



LEADERS IN
ENVIRONMENTAL
PROTECTION

**BOARD OF DIRECTORS
REGULAR MEETING**

DATE: Wednesday, January 8, 2014
TIME: 5:00 p.m.
PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**
- 6. Presentations and Awards**
None.

CONSENT CALENDAR

Items 7-11 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

December 10, 2013 Community Affairs Committee Meeting (Pages 1-2)
December 11, 2013 Regular Board Meeting (Pages 3-8)

8. Approval of Demands for December 2013/January 2014

This item provides for Board of Directors approval of all demands paid from LWD during the month of December and a portion in January 2014. (Pages 9-26)

9. Operations Report

This report discloses the year-to-date and monthly flow, rain fall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY 12 to FY 13 and flows by sub-basin. (Pages 27-30)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY 13 budget and discloses monthly investments. (Pages 31-38)

11. Disclosure of Reimbursements Report for July through December 2013.

(Pages 39-40)

EWA and COMMITTEE REPORTS

12. Encina Wastewater Authority Reports

A. A regular EWA Board meeting was held on December 11, 2013 – report by Director Juliussen. (Pages 41-42)

13. Committee Reports

None.

ACTION ITEMS

14. California Asset Management Program (CAMP) Individual Portfolio Program Status Report. (Page 43)

15. Financial Plan Review Update. (Verbal)

16. 2014 Board of Directors Committee Assignments. (Pages 44-46)

INFORMATION ITEMS

17. Project Status Updates and Other Informational Reports

A. Thank you email from customers Mr. & Mrs. Moothart. (Page 47)

18. Directors' Meetings and Conference Reports

None.

19. General Manager's Report

20. General Counsel's Report

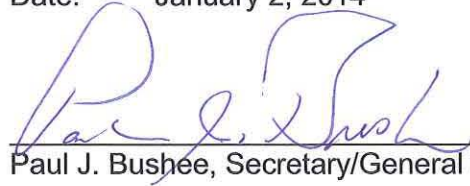
21. Board of Directors' Comments

22. Adjournment

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: January 2, 2014



Paul J. Bushee, Secretary/General Manager

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
December 10, 2013

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Tuesday, December 10, 2013 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Omsted called the meeting to order at 9:05 a.m.

2. Roll Call

DIRECTORS PRESENT: Omsted

DIRECTORS ABSENT: Sullivan.

OTHERS PRESENT: General Manager Paul Bushee, Executive Assistant Trisha Hill, Administrative Specialist II Tianne Baity, Jennifer Beales of TRG & Associates (TRG).

3. Public Comment

No public comment was received.

4. New Business

None.

5. Information Items

A. Website Update.

GM Bushee stated that staff has been working with Big Tuna Interactive updating the website and that this item is a FY 14 tactical goal. He introduced EA Hill to present the draft website templates.

EA Hill provided brief background information on the meetings that staff has had with Big Tuna Interactive stating that they have completed several draft website templates. She presented the Homepage and Board of Directors templates noting the differences between the current website and the updated website.

EA Hill introduced AS II Tianne Baity to present the "Agenda & Minutes" and the "Contact Us" templates, along with information on the Administrator capabilities for updating the new website. She also noted the differences between the current website and the updated website. In addition, she provided information on the new and open source website platform named Drupal.

This item was informational and no action was taken.

6. Directors' Comments

Director Omsted requested that staff present the website update at the December Board meeting.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Omsted adjourned the meeting at 9:42 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 December 11, 2013

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, December 11, 2013 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 5:03 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Kulchin, Juliussen, Omsted and Hanson

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, District Engineer Steve Deering with Dudek, CPA Richard Duffey with Brownell & Duffey, Harvey Schroeder and David Forman with White Nelson Diehl Evans, LLP, Field Services Specialist Frank Reynaga and Field Services Technician II Gabriel Mendez.

3. Pledge of Allegiance

President Sullivan led the pledge of allegiance.

4. General Public Comment Period

There was no public comment.

5. Approval of Agenda

Upon a motion duly made by Director Omsted, seconded by Vice President Kulchin, and carried, the Board of Directors approved the agenda.

6. Presentations and Awards

A. Achievement of two Individual Performance Objectives.

GM Bushee presented individual objectives that two LWD employees achieved. GM Bushee stated that Frank Reynaga recently passed his 35th year anniversary at the District. He provided a brief summary of accomplishments that he has achieved during his tenure at the District and he indicated that under LWD's incentive program Frank is eligible for a \$1000 incentive award.

He also reported that Field Services Technician II Gabriel Mendez recently received his Grade D2 Water Distribution Operator certification from the Department of Public Health. Gabriel is eligible for a \$500 incentive award as authorized under LWD's Incentive Program.

The Board and GM Bushee congratulated Frank and Gabriel for their efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

November 12, 2013 Employee Recognition Committee Meeting

November 13, 2013 Regular Board Meeting

November 20, 2013 Engineering Committee Meeting

December 3, 2013 Investment & Finance Committee Meeting

8. Approval of Demands for November 2013/December 2013

Payroll Checks numbered 17008-17059; General Checking – Checks numbered 44630-44743

9. Operations Report (A copy was included in the original December 11, 2013 Agenda)

10. Finance Report (A copy was included in the original December 11, 2013 Agenda)

Upon a motion duly made by Director Juliussen, seconded by Director Hanson, and carried, the Board of Directors approved the consent calendar.

EWA and COMMITTEE REPORTS

11. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting was held on November 20, 2013.

Director Juliussen reported on EWA's November 20, 2013 Board meeting. Director Omsted asked for clarification on the Pyrolysis process. Director Juliussen explained in more detail about the Pyrolysis process.

12. Committee Reports

A. Engineering Committee (EC) meeting was held on November 20, 2013.

Director Juliussen reported that the EC received a report evaluating the Batiquitos Force Main (B2) Alternative Replacement Methods. He noted that representatives of the Hilton hotel attended the meeting and provided comments on the negative financial impacts that the project will have on the hotel.

He stated that the EC directed staff to evaluate realigning B2 into north bound Highway 101 in front of the Hilton hotel to determine its feasibility. He added that staff will review and evaluate the California Environmental Quality Act (CEQA) requirement for the realignment and also evaluate the replacement of B1 and B3 Force Main by realigning them into Highway 101 to eliminate future construction impacts to the Hilton. He added that Hilton agreed to participate with the additional expenses.

Director Omsted noted that the District previously provided Hilton the option to realign the force mains during their construction period. GM Bushee confirmed that the District did provide this option and, at that time, Hilton declined to assist with the expense of the realignment of the force mains.

B. Investment & Finance Committee (IFC) meeting was held on December 3, 2013.

Director Hanson reported that the IFC reviewed the FY 13 Comprehensive Annual Financial Report (CAFR) and it will be reviewed by the Board later in the agenda.

C. Community Affairs Committee (CAC) meeting was held on December 10, 2013.

Director Omsted stated that the CAC received a website status update and it will be presented later in the agenda.

GM Bushee noted that it will be presented under the General Manager's report.

ACTION ITEMS

13. Receive and file the Fiscal Year 2013 Comprehensive Annual Financial Report (CAFR).

CPA Duffey presented this item noting that he will provide the highlights of the audit's Management's Discussion and Analysis (MD&A) and financial statements, and Mr. Schroeder will present other portions of the CAFR. He presented the MD&A's highlights indicating that:

- The wastewater service charge was unchanged at the rate of \$258.22/EDU/year;
- The District added eighty-two equivalent dwelling units increasing our connected units to 27,936;
- Operating revenues and expenses increased \$17,913 and \$201,629 respectively;
- The District's investments earnings decreased;
- The District gained \$6.3 million in capital assets as a result of selling back capacity and received donated subsurface lines valued at \$693,000;
- The District's net position increased \$7 million or 5.6% from 2012;
- Trends from the past ten years in the statistical sections of the CAFR; and
- The comparison between the budget to actual amounts.

CPA Duffey introduced Mr. Harvey Schroeder to provide the highlights of the financial statements. Mr. Schroeder stated that the auditor's internal report indicated that the audit was a clean, unqualified opinion for the year ending FY 2013 and no management letter was issued. He provided a summary of the Basic Financial Statements and notes, along with supplemental information. He also noted the new upcoming GASB requirements and that the District had already implemented GASB 65 in this year's audit.

Following discussion and upon a motion duly made by Director Omsted, seconded by Director Juliussen, and carried, the Board of Directors received and filed the FY 2013 CAFR.

14. Board of Directors Elections of Officers.

ASM LeMay presented the item stating that LWD's Resolution No. 2118 establishes a policy that calls for the Board to elect a President and Vice President.

Director Juliussen motioned to elect Vice President Kulchin to President. Director Omsted seconded the motion, and carried, the Board of Directors elected Vice President Kulchin as the

Board President for calendar year 2014.

Upon a motion duly made by Director Hanson, seconded by Vice President Kulchin, and carried, the Board of Directors elected Director Juliussen as the Board Vice President for calendar year 2014.

President Sullivan congratulated Directors Kulchin and Juliussen.

15. Discussion on the District's use of bottled water.

President Sullivan stated that she read in the paper that the city of Encinitas is moving away from using bottled water. She added that in the future, our industry may see the use of indirect and direct potable water. She stated that by using bottled water, we show the perception that bottled water is better than tap water. She stated that she would prefer if water bottles would not be provided during meetings and that a pitcher of water be provided instead.

Director Juliussen asked if her request includes the discontinuation of water services provided by Palomar Water. President Sullivan asked staff if there is something wrong with using the tap water. GM Bushee stated that there is nothing wrong with the tap besides the taste preference and the convenience of the service.

Director Juliussen asked if the field services staff takes bottled water in the field. Superintendent Stecker stated that they bring a water jug that is filled with the Palomar Water.

Vice President Kulchin stated that he respects President Sullivan's view point, however, he doesn't agree with discontinuing the use of bottled water. He added that he is concerned with the inconvenience of only using tap water, noting that using the Palomar water service is acceptable.

Director Hanson stated that she had recently visited the city of Encinitas and confirmed that the city agreed not to provide bottled water for sponsored city functions; however, the city still continues to use a vendor for water service for their employees. In addition, their vending machines include bottled water for the employees. She stated that she doesn't agree that the District should stop providing bottled water.

Director Omsted asked how many gallons of Palomar water the District receives in a month. GM Bushee stated that the District purchases bottled water for meetings and the Palomar water services provides an estimated 50-70 gallons per month.

Director Juliussen noted that if it was a cost issue, then he would agree, however, since it is not the cost, he doesn't agree with discontinuing the use of bottled water. Director Omsted noted that he respects President Sullivan suggestion; however, it is not practical.

There was no action taken on this item.

INFORMATION ITEMS

16. Project Status Updates and Other Informational Reports

A. Announcement of the San Diego Chapter CSDA Teacher Grant winners.

EA Hill stated that the District's CSDA Teacher Grant application submittals were awarded grants. She also noted that many of the schools in the District's service area also received grants; however they were submitted to other nearby agencies.

President Sullivan stated that she and EA Hill delivered several checks to the schools in the service area and were able to see the winning projects during their visit. She noted that she was impressed with the schools' projects.

B. 2014 CASA Winter Conference is scheduled for January 15-17, 2014 in Indian Wells at the Renaissance Esmeralda Indian Wells Resort & Spa.

EA Hill stated that all Board members are registered for the conference, noting the hotel check-in and check-out dates. She also stated that the CSRMA training session's schedule was changed to a later time on January 15th.

All Board members confirmed that they would like to attend the CSRMA training session.

17. Directors' Meetings and Conference Reports

None.

18. General Manager's Report

General Manager Bushee reported on the following items:

- Employee Holiday luncheon is scheduled for tomorrow at noon at the Buca di Beppo restaurant.

EA Hill presented the website status update. She reviewed four templates that were completed by the website developer, Big Tuna Interactive. She provided the differences between the current website and the new website. She also added that the content management system called Drupal will allow staff to make additional changes that are not possible with the current system.

President Sullivan asked if customers can type their address into the google map function to verify if they reside the District's service area. EA Hill stated at this time, the website doesn't provide that function, but staff can verify if this option is viable.

Vice President Kulchin asked if the website will have a counter that will show how many visitors are viewing the website. EA Hill stated there is not a counter shown on the website, but staff can request it to be added to the Homepage of the website.

She also noted that Big Tuna has done an excellent job with updating the website and staff is pleased with their services.

