



**BOARD OF DIRECTORS
REGULAR MEETING**

DATE: Wednesday, September 11, 2019

TIME: 5:00 p.m.

PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Executive Assistant at (760) 753-0155. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**
- 6. Presentation and Awards**
 - A. Achievement of Individual Award - James Hoyett (Page 5)
 - B. Achievement of Individual Award - Ryan Rodriguez (Pages 6-8)

CONSENT CALENDAR

Items 7-11 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed

from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

- 7. Approval of Board and Committee Minutes**
August 14, 2019 Regular Board Meeting (Pages 9-15)
- 8. Approval of Demands for August/September 2019**
This item provides for Board of Directors approval of all demands paid from LWD during the month of August and a portion in September 2019. (Pages 16-36)
- 9. Operations Report**
This report discloses the year-to-date and monthly flow, rainfall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY19 to FY20, flows by sub-basin, and staff training. (Pages 37-43)
- 10. Finance Report**
This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY20 budget and discloses monthly investments. (Pages 44-51)
- 11. Disclosure of Reimbursements**
This report discloses travel expense reimbursements for the month of August 2019. (Pages 52-53)

EWA REPORTS

- 12. Encina Wastewater Authority Reports**
 - A. A regular EWA Board meeting was held on August 28, 2019 – report by Director Sullivan. (Page 54)
 - B. An Encina Member Agencies Manager's Meeting was held on September 3, 2019 – report by GM Bushee. (Verbal)

COMMITTEE REPORTS

- 13. Committee Reports**
None.

ACTION ITEMS

- 14. Call for Nominations to the Local Agency Formation Commission (LAFCO) Special Districts Advisory Committee** (Pages 55-58)

INFORMATION ITEMS

- 15. Project Status Updates and Other Informational Reports**
 - A. Encinitas Beach Hotel Development Update. (Verbal)
 - B. Flu Shot Clinic is scheduled for Thursday, September 19, 2019 from 3:00 - 4:00 p.m. (Page 59)

- C. The 2019 CSDA Annual Conference is scheduled for September 25 - 28, 2019 at the Anaheim Marriot in Anaheim, CA. (Verbal)

16. Directors' Meetings and Conference Reports

- A. The 64th Annual CASA Conference was held August 21-23, 2019 at the Manchester Grand Hyatt San Diego in San Diego, CA. (Page 60)

- B. The 34th Annual WaterReuse Symposium was held for September 8-11, 2019 at the San Diego Marriot Marquis in San Diego, CA. (Page 61)

17. General Manager's Report

18. General Counsel's Report

19. Board of Directors' Comments

20. Closed Session

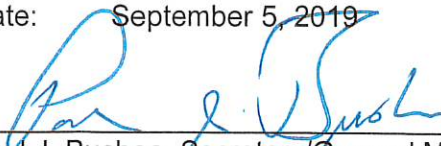
Conference with Legal Counsel to discuss exposure to litigation pursuant to California Government Code Sec. 54956.9(d)(2) – City of Carlsbad Cease and Desist Notice. (Verbal)

21. Adjournment

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: September 5, 2019



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: September 5, 2019
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Achievement of Individual Award**



This item was originally on the August 2019 Board Agenda, however, James Hoyett was unable to attend since he was on vacation. The Board asked that this item be placed on the September 2019 Agenda.

It is my pleasure to announce that a Leucadia Wastewater District (LWD) staff member has met an individual performance objective under LWD's Incentive Program. The individual achievement is as follows:

30 Year Service Award – James Hoyett

Field Services Technician III, James Hoyett, passed his 30th anniversary of employment at LWD on July 17, 2019. This milestone is a tribute to James' hard work, dedication, and commitment to LWD. James' exceptional milestone also meets one of the individual objectives under LWD's Incentive Program. James is eligible for an incentive award of \$750.

Please join me in congratulating James for his outstanding accomplishment.

tb:PJB

MEMORANDUM

DATE: September 5, 2019
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Achievement of Individual Award**



It is my pleasure to announce that a Leucadia Wastewater District (LWD) staff member has met individual performance objectives under LWD's Incentive Program. The individual achievements are as follows:

Palomar College Certificate of Achievement in Wastewater Technology Education – Ryan Rodriguez

Please join me in congratulating Field Services Technician II Ryan Rodriguez who recently received a Certificate of Achievement in Wastewater Technology Education from Palomar College. Ryan has been working for LWD since January 2015. Ryan has worked hard on his own time for this achievement while maintaining his fulltime position at LWD. This accomplishment reflects Ryan's desire to excel through continued professional development. As a result of this certification, Ryan is eligible for an Individual Incentive Award of \$500.

Palomar College Associate Degree in Science Wastewater Technology Education – Ryan Rodriguez

Please join me in congratulating Field Services Technician II Ryan Rodriguez who recently received his Associate Degree in Wastewater Technology Education from Palomar College. To obtain his Associate Degree. Ryan worked hard on his own time for this achievement while maintaining his fulltime position at LWD. This accomplishment reflects Ryan's desire to excel through continued professional development. As a result of this certification, Ryan is eligible for an Individual Incentive Award of \$750.

Please join me in Ryan for his outstanding accomplishments.

tb:PJB

Palomar College

Upon the recommendation of the Faculty, this

Certificate of Achievement

in

Wastewater Technology Education

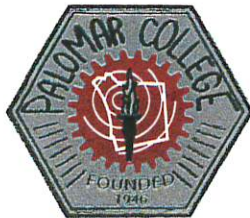
is hereby awarded to

Ryan Cameron Rodriguez

in token of the satisfactory completion of a concentrated college program.

*Given at San Marcos, California, this
twenty-fifth day of May, two thousand nineteen.*

Ju Blabe
Superintendent/President



Mark R. Eiviskizer
President, Governing Board

Palomar College

*Upon the recommendation of the Faculty and under authorization
granted by the State Board of Education, the degree of*

*Associate in Science
Wastewater Technology Education*

is hereby conferred upon

Ryan Cameron Rodriguez

*with all rights, benefits, and privileges pertaining thereto
in token of the satisfactory completion of the prescribed curriculum.*

*Given at San Marcos, California, this
twenty-fifth day of May, two thousand nineteen.*

Ju Blake
Superintendent/President



Mark R. Eversizer
President, Governing Board

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 August 14, 2019

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, August 14, 2019 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Kulchin called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin, Juliussen, Omsted, Hanson, and Sullivan
 DIRECTORS ABSENT: None
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, District Engineer Dexter Wilson, Field Services Supervisor Marvin Gonzalez, FST III Gabe Mendez, FST II Curney Russell, and Neal Bloom of Rising Tide Partners

3. Pledge of Allegiance

President Kulchin led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

6. Presentations and Awards

A. Achievement of Individual Award – James Hoyett

GM Bushee stated that Field Services Technician III, James Hoyett, recently passed his 30th year anniversary at the District but was not able to attend tonight’s Board meeting since he is on vacation. He provided background information about James and noted that under LWD’s incentive program James is eligible for a \$750 incentive award.

GM Bushee stated that James would attend the September Board meeting to be recognized.

The Board congratulated James for his efforts.

B. Five Years No Vehicle Accidents.

GM Bushee stated that on July 8th, the District had passed five years without a vehicle accident. He stated that this goal is a significant accomplishment since the Field Services staff spends approximately 120K miles annually behind the wheel. GM Bushee noted that staff is eligible for a \$750 incentive award under the District's incentive program. He also thanked the Board for their support of this program.

The Board congratulated staff for their efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

July 9, 2019 Investment and Finance Committee Meeting
July 10, 2019 Regular Board Meeting
July 23, 2019 Community Affairs Committee Meeting
August 7, 2019 Engineering Committee Meeting
August 7, 2019 Investment and Finance Committee Meeting

8. Approval of Demands for July/August 2019

Payroll Checks numbered 21471-21513; General Checking – Checks numbered 53061-53163

9. Operations Report (A copy was included in the original August 14, 2019 Agenda)

10. Finance Report (A copy was included in the original August 14, 2019 Agenda)

11. Quarterly Treasurer's Investment Report

(A copy was included in the original August 14, 2019 Agenda)

12. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of July 2019.

13. Fiscal Year 2020 (FY20) Pay Schedules

Adopt Resolution No. 2317 - Approving the FY20 pay schedules. (A copy was included in the original August 14, 2019 Agenda)

14. Receive and file the Annual Review of LWD's Procurement Policy.

(A copy was included in the original August 14, 2019 Agenda)

Upon a motion duly made by Director Omsted, seconded by Vice President Juliussen, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

EWA and COMMITTEE REPORTS

15. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting held on July 24, 2019.

Director Sullivan reported on EWA's July 24, 2019 Board meeting.

B. EWA Member Agency Manager's (MAM) - Meeting held on August 6, 2019.

TSM Morishita reported on EWA MAMs August 6, 2019 meeting.

16. Committee Reports

A. Investment and Finance Committee (IFC) Meeting was held on July 9, 2019.

Director Hanson reported that the IFC participated in the Financial Audit Entrance meeting with staff and CPA Shannon Ayala, from Davis Farr, LLP.

Director Hanson noted that the auditors have begun their preliminary audit review and the IFC reviewed the auditor's responsibilities, the timing of the audit, and upcoming changes to the audit process.

There was no action taken.

B. Community Affairs Committee (CAC) Meeting was held on July 23, 2019.

Director Sullivan reported that the CAC reviewed and commented on the draft layout of the 2019 Summer newsletter.

The CAC directed staff to move forward with the production of the newsletter and forward the final to the Board for their review prior to printing.

C. Engineering Committee (EC) Meeting was held on August 7, 2019.

Vice President Juliussen reported that the EC reviewed the following recommendation:

- Authorize the General Manager to execute a sole source purchase agreement with Haaker Equipment Company for the purchase of a new Vactor 2110 Combination Truck in an amount not to exceed \$433,000.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

The EC also received an update on the repair of manholes in Gelson's Plaza. This item was for information purposes and there was no action taken.

D. Investment and Finance Committee (IFC) Meeting was held on August 7, 2019.

Director Hanson reported that the IFC conducted its Annual Review of the LWD Procurement Policy and noted that staff is not recommending any changes to the policy. She stated that the IFC agreed with staff's recommendation to receive and file the annual review of the Procurement Policy.

Director Hanson also reported that the IFC reviewed staff's recommendation to re-delegate authority to manage LWD's investment program to the General Manager effective September 1, 2019 through August 31, 2020 and they also reviewed Resolution No. 2318 amending the LWD Investment Policy.

Director Hanson stated the IFC concurred with staff to present these recommendations to the Board of Directors and they will be discussed later in the agenda.

The IFC also reviewed a graph depicting interest rate history by pool/reserve from January through July 2019. This item was for information purposes and no action was taken.

ACTION ITEMS

17. Securing Manhole Covers in Easement Areas

FST III Mendez and FST II Russell presented the item. They reviewed the challenges that the Field Services Staff encounter when in easement areas. They also outlined the steps the Field Services Staff has taken to prevent vandalism, ensure safety, and uphold general aesthetics of various manholes in easements throughout the District.

The presentation detailed the steps they take to reconstruct various manholes and they explained how the use of locking composite manhole covers that weigh significantly less than typical manhole covers are safer and more effective in preventing vandalism.

Director Sullivan asked if there are composite manhole covers on roadways and if they can withstand traffic and heavy vehicles. FST II Russell answered affirmatively. FST II Russell mentioned the composite manhole covers on La Costa Avenue and Highway 101 as an example.

Director Sullivan asked if all the District manhole covers would be changed to locking composite covers. Field Services Supervisor Gonzalez stated that the locking composite covers are mainly to replace the manhole covers that have been vandalized and to prevent future vandalization. He noted that locking composite covers do not allow air in or out of the sewer system and the build of air within the system can cause odors and possibly even corrosion within the sewer pipes.

Director Hanson asked how many easements are within the District. FST III Mendez stated over 300.

The Board thanked them for their presentation. There was no action taken.

18. Purchase of a New Vector Truck

Authorize the General Manager to execute a sole source purchase agreement with Haaker Equipment Company for the purchase of a new Vector Combination Truck in an amount not to exceed \$433,000.

FST III Mendez presented the item and provided background information on the Vector trucks

noting that Vactors are used for hydro-cleaning, vacuuming, spill cleanup, and wetwell cleaning. He stated that one of LWD's current Vactors has reached its 10 years of service threshold for replacement and this Vactor is beginning to require more maintenance and upkeep resulting in higher maintenance costs.

FST III Mendez noted how important Vactor combination trucks are to the Field Services team. He stated that the retired Vactor will go to public auction because it offers a better resale value versus a trade-in.

Following discussion, upon a motion duly made by Director Omsted, seconded by Director Hanson, and unanimously carried, the Board of Directors authorized the General Manager to execute a sole source purchase agreement with Haaker Equipment Company for the purchase of a new Vactor Combination Truck in an amount not to exceed \$433,000 by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

19. Annual Review of LWD's Investment Policy

Redelegate authority to manage LWD's investment program to the General Manager effective September 1, 2019 through August 31, 2020, adopt Resolution No. 2318 amending LWD's Investment Policy, and receive and file the annual review of the policy.

ASM Duffey presented the item indicating that it was reviewed by the Investment and Finance Committee (IFC) at their August 7th meeting. He noted that it is a Fiscal Year 2020 tactical goal and he provided background information on the Investment Policy.

ASM Duffey also presented a graph to the Board of Directors depicting interest rate history by pool/reserve from January through mid-August 2019.

He stated that there were changes recommended to the following areas; Certificates of Deposit, Allowable Allocation Percentages of total invested funds, and minor administrative changes. ASM Duffey also noted that staff desired to submit LWD's Investment Policy to the California Municipal Treasurers Association for certification under its Investment Policy Certification Program. As a result, staff enhanced the investment policy by adding California Government Code sections, updating and clarifying some sections of the policy, and adding a glossary of terms.

