.3%
3220 Property Taxes	596,576.36	1,450,000.00	853,423.64	41.1%
3250 Investment Income	102,338.87	180,000.00	77,661.13	56.9%
3290 Misc. Non Op Revenue	4,638.31	8,200.00	3,561.69	56.6%
TOTAL NON-OPERATING REVENUES	\$ 814,920.34	\$1,878,560.00	\$1,063,639.66	43.4%

Leucadia Wastewater District

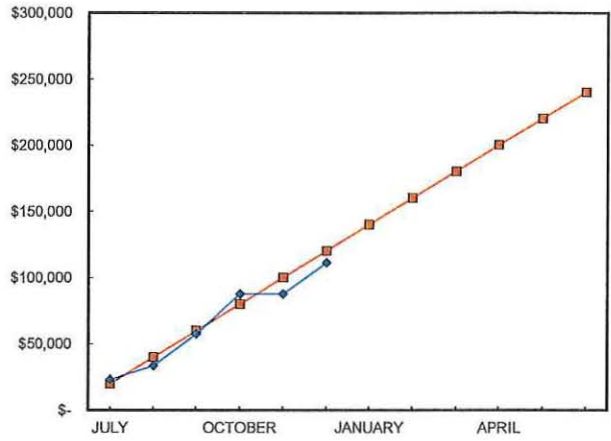
Revenue FY 2015

YTD through December 31, 2015

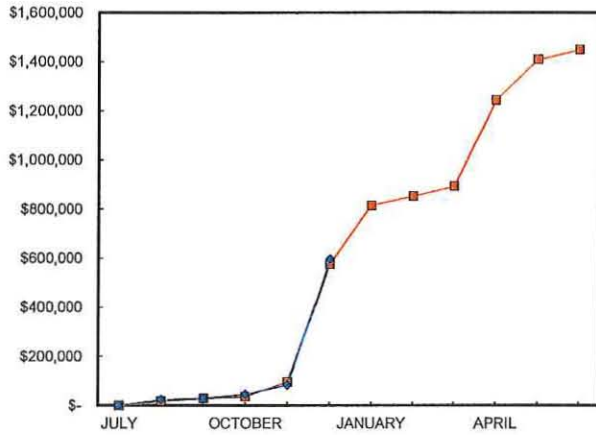
Sewer Service Fees



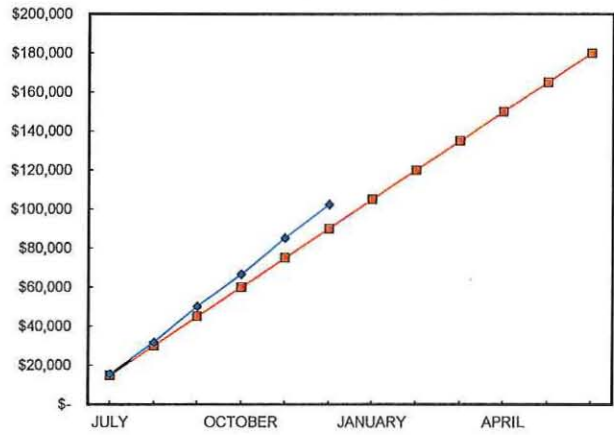
Capacity Charges



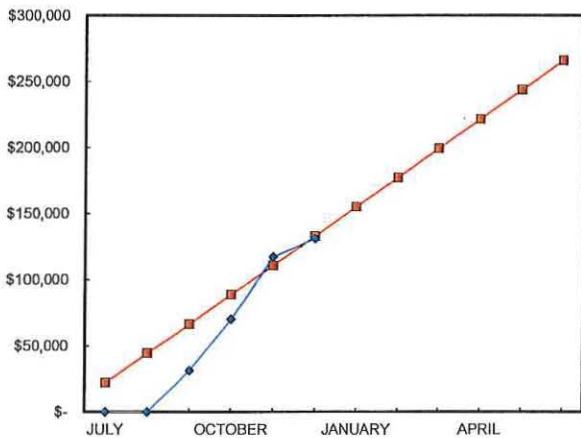
Property Taxes



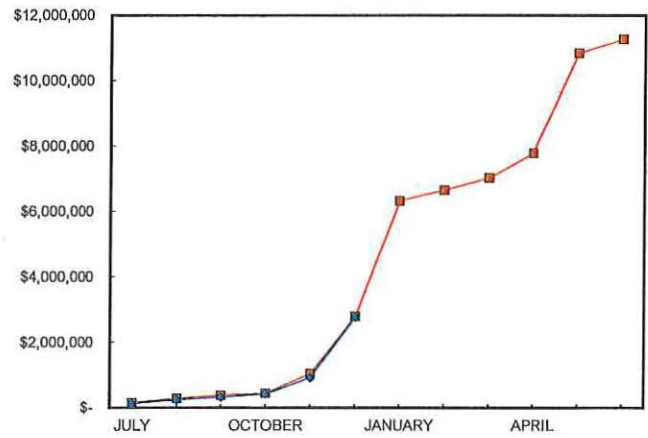
Investment Income



Recycled Wastewater



Total Revenue



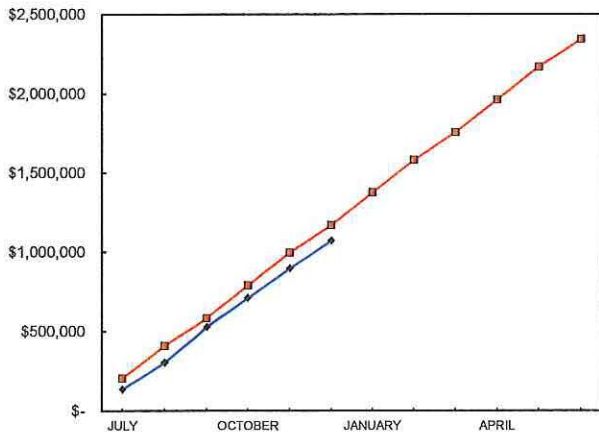
— Budget — Actual

— Budget — Actual

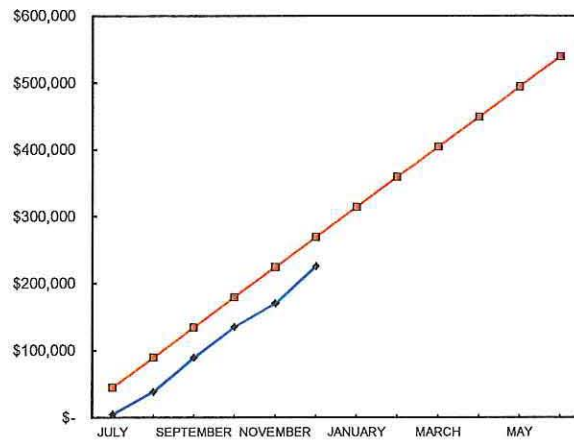
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2016 YTD through December 31, 2015