19. General Counsel's Report

General Counselor Brechtel reported information on SB 751 noting that under closed session the Board of Directors will have to report out on their decision and each Board members vote would need to be reported in the minutes.

20. Board of Director's Comments

Director Omsted thanked President Sullivan for being the Board President. Director Juliussen also thanked President Sullivan.

President Sullivan wished everyone healthful and happy holidays.


21. Adjournment

President Sullivan adjourned the meeting at 6:13 p.m.

Elaine Sullivan, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

MEMORANDUM

DATE: January 2, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of December/January Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 442,536.95
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months December 6, 2013 – January 2, 2014.

Operating expenses totaled \$274,459.59 while Capital Improvement Program expenses totaled \$ 83,684.07.

Payroll for employees and the Board totaled \$ 84,393.29.

Attached please find a year to date Employee and Board Payroll Report from October 2012 to November 2013 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account December/January 2014
Attachment 2	Payroll Check Register dated December 11, 2013
Attachment 3	Payroll Check Register dated December 12, 2013
Attachment 4	Accounts Payable Check Register dated December 13, 2013
Attachment 5	Accounts Payable Check Register dated December 20, 2013
Attachment 6	Payroll Check Register dated December 25, 2013
Attachment 7	Accounts Payable Check Register dated January 2, 2014
Attachment 8	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

January 8, 2014

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check 12/11/2013	17060 - 17077	\$ 41,450.93	
Payroll Check-12/12/2013	17078 - 17080 Incentive	\$ 2,339.09	
Payroll Check -12/25/2013	17081 - 17098	<u>\$ 40,603.27</u>	
	Total		\$84,393.29
General Checking -12/13/2013	44744 - 44792	\$ 138,017.02	
General Checking -12/20/2013	44793 - 44812	\$ 103,096.26	
General Checking - 01/02/2014	44813 - 44845	<u>\$ 117,030.38</u>	
	Total		\$358,143.66
	Grand Total		\$442,536.95
 <u>VOIDED CHECK</u>	 44793	 Reissued	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 11, 2013

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
17060 - 17077	12/11/2013	\$41,450.93

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 12, 2013
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
17078 - 17080	12/12/2013	\$2,339.09

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
44744- 2625	1	12/13/2013	10100 NAPA AUTO		
	1		49495 PARTS	30.75	180800
	1		49496 PARTS AND SUPPLIES	77.63	180983
44744- 2625	1	12/13/2013	Logged *** Total ***	108.38	
44745- 2625	2	12/13/2013	10221 ADS LLC		
	2		49477 OPEN PO-FLOW MONITORING CONTRA	3,570.00	12860.22-1113
44745- 2625	2	12/13/2013	Logged *** Total ***	3,570.00	
44746- 2625	3	12/13/2013	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		49515 MONTHLY PEST SERVICE	56.00	1760773
44746- 2625	3	12/13/2013	Logged *** Total ***	56.00	
44747- 2625	4	12/13/2013	10627 ARROW PIPELINE		
	4		49500 REPAIR ON EL FUERTE	255.00	12-000272
44747- 2625	4	12/13/2013	Logged *** Total ***	255.00	
44748- 2625	5	12/13/2013	10720 AT&T		
	5		49509 L.D. @ BPS	.17	L.D.@BPS
44748- 2625	5	12/13/2013	Logged *** Total ***	.17	
44749- 2625	6	12/13/2013	11718 BIGTUNA INTERACTIVE		
	6		49505 WEB DESIGN	4,590.00	1505
44749- 2625	6	12/13/2013	Logged *** Total ***	4,590.00	
44750- 2625	7	12/13/2013	12117 COURTESY CHEVROLET		
	7		49464 2014 CHEVY 2500 HD TRUCK	24,620.85	140480
44750- 2625	7	12/13/2013	Logged *** Total ***	24,620.85	
44751- 2625	8	12/13/2013	12360 CITY OF CARLSBAD		
	8		49527 WATER @ PLANT/OFFICE	89.10	8121300-11/13
	8		49528 WATER @ PLANT/OFFICE	105.27	8121305-11/13
	8		49529 WATER @ VACTOR	342.72	104-11/13
	8		49530 WATER @ VACTOR	181.10	103-11/13
44751- 2625	8	12/13/2013	Logged *** Total ***	718.19	
44752- 2625	9	12/13/2013	12510 WASTE MANAGEMENT		
	9		49525 TRASH SERVICE	235.06	111411502748
44752- 2625	9	12/13/2013	Logged *** Total ***	235.06	
44753- 2625	10	12/13/2013	12514 CONEXIS		
	10		49531 SEC 125 FLEX PLAN-NOV	130.00	1113-OR5179
44753- 2625	10	12/13/2013	Logged *** Total ***	130.00	
44754- 2625	11	12/13/2013	12518 CART MART, INC		
	11		49497 REPAIR ON CART	159.80	6158
44754- 2625	11	12/13/2013	Logged *** Total ***	159.80	
44755- 2625	12	12/13/2013	12631 CORODATA		
	12		49466 OPEN PO-STORAGE	80.59	RS4056862
44755- 2625	12	12/13/2013	Logged *** Total ***	80.59	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
44756- 2625	13	12/13/2013	12718	CHUCKS TIRE CENTER		
	13		49503	TIRES	200.29	13-1085
44756- 2625	13	12/13/2013	Logged	*** Total ***	200.29	
44757- 2625	14	12/13/2013	13072	DATA NET		
	14		49516	IS MAINT AND SUPPORT	560.00	9745931
	14		49520	IS MAINT AND SUPPORT	556.62	9746001
44757- 2625	14	12/13/2013	Logged	*** Total ***	1,116.62	
44758- 2625	15	12/13/2013	13323	WHITE NELSON DIEL EVANS LLP		
	15		49467	OPEN PO-CONTRACT-AUDITORS	3,825.00	138760
44758- 2625	15	12/13/2013	Logged	*** Total ***	3,825.00	
44759- 2625	16	12/13/2013	13822	DUDEK & ASSOCIATES		
	16		49430	GE/3252/864/FIORE	2,326.39	20134415
	16		49431	GE/3252/869/ANZIL RES.	50.00	20134416
	16		49432	GE/3252/871/ROBBIES RD HOUSE	660.00	20134417
	16		49440	GE/3251/100/GRADING	483.39	20134407
	16		49441	GE/3252/593/L.C. TOWNE	679.78	20134408
	16		49442	GE/3252/789/SOUPPLANTATION	287.50	20134411
	16		49443	GE/3252/844/L.C. TOWNE	1,290.00	20134412
	16		49444	GE/3252/846/MCDONALDS	119.11	20134413
	16		49445	GE/3252/855/L.C. TOWN	60.00	20134414
	16		49446	GE/3252/872/GRIFFY ANNEX	120.00	20134418
44759- 2625	16	12/13/2013	Logged	*** Total ***	6,076.17	
44760- 2625	17	12/13/2013	14423	ELECTRICAL SALES, INC.		
	17		49504	LAMPS	196.98	4214773
44760- 2625	17	12/13/2013	Logged	*** Total ***	196.98	
44761- 2625	18	12/13/2013	16021	GREAT AMERICA FINANCIAL SERVIC		
	18		49511	COPIER LEASE	1,056.30	14546220
44761- 2625	18	12/13/2013	Logged	*** Total ***	1,056.30	
44762- 2625	19	12/13/2013	17058	JUDY HANSON		
	19		49501	REIMBURSE JH	43.19	JH-IPAD
44762- 2625	19	12/13/2013	Logged	*** Total ***	43.19	
44763- 2625	20	12/13/2013	17247	U.S. HEALTH WORKS MEDICAL GROU		
	20		49468	OPEN PO-PHYSICALS/TESTING	220.00	2403978-CA
44763- 2625	20	12/13/2013	Logged	*** Total ***	220.00	
44764- 2625	21	12/13/2013	17552	THE HOME DEPOT CRC/GECF		
	21		49481	OPEN PO-SUPPLIES	63.23	HOME-11/27/13
44764- 2625	21	12/13/2013	Logged	*** Total ***	63.23	
44765- 2625	22	12/13/2013	18150	ICMA RETIREMENT-303979		
	22		49508	DEFERRED COMP-ICMA	4,295.22	ICMA-11/11/13
44765- 2625	22	12/13/2013	Logged	*** Total ***	4,295.22	
44766- 2625	23	12/13/2013	18711	I2B NETWORKS, INC		
	23		49474	ONE YEAR OF WEB CAM @ BPS	160.00	20270

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
44766-	2625	23 12/13/2013	Logged		160.00	
				*** Total ***		
44767-	2625	24 12/13/2013	20011	JACKSON & BLANC		
		24	49534	OPEN PO-HVAC AMINT/SERVICE	1,524.50	000173288
44767-	2625	24 12/13/2013	Logged		1,524.50	
				*** Total ***		
44768-	2625	25 12/13/2013	20628	KOPPL PIPELINE SERVICES, INC		
		25	49475	RW LINESTOP INSTALLATION	7,775.00	12870
44768-	2625	25 12/13/2013	Logged		7,775.00	
				*** Total ***		
44769-	2625	26 12/13/2013	20842	DAVID KULCHIN		
		26	49502	REIMBURSE D.K.	102.57	D.K.-IPAD
44769-	2625	26 12/13/2013	Logged		102.57	
				*** Total ***		
44770-	2625	27 12/13/2013	21227	LEE'S LOCK & SAFE		
		27	49507	KEYS AND LOCKS	14.69	CT000711885
44770-	2625	27 12/13/2013	Logged		14.69	
				*** Total ***		
44771-	2625	28 12/13/2013	23068	NATIONWIDE RETIREMENT SOLUTION		
		28	49513	DEFERRED COMP	110.00	NATION-11/11/13
44771-	2625	28 12/13/2013	Logged		110.00	
				*** Total ***		
44772-	2625	29 12/13/2013	24111	AMERICAN REPROGRAPHICS CO.,LLC		
		29	49498	PLANS AND SPECS	48.00	7251667
44772-	2625	29 12/13/2013	Logged		48.00	
				*** Total ***		
44773-	2625	30 12/13/2013	24224	OFFICE DEPOT, INC.		
		30	49479	OPEN PO-OFFICE SUPPLIES	131.81	6872476361001
		30	49489	OPEN PO-OFFICE SUPPLIES	145.63	687676696001
		30	49492	OPEN PO-OFFICE SUPPLIES	89.49	685360936001
		30	49493	OPEN PO-OFFICE SUPPLIES	3.07	685362548001
44773-	2625	30 12/13/2013	Logged		370.00	
				*** Total ***		
44774-	2625	31 12/13/2013	24440	OLIVENHAIN MUNICIPAL WATER DIS		
		31	49521	WATER @ E. ESTATES	37.02	E.ESTATES-11/13
		31	49522	WATER @ VP7	37.02	VP7-12/1/13
		31	49523	WATER @ TRAVELING	380.88	TRAVELING-11/13
		31	49524	WATER @ VP5 PS	37.02	VP5-11/2013
44774-	2625	31 12/13/2013	Logged		491.94	
				*** Total ***		
44775-	2625	32 12/13/2013	25010	AT&T		
		32	49518	DIAL IN MODEM-NEW	160.81	MODEM-11/11/13
		32	49519	DIAL IN MODEM-OLD	167.53	MODEM-11/13
44775-	2625	32 12/13/2013	Logged		328.34	
				*** Total ***		
44776-	2625	33 12/13/2013	25032	PALOMAR WATER, LLC		
		33	49510	BOTTLED WATER DELIVERED TO OFF	144.10	2817240
44776-	2625	33 12/13/2013	Logged		144.10	
				*** Total ***		
44777-	2625	34 12/13/2013	25260	PERS RETIREMENT		
		34	49532	BOARD RETIREMENT ENDING 11/30/	341.63	DUE-12/30/13
		34	49533	EMPLOYEE RETIREMENT 11/24/13	13,648.56	DUE-12/24/13