ASM Duffey stated that staff suggests eliminating the Socially Responsible Investing section since LWD does not invest in the types of government agency bonds covered under this section. Also, applying a socially responsible investing section can be subjective and difficult to implement.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and unanimously carried, the Board of Directors redelegated authority to manage LWD's investment program to the General Manager effective September 1, 2019 through August 31, 2020, adopted Resolution No. 2318 amending LWD's Investment Policy, and received and filed the annual review of the Investment Policy by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

20. LAFCO San Diego County Consolidated Redevelopment Oversight Board Call for Ballots.

EA Baity presented the item stating that the LAFCO is requesting its members to vote for one candidate for its San Diego County Consolidated Redevelopment Oversight Board. EA Baity noted there are three candidates and that staff has no recommendation.

The Board of Directors opted not to vote for a candidate. There was no action taken

INFORMATION ITEMS

21. Project Status Updates and Other Informational Reports

A. 2019 Teacher Grant Recipients Video Compilation.

Mr. Bloom, from Rising Tide Partners (RTP), presented a five minute RTP produced video compilation of the 2019 Teacher Grant recipients.

Director Hanson asked if the teacher grant recipients in the video use recycled water. Mr. Bloom stated that they don't use recycled water but their programs do focus on water reduction.

The Board thanked Mr. Bloom for his presentation.

B. CSDA Quarterly Dinner Meeting is scheduled for Thursday, August 15, 2019 at The Butcher Shop Steakhouse in Kearny Mesa, CA.

EA Baity announced the date and time of the CSDA Dinner. She noted that a carpool will be leaving from the District office at 5:30 p.m. tomorrow.

C. The 34th Annual WaterReuse Symposium is scheduled for September 8-11, 2019 at the San Diego Marriot Marquis in San Diego, CA.

EA Baity announced the date, time, and location of the 34th Annual WaterReuse Symposium.

D. Flu Shot Clinic is scheduled for Thursday, September 19, 2019 from 3:00 – 4:00 p.m.

EA Baity announced the date, time, and location of the Flu Shot Clinic.

E. The 2019 CSDA Annual Conference is scheduled for September 25-28, 2019 at the Anaheim Marriot in Anaheim, CA.

EA Baity announced the date, time, and location of the 2019 CSDA Annual Conference.

22. Directors' Meetings and Conference Reports

None.

23. General Manager's Report

GM Bushee reported on the following items:

- There is no Closed Session tonight and the recycled water issue with the City of Carlsbad will be addressed at a LAFCO Special Districts Advisory Committee meeting on October 11th at 9:30 a.m.; and
- The District received a Public Records Act request from the City of Carlsbad on August 9, 2019.

24. General Counsel's Report

None.

25. Board of Directors' Comments

Director Omsted stated that the District should look into AB 857 - California Public Banking Bill.

Vice President Juliussen thanked the Field Services Staff for their presentations.

26. Closed Session

A. Conference with Legal Counsel to discuss exposure to litigation pursuant to California Government Code Sec. 54956.9(d)(2) – City of Carlsbad Cease and Desist Notice.

There was no Closed Session.


27. Adjournment

President Kulchin adjourned the meeting at approximately 6:09 p.m.

David Kulchin, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

MEMORANDUM

DATE: September 5, 2019
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of August/September Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$ 494,743.40.**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the period August 9, 2019 through September 5, 2019.

Operating expenses totaled **\$ 227,878.87** Capital Improvement Program expenses totaled **\$ 143,030.58** and Payroll expense for District Employees and the Board totaled **\$ 123,833.95.**

Attachment 1	Summary of Demands by Account August 9, – September 5, 2019
Attachment 2	Accounts Payable Check Register dated August 9, 2019
Attachment 3	Payroll Check Register dated August 14, 2019
Attachment 4	Payroll Check Register dated August 15, 2019
Attachment 5	Accounts Payable Check Register dated August 19, 2019
Attachment 6	Accounts Payable Check Register dated August 20, 2019
Attachment 7	Accounts Payable Check Register dated August 27, 2019
Attachment 8	Payroll Check Register dated August 28, 2019
Attachment 9	Payroll Check Register dated September 2, 2019
Attachment 10	Accounts Payable Check Register dated September 3, 2019

DEMANDS SUMMARY

September 11, 2019

1. Demands

<u>Category</u>	<u>Check #'s</u>		<u>Amount</u>	<u>Total</u>
Payroll Check -8/14/2019	21514 - 21532		\$52,933.07	
Payroll Check - 8/15/2019	21533 - 21552	Incentive	\$13,383.89	
Payroll Check - 8/28/2019	21553 - 21571		\$53,089.97	
Board Payroll Check -9/1/ 2019	21572 - 21576		<u>\$4,427.02</u>	
		Total		\$123,833.95
General Checking -8/9/2019	53164 - 53205		\$ 69,476.68	
General Checking - 8/19/2019	53206		\$ 4,030.45	
General Checking - 8/20/2019	53207 - 53237		\$ 186,004.16	
General Checking - 8/27/2019	53238 - 53259		\$ 39,146.80	
General Checking- 9/3/2019	53260 - 53288		<u>\$ 72,251.36</u>	
		Total	\$ 370,909.45	
		GRAND TOTAL		\$494,743.40

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/9/2019 Through 8/9/2019

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
ADS LLC	53164	8/9/2019	1,190.00	DEPTH METER MAINT-JULY
ADS LLC		8/9/2019	<u>4,340.00</u>	FLOW METERING DATA-JULY
	Total 53164		5,530.00	
AMERICAS FINEST FIRE	53165	8/9/2019	761.50	ANNUAL FIRE PROTECTION SERVICE
AMERICAS FINEST FIRE		8/9/2019	1,076.25	ANNUAL SERVICE REFILL OF FIRE EXTINGUISHERS
	Total 53165		1,837.75	
ARROW PIPELINE REPAIR, INC	53166	8/9/2019	617.00	MAINT/REPAIR-BATHROOM
ARROW PIPELINE REPAIR, INC		8/9/2019	136.00	REPAIR TO DRINKING FOUNTAIN
ARROW PIPELINE REPAIR, INC		8/9/2019	359.00	SERVICE/REPAIR TO MENS BATHROOM
	Total 53166		1,112.00	
AT&T	53167	8/9/2019	<u>206.53</u>	PHONE SERVICE @ OFFICE
	Total 53167		206.53	
BAY CITY ELECTRIC WORKS, INC	53168	8/9/2019	836.15	GENERATOR SERVICE @ BPS
	Total 53168		836.15	
BURTECH PIPELINE, INC	53169	8/9/2019	529.94	LA COSTA GOLF COURSE PROJECT-JUNE/JULY
	Total 53169		529.94	
CARLSBAD FUELS CORPORATION	53170	8/9/2019	1,965.60	VEHICLE FUELS
	Total 53170		1,965.60	
CHARLES ULMER DBA: CHUCKS TIRE CENTER	53171	8/9/2019	473.40	TIRES FOR #154 TRUCK
CHARLES ULMER DBA: CHUCKS TIRE CENTER		8/9/2019	540.01	TIRES FOR #156
	Total 53171		1,013.41	
CITY OF CARLSBAD	53172	8/9/2019	27.06	WATER @ FIRE LINE
CITY OF CARLSBAD		8/9/2019	<u>511.23</u>	WATER @ PLANT/OFFICE
	Total 53172		538.29	
COX COMMUNICATIONS SAN DIEGO	53173	8/9/2019	1,482.82	INTERNET/PHONE SERVICE
	Total 53173		1,482.82	
CSDA- SAN DIEGO CHAPTER	53174	8/9/2019	<u>150.00</u>	CSDA QTRLY DINNER-8/2019
	Total 53174		150.00	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/9/2019 Through 8/9/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
DATA NET SOLUTIONS GROUP	53175	8/9/2019	1,388.75	IS MAINT AND SUPPORT
DATA NET SOLUTIONS GROUP		8/9/2019	959.40	IS MAINT AND SUPPORT-MANAGED SERVICES-JULY
	Total 53175		2,348.15	
DAVE ORTLEY	53176	8/9/2019	3,000.00	LATERAL REIMBURSEMENT
	Total 53176		3,000.00	
ENCINA WASTEWATER AUTHORITY	53177	8/9/2019	2,327.50	LAB FEES
	Total 53177		2,327.50	
EVOQUA WATER TECHNOLOGIES, LLC	53178	8/9/2019	7,712.25	CHEMICAL FERROUS
	Total 53178		7,712.25	
GRAINGER, INC	53179	8/9/2019	43.35	FLOOR MARKING TAPE
	Total 53179		43.35	
HARTFORD LIFE & ACCIDENT INS.	53180	8/9/2019	456.89	LIFE INS-AUG
	Total 53180		456.89	
ICMA RETIREMENT-303979	53181	8/9/2019	5,306.37	DEFERRED COMP
	Total 53181		5,306.37	
JEFFERY STECKER	53182	8/9/2019	990.09	CWEA COLLECTIONS SEMINAR
	Total 53182		990.09	
KEN GRODY FORD	53183	8/9/2019	150.47	MAINT/REPAIR ON #164
	Total 53183		150.47	
MITSUBISHI ELECTRIC US, INC	53184	8/9/2019	308.81	ELEVATOR MAINT/SERVICE
	Total 53184		308.81	
NATIONWIDE RETIREMENT SOLUTIONS	53185	8/9/2019	289.85	DEFERRED COMP
	Total 53185		289.85	
OFFICE DEPOT, INC.	53186	8/9/2019	207.32	OFFICE SUPPLIES
	Total 53186		207.32	
OLIN CORPORATION	53187	8/9/2019	4,603.21	SODIUM CHLORIDE-CHEMICALS
	Total 53187		4,603.21	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/9/2019 Through 8/9/2019

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
OLIVENHAIN MUNICIPAL WATER DISTRICT	53188	8/9/2019	45.21	WATER @ E. ESTATES PS
OLIVENHAIN MUNICIPAL WATER DISTRICT		8/9/2019	350.29	WATER @ TRAVELING
OLIVENHAIN MUNICIPAL WATER DISTRICT		8/9/2019	406.08	WATER @ TRAVELING 2
OLIVENHAIN MUNICIPAL WATER DISTRICT		8/9/2019	45.21	WATER @ VP5 PS
OLIVENHAIN MUNICIPAL WATER DISTRICT		8/9/2019	45.21	WATER @ VP7 PS
	Total 53188		892.00	
PACIFIC RIM MECHANICAL	53189	8/9/2019	299.50	QTRLY HVAC SERVICE @ AWT
PACIFIC RIM MECHANICAL		8/9/2019	610.75	QTRLY HVAC SERVICE @ BPS
PACIFIC RIM MECHANICAL		8/9/2019	166.00	QTRLY HVAC SERVICE @ EEPS
PACIFIC RIM MECHANICAL		8/9/2019	608.25	QTRLY HVAC SERVICE @ LPS
	Total 53189		1,684.50	
PLANT PEOPLE, INC	53190	8/9/2019	158.00	PLANT MAINTENANCE @ OFFICE-AUGUST
	Total 53190		158.00	
PLUMBERS DEPOT, INC	53191	8/9/2019	266.65	REPAIR/MAINT/PARTS-SWIVEL
	Total 53191		266.65	
PURE WATER PARTNERS, LLC	53192	8/9/2019	135.77	FILTERED WATER @ OFFICE-MONTHLY FEE
	Total 53192		135.77	
RCP BLOCK & BRICK, INC	53193	8/9/2019	40.90	PARTS
	Total 53193		40.90	
RFYEAGER ENGINEERING, INC	53194	8/9/2019	2,280.00	CORROSION EVALUATION OF LPS SURGE TANK
	Total 53194		2,280.00	
RGB RICE GENERAL BUILDING	53195	8/9/2019	8,500.00	REMOVAL/REPLACEMENT GUTTER FABRICATION/INSTALLATION
	Total 53195		8,500.00	
RISING TIDE PARTNERS	53196	8/9/2019	3,847.50	PUBLIC INFO-JULY
	Total 53196		3,847.50	
SAN DIEGUITO WATER DISTRICT	53197	8/9/2019	5.97	WATER @ TANKER
SAN DIEGUITO WATER DISTRICT		8/9/2019	5.97	WATER @ TANKER 2

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/9/2019 Through 8/9/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 53197		11.94	
SMITH & LOVELESS, INC	53198	8/9/2019	1,404.41	MECHANICAL SEAL @ E. ESTATES PS
	Total 53198		1,404.41	
THE HOME DEPOT CRC/GEFC	53199	8/9/2019	293.55	SUPPLIES
	Total 53199		293.55	
UNDERGROUND SERVICE ALERT OF	53200	8/9/2019	89.20	MONTHLY STATE FEES FOR DIG ALERT
UNDERGROUND SERVICE ALERT OF		8/9/2019	249.25	UNDERGROUND ALARM SERVICE
	Total 53200		338.45	
UNIFIRST CORPORATION	53201	8/9/2019	223.48	LAUNDRY SEERVICE-W/E 7/31/19
	Total 53201		223.48	
SAN DIEGO FREIGHTLINER	53202	8/9/2019	5,384.60	MAINT AND REPAIR FOR #152
SAN DIEGO FREIGHTLINER		8/9/2019	112.93	MAINT/REPAIR FOR #161
	Total 53202		5,497.53	
VERIZON WIRELESS	53203	8/9/2019	21.27	CELL PHONE-TELEMETRY
	Total 53203		21.27	
VORTEX INDUSTRIES, INC	53204	8/9/2019	715.00	REPAIRS TO GATE @ BPS
	Total 53204		715.00	
WASTE MANAGEMENT	53205	8/9/2019	218.98	TRASH SERVICE-JULY
	Total 53205		218.98	
Report Total			69,476.68	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 14, 2019

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
21514 - 21532	8/14/2019	\$52,933.07

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 15, 2019
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
21533 - 21552	8/15/2019	\$13,383.89

