



LEADERS IN
ENVIRONMENTAL
PROTECTION

BOARD OF DIRECTORS

REGULAR MEETING

And

**PUBLIC HEARING TO CONSIDER INCREASING THE DISTRICT'S WASTEWATER
SERVICE CHARGE FOR FISCAL YEARS 2015, 2016, AND 2017 AND THE FISCAL
YEAR 2015 COLLECTION OF WASTEWATER SERVICE CHARGES
ON THE COUNTY TAX ROLL**

DATE: Wednesday, June 11, 2014

TIME: 5:00 p.m.

PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**

PUBLIC HEARING

6. **Public Hearing to consider the following:** (Pages 5-6)
A. To Consider Increasing the District's Wastewater Service Charge for Fiscal Year 2015 – Fiscal Year 2017 at the proposed rates:

Fiscal Year	Annual Rate
2015	\$284.04
2016	\$312.44
2017	\$343.68

ACTION ITEM

7. **Wastewater Service Charge Adjustment**
Adopt Ordinance No. 130 adjusting the District's Wastewater Service Charge for Fiscal Years 2015-2017. (Pages 7-9)

CONSENT CALENDAR

Items 7-11 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

8. **Approval of Board and Committee Minutes**

Minutes of the following meetings:

May 16, 2014 Regular Board Meeting (Pages 10-16)

June 5, 2014 Engineering Committee Meeting (Pages 17-18)

9. **Approval of Demands for May/June 2014**

This item provides for Board of Directors approval of all demands paid from LWD during the month of May and a portion in June 2014. (Pages 19-36)

10. **Operations Report**

This report discloses the year-to-date and monthly flow, rain fall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY 13 to FY 14 and flows by sub-basin. (Pages 37-40)

11. **Finance Report**

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY 14 budget and discloses monthly investments. (Pages 41-48)

12. **Establishing an Appropriations Limit of the LWD for FY 15**

Adopt Resolution No. 2249 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2015 (July 1, 2014 to June 30, 2015) Pursuant to Article XIII (B) of the California Constitution. (Pages 49-53)

EWA REPORTS

13. Encina Wastewater Authority Reports

- A. A regular EWA Board meeting was held on May 28, 2014 – report by Director Juliussen. (Page 54)

COMMITTEE REPORTS

14. Committee Reports

- A. Engineering Committee meeting was held on June 5, 2014 – report by Director Juliussen. (Page 55)

OLD BUSINESS

- 15. Adopt the Fiscal Year 2015 (FY 15) Budget.** (Page 56, Enclosure 14)

PUBLIC HEARING

16. Public Hearing to consider the following:

- A. A proposal to consider collecting the District's Wastewater Service Charge for Fiscal Year 2015 on the San Diego County Tax Roll. (Page 57)

ACTION ITEMS

17. Collection of Wastewater Service Charges on the County Tax Roll for FY 15

Adopt Resolution No. 2246 Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2014 – June 30, 2015. (Pages 58-60)

18. Unrepresented Employees Salary and Benefits Resolution

Adopt Resolution No. 2247 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2014 to June 30, 2015. (Pages 61-68)

19. Approving the Recommended Encina Wastewater Authority FY 15 Budget

Adopt Resolution No. 2248 Approving the Recommended Encina Wastewater Authority (EWA) Fiscal Year 2015 (FY 15) Operating and Capital Budgets. (Pages 69-71)

20. Public Information Services Task Order No. 4

Authorize the General Manager to execute Task Order No. 4 to the TRG & Associates Public Information Services Agreement in an amount not to exceed \$50,000. (Pages 72-75)

INFORMATION ITEMS

21. Project Status Updates and Other Informational Reports

- A. Gravity Pipeline Rehabilitation Project – Project Completion (Page 76)

- B. LWD 2014 Employee Luncheon is scheduled for Thursday, July 10, 2014.
(Page 77)
- C. Carlsbad Chamber of Commerce State of the City Luncheon is scheduled for Friday, August 22, 2014 from 11 AM to 1:30 PM at the Sheraton Carlsbad Resort & Spa.
(Verbal)
- D. Letter to Legislators regarding support funding for the recycled water programs in the water bond. (Pages 78-79)

22. Directors' Meetings and Conference Reports

- A. The 2014 CSDA Legislative Days Conference was held at the Sacramento Convention Center in Sacramento, CA on May 19-21, 2014. (Page 80)

23. General Manager's Report

24. General Counsel's Report

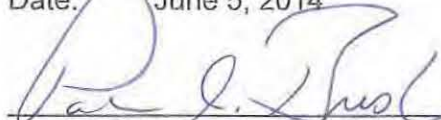
25. Board of Directors' Comments

26. Adjournment

AFFADAVIT OF POSTING


I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: June 5, 2014



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Public Hearing on a Proposal to Consider Increasing the District's Wastewater Service Charge for Fiscal Year 2015 – Fiscal Year 2017**

The purpose of this public hearing is to allow the LWD Board of Directors to receive and consider public comment on the following:

- 1) A proposal to establish the District Wastewater Service Charge at \$284.04 per equivalent dwelling unit (EDU) per year effective July 1, 2015.
- 2) A proposal to establish the District Wastewater Service Charge at \$312.44 per equivalent dwelling unit (EDU) per year effective July 1, 2016.
- 3) A proposal to establish the District Wastewater Service Charge at \$343.68 per equivalent dwelling unit (EDU) per year effective July 1, 2017.

The notice of this public hearing was posted on the District's web-site and at the District's administrative office beginning on May 27, 2014. A written notice of this public hearing was also sent to parcel owners of record in accordance with Article XIID of the California State Constitution and the Proposition 218 Omnibus Implementation Act. A notice was also published in the San Diego Union Tribune on May 27, 2014 and June 3, 2014.

DISCUSSION:

- 1) Fiscal Year 2015 - Fiscal Year 2017 District Wastewater Service Charge

The current wastewater service charge of \$258.21 per equivalent dwelling unit per year was adopted by the Board of Directors in July 2008. Effective July 1, 2010, it was charged to all parcels of real property connected to the District's wastewater collection system. This service charge has not increased since 2010.

The LWD Board of Directors adopted a Comprehensive Financial Plan Update on June 12, 2013. This Plan provides critical information regarding required operating and capital expenditures for the next 20 years. The Financial Plan Update indicated that in order for the District to meet the projected future operating and capital expenditures necessary to maintain the integrity of its collection system, a sewer service charge increase was required. Based on this plan, staff is recommending a 10% increase in the wastewater service charge for the next three fiscal years with no rate increases anticipated in the subsequent three fiscal years.

If approved, the following wastewater service charges will be charged to all parcels of real property connected to Leucadia Wastewater District's collection system.

Fiscal Year	Annual Rate (per EDU)
2014 (Current)	\$258.21
2015	\$284.04
2016	\$312.44
2017	\$343.68

To date, seven letters of protest has been filed with LWD regarding this proposal. Attached please find a copy of these letters.

After receiving public testimony, the Board of Directors will close the public hearing and may consider action on the proposed item during the regular meeting immediately following this public hearing.

cal:PJB

Attachment(s)

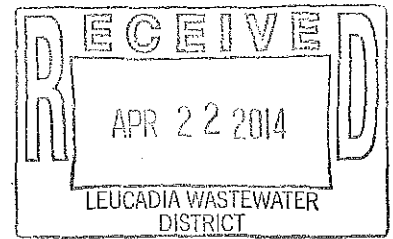
ATTACHMENT 1

to

AGENDA ITEM 6

**PUBLIC HEARING TO CONSIDER INCREASING THE DISTRICT'S WASTEWATER SERVICE CHARGE FOR
FISCAL YEAR 2015 – FISCAL YEAR 2017**

Saul Lisauskas
203 Chapalita Dr.
Encinitas, CA 92024



Leucadia Water District
Administrative Services Manager
1960 La Costa Ave.
Carlsbad, CA 92009

Subject: Sewer Service Charge Increase

We oppose the increase in Sewer Service Charge.

You received an increase recently and you need to manage your expenses with better management. The fact that San Diego sewer charges are much more than ours is no excuse to keep raising our fees.

We oppose the increase in Sewer Service Charge.

A handwritten signature in cursive script, followed by the date "4/21/2014" written in a similar cursive style.

Saul Lisauskas
203 Chapalita Dr.
Encinitas, CA 92024

Andrew Terry
2880 Camino Serbal
Carlsbad, CA 92009
April 25, 2014

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

Dear Wastewater Manager:

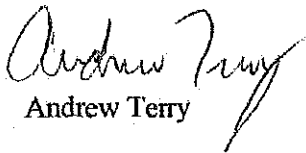
Thank you for the Notice of Public Hearing in compliance with Prop. 218 regarding proposed sewer service charge increases for the next three fiscal years.

I am writing you this letter as a written protest to the proposed 33% service charge increase over the next 3 years. The notice was not accompanied with any explanation of how the incremental fees will be used, a record of revenues or expenses, nor any justification other than that other districts may charge more.

A thorough review of what could be done to reduce expenses should also be conducted prior to increasing service fees.

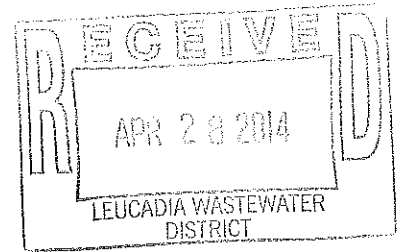
Please accept this as my formal written protest and do not proceed with the proposed increase in fees.

Sincerely,


Andrew Terry



TELOS
CAPITAL MANAGEMENT



Hello,

In writing to protest the proposed
increase in your rates.

Jonathan Fairchild
1525 Avenida de las Adelsas
Encinitas, CA 92024

Parcel # 259-480-30-00

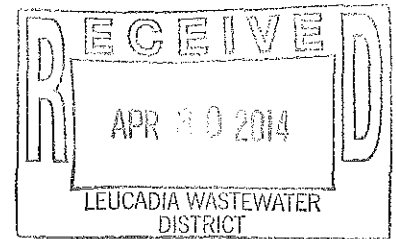
Thank you,

Jonathan

12121 Scripps Summit Dr., Suite 350 • San Diego, CA 92131-4610

Tel: 858-271-6350 • Toll Free: 888-808-3567 • Fax: 858-271-6360

Mr. & Mrs. Kevin Gillotti
6808 Urubu Street
Carlsbad, CA 92009



April 11, 2014

Leucadia Water District
1690 La Costa Ave
Carlsbad, CA 92009

Dear Sirs:

We received your letter informing us of your Sewer Service Charge increase due to operating price increases. Although we recognize the difficulty of the situation, we are not in a position to willingly accept any form of additional cost increase due to the obvious price of living and the current condition of our economy. Although we appreciate that our district is among the lowest in San Diego County, we hope this can be resolved otherwise.

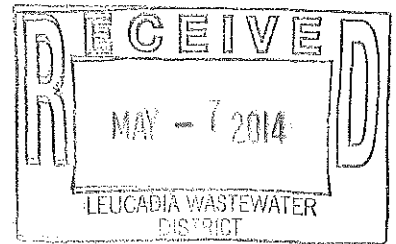
Therefore, we are in opposition to another rate increase using the logic that all utilities like to use to justify why their increase is needed.

Regards,

A handwritten signature in dark ink, appearing to read "Kevin Gillotti".

The Gillotti Family

DOUGLAS BUTLER
28441 Highridge Road Suite 303
Rolling Hills Estates CA 90274
310 265-9999 office
310 377-9522 home



May 3, 2014

Leucadia Wasterwater District
Administrative Services Manager
1960 La Costa Ave
Carlsbad CA 92009

re: Protest of Leucadia Wastewater rate increase
Parcel # 259-222-20-77
1757 Belle Meade
Encinitas CA 92024

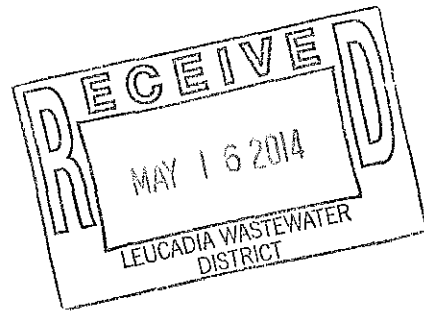
Dear Sirs:

This letter is a written protest of the proposed wastewater rate increase.

Sincerely,

DOUGLAS BUTLER
Property Owner

May 13, 2014



District Manager

Leucadia Wastewater Administrator Services

1940 La Costa Avenue

Carlsbad, Ca. 92009

Dear Sir:

This is a letter in protest of the rate charges that you proposed for the upcoming fiscal years 2015 through 2017. While I am sure you need the money to meet future financial obligations you did not specify nor outline the maintenance and integrity of the current sewer lines. We all are aware that you need to maintain the system but you did not clearly articulate what the current system is nor why it needs to be maintained.

As a result, I am not in favor of the 10 % increase in service charges each year totaling up to a 33% increase at the end of fiscal year 2017. This far exceeds the inflation cost index which is more reasonable in my mind. I would agree that a service charge may be necessary but authorizing a 33% increase is too much, Please record this as a no vote as you proceed to deliberations. I am a retired Civil Engineer.

Sincerely,

Angelo J. Siccardi

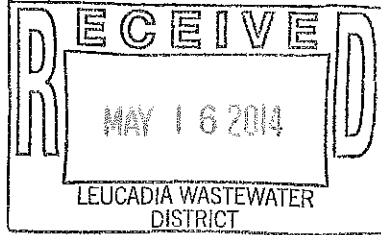
Angelo J. Siccardi

7949 Calle Madrid

Carlsbad, Ca. 92008

To: Leucadia Wastewater District
Administration Services Manager
1960 La Costa Ave.
Carlsbad, Ca., 92009

From: LINDA NEUBERT
1363 BURGUNDY RD.
ENCINITAS, CA. 92024



Re: Proposed sewer service charge increases for the next three years,
public hearing on June 11, 2014

Please register this letter as a written protest from me, the owner of property at above address, to the proposed increase of sewer service charge rates for the next three years.

Decisions to increase a service charge should not be based on other service charges in diverse and distant parts of San Diego county. It's not right.

Meeting future financial obligations and maintaining integrity of systems can be met with other methods for acquiring, allocating and spending money without burdening customers to pay more and get less or nothing. It's not equitable.


Recommend: We restrict, or at least minimize, the onerous development that threatens our lives and lifestyles with crowding and causes failing.

Sincerely,

Linda Neubert
5-11-14

MEMORANDUM

Ref: 14-4066

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Wastewater Service Charge Adjustment

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Ordinance No. 130 adjusting the District's Wastewater Service Charge for Fiscal Years 2015 - 2017.
2. Discuss and take other action, as appropriate.

BACKGROUND:

Prior to this item, the Board of Directors will have conducted a public hearing regarding the adjustment of LWD's wastewater service charge.

The LWD Board of Directors adopted a Comprehensive Financial Plan Update on June 12, 2013. This Plan provides critical information regarding required operating and capital expenditures for the next 20 years. The Financial Plan Update indicated that in order for the District to meet the projected future operating and capital expenditures necessary to maintain the integrity of its collection system, a sewer service charge increase was required.

Following adoption of the Financial Plan Update, the Board directed staff to incorporate a model that included a 10% annual rate increase for three fiscal years beginning in Fiscal Year 2015 followed by three years of flat rates. The Board believed that this model best balanced service charge increases with the long-term financial stability of LWD.

If this proposal is adopted, the wastewater service charge will be increased according to the following schedule:

Fiscal Year	Annual Rate (Per EDU)
2014 (Current)	\$258.21
2015 (7/1/14)	\$284.04
2016 (7/1/15)	\$312.44
2017 (7/1/16)	\$343.68

Proposed Ordinance No. 130 is attached for the Board's review. If adopted, it will repeal Ordinance No. 122 and adjust the District's wastewater service charge as indicated above. Staff recommends that the Board of Director's adopt the proposed ordinance.

cal:PJB

Attachment

ORDINANCE NO. 130

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT INCREASING THE DISTRICT'S WASTEWATER SERVICE CHARGE

WHEREAS, the Leucadia Wastewater District (LWD) is a county water district that operates as a special district in accordance with Government Code Section 56036; and,

WHEREAS, the LWD maintains a long-range financial plan to guide its finances over the next 20 years; and,

WHEREAS, the Financial Plan finds that increases in the wastewater service charge are appropriate for the funding of the District's future services; and,

WHEREAS, the LWD Board of Directors has determined that wastewater service charge increases are appropriate; and,

WHEREAS, a copy of the Financial Plan is available for public review on the District's website and at the Leucadia Wastewater District Administration Office; and

WHEREAS, a public hearing to consider the increase in the wastewater service charge was duly noticed and held in accordance with Article XIID of the California State Constitution and the Proposition 218 Omnibus Implementation Act on the date hereof,

NOW, THEREFORE, BE IT ORDAINED:

1. The LWD wastewater service charge shall be increased from \$258.21 per Equivalent Dwelling Unit (EDU) per year to \$284.04 per EDU per year effective July 1, 2015.
2. The LWD wastewater service charge shall be increased from \$284.04 per Equivalent Dwelling Unit (EDU) per year to \$312.44 per EDU per year effective July 1, 2016.
3. The LWD wastewater service charge shall be increased from \$312.44 per Equivalent Dwelling Unit (EDU) per year to \$343.68 per EDU per year effective July 1, 2017.
4. That the wastewater service charge shall be assessed in accordance with the EDU Factors established by the District and incorporated herein as "Exhibit A".
5. That the provisions of this ordinance shall be effective July 1, 2014, and

thereafter, Ordinance No. 122 shall be void and of no further force and effect.