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
44777- 2625	34	12/13/2013	Logged	*** Total ***	13,990.19
44778- 2625	35	12/13/2013	25577 PURCHASE POWER		
	35		49499 SHIPPING	71.50	FEDX-NOV
44778- 2625	35	12/13/2013	Logged	*** Total ***	71.50
44779- 2625	36	12/13/2013	25612 PIPERIN CORPORATION		
	36		49535 RW LINESTOP & VALVE INSTALLATI	29,300.00	#01
	36		49536 LA COSTA WATER VALVE PROJECT	1,877.18	#01-
44779- 2625	36	12/13/2013	Logged	*** Total ***	31,177.18
44780- 2625	37	12/13/2013	27425 ROB KEITH PHOTOGRAPHY		
	37		49506 PHOTOS FOR WEB SITE-1/2 DOWN P	1,250.00	WEBSITE-NOV
44780- 2625	37	12/13/2013	Logged	*** Total ***	1,250.00
44781- 2625	38	12/13/2013	27528 ROCKWELL CONSTRUCTION SERVICES		
	38		49471 ELECTRICAL CM SERVICES-LPS GEN	1,312.50	582
	38		49472 LC PS ELECTRICAL/INSTRUMENT CM	562.50	581
	38		49473 SCADA CENTRAL UPGRADE PROJECT	2,750.00	580
44781- 2625	38	12/13/2013	Logged	*** Total ***	4,625.00
44782- 2625	39	12/13/2013	27729 RICHARD STINSON		
	39		49482 B2 FORCE MAIN DESIGN REVIEW	400.00	#62
	39		49483 CONSTRUCTION MGMT BPS REHAB PR	500.00	#62-
	39		49484 LPS GENERATOR-CM SERVICES	3,100.00	#62--
	39		49485 2014 GRAVIETY PIPELINE -CM SER	50.00	#62---
	39		49486 LANIKAI TRUNK SEWER LINING-CM	100.00	#62----
	39		49487 LC PS REHAB-CM SERVICES	1,750.00	#62-----
	39		49488 CM SERVICES-RW PIPELINE VALVE	700.00	#62-----
	39		49494 CONSULTING-LA COSTA GOLF	100.00	#62-6
44782- 2625	39	12/13/2013	Logged	*** Total ***	6,700.00
44783- 2625	40	12/13/2013	28070 SAN DIEGUITO WATER DISTRICT		
	40		49526 WATER @ TANKER	55.72	TK-645-11/13
44783- 2625	40	12/13/2013	Logged	*** Total ***	55.72
44784- 2625	41	12/13/2013	29716 TRG & ASSOCIATES		
	41		49469 OPEN PO-PUBLIC INFORMATION	4,927.50	27-2013
44784- 2625	41	12/13/2013	Logged	*** Total ***	4,927.50
44785- 2625	42	12/13/2013	30515 UNIFIRST CORPORATION		
	42		49470 OPEN PO-UNIFORMS/LAUNDRY SERVI	188.67	3601092874
	42		49490 OPEN PO-UNIFORMS/LAUNDRY SERVI	188.67	3601094963
	42		49491 OPEN PO-UNIFORMS/LAUNDRY SERVI	45.76	3601093808
44785- 2625	42	12/13/2013	Logged	*** Total ***	423.10
44786- 2625	43	12/13/2013	30520 UNDERGROUND SERVICE ALERT OF		
	43		49514 UNDERGROUND ALARM SYSTEM	127.50	1120130371
44786- 2625	43	12/13/2013	Logged	*** Total ***	127.50
44787- 2625	44	12/13/2013	30551 CARLSBAD FUELS CORPORATION		
	44		49480 OPEN PO-VEHICLE/TRUCK GAS	2,028.31	20131122

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
44787- 2625	44	12/13/2013	Logged		2,028.31	
				*** Total ***		
44788- 2625	45	12/13/2013	30580	UNITED WAY		
			49512	EMPLOYEE CONTRIBUTIONS	10.00	UNITED-12/11/13
44788- 2625	45	12/13/2013	Logged		10.00	
				*** Total ***		
44789- 2625	46	12/13/2013	30723	SIEMENS WATER TECHNOLOGIES, LL		
			46	49478 OPEN PO-CHEMICALS	9,370.43	901490638
44789- 2625	46	12/13/2013	Logged		9,370.43	
				*** Total ***		
44790- 2625	47	12/13/2013	31232	VERIZON WIRELESS		
			47	49517 CELL PHONES	49.21	9715582522
44790- 2625	47	12/13/2013	Logged		49.21	
				*** Total ***		
44791- 2625	48	12/13/2013	31567	VORTEX INDUSTRIES, INC		
			48	49465 PREVENTATIVE MAINT PROGRAM-DOO	449.95	10-789828-1
44791- 2625	48	12/13/2013	Logged		449.95	
				*** Total ***		
44792- 2625	49	12/13/2013	33227	XEROX CORPORATION		
			49	49476 OPEN PO-SERVICE/MAINTENANCE	75.25	071414189
44792- 2625	49	12/13/2013	Logged		75.25	
				*** Total ***		
					.00	
** Total check discount **					.00	
** Total check amount **					138,017.02	
** Total void discount **					.00	
** Total void amount **					.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
44793- 2626	1	12/20/2013	10221 ADS LLC		
	1		49546 OPEN PO-FLOW MONITORING CONTRA	1,200.00	14429
44793- 2626	1	12/20/2013	Voided	*** Total ***	1,200.00
44794- 2626	2	12/20/2013	11034 BAY CITY ELECTRIC WORKS, INC		
	2		49547 ANNULA GENERATOR SERVICE @PS	1,050.00	W118731/32
	2		49548 ANNULA GENERATOR SERVICE @PS	1,450.00	W119010/029
	2		49549 ANNULA GENERATOR SERVICE @PS	1,275.00	W119035/024
	2		49550 ANNULA GENERATOR SERVICE @PS	860.00	W119051/055
	2		49551 ANNULA GENERATOR SERVICE @PS	1,520.00	W119031/8733
44794- 2626	2	12/20/2013	Logged	*** Total ***	6,155.00
44795- 2626	3	12/20/2013	13014 DIAMOND ENVIRONMENTAL SERVICES		
	3		49570 RESTROOM TRAILER	113.61	0000122676
44795- 2626	3	12/20/2013	Logged	*** Total ***	113.61
44796- 2626	4	12/20/2013	13072 DATA NET		
	4		49569 IS MAINT AND SUPPORT	275.00	9746060
44796- 2626	4	12/20/2013	Logged	*** Total ***	275.00
44797- 2626	5	12/20/2013	13355 DION INTERNATIONAL TRUCKS INC		
	5		49544 MOUNTING KITS, LABOR, FREIGHT	8,492.57	SW06130
	5		49545 DIESEL FILTER FOR VACTOR 128	16,057.11	SW06115
44797- 2626	5	12/20/2013	Logged	*** Total ***	24,549.68
44798- 2626	6	12/20/2013	18561 U.S. BANK		
	6		49572 CONFERENCES, MEETINGS, SUPPLIE	9,006.14	CC-11/22/13
44798- 2626	6	12/20/2013	Logged	*** Total ***	9,006.14
44799- 2626	7	12/20/2013	25010 AT&T		
	7		49568 PHONE @ BPS	119.00	BPS-12/13
44799- 2626	7	12/20/2013	Logged	*** Total ***	119.00
44800- 2626	8	12/20/2013	25260 PERS RETIREMENT		
	8		49574 EMPLOYEE RETIREMENT ENDING 12/	13,648.56	DUE: 1-7-14
44800- 2626	8	12/20/2013	Logged	*** Total ***	13,648.56
44801- 2626	9	12/20/2013	25370 PITNEY BOWES GLOBAL FINANCIAL		
	9		49538 POSTAGE MACHINE-48 MONTH LEASE	155.87	1477733-DC13
44801- 2626	9	12/20/2013	Logged	*** Total ***	155.87
44802- 2626	10	12/20/2013	25425 PLANT PEOPLE		
	10		49542 OPEN PO-MAINTAIN PLANTS IN OFF	158.00	12134776
44802- 2626	10	12/20/2013	Logged	*** Total ***	158.00
44803- 2626	11	12/20/2013	25618 PRIZM JANITORIAL SERVICES, INC		
	11		49541 OPEN PO-JANITORIAL SERVICES	1,281.15	7486
44803- 2626	11	12/20/2013	Logged	*** Total ***	1,281.15
44804- 2626	12	12/20/2013	27478 R. J. SAFETY SUPPLY CO., INC.		
	12		49573 OPEN PO-SAFETY SUPPLIES	284.79	320408-00
44804- 2626	12	12/20/2013	Logged	*** Total ***	284.79

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
44805- 2626	13	12/20/2013	28020	SAN DIEGO GAS AND ELECTRIC		
	13		49555	GAS @ OFFICE	161.75	OFFICE-GAS-13
	13		49556	ELECTRIC @ VP7	168.16	VP7-12/13
	13		49557	ELECTRIC @ SAXONY PS	796.63	SAXONY-12/13
	13		49558	ELECTRIC @ LCPS	1,131.26	LCPS-12/13
	13		49559	ELECTRIC @ RV PS	150.18	RVPS-12/13
	13		49560	ELECTRIC @ DIANA PS	423.47	DIANA PS-12/13
	13		49561	ELECTRIC @ AVOCADO PS	139.60	AVOCADO-12/13
	13		49562	ELECTRIC @ EEPS	994.18	EEPS-12/13
	13		49563	ELECTRIC @ VP5 PS	329.92	VP5PS-12/13
	13		49564	NAT GAS # E.E.	2.42	EE-NAT GAS-13
	13		49565	ELECTRIC @ E. ESTATES	752.25	E.ESTATES-12/13
	13		49567	ELECTRIC @ BPS	12,580.69	BPS-12/13
44805- 2626	13	12/20/2013	Logged	*** Total ***	17,630.51	
44806- 2626	14	12/20/2013	28020	SAN DIEGO GAS AND ELECTRIC		
	14		49566	ELECTRIC @ LPS/OFFICE	13,451.76	LPS-12/13
44806- 2626	14	12/20/2013	Logged	*** Total ***	13,451.76	
44807- 2626	15	12/20/2013	29225	TELEPACIFIC COMMUNICATIONS		
	15		49554	PHONE SYSTEM	1,047.42	51773406-0
44807- 2626	15	12/20/2013	Logged	*** Total ***	1,047.42	
44808- 2626	16	12/20/2013	30515	UNIFIRST CORPORATION		
	16		49543	OPEN PO-UNIFORMS/LAUNDRY SERVI	194.67	3601097004
44808- 2626	16	12/20/2013	Logged	*** Total ***	194.67	
44809- 2626	17	12/20/2013	30723	SIEMENS WATER TECHNOLOGIES, LL		
	17		49539	OPEN PO-CHEMICALS	8,677.67	901510570
44809- 2626	17	12/20/2013	Logged	*** Total ***	8,677.67	
44810- 2626	18	12/20/2013	31232	VERIZON WIRELESS		
	18		49553	CELL PHONE CHARGES	559.43	9716224762
44810- 2626	18	12/20/2013	Logged	*** Total ***	559.43	
44811- 2626	19	12/20/2013	32500	WORDEN WILLIAMS, APC		
	19		49571	LEGAL FEES-NOVEMBER	2,788.00	33411
44811- 2626	19	12/20/2013	Logged	*** Total ***	2,788.00	
44812- 2626	20	12/20/2013	32729	WILLIAM STEINAUER		
	20		49540	LATERAL REIMBURSEMENT	3,000.00	STENAUER
44812- 2626	20	12/20/2013	Logged	*** Total ***	3,000.00	
					.00	
** Total check discount **					.00	
** Total check amount **					103,096.26	
** Total void discount **					.00	
** Total void amount **					1,200.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 25, 2013

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
17081 - 17098	12/25/2013	\$40,603.27