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/19/2019 Through 8/19/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
L&L PRINTERS	53206	8/19/2019	4,030.45	POSTAGE FOR SUMMER NEWSLETTER
	Total 53206		4,030.45	
Report Total			4,030.45	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/20/2019 Through 8/20/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
AIR POLLUTION CONTROL DISTRICT	53207	8/20/2019	460.00	PERMIT FEES @ VP5
	Total 53207		460.00	
CHRIS BROWN dba:ALCHEMY CONSULTING GROUP	53208	8/20/2019	2,000.00	CONSULTING FEES RE:LAFCO-JULY
	Total 53208		2,000.00	
ALPHAGRAPHICS	53209	8/20/2019	71.30	CHECKLIST SET
	Total 53209		71.30	
PETTY CASH	53210	8/20/2019	258.62	PETTY CASH-REIMBURSE
	Total 53210		258.62	
CITY OF CARLSBAD	53211	8/20/2019	282.03	WATER @ VACTOR
CITY OF CARLSBAD		8/20/2019	334.04	WATER @ VACTOR 2
	Total 53211		616.07	
CALIFORNIA MUNICIPAL TREASURERS ASSOCIATION	53212	8/20/2019	175.00	CMTA INVESTMENT POLICY APPLICATION FEE
	Total 53212		175.00	
CORODATA	53213	8/20/2019	79.54	STORAGE-JULY
	Total 53213		79.54	
COSCO FIRE PROTECTION	53214	8/20/2019	752.00	PERFORMED INSPECTION DEFICIENCIES REPAIR
	Total 53214		752.00	
DATA NET SOLUTIONS GROUP	53215	8/20/2019	1,586.15	IS MAINT AND SUPPORT
	Total 53215		1,586.15	
DEXTER WILSON ENGINEERING	53216	8/20/2019	5,547.50	GE/CIP/JULY/200/0358/0364/036...
	Total 53216		5,547.50	
HEAVILAND ENTERPRISES, INC	53217	8/20/2019	840.00	LANDSCAPE FEES FOR AUG
HEAVILAND ENTERPRISES, INC		8/20/2019	295.00	MONTHLY VEG CLEANUP-AUG
	Total 53217		1,135.00	
ICMA RETIREMENT-303979	53218	8/20/2019	5,494.70	DEFERRED COMP
	Total 53218		5,494.70	
JEFFERY STECKER	53219	8/20/2019	132.00	TRI STATE CONFERENCE
	Total 53219		132.00	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/20/2019 Through 8/20/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
MARVIN GONZALEZ	53220	8/20/2019	<u>117.36</u>	REIMBURSE FOR TRI STATE CONF
	Total 53220		117.36	
MAURICIO AVALOS	53221	8/20/2019	<u>90.28</u>	REIMBURSE FOR TRI STATE CONF
	Total 53221		90.28	
NAPA AUTO	53222	8/20/2019	145.24	FILTERS @ VARIOUS PS
NAPA AUTO		8/20/2019	7.53	PARTS FOR MINI JETTER
NAPA AUTO		8/20/2019	<u>37.67</u>	SPRAY, NOZZLE
	Total 53222		190.44	
NATIONWIDE RETIREMENT SOLUTIONS	53223	8/20/2019	289.85	DEFERRED COMP
	Total 53223		289.85	
NEOPOST, INC	53224	8/20/2019	<u>223.90</u>	POSTAGE/SHIPPING
	Total 53224		223.90	
PACIFIC PIPELINE SUPPLY	53225	8/20/2019	<u>625.03</u>	PARTS-WRENCH
	Total 53225		625.03	
PIPERIN CORPORATION	53226	8/20/2019	54,774.04	REMOVE/REPLACE EXISTING SEWER LATERALS AND CHANGE ORDERS
PIPERIN CORPORATION		8/20/2019	64,387.97	T&M EMERGENCY REPAIRS TO LPS FORCEMAIN
	Total 53226		119,162.01	
RAIN FOR RENT INC	53227	8/20/2019	3,000.56	PIPING AND CLAMP RENTAL FOR LPS SURGE TANK REPAIR
	Total 53227		3,000.56	
SAN DIEGO GAS & ELECTIRC	53228	8/20/2019	115.00	ELECTRIC @ AVOCADO PS
SAN DIEGO GAS & ELECTIRC		8/20/2019	13,378.42	ELECTRIC @ BPS
SAN DIEGO GAS & ELECTIRC		8/20/2019	462.23	ELECTRIC @ DIANA PS
SAN DIEGO GAS & ELECTIRC		8/20/2019	683.73	ELECTRIC @ E. ESTATES PS
SAN DIEGO GAS & ELECTIRC		8/20/2019	1,518.01	ELECTRIC @ EEPS
SAN DIEGO GAS & ELECTIRC		8/20/2019	830.03	ELECTRIC @ LCPS
SAN DIEGO GAS & ELECTIRC		8/20/2019	9,516.53	ELECTRIC @ LPS
SAN DIEGO GAS & ELECTIRC		8/20/2019	2,846.29	ELECTRIC @ OFFICE
SAN DIEGO GAS & ELECTIRC		8/20/2019	134.79	ELECTRIC @ RANCHO VERDE PS
SAN DIEGO GAS & ELECTIRC		8/20/2019	633.67	ELECTRIC @ SPS
SAN DIEGO GAS & ELECTIRC		8/20/2019	312.94	ELECTRIC @ VP5 PS
SAN DIEGO GAS & ELECTIRC		8/20/2019	145.99	ELECTRIC @ VP7 PS
SAN DIEGO GAS & ELECTIRC		8/20/2019	10.86	GAS @ ADM OFFICE
SAN DIEGO GAS & ELECTIRC		8/20/2019	<u>2.91</u>	NAT. GAS @ E. ESTATES PS
	Total 53228		30,591.40	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/20/2019 Through 8/20/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
SPACELINK/I2B NETWORK	53229	8/20/2019	<u>160.00</u>	WEBCAM @ BPS-8/14-9/13/19
	Total 53229		160.00	
TERMINIX	53230	8/20/2019	<u>60.00</u>	MONTHLY PEST SERVICE-JULY
	Total 53230		60.00	
THE HOWARD E. NYHART COMPANY, INC	53231	8/20/2019	<u>1,750.00</u>	2019-INTERIM GASB 75 REPORT
	Total 53231		1,750.00	
TODD AMOS	53232	8/20/2019	<u>108.48</u>	REIMBURSE T. AMOS FOR TRI STATE
	Total 53232		108.48	
UNIFIRST CORPORATION	53233	8/20/2019	219.18	LAUNDRY SERVICE W/E 8/7/2019
UNIFIRST CORPORATION		8/20/2019	<u>245.01</u>	LAUNDRY SERVICE-W/E 8/14/2019
	Total 53233		464.19	
U.S. BANK	53234	8/20/2019	<u>8,313.96</u>	OFFICE SUPPLIES/CONFERENCES/MEETIN...
	Total 53234		8,313.96	
VERIZON WIRELESS	53235	8/20/2019	<u>881.02</u>	CELL PHONES
	Total 53235		881.02	
WESELOH CHEVROLET	53236	8/20/2019	<u>263.80</u>	MAINT AND REPAIRS FOR #164
	Total 53236		263.80	
WORDEN WILLIAMS LLP	53237	8/20/2019	<u>1,404.00</u>	LEGAL FEES-JULY
	Total 53237		1,404.00	
Report Total			<u>186,004.16</u>	

Leucadia Wastewater District
Vendor Activity - Supplemental Credit Card Report
From 8/13/2019 Through 8/20/2019

Vendor Name	Tra... Sou...	Effective Date	Check/Voucher Number	Expenses	GL Code	GL Title	Transaction Description
U.S. BANK	API	8/13/2019	53234	625.00	4330	BOARD CONFERENCES	CSDA REG-D.K.
U.S. BANK	API	8/13/2019	53234	625.00	4330	BOARD CONFERENCES	CSDA REG-D.O.
U.S. BANK	API	8/13/2019	53234	625.00	4330	BOARD CONFERENCES	CSDA REG-E.S.
U.S. BANK	API	8/13/2019	53234	625.00	4330	BOARD CONFERENCES	CSDA REG-J.H.
U.S. BANK	API	8/13/2019	53234	(550.00)	4330	BOARD CONFERENCES	WATERUSE REG REFUND-J.H.
U.S. BANK	API	8/13/2019	53234	775.00	4330	BOARD CONFERENCES	WATERUSE REG-D.O.
U.S. BANK	API	8/13/2019	53234	775.00	4330	BOARD CONFERENCES	WATERUSE REG-E.S.
U.S. BANK	API	8/13/2019	53234	775.00	4330	BOARD CONFERENCES	WATERUSE REG-J.H.
U.S. BANK	API	8/13/2019	53234	77.56	4910	OFFICE SUPPLIES	PHONE CASES
U.S. BANK	API	8/13/2019	53234	12.99	4910	OFFICE SUPPLIES	PHONE CHARGER
U.S. BANK	API	8/13/2019	53234	20.00	4930	SUBSCRIPTIONS	E-NEWSLETTER-LWD SUB.
U.S. BANK	API	8/13/2019	53234	292.50	5040	Safety Supplies & Services	DATCO
U.S. BANK	API	8/13/2019	53234	17.98	5040	Safety Supplies & Services	TOURNIQUETS
U.S. BANK	API	8/13/2019	53234	382.00	5520	REPAIR & MAINT PUMP STATION	CARBON TESTING @ LPS
U.S. BANK	API	8/13/2019	53234	625.00	5710	TRAINING, EDUCATION & CONFERN	CSDA REG-R.D.
U.S. BANK	API	8/13/2019	53234	30.00	5710	TRAINING, EDUCATION & CONFERN	CSDA TOUR-R.D.
U.S. BANK	API	8/13/2019	53234	139.61	5710	TRAINING, EDUCATION & CONFERN	FS TRAINING-LUNCH
U.S. BANK	API	8/13/2019	53234	200.20	5710	TRAINING, EDUCATION & CONFERN	TRI STATE HOTEL-JS
U.S. BANK	API	8/13/2019	53234	200.20	5710	TRAINING, EDUCATION & CONFERN	TRI STATE HOTEL-MA
U.S. BANK	API	8/13/2019	53234	200.20	5710	TRAINING, EDUCATION & CONFERN	TRI STATE HOTEL-MG
U.S. BANK	API	8/13/2019	53234	200.20	5710	TRAINING, EDUCATION & CONFERN	TRI STATE HOTEL-TA
U.S. BANK	API	8/13/2019	53234	725.00	5710	TRAINING, EDUCATION & CONFERN	WEF REG-P.B.
U.S. BANK	API	8/13/2019	53234	656.77	5735	EMPLOYEE RECOGNITION	EMPLOYEE BBQ LUNCH
U.S. BANK	API	8/13/2019	53234	103.75	5735	EMPLOYEE RECOGNITION	EMPOLOYEE LUNCH-BBQ SUPPLIES
U.S. BANK	API	8/13/2019	53234	125.00	5910	TELEPHONE	WEB HOSTING
U.S. BANK	API	8/13/2019	53234	30.00	5910	TELEPHONE	WIFI

Transaction Total 8,313.96

Report
Opening/Current
Balance

Report Transaction
Totals

8,313.96

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/27/2019 Through 8/27/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
AT&T	53238	8/27/2019	138.67	PHONE SERVICE @ BPS
	Total 53238		138.67	
AYALA ENGINEERING	53239	8/27/2019	1,625.00	REPLACE FRAME/COVER @ SEWER MANHOLE @UNION ST
	Total 53239		1,625.00	
BAY CITY ELECTRIC WORKS, INC	53240	8/27/2019	244.50	ELECTRIC WORK @ SPS
	Total 53240		244.50	
CARLSBAD FUELS CORPORATION	53241	8/27/2019	2,128.19	VEHICLE FUELS
	Total 53241		2,128.19	
CARLSON & BEAULOYE	53242	8/27/2019	1,478.16	SERVICE/PARTS/MATERIALS @LPS/AWT
	Total 53242		1,478.16	
CUES, INC	53243	8/27/2019	3,950.00	SOFTWARE ENHANCED SUPPORT
	Total 53243		3,950.00	
IAN RIFFEL	53244	8/27/2019	285.52	REIMBURSE I. RIFFEL FOR SAFETY BOOTS
	Total 53244		285.52	
INFRASTRUCTURE ENGINEERING CORP	53245	8/27/2019	1,465.00	2018 CURED IN PLACE PIPE LINING-JULY
INFRASTRUCTURE ENGINEERING CORP		8/27/2019	1,865.00	2019 PUMP STATION ASSESSMENTS-JULY
INFRASTRUCTURE ENGINEERING CORP		8/27/2019	7,753.46	BPS FORCE MAIN DISCHARGE PROJECT-JULY
INFRASTRUCTURE ENGINEERING CORP		8/27/2019	240.00	DIANA PS EMERGENCY GENERATOR-JULY
INFRASTRUCTURE ENGINEERING CORP		8/27/2019	1,990.00	E. ESTATES PS PROJECT-JULY
INFRASTRUCTURE ENGINEERING CORP		8/27/2019	890.00	FY 2018 GRAVITY SEWER REPAIR-JULY
INFRASTRUCTURE ENGINEERING CORP		8/27/2019	426.81	FY20 GRAVITY SEWER REPAIR-JULY
INFRASTRUCTURE ENGINEERING CORP		8/27/2019	1,075.00	LPS REHAB PROJECT-JULY
INFRASTRUCTURE ENGINEERING CORP		8/27/2019	2,085.86	ORCHARD WOOD SEWER FEASIBILITY-JULY
	Total 53245		17,791.13	
KONECRANES, INC	53246	8/27/2019	550.00	LPS QTRLY CRANE INSPECTION
	Total 53246		550.00	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 8/27/2019 Through 8/27/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
MALLORY SAFETY AND SUPPLY	53247	8/27/2019	<u>1,099.05</u>	SAFTEY ITEMS-SHOWER/EYEWASH
	Total 53247		1,099.05	
MSC JANITORIAL SERVICE, INC	53248	8/27/2019	1,927.40	JANITORIAL SERVICE-AUGUST
MSC JANITORIAL SERVICE, INC		8/27/2019	<u>1,927.40</u>	JANITORIAL SERVICE-JULY
	Total 53248		3,854.80	
NAPA AUTO	53249	8/27/2019	<u>120.59</u>	SUPPLIES/PARTS FOR ALL PS
	Total 53249		120.59	
OFFICE DEPOT, INC.	53250	8/27/2019	<u>381.51</u>	OFFICE SUPPLIES
	Total 53250		381.51	
PACIFIC PIPELINE SUPPLY	53251	8/27/2019	144.93	SPECIAL ORDER -BOLTS @ E. Estates
	Total 53251		144.93	
PACIFIC RIM MECHANICAL	53252	8/27/2019	216.00	SERVICE @ LPS-HVAC
PACIFIC RIM MECHANICAL		8/27/2019	402.00	SERVICE FOR HVAC @ ADM OFFICE BLDG
	Total 53252		618.00	
RICHARD STINSON	53253	8/27/2019	<u>997.50</u>	CONSTRUCTION MGMT-JULY
	Total 53253		997.50	
SCAFFOLDING PROFESSIONALS CORP	53254	8/27/2019	2,565.62	SCAFFOLDING @ LPS DRYWELL
	Total 53254		2,565.62	
SLOAN ELECTRIC COMPANY	53255	8/27/2019	<u>749.00</u>	SERVICE CALL TO CHECK VFD UNIT
	Total 53255		749.00	
STATE WATER RESOURCES CONTROL BD	53256	8/27/2019	60.00	RENEWAL-GRADE 2 WTR TREATMENT CERT-R.R.
	Total 53256		60.00	
SOLANA PALM LLC	53257	8/27/2019	<u>90.00</u>	ANSWERING SERVICE-AUG/SEPT
	Total 53257		90.00	
UNIFIRST CORPORATION	53258	8/27/2019	<u>236.00</u>	LAUNDRY SERVICE W/E 8/21/19
	Total 53258		236.00	
GREEN GUARD	53259	8/27/2019	<u>38.63</u>	FIRST AID CABINET REFILL
	Total 53259		38.63	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 8/27/2019 Through 8/27/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Report Total			39,146.80	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: August 28, 2019