PASSED AND ADOPTED this 11th day of June 2014, by the following vote:

AYES: Directors:

NOES:

ABSENT:

ABSTAIN:

David Kulchin
President

ATTEST:

Paul J. Bushee
Board Secretary

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
May 14, 2014 adjourned to May 16, 2014

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Friday, May 16, 2014 at 12:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Kulchin called the meeting to order at 12:03 p.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin, Omsted, Hanson and Sullivan
DIRECTORS ABSENT: Juliussen.
OTHERS PRESENT: General Manager Paul Bushee, District Counsel Yin Ho, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, District Engineer Steve Deering with Dudek, CPA Richard Duffey with Brownell & Duffey, Field Services Technicians II Mauricio Avalos and Gabe Mendez

3. Pledge of Allegiance

President Kulchin led the pledge of allegiance.

4. General Public Comment Period

No public comment was received.

5. Approval of Agenda

Upon a motion duly made by Director Hanson, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Kulchin	Aye
Vice President Juliussen	Absent
Director Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye

6. Presentations and Awards**A. Teacher Grant Award**

EA Hill stated that Principal Jodi Greenberger was unable to attend today's meeting since the Encinitas Unified School District closed all schools due to the fires. EA Hill noted that Ms. Greenberger sent an email stating that she and the school appreciate the grant provided by the District.

B. Achievement of Individual Objectives.

GM Bushee introduced Field Services Technician 2 Mauricio Avalos stating that he recently

received his Collection System Maintenance Grade 3 certification from the California Water Environment Association. He also presented background information about Mauricio noting that he was eligible for a \$500 incentive award.

GM Bushee introduced Field Services Technician 2 Gabe Mendez stating that he also recently received his Collection System Maintenance Grade 3 certification from the California Water Environment Association. He also presented background information about Gabe noting that he was eligible for a \$500 incentive award.

In addition, he stated that Gabe recently received the CWEA 2013 State Collection Person of the Year award during CWEA's annual conference.

Director Omsted stated that he attended the award luncheon and spoke to one of Gabe's judges and that the judge was very impressed with Gabe's application.

Director Sullivan stated that she attended the award luncheon as well and that she was also very proud that Gabe won this award. Director Hanson agreed as well.

The Board of Directors congratulated Gabe and Mauricio for their efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

April 9, 2014 Regular Board Meeting
April 10, 2014 Community Affairs Committee Meeting
May 6, 2014 Special Board Meeting
May 7, 2014 Engineering Committee Meeting

8. Approval of Demands for March/April 2014

Payroll Checks numbered 17285-17327; General Checking – Checks numbered 45190-45358; Manager Check numbered 358; and reissued voided checks numbered 44576 and 17007.

9. Operations Report (A copy was included in the original May 16, 2014 Agenda)

10. Finance Report (A copy was included in the original May 16, 2014 Agenda)

11. Quarterly Treasurer's Investment Report (A copy was enclosed with the original May 16, 2014 agenda)

Upon a motion duly made by Director Omsted, seconded by Director Hanson, and unanimously carried, the Board of Directors approved the consent calendar by the following vote:

Director	Vote
President Kulchin	Aye
Vice President Juliussen	Absent
Director Omsted	Aye

Director Hanson	Aye
Director Sullivan	Aye

EWA and COMMITTEE REPORTS

12. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting was held on April 23, 2014.

Director Sullivan reported on EWA's April 23, 2014 Board meeting.

B. Encina Member Agency Manager's Meeting was held on May 6, 2014.

GM Bushee reported on the Member Agency Managers (MAM) May 6, 2014 Meeting.

Director Omsted asked for additional information about the pre-treatment permit with EWA for the desalination project. GM Bushee stated that this permit is required prior to the operations of the desalination project and that EWA must know of any sewer discharge impacts into their system before approving a permit.

13. Committee Reports

A. Community Affairs Committee meeting was held on April 10, 2014.

Director Sullivan reported that the CAC reviewed and commented on the draft layout of the spring 2014 newsletter. The newsletter is expected to be mailed this week.

Director Kulchin suggested that the District send more press releases to the local papers regarding received awards. GM Bushee stated that staff can follow up with a press release.

B. Engineering Committee meeting was held on May 7, 2014.

President Kulchin reported that the EC reviewed staff's recommendation to receive and file the 2014 Pump Station Assessment Report completed by Infrastructure Engineering Corporation. He noted that this item will be reviewed by the Board later in the agenda.

He also reported that the EC received updates on the following projects:

- La Costa Pump Station Rehabilitation Project;
- Gravity Line Rehabilitation Project, and
- B2 Force Main Replacement project.

ACTION ITEMS

14. CASA's Request for Members to Vote on Proposed New Bylaws

Approve repealing existing CASA bylaws and adopt the proposed new bylaws.

GM Bushee presented the item stating that CASA has been going through a reorganization for the last two years and as part of their reorganization CASA found that their bylaws require an update. He stated that the bylaws update includes revisions that will be consistent with current laws, along with clarifying their voting procedures, defining committees, changing the Board

members length of terms and designates officers and their responsibilities.

President Kulchin asked if there any major changes in the updates. GM Bushee confirmed that there are not any major changes in the bylaws.

Following discussion, upon a motion duly made by Director Hanson, seconded by Director Sullivan, and unanimously carried, the Board of Directors voted to repeal the existing CASA bylaws and adopt the proposed new bylaws by the following vote:

Director	Vote
President Kulchin	Aye
Vice President Juliussen	Absent
Director Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye

15. CSDA's Request Member to Vote on Proposed Bylaws Update

Approve CSDA's proposed bylaws updates.

EA Hill presented the item stating that the District received a request from CSDA to approve their proposed bylaws update. She stated that staff has reviewed the update and that they include minor administrative changes, along with revisions to the CSDA Board nomination and election process, updates to committee definitions and CSDA affiliated chapter clarification language. She stated that staff recommends that the Board approve CSDA's proposed bylaws update.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Omsted, and unanimously carried, the Board of Directors approved CSDA's proposed bylaws update by the following vote:

Director	Vote
President Kulchin	Aye
Vice President Juliussen	Absent
Director Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye

16. 2014 Pump Station Condition Assessment Report.

Receive and file the 2014 Pump Stations Assessment Report completed by Infrastructure Engineering Corporation (IEC).

TSM Morishita presented the item stating that the EC reviewed this item on May 7th, and the report is a component of the 2013 Asset Management Plan Implementation. He noted that LWD staff assisted with report and submitted information to IEC to complete the report. He reviewed the recommended projects within the report for the upcoming FY 2015 and provided a brief summary of each.

Director Omsted asked when the District will phase out the package pump stations. TSM

Morishita stated that the first pump stations that will be replaced will be the Encinitas Estates Pump Station and the Village Park 5 Pump Station and this is planned to occur within the next five years. He also explained the difference between a submersible pump station and the package pump station adding that maintaining the submersible pump station will be easier.

Following discussion, upon a motion duly made by Director Omsted, seconded by Director Sullivan, and unanimously carried, the Board of Directors received and filed the 2014 Pump Station Condition Assessment Report completed by Infrastructure Engineering Corporation by the following vote:

Director	Vote
President Kulchin	Aye
Vice President Juliussen	Absent
Director Omsted	Aye
Director Hanson	Aye
Director Sullivan	Aye

President Kulchin pulled item no. 16 from the agenda. The date of the luncheon was concurrent with the Board meeting. He also suggested that the Board review and update the District's Integrated Travel Reimbursement Policy. GM Bushee agreed and indicated that staff will bring this policy to the Investment & Finance Committee for review.

17. Reimbursement of Expenses for the California Women Lead's 17th Annual Networking Luncheon.

Authorize the reimbursement of expenses for attendance at the California Women Lead's 17th Annual Networking Luncheon.

This item was not reviewed by the Board.

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. LWD Financial Plan Overview.

GM Bushee stated the purpose of the Financial Plan overview indicating that there has been discussion recently on the upcoming proposed rate increases. He noted that this presentation is similar to the one that will be presented during the public hearing on June 11, 2014.

He provided a brief summary of the 2013 Financial Plan Update's key findings and its recommendations, which is to continue with the three years on and three years off rate cycle and to continue following the "pay as you go" policy for capital funding.

He also stated that the District has received several letters opposing the proposed rate increases. He stated that the District's operating cost has been stable over the last five years. He also provided the latest sewer service rate survey adding that the District's rate is still the lowest in San Diego County and will remain extremely competitive even with the proposed increase.

In addition, he presented the difference between revenues with and without the rate increases, which indicated that the District would deplete a significant amount of its reserves if there were no rate increases.

GM Bushee answered several of the Board members questions regarding the probability of the State taking away property taxes, the dollar amount of each increase in rates, and the potential results of delaying capital improvements projects.

The Board of Directors requested hard copies of the presentation.

B. La Costa Pump Station Project - Project Completion.

TSM Morishita stated that the La Costa Pump Station project was completed on April 18, 2014 by Piperin Corporation and that staff filed the notice of completion with the County of San Diego on April 22, 2014. He also stated the final project cost was \$271,709.47, which included four change orders totaling \$29,709.47

C. Email received from a resident about LWD's newsletter.

GM Bushee stated that staff provided Ms. Laughlin with extra copies of LWD newsletters and that Field Services technicians Ian Riffel and Gabe Mendez provided Ms. Laughlin and two other persons with their children a tour of LWD's facilities on Tuesday.

D. Thank you letters from the Encinitas Union School District.

GM Bushee stated that these letters were a result of the Teacher Grant program.

19. Directors' Meetings and Conference Reports

A. The CASA Public Forum Conference was held at the Sheraton Grand Hotel on April 27-29, 2014 in Sacramento, CA.

Director Sullivan stated that based on her experience with other organizations hosting a legislative conference, this conference was very successful. She added that it was worth attending. Directors Hanson and Omsted agreed.

B. The CWEA 2014 Annual Conference was held at the Santa Clara Convention Center on April 30 -- May 2, 2014

President Kulchin apologized for not attending the awards luncheon, noting that he had to leave early.

Director Omsted stated that he attended a session that discussed the effects of plastics on the ocean and its environment. He noted that the flushable wipes include some of the same plastic properties.

20. General Manager's Report

General Manager Bushee reported on the following items:

- The District received a public records request from the Union Tribune requesting LWD's Reimbursement Disclosure Reports. He stated that he provided the last three reports

- and information on how the Board approved the reports.
- Staff believes that someone has been dumping trash into LWD's manholes over the past few weeks. Field staff spoke to residents, requesting that if they see unusual dumping into the manholes to notify the District.
- He noted that his daughter's high school graduation is the same day as the June Board meeting and public hearing. He added that he will need to leave after the public hearing and the Board's consideration of the rate increase.
- Director Juliussen is scheduled to have back surgery today.

21. General Counsel's Report

None.

22. Board of Director's Comments

Director Omsted reported that he noticed a person walking on the District's sewer main line on the bridge near the beach.

GM Bushee thanked Director Omsted for reporting this and staff will look into a solution to this problem.

President Kulchin requested that the new Board photos be used to update the frames in the lobby. GM Bushee stated that staff can update the photos in the lobby with the new photos.

EA Hill stated that all the Board photos were posted on the website. GM Bushee showed the Board their photos on the website.

23. Adjournment

President Kulchin adjourned the meeting at 1:07 p.m.

David Kulchin, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Engineering Committee Meeting
June 5, 2014

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held on Thursday, June 5 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeffery Stecker; and District Engineer Steve Deering

3. Public Comment

None.

4. New Business

None.

5. Information Items

A. Asset Management Plan Implementation – Gravity Pipeline Replacement Procedure

TSM Morishita presented this item to the committee. He stated that through the development and implementation of the District's Asset Management Master Plan (AMP) in 2008 and the Asset Management Plan in 2013, staff has tried various methods to effectively implement a plan for gravity line repair or replacement.

TSM Morishita said that the recent shift to increased Closed Circuit Television (CCTV) Inspections, procurement of a new CCTV Truck and enhanced CCTV evaluation expertise of the Field Services Staff has enabled the development and evaluation of another method to manage gravity lines. He stated that Staff believes this procedure is an effective way to prioritize and systematically repair, rehabilitate or replace gravity pipelines in an efficient and cost conscience manner. TSM Morishita said that this procedure requires greater involvement and participation from the Field Services staff and improves the reaction time to correct serious gravity line defects.

B. Gravity Line Rehabilitation Project – Notice of Completion

TSM Morishita reported that Sancon Corporation completed work on the Gravity Pipeline Rehabilitation Project on May 28, 2014. He stated that the Notice of Completion was filed with the County of San Diego on June 3, 2014. TSM Morishita reported that two change orders totaling \$26,653.93 were issued during the project. He said that the change order total was 7% of the original contract amount of \$376,691; therefore, the final project cost was \$403,344.93.

C. B2 Force Main Replacement Project

TSM Morishita reported that the Initial Study – Mitigated Negative Declaration (IS-MND) was distributed on May 27, 2014 for public review. He said the 30 day review period will end on June 25, 2014. TSM Morishita informed the committee that the Notice of Intent was distributed to residence within 500 feet of the project alignment. He stated that the IS-MND is available online for review on the District's website and hard copies are available for review at the Carlsbad Dove Library and at the District Office.

TSM Morishita briefed the EC on the three proposed B2 alignment options. He stated that he met with the City of Carlsbad and State Department of Parks and Recreation staff to discuss the realignments of the B2 Force Main. He stated that Carlsbad staff was receptive to the realignment of B2 into a portion of the south bound Carlsbad Blvd and the abandoned section of south bound Carlsbad Blvd north of Ponto Road. TSM Morishita said that he is waiting for feedback on the alignment from the State Parks and Recreation.

6. **Director's Comments**

Chairperson Juliussen commended staff for the excellent work on the Asset Management Plan implementation procedure.

7. **General Manager's Comments**

None.

8. **Adjournment**

Chairperson Juliussen adjourned the meeting at 9:17 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Approval of May/June Demands


RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 370,301.27
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months May 9, 2014 – June 5, 2014.

Operating expenses totaled \$210,147.53 while Capital Improvement Program expenses totaled \$ 70,686.38.

Payroll for employees and the Board totaled \$ 89,467.36.

Attached please find a year to date Employee and Board Payroll Report from May 2013 to June 2014 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account May/June 2014
Attachment 2	Payroll Check Register dated May 12, 2014
Attachment 3	Payroll Check Register dated May 14, 2014
Attachment 4	Accounts Payable Check Register dated May 15, 2014
Attachment 5	Accounts Payable Check Register dated May 23, 2014
Attachment 6	Payroll Check Register dated May 28, 2014
Attachment 7	Accounts Payable Check Register dated June 1, 2014
Attachment 8	Board Payroll Check Register dated June 2, 2014
Attachment 9	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

June 11, 2014

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check 5/12/2014	17328 - 17329 Incentive	\$ 921.19	
Payroll Check-5/14/2014	17330 - 17347	\$ 42,793.88	
Payroll Check -5/28/2014	17348 - 17365	\$ 41,948.64	
Board Payroll Check - 6/2/2014	17366 - 17370	\$ 3,803.65	
	Total	\$89,467.36	
General Checking -5/15/2014	45359 - 45391	\$ 57,132.26	
General Checking -5/23/2014	45392 - 45417	\$ 154,545.11	
General Checking -6/1/2014	45418 - 45443	\$ 69,156.54	
	Total	\$280,833.91	
	Grand Total		\$370,301.27

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: May 12, 2014
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
17328 - 17329	5/12/2014	\$921.19

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: May 14, 2014

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
17330 - 17347	5/14/2014	\$42,793.88

Run date: 05/15/2014 @ 10:57
 Bus date: 05/15/2014

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
45359- 2646	1	5/15/2014	10104 ABACOR, INC.		
	1		50474 ARROW BOARD AND INSTALLATION	5,079.40	18705
45359- 2646	1	5/15/2014	Logged *** Total ***	5,079.40	
45360- 2646	2	5/15/2014	10128 THE LAWTON GROUP		
	2		50501 TEMP HRS W/E 5/4/14	324.00	51658
45360- 2646	2	5/15/2014	Logged *** Total ***	324.00	
45361- 2646	3	5/15/2014	10221 ADS LLC		
	3		50470 OPEN PO-FLOW MONITORING CONTRA	3,570.00	12860.22-044
45361- 2646	3	5/15/2014	Logged *** Total ***	3,570.00	
45362- 2646	4	5/15/2014	10570 ANTIMITE TERMITE & PEST CONTRO		
	4		50486 MONTHLY PEST SERVICE	56.00	1858406
45362- 2646	4	5/15/2014	Logged *** Total ***	56.00	
45363- 2646	5	5/15/2014	12005 CSDA- SAN DIEGO CHAPTER		
	5		50492 CSDA QTRLY DINNER-MAY 2014	273.00	CSDA-5/15/14
45363- 2646	5	5/15/2014	Logged *** Total ***	273.00	
45364- 2646	6	5/15/2014	12232 CDW- GOVERNMENT		
	6		50502 SCADA PROJECT	50.94	LP000061
45364- 2646	6	5/15/2014	Logged *** Total ***	50.94	
45365- 2646	7	5/15/2014	12514 CONEXIS		
	7		50490 SEC 125 FLEX PLAN-APRIL	140.00	0414-OR5179
45365- 2646	7	5/15/2014	Logged *** Total ***	140.00	
45366- 2646	8	5/15/2014	12631 CORODATA		
	8		50476 OPEN PO-STORAGE	80.59	RS4085614
45366- 2646	8	5/15/2014	Logged *** Total ***	80.59	
45367- 2646	9	5/15/2014	13072 DATA NET		
	9		50482 IS MAINT AND SUPPORT	735.00	9746755
	9		50483 IS MAINT AND SUPPORT	140.00	9746742
	9		50484 CREDIT-OVERPAYMENT	-455.00	CREDIT
45367- 2646	9	5/15/2014	Logged *** Total ***	420.00	
45368- 2646	10	5/15/2014	13261 DEPT HEALTH SERVICES		
	10		50498 RENEWAL CERT-D1-S.K.	120.00	34885-JUNE'14
45368- 2646	10	5/15/2014	Logged *** Total ***	120.00	
45369- 2646	11	5/15/2014	13822 DUDEK & ASSOCIATES		
	11		50503 GE/CIP/FEB/200/077/328/337	4,747.50	20140706
	11		50504 GE/CIP/MARCH/200/077/328/338	4,922.50	20141497
45369- 2646	11	5/15/2014	Logged *** Total ***	9,670.00	
45370- 2646	12	5/15/2014	15066 CRAIG FARRELL		
	12		50493 REIMBURSE C. FARRELL-CWEA CONF	779.20	FARRELL-5/2/14
45370- 2646	12	5/15/2014	Logged *** Total ***	779.20	
45371- 2646	13	5/15/2014	16514 GABRIEL MENDEZ		

