

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

October 9, 2019

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, October 9, 2019 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Kulchin called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin, Juliussen, Omsted, Hanson, and Sullivan

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, District Engineer Dexter Wilson, and Field Services Specialist Ian Riffel

3. Pledge of Allegiance

Vice President Juliussen led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Omsted, seconded by Vice President Juliussen, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

6. Presentations and Awards

A. Achieve Highest Number of Consecutive Work Days Without a Lost Time Injury.

GM Bushee reported that on September 12, 2019 staff completed eight years without a lost time injury accident. This achievement meets an organizational objective under the incentive program. He noted each employee is eligible for a \$1,200 compensation award. He stated this award reflects staff's excellent attention to safety.

The Board congratulated staff for their efforts.

B. Certificate of Achievement for Excellence in Financial Reporting from The Government Finance Officers Association (GFOA).

ASM Duffey reported that the District received this award for its outstanding financial reporting associated with the District's Comprehensive Annual Financial Report (CAFR) for FY18. ASM Duffey thanked staff for their efforts with the CAFR.

C. Investment Policy Certification from The California Municipal Treasurers Association (CMTA).

ASM Duffey reported that the District received this award for recently revising the District's investment policy. He noted that this award certifies that the District's investment policy complies with the current State statues governing the investment practices of local government entities located within the State of California

The Board congratulated ASM Duffey and staff for their efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

September 11, 2019 Regular Board Meeting
October 2, 2019 Engineering Committee Meeting

8. Approval of Demands for September/October 2019

Payroll Checks numbered 21577-21619; General Checking – Checks numbered 53289-53377

9. Operations Report (A copy was included in the original October 9, 2019 Agenda)

10. Finance Report (A copy was included in the original October 9, 2019 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of September 2019.

12. Status Update on the Fiscal Year 2020 (FY20) LWD Tactics and Action Plan

Upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

EWA and COMMITTEE REPORTS

13. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting held on September 25, 2019.

Director Sullivan reported on EWA's September 25, 2019 Board meeting.

B. EWA Member Agency Manager's (MAM) - Meeting held on October 8, 2019.

GM Bushee reported on EWA's MAM October 8, 2019 meeting.

14. Committee Reports

A. Engineering Committee (EC) Meeting was held on October 2, 2019.

Director Juliussen reported that the EC reviewed the following recommendations:

- Authorize the General Manager to execute an Agreement with Pacific Sun Systems for the purchase of two (2) Portable Emergency Generators in an amount not to exceed \$157,161.99 and;
- Authorize the General Manager to execute a sole source purchase Agreement with Pacific Rim Mechanical for the purchase of a new air-cooled chiller in an amount not to exceed \$57,480.00

The EC concurred with staff to present these recommendations to the Board of Directors and they will be discussed later in the agenda.

The EC also received an update on the Batiquitos (B3) Discharge Section Replacement Project. This item was for information purposes and there was no action taken.

ACTION ITEMS

15. Award of Purchase Agreement for Two (2) Portable Emergency Generators

Authorize the General Manager to execute an agreement with Pacific Sun Systems for the purchase of two (2) Portable Emergency Generators in an amount not to exceed \$157,161.99.

FSS Stecker presented the item noting it is a tactical goal and it was reviewed by the Engineering Committee (EC) at their October 2nd meeting. He also provided background information on the District's current generators, their age and how they are beyond the 10-year replacement age. He also indicated that as of January 1, 2020 they will no longer be in compliance with San Diego County Air Pollution Control District (APCD) regulations.

FSS Stecker stated rather than rebuilding the existing generators to be in compliance, at a considerable cost, staff is requesting to purchase two new generators. He stated that in August 2019 staff conducted a request for bids and six bids were received. Following review of the bids, staff recommends the generators be purchased from Pacific Sun Systems, the lowest responsive and responsible bidder, in an amount not to exceed \$157,161.99. FSS Stecker noted that the old generators will be sold at auction.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Omsted,

and unanimously carried, the Board of Directors authorized the General Manager to execute an agreement with Pacific Sun Systems for the purchase of two (2) Portable Emergency Generators in an amount not to exceed \$157,161.99 by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

16. Award of Purchase Agreement - HVAC Rehabilitation

Authorize the General Manager to execute a sole source purchase Agreement with Pacific Rim Mechanical for the purchase of a new air-cooled chiller in an amount not to exceed \$57,480.00.