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
21553 - 21571	8/28/2019	\$53,089.97

**LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT**

Payroll Date: September 2, 2019

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
21572 - 21576	9/1/2019	\$4,427.02

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 9/3/2019 Through 9/3/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
ADS LLC	53260	9/3/2019	1,190.00	DEPTH METER/DATA MAINT-AUG
ADS LLC		9/3/2019	4,340.00	FLOW METERING & DATA MONITORING-AUG
	Total 53260		5,530.00	
AYALA ENGINEERING	53261	9/3/2019	15,122.00	MISC MANHOLE REPAIRS-@LC RESORT
	Total 53261		15,122.00	
BAJA POOL AND SPA SERVICE	53262	9/3/2019	140.00	SERVICE FOR FOUNTAIN-SEPT
	Total 53262		140.00	
BATIQUITOS LAGOON FOUNDATION	53263	9/3/2019	1,500.00	BATIQUITOS LAGOON CLEAN-UP-2019
	Total 53263		1,500.00	
BAY CITY ELECTRIC WORKS, INC	53264	9/3/2019	1,572.76	ELECTRICAL WORK @ SPS
	Total 53264		1,572.76	
CITY OF CARLSBAD	53265	9/3/2019	27.06	WATER @ FIRE LINE
CITY OF CARLSBAD		9/3/2019	414.17	WATER @ PLANT/ADM
	Total 53265		441.23	
COLONIAL LIFE INS	53266	9/3/2019	279.04	CRITICAL CARE/ACCIDENTAL INS-AUG
	Total 53266		279.04	
COX COMMUNICATIONS SAN DIEGO	53267	9/3/2019	1,482.82	PHONE/INTERNET SERVICE
	Total 53267		1,482.82	
DATA NET SOLUTIONS GROUP	53268	9/3/2019	747.50	IS MAINT AND SUPPORT
	Total 53268		747.50	
DEXTER WILSON ENGINEERING	53269	9/3/2019	2,300.00	GE/0996/JULY/ENCINITAS BEACH HOTEL
DEXTER WILSON ENGINEERING		9/3/2019	1,305.00	GE/1009/JULY/URANIA AVE
DEXTER WILSON ENGINEERING		9/3/2019	400.00	GE/1040/JULY/GASCONY RD
DEXTER WILSON ENGINEERING		9/3/2019	110.00	GE/1069/JULY/VULCAN AVE
DEXTER WILSON ENGINEERING		9/3/2019	275.00	GE/1070/JULY/ENCINITAS VILLAGE
DEXTER WILSON ENGINEERING		9/3/2019	325.00	GE/1075/JULY/NECTARINE GROVE
DEXTER WILSON ENGINEERING		9/3/2019	220.00	GE/1076/JULY/CAUDER ST
DEXTER WILSON ENGINEERING		9/3/2019	605.00	GE/1079/JULY/CITY OF ENCINITAS
DEXTER WILSON ENGINEERING		9/3/2019	580.00	GE/1080/JULY/EUCALYPTUS AVE
	Total 53269		6,120.00	
DONALD OMSTED	53270	9/3/2019	17.50	REIMBURSE FOR CASA

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 9/3/2019 Through 9/3/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 53270		17.50	
DOWNSTREAM SERVICES, INC.	53271	9/3/2019	75.00	STORMWATER MAINT
	Total 53271		75.00	
ELAINE SULLIVAN	53272	9/3/2019	38.79	REIMBURSE FOR CASA CONF
	Total 53272		38.79	
GRAINGER, INC	53273	9/3/2019	192.01	TAPE FOR BPS
GRAINGER, INC		9/3/2019	67.69	WIRE WHEEL BRUSH-TOOLS FOR ALL PS
	Total 53273		259.70	
HAAKER EQUIPMENT CO	53274	9/3/2019	3,431.92	MAINT ON VACTOR-#152
HAAKER EQUIPMENT CO		9/3/2019	404.06	PARTS
	Total 53274		3,835.98	
HUMANA DENTAL INS.	53275	9/3/2019	4,159.19	DENTAL INS-SEPT
	Total 53275		4,159.19	
ICMA RETIREMENT-303979	53276	9/3/2019	5,494.69	DEFERRED COMP
	Total 53276		5,494.69	
JUDY HANSON	53277	9/3/2019	655.73	REIMBURSE FOR CASA CONF
	Total 53277		655.73	
MES VISION	53278	9/3/2019	414.12	VISION INS FOR SEPT
	Total 53278		414.12	
MUTUAL OF OMAHA	53279	9/3/2019	1,201.25	DISABILITY INS-SEPT
	Total 53279		1,201.25	
NATIONWIDE RETIREMENT SOLUTIONS	53280	9/3/2019	289.85	DEFERRED COMP
	Total 53280		289.85	
NATIONAL DEMOGRAPHICS CORP	53281	9/3/2019	18,500.00	DISTRICTING OF BOARD ELECTION DIVISIONS
	Total 53281		18,500.00	
PAUL BUSHEE	53282	9/3/2019	48.00	REIMNBURSE FOR 2019 CASA CONF
	Total 53282		48.00	
ROY WOODS	53283	9/3/2019	2,443.00	LATERAL REIMBURSEMENT
	Total 53283		2,443.00	

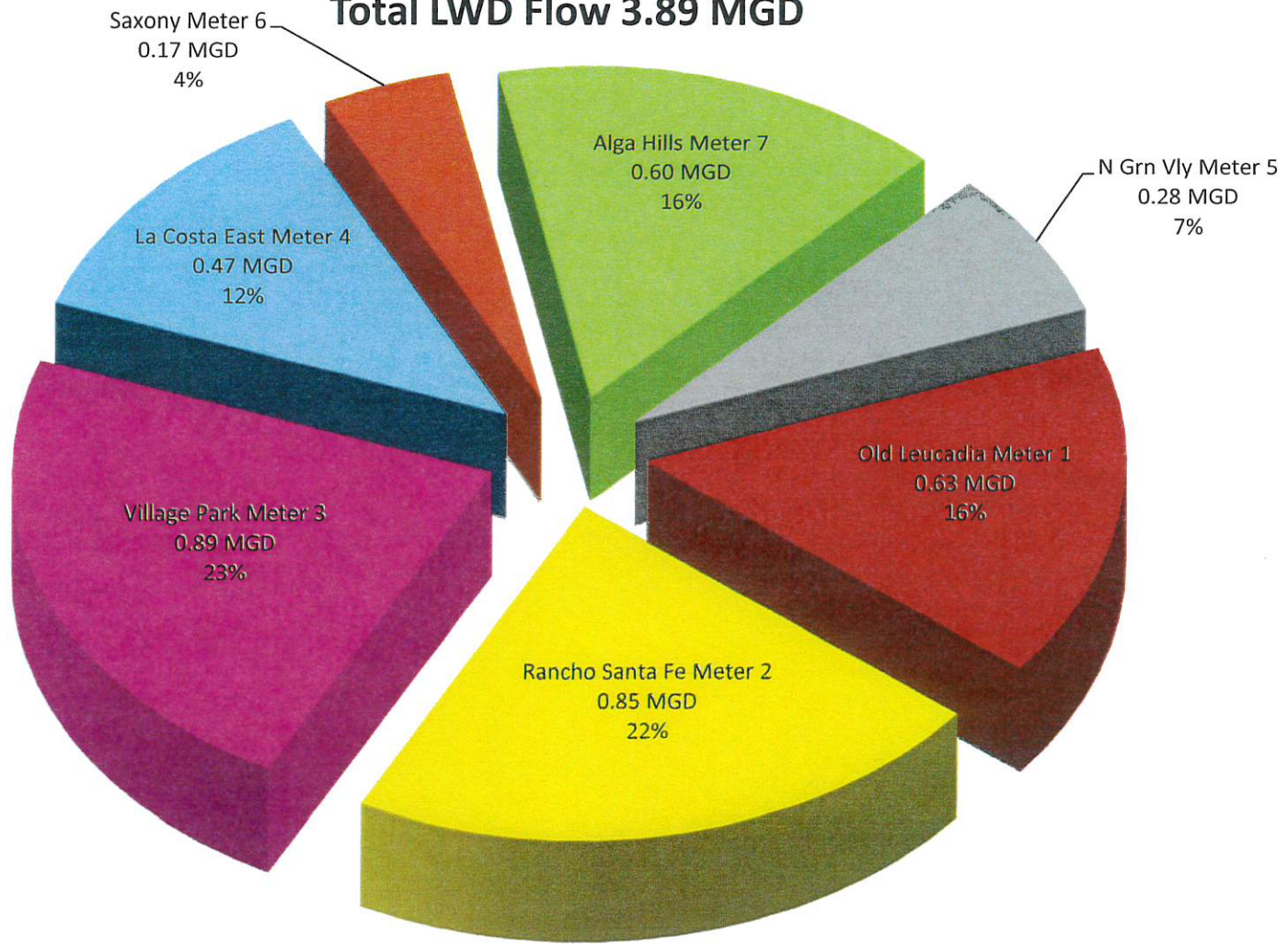
Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 9/3/2019 Through 9/3/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
SOUTHERN CONTRACTING COMPANY	53284	9/3/2019	1,330.00	ELEC WORK @BPS/LPS/ADM
	Total 53284		1,330.00	
TERMINIX	53285	9/3/2019	34.00	MONTHLY BAIT STATIONS-AUG
	Total 53285		34.00	
TRISHA HILL	53286	9/3/2019	59.50	REIMBURSE FOR 2019 CASA CONF
	Total 53286		59.50	
UNIFIRST CORPORATION	53287	9/3/2019	240.73	LAUNDRY SERVICE W/E 8/28/19
	Total 53287		240.73	
WASTE MANAGEMENT	53288	9/3/2019	218.98	TRASH SERVICE- AUG
	Total 53288		218.98	
Report Total			72,251.36	