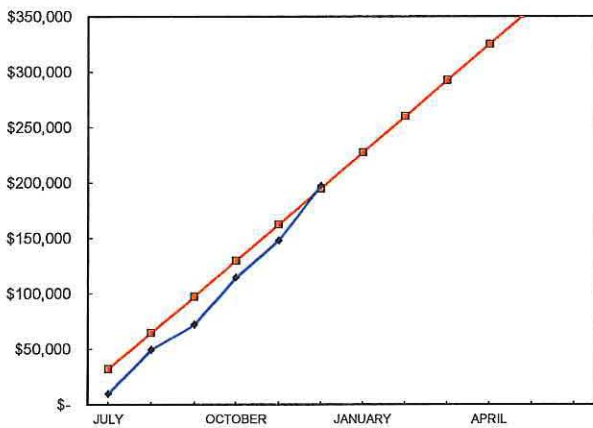
Salaries and Benefits



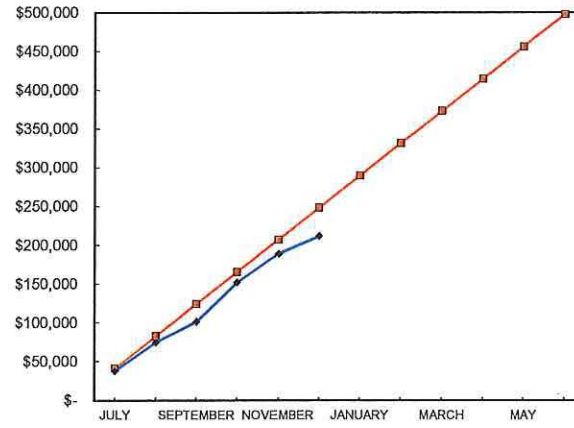
Professional Services



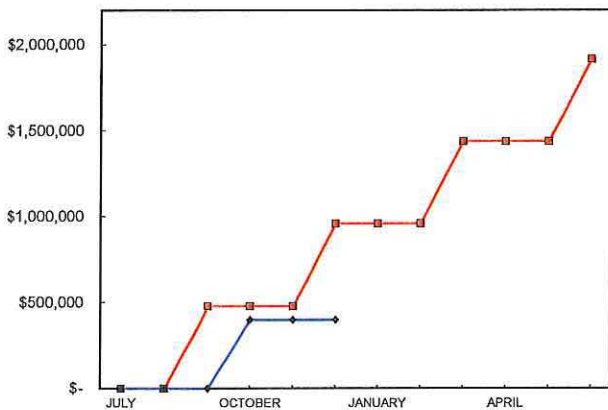
Repairs & Maintenance



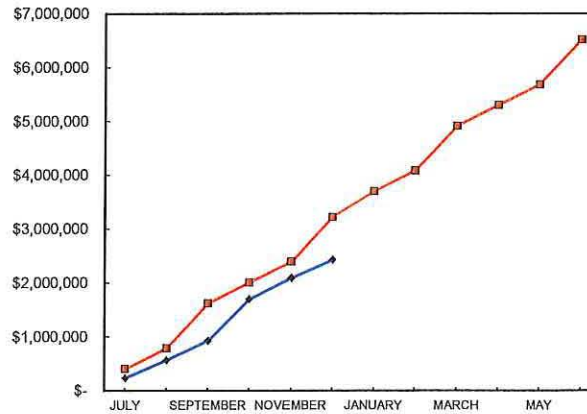
Utilities



Encina M&O



**Total Operating Expenses -
Before Depreciation & Replacement**



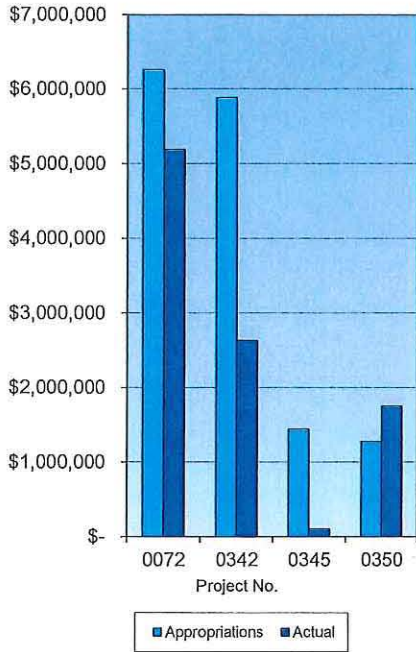
— Budget — Actual

— Budget — Actual

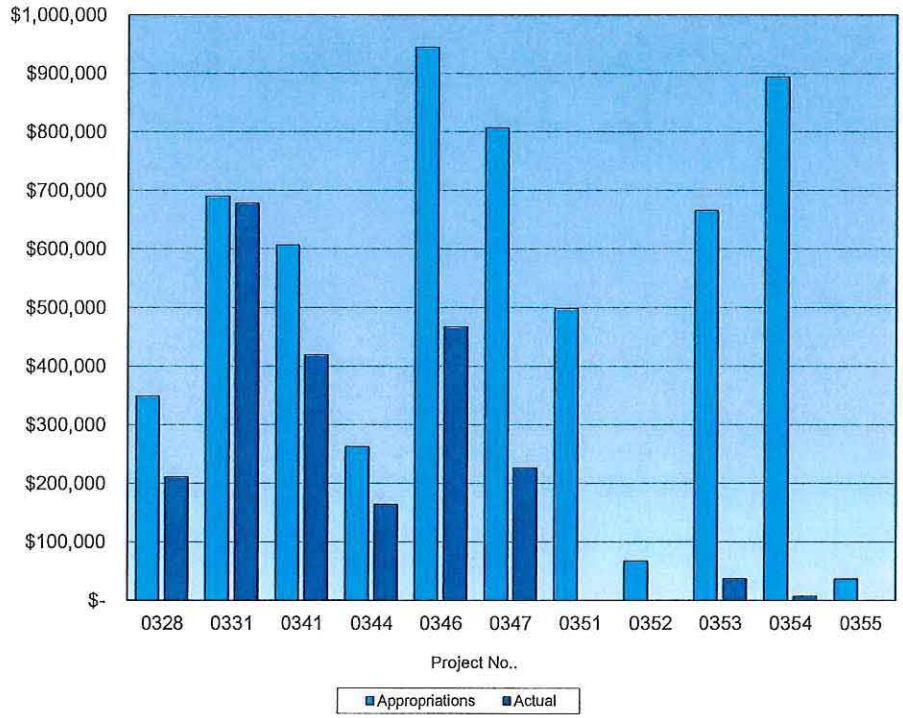
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Capital Expenditures As of December 31, 2015

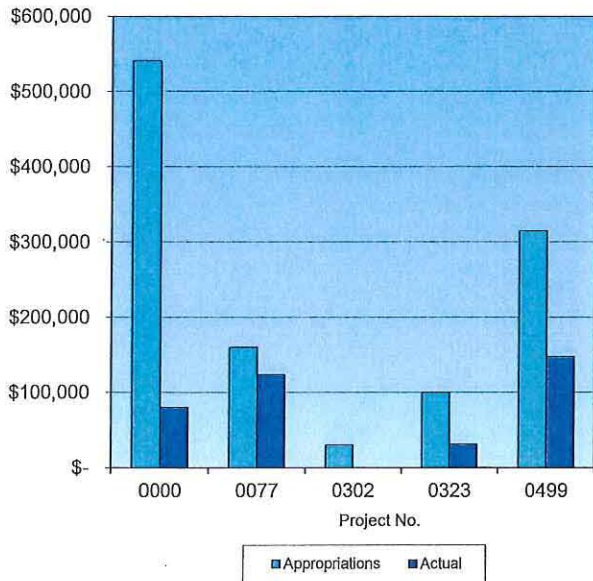
District Multi Year Capital Expenditures by Project (>\$1M) Through FY2016



District Multi Year Capital Expenditures by Project (<\$1M) Through FY2016



Single Year Capital Expenditures by Project FY2016



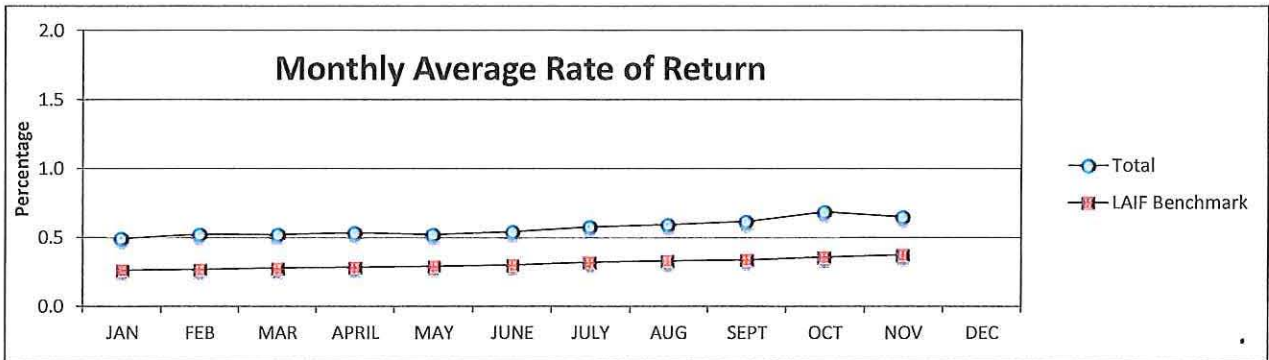
Project Legend

Multi-Year Capital Projects	
Description	No.
Encina Wastewater Authority	0072
Water Recycling Group	0328
Leucadia PS Generator Replacement	0331
Scott's Valley Pipeline Repair	0341
B2 Force Main Replacement Project	0342
LPS & BatPS VFD Replacement	0344
Leucadia FM West Section Replacmnt	0345
FY2015 Gravity Pipeline Rehab	0346
Saxony RS Rehab	0347
B1 Force Main Replacement Projects	0350
Secondary Effluent FM Replacement	0351
Gafner AWT Condition Assessment	0352
FY2016 Gravity Pipeline Rehab	0353
Village Park #5 PS Replacement	0354
Batequitos PS Solar Panels	0355
Single Year Capital Projects	
Description	No.
Equipment	0000
Misc Pipeline Rehabilitation	0077
District Engineering Services	0302
Lateral Replace/Backflow Prevention	0323
LWD Gen'l Cap Labor & O/H Allocation	0499

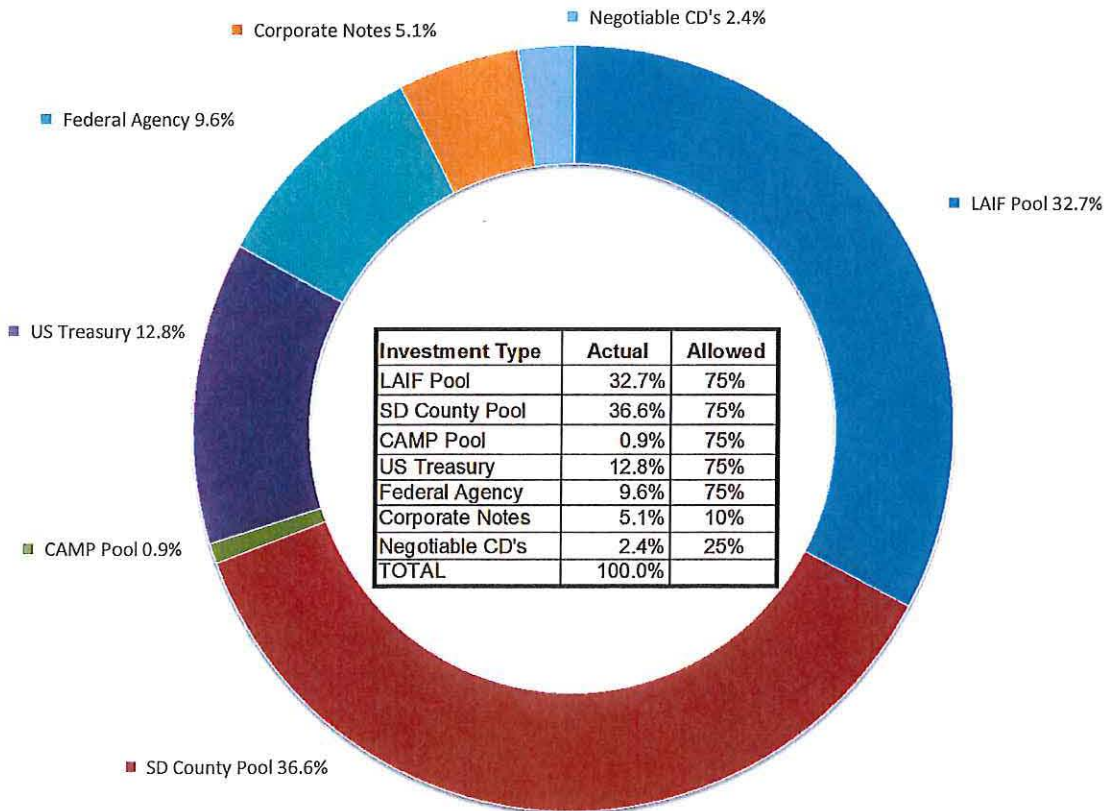
* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
November 30, 2015

Cash Equivalents & Investments	Principal (Original Cost)		November Interest	Average Rate
	October 31, 2015	November 30, 2015		
LAIF Pool	\$ 11,002,339	\$ 10,233,339	\$ 3,309	0.374%
SD County Pool	11,449,919	11,449,919	6,345	0.665%
CAMP Pool	252,816	266,109	31	0.145%
CAMP Portfolio				
US Treasury Notes	3,992,305	3,992,305	2,750	0.830%
Federal Agency Mortgage-Backed Securities	7,317	7,214	46	7.560%
Federal Agency Notes	2,989,880	2,989,880	2,468	0.990%
Corporate Bonds/Notes	1,611,640	1,611,640	1,583	1.190%
Certificates of Deposit	750,000	750,000	575	1.030%
Total Camp Portfolio	9,351,141	9,351,038	7,422	0.960%
Totals	\$ 32,056,216	\$ 31,300,406	\$ 17,108	0.648%