Run date: 05/15/2014 @ 10:57
 Bus date: 05/15/2014

Leucadia Waste Water District
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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
45371- 2646	13	5/15/2014	50494	REIMBURSE FOR CWEA CONF	135.63	MELENDEZ-5/2/14
	13		Logged	*** Total ***	135.63	
45372- 2646	14	5/15/2014	16523	MARVIN GONZALEZ		
45372- 2646	14	5/15/2014	50496	REIMBURSE FOR CWEA CONF	751.52	CWEA-5/2/14
	14		Logged	*** Total ***	751.52	
45373- 2646	15	5/15/2014	17247	U.S. HEALTH WORKS MEDICAL GROU		
45373- 2646	15	5/15/2014	50473	OPEN PO-PHYSICALS/TESTING	31.00	2489452-CA
	15		Logged	*** Total ***	31.00	
45374- 2646	16	5/15/2014	18150	ICMA RETIREMENT-303979		
45374- 2646	16	5/15/2014	50489	DEFERRED COMP-ICMA	3,231.14	ICMA-5/14/14
	16		Logged	*** Total ***	3,231.14	
45375- 2646	17	5/15/2014	20842	DAVID KULCHIN		
45375- 2646	17	5/15/2014	50497	REIMBURSE FOR CWEA CONF	604.86	KULCHIN-5/2/14
	17		Logged	*** Total ***	604.86	
45376- 2646	18	5/15/2014	22355	MINUTEMAN PRESS		
45376- 2646	18	5/15/2014	50499	ENVELOPES	298.25	34018
	18		Logged	*** Total ***	298.25	
45377- 2646	19	5/15/2014	23068	NATIONWIDE RETIREMENT SOLUTION		
45377- 2646	19	5/15/2014	50487	DEFERRED COMP-NATIONWIDE	238.69	NATION-5/14/14
	19		Logged	*** Total ***	238.69	
45378- 2646	20	5/15/2014	24224	OFFICE DEPOT, INC.		
45378- 2646	20	5/15/2014	50477	OPEN PO-OFFICE SUPPLIES	156.50	707678733001
	20		Logged	*** Total ***	156.50	
45379- 2646	21	5/15/2014	24440	OLIVENHAIN MUNICIPAL WATER DIS		
45379- 2646	21	5/15/2014	50500	RMC WATER RELIABILITY	1,442.52	RMC-5/1/14
	21		Logged	*** Total ***	1,442.52	
45380- 2646	22	5/15/2014	25032	PALOMAR WATER, LLC		
45380- 2646	22	5/15/2014	50485	BOTTLED WATER @ OFFICE	165.03	2959207
	22		Logged	*** Total ***	165.03	
45381- 2646	23	5/15/2014	26816	SPECIAL DIST LEADERSHIP FOUNDA		
45381- 2646	23	5/15/2014	50491	SDLF CERT RENEWAL-P.B.	50.00	SDLF-P.B.-2014
	23		Logged	*** Total ***	50.00	
45382- 2646	24	5/15/2014	27528	ROCKWELL CONSTRUCTION SERVICES		
45382- 2646	24	5/15/2014	50471	SCADA CENTRAL UPGRADE PROJECT	8,062.50	675
	24		Logged	*** Total ***	8,062.50	
45383- 2646	25	5/15/2014	27712	ROSEMINA SCHROEDER		
45383- 2646	25	5/15/2014	50469	LATERAL REIMBURSEMENT	1,650.00	SCHRODER
	25		Logged	*** Total ***	1,650.00	
45384- 2646	26	5/15/2014	27729	RICHARD STINSON		

Run date: 05/15/2014 @ 10:57
 Bus date: 05/15/2014

Leucadia Waste Water District
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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	26		50478 CM SERVICES-ARENAL & EL FUERTE	700.00	#67-
	26		50479 LPS GENERATOR-CM SERVICES	150.00	#67*
	26		50480 GRAVIETY PIPELINE	1,050.00	#67--
	26		50481 LC PS REHAB	1,650.00	#67---
45384- 2646	26	5/15/2014	Logged *** Total ***	3,550.00	
45385- 2646	27	5/15/2014	28721 JEFFERY STECKER		
	27		50495 REIMBURSE FOR CWEA CONF	740.60	STECKER-5/2/14
45385- 2646	27	5/15/2014	Logged *** Total ***	740.60	
45386- 2646	28	5/15/2014	30515 UNIFIRST CORPORATION		
	28		50468 OPEN PO-UNIFORMS/LAUNDRY SERVI	191.18	3601140602
45386- 2646	28	5/15/2014	Logged *** Total ***	191.18	
45387- 2646	29	5/15/2014	30551 CARLSBAD FUELS CORPORATION		
	29		50472 OPEN PO-VEHICLE/TRUCK GAS	1,428.03	20140422
45387- 2646	29	5/15/2014	Logged *** Total ***	1,428.03	
45388- 2646	30	5/15/2014	30580 UNITED WAY		
	30		50488 EMPLOYEE CONTRIBUTIONS	10.00	UNITED-5/14/14
45388- 2646	30	5/15/2014	Logged *** Total ***	10.00	
45389- 2646	31	5/15/2014	32347 DEXTER WILSDN ENGINEERING		
	31		50475 SSMP AUDIT -FY 2013-2014	2,060.00	0414.02.3131
45389- 2646	31	5/15/2014	Logged *** Total ***	2,060.00	
45390- 2646	32	5/15/2014	32500 WORDEN WILLIAMS, APC		
	32		50505 LEGAL FEES-APRIL	6,785.20	33897
45390- 2646	32	5/15/2014	Logged *** Total ***	6,785.20	
45391- 2647	1	5/15/2014	30722 U.S. MAILING HOUSE		
	1		50506 SPRING NEWSLETTER 2014	4,986.48	58924
45391- 2647	1	5/15/2014	Logged *** Total ***	4,986.48	
				.00	
** Total check discount **				.00	
** Total check amount **				57,132.26	
** Total void discount **				.00	
** Total void amount **				.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
45392- 2648	1	5/23/2014	10128	THE LAWTON GROUP		
	1		50546	TEMP HRS W/E 5/11/14	195.75	51678
45392- 2648	1	5/23/2014	Logged	*** Total ***	195.75	
45393- 2648	2	5/23/2014	10530	ANUE WATER TECHNOLOGIES		
	2		50509	WELL CLEANING SYSTEM	51,594.84	1089
45393- 2648	2	5/23/2014	Logged	*** Total ***	51,594.84	
45394- 2648	3	5/23/2014	10914	AYALA ENGINEERING		
	3		50511	2 CIPP SECTIONAL REPAIR	5,800.00	264
	3		50512	3 MAN HOLES REHAB	8,350.00	263
45394- 2648	3	5/23/2014	Logged	*** Total ***	14,150.00	
45395- 2648	4	5/23/2014	11034	BAY CITY ELECTRIC WORKS, INC		
	4		50543	GENERATOR SERVICE @ BPS	700.00	W125884
	4		50544	GENERATOR SERVICE @ LCPS	330.00	W125911
	4		50547	GENERATOR SERVICE @ VP5	330.00	W125910
	4		50548	GENERATOR SERVICE @ EE	335.00	W125894
	4		50549	GENERATOR SERVICE @ SPS	330.00	W125936
45395- 2648	4	5/23/2014	Logged	*** Total ***	2,025.00	
45396- 2648	5	5/23/2014	11060	BARRETT ENGINEERED PUMP		
	5		50555	SUMP PUMP	257.04	089981
45396- 2648	5	5/23/2014	Logged	*** Total ***	257.04	
45397- 2648	6	5/23/2014	12065	CARLSON & BEAULOYE		
	6		50520	SERVICE LPS SURGE TANK COMPRES	807.77	46708
45397- 2648	6	5/23/2014	Logged	*** Total ***	807.77	
45398- 2648	7	5/23/2014	12112	JEFF BILLS		
	7		50510	OPEN PO-CONSULTING FEES	3,000.00	CC-5/16/14
45398- 2648	7	5/23/2014	Logged	*** Total ***	3,000.00	
45399- 2648	8	5/23/2014	12718	CHUCKS TIRE CENTER		
	8		50554	TIRE REPAIR	20.00	132885
45399- 2648	8	5/23/2014	Logged	*** Total ***	20.00	
45400- 2648	9	5/23/2014	13072	DATA NET		
	9		50540	IS MAINT AND SUPPORT	1,425.00	9746774
45400- 2648	9	5/23/2014	Logged	*** Total ***	1,425.00	
45401- 2648	10	5/23/2014	17058	JUDY HANSON		
	10		50551	REIMBURSE FOR CWEA/CASA CONF	1,088.12	HANSON-5/2014
45401- 2648	10	5/23/2014	Logged	*** Total ***	1,088.12	
45402- 2648	11	5/23/2014	18212	INFRASTRUCTURE ENGINEERING COR		
	11		50515	OPEN PO-ON GOING GIS SUPPORT	200.00	7638
	11		50517	REPAIR RECYCLED WATER VALVE @L	5,906.00	7637
	11		50518	2014 PUMP STATION ASSESSMENT	667.50	7636
	11		50519	SCOTTS VALLEY PIPELINE REPAIR	3,031.94	7639
	11		50539	LPS GENERATOR	2,458.84	7634
45402- 2648	11	5/23/2014	Logged	*** Total ***	12,264.28	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
45403- 2648	12	5/23/2014	18212	INFRASTRUCTURE ENGINEERING COR		
	12		50516	82 FORCE MAIN REPLACEMENT PROJ	23,754.13	7635
45403- 2648	12	5/23/2014	Logged	*** Total ***	23,754.13	
45404- 2648	13	5/23/2014	19550	JCI JONES CHEMICAL, INC		
	13		50508	OPEN PO-SODIUM CHEMICALS	2,873.82	618091
	13		50521	SODIUM-CHEMICALS	1,139.32	618091-
45404- 2648	13	5/23/2014	Logged	*** Total ***	4,013.14	
45405- 2648	14	5/23/2014	20028	JEFF KASSEBAUM PHOTOGRAPHY		
	14		50545	BOARD MEMBERS PHOTOS	324.00	21910
45405- 2648	14	5/23/2014	Logged	*** Total ***	324.00	
45406- 2648	15	5/23/2014	24528	DONALD OMSTED		
	15		50550	REIMBURSE FOR CWEA/CASA CONF	37.99	OMSTED-MAY'14
45406- 2648	15	5/23/2014	Logged	*** Total ***	37.99	
45407- 2648	16	5/23/2014	25010	AT&T		
	16		50537	ODOR CONTROL MODEM	55.58	ODOR-5/2014
	16		50538	OFFICE ELEVATOR PHONE	224.81	6333346-5/2014
45407- 2648	16	5/23/2014	Logged	*** Total ***	280.39	
45408- 2648	17	5/23/2014	25430	PLUMBERS DEPOT, INC		
	17		50553	HDSSES, FITTINGS	101.95	PD-24479
45408- 2648	17	5/23/2014	Logged	*** Total ***	101.95	
45409- 2648	18	5/23/2014	25618	PRIZM JANITORIAL SERVICES, INC		
	18		50514	OPEN PO-JANITORIAL SERVICES	1,281.15	7680
45409- 2648	18	5/23/2014	Logged	*** Total ***	1,281.15	
45410- 2648	19	5/23/2014	28020	SAN DIEGO GAS AND ELECTRIC		
	19		50524	ELECTRIC @ EEPS	1,604.80	EEPS-5/2014
	19		50525	ELECTRIC @ OFFICE/LPS	14,011.99	LPS/OFFICE-5/14
	19		50526	GAS @ OFFICE	125.20	OFFICE-5/2014
	19		50527	ELECTRIC @ VP7	169.22	VP7-5/2014
	19		50528	ELECTRIC @ LC PS	1,021.88	LCPS-5/2014
	19		50529	ELECTRIC @ RANCHO VERDE PS	144.02	RVPS-5/2014
	19		50530	ELECTRIC @ DIANA PS	489.32	DIANA-5/2014
	19		50531	ELECTRIC @ AVOCADO PS	150.11	AVOCADO-5/2014
	19		50532	ELECTRIC @ SAXONY PS	855.26	SAXONY -5/2014
	19		50533	ELECTRIC @ VP5 PS	321.24	VP5PS-5/2014
	19		50534	NAT GAS @ E.E.	1.31	E.E.-5/2014
	19		50535	ELECTRIC @ E. ESTATES	751.45	E.ESTATES-5/14
45410- 2648	19	5/23/2014	Logged	*** Total ***	19,645.80	
45411- 2648	20	5/23/2014	28020	SAN DIEGO GAS AND ELECTRIC		
	20		50523	ELECTRIC @ BPS	14,151.88	BPS-5/2014
45411- 2648	20	5/23/2014	Logged	*** Total ***	14,151.88	
45412- 2648	21	5/23/2014	28844	ELAINE SULLIVAN		
	21		50552	REIMBURSE FOR CWEA/CASA CONF	1,320.07	SULLIVAN-5/2014
45412- 2648	21	5/23/2014	Logged	*** Total ***	1,320.07	

Run date: 05/21/2014 @ 12:08
 Bus date: 05/23/2014

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
45413- 2648	22	5/23/2014	29225	TELEPACIFIC COMMUNICATIONS		
	22		50541	PHONE SYSTEM/SERVICE	1,044.41	560594920
45413- 2648	22	5/23/2014	Logged	*** Total ***	1,044.41	
45414- 2648	23	5/23/2014	29814	TIERRA VERDE RESOURCES, INC		
	23		50513	OPEN PO-LANDSCAPE MAINTENANCE	730.00	060693
45414- 2648	23	5/23/2014	Logged	*** Total ***	730.00	
45415- 2648	24	5/23/2014	30515	UNIFIRST CORPORATION		
	24		50522	LAUDRY SERVICE	192.18	3601142662
45415- 2648	24	5/23/2014	Logged	*** Total ***	192.18	
45416- 2648	25	5/23/2014	31232	VERIZON WIRELESS		
	25		50536	CELL PHONES	591.22	9724789332
45416- 2648	25	5/23/2014	Logged	*** Total ***	591.22	
45417- 2648	26	5/23/2014	32220	WATER ENVIRONMENT FEDERATION		
	26		50542	WEF RENEWAL-14/15-P.B.	249.00	9000256893
45417- 2648	26	5/23/2014	Logged	*** Total ***	249.00	
					.00	
** Total check discount **					.00	
** Total check amount **					154,545.11	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: May 28, 2014

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
17348 - 17365	5/28/2014	\$41,948.64

Run date: 05/28/2014 @ 14:20
 Bus date: 06/01/2014

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL						
Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER	
45418- 2649	1	6/01/2014	10100 NAPA AUTO			
	1		50569 FUEL @ PS	135.85	427512	
	1		50570 PARTS	29.66	210471	
45418- 2649	1	6/01/2014	Logged *** Total ***	165.51		
45419- 2649	2	6/01/2014	11034 BAY CITY ELECTRIC WORKS, INC			
	2		50571 ANNUAL GEN. SERVICE #146	330.00	W126117	
	2		50572 ANNUAL GEN SERVICE #142	330.00	W126111	
45419- 2649	2	6/01/2014	Logged *** Total ***	660.00		
45420- 2649	3	6/01/2014	12065 CARLSON & BEAULOYE			
	3		50573 SERVICE CALL	552.40	46712	
45420- 2649	3	6/01/2014	Logged *** Total ***	552.40		
45421- 2649	4	6/01/2014	12718 CHUCKS TIRE CENTER			
	4		50567 FLAT TIRE REPAIR	20.00	13-2966	
45421- 2649	4	6/01/2014	Logged *** Total ***	20.00		
45422- 2649	5	6/01/2014	13014 DIAMOND ENVIRONMENTAL SERVICES			
	5		50566 RESTROOM TRAILER RENTAL	121.51	0000204965	
45422- 2649	5	6/01/2014	Logged *** Total ***	121.51		
45423- 2649	6	6/01/2014	13355 DION INTERNATIONAL TRUCKS INC			
	6		50559 OPEN PO-VACTOR REPAIRS/MAINTEN	831.24	EW57767	
45423- 2649	6	6/01/2014	Logged *** Total ***	831.24		
45424- 2649	7	6/01/2014	16514 GABRIEL MENDEZ			
	7		50589 REIMBURSE FOR CLASS	182.06	G.MENDEZ CLASS	
45424- 2649	7	6/01/2014	Logged *** Total ***	182.06		
45425- 2649	8	6/01/2014	16806 THE GUARDIAN			
	8		50580 DENTAL/DISABILITY INS-JUNE	3,967.69	324226-6/1/2014	
45425- 2649	8	6/01/2014	Logged *** Total ***	3,967.69		
45426- 2649	9	6/01/2014	17058 JUDY HANSON			
	9		50579 REIMBURSE FOR CSDA CONF	402.97	JH-5/21/14	
45426- 2649	9	6/01/2014	Logged *** Total ***	402.97		
45427- 2649	10	6/01/2014	17060 HARTFORD LIFE & ACCIDENT INS.			
	10		50581 LIFE INS-JUNE	401.36	6749606-7	
45427- 2649	10	6/01/2014	Logged *** Total ***	401.36		
45428- 2649	11	6/01/2014	17247 U.S. HEALTH WORKS MEDICAL GROU			
	11		50560 OPEN PO-PHYSICALS/TESTING	105.00	2501969-CA	
45428- 2649	11	6/01/2014	Logged *** Total ***	105.00		
45429- 2649	12	6/01/2014	18150 ICMA RETIREMENT-303979			
	12		50564 DEFERRED COMP	3,231.44	ICMA-5/28/14	
45429- 2649	12	6/01/2014	Logged *** Total ***	3,231.44		
45430- 2649	13	6/01/2014	22030 JOHN MASUMOTO			
	13		50586 LATERAL REIMBURSEMENT	1,475.00	MASUMOTO	

