

**LEUCADIA WASTEWATER DISTRICT**  
 Minutes of a Regular Board Meeting  
 July 10, 2019

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, July 10, 2019 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

**1. Call to Order**

President Kulchin called the meeting to order at 5:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Kulchin, Juliussen, Omsted, Hanson, and Sullivan  
 DIRECTORS ABSENT: None  
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, Administrative Services Supervisor Trisha Hill, Keene Simonds and Barry Willis with San Diego LAFCO, Chris Roesink, and Naomi Wentworth

**3. Pledge of Allegiance**

President Kulchin led the pledge of allegiance.

**4. General Public Comment Period**

None.

**5. Approval of Agenda**

Upon a motion duly made by Vice President Juliussen, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

**6. Presentations and Awards**

A. LAFCO Recognition of Director Hanson

GM Bushee introduced Mr. Keene Simonds, Executive Officer of San Diego Local Agency Formation Commission (LAFCO). Mr. Simonds stated he would like to thank Director Hanson for her contributions as a Commission member for four years and for her 20 years of service with the Special Districts Advisory Committee. Mr. Simonds presented Director Hanson with a resolution of appreciation.

The Board and staff congratulated Director Hanson and thanked Mr. Simonds for attending the meeting.

## CONSENT CALENDAR

### 7. Approval of Board and Committee Minutes

Minutes of the following meetings:

June 11, 2019 Community Affairs Committee Meeting  
June 12, 2019 Regular Board Meeting  
July 2, 2019 Engineering Committee Meeting

### 8. Approval of Demands for June/July 2019

Payroll Checks numbered 21428-21470; General Checking – Checks numbered 52974-53060

### 9. Operations Report (A copy was included in the original July 10, 2019 Agenda)

### 10. Finance Report (A copy was included in the original July 10, 2019 Agenda)

### 11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of June 2019.

Upon a motion duly made by Director Omsted, seconded by Vice President Juliussen, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

## EWA and COMMITTEE REPORTS

### 12. Encina Wastewater Authority (EWA) Reports

#### A. EWA Board Report – Meeting held on June 26, 2019.

Director Sullivan reported on EWA's June 26, 2019 Board meeting.

#### B. EWA Member Agency Manager's (MAM) - Meeting held on July 9, 2019.

GM Bushee reported on EWA's MAM July 9, 2019 meeting.

### 13. Committee Reports

#### A. Community Affairs Committee (CAC) Meeting was held on June 11, 2019.

Director Sullivan reported that the CAC reviewed and commented on the draft text of the 2019 Summer newsletter. The CAC directed staff to move forward with final text and layout of the newsletter.

The next CAC meeting was scheduled for Tuesday, July 16, 2019 at 1:00 p.m.

B. Engineering Committee (EC) Meeting was held on July 2, 2019.

Vice President Juliussen reported that the EC reviewed the following recommendation:

- Retroactively authorize the General Manager to execute an agreement with Piperin Corporation for emergency repairs to the Leucadia Pump Station Surge Tank Line at an estimated cost of \$60,000.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

The EC also received an update on securing manhole covers in easement areas. This item was for information purposes and there was no action taken.

### **ACTION ITEMS**

#### **14. Receive and File the Fiscal Year 2019 (FY19) Tactics and Action Plan Report.**

GM Bushee presented the item stating that the District has accomplished over 104 goals. He provided highlights of the completed tactical goals from each strategic area listed in the Plan.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Omsted, and unanimously carried, the Board of Directors received and filed the FY19 Tactics and Action Plan by the following vote:

<b>Director</b>	<b>Vote</b>
<b>President Kulchin</b>	Yes
<b>Vice President Juliussen</b>	Yes
<b>Director Omsted</b>	Yes
<b>Director Hanson</b>	Yes
<b>Director Sullivan</b>	Yes

#### **15. Adopt the Fiscal Year 2020 (FY20) Tactics and Action Plan**

GM Bushee presented the item stating the Plan includes over 70 tactical goals. He provided the highlights of the Plan, which included the following:

- Staff Team Building;
- Employee Satisfaction Survey; and
- Leucadia Pump Station Project;

Following discussion, upon a motion duly made by Director Omsted, seconded by Director Juliussen, and unanimously carried, the Board of Directors adopted the FY20 Tactics and Action Plan by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

**16. Emergency Repair of the Leucadia Pump Station Surge Tank Line**

Retroactively authorize the General Manager to execute an agreement with Piperin Corporation for emergency repairs to the Leucadia Pump Station Surge Tank Line at an estimated cost of \$60,000.