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
44813- 2627	1	1/02/2014	10100	NAPA AUTO		
	1		49604	FUSES	7.54	183838
44813- 2627	1	1/02/2014	Logged	*** Total ***	7.54	
44814- 2627	2	1/02/2014	10570	ANTIMITE TERMITE & PEST CONTRO		
	2		49616	MONTHLY PEST SERVICE-ADDITIONA	3.00	1738135-
44814- 2627	2	1/02/2014	Logged	*** Total ***	3.00	
44815- 2627	3	1/02/2014	11650	BROWNELL AND DUFFEY CPA		
	3		49640	OPEN PO-ACCOUNTING/FINANCIAL F	6,862.50	110413
44815- 2627	3	1/02/2014	Logged	*** Total ***	6,862.50	
44816- 2627	4	1/02/2014	12029	CWEA		
	4		49638	MEMBERSHIP RENEWAL-D. OMSTED	148.00	CWEA-2509
	4		49639	MEMBERSHIP RENEWAL-RIFFEL	148.00	CWEA-4191
44816- 2627	4	1/02/2014	Logged	*** Total ***	296.00	
44817- 2627	5	1/02/2014	12112	JEFF BILLS		
	5		49583	OPEN PO-CONSULTING FEES	4,087.32	CC-DEC'13
44817- 2627	5	1/02/2014	Logged	*** Total ***	4,087.32	
44818- 2627	6	1/02/2014	12827	CURT MOOTHART		
	6		49588	LATERAL REIMBURSEMENT	1,625.00	MOOTHART
44818- 2627	6	1/02/2014	Logged	*** Total ***	1,625.00	
44819- 2627	7	1/02/2014	13822	DUDEK & ASSOCIATES		
	7		49617	GE/3252/874/EOLUS 4	672.50	20135182
	7		49618	GE/3252/867/ROGERS ANNEX	390.00	20135175
	7		49619	GE/3252/865/HYMETTUS	50.00	20135173
	7		49620	GE/3252/864/FIORE	941.87	20135172
	7		49621	GE/3252/855/L.C. TOWNE	120.00	20135171
	7		49622	GE/3252/844/L.C. TOWNE	7,904.56	20135170
	7		49623	GE/3252/808/SEASIDE RIDGE	663.39	20135169
	7		49624	GE/3252/789/SOUPPLANTATION	236.25	20135168
	7		49625	GE/3252/708/EATON BEACH	810.00	20135167
	7		49626	GE/3252/704/1528 HWY 101	300.00	20135166
	7		49627	GE/3252/657/185 W. JASON	420.00	20135165
	7		49628	GE/3252/593/L.C. TOWNE SQUARE	1,822.04	20135164
	7		49629	GE/3252/526/FAIR OAKS	642.50	20135163
	7		49630	GE/3252/873/LC TOWNE SQUARE	282.50	20135180
	7		49631	GE/3252/872/GRIFFY ANNEX	1,440.00	20135179
44819- 2627	7	1/02/2014	Logged	*** Total ***	16,695.61	
44820- 2627	8	1/02/2014	16514	GABRIEL MENDEZ		
	8		49608	REIMBURSE FOR CLASS	292.24	MENDEZ-CLASS
44820- 2627	8	1/02/2014	Logged	*** Total ***	292.24	
44821- 2627	9	1/02/2014	16806	THE GUARDIAN		
	9		49635	DENTAL/DISABILITY INS-JAN	3,982.15	00324226-JAN
44821- 2627	9	1/02/2014	Logged	*** Total ***	3,982.15	
44822- 2627	10	1/02/2014	17060	HARTFORD LIFE & ACCIDENT INS.		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
44822- 2627	10		49636 LIFE INS-JAN	404.88	65887705
	10	1/02/2014	Logged	*** Total ***	404.88
44823- 2627	11	1/02/2014	17324 HUGO GONZALEZ		
	11		49600 REIMBURSE FOR LICENSE TEST	68.00	H.G. LICENSE
44823- 2627	11	1/02/2014	Logged	*** Total ***	68.00
44824- 2627	12	1/02/2014	18150 ICMA RETIREMENT-303979		
	12		49610 DEFERRED COMP-ICMA	4,250.06	ICMA-12/25/13
44824- 2627	12	1/02/2014	Logged	*** Total ***	4,250.06
44825- 2627	13	1/02/2014	18212 INFRASTRUCTURE ENGINEERING COR		
	13		49591 2014 PUMP STATION ASSESSMENT	6,012.75	7361
	13		49592 OPEN PO-ON GOING GIS SUPPORT	213.56	7363
	13		49593 REPAIR RECYCLED WATER VALVE @L	1,829.10	7362
	13		49596 LPS GENERATOR REPLACEMENT	1,010.00	7357
	13		49597 GRAVIETY LINE REHAB	5,222.50	7356
	13		49599 LC PS REHAB	2,155.64	7358
44825- 2627	13	1/02/2014	Logged	*** Total ***	16,443.55
44826- 2627	14	1/02/2014	18212 INFRASTRUCTURE ENGINEERING COR		
	14		49590 B2 FORCE MAIN REPLACEMENT PROJ	9,339.60	7360
44826- 2627	14	1/02/2014	Logged	*** Total ***	9,339.60
44827- 2627	15	1/02/2014	18212 INFRASTRUCTURE ENGINEERING COR		
	15		49598 L1 FORCE MAIN	7,837.30	7359
44827- 2627	15	1/02/2014	Logged	*** Total ***	7,837.30
44828- 2627	16	1/02/2014	20011 JACKSON & BLANC		
	16		49603 MAINT AND REPAIR-HVAC	424.53	000173413
44828- 2627	16	1/02/2014	Logged	*** Total ***	424.53
44829- 2627	17	1/02/2014	22214 MITSUBISHI ELECTRIC & ELECTRON		
	17		49605 BATTERIES FOR ELEVATOR	77.26	246491
	17		49606 ELEVATOR MAINTENCE SERVICE	266.62	247064
44829- 2627	17	1/02/2014	Logged	*** Total ***	343.88
44830- 2627	18	1/02/2014	22222 MIKE DIMASE		
	18		49586 LATERAL REIMBURSEMENT	1,250.00	DIMASE
44830- 2627	18	1/02/2014	Logged	*** Total ***	1,250.00
44831- 2627	19	1/02/2014	23068 NATIONWIDE RETIREMENT SOLUTION		
	19		49613 DEFERRED COMP	110.00	NATION-12/25/13
44831- 2627	19	1/02/2014	Logged	*** Total ***	110.00
44832- 2627	20	1/02/2014	24224 OFFICE DEPOT, INC.		
	20		49585 OPEN PO-OFFICE SUPPLIES	78.03	688349874001
44832- 2627	20	1/02/2014	Logged	*** Total ***	78.03
44833- 2627	21	1/02/2014	25010 AT&T		
	21		49601 ELEVATOR PHONE/ALARM	190.40	633346-12/13
	21		49615 ODOR CONTROL MODEM	47.00	4364009-ODOR

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
44833- 2627	21	1/02/2014	Logged		*** Total ***	237.40
44834- 2627	22	1/02/2014		25018 MES VISION		
	22			49637 VISION INS-JAN	363.94	133402183001
44834- 2627	22	1/02/2014	Logged		*** Total ***	363.94
44835- 2627	23	1/02/2014		25260 PERS RETIREMENT		
	23			49632 EMPLOYEE RETIREMENT 12/22/2103	13,648.56	DUE 1/21/14
44835- 2627	23	1/02/2014	Logged		*** Total ***	13,648.56
44836- 2627	24	1/02/2014		25261 PUBLIC EMPLOYEES HEALTH		
	24			49633 BRD HEALTH INS-JAN	2,429.92	14186876
	24			49634 EMPLOYEE HEALTH INS-JAN	20,635.28	100000014186876
44836- 2627	24	1/02/2014	Logged		*** Total ***	23,065.20
44837- 2627	25	1/02/2014		25430 PLUMBERS DEPOT, INC		
	25			49611 NOZZLE EXTENSIONS	184.68	PD-23186
	25			49612 HOSES	827.30	PD-23178
44837- 2627	25	1/02/2014	Logged		*** Total ***	1,011.98
44838- 2627	26	1/02/2014		27315 IAN RIFFEL		
	26			49609 REIMBURSE FOR TEST/CERT	190.00	RIFFEL-TEST
44838- 2627	26	1/02/2014	Logged		*** Total ***	190.00
44839- 2627	27	1/02/2014		29022 TODD AMOS		
	27			49607 REIMBURSE FOR CLASS	201.00	AMOS-DEC'13
44839- 2627	27	1/02/2014	Logged		*** Total ***	201.00
44840- 2627	28	1/02/2014		29630 TRI COMMUNITY ANSWERING SERVIC		
	28			49602 ANSWERING SERVICE-DEC	90.00	TRI-12/20/13
44840- 2627	28	1/02/2014	Logged		*** Total ***	90.00
44841- 2627	29	1/02/2014		29814 TIERRA VERDE RESOURCES, INC		
	29			49589 OPEN PO-LANDSCAPE MAINTENANCE	730.00	059811
44841- 2627	29	1/02/2014	Logged		*** Total ***	730.00
44842- 2627	30	1/02/2014		30515 UNIFIRST CORPORATION		
	30			49584 OPEN PO-UNIFORMS/LAUNDRY SERVI	188.67	3601099090
	30			49595 OPEN PO-UNIFORMS/LAUNDRY SERVI	45.76	3601095908
44842- 2627	30	1/02/2014	Logged		*** Total ***	234.43
44843- 2627	31	1/02/2014		30551 CARLSBAD FUELS CORPORATION		
	31			49594 OPEN PO-VEHICLE/TRUCK GAS	1,646.68	2013213
44843- 2627	31	1/02/2014	Logged		*** Total ***	1,646.68
44844- 2627	32	1/02/2014		30580 UNITED WAY		
	32			49614 EMPLOYEE CONTRIBUTIONS	10.00	UNITED-12/15/13
44844- 2627	32	1/02/2014	Logged		*** Total ***	10.00
44845- 2627	33	1/02/2014		31312 V&A CONSULTING ENGINEERS		
	33			49587 OPEN PO-FLOW MONITORING SERVIC	1,200.00	14429
44845- 2627	33	1/02/2014	Logged		*** Total ***	1,200.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
					.00	
** Total check discount **					.00	
** Total check amount **					117,030.38	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

<u>DECEMBER</u>		2012		
12/5/2012	Board			\$2,026.21
12/6/2012	Employee	Sick Buyback		\$21,044.19
12/12/2012	Employee			\$43,673.45
12/13/2012	Employee	Incentive		\$1,370.58
12/26/2012	Employee			<u>\$42,554.29</u>
	TOTAL			\$110,668.72

<u>JANUARY</u>		2013		
1/4/2013	Board			\$1,321.02
1/9/2013	Employee			\$42,304.21
1/23/2013	Employee			<u>\$41,451.15</u>
	TOTAL			\$85,076.38

<u>FEBRUARY</u>				
2/4/2013	Board			\$5,179.70
2/6/2013	Employee			\$44,012.52
2/13/2013	Employee	Incentive		\$842.98
2/14/2013	Employee	Incentive		\$5,791.35
2/20/2013	Employee			<u>41618.3</u>
	TOTAL			\$97,444.85

<u>MARCH</u>				
3/4/2013	Board			\$2,677.64
3/6/2013	Employee			\$42,984.05
3/14/2013	Employee	Incentive		\$6,433.08
3/20/2013	Employee			<u>\$41,961.15</u>
	TOTAL			\$94,055.92

<u>APRIL</u>				
4/1/2013	Board			\$4,752.45
4/3/2013	Employee			\$42,294.48
4/10/2013	Employee	Incentive		\$369.40
4/17/2013	Employee			<u>\$41,933.79</u>
	TOTAL			\$89,350.12

<u>MAY</u>				
5/1/2013	Employee			\$42,947.64
5/2/2013	Board			\$4,563.02
5/2/2013	Employee			\$3,959.83
5/15/2013	Employee			\$40,159.09
5/22/2013	Employee			\$3,100.61
5/29/2013	Employee			\$38,523.15
5/31/2013	Employee			<u>\$17,681.58</u>
	TOTAL			\$150,934.92

<u>JUNE</u>				
6/3/2013	Board			\$5,209.24
6/12/2013	Employee			\$42,002.57
6/13/2013	Employee	Incentive		\$3,420.71
6/26/2013	Employee			<u>\$38,956.28</u>
	TOTAL			\$89,588.80

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

JULY

7/3/2013	Board		\$1,835.49
7/10/2013	Employee		\$38,532.35
7/24/2013	Employee		<u>\$41,810.87</u>
	TOTAL		\$82,178.71

AUGUST

8/2/2013	Board		\$1,310.58
8/7/2013	Employee		\$39,608.93
8/14/2013	Employee	Incentive	\$439.79
8/21/2013	Employee		<u>\$38,726.94</u>
	TOTAL		\$80,086.24

SEPTEMBER

9/2/2013	Board		\$6,959.12
9/4/2013	Employee		\$39,196.09
9/18/2013	Employee		<u>\$39,236.02</u>
	TOTAL		\$85,391.23

OCTOBER

10/1/2013	Board		\$6,096.79
10/2/2013	Employee		\$40,219.84
10/14/2013	Employee	Incentive	\$12,051.04
10/16/2013	Employee		\$42,112.49
10/30/2013	Employee		<u>\$42,161.63</u>
			\$142,641.79

NOVEMBER

11/1/2013	Board		\$1,947.98
11/7/2013	Employee	Incentive	\$1,062.71
11/13/2013	Employee		\$42,268.87
11/27/2013	Employee		<u>\$41,964.54</u>
	TOTAL		\$87,244.10