Run date: 05/28/2014 @ 14:20
 Bus date: 06/01/2014

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 2

UNION BANK GENERAL						
Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
45430- 2649	13	6/01/2014	Logged	*** Total ***	1,475.00	
45431- 2649	14	6/01/2014	23068	NATIONWIDE RETIREMENT SOLUTION		
	14		50563	DEFERRED COMP	238.69	NATION-5/28/14
45431- 2649	14	6/01/2014	Logged	*** Total ***	238.69	
45432- 2649	15	6/01/2014	25018	MES VISION		
	15		50582	VISION INS-JUNE	363.94	141292183001
45432- 2649	15	6/01/2014	Logged	*** Total ***	363.94	
45433- 2649	16	6/01/2014	25260	PERS RETIREMENT		
	16		50576	BOARD RETIREMENT ENDING 4/30/1	298.92	DUE 5/30/14
	16		50577	EMPLOYEE RETIREMENT 5/11/2014	13,988.81	DUE 6/10/14
45433- 2649	16	6/01/2014	Logged	*** Total ***	14,287.73	
45434- 2649	17	6/01/2014	25261	PUBLIC EMPLOYEES HEALTH		
	17		50583	BRD HEALTH INS-JUNE	2,429.92	14289609
	17		50584	EMPLOYEE HEALTH INS-JUNE	20,635.28	100000014289609
45434- 2649	17	6/01/2014	Logged	*** Total ***	23,065.20	
45435- 2649	18	6/01/2014	25430	PLUMBERS DEPOT, INC		
	18		50568	CUES, BULBS	58.71	PD-24574
45435- 2649	18	6/01/2014	Logged	*** Total ***	58.71	
45436- 2649	19	6/01/2014	25577	PURCHASE POWER		
	19		50590	POSTAGE/SHIPPING	26.95	SHIPPING-5/2014
45436- 2649	19	6/01/2014	Logged	*** Total ***	26.95	
45437- 2649	20	6/01/2014	25612	PIPERIN CORPORATION		
	20		50575	RETENTION RELEASED 5%	13,585.47	#06-RETENTION
45437- 2649	20	6/01/2014	Logged	*** Total ***	13,585.47	
45438- 2649	21	6/01/2014	28595	SOUTHERN CONTRACTING COMPANY		
	21		50574	REPAIR ON PUMP PANEL	460.00	4404
45438- 2649	21	6/01/2014	Logged	*** Total ***	460.00	
45439- 2649	22	6/01/2014	28844	ELAINE SULLIVAN		
	22		50578	REIMBURSE FOR CSDA CONF	552.59	ES-5/21/14
45439- 2649	22	6/01/2014	Logged	*** Total ***	552.59	
45440- 2649	23	6/01/2014	29630	TRI COMMUNITY ANSWERING SERVIC		
	23		50562	ANSWERING SERVICE-MAY	90.00	TRI-5/20/14
45440- 2649	23	6/01/2014	Logged	*** Total ***	90.00	
45441- 2649	24	6/01/2014	30515	UNIFIRST CORPRATION		
	24		50561	LAUNDRY SERVICE	191.18	36D1144731
45441- 2649	24	6/01/2014	Logged	*** Total ***	191.18	
45442- 2649	25	6/01/2014	30551	CARLSBAD FUELS CORPORATION		
	25		50558	OPEN PO-VEHICLE/TRUCK GAS	2,031.39	2014050B
	25		50587	OPEN PO-VEHICLE/TRUCK GAS	822.31	20140522
	25		50588	VEHICLE FUEL	1,256.20	20140522-

Run date: 05/28/2014 @ 14:20
Bus date: 06/01/2014

Leucadia Waste Water District
Check - Complete Detail

OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
45442-	2649	25	6/01/2014	Logged	*** Total ***	4,109.90
45443-	2649	26	6/01/2014	30580 UNITED WAY		
		26		50565 EMPLOYEE CONTRIBUTIONS	10.00	UNITED-5/28/14
45443-	2649	26	6/01/2014	Logged	*** Total ***	10.00
					.00	
** Total check discount **					.00	
** Total check amount **					69,156.54	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: June 2, 2014

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
17366 - 17370	6/2/2014	\$3,803.65

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

MAY

5/1/2013	Employee		\$42,947.64
5/2/2013	Board		\$4,563.02
5/2/2013	Employee		\$3,959.83
5/15/2013	Employee		\$40,159.09
5/22/2013	Employee		\$3,100.61
5/29/2013	Employee		\$38,523.15
5/31/2013	Employee		<u>\$17,681.58</u>
	TOTAL		\$150,934.92

JUNE

6/3/2013	Board		\$5,209.24
6/12/2013	Employee		\$42,002.57
6/13/2013	Employee	Incentive	\$3,420.71
6/26/2013	Employee		<u>\$38,956.28</u>
	TOTAL		\$89,588.80

JULY

7/3/2013	Board		\$1,835.49
7/10/2013	Employee		\$38,532.35
7/24/2013	Employee		<u>\$41,810.87</u>
	TOTAL		\$82,178.71

AUGUST

8/2/2013	Board		\$1,310.58
8/7/2013	Employee		\$39,608.93
8/14/2013	Employee	Incentive	\$439.79
8/21/2013	Employee		<u>\$38,726.94</u>
	TOTAL		\$80,086.24

SEPTEMBER

9/2/2013	Board		\$6,959.12
9/4/2013	Employee		\$39,196.09
9/18/2013	Employee		<u>\$39,236.02</u>
	TOTAL		\$85,391.23

OCTOBER

10/1/2013	Board		\$6,096.79
10/2/2013	Employee		\$40,219.84
10/14/2013	Employee	Incentive	\$12,051.04
10/16/2013	Employee		\$42,112.49
10/30/2013	Employee		<u>\$42,161.63</u>
			\$142,641.79

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

NOVEMBER

11/1/2013	Board		\$1,947.98
11/7/2013	Employee	Incentive	\$1,062.71
11/13/2013	Employee		\$42,268.87
11/27/2013	Employee		<u>\$41,964.54</u>
	TOTAL		\$87,244.10

DECEMBER

12/2/2013	Board		\$5,776.75
12/5/2013	Employee	Sick buy back	\$20,174.25
12/11/2013	Employee		\$41,450.93
12/12/2013	Employee	Incentive	2339.09
12/25/2013	Employee		
	TOTAL		\$69,741.02

JANUARY

2014

1/3/2014	Board		\$1,475.84
1/8/2014	Employee		\$41,481.11
1/22/2014	Employee		<u>\$42,221.41</u>
	TOTAL		\$85,178.36

FEBRUARY

2/1/2014	Board		\$3,942.03
2/5/2014	Employee		\$43,297.27
2/12/2014	Employee	Incentive	\$2,994.35
2/19/2014	Employee		<u>\$41,851.01</u>
	TOTAL		\$92,084.66

MARCH

3/3/2014	Board		\$3,174.36
3/5/2014	Employee		\$42,365.51
3/12/2014	Employee	Incentive	\$8,811.60
3/19/2014	Employee		<u>\$41,712.29</u>
	TOTAL		\$96,063.76

APRIL

4/1/2014	Board		\$4,128.58
4/2/2014	Employee		\$41,623.74
4/9/2014	Employee	Incentive	\$921.19
4/16/2014	Employee		\$41,646.80
4/30/2014	Employee		<u>\$41,490.61</u>
	TOTAL		\$129,810.92

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

MAY

5/2/2014	Board		\$3,750.39
5/12/2014	Employee	Incentive	\$921.19
5/14/2014	Employee		\$42,793.88
5/28/2014	Employee		<u>\$41,948.64</u>
	TOTAL		\$89,414.10

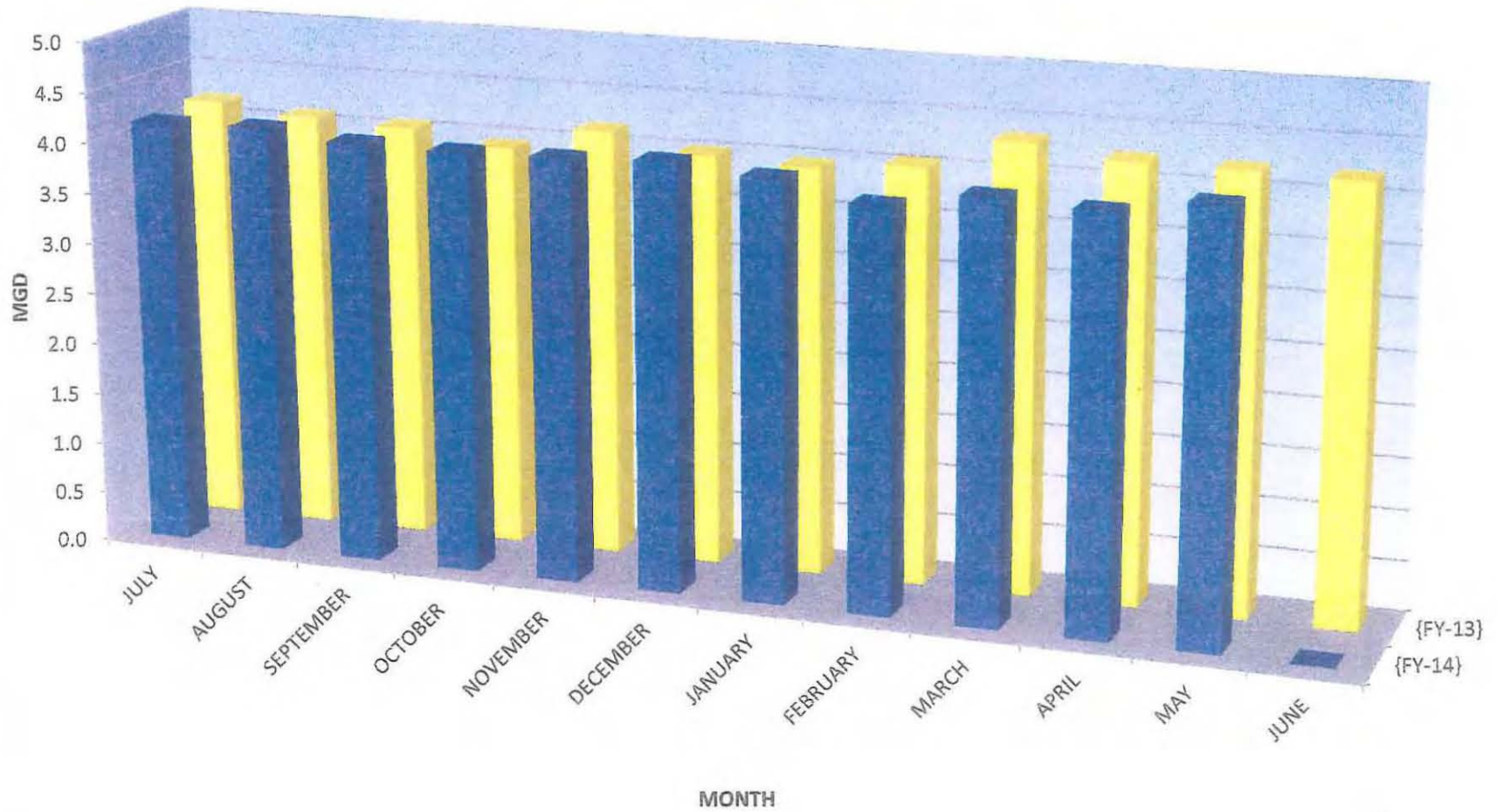
JUNE

6/2/2014	Board		\$3,803.65
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**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2013-2014**

CURRENT MONTH - May 2014							FY 2013-2014
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,939	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)
JULY	0.01	129.58	-3	4.18	150	28.94	4.21
YTD	0.01	129.58	27,936				
AUGUST	0.00	130.20	3	4.20	150	46.77	4.12
YTD	0.00	130.20	27,939				
SEPTEMBER	0.00	123.60	1	4.12	147	40.32	4.08
YTD	0.00	123.60	27,940				
OCTOBER	0.45	127.22	6	4.10	147	33.95	3.95
YTD	0.45	127.22	27,946				
NOVEMBER	0.81	123.60	27	4.12	147	8.81	4.18
YTD	0.81	123.60	27,973				
DECEMBER	0.38	128.96	202	4.16	148	8.56	3.98
YTD	0.38	128.96	28,175				
JANUARY	0.04	126.48	9	4.08	145	14.37	4.06
YTD	0.04	126.48	28,184				
FEBRUARY	1.72	109.20	14	3.90	138	8.90	4.36
YTD	1.72	109.20	28,199				
MARCH	0.52	125.55	7	4.05	144	14.31	4.25
YTD	0.52	125.55	28,206				
APRIL	0.33	120.00	25	4.00	142	33.33	4.24
YTD	0.33	120.00	28,231				
MAY	0.00	128.34	35	4.14	146	50.50	4.22
YTD	0.00	128.34	28,266				
JUNE							4.14
YTD							
Annual Total	4.26	1372.73	327			288.76	
Mo Average	0.39	124.79	30	4.10	146	26.25	4.14

