

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 April 9, 2018

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Monday, April 9, 2018 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Kulchin, Juliussen, Omsted, Hanson

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, Administrative Services Supervisor Trisha Hill, Accounting Technician Maggie McEniry, District Engineer Dexter Wilson, and Robert Budd a District Resident

3. Pledge of Allegiance

President Sullivan led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Hanson, seconded by Director Omsted, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes

6. Presentations and Awards

A. Achievement of Individual Award – Maggie McEniry and Paul Bushee

GM Bushee stated that Maggie passed her 15 year anniversary at the District on April 7, 2018. He acknowledged and thanked Maggie for her years of service. He provided background information about Maggie and noted that under LWD's incentive program that Maggie is eligible for a \$300 incentive award.

GM Bushee also noted that he passed his 15 year anniversary at the District on April 3, 2018. He thanked the Board for a wonderful 15 years.

President Sullivan stated it is has been an honor and a privilege to serve with Paul and thanked him for creating a great work culture at the District. She also thanked him for his service on other organizations affiliated with the District.

President Sullivan presented Paul and Maggie with their certificates and the Board of Directors congratulated Paul and Maggie for their efforts.

B. Achievement of Organizational Objective – Cost Sharing of CSRMA Dividends

GM Bushee presented the item. He stated that LWD’s incentive program authorizes a 50% cost sharing of the CSRMA dividend payment of \$23,566.00. He stated that this dividend reflects the District’s excellent safety record. He noted that each employee is eligible to receive an incentive award of \$654.61.

The Board members congratulated LWD staff for their efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

- March 14, 2018 Regular Board Meeting
- April 4, 2018 Engineering Committee Meeting

8. Approval of Demands for March/April 2018

Payroll Checks numbered 19786-19825; General Checking – Checks numbered 50862-50984

9. Operations Report (A copy was included in the original April 9, 2018 Agenda)

10. Finance Report (A copy was included in the original April 9, 2018 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of March 2018.

12. Status Update on the Fiscal Year 2018 (FY18) LWD Tactics and Action Plan

Upon a motion duly made by Director Omsted, seconded by Director Juliussen, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes

EWA and COMMITTEE REPORTS

13. Encina Wastewater Authority (EWA) Reports

- A. EWA Board Report – Meeting held on March 28, 2018.

President Sullivan reported on EWA's March 28, 2018 Board meeting.

14. Committee Reports

- A. Engineering Committee (EC) Meeting was held on April 4, 2018.

Director Juliussen reported that the EC received updates on the following:

- Status of the update of the Asset Management Plan; and
- The Gafner AWT Improvement Project

These items were for informational purposes only.

- B. Community Affairs Committee (CAC) Meeting was held on April 5, 2018.

Vice President Kulchin reported that the CAC reviewed three teacher grant applications and these will be reviewed by the Board of Directors later in the agenda.

ACTION ITEMS

15. Board of Directors Compensation Adjustment

ASM Duffey presented the item indicating that this item was on the March agenda but due to Vice President Kulchin's absence at the March Board meeting the Board moved this item to the April Agenda. ASM Duffey then stated the date of the last Board stipend increase was April 2016 and that government code allows for a 5% adjustment per calendar year following the last adjustment.

ASM Duffey explained that this item is for the Board to consider whether to direct staff to prepare and notice for a public hearing at the April Board Meeting, after which it could take action on a proposed Board compensation adjustment.

He noted that the Board is eligible for up to a 10% adjustment and he provided some board per diem analytics on 24 local wastewater and water agencies.

Director Omsted stated he would consider a \$10 increase in the Board stipend. President Sullivan agreed with Director Omsted.

Director Juliussen stated that the Board is fairly compensated and receives good benefits so he is opposed to an increase.

Director Hanson agreed with Director Juliussen stating that the District is in the middle and is not the highest paid or the lowest paid per diem.

Vice President Kulchin stated he was against an increase but would reconsider an increase next year.

President Sullivan stated that she considers an increase part of a succession plan to attract people to serve in the public sector.