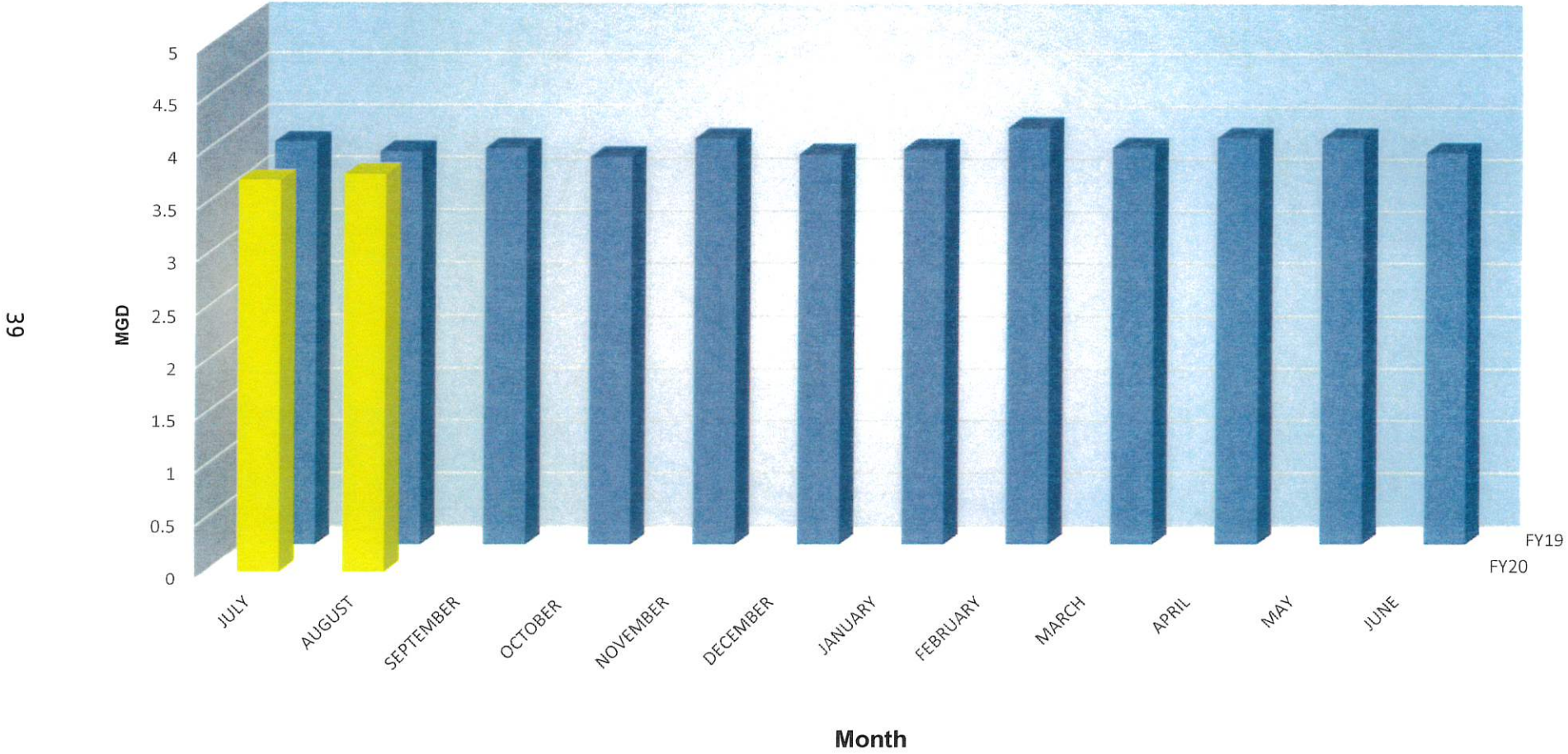
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2020 (July 2019 - June 2020)**

CURRENT MONTH - July 2019							FY 2019
Period	Total Rain Inches	Total Flow MG	Added EDU's 28,721.44	LWD ADF (MGD)	GPD/EDU	RECLAIMED Total (ac-ft/mo)	LWD ADF (MGD)
JULY	0.00	115.01	1.00	3.71	129.17	41.87	3.82
YTD			28,722.44				
AUGUST	0.00	116.87	15.00	3.77	131.19	43.76	3.73
YTD			28,737.44				
SEPTEMBER							3.76
YTD							
OCTOBER							3.68
YTD							
NOVEMBER							3.86
YTD							
DECEMBER							3.71
YTD							
JANUARY							3.76
YTD							
FEBRUARY							3.97
YTD							
MARCH							3.78
YTD							
APRIL							3.88
YTD							
MAY							3.88
YTD							
JUNE							3.74
YTD							
YTD Totals	0.00	231.88	16.00			85.63	
Mo Average	0.00	115.94	8.00	3.74	130.18	42.82	3.76

**LWD Flows by Sub-Basin
August 2019
Total LWD Flow 3.89 MGD**

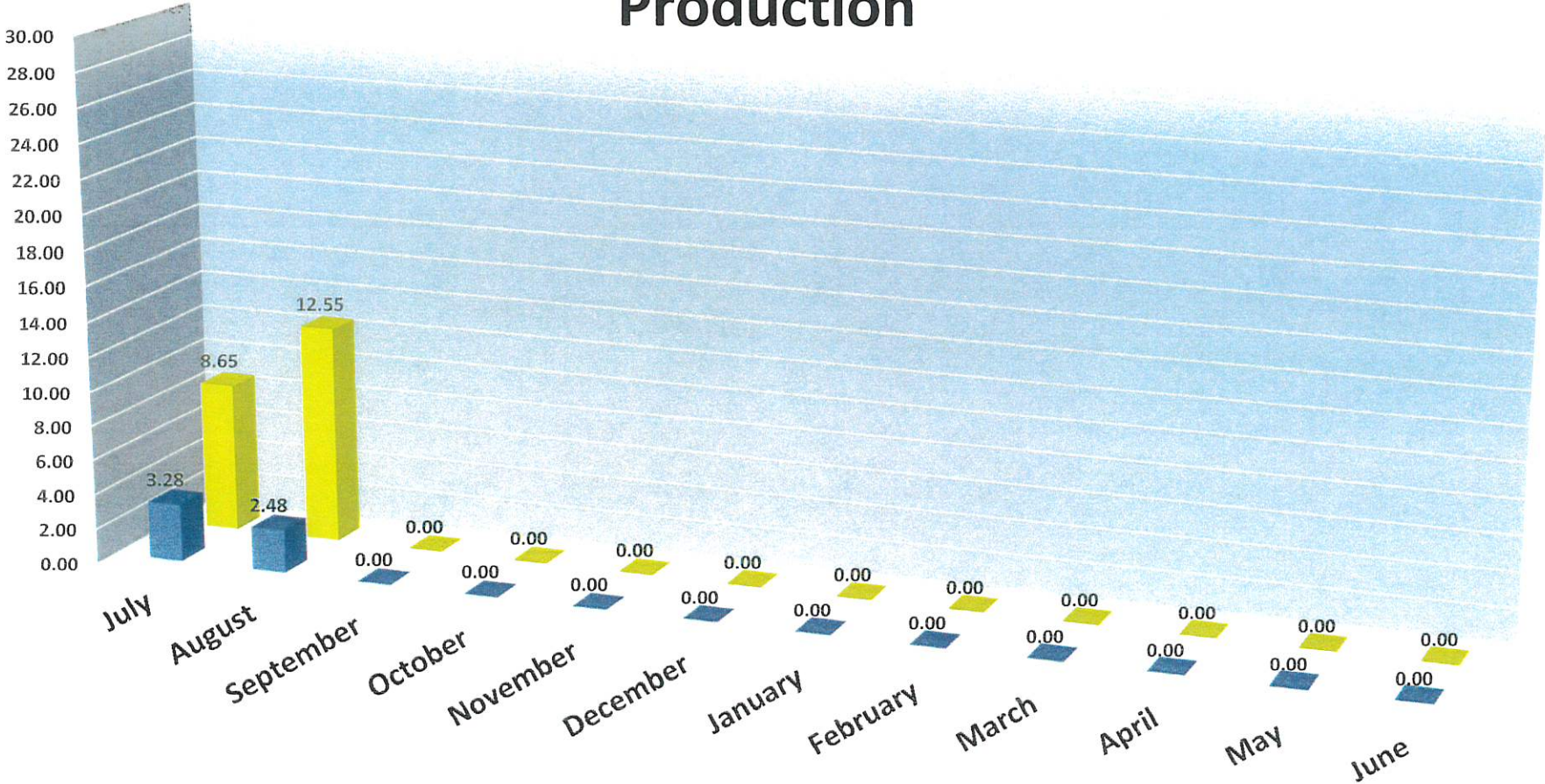


Leucadia Wastewater District Flow Comparison FY19 to FY20



FY-20 CCTV Inspections & Hydro Cleaning Production

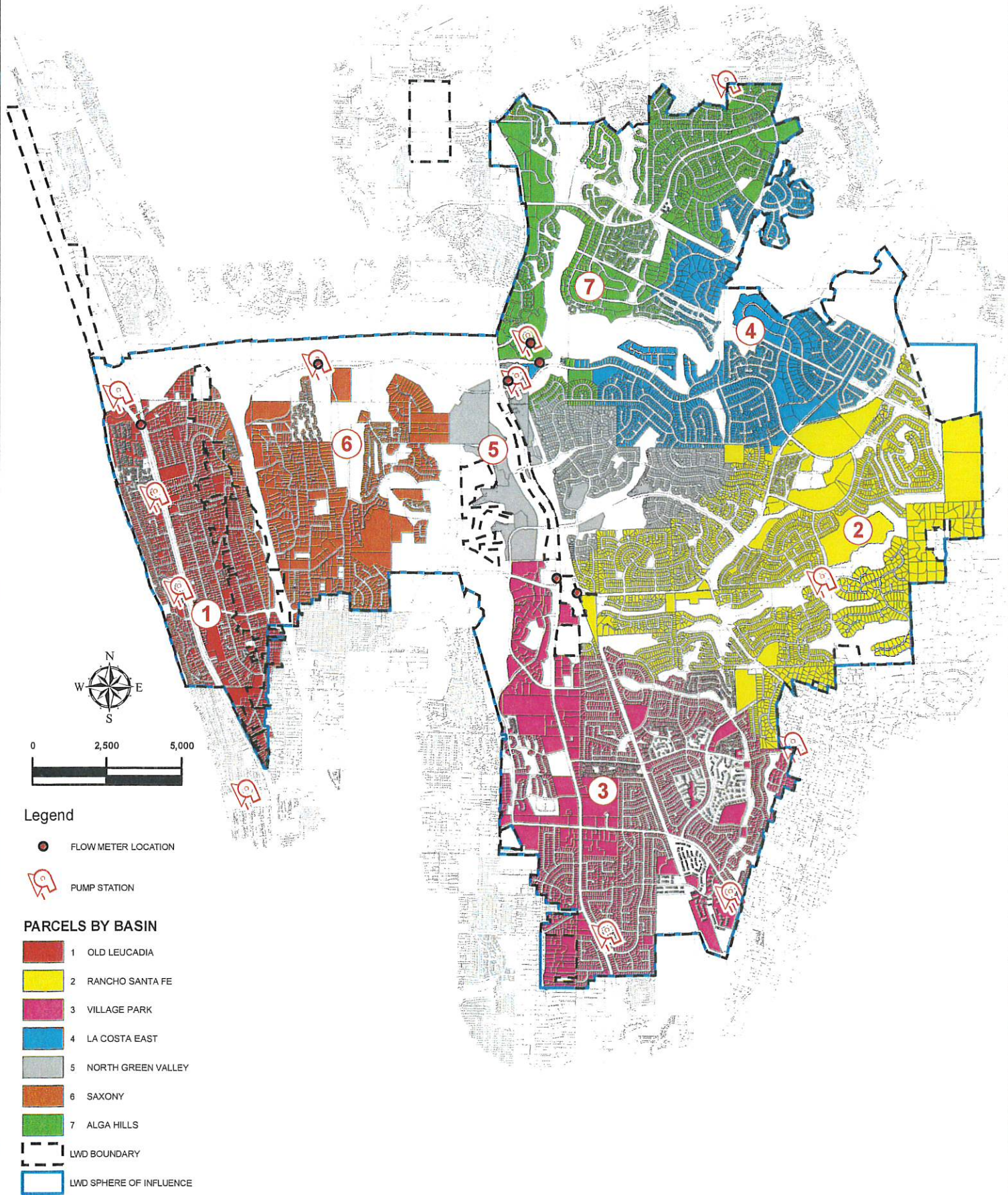
40



Monthly Target Mileage
 Hydro-Cleaning: 15 Miles/Month
 CCTV Inspections: 6.3 Miles/Month

■ CCTV Inspections (YTD 5.8 Miles)
 ■ Hydro Cleaning (YTD 21.2 Miles)

LEUCADIA WASTEWATER DISTRICT



Legend

-  FLOW METER LOCATION
-  PUMP STATION
- PARCELS BY BASIN**
-  1 OLD LEUCADIA
-  2 RANCHO SANTA FE
-  3 VILLAGE PARK
-  4 LA COSTA EAST
-  5 NORTH GREEN VALLEY
-  6 SAXONY
-  7 ALGA HILLS
-  LWD BOUNDARY
-  LWD SPHERE OF INFLUENCE



LEADERS IN
ENVIRONMENTAL
PROTECTION

Operations and Administration Training Report August 2019

Training & Safety Events for the month August 2019

Hours

Description	Ops	Admin	Total
Ergonomics Training	11	9	20
Fall Protection	4	0	4
HAZOWOPER	14	0	14
Reclaimed Water Supervisor Training	10	0	10
Workers Comp Claim Webinar	0	1	1
	0	0	0
Total Training Hours	39	10	49

Conferences for the month of August 2019

Attendees

Description	Ops	Admin	Total
CASA	0	2	2
Tri-State Seminar	4	0	4
Total Attended Conferences	4	2	6

Notes:

Trainings include web-based, classroom, tailgates and safety events



**Operations and Administration Training Report
Summary for Fiscal Year 2020**

Training		Hours		
Month	Ops	Admin	Total	
Jul-19	240	1	241	
Aug-19	39	10	49	
Sep-19	0	0	0	
Oct-19	0	0	0	
Nov-19	0	0	0	
Dec-19	0	0	0	
Jan-20	0	0	0	
Feb-20	0	0	0	
Mar-20	0	0	0	
Apr-20	0	0	0	
May-20	0	0	0	
Jun-20	0	0	0	
YTD Totals	279	11	290	
YTD Monthly Avg	23	1	24	

Conferences		Attendees		
Month	Ops	Admin	Total	
Jul-19	3	2	5	
Aug-19	4	2	6	
Sep-19	0	0	0	
Oct-19	0	0	0	
Nov-19	0	0	0	
Dec-19	0	0	0	
Jan-20	0	0	0	
Feb-20	0	0	0	
Mar-20	0	0	0	
Apr-20	0	0	0	
May-20	0	0	0	
Jun-20	0	0	0	
YTD Total	7	4	11	
YTD Monthly Avg	1	0	1	

Notes:

Trainings include web-based, classroom, and tailgates

Conferences include CASA, CWEA, CSDA, CSRMA, CSFMO

Leucadia Wastewater District

Balance Sheet

As of 8/31/2019

	<u>Amount</u>
Assets	
Cash & Investments	35,574,874.32
Accounts Receivables	376,762.58
Net OPEB Asset	135,445.00
Prepaid Expense	462,427.80
Funds held with Encina Wastewater Authority	2,041,200.00
Capital Assets	169,719,937.04
Less Accumulated Depreciation	(59,239,580.98)
Total Assets	<u>149,071,065.76</u>
Deferred Outflows	
PERS Pension Deferred Outflows	1,171,962.00
OPEB Health Deferred Outflows	13,349.00
Total Deferred Outflows	<u>1,185,311.00</u>
Total Assets & Deferred Outflows	<u>150,256,376.76</u>
Liabilities	
Accounts Payable & Accrued Expenses	1,074,681.19
Developer Deposits	89,109.34
Net Pension Liability	4,000,889.00
Total Liabilities	<u>5,164,679.53</u>
Deferred Inflows	
PERS Pension Deferred Inflows	350,054.00
OPEB Health Deferred Inflows	10,456.00
Total Deferred Inflows	<u>360,510.00</u>
Net Position	
Beginning Net Position (as of June 30, 2018)	
Investment in Capital Assets	110,480,356.06
Reserves	34,973,631.83
Total Beginning Net Position (as of June 30, 2018)	<u>145,453,987.89</u>
Current Change In Net Position	
Other	(722,800.66)
Total Current Change In Net Position	<u>(722,800.66)</u>
Total Net Position	<u>144,731,187.23</u>
Total Liabilities, Deferred Inflows & Net Position	<u>150,256,376.76</u>

Leucadia Wastewater District

Summary Budget Comparison - Revenues and Operating Expenses

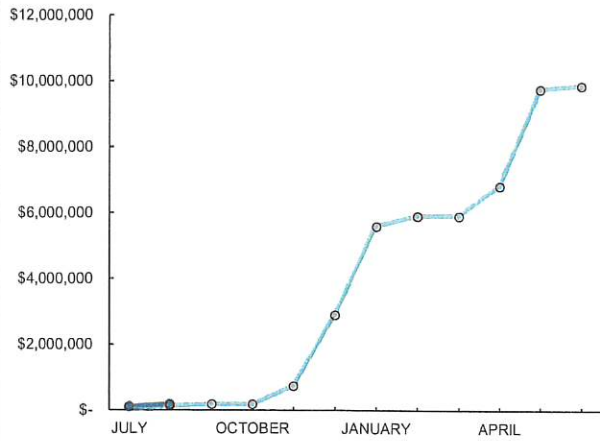
From 7/1/2019 Through 8/31/2019

Account Title	YTD Actual	Total Annual Budget	Remaining Budget	Percentage Total Budget Used
OPERATING REVENUES				
3110 Sewer Service Fees	\$ 176,310.12	\$ 9,868,771.00	\$ 9,692,460.88	1.8%
3150 Recycled Water Sales	119,900.39	350,000.00	230,099.61	34.3%
3100 Misc. Operating Revenue	-	189,043.00	189,043.00	0.0%
TOTAL OPERATING REVENUES	\$ 296,210.51	\$10,407,814.00	\$10,111,603.49	2.8%
OPERATING EXPENSES				
4100 Salaries	\$ 310,075.35	\$ 2,016,361.00	\$ 1,706,285.65	15.4%
4200 Employee Benefits	216,018.57	1,347,926.00	1,131,907.43	16.0%
4300 Directors Expense	16,176.90	142,400.00	126,223.10	11.4%
4400 Election Expense	-	-	-	0.0%
4600 Gas, Oil & Fuel	3,520.07	41,000.00	37,479.93	8.6%
4700 Insurance Expense	22,898.98	119,800.00	96,901.02	19.1%
4800 Memberships	4,234.00	30,200.00	25,966.00	14.0%
4900 Office Expense	23,338.63	154,900.00	131,561.37	15.1%
5000 Operating Supplies	24,358.00	198,200.00	173,842.00	12.3%
5200 Professional Services	28,000.29	408,400.00	380,399.71	6.9%
5300 Printing & Publishing	4,101.75	29,500.00	25,398.25	13.9%
5400 Rents & Leases	4,816.18	18,000.00	13,183.82	26.8%
5500 Repairs & Maintenance	56,928.00	492,260.00	435,332.00	11.6%
5600 Monitoring & Permits	4,396.50	65,200.00	60,803.50	6.7%
5700 Training & Development	12,036.80	46,800.00	34,763.20	25.7%
5900 Utilities	71,513.28	442,600.00	371,086.72	16.2%
6100 LAFCO Operations	7,323.45	7,700.00	376.55	95.1%
6200 Encina Operating Expense	136,907.00	2,554,800.00	2,417,893.00	5.4%
6900 Admin O/H alloc to Capital	-	(179,028.00)	(179,028.00)	0.0%
TOTAL OPERATING EXPENSES	\$ 946,643.75	\$ 7,937,019.00	\$ 6,990,375.25	11.9%
NON-OPERATING REVENUES				
3130 Capacity Fees	\$ 71,246.00	\$ 305,340.00	\$ 234,094.00	23.3%
3220 Property Taxes	-	1,790,000.00	1,790,000.00	0.0%
3250 Investment Income	141,519.50	735,000.00	593,480.50	19.3%
3290 Misc. Non Op Revenue	42.00	85,300.00	85,258.00	0.0%
TOTAL NON-OPERATING REVENUES	\$ 212,807.50	\$ 2,915,640.00	\$ 2,702,832.50	7.3%

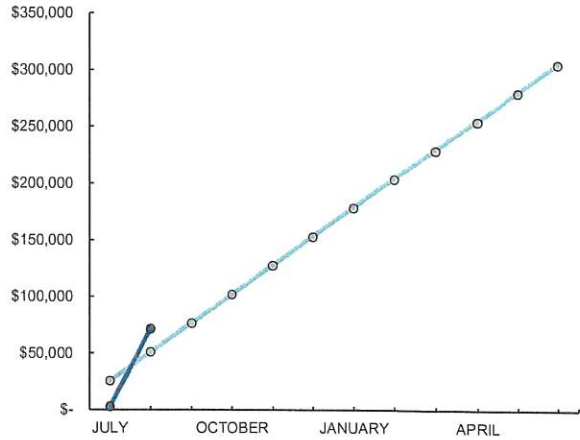
Leucadia Wastewater District Revenue FY2019