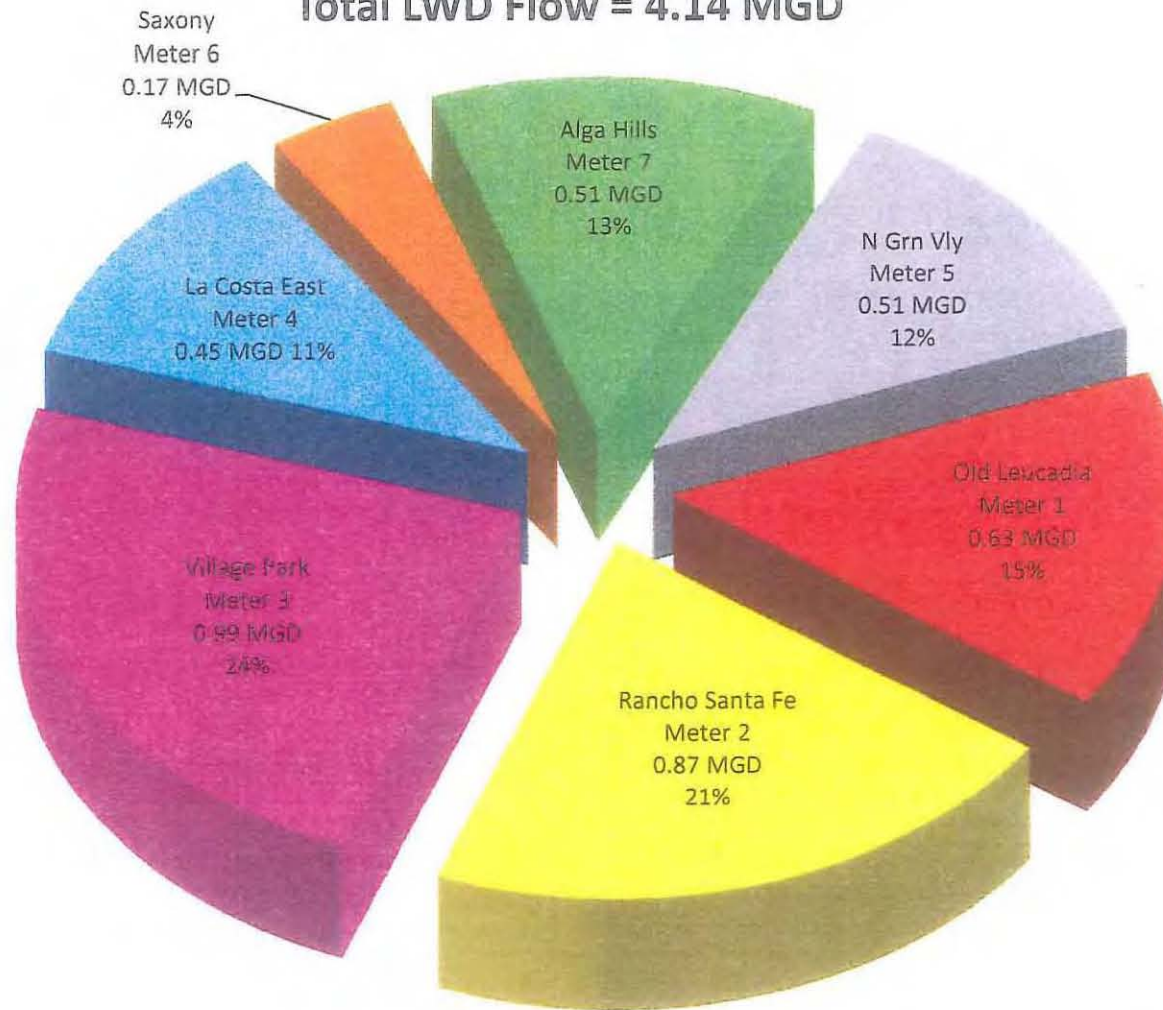
LEUCADIA WASTEWATER DISTRICT FLOW COMPARISION FY13 to FY14



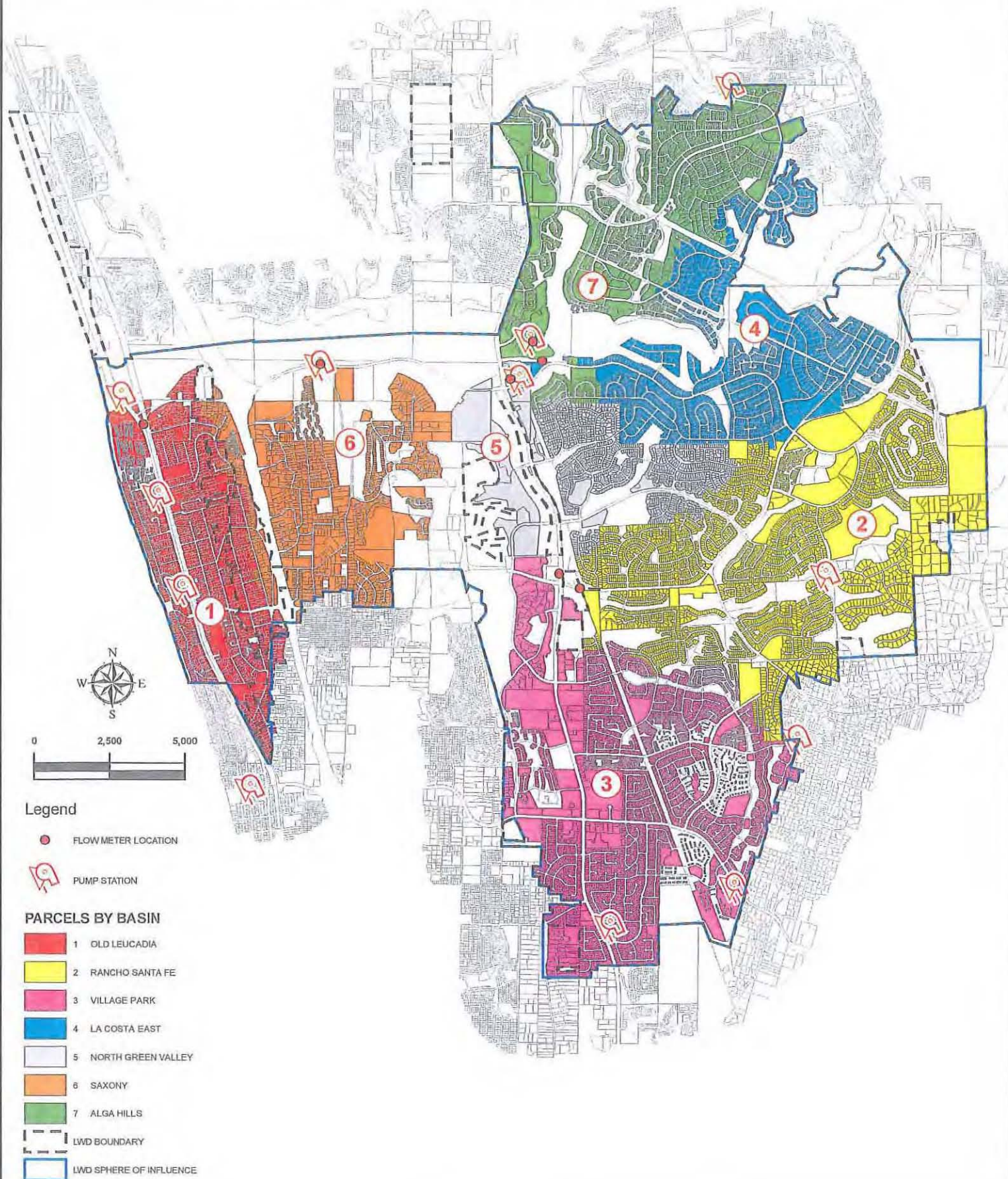
LWD Flows by Sub-Basin

May 2014

Total LWD Flow = 4.14 MGD



LEUCADIA WASTEWATER DISTRICT



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET POSITION
As of May 31, 2014

ASSETS	
Cash and Investment Pools	\$ 30,904,245.80
Investments	7,128,147.64
Accounts Receivable	69,282.17
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	647,311.13
Capital Assets	141,188,651.28
Less Accumulated Depreciation	(46,757,804.93)
TOTAL ASSETS	\$ 134,086,682.09
LIABILITIES	
Accounts Payable and Accrued Expenses	329,507.70
Payable to Encina Wastewater Authority	205,315.00
Developer Deposits	396,377.05
TOTAL LIABILITIES	\$ 931,199.75
NET POSITION	
Net Investment in Capital Assets	97,565,846.35
Restricted Reserves	1,428,316.11
Unrestricted Operating Reserve	2,200,126.29
Unrestricted Non-Operating Reserves (Designated)	25,020,208.73
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(559,015.14)
TOTAL NET POSITION	\$ 133,155,482.34

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT
BUDGET PERFORMANCE REPORT
YTD Revenue and Expenditures Through 5/31/2014 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 7,099,728.39	\$ 7,200,186.00	100,457.61	98.6%
RECLAIMED WATER SALES & REBATES	3150	360,119.89	180,000.00	(180,119.89)	200.1%
OTHER OPERATING INCOME		51,629.84	204,448.00	152,818.16	25.3%
TOTAL OPERATING REVENUE		\$ 7,511,478.12	\$ 7,584,634.00	\$ 73,155.88	99.0%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 2,011,749.17	\$ 2,353,951.00	\$ 342,201.83	85.5%
BOARD EXPENSES AND ELECTION	4300 & 4400	122,328.65	140,600.00	18,271.35	87.0%
DEPRECIATION EXPENSE	4510	3,135,000.00	-	(3,135,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,510,179.00	1,510,179.00	n/a
FUELS	4600	36,810.57	46,000.00	9,189.43	80.0%
INSURANCE	4700	83,197.82	117,000.00	33,802.18	71.1%
MEMBERSHIP & DUES	4800	27,634.20	26,500.00	(1,134.20)	104.3%
OFFICE EXPENSE	4900	78,599.36	108,900.00	30,300.64	72.2%
OPERATING SUPPLIES	5000	140,968.09	217,900.00	76,931.91	64.7%
PROFESSIONAL SERVICES	5200	423,881.64	536,000.00	112,118.36	79.1%
PRINTING & PUBLISHING	5300	21,654.57	32,000.00	10,345.43	67.7%
RENTS & LEASES	5400	16,352.53	18,100.00	1,747.47	90.3%
REPAIR & MAINTENANCE	5500	235,999.66	320,700.00	84,700.34	73.6%
MONITORING & PERMITTING	5600	45,596.91	45,500.00	(96.91)	100.2%
TRAINING & DEVELOPMENT	5700	39,157.05	40,700.00	1,542.95	96.2%
UTILITIES	5900	345,449.59	418,600.00	73,150.41	82.5%
LAFCO OPERATIONS	6100	6,137.00	6,200.00	63.00	99.0%
ENCINA	6200	1,244,625.16	1,763,422.00	518,796.84	70.6%
TOTAL OPERATING EXPENSES		\$ 8,015,141.97	\$ 7,702,252.00	\$ (312,889.97)	104.1%

NON-OPERATING REVENUES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 1,263,893.15	\$ 120,180.00	(1,143,713.15)	1051.7%
PROPERTY TAXES	3220	1,230,530.03	1,250,000.00	19,469.97	98.4%
INTEREST INCOME	3250	162,435.00	228,000.00	65,565.00	71.2%
OTHER NON OPERATING INCOME		48,681.27	1,089,288.00	1,040,606.73	4.5%
TOTAL NON OPERATING REVENUES		\$ 2,705,539.45	\$ 2,687,468.00	\$ (18,071.45)	100.7%

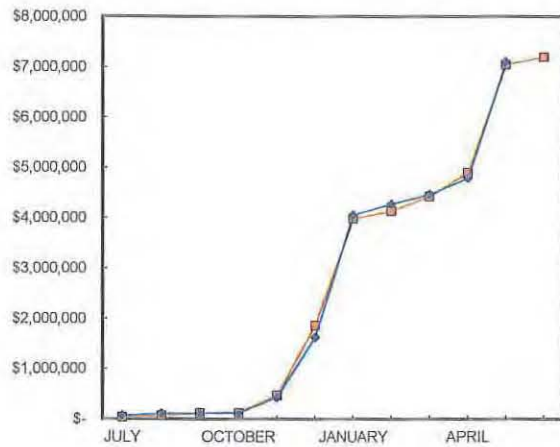
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

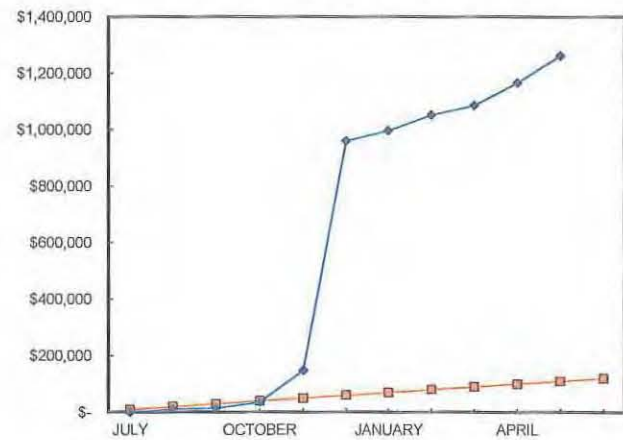
Revenue FY 2014

YTD through May 31, 2014

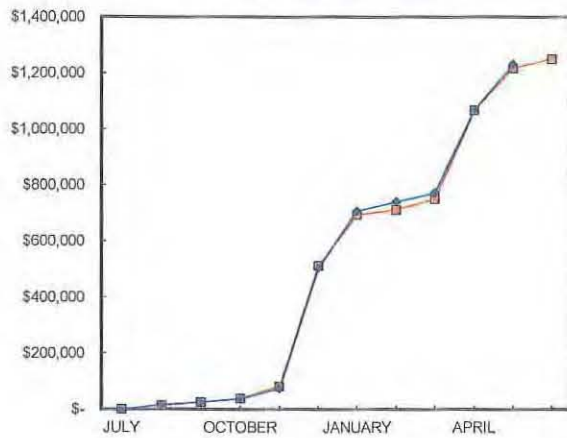
Sewer Service Fees



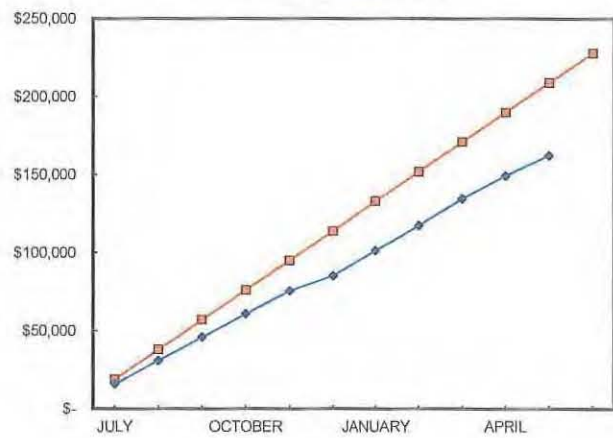
Capacity Charges



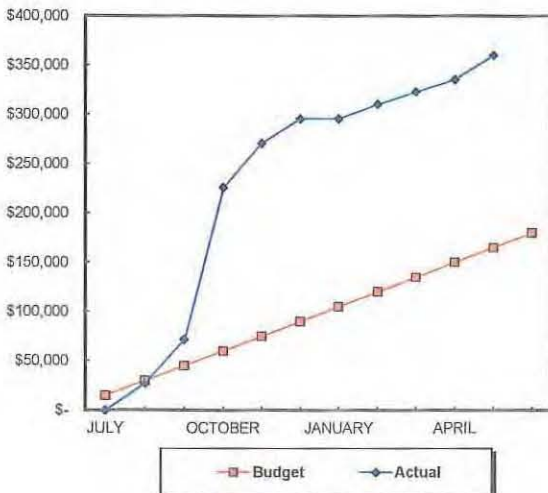
Property Taxes



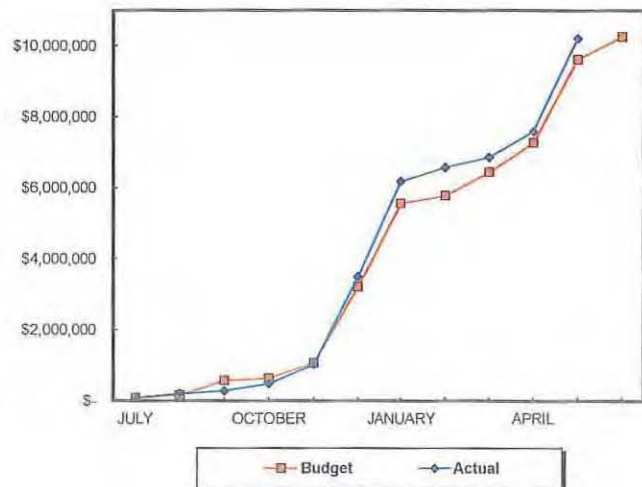
Investment Income



Recycled Wastewater



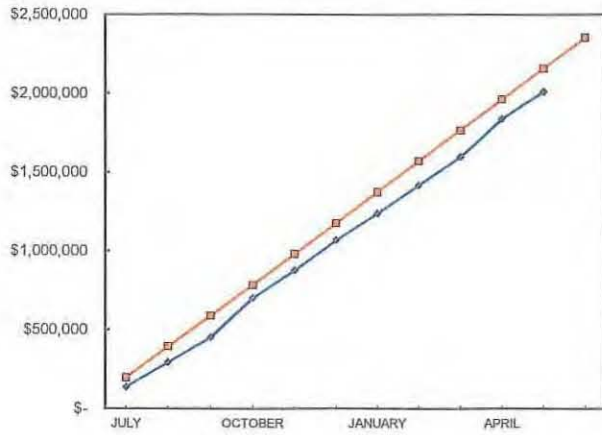
Total Revenue



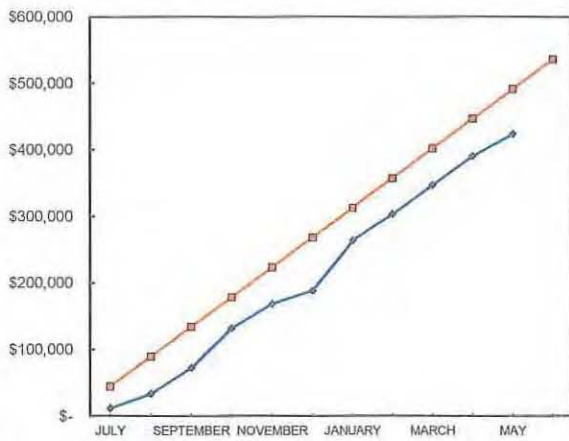
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2014 YTD through May 31, 2014