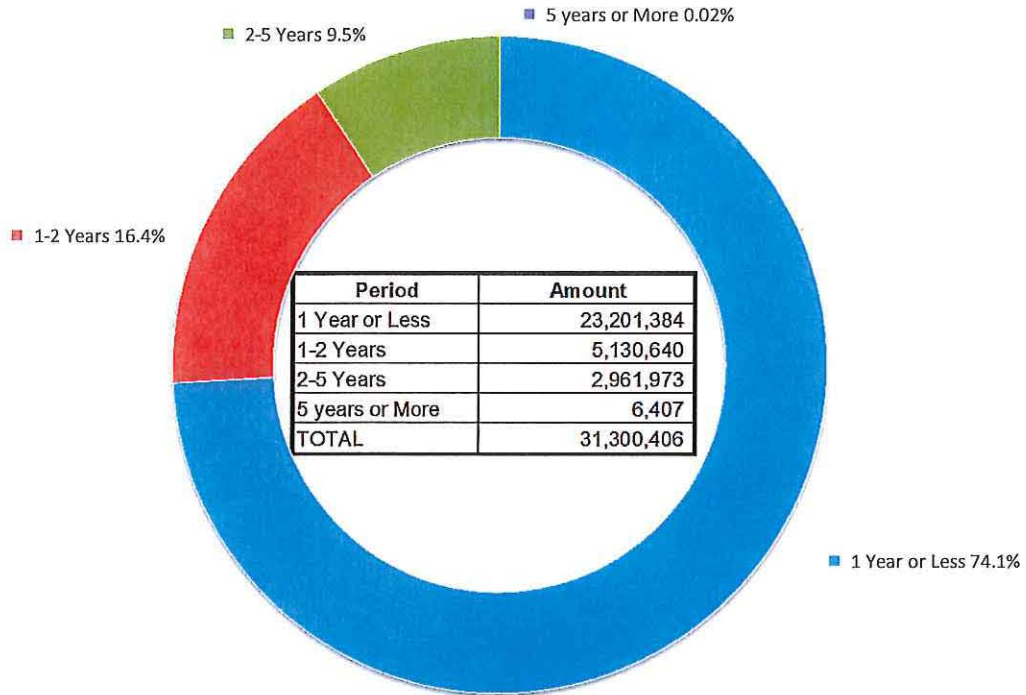


INVESTMENT DISTRIBUTION BY CATEGORY

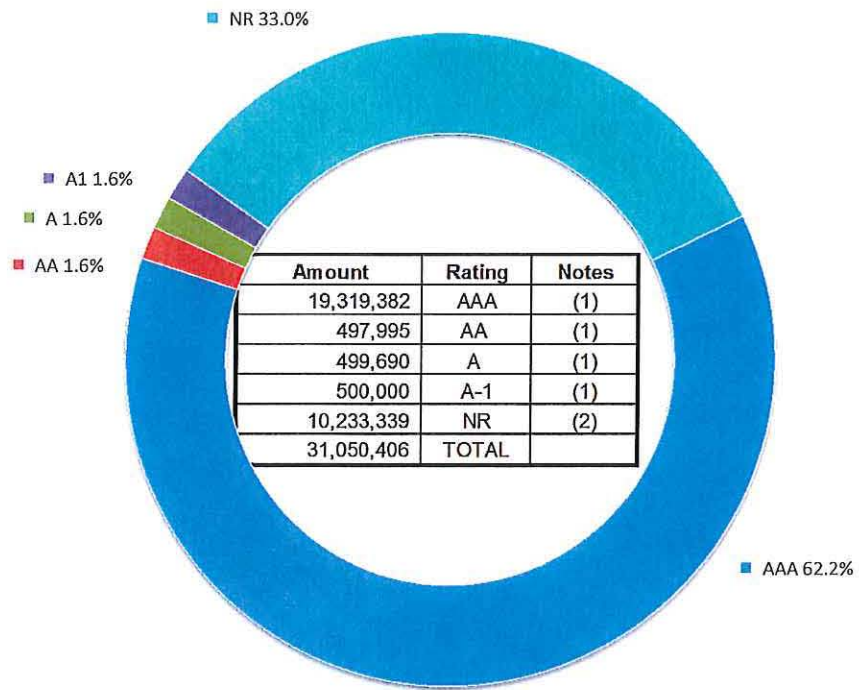


LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
November 30, 2015
(Continued)

REMAINING MATURITY



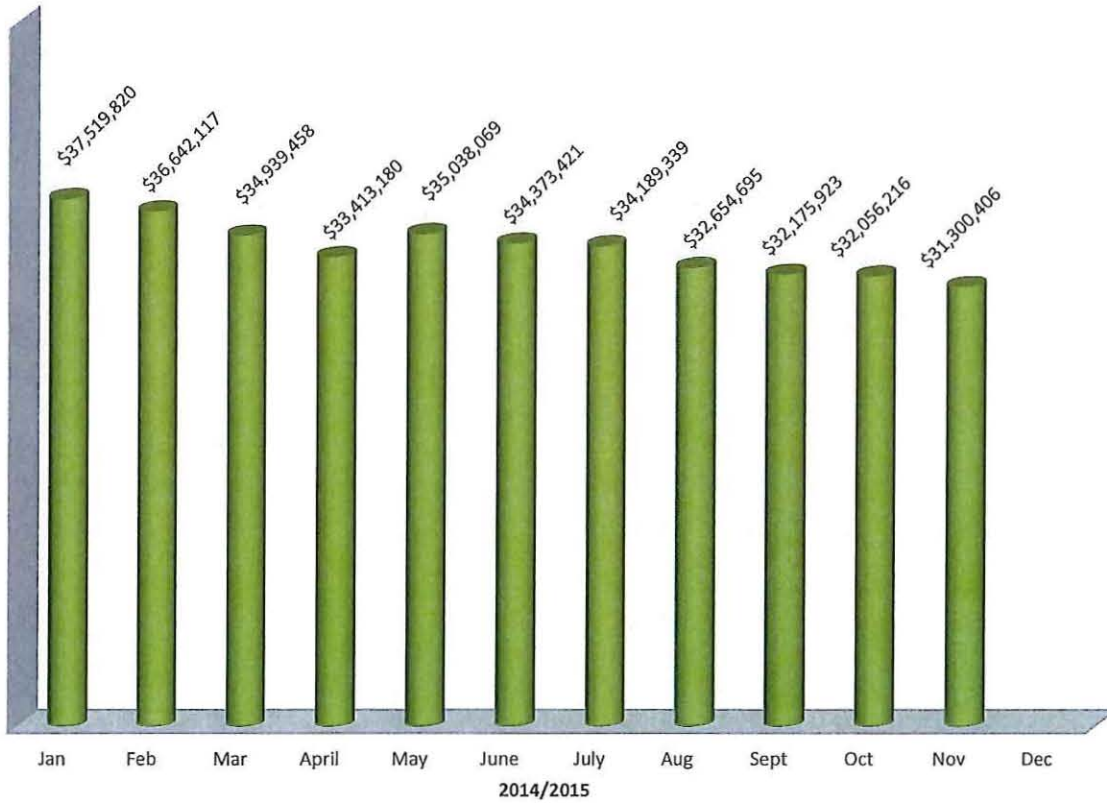
INVESTMENT RATINGS



(1) CAMP Pool, SD County Pool, & CD's are rated by Standard & Poors and Investments are rated by Moody's.
(2) LAIF is not rated

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
November 30, 2015
(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS



INVESTMENT TRANSACTIONS
For the month of November, 2015

Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
GNMA MBS 30-yr Pools	\$ -	\$ 103	\$ -	(3)	7.56%
HSBC Bank USA NA CD			250,259		0.880%
HSBC Bank USA NA CD	250,000				1.540%
TOTAL	\$ 250,000	\$ 103	\$ 250,259		

(3) Monthly principal payments from mortgage pools

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

MEMORANDUM

Ref: 16-4799

DATE: January 7, 2016
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **December 2015 Board Disclosure of Reimbursements Report**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file the Board Disclosure of Reimbursement Report for the month ending December 2015.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every month in accordance with Resolution No. 2250 – The Integrated Travel Authorization and Expense Reimbursement Policy, which is above and beyond the requirements of Government Code Section §53065.

Attached please find the Board Disclosure of Reimbursements report for the month of December 2015 your review.

th:PB

Attachment

Leucadia Wastewater District
Disclosure of Reimbursements Report
December 1-31, 2015

Conference Date	Description	Director	Director	Director	Director	Director	GM	ASM	TSM	FSS	EA
		J. Hanson	E. Sullivan	D. Omsted	D. Kulchin	A. Juliussen	P. Bushee	C. LeMay	R. Morishita	J. Stecker	T. Hill
	Registration										
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	parking										
	Tips										
	Fuel/mileage/taxi										
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Registration										
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	Parking										
	Tips										
	Fuel/mileage/coaster										
	Total	\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Registration										
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	Parking										
	Tips										
	Fuel/mileage/taxi										
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Registration										
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	Parking										
	Tips										
	Fuel/mileage/taxi										
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Notes: There were no conferences or other meetings that required travel reimbursements for month of December.

MEMORANDUM

DATE: January 7, 2016
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Status Update - Fiscal Year 2016 (FY16) LWD Tactics and Action Plan**

RECOMMENDED:

1. No action is required.

DISCUSSION:

During the July 8, 2015 Board meeting, the Board of Directors adopted the LWD FY16 Tactics and Action Plan. At that meeting, the Board of Directors directed staff to include a quarterly status report of the Tactics and Action Plan in the agenda.

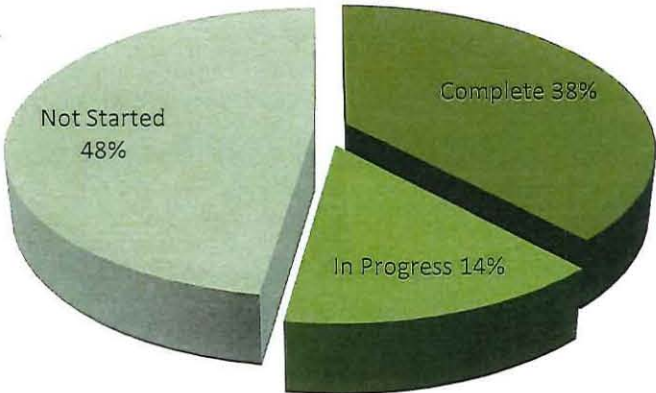
Attached for the Board's review, is the FY16 Tactics and Action Plan's quarterly status report with an ending date of December 2015. The report indicates which goals are in progress, have been completed, and have not been started.

PJB:

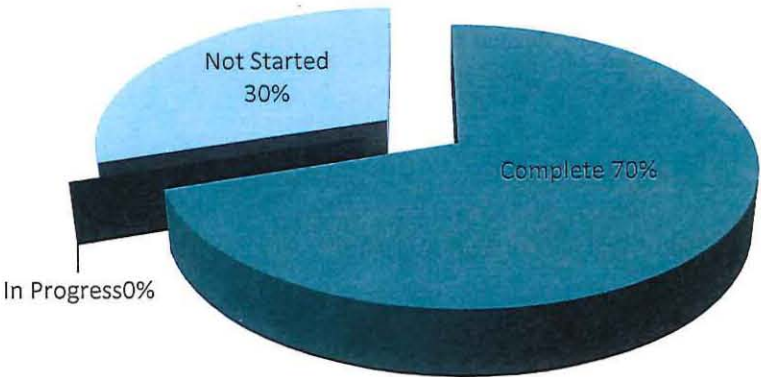
Attachments

FY 2016 Tactics and Action Plan Status Report
October 1 - December 31, 2015

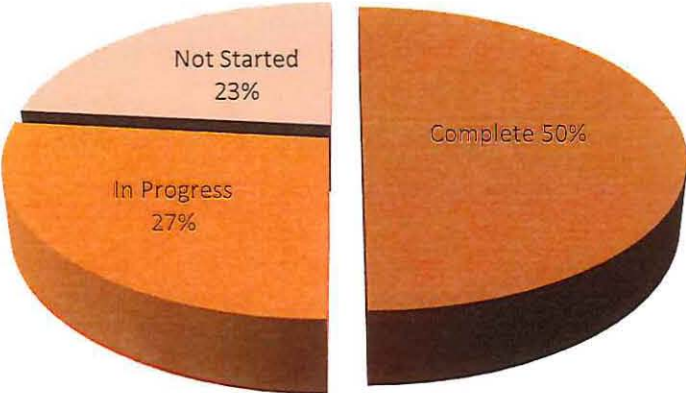
Financial Tactics



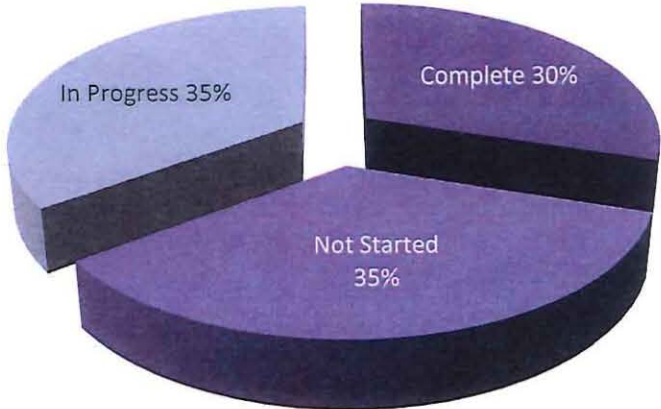
People Tactics



Services Tactics



Infrastructure & Technology Tactics



**Leucadia Wastewater District
Fiscal Year 2016
Tactics & Action Plans**

1. Financial

Assure fiscal stability and growth by effectively monitoring and forecasting District finances in order to provide competitive rates and avoid abrupt rate adjustments.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Status/Comments</u>	
FY 2017 Budget	Initial Data Collection Board Workshop Budget Approval	ASM ASM ASM	TSM, FSS, EA, CPA TSM, FSS, EA, CPA TSM, AT, CPA	Jan-16 May-16 Jun-16	Feb-16 May-16 Jun-16	Not Started Not Started Not Started
FY 2015 Audit	Data Collection Audit Report to Board	ASM ASM	CPA, AT CPA, AT	Jul-15 Dec-15	Nov-15 Dec-15	Complete Complete
RFP for Financial Audit Services	Advertise RFP Pre-Proposal Meeting Interview/Select Auditor Award Contract	ASM ASM ASM ASM	CPA, AT CPA, AT CPA, AT CPA, AT	Nov-15 Dec-15 Jan-16 Feb-16	Nov-15 Dec-15 Jan-16 Feb-16	In Progress Scheduled Not Started Not Started
Finance Policy Reviews	Procurement Policy Investment Policy Reserve Policy	ASM ASM ASM	TSM, CPA CPA CPA	Aug-15 Sep-15 Feb-16	Aug-15 Sep-15 Feb-16	Complete Complete Not Started
OPEB Valuation	Award Contract Complete Valuation	ASM ASM	CPA CPA	Jul-15 Sep-15	Jul-15 Dec-15	Complete Complete
Finance Awards	CSMFO	ASM	CPA, AT	Dec-15	Dec-15	In Progress
GASB 68 Pension Liability Accrual Valuation	Complete Valuation Complete Implementation	ASM ASM	CPA CPA	Jul-15 Aug-15	Sep-15 Dec-15	Complete Complete
Financial Plan Update	Update Financial Plan Tracking Model & Present to Board	GM	ASM, CPA, EA	Dec-15	Feb-16	Not Started
MIP Accounting Modules (Purchase Order and Reporting)	Evaluate & Review Modules Procure & Install Modules Implement Modules	ASM ASM ASM	CPA CPA CPA, AT	Nov-15 Jan-16 Mar-16	Dec-15 Feb-16 Apr-16	Not Started Not Started Not Started

2. People

Assure the highest qualified work force by optimizing training opportunities; promoting an excellent safety culture; and providing competitive compensation in order to recruit and retain high quality employees.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Status/Comments</u>
Conduct Annual Confined Space Entry Training	FSS	FSSup, FS Staff	Jan-16	Feb-16	Post Pone (April)
By-pass Pumping Training @Avocado & Diana PS	FSSup	FSS, TSM	Jul-15	Dec-15	Not Started
Conduct Employee Satisfaction Survey	GM	ASM	Nov-15	Jan-16	Complete
Conduct Employee Benefits Briefing	ASM	Pickering Ins Brokers	Nov-15	Jan-16	Complete
Administration Policy Updates/Reviews Board Staff Relations Policy Board Policy Binders	ASM EA	AS AS	Nov-15 Jul-15	Nov-15 Aug-15	Complete Complete
Conduct Teambuilding Workshop	GM	ASM, EA	Oct-15	Oct-15	Complete
Salary Survey	ASM	AS	Feb-16	Mar-16	Not Started
Review Employee Recognition Committee (ERC) Status	GM	ERC Board members	Sep-15	Oct-15	Complete
Staffing Reorganization Internal Recruitments	ASM	GM	Aug-15	Oct-15	Complete

3. Services

Provide exceptional services to our customers by safely collecting and transporting wastewater in order to ensure the highest level of environmental protection; educating customers on our services; pursuing viable water recycling opportunities; and pursuing strategic alliances with other organizations.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Status/Comments</u>
Purchase Sandfilter Replacement Valve Purchase and Install Valve	FSS	TSM, FSSup	Oct-15	Jan-16	Not Started
SSMP Audit	FSS	TSM, FSSup	Mar-16	Jun-16	Complete
Participate in North County Water Recycling Lobbying Effort	GM	TSM, DE	Jul-15	Jun-16	In Progress
Teacher Grant Program Awards	LWD Grant EA CSDA Grant EA (Video Contest)	AS AS	Dec-15 Aug-15	Apr-16 Dec-15	In Progress In Progress
Evaluate Feasibility of Using Natural Gas Pump/Generator at Leucadia and Batiquitos PS	FSS	TSM, FSSup	Oct-15	Feb-16	In Progress
Environmental Study at Batiquitos Lagoon	FSS	TSM, FSSup	Jul-15	Oct-15	Complete
Purchase New Vector Truck	Board Approval FSS Purchase Vector	TSM, FSSup TSM, FSSup	Jul-15 Jul-15	Jul-15 May-16	Complete Complete
Hydro-Cleaning & CCTV Inspection of Rancho Santa Fe Road and La Costa Avenue	FSSup	FS Staff	Jul-15	May-16	In Progress
Host Emergency Drill with Local Agencies	FSS	FSSup, FS Staff	Jul-15	May-16	Not Started
Purchase Replacement Gas Monitors (2)	FSS	TSM, FSSup	Jul-15	Aug-15	Complete
Purchase New Replacement Milltronics (2)	FSS	TMS, FSSup	Nov-15	Dec-15	Complete
Procure Landscape Maintenance Services	Develop Specifications FSS Bid For Services FSS Board Approval FSS Services Begin FSS	TSM, FSSup TSM, FSSup TSM, FSSup TSM, FSSup	Jul-15 Aug-15 Sep-15 Oct-15	Jul-15 Aug-15 Sep-15 Sep-18	Complete Complete Complete Complete
Review/Revise Ordinance 131 - EDU Factors	Collect Data DE Evaluate DE Board Approval DE	TSM, FSS, FSSpec TSM, FSS, FSSpec TSM, FSS, FSSpec	Aug-15 Oct-15 Dec-15	Sep-15 Nov-15 Dec-15	Complete In Progress Not Started
Update LWD Standard Specifications	Conduct Review DE Board Approval DE	GM, TSM, FSSpec, DC GM, TSM, FSSpec, DC	Jan-16 Apr-16	Mar-16 Apr-16	Not Started Not Started
Develop Newsletters	Fall Newsletter 2015 ASM Spring Newsletter 2016 ASM	GM, EA GM, EA	Aug-15 Aug-15	Oct-15 Oct-15	Complete Not Started
Apply for CWEA Awards	FSS	TSM, ASM, FSSup	Oct-15	Nov-15	Complete
Pursue Presentation Opportunities @ CWEA, Tri-State, etc.	FSS	GM, TSM, ASM	Jul-15	Jun-16	In Progress
RFP for Public Information Services	Advertise RFP ASM Pre-proposal Meeting ASM Interview/Select ASM Award Contract ASM	GM, EA GM, EA GM, EA GM, EA	Oct-15 Nov-15 Jan-16 Feb-16	Oct-15 Nov-15 Jan-16 Feb-16	Complete Complete Scheduled Not Started

4. Infrastructure and Technology

Protect the long-term viability of the District by proactively improving and replacing the infrastructure prior to failure. Pursue technological innovation and excellence to enhance the District's infrastructure and operations to ensure maximum efficiency and cost effectiveness.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Status/Comments</u>
Scott's Valley Pipeline Repair Bid Project Construction	TSM TSM	GM, FSS, DE GM, FSS, DE	May-15 Aug-15	Jul-15 Nov-15	Complete In Progress
Leucadia VFD Replacement Construction	TSM	GM, FSS, DE	May-15	Jul-15	Complete
Leucadia Force Main West Section Replacement Project Design Bid Project Construction	TSM TSM TSM	GM, FSS, DE GM, FSS, DE GM, FSS, DE	Mar-15 Sep-15 Nov-15	Jul-15 Oct-15 Apr-16	In Progress Not Started Not Started
FY15 Gravity Pipeline Rehabilitation Construction	TSM	GM, FSS, DE	Jun-15	Oct-15	In Progress
Saxony Pump Station Rehabilitation Project Design Bid Project Construction	TSM TSM TSM	GM, FSS, DE GM, FSS, DE GM, FSS, DE	Apr-15 Aug-15 Oct-15	Jul-15 Sep-15 Feb-16	Complete Complete In Progress
FY16 Gravity Pipeline Rehabilitation Project Design Bid Project Construction	TSM TSM TSM	GM, FSS, DE GM, FSS, DE GM, FSS, DE	Jul-15 Nov-15 Mar-16	Oct-15 Feb-16 Jun-16	In Progress Not Started Not Started
Village Park No.5 Pump Station Replacement Project Design Bid Project Construction	TSM TSM TSM	GM, FSS, DE GM, FSS, DE GM, FSS, DE	Oct-15 Apr-16 Jul-16	Mar-16 Jun-16 Nov-16	In Progress Not Started Not Started
Gafner AWT Condition Assessment Condition Assessment Report	FSS FSS	GM, TSM, DE GM, TSM, DE	Dec-15 Mar-16	Feb-16 Mar-16	In Progress Not Started
Network Penetration Test Procure Contract and Conduct Test	TSM	GM, FSS, DE	Oct-15	Feb-16	Complete
Evaluate Information Technology (IT) Services Contract	TSM	EA, AS	Aug-15	Oct-15	Complete

Encina Wastewater Authority Report
Regular Board Meeting
December 16, 2015

EWA Board of Directors - Director Sullivan Reporting

1. Election of Officers for Calendar Year 2016

The Board of Directors conducted elections for the 2016 Encina Joint Advisory Committee and Encina Wastewater Authority Board of Directors Chair, Vice-Chair and Secretary and appointed a EWA Auditor and Treasurer for 2016. The results are as follows:

- Chair – Keith Blackburn
- Vice Chair – Judy Ritter
- Secretary – Paula Clowar
- Auditor & Treasurer – AGM Michael Steinlicht


2. Award of Construction Management Services for Fiscal Year 2015 (FY15) Major Plant Rehabilitation Project

The Board of Directors awarded a Professional Services Agreement to Carollo Engineers, Inc. in an amount not to exceed \$473,873 for Construction Management Services for FY15 Major Plant Rehabilitation Project.

3. Fiscal Year 2015 (FY15) Comprehensive Annual Financial Report

The Board of Directors received and filed the FY15 CAFR.

MEMORANDUM

DATE: January 7, 2016
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: LAFCO 2015 Special Districts Election

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Discuss and provide direction, as appropriate.

DISCUSSION:

During August 2015, the Local Agency Formation Commission (LAFCO) solicited nominations for two LAFCO positions; one regular district member and one alternate district member and eight positions on LAFCO's Special Districts Advisory Committee. During the LWD's September Board meeting, the Board of Directors voted to nominate Director Hanson for either the Special District Advisory Committee position or the Alternate District member position. As a result, staff submitted the nomination form to LAFCO nominating Director Hanson for the Alternate District member position.

LAFCO received two nominations for the Regular Commission member and four nominations for the alternate member and nine nominations for the eight positions on the Advisory Committee by the October 9, 2015 deadline. Attached please find the LAFCO's letter, along with attachments with detailed information on the election process and request for LWD's votes.

In accordance with LAFCO's Selection Committee Rules, all nominations were forwarded to LAFCO's Nominating Committee. Following the committee's review, they provided a report and their recommendations in Attachment 1.