Following discussion, upon a motion duly made by Director Omsted that the Board direct staff to prepare and notice for a public hearing for a \$10 increase in the Board's stipend, and seconded by President Sullivan, the motion did not pass by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Kulchin	No
Director Juliussen	No
Director Omsted	Yes
Director Hanson	No

16. Award Teacher Grants

ASsup Hill introduced the item noting that LWD received three Teacher Grant Applications after contacting the nine schools within the LWD service area. She noted that all nine schools were personally contacted by District staff and the deadline had been extended by two weeks from the original date. ASsup Hill then provided a brief summary of each application and indicated that two of the three applicants qualified for grants.

President Sullivan asked ASsup Hill if a letter will be sent to the teacher that did not qualify for the grant. ASsup Hill stated she has drafted a letter explaining why the teacher did not qualify and thanking the teacher for taking the effort and time to apply. She stated the letter would be sent to the teacher after the Board votes on the award of the grants.

Vice President Kulchin thanked the District for providing funds for this public outreach program. He suggested that staff reevaluate the Teacher Grant Program and look for other options for funding schools and students.

GM Bushee and ASsup Hill stated that staff will meet to reassess the program.

President Sullivan thanked ASsup Hill for her work on the Teacher Grant Program.

Following discussion, upon a motion duly made by Vice President Kulchin, seconded by Director Juliussen and unanimously carried, the Board of Directors awarded two Teacher Grants totaling \$2,000 by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes

17. LAFCO - San Diego County Consolidated Redevelopment Oversight Board Election

EA Baity presented the item stating that the LAFCO is requesting its members to vote for one candidate for its San Diego County Consolidated Redevelopment Oversight Board. She stated that the LAFCO Advisory Committee's Nominating Committee recommends the following:

- Recommended Appointment: Edmund K. Sprague, Olivenhain Municipal Water District

- Recommended Alternate: Hal Martin, Vallecitos Water District

EA Baity noted there are five candidates and that staff has no recommendation.

Following discussion, upon a motion duly made by Director Omsted, seconded by Director Hanson and unanimously carried, the Board of Directors voted for Edmund K. Sprague for the LAFCO San Diego County Consolidated Redevelopment Oversight Board by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. CASA Education Foundation Thank You Letter

GM Bushee stated that the District received a thank you letter from the CASA Education Foundation for the District's donation of \$500.

19. Directors' Meetings and Conference Reports

A. The 2018 Watereuse CA Annual Conference was held March 25-27, 2018 at the Portola Hotel and Spa in Monterey, CA.

President Sullivan stated it was a great conference and there was a lot of discussion on direct potable water and water reuse.

Director Omsted stated the Watereuse Conference has better presenters than in the past.

Director Hanson stated it was a good conference.

20. General Manager's Report

GM Bushee reported on the following items:

- Encina Water Pollution Control Facility Plant Upset; and
- Recycled Water GAO Title XVI Tour at the District office on April 10th at 9 a.m.

21. General Counsel's Report

None.

22. Board of Directors' Comments

Director Juliussen stated that he didn't feel the Board should increase the Board stipend amount since serving on the Board is not a fulltime job and the Board's priority is public service.

President Sullivan stated she is glad Vice President Kulchin is feeling better and welcomed him back.

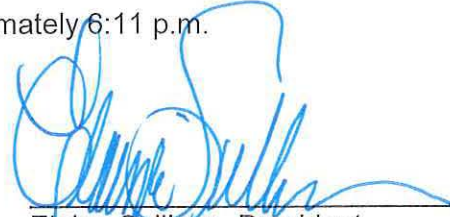
23. Closed Session

- A. Conference with Legal Counsel to discuss exposure to litigation pursuant to California Government Code Sec. 54956.9(d)(2) – City of Carlsbad Cease and Desist Notice.

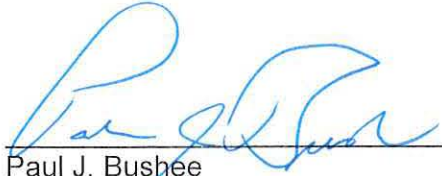
The Board of Directors met in closed session. There was no reportable action.

24. Adjournment

President Sullivan adjourned the meeting at approximately 6:11 p.m.



Elaine Sullivan, President



Paul J. Bushee
Secretary/General Manager
(SEAL)