DECEMBER

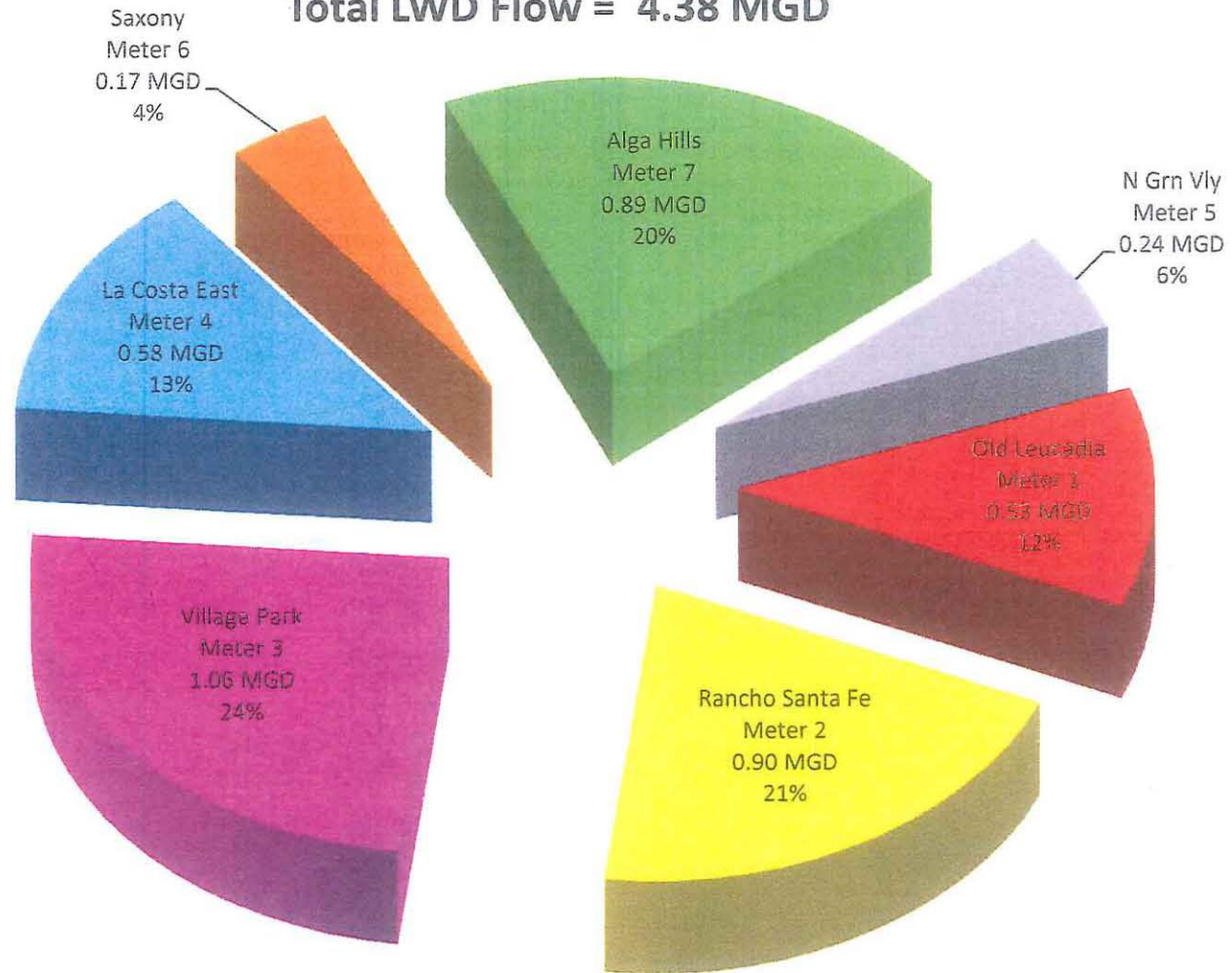
12/2/2013	Board		\$5,776.75
12/5/2013	Employee	Sick buy back	\$20,174.25
12/11/2013	Employee		\$41,450.93
12/12/2013	Employee	Incentive	2339.09
12/25/2013	Employee		
	TOTAL		\$69,741.02

**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2013-2014**

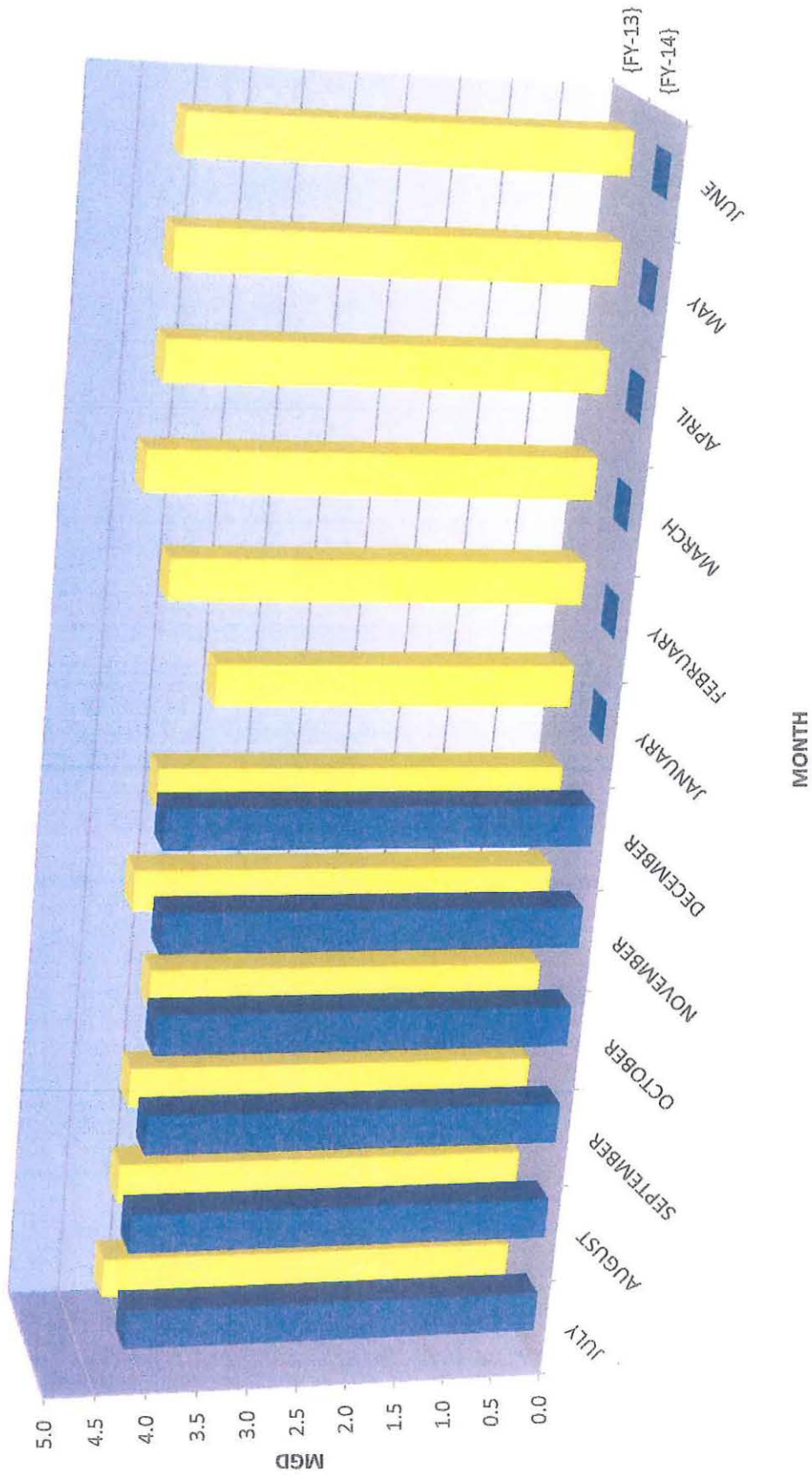
CURRENT MONTH - December 2013							FY 2013-2014
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,939	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)
JULY	0.01	129.58	-3	4.18	150	28.94	4.21
YTD	0.01	129.58	27,936				
AUGUST	0.00	130.20	3	4.20	150	46.77	4.12
YTD	0.00	130.20	27,939				
SEPTEMBER	0.00	123.60	1	4.12	147	40.32	4.08
YTD	0.00	123.60	27,940				
OCTOBER	0.45	127.22	6	4.10	147	33.95	4.18
YTD	0.45	127.22	27,946				
NOVEMBER	0.81	123.60	27	4.12	147	8.81	4.02
YTD	0.81	123.60	27,973				
DECEMBER	0.38	128.96	202	4.16	148	8.56	3.54
YTD	0.38	128.96	28,175				
JANUARY							4.06
YTD							
FEBRUARY							4.36
YTD							
MARCH							4.25
YTD							
APRIL							4.25
YTD							
MAY							4.24
YTD							
JUNE							4.22
YTD							
Annual Total	1.65	763.16	236			167.35	
Mo Average	0.28	127.19	39	4.15	148	27.89	4.10

27

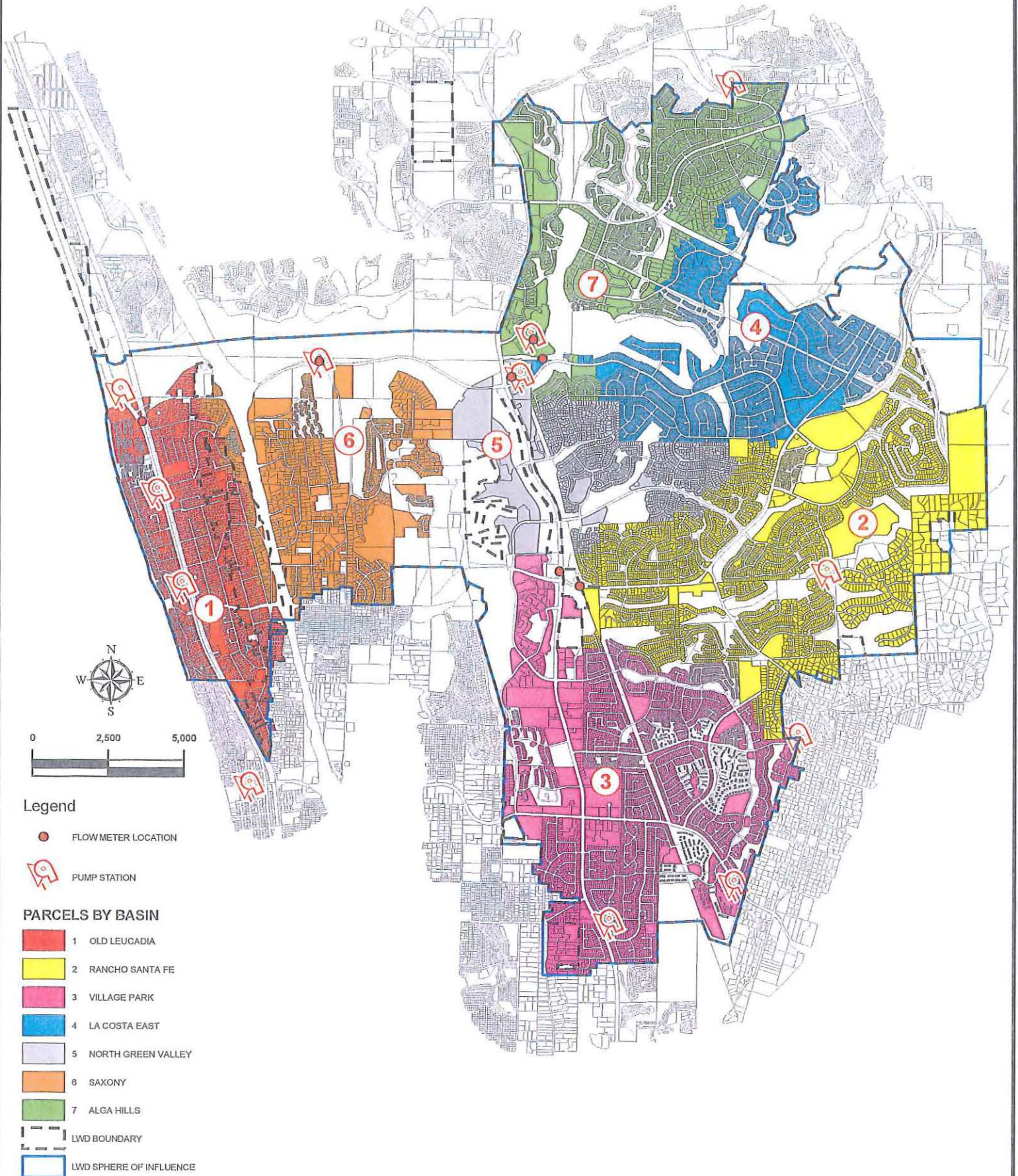
**LWD Flows by Sub-Basin
December 2013
Total LWD Flow = 4.38 MGD**



