

**LEUCADIA WASTEWATER DISTRICT**  
 Minutes of a Regular Board Meeting  
 April 17, 2019

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A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, April 17, 2019 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

**1. Call to Order**

President Kulchin called the meeting to order at 5:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Kulchin, Juliussen, Omsted, Hanson, and Sullivan

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, Administrative Services Supervisor Trisha Hill, Field Services Technician Curney Russell, and District Engineer Dexter Wilson

**3. Pledge of Allegiance**

President Kulchin led the pledge of allegiance.

**4. General Public Comment Period**

None.

**5. Approval of Agenda**

Upon a motion duly made by Vice President Juliussen, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

**6. Presentations and Awards**

A. Achievement of Individual Award – Curney Russell

GM Bushee introduced Field Services Technician II Curney Russell stating that Curney recently received his Collection System Grade 2 certification from the California Water Environment Association. GM Bushee presented background information about Curney and noted that Curney is eligible for a \$500 incentive award under the District's incentive program.

The Board of Directors congratulated Curney for his efforts.

**B. CWEA State 2018 Award - Community Engagement & Outreach Best Use of Social Media Award**

GM Bushee stated that the District received the CWEA 2018 Community Engagement & Outreach Best Use of Social Media Award for the state of California during the CWEA Annual Conference in Palm Springs. GM Bushee thanked ASsup Hill and Rising Tide Partners (RTP) for their efforts in submitting the award. He noted that under LWD's incentive program, employees are eligible for a \$300 incentive.

The Board congratulated Trisha and RTP for their efforts.

**CONSENT CALENDAR**

**7. Approval of Board and Committee Minutes**

Minutes of the following meetings:

March 13, 2019 Regular Board Meeting

**8. Approval of Demands for March/April 2019**

Payroll Checks numbered 21230-21248; General Checking – Checks numbered 52635-52666

**9. Operations Report** (A copy was included in the original April 17, 2019 Agenda)

**10. Finance Report** (A copy was included in the original April 17, 2019 Agenda)

**11. Disclosure of Reimbursements**

This report discloses travel expense reimbursements for the month of March 2019.

**12. Status Update on the Fiscal Year 2019 (FY19) LWD Tactics and Action Plan** (Pages 52-58)

Upon a motion duly made by Vice President Juliussen seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

<b>Director</b>	<b>Vote</b>
<b>President Kulchin</b>	Yes
<b>Vice President Juliussen</b>	Yes
<b>Director Omsted</b>	Yes
<b>Director Hanson</b>	Yes
<b>Director Sullivan</b>	Yes

**EWA and COMMITTEE REPORTS**

**13. Encina Wastewater Authority (EWA) Reports**

**A. EWA Board Report – Meeting held on March 27, 2019.**

Director Sullivan reported on EWA's March 27, 2019 Board meeting.

**B. EWA Member Agency Manager's (MAM) - Meeting held on April 2, 2019.**

GM Bushee reported on EWA's MAM April 2, 2019 meeting.

**14. Committee Reports**

None.

**ACTION ITEMS**

**15. Spectrum Enterprise Service Agreement for Telephone and Internet Services**

Authorize the General Manager to execute a Service Agreement with Spectrum Enterprise to provide phone and internet service in an amount not to exceed \$15,287.88 (plus taxes) per year, for a three-year contract totaling \$45,863.64 (plus taxes); and, a one-time installation charge in an amount not to exceed \$349.00.

ASsup Hill presented the item noting Cox Communication currently provides the District with internet and phone services. Recently, Data Net Solutions Group, the District's IT consultant recommended that the District look into increasing its "bandwidth" because this affects how the District's information system is backed-up. Per the District's procurement procedures, staff, with the assistance of Atel Communications, requested quotes from local internet and phone service providers to include the use of a 100 MEG fiber-optic line, along with Voice (PRI) Service for the District's phone service. The District received 5 quotes with Spectrum Enterprise being the lowest quote at \$1,273.99/Month (plus taxes). She noted that the District currently pays Cox \$1,475/Month for 10 MEG service, therefore, the contract represents a much higher level of service at a lower price.