YTD through August 31, 2019

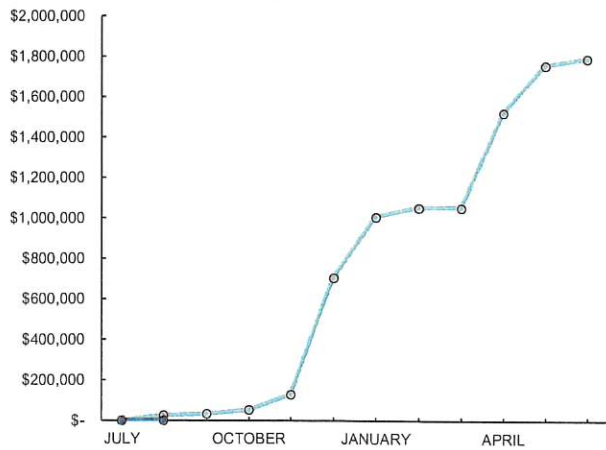
Sewer Service Fees



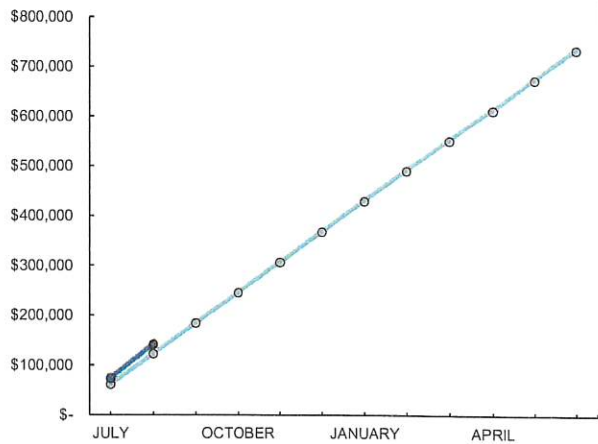
Capacity Charges



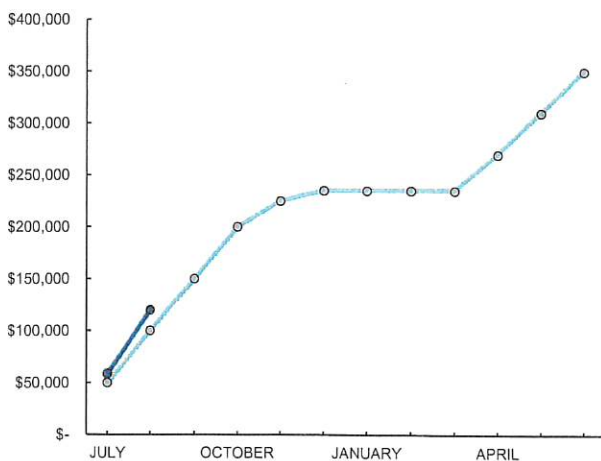
Property Taxes



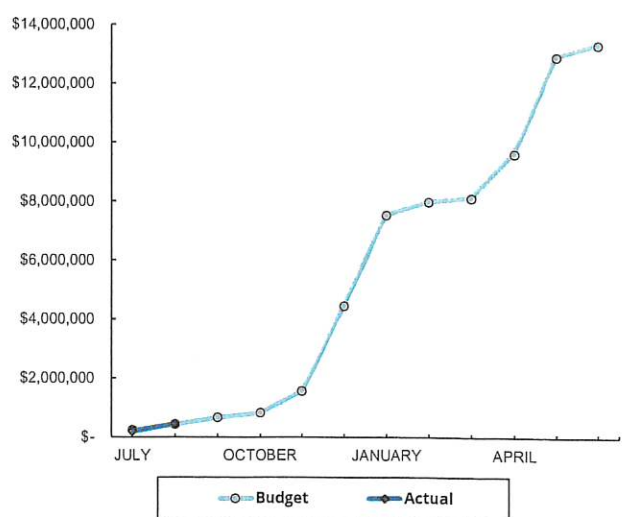
Investment Income



Recycled Wastewater Sales



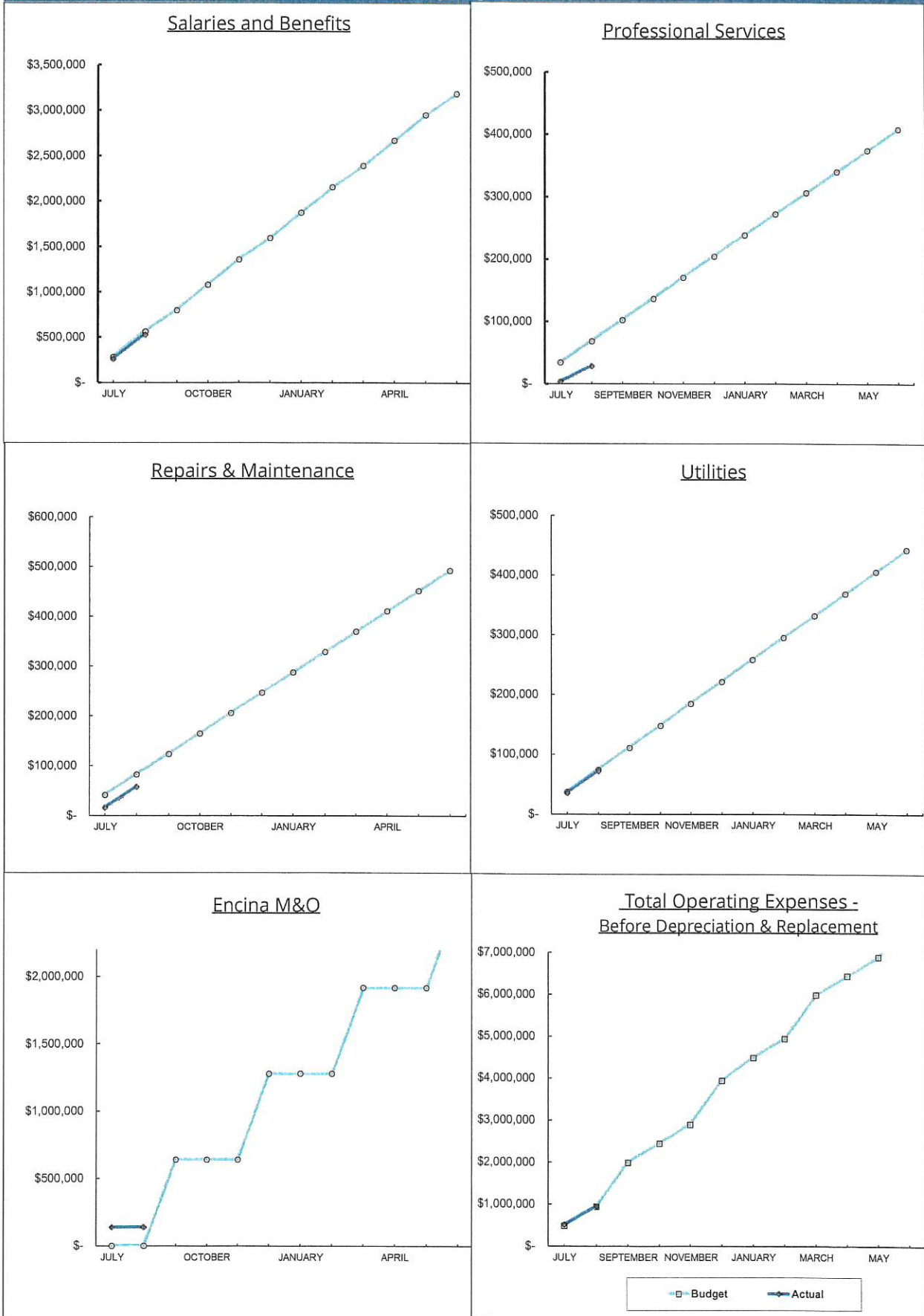
Total Revenue



* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY2019

YTD through August 31, 2019

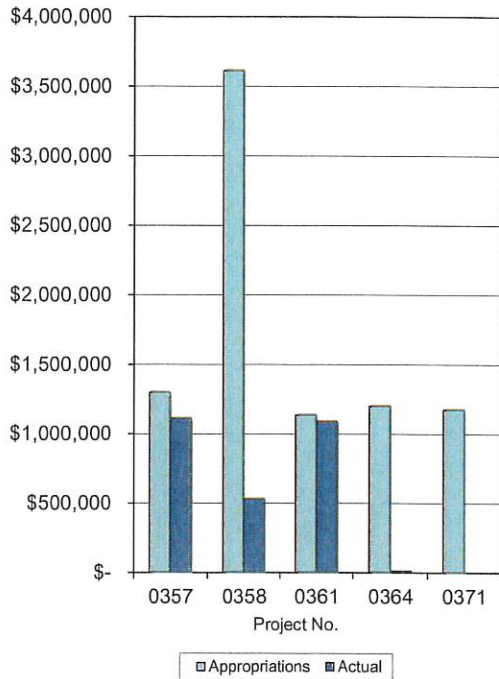


* Preliminary: subject to future review, reconciliation, accruals, and audit

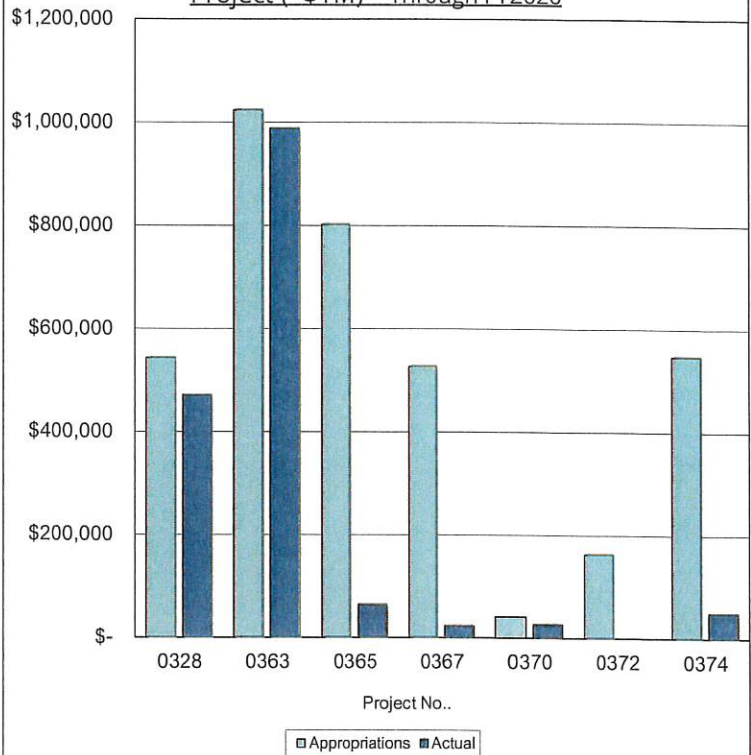
Leucadia Wastewater District Capital Expenditures

As of August 31, 2019

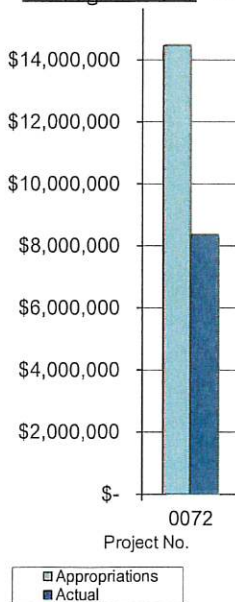
District Multi Year Capital Expenditures
by Project
(>\$1M) Through FY2020



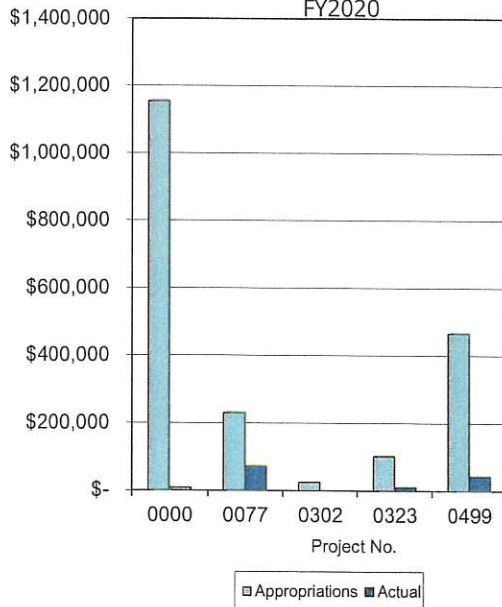
District Multi Year Capital Expenditures by
Project (<\$1M) Through FY2020



District's Share of
Encina WPCF
Capital Exp
Through FY2020



Single Year Capital Expenditures by
Project
FY2020



Project Legend

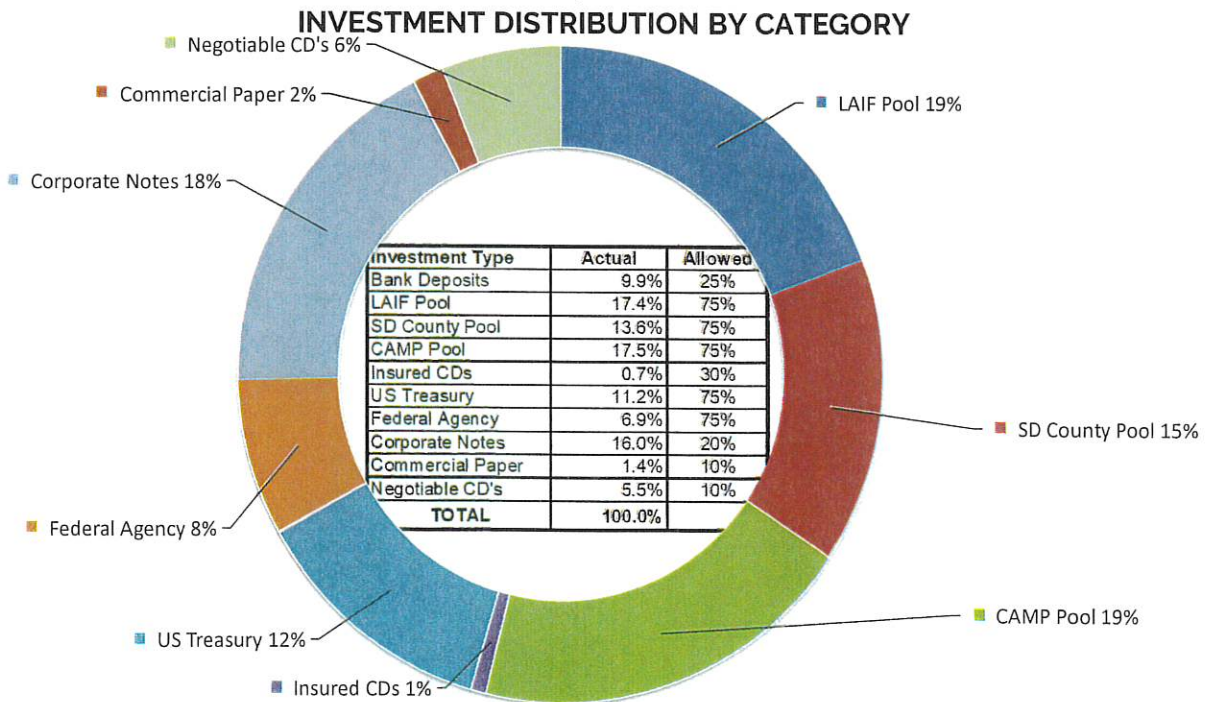
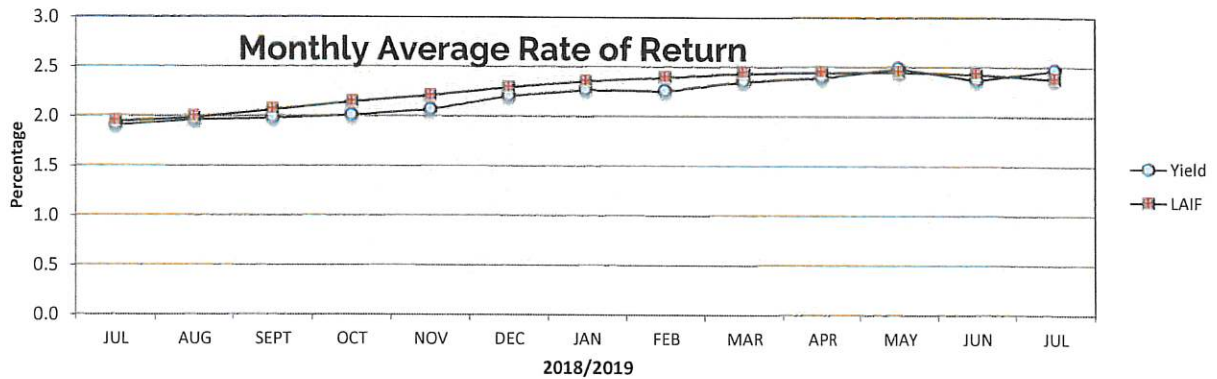
Multi-Year Capital Projects	No.
Encina Joint Facility Capital Projects	0072
North SD Water Reuse Coalition Project	0328
La Costa Golf Course Gravity Line Improv	0357
Leucadia Pump Station Rehabilitation	0358
Poinsettia Station Gravity Pipeline Rehab	0361
FY2018 Gravity Pipeline Rehabilitation	0363
Encinitas Estates Pump Station Rplcmnt	0364
Orchard Wood Rd Sewer Rehab	0365
B1 Force Main - North Section Rplcmnt	0367
Pump Station Assessment	0370
FY20 Gravity Line Rehab/Quebrada Rlgn	0371
Diana Pump Station Upgrade	0372
Bat FM (B3) Discharge Section Rplcmnt	0374

Single Year Capital Projects	No.
Equipment - Capital Acquisitions	0000
Misc. Pipeline Rehabilitation	0077
District Engineering Services	0302
Lateral Replace/Backflow Prevention	0323
LWD Gen'l Cap Labor & O/H Allocation	0499

* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
July 31, 2019

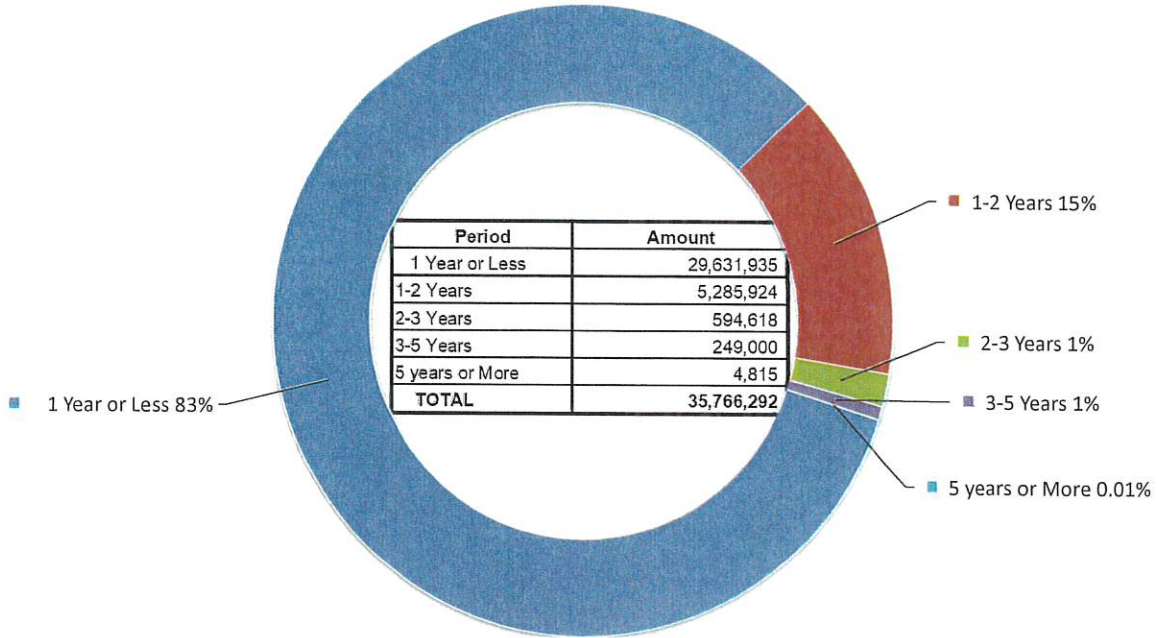
Cash Equivalents & Investments	Principal (Original Cost)		July Interest	Average Rate
	Jun 30, 2019	Jul 31, 2019		
Opus Bank Reserve	\$ 6,246,495	\$ 3,528,183	\$ 13,387	2.610%
LAIF Pool	6,196,296	6,235,891	\$ 12,323	2.379%
SD County Pool	4,818,274	4,850,124	9,323	2.318%
CAMP Pool	6,231,415	6,255,032	12,798	2.420%
Certificates of Deposit - Insured	-	249,000	239	2.300%
CAMP Portfolio				
US Treasury Notes	3,992,625	3,992,625	6,824	2.050%
Federal Agency Mortgage-Backed Securities	4,857	4,815	30	7.370%
Federal Agency Notes	2,480,465	2,480,465	4,616	2.230%
Corporate Bonds/Notes	5,730,026	5,730,026	11,276	2.370%
Commerical Paper	490,248	490,248	1,091	2.670%
Negotiable CD's	1,949,883	1,949,883	4,083	2.510%
Total Camp Portfolio	14,648,103	14,648,062	27,919	2.290%
Totals	\$ 38,140,583	\$ 35,766,292	\$ 75,988	2.468%