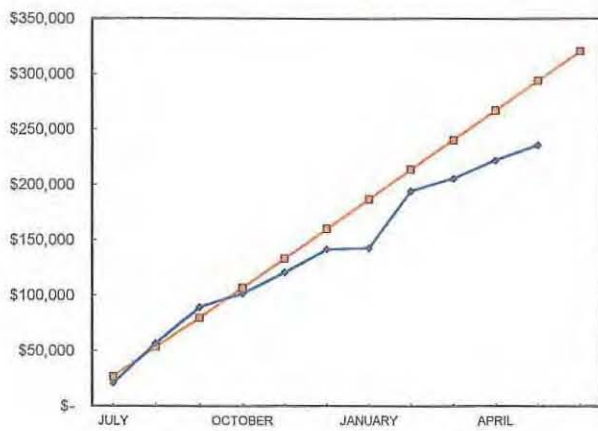
Salaries and Benefits



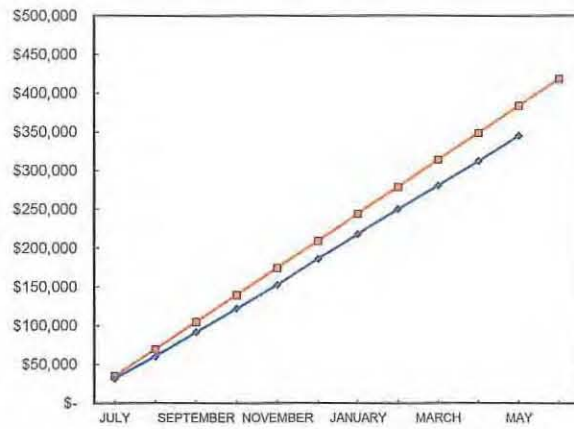
Professional Services



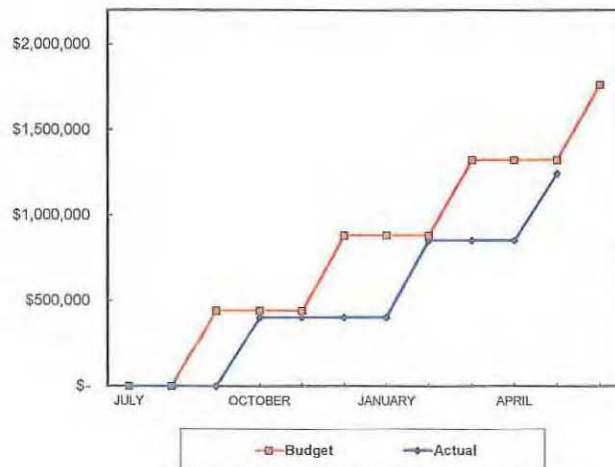
Repairs & Maintenance



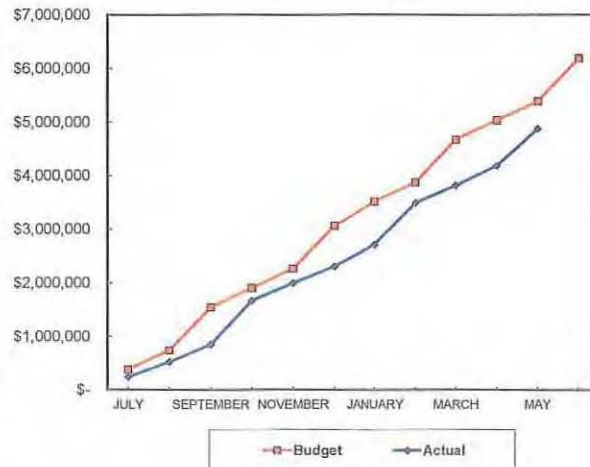
Utilities



Encina M&O



Total Operating Expenses - Before Depreciation & Replacement

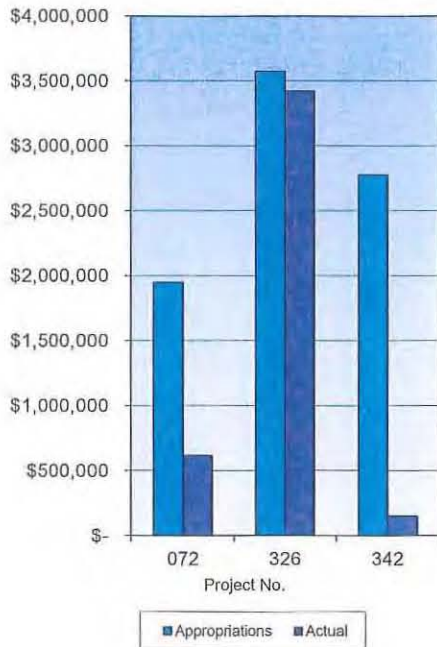


* Preliminary: subject to future review, reconciliation, accruals, and audit

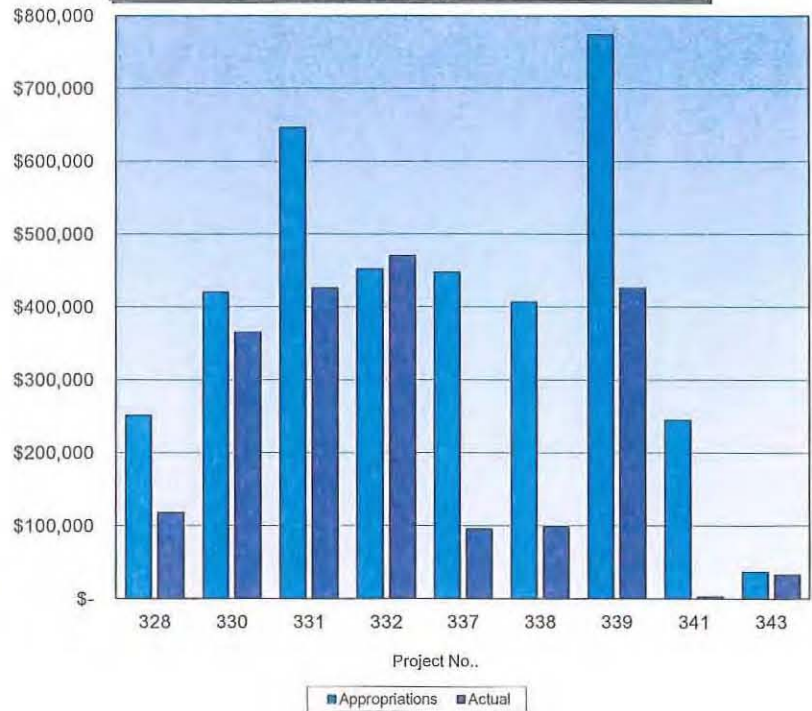
Leucadia Wastewater District Capital Expenditures

As of May 31, 2014

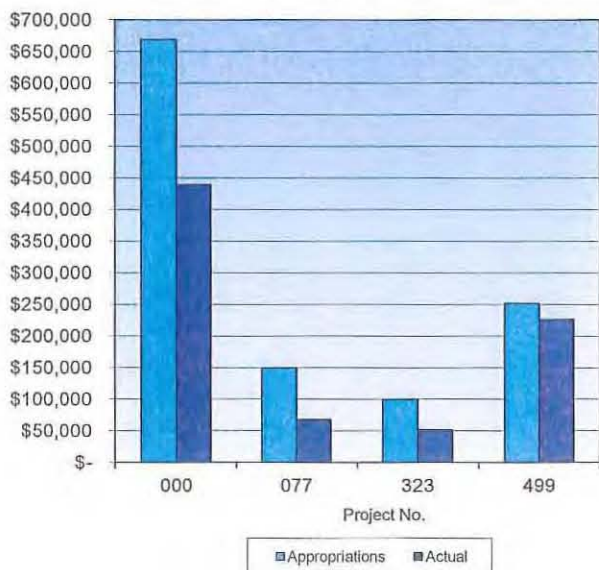
District Multi Year Capital Expenditures by Project (>\$1M) Through FY2014



District Multi Year Capital Expenditures by Project (<\$1M) Through FY2014



Single Year Capital Expenditures by Project FY2014



Project Legend

Multi-Year Capital Projects	
Description	No.
Encina Wastewater Authority	072
Batiquitos PS Rehabilitation	326
Water Recycling Group	328
Lanikai Line Repair	330
Leucadia PS Generator Replacement	331
La Cost PS Rehabilitation	332
Leucadia Force Main Corrosion Eval	337
Recycled Water Effluent Line Repair	338
Gravity Pipeline Rehabilitation	339
Scott's Valley Pipeline Repair	341
B2 Force Main Replacement Project	342
Pump Station Condition Assessment	343
Single Year Capital Projects	
Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Lateral Replace/Backflow Prevention	323
LWD Gen'l Cap Labor & O/H Allocation	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
April 30, 2014

Cash Equivalents & Investments	Principal (Original Cost)		April Interest	Average Rate
	March 31, 2014	April 30, 2014		
LAIF Pool	\$ 19,443,077	\$ 18,559,942	\$ 3,689	0.233%
SD County Pool	11,368,801	11,378,915	3,877	0.409%
CAMP Pool	213,565	213,401	8	0.050%
CAMP Portfolio				
Corporate Notes	1,611,640	1,611,640	1,598	1.190%
Federal Agency Bonds/Notes	2,984,950	2,984,950	2,189	0.880%
GNMA mortgage pools	11,326	11,111	83	8.420%
US Treasury Bonds/Notes	1,002,227	1,002,227	777	0.930%
Total Camp Portfolio	5,610,143	5,609,928	4,647	0.990%
US Bank Custodial Account				
Resolution Funding Corp Strips at cost	173,244	173,244	2,205	15.273%
Total Custodial Funds	173,244	173,244	2,205	
Totals	\$ 36,808,830	\$ 35,935,430	\$ 14,426	0.476%



DISTRIBUTION BY CATEGORY

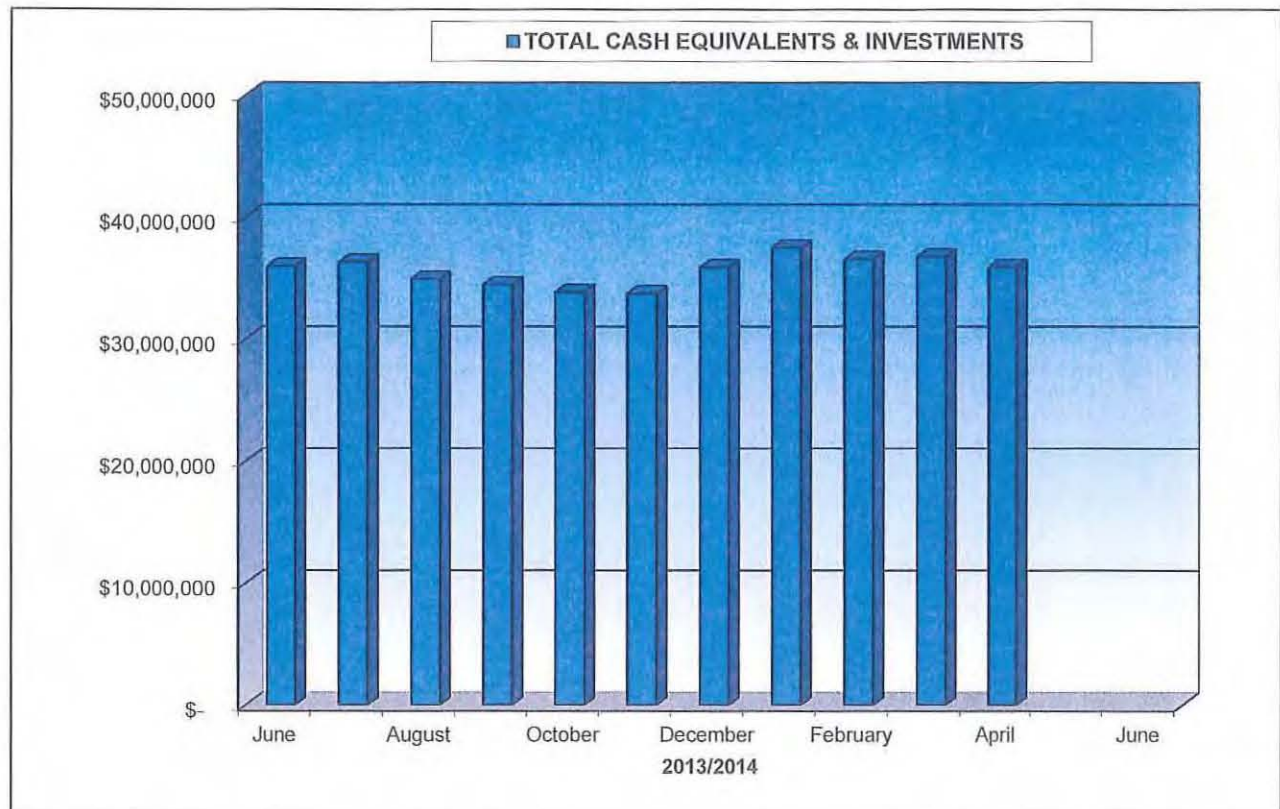


Allocation Percentages of LWD Investments by Type (Actual and Allowable)

Investment Type	Actual %	Allowed %
LAIF Pool	53.1%	75%
SD County Pool	32.6%	75%
CAMP Pool	0.6%	75%
Federal Agency Sec	9.1%	75%
Corporate Bonds	4.6%	10%
TOTAL	100.0%	

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
April 30, 2014
(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS		
Month 2013/2014	Amount	Average Return Rate
June	\$ 36,004,084	0.57%
July	\$ 36,345,994	0.54%
August	\$ 34,952,518	0.51%
September	\$ 34,501,141	0.52%
October	\$ 33,869,053	0.52%
November	\$ 33,770,114	0.53%
December	\$ 35,902,543	0.53%
January	\$ 37,536,863	0.50%
February	\$ 36,605,219	0.50%
March	\$ 36,808,830	0.46%
April	\$ 35,935,430	0.48%
May		
June		



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
April 30, 2014
(Continued)

INVESTMENT TRANSACTIONS


For the month of April, 2014

Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
GNMA MBS 30-yr Pools		\$ 218		(1)	8.42%
TOTAL	\$ -	\$ 218	\$ -		

(1) Monthly principal payments from mortgage pools

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

MEMORANDUM

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Adopt Resolution No. 2249 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2015 (July 1, 2014 to June 30, 2015) Pursuant to Article XIII (B) of the California Constitution

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2249 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

California Government Code Section 7910 requires that the District establish an appropriations limit at the beginning of each fiscal year. The appropriations limit for FY 15 has been calculated at \$66,988,165. The planned District appropriations subject to the statutory limitation are \$1,318,868. As per Government Code Section 7910, the document used to develop the Appropriations Limit was made available to the public.

Proposed Resolution No. 2249 establishing the appropriations limit is attached for your consideration along with documentation used in the determination of the appropriations limit.

Staff recommends that the Board of Directors adopt Resolution No. 2249 as presented.

cal:PJB

Attachment

RESOLUTION NO. 2249

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
ESTABLISHING APPROPRIATIONS LIMIT OF THE DISTRICT
FOR THE FISCAL YEAR JULY 1, 2014 - JUNE 30, 2015 PURSUANT TO
ARTICLE XIII(B) OF THE CALIFORNIA CONSTITUTION**

WHEREAS, Government Code Section 7910 requires that each year the Board of Directors of this District shall, by resolution, establish the District's appropriation limit for the following fiscal year pursuant to Article XIII(B) of the California Constitution; and

WHEREAS, for not less than fifteen days prior to this meeting, the documentation attached hereto as Exhibit "A", used in the determination of the appropriations limit, has been available to the public in accordance with Government Code Section 7910.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LEUCADIA WASTEWATER DISTRICT (LWD) DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. The appropriations limit of LWD for the Fiscal Year July 1, 2014 - June 30, 2015 pursuant to Article XIII(B) of the California Constitution is hereby established as \$66,988,165.

Section 2. This Resolution is effective June 11, 2014 and supersedes Resolution No. 2233.

PASSED AND ADOPTED by the Board of Directors at a meeting of the LWD, held June 11, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Kulchin, President

ATTEST:

Paul J. Bushee, General Manager

(SEAL)

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATION LIMIT
FISCAL YEAR 2014-2015**

FISCAL YEAR	POPULATION FACTOR	CPI/PI FACTOR	ADJUSTMENT FACTOR	APPROPRIATION LIMIT	APPROPRIATION SUBJECT TO LIMIT	OVER (UNDER) LIMIT
1978-79				4,131,757		
1979-80	1.1185	1.1017	1.2323	5,019,364	474,509	(4,544,855)
1980-81	1.1952	1.1053	1.3211	6,725,969	269,388	(6,456,581)
1981-82	1.0207	1.0912	1.1138	7,491,303	201,344	(7,289,959)
1982-83	1.0570	1.0679	1.1288	8,455,960	346,283	(8,109,677)
1983-84	1.0578	1.0235	1.0827	9,154,915	518,291	(8,636,624)
1984-85	1.0641	1.0474	1.1145	10,203,504	370,506	(9,832,998)
1985-86	1.0423	1.0374	1.0813	11,032,865	407,693	(10,625,172)
1986-87	1.1571	1.0230	1.1837	13,059,749	854,824	(12,204,925)
1987-88	1.0810	1.0304	1.1140	14,548,109	571,371	(13,976,738)
1988-89	1.0486	1.0393	1.0898	15,854,675	2,287,498	(13,567,177)
1989-90	1.1118	1.0498	1.1672	18,505,063	7,133,033	(11,372,030)
1990-91	1.0273	1.0421	1.0705	19,809,670	3,570,985	(16,238,685)
1991-92	1.0271	1.0414	1.0696	21,188,858	4,873,688	(16,315,170)
1992-93	1.0085	1.0064	1.0149	21,505,287	945,024	(20,560,263)
1993-94	1.0199	1.0272	1.0477	22,530,400	881,142	(21,649,258)
1994-95	1.0079	1.0071	1.0151	22,870,074	1,258,995	(21,611,079)
1995-96	1.0004	1.0472	1.0476	23,959,121	534,652	(23,424,469)
1996-97	1.0167	1.0467	1.0642	25,496,815	7,127,060	(18,369,755)
1997-98	1.0204	1.0467	1.0680	27,230,599	4,706,220	(22,524,379)
1998-99	1.0367	1.0415	1.0797	29,401,505	2,864,723	(26,536,782)
1999-00	1.0386	1.0453	1.0857	31,920,931	1,219,792	(30,701,139)
2000-01	1.0422	1.0491	1.0933	34,900,013	2,073,768	(32,826,245)
2001-02	1.0445	1.0782	1.1262	39,303,693	460,000	(38,843,693)
2002-03	1.0445	0.9873	1.0312	40,531,016	761,542	(39,769,474)
2003-04	1.0263	1.0231	1.0500	42,557,926	773,263	(41,784,663)
2004-05	1.0218	1.0328	1.0553	44,911,884	452,866	(44,459,018)
2005-06	1.0157	1.0526	1.0692	48,018,786	1,339,689	(46,679,097)
2006-07	1.0216	1.0396	1.0620	50,997,014	6,064,787	(44,932,227)
2007-08	1.0172	1.0442	1.0622	54,168,601	4,121,237	(50,047,364)
2008-09	1.0163	1.0429	1.0599	57,415,246	1,424,330	(55,990,916)
2009-10	1.0102	1.0062	1.0165	58,360,757	1,496,698	(56,864,059)
2010-11	1.0143	0.9746	0.9885	57,691,221	1,257,308	(56,433,913)
2011-12	1.0077	1.0251	1.0330	59,594,831	941,116	(58,653,715)
2012-13	1.0103	1.0377	1.0484	62,479,881	1,237,704	(61,242,177)
2012-13	1.0087	1.0512	1.0603	66,247,981	1,278,375	(64,969,606)
2013-14	1.0135	0.9977	1.0112	66,988,165	1,318,868	(65,669,297)

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATION LIMIT
FISCAL YEAR 2014-2015**

Fiscal Year	Total Appropriation	Amount
2014-2015	General District	6,319,147
	Current Construction/Capital	8,866,770
	Other Debt & Reserves Exp.	-
	Reserves	31,558,252
	Subtotal	46,744,169
	Less: Prior Reserves (Limited to above reserves)	35,909,792
	(Difference)	(4,351,540)
	Less: Voter Approved Debt Service	0
	Total Available	15,185,917
	Non-Proceeds of Taxes	13,867,049
	Appropriations Subject to Limit	<u>\$ 1,318,868</u>

Fiscal Year	Revenue	Total Revenue	Tax Revenue	Other Revenue
2014-2015	Service Charge	\$ 8,277,543	\$ 0	\$ 8,277,543
	Other Oper. Income	244,080	0	244,080
	Property Tax	1,300,000	1,300,000	0
	Other Non-Oper.	857,754	0	857,754
	Debt Service	0	0	0
	Less Voter Approved	0	0	0
	Subtotal	<u>\$ 10,679,377</u>	<u>\$ 1,300,000</u>	<u>\$ 9,379,377</u>
	Interest Income	155,000	18,868	136,132
	Other Reserve Income	4,351,540	0	4,351,540
	Total Revenue	<u>\$ 15,185,917</u>	<u>\$ 1,318,868</u>	<u>\$ 13,867,049</u>

Interest Income Allocation	\$ 1,300,000
	/ \$ 10,679,377
	= 12.1729947%
	* 155,000
	= \$ 18,868

APPROPRIATION LIMIT WORKSHEETS
2014-2015

(2)

	Total (1) 1/1/2013	Within District 1/1/2013	% of City	% of District
Carlsbad	108,246	31,229	28.9%	51.7%
Encinitas	60,482	29,175	48.2%	48.3%
Total		60,404	(to below)	100.0%

- (1) Citys of Carlsbad & Encinitas population figures per SANDAG regional estimates for 1/01/2013 (per Web Site)
 (2) District population figures per special request from SANDAG
 Latest estimate received June 4, 2013 for Jan 2012

		2012-2013		2013-2014	
Population	%	Total cities (3) 1/1/2013	Total district (Calc) 1/1/2013	Total cities (3) 1/1/2014	Total district (Calc) 1/1/2014
Carlsbad	28.9%	108,401	31,274	110,169	31,784
Encinitas	48.2%	60,568	29,216	61,204	29,523
Total	(from above)	168,969	60,490	171,373	61,307
Percentage change				1.423%	1.350%

<u>Adjustment factor calculation</u>	2013-2014	<u>% CHANGE</u>	<u>FACTOR</u>
1 population change calculation		1.350%	1.0135
2 per capita personal income - (3)		-0.230%	0.9977
Adjustment Factor			1.0112

- (3) Per California department of Finance letter and attachments, dated May 2014

Encina Wastewater Authority Report
Regular Board Meeting
May 28, 2014

EWA Board of Directors - Directors Sullivan and/or Juliussen reporting.