TSM Morishita presented the item and explained in detail what led to necessitate the emergency repair of the LPS surge tank line. TSM Morishita stated that on the morning of June 21, 2019, the LPS pressurized surge tank line failed and began discharging water through the asphalt surrounding LPS. He stated that several Field Services Technicians responded and quickly and efficiently determined how to stop and bypass the flow of water.

TSM Morishita then outlined how proactive planning of LWD facilities prevented any spills into storm drains or other waterways and was instead contained within LWD facilities and returned back to LPS.

Director Sullivan asked what was the age of the broken pipe. TSM Morishita answered that the pipe was installed in 2006 and should have lasted 50 years.

Director Hanson asked if the pipe had been leaking prior to breaking. TSM Morishita answered that the third pump coming online caused significant pressure and that is probably what caused the pipe to break.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Omsted, and unanimously carried, the Board of Directors authorized the General Manager to retroactively authorize an agreement with Piperin Corporation for emergency repairs to the Leucadia Pump Station Surge Tank Line at an estimated cost of \$60,000 by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

**17. CSDA Board of Directors 2019 Election – Seat B**

EA Baity presented the item stating that CSDA is requesting its members to vote for a candidate for Seat B for the southern network region. She noted that electronic ballots are due August 9<sup>th</sup> by 5 p.m. and that staff has no recommendation on this matter.

Following discussion, upon a motion duly made by Director Omsted, seconded by Vice President Juliussen, and unanimously carried, the Board of Directors voted for Michael Mack of Rainbow

Municipal Water District for Seat B of the CSDA Board of Directors by the following vote:

<b>Director</b>	<b>Vote</b>
<b>President Kulchin</b>	Yes
<b>Vice President Juliusen</b>	Yes
<b>Director Omsted</b>	Yes
<b>Director Hanson</b>	Yes
<b>Director Sullivan</b>	Yes

At 5:35 p.m. Mr. Barry Willis entered the Boardroom.

President Kulchin stated that a member of the public arrived for the meeting and would like to speak but had missed the Public Comment period. The Board agreed to hear Mr. Willis' comments.

Mr. Willis of San Diego LAFCO introduced himself. He congratulated Director Hanson on her LAFCO appreciation resolution. He stated that the reason he attended tonight's meeting was to personally meet the Board members of the districts that he represents as a LAFCO officer.

The Board thanked Mr. Willis for attending the meeting.

## **INFORMATION ITEMS**

### **18. Project Status Updates and Other Informational Reports**

None.

### **19. Directors' Meetings and Conference Reports**

None.

### **20. General Manager's Report**

GM Bushee reported on the following items:

- Handout on recent CWEA Awards;
- Handout for the CASA Election of Officers and Approval of Dues Resolution for FY20; and
- He will be on vacation from July 12 - July 19 and ASM Duffey will be acting GM.

### **21. General Counsel's Report**

None.

### **22. Board of Directors' Comments**

Vice President Juliusen thanked Director Hanson for her service with San Diego LAFCO.

### **23. Closed Session**

A. Conference with Legal Counsel to discuss exposure to litigation pursuant to California Government Code Sec. 54956.9(d)(2) – City of Carlsbad Cease and Desist Notice.

There was no action taken.

B. Personnel matters as authorized by Government Code §54957 to review General Manager Performance.

The Board of Directors met in closed session. General Counsel Brechtel reported that the Board of Directors reviewed GM Bushee's performance. He stated that the Board agreed that the General Manager's performance was overall excellent.

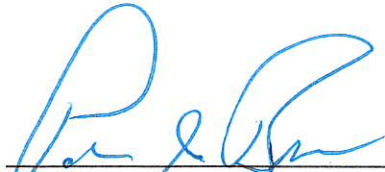
The Board then reviewed the General Manager's compensation in open session.

Upon a motion duly made by Vice President Juliussen, seconded by Director Omsted, and carried, the Board of Directors approved a 3% salary increase from \$230,330.12 to \$237,240.02 by the following vote:

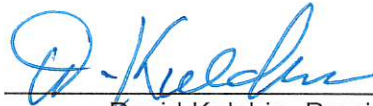
Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

**24. Adjournment**

President Kulchin adjourned the meeting at approximately 6:05 p.m.



Paul J. Bushee  
Secretary/General Manager  
(SEAL)



David Kulchin, President