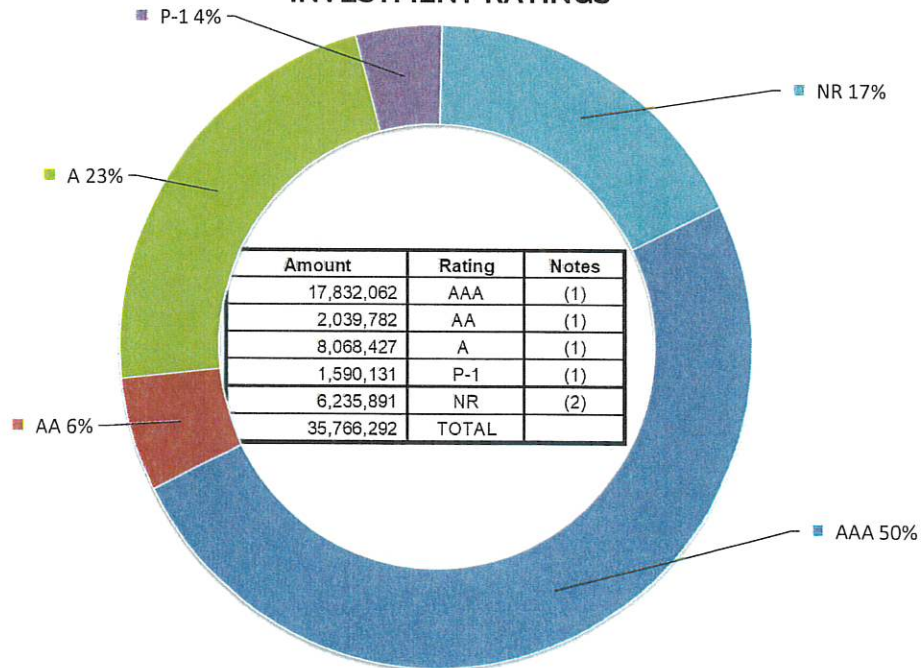
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
July 31, 2019

(Continued)

REMAINING MATURITY



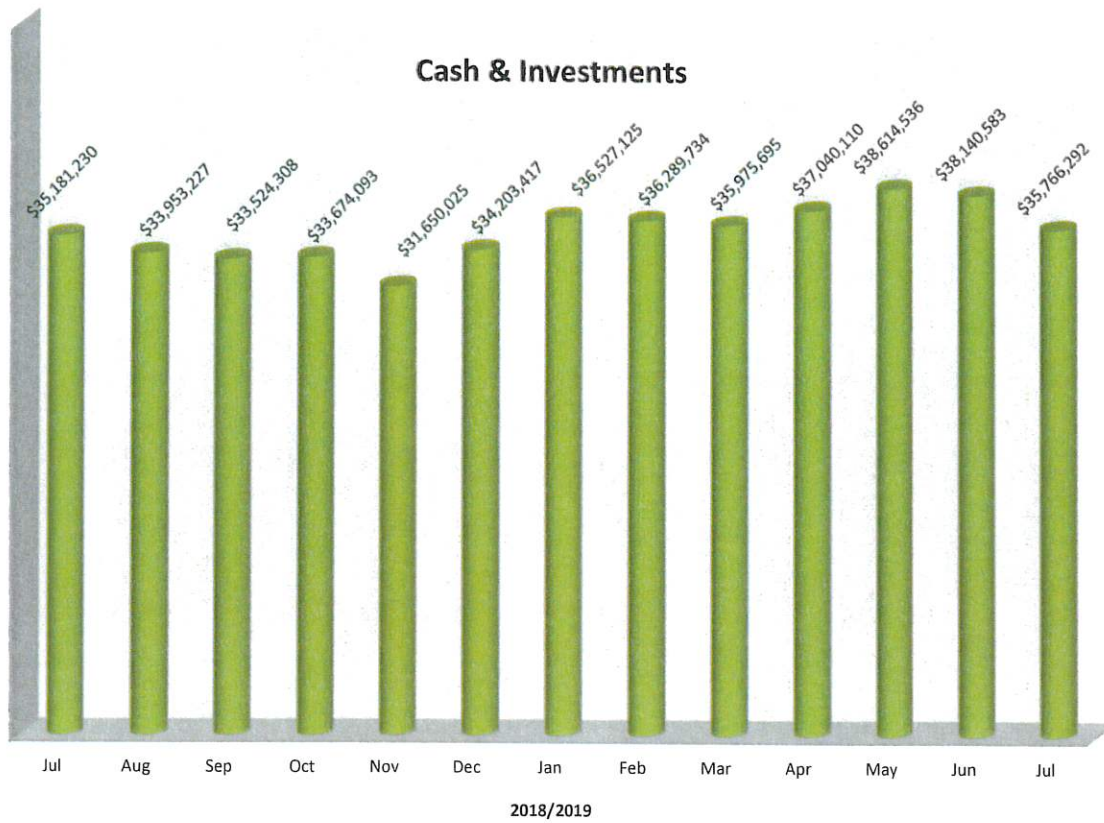
INVESTMENT RATINGS



(1) CAMP Pool & SD County Pool, are rated by Standard & Pools. Investments are rated by Moody's.
 (2) LAIF is not rated

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
July 31, 2019

(Continued)



INVESTMENT TRANSACTIONS
For the months of July, 2019

Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
GNMA MBS 30-yr Pool		\$ 30		(3)	7.37%
Silver Bank LaJolla CD (FDIC Insured)	\$ 249,000				2.30%

TOTAL	\$ 249,000	\$ 30	\$ -
-------	------------	-------	------

(3) Monthly principal payments from mortgage pool

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools/reserves)

MEMORANDUM

DATE: September 5, 2019
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **August 2019 Board Disclosure of Reimbursements Report**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file the Board Disclosure of Reimbursement Report for the month ending August 2019.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every month in accordance with Resolution No. 2291 – The Integrated Travel Authorization and Expense Reimbursement Policy, which is above and beyond the requirements of Government Code Section §53065.

Attached please find the Board Disclosure of Reimbursements report for the month of August 2019 for your review.

tb:PJB

Attachment

**Leucadia Wastewater District
Disclosure of Reimbursements Report
August 1-31, 2019**

Conference Date	Description	Director	Director	Director	Director	Director	GM	TSM	Fssup	FSS
		J. Hanson	E. Sullivan	D. Omsted	D. Kulchin	A. Juliussen	P. Bushee	R. Morishita	M. Gonzalez	J. Stecker
35th Annual TriState Seminar										
35th Annual TriState Seminar August 6-8, 2019 Las Vegas, NV	Registration								99.00	99.00
	Hotel								279.30	279.30
	Airfare									
	Meals								117.36	77.96
	Amtrack									
	Parking									
	Tips/Baggage									6.00
	Fuel/mileage/taxi/uber									48.04
Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00	495.66	510.30
64th Annual CASA Conference										
64th Annual CASA Conference August 21-23, 2019 San Diego, CA	Registration	595.00	595.00	595.00	595.00		595.00	595.00		
	Hotel	584.06	584.06		584.06					
	Airfare									
	Meals	21.01			16.45					
	Baggage									
	Parking/Coaster	35.00		11.00			48.00	104.00		
	Tips		14.00							
	Fuel/mileage/taxi/uber	15.66	37.12	6.50	43.97		17.75			
	Total	1,250.73	1,230.18	612.50	1,239.48	0.00	660.75	699.00	0.00	0.00
Empty Conference										
	Registration									
	Hotel									
	Airfare									
	Meals									
	Rental Car									
	Parking									
	Tips									
	Fuel/mileage/taxi/uber									
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Empty Conference										
	Registration									
	Hotel									
	Airfare									
	Meals									
	Rental Car									
	Parking									
	Tips									
	Fuel/mileage/taxi/uber									
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Notes:

- JS drove MG in District vehicle to Tristate
- DO did not stay at hotel for CASA, took Coaster
- JH had only one night parking at hotel, hotel did not charge ES for parking due to issue with room
- PB and RM did not stay at hotel for CASA, drove
- DK UBERed to hotel and PB drove home

Encina Wastewater Authority Report
Regular Board Meeting
August 28, 2019

EWA Board of Directors - Director Sullivan Reporting

1. Election of Board Secretary for Calendar Year 2019

The Board of Directors elected Michael Steinlicht as the Encina Wastewater Authority Board Secretary for 2019.

2. South Parcel Utilization Update

The Board of Directors received and filed the South Parcel Utilization Update for August 2019.

3. Digester Cleaning and Coating Project Construction Award

The Board of Directors authorized the General Manager to execute the following professional service agreements related to the Digester Cleaning and Coating Project:

- Stanek Constructors, Inc. in the amount of \$3,578,865 for construction;
- Kennedy Jenks in the amount of \$207,431 for construction management services, and
- Brown and Caldwell in the amount of \$146,298 for engineering services during construction.

There was no Executive Session.

MEMORANDUM

DATE: September 5, 2019
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Call for Nominations to the Local Agency Formation Commission (LAFCO)
Special Districts Advisory Committee**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Discuss and take other action as appropriate.

DISCUSSION:

Leucadia Wastewater District recently received notification that nominations are being solicited for eight vacancies on the LAFCO Special Districts Advisory Committee. The nominee can be either a district elected official or appointed officer or a staff member. The number of candidates representing the same agency shall be limited to one. The four-year term expires in October 2023 and the deadline for receipt of all committee nominations is September 23, 2019 by 5:00 p.m.

After nominations and resumes are received by the deadline a candidate's forum will be held in conjunction with the CSDA Quarterly Dinner with confirmation being provided under separate/future cover.

Staff has no recommendation on this matter and is seeking direction from the Board of Directors. Attached is LAFCO's notification letter with a list of incumbents with terms and the nomination form (Attachment A).

tb:PJB

Attachments



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

mf



August 12, 2019

TO: Independent Special Districts in San Diego County

FROM: Tamaron Lockett, Executive Assistant

SUBJECT: Call for Nominations | San Diego Local Agency Formation Commission Special Districts Advisory Committee

This notice serves as a call to nominations pursuant to Government Code Section 56332(1) to solicit eight special districts members to serve on the Special Districts Advisory Committee.

The advisory committee consists of 16 members that serve four-year terms. Candidates' eligibility for nomination to LAFCO's advisory committee: (1) may be either a **district elected or appointed officer and a staff member**; and (2) the **number of candidates representing the same agency shall be limited to one**. The new term of the advisory committee member **expires October 2023**. The eight incumbent's terms expire as follows:

Term expire	Incumbent	District
October 2019	Jack Bebee	Fallbrook Public Utility District
October 2019	Fred Cox	Rancho Santa Fe Fire Protection District
October 2019	Tom Kennedy	Rainbow Municipal Water District
October 2019	Tom Pocklington	Bonita-Sunnyside Fire Protection District
October 2019	Mark Robak	Otay Water District
October 2019	Greg Thomas	Rincon del Diablo Municipal Water District
October 2019	Robert Thomas	Pomerado Cemetery District
October 2019	Kimberly Thorner	Olivenhain Municipal Water District

State law specifies only the presiding officer or their alternate as designated by the governing board must sign the nomination form. Attached is nomination form (**Attachment A**).

Administration Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org	Jim Desmond County of San Diego Dianne Jacob, Vice Chair County of San Diego Greg Cox, Alternate County of San Diego	Mary Casillas Salas City of Chula Vista Bill Wells City of El Cajon Serge Dedina, Alternate City of Imperial Beach	Mark Kersey City of San Diego Chris Cate, Alternate City of San Diego	Jo MacKenzie, Chair Vista Irrigation Barry Willis Alpine Fire Protection Erin Lump, Alternate Rincon del Diablo MWD	Andy Vanderlaan General Public Harry Mathis, Alternate General Public
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San Diego LAFCO

August 12, 2019

Call to nominations | Special District Advisory Committee

- Nominations and a limited **two-page** resume indicating the candidate's District and LAFCO experience must be returned to San Diego LAFCO **no later** than 5:00 p.m. on **Monday, September 23, 2019**. Nominations received after this deadline will be invalid.
- Nominations and resumes may be submitted by mail, courier, hand delivered to the San Diego Officer at 9335 Hazard Way, Suite 200, San Diego, CA 92123 or via email to tameron.luckett@sdcounty.ca.gov, if necessary to meet the submission deadline, but the original form must be submitted.

After nominations and resumes are received it is anticipated a candidates' forum will be held in conjunction with the California Special Districts Association Quarterly Dinner with confirmation being provided under separate/future cover. Should you have any questions, please contact me at (858) 614-7755.

Respectfully,

Tameron Lockett
Executive Assistant

Attachment:

a) Nomination Form

ATTACHMENT A

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE**

The _____ is pleased to nominate _____ as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a special district advisory committee member.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is either a district elected or appointed officer and a staff member.

(Signature)

(Print Name)

(Date)

(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

DON'T MISS A MOMENT.



FREE FLU SHOTS

with most insurance*

Date:

Time:

Location:

September 19, 2019 3:00pm

Training Room

Additional Information:

Starts at 3:00pm and ends at 4:00pm

MUST bring copy of your insurance card and completed Consent Form

Consent Form will be emailed to all employees

Shots administered by the Pharmacy Team at your neighborhood

VONS

*No co-payment unless required by your plan.

Directors' Meetings

Presented by Directors Kulchin, Omsted, Hanson, and Sullivan

Conference

2019 CASA Annual Conference

Dates and Location

August 21-23, 2019

CSRMA Seminar August 21

CASA Conference August 21-23

Manchester Grand Hyatt San Diego

List of Attendees

President David Kulchin

Director Donald Omsted

Director Judy Hanson

Director Elaine Sullivan

The above mentioned Board members attended various sessions regarding governance and management of wastewater operations.

Directors' Meetings

Presented by Directors Omsted and Sullivan

Conference

34th Annual WateReuse Symposium

Dates and Location

September 8-11, 2019

San Diego Marriott Marquis

List of Attendees

Director Omsted

Director Sullivan

The above mentioned Board members attended various sessions regarding recycled water collaborations among utilities, farmers, and industry; regulators working together at both the state and federal level; sustainability; public/private partnerships; and the latest in reuse research.