1. Presentation of Key Performance indicators

EWA staff member presented the results of the key performance indicators that EWA has been tracking over the past two years.

No action was taken.


Engineering Committee Meeting Report

Presented by Director Juliussen

Meeting held on June 5, 2014

1. The EC received updates on the following projects:
 - Asset Management Plan Implementation – Gravity Pipeline Replacement Procedure
 - Gravity Line Rehabilitation Project – Notice of Completion
 - B2 Force Main Replacement Project

MEMORANDUM

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Adoption of Fiscal Year 2015 (FY 15) Budget

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt the FY 2015 Leucadia Wastewater District (LWD) Budget.
2. Discuss and take other action as appropriate.

DISCUSSION:

On May 6, 2014, the Board of Directors attended a special workshop to review the Recommended FY 2015 Budget. During this meeting, staff presented highlights of the proposed operating and capital budgets. In addition, the Board also conducted a closed session meeting to review the proposed personnel budget.


Following the meeting, the Board of Directors directed staff to prepare the Final FY 2015 Operating and Capital Budgets.

Staff has completed preparation of the final budget (Enclosed) and, therefore, recommends that the Board of Directors adopt the FY 2015 Budget.

cal:PJB

Enclosure

MEMORANDUM

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Public Hearing on a Proposal to Consider Collecting the District's Wastewater Service Charge for Fiscal Year 2015 on the San Diego County Tax Roll**

The purpose of this public hearing is to allow the LWD Board of Directors to receive and consider public comment on the following:

- 1) A proposal to collect LWD's wastewater service charges for FY 2015 on the County Tax Roll in the same manner, together with, and at the same time as general taxes.

The notice of this public hearing was posted at LWD beginning on May 29, 2014. It was also published in the San Diego Union Tribune on May 29, 2014 and June 5, 2014.

DISCUSSION:

- 1) Collection of District Wastewater Service Charges for Fiscal Year 2015 on the Tax Roll of the County of San Diego

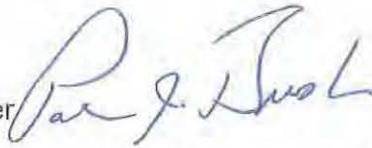
LWD has collected its wastewater service charges on the San Diego County Tax Roll, concurrent with general taxes, since 1979. Staff proposes to continue collecting its wastewater service charges in this manner for FY 15. As per Government Code Section 5473, LWD has made available, for public review and inspection, a report showing the amount of the proposed wastewater service charges for each parcel of real property receiving wastewater service.

It is necessary for the Board to consider all objections or protests to the report. If the Board of Directors finds that the protests are made by the owners of a majority of separate parcels of property described in the report, then the report shall not be adopted and the wastewater service charges shall be collected separately from the tax rolls. To date, no objections or protests have been filed with the LWD regarding this report.

After receiving public testimony, the Board of Directors will close the public hearing and may consider action on the proposed item during the regular meeting immediately following this public hearing.

cal:PJB

MEMORANDUM

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Adopt Resolution No. 2246 – A Resolution of the Board of Directors of the Leucadia Wastewater District Adopting and Approving the Report for the Collection of Wastewater Service Charges On County Tax Roll for the Fiscal Year July 1, 2014 to June 30, 2015**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2246 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

LWD's wastewater service charge has been collected on the San Diego County Tax Roll since 1979. Staff is proposing to continue this practice for FY 2015. Prior to this item, the Board of Directors will have conducted a public hearing regarding the collection of the FY 2015 sewer service charge on the county tax roll in accordance with Health and Safety Code Section 5473.

A written report was prepared and filed with the General Manager which contains a description of each parcel of real property and the amount of the wastewater service fee for each parcel for FY 2015. The fees in the report are based on the FY 2015 wastewater service fee of \$284.04 per year per equivalent dwelling unit (EDU).

Staff recommends that the Board adopt Resolution No. 2246 (attached) as presented, and/or take other action as appropriate.

cal:PJB

Attachment

RESOLUTION NO. 2246

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF LEUCADIA WASTEWATER DISTRICT
ADOPTING AND APPROVING THE REPORT FOR THE
COLLECTION OF WASTEWATER SERVICE CHARGES ON THE COUNTY TAX
ROLL FOR THE FISCAL YEAR JULY 1, 2014 – JUNE 30, 2015**

WHEREAS, the Board of Directors of LEUCADIA WASTEWATER DISTRICT (LWD) has elected to have wastewater service fees for the Fiscal Year July 1, 2014 – June 30, 2015 (FY 2015) collected on the tax roll in accordance with Health and Safety Code Sections 5470-5474.10; and

WHEREAS, the current wastewater service fee for each equivalent dwelling unit (EDU) is \$258.21 per year (Existing Wastewater Service Fee); and

WHEREAS, the Board of Directors has determined that the FY 2015 Wastewater Service Fee for each EDU shall increase 10% to \$284.04 per year effective July 1, 2014; and

WHEREAS, a written report was prepared and filed with the General Manager of this District, which written report contains a description of each parcel of real property receiving wastewater service and the amount of the wastewater service fee for each parcel for said fiscal year, which is based on the approved FY 2015 Wastewater Service Fee; and

WHEREAS, notice of the hearing on said report was published in the form and manner prescribed by law; and

WHEREAS, at the time stated in the notice, this Board of Directors did hear and consider all objections or protests to said report.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LWD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Board of Directors hereby determines that the amount of the wastewater fee for each parcel for the Fiscal Year July 1, 2014 – June 30, 2015 shall be as described in said report.

Section 2. The report is hereby adopted and approved.

Section 3. The General Manager is authorized and directed to file with the Auditor of San Diego County a copy of said report with a statement endorsed thereon over his signature that it has been finally adopted by the Board of Directors.

Section 4. Effective July 1, 2014 this Resolution supersedes Resolution No. 2234.

PASSED AND ADOPTED by the Board of Directors at a meeting of LWD held June 11, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Kulchin, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

Ref: 14-4077

DATE: June 5, 2014

TO: Board of Directors

FROM: Paul J. Bushee, General Manager



SUBJECT: Unrepresented Employees Salary and Benefits Resolution

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2247 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2014 to June 30, 2015.
2. Discuss and take other action, as appropriate.

BACKGROUND:

LWD employees are not organized for the purpose of negotiating salary, benefits, and other working conditions. Therefore, employees, other than the General Manager, are classified as unrepresented employees. Within the unrepresented employee group, there are two categories of employees distinguished by their status as "Exempt" (Management Employees) or "Non-Exempt". This distinction primarily relates to an employee's status as it pertains to the overtime provisions of the Fair Labor Standards Act.

LWD annually conducts an informal input process to identify unrepresented employees' preferences regarding potential changes to salary, benefits and other working conditions. This input process was last conducted during April 2014. On May 6, 2014, the Board of Directors considered staff recommendations related to the informal input process. Direction received at that time is incorporated into the proposed resolution (Attached).

The proposed resolution specifies salaries, benefits, and other working conditions approved for the unrepresented employees. The FY 2015 Operating Budget includes sufficient appropriations to fund the proposed resolution.

General Counsel has reviewed the proposed resolution and any suggested revisions have been incorporated.

Staff recommends that the Board of Director's adopt Resolution No. 2247 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2014 to June 30, 2015.

cal:PJB

Attachment

RESOLUTION NO. 2247

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT ADOPTING EMPLOYEE SALARY, BENEFITS AND OTHER WORKING CONDITIONS FOR FY 2015

Whereas, the employees of the Leucadia Wastewater District (LWD) are a valuable and important part of the LWD organization and have had the opportunity to participate in an informal input process with designated District representatives on wages, hours, and other terms and conditions of employment; and,

Whereas, the LWD Board of Directors and employees desire to establish salaries, benefits and other terms and conditions of employment for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Now, therefore, be it resolved by the Board of Directors of the Leucadia Wastewater District that the salary, benefits and other terms and conditions of employment for the employees set forth below are hereby adopted and established as those of the Leucadia Wastewater District, and shall remain in effect until further action by the LWD Board of Directors.

A. Employee Classifications

Regular, full-time employees defined by LWD's Human Resources Policy Manual who occupy the following classifications are subject, without limitation, to the terms and conditions of employment set forth in this Resolution and agreement, applicable provisions of other Resolutions of the LWD Board of Directors and the LWD Human Resources Policy Manual:

1. Non-exempt Classifications

Accounting Technician	Field Services Supervisor
Administrative Specialist	Field Services Technician-in-Training
Administrative Specialist II	Field Services Technician I
Executive Assistant	Field Services Technician II
Field Services Specialist	Field Services Technician III

2. Exempt Management Classifications

Administrative Services Manager
Field Services Superintendent
Technical Services Manager

B. Term of Resolution

The provisions of this Resolution shall be deemed effective as of July 1, 2014 and shall terminate on June 30, 2015.

C. General Salary Adjustment

There shall be no general salary adjustment during the term of this Resolution and Agreement.

D. Salary Range Adjustment

Effective July 1, 2014, the salary range schedule for all employee classifications, excluding the General Manager, shall be adjusted by one and one-half per cent (1.5%) as indicated in Attachment 1.

E. Performance Merit Program

LWD's Human Resources Policy Manual provides that employees may be eligible for an increase in compensation within the salary range established for their classification. Increases within an employee's salary range are not automatic but are based on an employee's performance as evaluated annually by their immediate supervisor and Department Head. The General Manager provides final approval for all compensation increases.

F. Medical, Dental and Vision Insurance

Employees may elect coverage from the medical, dental and vision insurance programs offered by LWD. The District shall pay 100% of the insurance premiums for employees and eligible dependents. Medical coverage is provided on a calendar year basis, January through December; dental and vision coverage is provided on a fiscal year basis, July through June.

For medical coverage, new employees shall be eligible for coverage no later than the first day of the month following their first work day at LWD and in accordance with all enrollment and eligibility requirements established by the District with the insurance carriers. For dental and vision coverage, new employees shall be eligible for coverage no later than the first of the month following 30 days of employment.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

G. Life Insurance

The District shall provide each employee a maximum of \$50,000 of life insurance unless a greater amount has been approved as a term of employment. Dependent term life insurance coverage of \$5,000 shall be provided each employee dependent over six (6) months of age. Dependent term life insurance coverage of \$100 shall be provided each employee dependent fourteen (14) days to six (6) months of age. New employees and their dependents are eligible for life insurance coverage on the first day of the month following 30 days of employment and in accordance with all enrollment and eligibility requirements established by the District with the insurance carriers.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

H. Disability Insurance

The District shall provide short-term and long-term disability insurance to all LWD employees at no cost to the employee.

New employees are eligible for disability coverage on the first day of the month following 30 days of employment and in accordance with all enrollment and eligibility requirements established by the District with the insurance carriers.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

I. Health Flexible Spending Account (FSA)

Employees may elect to designate dollars for reimbursement of eligible medical, dental and vision expenses in accordance with the District's Flexible Spending Account Plan. This

coverage is provided on a calendar year basis, January through December. For health flexible spending accounts beginning after January 1, 2013, the maximum salary reduction is \$2,500.

Employees shall assume responsibility for any income tax obligations resulting from participation in the health care reimbursement program.

J. Dependent Care Flexible Spending Account (FSA)

Employees may elect to designate dollars for reimbursement of eligible dependent care expenses in accordance with the District's Flexible Spending Account Plan. This coverage is provided on a calendar year basis, January through December. The maximum salary reduction for calendar year 2014 is \$5000.

Employees shall assume responsibility for any income tax obligations resulting from participation in the dependent care reimbursement program.

K. Exempt Management Administrative Leave

Management employees are exempt from overtime provisions of the Fair Labor Standards Act (FLSA). These employees shall receive forty (40) hours of administrative leave annually on July 1st. Employees in these classifications will be paid for unused administrative leave at termination.

The following LWD classifications are exempt from overtime requirements of the FLSA:

- a. Administrative Services Manager
- b. Technical Services Manager
- c. Field Services Superintendent

L. Vacation Leave

Employees shall earn paid vacation in accordance with LWD's Human Resources Policy Manual.

Employees may accumulate a maximum of 256 hours.

Employees shall receive payment of cash in lieu of accumulated vacation only upon termination of employment.

M. Sick Leave

Employees shall earn paid vacation in accordance with LWD's Human Resources Policy Manual.

Employees may not accumulate more than 1000 hours of sick leave for any purpose.

Annually, on a date or dates established by LWD, employees may choose to be paid for any accumulated sick leave hours in excess of 176 hours at a rate of 75% of their regular hourly rate.

Employees not terminated for cause and who give the District fourteen (14) calendar days (beginning on the date the notice is received by the District) written notice of termination shall be paid for all accumulated sick leave hours at a rate of 75% of their regular hourly rate.

N. Call Back

Employees unexpectedly ordered to report back to duty to perform necessary work following completion of their work week or work shift and their departure from the site shall be entitled to

compensation calculated at one and one-half their regular hourly rate. Employees called back under these conditions shall receive a minimum of two (2) hours compensation.

Virtual call-outs are Supervisory Control and Data Acquisition (SCADA) notifications that clear themselves within 30 minutes. These notifications require on-call personnel to monitor SCADA indicators from their on-call residence without returning to LWD. On-call staff, responding to virtual call-outs, will receive a minimum of 1 hour's compensation calculated at one and one-half their regular hourly rate.

O. Standby Duty/On-Call

LWD shall pay each employee assigned to standby/on-call duty at the rate of \$35/day or \$70/day if the day of duty is designated as a holiday in the HRP. This rate is equivalent to \$245.00 per week of standby/on-call duty.

P. Shift Differential

Employees assigned to a regular work shift other than the day shift shall receive a shift differential in addition to their base rate of pay. Shift differential pay shall be \$1.00 per hour for AM duty (12:30 AM-7:00AM) and \$.75 per hour for PM duty (4:30 Pm-12:30 AM). Shift differential pay shall be in addition to their base rate of pay for hours assigned to a work shift other than the day shift and it shall be added to the base rate of pay for the purposes of calculating overtime compensation. Temporary projects requiring work during periods other than an employee's regular work shift shall not qualify for shift differential.

Q. Meal Allowance

LWD shall reimburse employees a maximum of \$12.00 per meal for food and non-alcoholic beverages when the employee is unexpectedly ordered to work two (2) or more hour's overtime.

R. Uniform and Safety Boot Allowance

Uniforms will be furnished to each Field Services employee without cost and will be laundered at the District's expense. Employees are expected to wear the furnished uniforms during work hours. Because this uniform allowance for "classic PERS members" is considered "special compensation" by California Public Employee's Retirement Law, \$10.84 per pay period will be reported to CalPERS as the monetary value for purchase, rental and/or maintenance of required clothing.

LWD shall reimburse all Field Services employees up to \$200.00 each fiscal year for the purchase of LWD approved steel-toed safety shoes/boots. On a case by case basis, the General Manager may authorize this shoe/boot reimbursement benefit for employees not in the Field Services Department.

S. Retirement Plan

The District participates in the California Public Employees' Retirement System (CalPERS) program. The District retirement program is a two-tiered program based on a member's original date of PERS eligibility.

- a. Classic Employees – Classic employees, as it applies to LWD's retirement program, are those employees with an original PERS eligibility date before January 1, 2013. This retirement program is based on 3% @ 60 and highest 12 month compensation formulas. For FY 2015, the District shall pay three percent (3%) of the eight percent (8%) CalPERS "Employee Contribution Rate" and the entire CalPERS "Employer Contribution Rate" as determined by the annual CalPERS Actuarial Valuation of the LWD Retirement Plan.

- b. New Employees – New employees, as it applies to LWD's retirement program, are those employees with an original PERS eligibility date of January 1, 2013 or later. This retirement program is based on 2% @ 62 and highest 3 year compensation formulas. For FY 2015, the District shall pay the entire CalPERS "Employer Contribution Rate" as determined by the annual CalPERS Actuarial Valuation of the LWD Retirement Plan. New employees shall pay the entire "Employee Contribution Rate" of 6.25%.

To the maximum extent allowable, all employee contributions to CalPERS shall be made on a pre-tax basis.

T. Social Security/Medicare

The District shall participate in the federal Social Security Administration program. The District shall pay one-hundred percent (100%) of the employer FICA and Medicare contributions. Employee contributions shall be paid by the employee.

All employees (except those allowed by federal and state regulations) shall participate in the Social Security/Medicare program.

U. Deferred Compensation Program

Where the employee voluntarily participates in LWD's Deferred Compensation Program, LWD shall contribute an equal amount on a matching basis up to two percent (2%) of the employee's base salary (calculated per pay period), provided, however, that LWD's matching contribution shall not exceed two percent (2%) of the Social Security annual salary contribution maximum.

V. Educational Assistance

The Educational Assistance Program is intended to reimburse pre-approved out-of-pocket expenses for tuition, books, supplies and other incidental expenses specifically associated with an employee's course of study. The District's maximum reimbursement amount is \$2,000 per fiscal year.