LEUCADIA WASTEWATER DISTRICT FLOW COMPARISON FY13 to FY14



LEUCADIA WASTEWATER DISTRICT



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET POSITION
As of December 31, 2013

ASSETS	
Cash and Investment Pools	\$ 29,739,922.29
Investments	6,660,285.79
Accounts Receivable	673,743.55
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	648,561.13
Capital Assets	141,188,651.28
Less Accumulated Depreciation	(45,332,804.93)
TOTAL ASSETS	\$ 134,485,208.11
LIABILITIES	
Accounts Payable and Accrued Expenses	254,313.39
Payable to Encina Wastewater Authority	1,517,000.00
Developer Deposits	347,577.05
TOTAL LIABILITIES	\$ 2,118,890.44
NET POSITION	
Net Investment in Capital Assets	97,565,846.35
Restricted Reserves	1,428,316.11
Unrestricted Operating Reserve	2,200,126.29
Unrestricted Non-Operating Reserves (Designated)	25,020,208.73
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(1,348,179.81)
TOTAL NET POSITION	\$ 132,366,317.67

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT
BUDGET PERFORMANCE REPORT
YTD Revenue and Expenditures Through 12/31/2013 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 1,626,046.44	\$ 7,200,186.00	5,574,139.56	22.6%
RECLAIMED WATER SALES & REBATES	3150	295,687.20	180,000.00	(115,687.20)	164.3%
OTHER OPERATING INCOME		15,787.07	204,448.00	188,660.93	7.7%
TOTAL OPERATING REVENUE		\$ 1,937,520.71	\$ 7,584,634.00	\$ 5,647,113.29	25.5%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,070,695.35	\$ 2,353,951.00	\$ 1,283,255.65	45.5%
BOARD EXPENSES AND ELECTION	4300 & 4400	70,034.10	140,600.00	70,565.90	49.8%
DEPRECIATION EXPENSE	4510	1,710,000.00	-	(1,710,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,510,179.00	1,510,179.00	n/a
FUELS	4600	16,576.34	46,000.00	29,423.66	36.0%
INSURANCE	4700	17,567.82	117,000.00	99,432.18	15.0%
MEMBERSHIP & DUES	4800	10,292.20	26,500.00	16,207.80	38.8%
OFFICE EXPENSE	4900	47,344.20	108,900.00	61,555.80	43.5%
OPERATING SUPPLIES	5000	72,034.44	217,900.00	145,865.56	33.1%
PROFESSIONAL SERVICES	5200	188,383.30	536,000.00	347,616.70	35.1%
PRINTING & PUBLISHING	5300	9,150.53	32,000.00	22,849.47	28.6%
RENTS & LEASES	5400	9,648.26	18,100.00	8,451.74	53.3%
REPAIR & MAINTENANCE	5500	141,708.05	320,700.00	178,991.95	44.2%
MONITORING & PERMITTING	5600	32,453.03	45,500.00	13,046.97	71.3%
TRAINING & DEVELOPMENT	5700	22,382.90	40,700.00	18,317.10	55.0%
UTILITIES	5900	186,560.56	418,600.00	232,039.44	44.6%
LAFCO OPERATIONS	6100	6,137.00	6,200.00	63.00	99.0%
ENCINA	6200	403,083.23	1,763,422.00	1,360,338.77	22.9%
TOTAL OPERATING EXPENSES		\$ 4,014,051.31	\$ 7,702,252.00	\$ 3,688,200.69	52.1%

NON-OPERATING REVENUES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 961,039.40	\$ 120,180.00	(\$840,859.40)	799.7%
PROPERTY TAXES	3220	504,905.02	1,250,000.00	745,094.98	40.4%
INTEREST INCOME	3250	85,248.00	228,000.00	142,752.00	37.4%
OTHER NON OPERATING INCOME		3,550.51	1,089,288.00	1,085,737.49	0.3%
TOTAL NON OPERATING REVENUES		\$ 1,554,742.93	\$ 2,687,468.00	\$ 1,132,725.07	57.9%

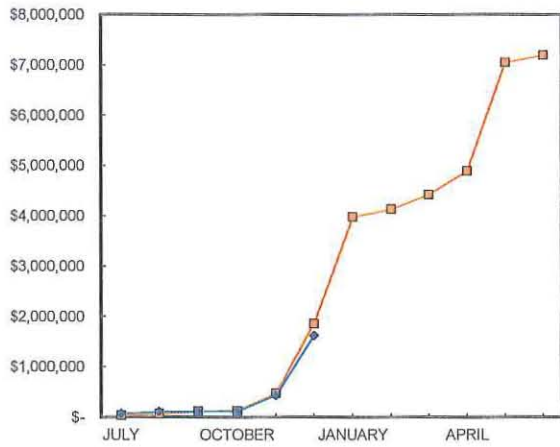
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

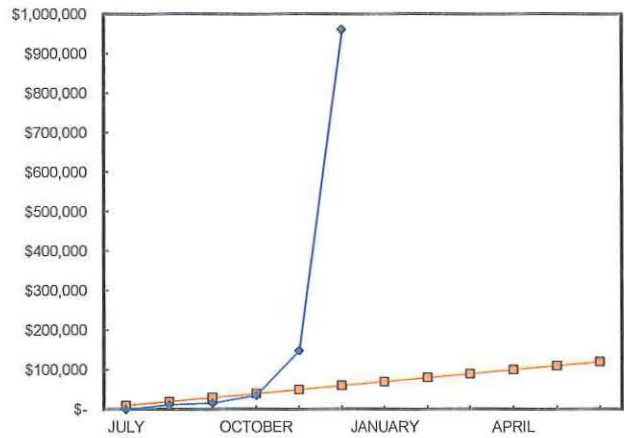
Revenue FY 2014

YTD through December 31, 2013

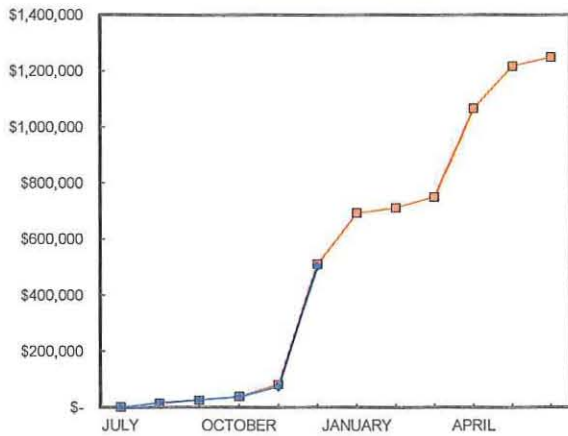
Sewer Service Fees



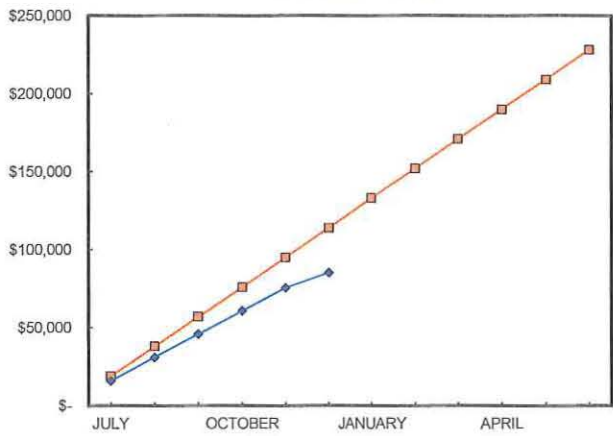
Capacity Charges



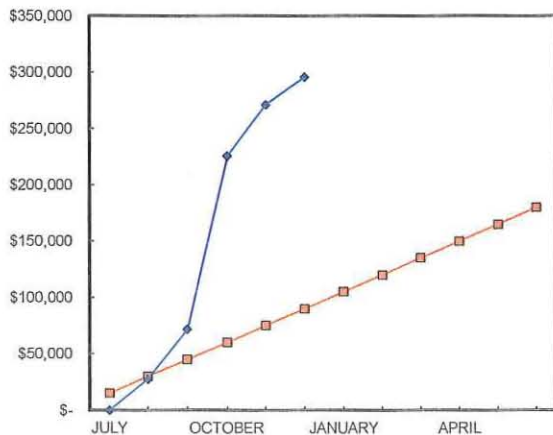
Property Taxes



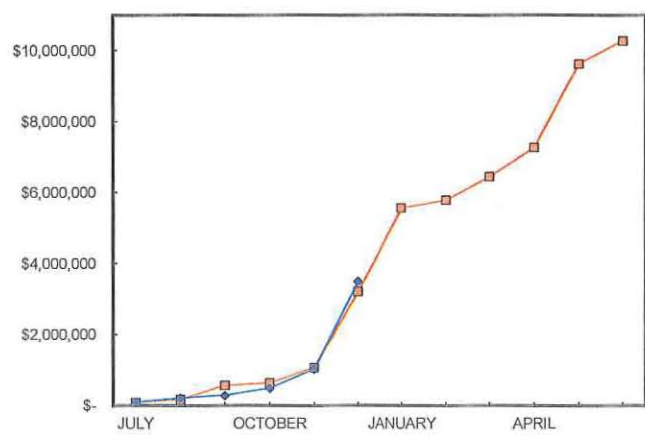
Investment Income



Recycled Wastewater



Total Revenue



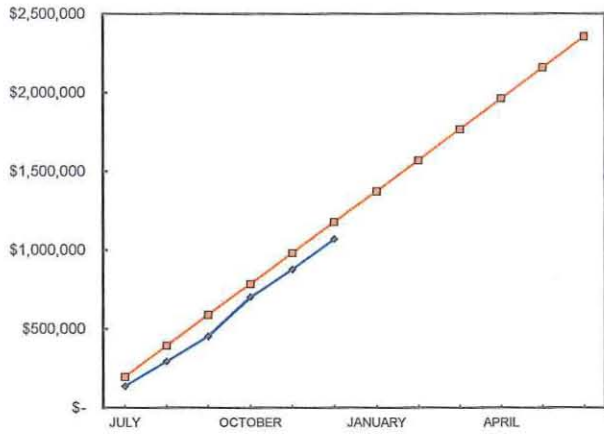
— Budget — Actual

— Budget — Actual

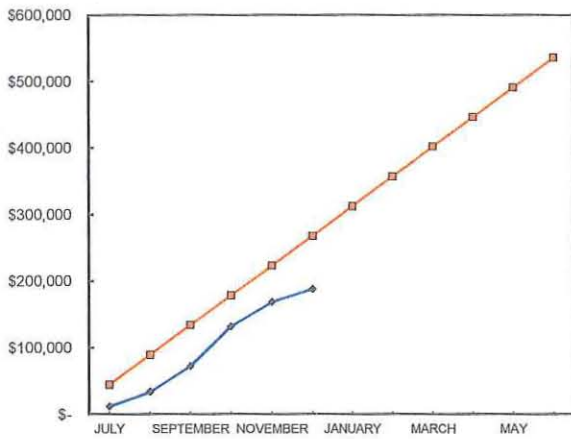
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2014 YTD through December 31, 2013