FSSpec Riffel presented the item noting it is a tactical goal and it was reviewed by the Engineering Committee (EC) at their October 2nd meeting. He also provided background information on the District's current chiller noting that it is beyond its 10-year useful life.

He stated that in February 2018 LWD staff requested quotes from three companies for maintenance services and the replacement of the equipment. Ultimately, Pacific Rim Mechanical (Pac Rim) provided the lowest quote for a new replacement chiller. In addition, Pac Rim is currently the District's HVAC repair and maintenance provider.

FSSpec Riffel also stated that since the initial bid in early 2018, the industry standard has changed with respects to how chillers are built. Instead of copper being used for the cooling coils, aluminum is now the industry standard. Therefore, the updated quote received in 2019 from Pac Rim is approximately \$6,000 less.

Following discussion, upon a motion duly made by Director Hanson, seconded by Director Sullivan, and unanimously carried, the Board of Directors authorized the General Manager to execute a sole source purchase Agreement with Pacific Rim Mechanical for the purchase of a new air-cooled chiller in an amount not to exceed \$57,480.00 by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

17. LAFCO San Diego County Consolidated Redevelopment Oversight Board Call for Ballots – 60 Day Extension

EA Baity presented the item stating that the LAFCO has extended the call for ballots for the San Diego County Consolidated Redevelopment Oversight Board since a quorum of ballots was not received by the August 30th deadline. She stated that the LAFCO Advisory Committee's Nominating Committee believes all three candidates are equally qualified and that ballots must be received by October 30th. EA Baity noted that staff has no recommendation.

Following discussion, upon a motion duly made by Director Omsted, seconded by Vice President Juliussen and unanimously carried, the Board of Directors voted for William R. (Bob) Ayres for the LAFCO San Diego County Consolidated Redevelopment Oversight Board by the following vote:

Director	Vote
President Kulchin	Yes
Vice President Juliussen	Yes
Director Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

- A. LWD Annual Holiday Luncheon is scheduled for Thursday, December 12, 2019 at The Crossings in Carlsbad.

EA Baity announced the date, time, and location of the LWD Annual Holiday Luncheon.

- B. REAL ID Act Requirements.

EA Baity presented information on the REAL ID Act Requirements.

19. Directors' Meetings and Conference Reports

- A. The CSDA Annual Conference was held September 25-28, 2019 at the Anaheim Marriott in Anaheim, CA.

Director Hanson stated the conference had great motivational speakers. She also stated that she really enjoyed the final event which celebrated CSDA's 50th anniversary.

Director Sullivan agreed with Director Hanson.

20. General Manager's Report

GM Bushee reported on the following items:

- There is no Closed Session tonight and the recycled water issue with the City of Carlsbad will be addressed at a LAFCO Special Districts Advisory Committee meeting on October 11th; and
- The District contributed \$1,000 to the CASA Education Foundation for this year

21. General Counsel's Report

GC Brechtel reported on the following items:

- Assembly Bill 1184 – California public agency email retention bill passed; and
- Accessory Dwelling Units (ADU) - Legislation on ADU size and drainage fixtures

22. Board of Directors' Comments

Vice President Juliussen thanked staff for a great job.

Director Omsted mentioned AB857 – California Public Banking Bill.

23. Closed Session

- A. Conference with Legal Counsel to discuss exposure to litigation pursuant to California Government Code Sec. 54956.9(d)(2) – City of Carlsbad Cease and Desist Notice.

There was no Closed Session.

24. Adjournment

President Kulchin adjourned the meeting at approximately 5:41 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)



David Kulchin, President