W. Terms and Conditions of Employment

All other terms and conditions of employment are specified in the LWD Human Resources Policy Manual.

A classification salary range chart (Attachment 1) and a summary of benefits (Attachment 2) is attached.

Passed and Adopted by the Board of Directors of the Leucadia Wastewater District this 11th day of June, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Kulchin, President

Attest:

Paul J. Bushee, Secretary /Manager

Attachment 1

**LEUCADIA WASTEWATER DISTRICT
FISCAL YEAR 2015
SALARY SCHEDULE**

Position	Grade	Minimum Annual	Maximum Annual
Administrative Services Manager Technical Services Manager	19	\$123,414.09	\$154,267.62
Field Services Superintendent	18	\$102,845.08	\$128,556.35
Field Services Supervisor	17	\$85,704.23	\$107,130.29
Executive Assistant Field Services Specialist	16	\$71,420.19	\$89,275.24
Field Services Technician III	15	\$64,906.67	\$81,133.34
Accounting Technician	14	\$60,655.74	\$75,819.68
Field Services Technician II Administrative Specialist II	13	\$56,679.07	\$70,848.83
Administrative Specialist Field Services Technician I	11	\$50,919.74	\$63,649.68
Field Services Technician-in-Training	8	\$43,971.98	\$54,964.98

Notes:

1. Approved and adopted by LWD Board of Directors June 11, 2014
2. Effective dates: July 1, 2014 – June 30, 2015
3. Revisions: N/A
4. Time base for salary amounts indicated is "annual"

Attachment 2

**LEUCADIA WASTEWATER DISTRICT SCHEDULE OF BENEFITS
FISCAL YEAR 2015
JULY 1, 2014 – JUNE 30, 2015**

MEDICAL INSURANCE: Paid by LWD; available through CalPERS.
DENTAL INSURANCE: Paid by LWD; available through Guardian Ins. Co.
LIFE INSURANCE: Paid by LWD; available through Hartford.
LONG TERM DISABILITY: Paid by LWD; available through Guardian Ins. Co.
CalPERS RETIREMENT PROGRAM: Two-tiered program. LWD pays portion of employee contribution for "classic" employees as determined by Resolution. "New employees" pay 100% of employee contribution. Full vesting after 5 years.
SOCIAL SECURITY/MEDICARE: LWD pays 100% of employer FICA and Medicare contributions; employee contributions are paid by employee.
DEFERRED COMPENSATION (Optional) LWD matches up to 2% of base bi-weekly salary up to 2% of Social Security annual limit.
VACATION: Per Human Resources Policy Manual (HRPM). Based on time of service. Maximum 256 hour limit.
SICK LEAVE: Per HRPM. Maximum 1000 hour limit. Paid at 75% of employee's rate of pay.
BEREAVEMENT LEAVE: 5 days paid leave if one-way travel is over 500 miles; 3 days paid leave if one-way travel is less than 500 miles.
HOLIDAYS: Twelve (12) paid Holidays annually per HRPM.
LEAVE WITHOUT PAY: Per HRPM.
STAND-BY/ON-CALL PAY: \$\$35 per day. \$70/day if a designated holiday. Weekly rate of \$245.00
SHIFT DIFFERENTIAL: \$1.00 per hour (AM shift) and \$.75 per hour (PM shift).
ADMINISTRATIVE LEAVE: Exempt management employees receive 40 hours per fiscal year on July 1st.
EDUCATIONAL ASSISTANCE: \$2,000 per fiscal year maximum. Internal Revenue Code Section 127 Program provides reimbursement for coursework towards a degree or as approved by General Manager.
UNIFORMS: Provided and laundered by LWD as required.
SAFETY BOOTS: \$200 per fiscal year for Field Services' employees.


Note: See Resolution for detailed benefit information and restrictions.

Resolution No. 2247, Page 6

MEMORANDUM

DATE: June 5, 2014

TO: Board of Directors

FROM: Paul J. Bushee, General Manager 

SUBJECT: Adopt Resolution No. 2248 – A Resolution of the Board of Directors of the Leucadia Wastewater District (LWD) Approving the Recommended Encina Wastewater Authority (EWA) Fiscal Year 2015 (FY 15) Operating and Capital Budgets

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2248 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

The EWA Revised Basic Agreement (RBA) and Revised Establishment Document (RED) require that the governing body of each EWA member agency take action on the proposed annual budget. The recommended FY 15 budget was approved by the EWA Board of Directors and the Joint Advisory Committee on April 23, 2014, and has been forwarded to LWD for consideration. A breakdown of the costs follows:

Operating Budget

FY 15 = \$14,152,686

Capital Budget

FY 14 = \$10,862,818

These budget figures include funding for all *joint and non-joint* facilities operated by EWA. A copy of EWA's recommended Budget is on file at LWD and is available upon request. LWD's share of the proposed FY 15 operating and capital budgets is \$1,841,919 and \$1,755,860 respectively.

Director Sullivan served on this year's EWA Policy and Finance Committee and participated in the detailed EWA budget deliberation process. Director Juliussen also served on the EWA Board and has reviewed the EWA Budget in detail. Furthermore, staff has reviewed the recommended budget documents in detail and is prepared to answer any questions the Board may have.

Resolution No. 2248 (attached) approves the EWA operating and capital budgets as required by EWA's RBA and RED. Staff recommends that the Board of Directors adopt the resolution as presented, and/or take other action as appropriate.

cal:PJB

Attachment

RESOLUTION NO. 2248

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
APPROVING THE ENCINA WASTEWATER AUTHORITY
FISCAL YEAR 2015
OPERATING AND CAPITAL BUDGETS**

WHEREAS, the City of Vista, City of Carlsbad, Buena Sanitation District, Vallecitos Water District, Leucadia Wastewater District and City of Encinitas are the "member agencies" of the Encina Wastewater Authority (EWA), a California joint powers authority; and

WHEREAS, the EWA member agencies are authorized and empowered to contract for the joint exercise of powers under the Government Code of the State of California for the operation, maintenance and administration of their jointly owned wastewater system, the Encina Joint System; and

WHEREAS, the member agencies recognize the need to operate, maintain and administer the Encina Joint System on a cooperative basis for the collection, transmission, treatment and disposal of wastewater, and the management of wastewater treatment byproducts; and

WHEREAS, LEUCADIA WASTEWATER DISTRICT (LWD) is party to certain documents entitled the Revised Basic Agreement and the Revised Establishment Document which establish the ownership, operation, maintenance and administration of the Encina Joint System and the EWA, respectively; and

WHEREAS, the Revised Basic Agreement governs the administration of the EWA and requires the preparation and approval by each of the member agencies of estimated Operating and Capital Improvement Program Budgets on an annual basis; and

WHEREAS, the Fiscal Year 2015 (FY 15) EWA Operating and Capital Budgets were approved by the EWA Joint Advisory Committee and the EWA Board of Directors on April 23, 2014, in the following amounts: Operating Budget – \$14,152,686; and Capital Budget – \$10,862,818 ; and

WHEREAS, the EWA Joint Advisory Committee and the EWA Board of Directors recommend member agency approval of the FY 15 EWA Operating and Capital Budgets in the aforementioned amounts; and

WHEREAS, copies of the FY 15 EWA Operating and Capital Budgets were available for review by the LWD Board of Directors at its June 11, 2014 Board of Directors meeting;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. Approval of the recommended FY 2015 Encina Wastewater Authority Operating Budget as presented in the following amount: \$14,152,686.

Section 2. Approval of the recommended FY 2014 Encina Wastewater Authority Capital Budgets in the following amount: \$10,862,818.

Section 3. Effective July 1, 2014 this Resolution supersedes Resolution No. 2235.

PASSED AND ADOPTED by the Board of Directors at a meeting of the Leucadia Wastewater District held June 11, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:


David Kulchin, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Public Information Services Task Order No. 4

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Authorize the General Manager to execute Task Order No. 4 to the TRG & Associates Public Information Services Agreement in an amount not to exceed \$50,000.
2. Discuss and take action, as appropriate.

DISCUSSION:

LWD entered into an agreement with TRG & Associates on March 9, 2011 to provide public information services to the District for an initial 3 year period. Task Order #1 of this agreement was effective March 9, 2011 - June 30, 2012; Task Order #2 was effective July 1, 2012 – June 30, 2013 and Task Order #3 was effective July 1, 2013 – June 30, 2014.

On March 12, 2014, the Board of Directors extended the TRG & Associates contract for an additional 2 year period. The purpose of this agenda item is to consider Task Order #4 for the period July 1, 2014 – June 30, 2015.

Staff has negotiated the scope of fee for Task Order No. 4 with TRG & Associates and it includes services that are most important to LWD's public information program. Specific tasks include:

- project management services;
- drafting and designing of two newsletters;
- assisting staff in maintaining and updating LWD's website as required;
- drafting and designing one fact sheet, as required;
- developing project outreach and construction relations media, as required; and
- assisting with industry outreach.

As can be seen, many of the services to be provided are part of LWD's ongoing outreach efforts. Staff believes these items are important for keeping LWD's public information efforts current, as well as enhancing LWD's ability to provide timely information to the media and the public. The total proposed fee for Task Order No. 4 is \$50,000. Sufficient funds have been included in the FY 2015 budget to cover the proposed expenses.

Proposed Task Order No. 4 which includes the Scope of Work and a budget detailing Scope of Work expenses is attached for the Board's review.

cal:PJB

Attachment

**TASK ORDER #4
SCOPE OF WORK FOR
PUBLIC INFORMATION SERVICES
July 1, 2014 – June 30, 2015**

Ref: 14-4095

DESCRIPTION OF SERVICES

The services included within this scope of work consist of the design and construction of certain public information elements critical to Leucadia Wastewater District. The services included are those specifically required by the District.

I. SCOPE OF SERVICES

The following scope of services describes the tasks anticipated for this phase of LWD's Public information Program.

TASK A – PROJECT MANAGEMENT

1. Review existing Public Information Program and develop memo for recommended outreach strategies for FY 2014-2015.
2. Meet with LWD staff/Community Affairs Committee, as required
3. Attend LWD Board meetings as needed (to take photos or do presentations).
4. Ongoing communications with LWD staff and monthly activity reports and any other administrative activities.

TASK B - NEWSLETTERS

1. Draft and manage the design, printing and mailing of up to two newsletters per year.
2. Meet with Community Affairs Committee up to two times for each newsletter.

TASK C – MAINTAIN AND UPDATE WEBSITE

1. Review website, recommend new website content and organization
2. Oversee new graphics for redesigned website
3. Meet with staff and selected website contractor as needed.

TASK D – FACT SHEETS AND MATERIALS

1. Review existing fact sheets and recommend changes and/or additions
2. Draft and manage the design and printing of one fact sheet.
3. Review media kit folders and update, as required
4. Develop new materials (such as newspaper advertisements) as needed

Attachment A

TASK E – PROJECT OUTREACH

1. Draft, print and distribute construction notices, as required.
2. Draft and distribute news releases, as required.
3. Draft text and design road construction signs, as required.
4. Plan, coordinate and staff one small event as directed by LWD staff
5. Assist staff with marketing and promotion of School Grant Program and publicize and research other outreach avenues with local schools
6. Develop recommendations for other community outreach activities.

TASK F – SPEAKERS BUREAU

1. Review and update Speakers Bureau presentation and other presentation materials as needed.
2. Research community groups, draft and distribute presentation request letters for LWD staff or board members.
3. Provide speaker training for staff or Board members as needed.

TASK G – INDUSTRY OUTREACH

1. Assist LWD staff in drafting and submitting award nominations to industry organizations.
2. Assist LWD staff in drafting and submitting industry conference presentations and papers.

II. FEES AND CONDITIONS

The Services described in Section I. above, will be provided on an hourly rate basis in accordance with the current TRG & ASSOCIATES Standard Rate Schedule with a not to exceed upper limit of \$50,000.

TRG & Associates Public Outreach Budget

Fiscal Year 2015

	TRG Principal	TRG Staff	Envall Des.	Expenses	Total
	\$150	\$105	\$80		
Task A. Project Management	36	20	0	\$200.00	\$7,700.00
Task B. Newsletters (Twice Yearly)	48	36	75	\$100.00	\$17,080.00
Task C. Maintain and Update Website	12	36	0	\$100.00	\$5,680.00
Task D. Fact Sheets and Materials	4	8	15	\$100.00	\$2,740.00
Task E. Project Outreach	38	27	0	\$100.00	\$8,635.00
Task F. Speaker's Bureau	18	16	0	\$45.00	\$4,425.00
Task G. Industry Outreach	12	18	0	\$50.00	\$3,740.00
				Total	\$ 50,000.00

MEMORANDUM

DATE: June 5, 2014
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Gravity Pipeline Rehabilitation Project – Project Completion

RECOMMENDATION:

1. This item is presented for information purposes.

DISCUSSION:

This item was reviewed by the EC at its June 5th meeting.

Sancon Corporation completed work on the Gravity Pipeline Rehabilitation Project on May 28, 2014. This project consisted of Cured-in-Place Pipe (CIPP) lining of fifteen (15) sections of vitrified clay pipe gravity lines, five (5) gravity pipeline spot repairs and the rehabilitation of six manholes. Staff is in the process of filing the Notice of Completion with the County of San Diego. Two change orders totaling \$26,653.93 were issued during the project. The change order total was 7% of the original contract amount of \$376,691. Therefore, the final project cost was \$403,344.93. The engineer's estimate for project construction, without contingency, was \$449,900.

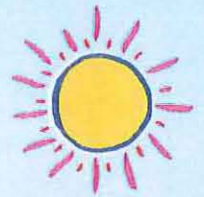
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LEUCADIA WASTEWATER DISTRICT

2014 Annual Employee Luncheon

THURSDAY, JULY 10

Time: 12 Noon



Location: Stagecoach Park
Picnic Area #1



Please RSVP with
Trisha or Tianne by
July 2 !



LEADERS IN
ENVIRONMENTAL
PROTECTION

BOARD OF DIRECTORS
DAVID KULCHIN, PRESIDENT
ALLAN JULIUSSEN, VICE PRESIDENT
JUDY K. HANSON, DIRECTOR
DONALD F. OMSTED, DIRECTOR
ELAINE SULLIVAN, DIRECTOR
PAUL J. BUSHEE, GENERAL MANAGER

May 15, 2014

Assemblyman Henry Perea
California State Assembly
State Capitol Room 3120
Sacramento, CA 95814
Fax: (916) 319-2131

Ref: 14-4094

Dear Honorable Perea:

The Leucadia Wastewater District is a public agency located in Carlsbad, California that provides wastewater services to approximately 60,000 residents within the cities of Encinitas and Carlsbad.

On behalf of the Leucadia Wastewater District, thank you for your strong support for funding for recycled water programs in a water bond. This is an important recognition of the role water recycling plays in meeting the short term demands of the worsening drought and the critical role recycled water will play in the state's long term water supply reliability.

As negotiations proceed on legislation to shape a new water bond for voter consideration in 2014, we jointly request that \$1 billion be restored in a dedicated chapter for competitive grants for recycled water.

The water bond that was originally passed in 2009, and is currently on the November 2014 ballot, allocated \$1 billion for recycled water programs (Chapter 11). Our request is consistent with the level of funding contained in the \$11.14 billion bond, and reflects the importance of recycled water to the state for developing a reliable water supply. When the State Legislature moved last year to downsize the proposed bond, we supported the decision to scale back all elements of the bond including recycled water. Now, as the discussions return to the recognition that greater levels of funding are needed and will be supported by the public, we request that the \$1 billion be restored.

As the current historic drought continues, the need to expand access to reliable water supplies grows. Recycled water is a drought-proof water supply that does not rely on uncertain hydrologic conditions associated with climate change. It is a vital part of the State's water supply portfolio, and water providers are aggressively working to expand recycled water in California. Last October, our associations surveyed water and wastewater agencies statewide and identified 65 agencies currently working to develop and design recycled water projects that will produce over 550,000 acre-feet annually over the next ten years, and will cost an estimated \$5.6 billion. To put this in perspective, this amount of recycled water is equivalent to the water demands of 1.1 million average families for one year.

State grants with required local match will enable local projects to move to construction—meaning that these additional acre feet of recycled water will only be brought into the system if there is a significant State investment partnership through the water bond. Further, the matching requirement of the grants ensures a high level of local commitment and leverages the State's investment in this critical water resource.

Because recycled water is among the most sustainable, environmentally sound water resources available to the State, the inclusion of recycled water is critical to electorate support for the bond. A recent statewide survey of likely voters in the November 2014 election identified recycled water projects as the most popular program to include in a water bond. A total of 76 percent of likely voters favored recycled water projects. In fact, polling shows that 68 percent of likely voters believe that the drought is in part caused by a lack of recycled water programs.

A water bond must have a balanced approach to conserving, storing and producing water supplies. The ability to conserve one acre foot of drinking water for every acre foot of recycled water used is critical to California's ability to withstand the current and future droughts. Recycled water should be among the cornerstones of the State's water supply investments. For this reason we request that \$1 billion be restored in a dedicated chapter for competitive grants for recycled water.

Again, thank you for your on-going support of recycled water and your consideration of our request.

Sincerely,



Paul J. Bushee,
General Manager

cc: Assemblyman Anthony Rendon, Senator Fran Pavely, and
Senator Ben Hueso

Directors' Meetings

Presented by Directors Sullivan, Omsted
and Hanson

Conference

CSDA Legislative Days Conference

Dates and Location

May 19-21, 2014 at the Sacramento Convention Center

List of Attendees

Director Sullivan
Director Omsted
Director Hanson

The above mentioned Board members attended meetings to Gain insights on policy changes impacting agencies and to meet with legislators on key issue experts and California's policy leaders.

The conference also included keynotes from California's highest office-holders, moderated panel discussions with the state's leading experts and issue-specific roundtable conversations covering the most pertinent issues facing each type of special district.