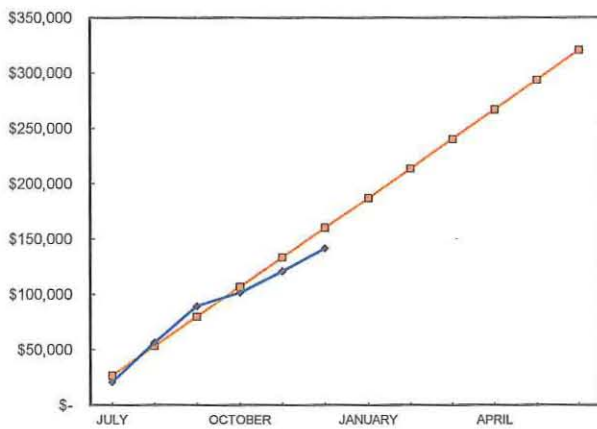
Salaries and Benefits



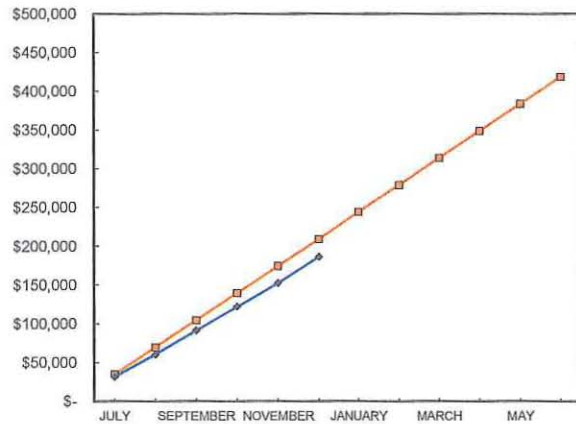
Professional Services



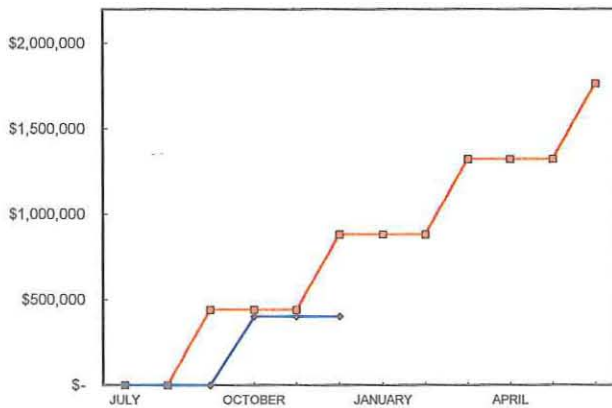
Repairs & Maintenance



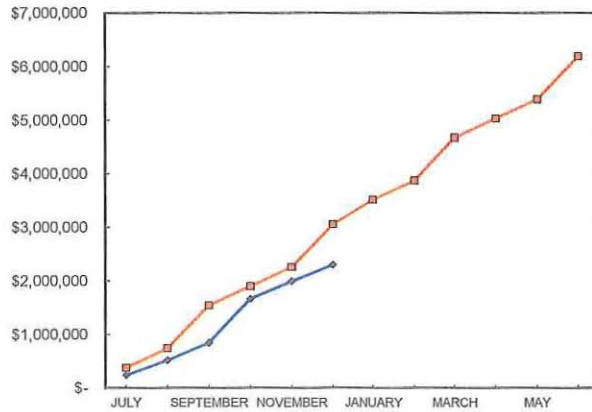
Utilities



Encina M&O



**Total Operating Expenses -
Before Depreciation & Replacement**



— Budget — Actual

— Budget — Actual

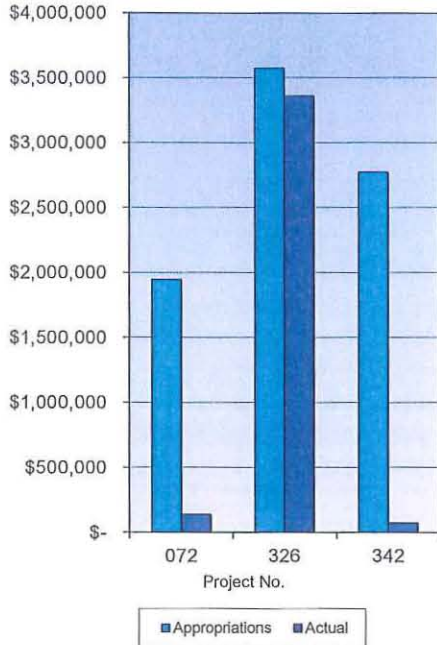
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District

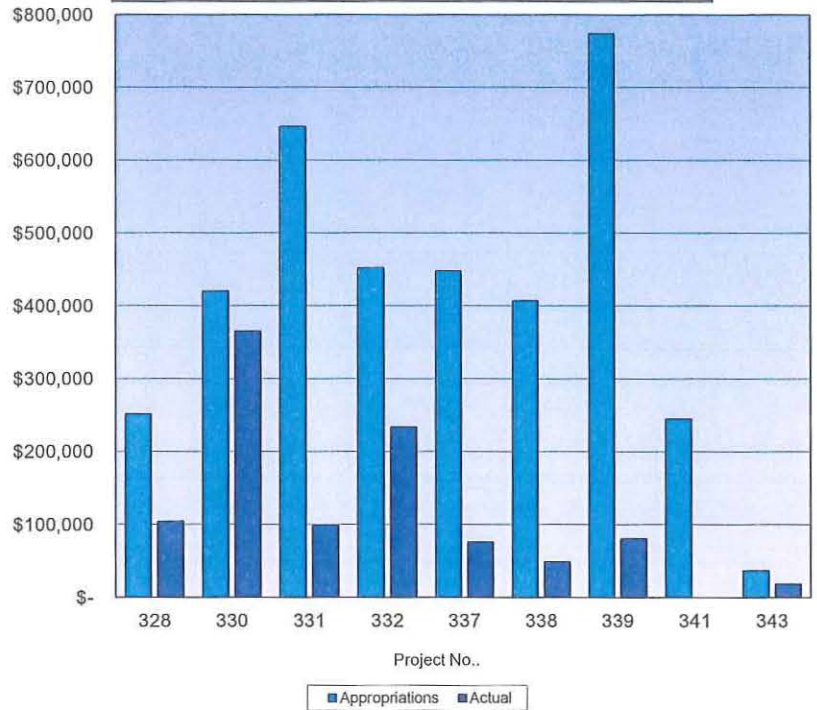
Capital Expenditures

As of December 31, 2013

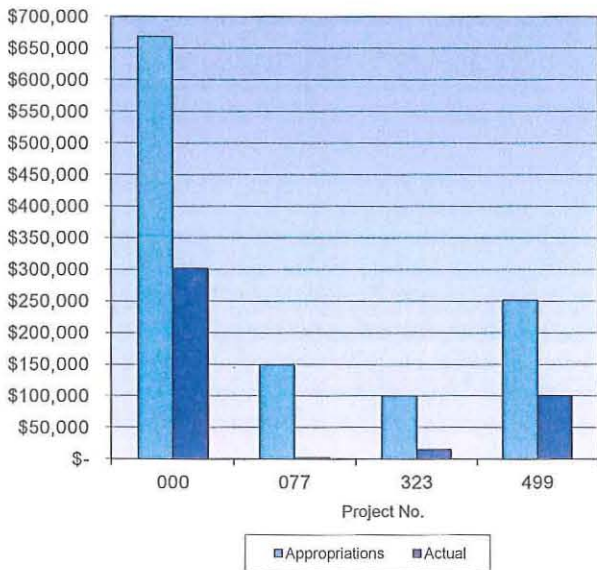
District Multi Year Capital Expenditures by Project (>\$1M) Through FY2014



District Multi Year Capital Expenditures by Project (<\$1M) Through FY2014



Single Year Capital Expenditures by Project FY2014



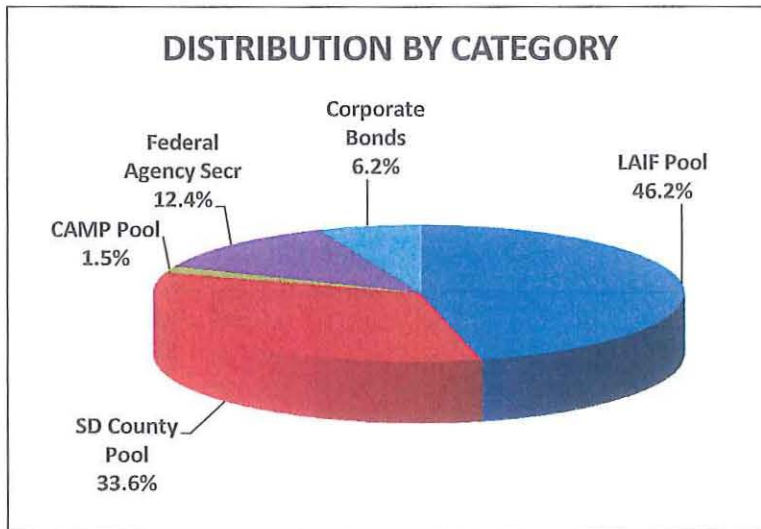
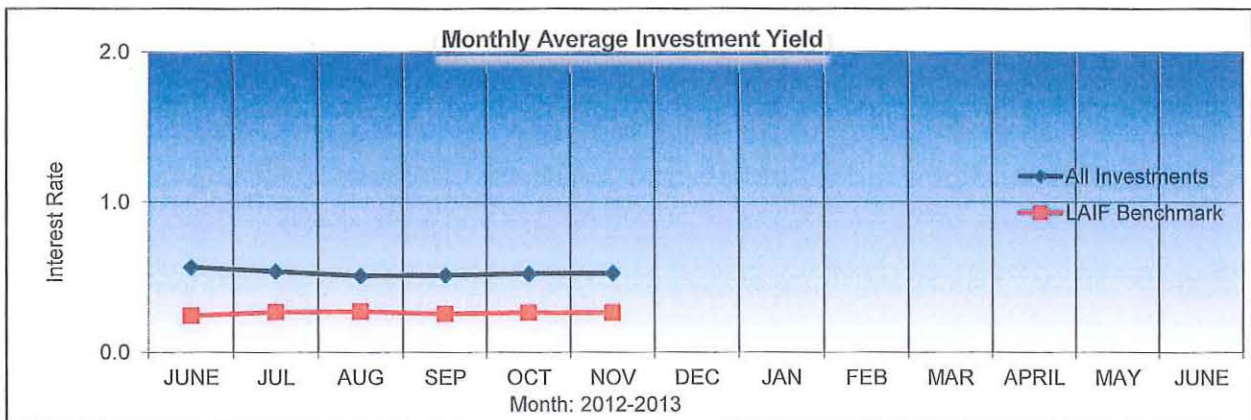
Project Legend

Multi-Year Capital Projects	
Description	No.
Encina Wastewater Authority	072
Batiquitos PS Rehabilitation	326
Water Recycling Group	328
Lanikai Line Repair	330
Leucadia PS Generator Replacement	331
La Cost PS Rehabilitation	332
Leucadia Force Main Corrosion Eval	337
Recycled Water Effluent Line Repair	338
Gravity Pipeline Rehabilitation	339
Scott's Valley Pipeline Repair	341
B2 Force Main Replacement Project	342
Pump Station Condition Assessment	343
Single Year Capital Projects	
Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Lateral Replace/Backflow Prevention	323
LWD Gen'l Cap Labor & O/H Allocation	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
November 30, 2013

Cash Equivalents & Investments	Principal (Original Cost)		November Interest	Average Rate
	October 31, 2013	November 30, 2013		
LAIF Pool	\$ 15,703,674	\$ 15,602,674	\$ 3,431	0.263%
SD County Pool	11,359,741	11,359,741	3,910	0.413%
CAMP Pool	494,150	496,417	30	0.070%
CAMP Portfolio				
Corporate Notes	2,110,490	2,110,490	2,515	1.430%
Federal Agency Bonds/Notes	4,009,763	4,009,763	2,640	0.790%
GNMA mortgage pools	12,373	12,167	91	8.570%
Total Camp Portfolio	6,132,626	6,132,420	5,246	1.020%
US Bank Custodial Account				
Resolution Funding Corp Strips at cost	178,862	178,862	2,274	15.256%
Total Custodial Funds	178,862	178,862	2,274	15.256%
Totals	\$ 33,869,053	\$ 33,770,114	\$ 14,890	0.528%



Allocation Percentages of LWD Investments by Type (Actual and Allowable)		
Investment Type	Actual %	Allowed %
LAIF Pool	46.3%	75%
SD County Pool	33.6%	75%
CAMP Pool	1.5%	75%
Federal Agency Secur	12.4%	75%
Corporate Bonds	6.2%	10%
TOTAL	100.0%	