Upon a motion duly made by Vice President Juliussen, seconded by Director Omsted, and carried, the Board of Directors authorized the General Manager to execute a Service Agreement with Spectrum Enterprise to provide phone and internet service in an amount not to exceed \$15,287.88 (plus taxes) per year, for a three-year contract totaling \$45,863.64 (plus taxes); and, a one-time installation charge in an amount not to exceed \$349.00 by the following vote:

<b>Director</b>	<b>Vote</b>
<b>President Kulchin</b>	Yes
<b>Vice President Juliussen</b>	Yes
<b>Director Omsted</b>	Yes
<b>Director Hanson</b>	Yes
<b>Director Sullivan</b>	Yes

**16. Board of Directors Compensation Adjustment**

GM Bushee presented the item indicating that this item was on the March agenda but due to Vice President Juliussen's absence at the March Board meeting the Board moved this item to the April Agenda. GM Bushee then stated the date of the last Board stipend increase was April 2016 and that government code allows for a 5% adjustment per calendar year following the last adjustment.

GM Bushee explained that this item represents the first step in the process in that staff is seeking direction as to whether the Board wishes to schedule a public hearing for May to consider an increase. If the Board determines that it wants to schedule a public hearing, the Board must also designate the amount of the increase so that staff can include that information in the required public hearing notice. If the Board opts *not* to schedule a public hearing, the Board's compensation would remain at \$190 per meeting.

GM Bushee then reviewed a memo handout form GC Brechtel. GM Bushee stated that the Board

can adopt an ordinance that provides for a singular increase or an increase for multiple years. Board compensation must abide by the 5% annual limits as set forth in CA Water Code Section 20202.

Vice President Juliussen stated that he would like to match EWA's compensation at \$206 per meeting.

Director Omsted stated he was ambivalent.

Director Hanson stated she would like a \$10 increase to \$200 per meeting.

Director Sullivan stated she would like a \$10 increase each year for three years.

President Kulchin stated he would like a \$10 increase to \$200 per meeting but he was not in favor of multiple year increases and would like to address Board compensation on an annual basis.

Director Omsted motioned that the Board direct staff to schedule a public hearing for a \$10 increase in the Board's stipend from \$190 to \$200 per meeting. The motion was seconded by Vice President Juliussen.

Following discussion, President Kulchin called for a vote that the Board direct staff to prepare and notice for a public hearing for a \$10 increase in the Board's stipend. The Board members voted as follows:

<b>Director</b>	<b>Vote</b>
<b>President Kulchin</b>	Yes
<b>Vice President Juliussen</b>	Yes
<b>Director Omsted</b>	Yes
<b>Director Hanson</b>	Yes
<b>Director Sullivan</b>	Yes

**17. Local Agency Formation Commission (LAFCO) Call for Nominations to the Consolidated Redevelopment Oversight Board**

EA Baity stated that the Local Agency Formation Commission (LAFCO) has recently notified LWD that nominations are being solicited to appoint an eligible representative to serve on the San Diego Consolidated Redevelopment Oversight Board. She stated the election is tasked with appointing one regular district representative on the Oversight Board. The deadline for receipt of all nominations is Friday, May 17, 2019.

EA Baity added that this item was presented to the Board as a follow up to LAFCO's request.

The Board did not nominate anyone. There was no action taken.

**INFORMATION ITEMS**

**18. Project Status Updates and Other Informational Reports**

A. CSDA Legislative Days is scheduled for May 21-22, 2019 in Sacramento, CA.

EA Baity reviewed the date and location for the upcoming conference.

**19. Directors' Meetings and Conference Reports**

A. The 2019 Watereuse CA Annual Conference was held March 17-19, 2019 at the Hyatt Regency Orange County in Garden Grove, CA.

Director Sullivan stated it was a good conference and well attended.

Director Omsted stated that former Leucadia Wastewater District GM, Joan Geiselhart, was recognized as the first female GM in the industry.

B. The 2019 CWEA Annual Conference was held April 9-12, 2019 at the Palm Springs Convention Center in Palm Springs, CA.

Director Hanson stated she enjoyed the Leadership Panel.

Director Sullivan stated she enjoyed the opening speaker.

**20. General Manager's Report**

GM Bushee reported on the following items:

- Senate Bill 332 Oppose Letter;
- Assembly Bill 1486 Oppose Letter;
- Assembly Bill 1672 Support Letter; and
- Senate Bill 13 Oppose Letter

**21. General Counsel's Report**

GC Brechtel reported on the following item:

- Assembly Bill 1184

**22. Board of Directors' Comments**

Director Sullivan wished everyone a happy spring and joyous Easter.

Vice President Juliussen thanked staff for a great job.

**23. Adjournment**

President Kulchin adjourned the meeting at approximately 5:43 p.m.



Paul J. Bushee  
Secretary/General Manager  
(SEAL)



David Kulchin, President