LAFCO has provided LWD with a ballot (Attachment 2) requesting the District's vote for one LAFCO Regular Commission member, one vote for the alternate member and eight votes for the Advisory Committee members no later than February 26, 2016.

The purpose of this agenda item is to present the Board of Directors with resume information on the nominees (Attachment 4) so that the Board of Directors may vote for one individual for the Regular Commission member, one individual for the Alternate Member position and eight individuals for the Special District Advisory Committee.

Staff requests that the Board of Directors discuss and provide direction as appropriate.

th:PJB

Attachments



Chairman

Bill Horn
County Board of
Supervisors

December 3, 2015

Vice Chairman

Sam Abed
Mayor
City of Escondido

TO: Independent Special Districts of San Diego County

FROM: Executive Officer
Local Agency Formation Commission

Members

Dianne Jacob
County Board of
Supervisors

SUBJECT: 2015 Special Districts Election

Andrew Vanderlaan
Public Member

By our letter of August 7, 2015, we solicited nominations for two Local Agency Formation Commission (LAFCO) positions: one LAFCO regular district member and one LAFCO alternate district member, and eight positions on LAFCO's Special Districts Advisory Committee. By the deadline of October 9, 2015, two nominations for the regular member, and four nominations for the alternate member, and nine nominations for the eight positions on the Advisory Committee were received.

Lorie Zapf
Councilmember
City of San Diego

Lorraine Wood
Councilmember
City of Carlsbad

Jo MacKenzie
Vista Irrigation District

Vacant
Special District

As required by the Selection Committee Rules, all eligible nominations were forwarded to a Nominating Committee. The 2015 Nominating Committee was comprised of Dennis Shepard (North County Cemetery District), Julie Nygaard (Tri-City Health Care District) and William Haynor (Whispering Palms Community Services District). After a Candidates Forum was held on November 19, 2015 in conjunction with the San Diego Chapter of the California Special District Association's Quarterly Dinner Meeting, LAFCO Consultant Harry Ehrlich and Michael Ott, LAFCO's Executive Officer met with the Nominating Committee on November 23, 2015 to discuss a recommended slate of nominees for the open positions. A copy of the Nominating Committee's Report and Recommendations is attached (**Attachment 1**). Special District Election Ballots and Vote Certification forms on which to record your votes are also attached (**Attachment 2**). A list of the eligible independent special districts is provided for your convenience in label format (**Attachment 3**). Please note that LAFCO staff has not included any of the candidates' promotional materials with the election materials. Lastly, attached are the Special District Summary of Nominations and copies of Nomination Forms (**Attachment 4**).

Alternate Members

Greg Cox
County Board of
Supervisors

Chris Cate
Councilmember
City of San Diego

Racquel Vasquez
Councilmember
City of Lemon Grove

Ed Sprague
Olivenhain Municipal
Water District

Harry Mathis
Public Member

Executive Officer

Michael D. Ott

Legal Counsel

Michael G. Colantuono

With respect to ballots, there is a separate ballot for each position: **yellow** for the LAFCO regular special district member; **blue** for the

LAFCO alternate special district member; **buff** for term extensions for two regular positions; and **green** for the advisory committee member. **Be sure each ballot is marked only for the number of positions to be voted for in that category. A ballot that is cast for more than the indicated number of positions will be disregarded.**

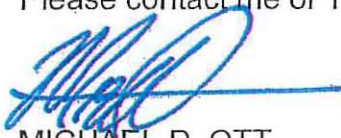
The ballots should be considered by your full district board. State Law and the Selection Committee Rules require a district's vote to be cast by its presiding officer, or an alternate member of the legislative body appointed by the other members. Therefore, the certification form has been incorporated with the ballot forms to be signed by the person who casts your district's votes. **A ballot received without a signed certification form will not be counted.**

All nominees are listed on the respective ballot. An asterisk indicates the nominating committee recommendations, and incumbents have been *italicized*. Write-in candidates are permitted, and spaces have been provided for that purpose.

The deadline for receipt of the ballots by LAFCO is **February 26, 2016**. The Selection Committee Rules require that marked ballots be returned **by certified mail, return receipt requested**. Facsimile (FAX) ballots and certification forms will be accepted, **if necessary to meet the ballot deadline**, but originals must be submitted as soon as possible thereafter.

The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business. There are 61 independent special districts in the county; therefore, a minimum of **31** ballots must be received to certify that a legal election was conducted. A candidate for the LAFCO member position must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office, and will be made available upon request.

Please contact me or Tamaron Lockett at (858) 614-7755 if you have any questions.

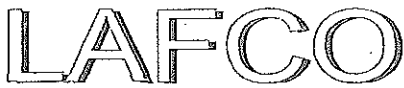


MICHAEL D. OTT
Executive Officer

MDO:trl

Attachments

- (1) Nominating Committee Report and Recommendations
- (2) Special District Election Ballot and Vote Certification Forms:
 - Regular Member-Yellow
 - Alternate Member-Blue
 - Term Extension Regular Member-Buff
 - Advisory Committee Member-Green
- (3) Independent Special District List
- (4) Independent Special District Summary of Nominations and Copies of Nomination Forms



Chairman

Bill Horn
County Board of
Supervisors

December 3, 2015

Vice Chairman

Sam Abed
Mayor
City of Escondido

TO: Independent Special Districts in San Diego County

Members

Dianne Jacob
County Board of
Supervisors

FROM: 2015 Special Districts Election Nominating Committee

Andrew Vanderlaan
Public Member

SUBJECT: Nominating Committee Report and Recommendations

Lorie Zapf
Councilmember
City of San Diego

Lorraine Wood
Councilmember
City of Carlsbad

Jo MacKenzie
Vista Irrigation District

In 2015, independent special district nominations were solicited for: one regular district member on the Local Agency Formation Commission (LAFCO) with a term expiring in May 2017 (proposed for extension to 2019) and one alternate district member with a term expiring in May 2019 and eight positions on the Special Districts Advisory Committee with a term expiring in October 2019. By the deadline of October 9, 2015, our office received two nominations for the LAFCO regular member position, four nominations for the LAFCO alternate member position and nine nominations for the eight positions on the Advisory Committee.

Vacant
Special District

As required by the Selection Committee Rules, a nominating committee was appointed to review the nominations submitted, and to prepare a list of recommended candidates. According to the Selection Committee Rules, the nominating committee is appointed by the chairperson or vice chair of the Special Districts Advisory Committee. A Candidates Forum, conducted by LAFCO Consultant Harry Ehrlich and Executive Officer Michael Ott was scheduled on November 19th as part of the quarterly dinner meeting in conjunction with the San Diego Chapter of the California Special Districts Association. All candidates were invited to attend and present a brief statement of qualifications. In the interest of impartiality, the Nominating Committee decided to conclude its deliberations after the Candidates Forum. In evaluating the nominations, the committee considered special district experience, interest, and knowledge of LAFCO issues. For those nominees who are incumbents, the committee further considered attendance records and meeting participation. The committee also wanted to ensure representation from those types of districts that most often are involved in making recommendations to LAFCO. The nominating committee's recommendation for each category follows:

Alternate Members

Greg Cox
County Board of
Supervisors

Chris Cate
Councilmember
City of San Diego

Racquel Vasquez
Councilmember
City of Lemon Grove

Ed Sprague
Olivenhain Municipal
Water District

Harry Malhis
Public Member

Executive Officer

Michael D. Ott

Legal Counsel

Michael G. Colantuono

NOMINATING COMMITTEE RECOMMENDATIONS

LAFCO Regular Special District Member

The Nominating Committee recommended **Edmund K. Sprague** (Olivenhain Municipal Water District)

LAFCO Alternate Special District Member

The Nominating Committee recommended **Judy Hanson** (Leucadia Wastewater District)

Special District Advisory Committee Member

The Nominating Committee recommended:

Robert L. Thomas (Pomerado Cemetery District)
Tom Kennedy (Rainbow Municipal Water District)
John Pastore (Rancho Santa Fe Community Services District)
Kimberly A. Thorner (Olivenhain Municipal Water District)
Thomas Pocklington (Bonita-Sunnyside Fire Protection District)
Jack Bebee (Fallbrook Public Utility District)
Gary Croucher (Otay Water District)
Erin Lump (Rincon del Diablo Municipal Water District)

Copies of all nominations are attached following this report.

2015 NOMINATING COMMITTEE

DENNIS SHEPARD
NORTH COUNTY CEMETERY DISTRICT

JULIE NYGAARD
TRI-CITY HEALTH CARE DISTRICT

WILLIAM HAYNOR
WHISPERING PALMS COMMUNITY SERVICES DISTRICT

**2015 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER**

VOTE FOR ONLY ONE

* **Edmund K. Sprague** []
(Olivenhain Municipal Water District)

George E. McManigle []
(Mission Resource Conservation District)

Write-In

_____ []
(Print Name)

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2015 Special Districts Selection Committee Election as:

[] the presiding officer, or

[] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating Committee's Recommendation

**Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tameron Lockett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) · (858) 614-7766 (FAX)**

**2015 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER**

VOTE FOR ONLY ONE

Mark Robak []
(Otay Water District)

Dennis A. Sanford []
(Rainbow Municipal Water District)

Joel A. Scalzitti []
(Helix Water District)

* **Judy Hanson** []
(Leucadia Wastewater District)

Write-In

_____ []
(Print Name)

I hereby certify that I cast the votes of the _____
(Name of District)

at the 2015 Special Districts Selection Committee Election as:

[] the presiding officer, or

[] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating Committee's Recommendation

**Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tameron Luckett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) · (858) 614-7766 (FAX)**

**2015 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR TIME EXTENSION REGULAR LAFCO SPECIAL DISTRICT MEMBER**

VOTE FOR THE FOLLOWING

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2015 Special Districts Selection Committee Election as:

- [] the presiding officer, or
- [] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Circle either "YES" or "NO" for the following:

[Yes] or [No]: I support a term extension to 2020 for one regular LAFCO special district position currently occupied by Commissioner Jo MacKenzie.

[Yes] or [No]: I support a term extension to 2019 for one regular LAFCO special district position that is currently subject to election.

**Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tameron Lockett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) • (858) 614-7766 (FAX)**

**2015 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER**

VOTE FOR ONLY EIGHT (Incumbents are *italicized*)

- * ***John Pastore*** (Rancho Santa Fe Community Services District) []
- Robert Robeson** (Lakeside Fire Protection District) []
- * **Jack Bebee** (Fallbrook Public Utility District) []
- * ***Gary Croucher*** (Otay Water District) []
- * **Robert L. Thomas** (Pomerado Cemetery District) []
- * **Tom Kennedy** (Rainbow Municipal Water District) []
- * ***Thomas Pocklington*** (Bonita-Sunnyside Fire Protection District) []
- * ***Kimberly A. Thorner*** (Olivenhain Municipal Water District) []
- * **Erin Lump** (Rincon del Diablo Municipal Water District) []
- ** **Write-Ins**

_____ []

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2015 Special Districts Selection Committee Election as:

- [] the presiding officer, or
- [] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating Committee's Recommendation

**Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tameron Lockett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) · (858) 614-7766 (FAX)**

2015 INDEPENDENT SPECIAL
DISTRICTS BALLOT MAILING LIST

ATTACHMENT 3

FIRE CHIEF
ALPINE FPD
1364 TAVERN ROAD
ALPINE CA 91909

FIRE CHIEF
BONITA – SUNNYSIDE FPD
4900 BONITA ROAD
BONITA CA 91902

FIRE CHIEF
BORREGO SPRINGS FPD
PO BOX 898
BORREGO SPRINGS CA 92004

GENERAL MANAGER
BORREGO WATER DISTRICT
PO BOX 1870
BORREGO SPRINGS CA 92004

GENERAL MANAGER
CANEBRAKE CWD
140 SMOTKETREE LANE
JULIAN CA 92036

GENERAL MANAGER
CUYAMACA WATER DISTRICT
PO BOX 609
JULIAN CA 92036-0609

FIRE CHIEF
DEER SPRINGS FPD
8709 CIRCLE R DRIVE
ESCONDIDO CA 92026

GENERAL MANAGER
DECANSO CSD
C/O DAN DEMOSS
4131 NORTHGATE ROAD
SACRAMENTO CA 95834

GENERAL MANAGER
FAIRBANKS RANCH CSD
C/O DUDEK & ASSOC
605 THIRD STREET
ENCINITAS CA 92024-3513

GENERAL MANAGER
FALLBROOK HEALTHCARE DIST
577 EAST ELDER STREET UNIT U
FALLBROOK CA 92028

GENERAL MANAGER
FALLBROOK PUD
PO BOX 2290
FALLBROOK CA 92088-2290

ADMINISTRATIVE DIRECTOR
GROSSMONT HEALTHCARE DIST
9001 WAKARUSA STREET
LA MESA CA 91942-3300

GENERAL MANAGER
HELIX WATER DISTRICT
7811 UNIVERSITY AVENUE
LA MESA CA 91941-4927

GENERAL MANAGER
JACUMBA CSD
PO BOX 425
JACUMBA CA 91934-0425

GENERAL MANAGER
JULIAN CSD
PO BOX 681
JULIAN CA 92036-0681

FIRE CHIEF
JULIAN-CUYAMACA FPD
PO BOX 33
JULIAN CA 92036

GENERAL MANAGER
LAKE CUYAMACA REC & PARK DIST
15027 HWY 79
JULIAN CA 92036

FIRE CHIEF
LAKESIDE FIRE PROTECTION DIST
12216 LAKESIDE AVENUE
LAKESIDE CA 92040

GENERAL MANAGER
LAKESIDE WATER DISTRICT
10375 VINE STREET
LAKESIDE CA 92040

GENERAL MANAGER
LEUCADIA WASTEWATER DIST
1960 LA COSTA AVENUE
CARLSBAD CA 92009

FIRE CHIEF
LOWER SWEETWATER FPD
2725-B GRANGER AVENUE
NATIONAL CITY CA 91950

GENERAL MANAGER
MAJESTIC PINES CSD
PO BOX 266
JULIAN CA 92036

GENERAL MANAGER
MISSION RCD
1588 S MISSION ROAD SUITE 100
FALLBROOK CA 92028

GENERAL MANAGER
MOOTAMAI MWD
PO BOX 812
PAUMA VALLEY CA 92061-0812

GENERAL MANAGER
MORRO HILLS CSD
PO BOX 161
FALLBROOK CA 92088-0161

GENERAL MANAGER
NORTH COUNTY CEMETERY DIST
OAK HILL MEMORIAL PARK
2640 GLEN RIDGE ROAD
ESCONDIDO CA 92027

ADMINISTRATION HEADQUARTERS
NORTH COUNTY FPD
330 SOUTH MAIN AVENUE
FALLBROOK CA 92028-2938

GENERAL MANAGER
OLIVENHAIN MWD
1966 OLIVENHAIN ROAD
ENCINITAS CA 92024-5699

GENERAL MANAGER
OTAY WATER DISTRICT
2554 SWEETWATER SPRINGS BLVD
SPRING VALLEY CA 91978-2096

GENERAL MANAGER
PADRE DAM MWD
PO BOX 719003
SANTEE CA 92072-9003

GENERAL MANAGER
PALOMAR HEALTH
456 EAST GRAND AVENUE
ESCONDIDO CA 92025

GENERAL MANAGER
PAUMA MWD
PO BOX 706
PAUMA VALLEY CA 92061

GENERAL MANAGER
PAUMA VALLEY CSD
33129 COLE GRADE ROAD
PAUMA VALLEY CA 92061

FIRE CHIEF
PINE VALLEY FPD
PO BOX 130
PINE VALLEY CA 91962

GENERAL MANAGER
POMERADO CEMETERY DISTRICT
14361 TIERRA BONITA ROAD
POWAY CA 92064

GENERAL MANAGER
QUESTHAVEN MWD
20560 QUESTHAVEN ROAD
SAN MARCOS CA 92078

GENERAL MANAGER
RAINBOW MWD
3707 OLD HIGHWAY 395
FALLBROOK CA 92028

GENERAL MANAGER
RAMONA CEMETERY DISTRICT
532 ASH STREET
RAMONA CA 92065

GENERAL MANAGER
RAMONA MWD
105 EARLHAM STREET
RAMONA CA 92065

GENERAL MANAGER
RANCHO SANTA FE CSD
C/O DUDEK & ASSOCIATES
605 THIRD STREET
ENCINITAS CA 92024-3513

FIRE CHIEF
RANCHO SANTA FE FPD
PO BOX 410
RANCHO SANTA FE CA 92067

GENERAL MANAGER
RESOURCE CONSERVATION DISTRICT
OF GREATER SAN DIEGO COUNTY
11769 WATERHILL ROAD
LAKESIDE CA 92040

GENERAL MANAGER
RINCON DEL DIABLO MWD
1920 NORTH IRIS LANE
ESCONDIDO CA 92026-1399

GENERAL MANAGER
RINCON RANCH CSD
PO BOX 882
PAUMA VALLEY CA 92061-0882

FIRE CHIEF
SAN DIEGO RURAL FPD
14024 PEACEFUL VALLEY RANCH RD
JAMUL CA 91935

GENERAL MANAGER
SAN LUIS REY MWD
5328 HWY 76
FALLBROOK CA 92028

FIRE CHIEF
SAN MIGUEL CONSOL FPD
2850 VIA ORANGE WAY
SPRING VALLEY CA 91978-1746

GENERAL MANAGER
SANTA FE IRRIGATION DISTRICT
PO BOX 409
RANCHO SANTA FE CA 92067-0409

GENERAL MANAGER
SOUTH BAY IRRIGATION DISTRICT
PO BOX 2328
CHULA VISTA CA 91912-2328

ADMINISTRATION
TRI-CITY HEALTHCARE DISTRICT
4002 VISTA WAY
OCEANSIDE CA 92056

GENERAL MANAGER
UPPER SAN LUIS REY RCD
PO BOX 921
PAUMA VALLEY CA 92061

GENERAL MANAGER
VALLECITOS WATER DISTRICT
201 VALLECITOS DE ORO
SAN MARCOS CA 92069-1453

GENERAL MANAGER
VALLEY CENTER CEMETERY DIST
PO BOX 645
VALLEY CENTER CA 92082

GENERAL MANAGER
VALLEY CENTER PARKS AND REC DIST
PO BOX 141
VALLEY CENTER CA 92082-0141

FIRE CHIEF
VALLEY CENTER FPD
28234 LILAC ROAD
VALLEY CENTER CA 92082-5413

GENERAL MANAGER
VALLEY CENTER MWD
PO BOX 67
VALLEY CENTER CA 92082-0067

FIRE CHIEF
VISTA FIRE PROTECTION DISTRICT
355 VALE TERRACE DRIVE #A
VISTA CA 92084

GENERAL MANAGER
VISTA IRRIGATION DISTRICT
1391 ENGINEER ROAD
VISTA CA 92083

GENERAL MANAGER
WHISPERING PALMS CSD
C/O DUDEK & ASSOCIATES
605 THIRD STREET
ENCINITAS CA 92024-3513

GENERAL MANAGER
WYNOLA WATER DISTRICT
PO BOX 193
SANTA YSABEL CA 92070-0193

GENERAL MANAGER
YUIMA MWD
PO BOX 177
PAUMA VALLEY CA 92061-0177

**2015 SPECIAL DISTRICTS ELECTION
SUMMARY OF NOMINATIONS
REGULAR and ALTERNATE SPECIAL DISTRICT LAFCO COMMISSIONER and
ADVISORY COMMITTEE POSITIONS**

LAFCO Regular Special District Member Candidates

Edmund K. Sprague *
(Olivenhain Municipal Water District)

George E. McManigle
(Mission Resource Conservation District)

LAFCO Alternate Special District Member Candidates

Mark Robak
(Otay Water District)

Dennis A. Sanford
(Rainbow Municipal Water District)

Joel A. Scalzitti
(Helix Water District)

Judy Hanson*/**
(Leucadia Wastewater District)

Special Districts Advisory Committee Candidates

John Pastore (Rancho Santa Fe Community Services District) */**

Robert Robeson (Lakeside Fire Protection District)

Jack Bebee (Fallbrook Public Utility District)*

Gary Croucher (Otay Water District)*/**

Robert L. Thomas (Pomerado Cemetery District)*

Tom Kennedy (Rainbow Municipal Water District)*

Thomas Pocklington (Bonita-Sunnyside Fire Protection District) */**

Kimberly A. Thorner, Esq. (Olivenhain Municipal Water District) */**

Erin Lump (Rincon del Diablo Municipal Water District)*

*= Nominating committee's recommendation

**=Incumbents

Please note: The order in which the candidates' names are listed was determined by random selection.

RECEIVED

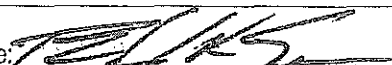
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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Olivenhain Municipal Water District
District Phone:	(760) 753-6466
NAME OF NOMINEE:	
Name:	Edmund K. Sprague
Address:	1966 Olivenhain Road
Phone:	(760) 753-6466
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	LAFCO POSITION: <input checked="" type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Appointed to OMWD Board in 2008 representing Division 5, providing him a great deal of experience managing water, wastewater, and parks and recreation services to over 80,000 customers. Currently serves as President of the Board. Also served as President of the Board from 2009 to 2012. Currently serves on OMWD's Ad Hoc Facilities and Ad Hoc Outreach committees. Served on the Board of Directors of the Special District Risk Management Authority in 2011. Served on the California Special District Association's Professional Development Committee for the 2013, 2014, and 2015 terms. Earned the Recognition in Special District Governance certification from the Special District Leadership Foundation in 2010.
LAFCO EXPERIENCE:	Currently serves as LAFCO's Alternate Special District Member. Extensive experience in the fields of water, wastewater, parks, and recreation, and fire protection and prevention, enabling him to bring a uniquely broad perspective to LAFCO.
ADDITIONAL INFORMATION:	30 years of experience in fire protection and prevention roles. Began his career in 1986 as a Cadet Firefighter with the City of Escondido's Fire Department. Most recently served as Deputy Fire Chief / Fire Marshal for the North County Fire Protection District with responsibility for managing code enforcement, inspection, plan check, public education, and development-related services. Worked with the City of Carlsbad as a Firefighter, Fire Engineer, Fire Captain, Battalion Chief – Training Officer, and Shift Battalion Chief. During this 26 year period, was a Public Education Officer and a Liaison Officer with North County Dispatch JPA. Lifetime resident of northern San Diego County. Holds bachelors and master's degrees in public administration from San Diego State University and an associate's degree in fire science from Palomar College.
Print name: Edmund K. Sprague	Presiding Officer Authorized Signature: 

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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:

District Name:	Mission Resource Conservation District
District Phone:	(760) 728-1332

NAME OF NOMINEE:

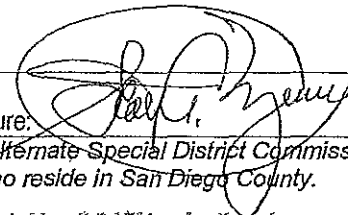
Name:	George E. McManigle
Address:	1780 Rabbit Hill, Fallbrook, CA 92028
Phone:	619 701 7974

NOMINATED FOR:

Please check <u>one</u> box Refer to the List of Incumbents.	LAFCO POSITION: (X) Regular Special District Member (Term expires in 2017) () Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: () Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Board member 2010-2015 Vice President 2013- Present
LAFCO EXPERIENCE:	None
ADDITIONAL INFORMATION:	Rainbow Municipal Water district board member 2007-2014 President of board 2010-2014

SCOTT A. MURRAY
Print name:

Presiding Officer Authorized Signature:



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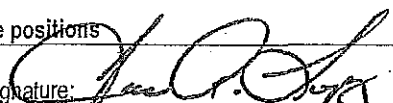
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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

SAN DIEGO LAFCO

(Office Use)

NOMINATED BY:	
District Name:	Otay Water District
District Phone:	619-670-2280
NAME OF NOMINEE:	
Name:	Mark Robak
Address:	3217 Fair Oaks Lane, Spring Valley, CA 91978
Phone:	619-778-3800
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	LAFCO POSITION: () Regular Special District Member (Term expires in 2017) (x) Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: () Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Been on Otay Water Board since elected in 2004. Currently Treasurer. Former head of Engineering & Operations and Financing Committee's. Various other roles. Was previously on Padre Dam Municipal Water District Board 1996-2000. Was President of the Board along with head of various committees, including Santee Lakes.
LAFCO EXPERIENCE:	None, but knowledgeable on process.
ADDITIONAL INFORMATION:	Current alternate and former Chairman of Metro Wastewater Joint Powers Authority (12 agencies). Ex Officio JPA member and Former President of Water Conservation Garden (6 agencies). Commercial real estate broker with 25 years' experience working with local agencies and municipalities. Heartland District Chairman and Board Member for San Diego-Imperial Council of the Boy Scouts of America. San Diego State University Lifetime Alumni Past President of El Cajon Valley Lions Club Various other boards and community service positions
Print name: Jose A. Lopez	Presiding Officer Authorized Signature: 

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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:

District Name:	Rainbow Municipal Water District
District Phone:	760-728-1178

NAME OF NOMINEE:

Name:	Dennis A. Sanford
Address:	3707 Old Highway 395 Rainbow CA 92028
Phone:	714-299-9865

NOMINATED FOR:

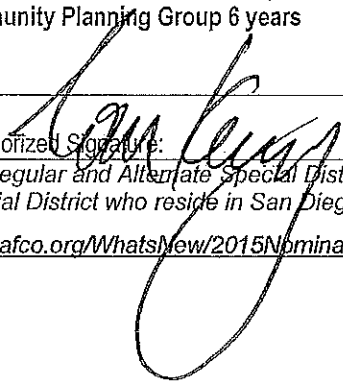
Please check <u>one</u> box Refer to the List of Incumbents.	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input checked="" type="checkbox"/> Alternate Special District Member (Term expires in 2019)
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SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
--

DISTRICT EXPERIENCE:	Served as Director for 5 years Served as President of the Board of Directors 1 year Served as President of North County JPA 1 year Served as Director San Diego County Water Authority 2 years Served as RMWD Santa Margarita Watershed Representative 3 years
----------------------	--

LAFCO EXPERIENCE:	As President and Director the RMWD Board of Directors during the FPUD/RMWD situation, I have developed a very good working knowledge of the importance of LAFCO and its functions over the past 2 years. I believe, due to my experience with various public agencies in San Diego County, I could lend valuable insight and favorably contribute to the LAFCO Commission. I have also served as the RMWD LAFCO representative for the past 3 years.
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ADDITIONAL INFORMATION:	Served at President of Rainbow Community Planning Group 2 years Served a member of Rainbow Community Planning Group 6 years
-------------------------	--

Print name: Dennis A. Sanford	Presiding Officer Authorized Signature: 
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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

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SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Helix Water District
District Phone:	(619) 667-6232
NAME OF NOMINEE:	
Name:	Joel A. Scalzitti
Address:	1600 E Lexington Ave El Cajon CA 92019
Phone:	(619) 246-3749
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input checked="" type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	In my fifth year of service as a board member (2000-2002) & (2012-present) serving on committees such as (The Water Conservation Garden JPIA) (2001 & presently alternate) , Harry Griffin Steering Committee (2000-2002), Helix Audit Committee (2000-2002) & (2013) , ECEDC (2013) alternate. Also serve on the Lake Jennings Committee with revamping the budget from and extensive deficit to the projection of this year being in the positive! In my community I also work with Grossmont High School Advisory Committee and Auto Pathways (2008- present).
LAFCO EXPERIENCE:	I have served for on the Advisory board and observed and studied the duties and actives of LAFCO. Also over the years followed and recognized the issues and have an excellent grasp of the duties and responsibilities of the LAFCO board.
ADDITIONAL INFORMATION:	
Print name: Joel Scalzitti	Presiding Officer Authorized Signature: 

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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

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SAN DIEGO LAFCO

NOMINATED BY:

District Name:	Leucadia Wastewater District
District Phone:	(760) 753-0155

NAME OF NOMINEE:

Name:	Judy Hanson
Address:	1960 La Costa Avenue, Carlsbad, CA 92009
Phone:	(760) 753-0155

NOMINATED FOR:

<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	LAFCO POSITION: () Regular Special District Member (Term expires in 2017) (<input checked="" type="checkbox"/>) Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: () Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Ms. Hanson has served on Leucadia Wastewater District (LWD) Board of Directors since 1983 and was re-elected in 2012. She is also a member of LWD's Human Resources, Investment & Finance, and Employee Recognition Committees.
LAFCO EXPERIENCE:	Ms. Hanson has served on the Special Districts Advisory Committee since 1996 and has consistently attended LAFCO meetings.
ADDITIONAL INFORMATION:	Ms. Hanson also serves as a Board member of the California Sanitation Risk Management Authority (CSRMA). In addition, she has served on the San Diego Chapter of California Special District Association (CSDA) for approximately seven years, where she held various positions including the Chapter President.

Print name: Paul J. Bushee, General Manager

Presiding Officer Authorized Signature:

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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

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SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Rancho Santa Fe Community Services District
District Phone:	760-479-4125
NAME OF NOMINEE:	
Name:	John Pastore
Address:	605 Third Street, Encinitas, CA 92024
Phone:	760-479-4121
NOMINATED FOR:	
<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	<p>Served as General Manager for the Rancho Santa Fe CSD from 1981 thru 1986 and from 1991 thru 2006</p> <p>Served as General Manager for the Whispering Palms CSD from 1990 thru 2002</p> <p>Served as General Manager for the Fairbanks Ranch CSD from 1991 thru 2006</p> <p>Served as General Manager for the Lee Lake Water District from 1990 thru 2006</p>
LAFCO EXPERIENCE:	<p>Have served on the San Diego County Special Districts Advisory Committee representing the Rancho Santa Fe CSD for more than 25 years.</p> <p>Have been involved in more than 50 annexation and detachment proceedings throughout my career.</p> <p>Have been responsible for the formation of two community services district formations in San Diego County from 1986 thru 1990.</p>

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ADDITIONAL INFORMATION:	
Print name: John Pastore	Presiding Officer Authorized Signature: 

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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Lakeside Fire Protection District
District Phone:	(619)390-2350
NAME OF NOMINEE:	
Name:	Robert Robeson
Address:	11508 Bridle Path Lane, Lakeside, CA 92040
Phone:	(619)561-0474, Cell 203-3721
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017). <input type="checkbox"/> Alternate Special District Member (Term expires in 2019).
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	2 years of experience as voluntary Liaison Officer Lakeside Fire Protection District. 9 months as Director of the Lakeside Fire Protection District Board - 2015
LAFCO EXPERIENCE:	Attended a few meetings over the past years, and a lot in 1970, while working on annexation for Cal. Dept. of Forestry in San Diego County.
ADDITIONAL INFORMATION:	Retired Assistant Chief from Cal. Fire. w/38 years of service, mostly in San Diego, County.
Print name: Peter Liebig	Presiding Officer Authorized Signature: 

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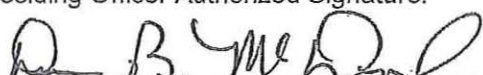
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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

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SAN DIEGO LAFCO	
NOMINATED BY:	
District Name:	Fallbrook Public Utility District
District Phone:	(760) 728-1125, extension 1130
NAME OF NOMINEE:	
Name:	Jack Bebee
Address:	PO Box 2290, Fallbrook, CA 92088; 990 E Mission Rd, Fallbrook, CA 92028
Phone:	(760) 728-1125, extension 1105
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Serve as Assistant General Manager for the District with responsibility to oversee District engineering and operations and plan; budget and manage all District projects.
LAFCO EXPERIENCE:	Has not previously served in any roles with LAFCO.
ADDITIONAL INFORMATION:	
Don McDougal, President Board of Directors Fallbrook Public Utility District	Presiding Officer Authorized Signature: 

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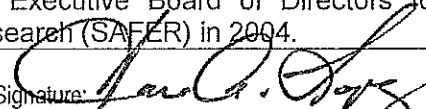
(Office Use)

NOMINATED BY:	
District Name:	Otay Water District
District Phone:	619-670-2280
NAME OF NOMINEE:	
Name:	Gary Croucher
Address:	2554 Sweetwater Springs Blvd., Spring Valley, CA 91978
Phone:	619-670-2280
NOMINATED FOR:	
<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	LAFCO POSITION: () Regular Special District Member (Term expires in 2017) () Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: (x) Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Mr. Gary Croucher was appointed to the Board of the Otay Water District in June 2001 by the SD County Board of Supervisors and following his appointment was elected four times to the Division 3 seat in November 2002, 2006, 2010 and 2014 for four-year terms. Mr. Croucher has served as President of Otay's Board of Directors three times and has served as one of the District's two representatives to CWA since July 2001. He is the current chair of Otay's Engineering, Operations & Water Resources Committee and has been chair of its Finance, Administration & Communications Committee, Employee Negotiations Ad Hoc Committee and served as the alternate representative on the Water Conservation Garden Authority's Board of Directors. He also served on Otay's Desalination Project Committee, Ad Hoc Salt Creek Golf Course Committee, Ad Hoc Legal Committee and Ad Hoc Redistricting Committee. As a member of CWA's Board of Directors, Mr. Croucher is chair of its Legislation, Conservation and Outreach Committee and vice chair of the Audit Committee. He has also served on its Small Contractor Outreach and Opportunities Program and has been past vice chair of its Administrative & Finance Committee and Bay Delta Solutions Ad Hoc Committee. He has been reappointed several times to its Legislative, Conservation and Outreach Committee and Small Contractor Outreach and Opportunity Program Committee. He is also past chair of CWA's Imported Water Committee, a past member of its Colorado River Programs Committee and Conservation Ad Hoc Committee, and past 2 nd Alternate to SANDAG. Mr. Croucher is also a past vice chair of CSDA's San Diego Chapter.