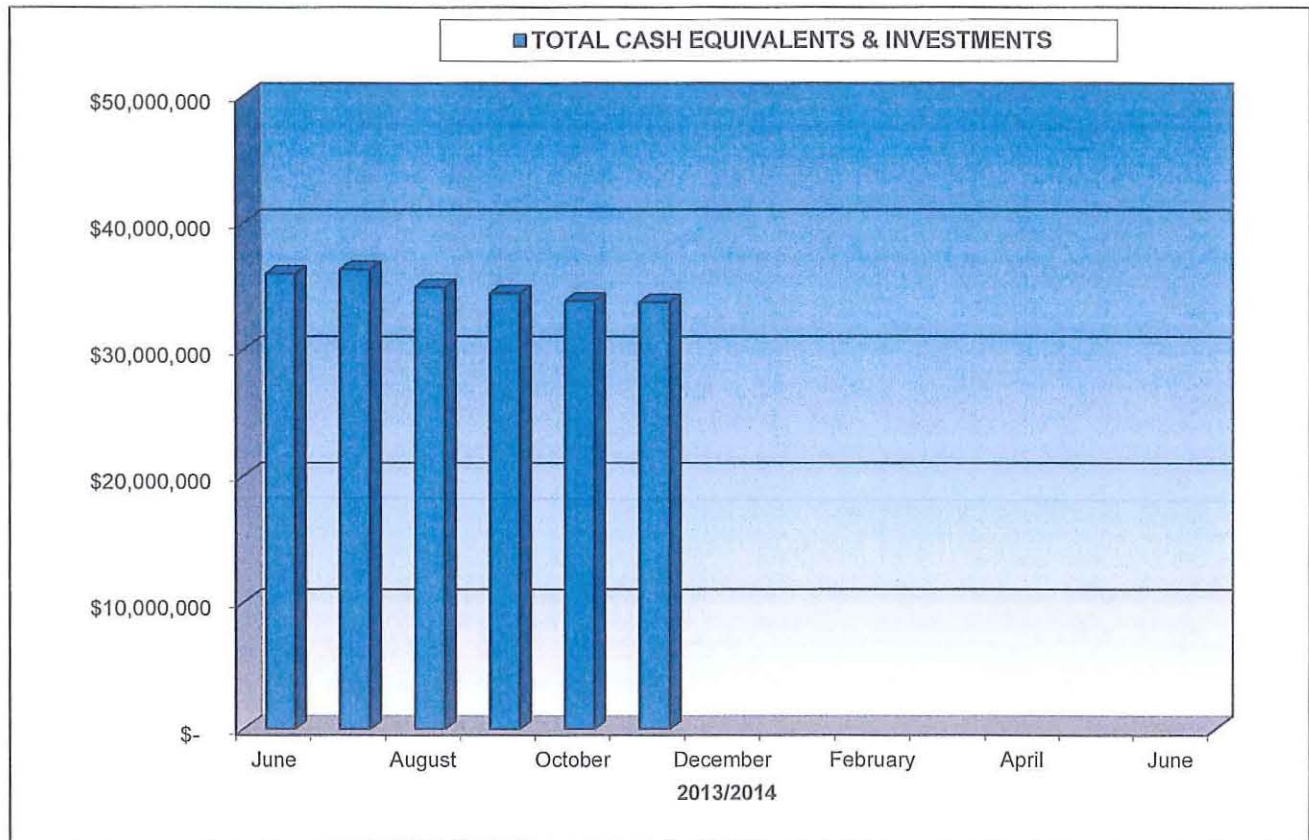
LEUCADIA WASTEWATER DISTRICT

Monthly Investment Summary

November 30, 2013

(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS		
Month 2013/2014	Amount	Average Return Rate
June	\$ 36,004,084	0.57%
July	\$ 36,345,994	0.54%
August	\$ 34,952,518	0.51%
September	\$ 34,501,141	0.52%
October	\$ 33,869,053	0.52%
November	\$ 33,770,114	0.53%
December		
January		
February		
March		
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT

Monthly Investment Summary

November 30, 2013

(Continued)

INVESTMENT TRANSACTIONS

For the month of November, 2013

Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
GNMA MBS 30-yr Pools		\$ 209		(1)	8.6%
TOTAL	\$ -	\$ 209	\$ -		

(1) Monthly principal payments from mortgage pools

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

MEMORANDUM

DATE: January 2, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Disclosure of Reimbursements Report for July through December 2013**

RECOMMENDATION:

1. Receive and File the Disclosure of Reimbursements Report for July through December 2013.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every six months, which is above and beyond the requirements of Government Code Section §53065. LWD's Disclosure report for the July to December 2013 period has been attached for your review.

th:PJB

Attachment

**Leucadia Wastewater District
Disclosure of Reimbursements Report
July 1, 2013 - December 31, 2013**

Conference Date	Description	Director J. Hanson	Director E. Sullivan	Director D. Omsted	Director D. Kulchin	Director A. Juliussen	GM P. Bushee	ASM C. LeMay	TSM R. Morishita	FSS J. Stecker	EA T. Hill
CASA		CASA Annual Conference									
8/21-23/2013	Registration	475.00	475.00	475.00	475.00	475.00			475.00		
San Diego, CA	Hotel (includes hotel parking)	986.36	1,166.47	0.00	1,090.36	847.77			84.00		
	Airfare	0.00	0.00	0.00	0.00	0.00			0.00		
	Meals	45.67	53.02	30.10	101.54	74.44			18.40		
	rental car/taxi/mileage	0.00	38.42	24.98	77.41	35.03			0.00		
	Total	1,507.03	1,732.91	530.08	1,744.31	1,432.24	0.00		577.40		
CSDA		CSDA Annual Conference									
9/16-19/2013	Registration	580.00	505.00	580.00	580.00	580.00	580.00				
Monterey, CA	Hotel (includes hotel parking)	550.98	595.74	550.98	622.98	547.98	622.98				
	Airfare	200.30	347.80	155.30	203.80	200.30	284.40				
	Meals	45.67	75.19	15.53	23.20	61.31	118.73				
	rental car/taxi/mileage	24.00	94.58	10.53	255.13	114.03	193.07				
	Total	1,400.95	1,618.31	1,312.34	1,685.11	1,503.62	1,799.18				
CWEA		CWEA Tri-State Conference									
9/23-26/2013	Registration		95.00			95.00					
Las Vegas, NV	Hotel		218.40			218.40					
	Airfare		-			374.80					
	Meals		112.95			106.16					
	rental car/taxi/mileage		350.30			147.03					
	Total		776.65			941.39					
WEFTEC		WEF TEC Conference									
10/6-10/2013	Registration		875.00							772.00	
Chicago, IL	Hotel		1,136.08							1,136.08	
	Airfare		543.80							415.80	
	Meals		216.26							116.64	
	rental car/taxi/mileage		93.29							33.00	
	Total		2,864.43							2,473.52	
PERS Forum		PERS Educational Forum									
10/20-23/2013	Registration										325.00
San Jose, CA	Hotel (includes hotel parking)										618.24
	Airfare										198.80
	Meals										9.68
	rental car/taxi/mileage										173.75
	Total										1,325.47
Wateruse DPR		Wateruse Direct Potable Reuse Conference									
11/6-8/2013	Registration	475.00	425.00	425.00		425.00	475.00		475.00		
Newport Beach, CA	Hotel (includes hotel parking)	383.16	433.76	377.76		377.76	300.13		170.58		
	Airfare	-	-	-		-	-		-		
	Meals	103.51	100.53	53.93		103.51	60.14		53.93		
	rental car/taxi/mileage	72.80	81.14	-		-	37.76		-		
	Total	1,034.47	1,040.43	856.69		906.27	873.03		699.51		

Encina Wastewater Authority Report
Regular Board Meeting
December 11, 2013

EWA Board of Directors - Directors Juliussen and/or Sullivan reporting.

1. Election of Officers for Calendar Year 2014.

The Board of Directors conducted elections for the 2014 Joint Advisory Committee and Board of Directors Chair, Vice-Chair and Secretary. The election results are as follows:

- 1) Chair – Jim Poltl/Vallecitos Water District
- 2) Vice-Chair – Elaine Sullivan/LWD
- 3) Secretary – Paula Clowar

The Board of Directors also appointed AGM Michael Steinlicht as EWA's Auditor and Treasurer for 2014:

2. Award Agreements for the Alternative Fuel Receiving Facilities Project.

The Board of Directors awarded an agreement to J.R. Flanc Construction for the Design/Build Construction of the Alternative Fuel Receiving Facilities Project; and awarded an agreement to Liquid Environment Solutions for serving as an Alternative Fuel Supply Services partner.

The Board of Directors also approved the transfer of \$405,036 from the FY 2014 capital budget fund for Digester Interior costing to the FY 2014 capital budget fund for Biofuel Receiving Facilities.

3. Fiscal Year 2013 Comprehensive Annual Financial Report

The Board of Directors received and filed the Fiscal Year 2013 Comprehensive Annual Financial Report.

There was no executive session.

MEMORANDUM

DATE: January 2, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: California Asset Management Program (CAMP) Individual Portfolio Program Status Report

RECOMMENDATION:

1. This item is presented for information purposes.

DISCUSSION:

The LWD Board of Directors initially authorized the investment of up to \$15 million dollars of reserve funds in the CAMP Individual Portfolio Program in November 2004. In April 2006, the Board of Directors authorized the investment of an additional \$5 million into the CAMP Individual Portfolio to bring the total maximum investment up to \$20 million.

Over the last couple of years, staff has been working closely with the CAMP Program administrator, Public Financial Management (PFM), to invest and reinvest LWD's authorized funding. Mr. Richard Babbe of PFM/CAMP will present a brief overview of the Individual Portfolio Program's performance to date at the meeting.

This item is presented for information purposes and there is no action required.

cal:PJB

MEMORANDUM

DATE: January 2, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: 2014 Board of Directors Committee Assignments



RECOMMENDATION:

1. Discuss and take action as appropriate.

DISCUSSION:

The Leucadia Wastewater District (LWD) Board President typically reviews committee assignments for the Board of Directors on an annual basis and makes appointments to the various committees as appropriate. To facilitate this discussion, a summary of current committee assignments and appointments is attached.

This item has been placed on the agenda for discussion by the Board of Directors. Staff has no recommendation on this matter. Staff will incorporate any revisions to LWD committees and respond to other public agencies as appropriate.

Attachment

cal:PJB



LEADERS IN
ENVIRONMENTAL
PROTECTION

Board of Directors' Committee Assignments

Engineering Committee

Vice President Allan Juliussen, Chair
President David Kulchin

Investment & Finance Committee

Director Judy Hanson, Chair
Director Donald Omsted

Community Affairs Committee

Director Elaine Sullivan, Chair
Director Donald Omsted

Employee Recognition Committee

Director Elaine Sullivan, Chair
Director Judy Hanson

Human Resource Committee

Director Judy Hanson, Chair
President David Kulchin



LEADERS IN
ENVIRONMENTAL
PROTECTION

Board of Directors' and Manager Appointments and Assignments

Encina Wastewater Authority Board of Directors/Joint Advisory Committee (JAC)

Director Elaine Sullivan
Vice President Allan Juliussen
Paul Bushee, GM (Alternate)

Other Assignments:

Vice President Allan Juliussen

- Encina Wastewater Authority Capital Improvement Committee (CIC) Member
- Encinitas School District Oversight Committee member

Director Donald Omsted

- Batiquitos Lagoon Foundation Board Member

Director Elaine Sullivan

- Encina Wastewater Authority Policy and Finance Committee
- CSDA Board of Directors Region 6
- CSDA Education Committee Vice Chair
- CSDA Membership Committee
- CSDA San Diego Section Board of Directors

Director Judy Hanson

- San Diego County LAFCO Special Districts Advisory Committee Member
- California Sanitation Risk Management Association (CSRMA) Board Member

President David Kulchin

- Chairman of Scripps Memorial Hospital Encinitas Community Advisory Board

General Manager Paul Bushee

- Encina Wastewater Authority Member Agency Managers Committee
- CSRMA Executive Board Member (Vice President)
- CSRMA Board of Directors (Alternate)
- CASA Executive Board Member

Trisha Hill

From: Curt and Nancy Moothart <curtwithac@roadrunner.com>
Sent: Monday, December 23, 2013 11:58 AM
To: Info
Subject: Website Contact Form (www.lwwd.org): Gratteful for Frank Reynaga

Sender Name:
Curt and Nancy Moothart

Sender Email Address:
curtwithac@roadrunner.com

Subject:
Gratteful for Frank Reynaga

User Info

Message:

A quick note of appreciation for Frank Reynaga and his professional, time-sensitive, and courteous assistance while we sought reimbursement for a private lateral repair. Please know that in a world of "hustle and bustle", get in and get out customer service, that it is far too infrequent that someone offers the kind of personal "old-school" attentiveness, and attention to detail that Frank provided us from the very first contact. For these reasons we are especially thankful to Frank and the entire Leucadia Wastewater District staff.

Kind Regards,

Curt & Nancy Moothart

Tech Info:

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