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NOMINATION / RESUME

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LAFCO EXPERIENCE:	Mr. Croucher currently serves on LAFCO's Special District Advisory Committee and has served as vice chair of the Special Districts Advisory Committee. He also served as the alternate for Fire Chief Augie Ghio on the LAFCO Task Force on Fire Protection and Emergency Medical Services in the past. He participated as a Board of Director with the LAFCO Municipal Service Review and has experience at the employee and staff level serving on two (2) separate successful Special District Consolidations which were requested by the agencies.
ADDITIONAL INFORMATION:	Mr. Croucher is supported by both Water and Fire Districts and is endorsed by outgoing LAFCO Regular District representative, Mr. Andy Menshek. Mr. Croucher is a long-time firefighter in San Diego and a resident of Spring Valley. He is the Division Chief for the San Miguel Consolidated Fire Protection District and during his 30 year career as a firefighter, has moved up the ranks from Firefighter, Engineer, Captain and Battalion Chief to his current position as Division Chief. He has also been recognized for numerous achievements including being named Employee of the Year and served as the President of the Executive Board of Directors for Southern Area Fire Equipment Research (SAFER) in 2004.
Print name: <u>Jose A. Lopez</u>	Presiding Officer Authorized Signature: 

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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

(Office Use)

NOMINATED BY:	
District Name:	Pomerado Cemetery District
District Phone:	858-748-5760
NAME OF NOMINEE:	
Name:	Robert L. Thomas
Address:	12505 Avenida Times San Diego 92128
Phone:	958-521-8264
NOMINATED FOR:	
Please check <u>one</u> box Refer to the List of Incumbents.	LAFCO POSITION: () Regular Special District Member (Term expires in 2017) () Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: (X) Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	See Attached
LAFCO EXPERIENCE:	See Attached
ADDITIONAL INFORMATION:	See Attached
Print name: Emma Johnston	<i>Emma Johnston</i> (Presiding Officer Authorized Signature)

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ROBERT L. THOMAS

TRUSTEE, POMERADO CEMETERY DISTRICT

DISTRICT EXPERIENCE:

A Board Member for 12 years, four terms as Board President

Involvement with a three member Board of Trustees advising and directing the General Manager in the following areas:

- Annual budget and financial management
- Capital improvement program
- Staff personnel issues
- Development and approval of district policies and procedures
- Review of public requests and complaints
- Attendance at conference and training sessions

LAFCO EXPERIENCE:

Board President in 2007 when Pomerado Cemetery District updated the sphere of influence and annexed additional property into the district's prevailing boundaries

A 26 year career in California local government with familiarity with LAFCO policies and procedures

ADDITIONAL INFORMATION:

A 26 year career in California city government with the last 13 years as Community Services Director for the City of Poway in which I was responsible for:

- Supervision of 25 full-time employees
- Oversaw city parks and recreation, performing arts center, library and transit services
- Staff advisor to numerous citizen advisory groups
- Served on multiple city and county boards and committees

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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

SAN DIEGO LAFCO

(Office Use)

NOMINATED BY:	
District Name:	<u>Rainbow Municipal Water District</u>
District Phone:	<u>760-728-1178</u>
NAME OF NOMINEE:	
Name:	Tom Kennedy
Address:	3707 Old Highway 395, Fallbrook, CA 92028
Phone:	760-728-1178
NOMINATED FOR:	
<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	LAFCO POSITION: () Regular Special District Member (Term expires in 2017) () Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: (X) Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Over 30 years in municipal water and wastewater experience including State of California, San Diego State University Department of Programmed Maintenance -1986-1987 City of Vernon - 1991 - 1999 Olivenhain Municipal Water District 1999 - 2005 and 2006-2014 Rainbow Municipal Water District 2014-present Board Member: San Diego County Water Authority, February 2015 - present
LAFCO EXPERIENCE:	Prior to 2014 my LAFCO experience was limited to simple annexations and boundary adjustments that are normal routine activities of special districts. Since coming to work at RMWD, my experience has increased exponentially. I have read the Cortese-Knox-Hertzberg Local Government Reorganization Act cover to cover and have a dog eared copy on my desk. I have worked with LAFCO staff to interpret complex parts of the statute which can be quite a challenge. We have not always agreed, but the process has given me a broader understanding of the underpinnings of the statute. I am also involved in legislative advocacy where I feel that some minor adjustments to the statute could help clarify how to balance the rights of voters, LAFCO, and special districts. I have long felt that consolidation of Special Districts can be a great benefit for ratepayers, but only where conditions are right for success. If elected to the Special District Advisory Committee, my unique range of experiences can help identify when those conditions are present and provide input to the full Commission on these issues.

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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

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ADDITIONAL
INFORMATION:

I look forward to working with representatives of other Special Districts to ensure that the delivery of critical services provided by the Special Districts in San Diego County is as smooth and efficient as possible.

Print name: Tom Kennedy

Presiding Officer Authorized Signature: 

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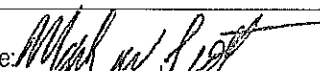
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2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO NOMINATED BY:	
District Name:	Bonita-Sunnyside Fire Protection District
District Phone:	(619) 479-2346
NAME OF NOMINEE:	
Name:	Thomas Pocklington
Address:	3210 Kennelworth Lane, Bonita, CA 91902
Phone:	(619) 885-1092
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	First elected to the Bonita-Sunnyside Fire Protection District Board in 1990, Tom is now serving his 7 th term in office. Tom has headed and served on committees that have involved District Policy, Employee and Regulation changes. Tom attends all Board meetings and participates in all district business and has served in all Board positions.
LAFCO EXPERIENCE:	Tom has actively worked on LAFCO issues over the last 23 years, as a member of the Advisory Committee. These issues include but not limited to annexation, consolidation and LAFCO policy issues. Tom has served on several subcommittees of the Special District Advisory Committee, including the Nomination Committee, water and sewer related issues for Districts with conflicting concerns. Tom is very knowledgeable of the Cortese-Knox-Hertzberg (C-K-H) Act of 2000 and has served as the Chairman of the Advisory Committee.
ADDITIONAL INFORMATION:	Tom has the full support of the Bonita-Sunnyside FPD and would represent best interest of all Districts in San Diego County. The Board of Directors endorsement is unanimous in favor of Tom's nomination.
Print name: Mark Scott	Presiding Officer Authorized Signature: 

**In accordance with Government Code Section 56332, LAFCO Regular and Alternate Special District Commissioners must be members of the legislative body of an independent Special District who reside in San Diego County.*

This form can be downloaded at the following link: <http://www.sdlafco.org/WhatsNew/2015Nomination.doc>.

ATTACHMENT 2

RECEIVED

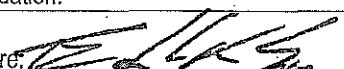
DATE RECEIVED
BY LAFCO:

SEP 30 2015

2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Olivenhain Muncpal Water District
District Phone:	(760) 753-6466
NAME OF NOMINEE:	
Name:	Kimberly A. Thorne
Address:	1966 Olivenhain Road, Encinitas, CA 92024
Phone:	(760) 753-6466
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Ms. Thorne began her tenure with Olivenhain Municipal Water District in October 1996, becoming General Manager on January 1, 2007. Under her direction, OMWD provides water, wastewater services, recycled water, hydroelectricity, and park/recreation facilities on behalf of approximately 80,000 customers over 48 square miles in northern San Diego County.
LAFCO EXPERIENCE:	Ms. Thorne currently serves as Chair of the San Diego Local Agency Formation Commission's Special Districts Advisory Committee (SDAC). She has served on the SDAC for the past 8 years. She has participated and provided input and guidance on dozens of important LAFCO issues during her tenure and has spoken at many LAFCO hearings on behalf of the SDAC.
ADDITIONAL INFORMATION:	Ms. Thorne earned a bachelor's degree in political science from the University of Colorado (Boulder) and her Juris Doctorate from Thomas Jefferson School of Law in San Diego. She is past Chair of the San Diego North Economic Development Council's Board of Directors, current member of the Eckerly Board of Directors, past Chair of the Eckerly Board Finance Committee, and current member of the San Diego Integrated Regional Water Management Regional Advisory Committee. Since 2008, she holds her Special Districts Administrator certification from the Special District Leadership Foundation.
Print name: Edmund K. Sprague	Presiding Officer Authorized Signature: 

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ATTACHMENT 2

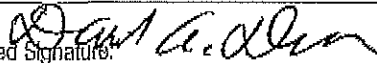
DATE RECEIVED
BY LAFCO:

OCT - 9 2015

2015 LOCAL AGENCY FORMATION COMMISSION
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Rincon del Diablo Municipal Water District
District Phone:	760-745-5522
NAME OF NOMINEE:	
Name:	Erin Lump
Address:	1920 N. Iris Lane, Escondido, CA 92026
Phone:	(760) 215-0601
NOMINATED FOR:	
Please check <u>one</u> box Refer to the List of Incumbents.	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	I was elected to the Rincon del Diablo Municipal Water District's Board in November of 2014. I currently chair the Fire and Emergency Preparedness Committee and I work closely with staff to ensure public safety and oversee the district's involvement in fire protection services. I also serve on the Public Information & Intergovernmental Relations Committee, with a focus on customer, community, intergovernmental & media relations.
LAFCO EXPERIENCE:	I have spent my entire professional career dedicated to improving government at every level. I would be honored for the opportunity to serve on the LAFCO advisory committee and help meet the 4 main commission goals of: encouraging orderly growth, promoting logical and efficient public services for cities and special districts, streamlining governmental structure, and discouraging premature conversion of prime agricultural and open space lands to urban uses.
ADDITIONAL INFORMATION:	
Print name: <u>DAVID A. DARR</u>	Presiding Officer Authorized Signature: 

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MEMORANDUM

DATE: January 7, 2016
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: 2016 Board of Directors Committee Assignments

RECOMMENDATION:

1. Discuss and take action as appropriate.

DISCUSSION:

The Leucadia Wastewater District (LWD) Board President typically reviews committee assignments for the Board of Directors on an annual basis and makes appointments to the various committees as appropriate. To facilitate this discussion, a summary of current committee assignments and appointments is attached.

This item has been placed on the agenda for discussion by the Board of Directors. Staff has no recommendation on this matter. Staff will incorporate any revisions to LWD committees and respond to other public agencies as appropriate.

Attachment

th:PJB



LEADERS IN
ENVIRONMENTAL
PROTECTION

Board of Directors' Committee Assignments

Engineering Committee

Director Allan Juliussen, Chair
Director David Kulchin

Investment & Finance Committee

Vice President Judy Hanson, Chair
President Donald Omsted

Community Affairs Committee

Director Elaine Sullivan, Chair
President Donald Omsted

Human Resource Committee

Vice President Judy Hanson, Chair
Director David Kulchin



LEADERS IN
ENVIRONMENTAL
PROTECTION

Board of Directors' and Manager Appointments and Assignments

Encina Wastewater Authority (EWA) Board of Directors/Joint Advisory Committee (JAC)

Director Elaine Sullivan
Director Allan Juliussen
Paul Bushee, GM (Alternate)

Other Assignments:

Director Allan Juliussen

- EWA Capital Improvement Committee (CIC) Member
- Chairperson of Encinitas School District Oversight Committee

President Donald Omsted

- Batiquitos Lagoon Foundation Board Member

Director Elaine Sullivan

- EWA Policy and Finance Committee
- CSDA Professional Development Committee
- CSDA Member Services Committee

Vice President Judy Hanson

- Vice Chairperson San Diego County LAFCO Special Districts Advisory Committee
- California Sanitation Risk Management Association (CSRMA) Board Member

Director David Kulchin

- Chairperson of Scripps Memorial Hospital Encinitas Community Advisory Board

General Manager Paul Bushee

- Encina Wastewater Authority Member Agency Managers Committee
- CSRMA Executive Board Member (President)
- CSRMA Board of Directors (Alternate)
- CASA Board of Directors (Secretary-Treasurer)