

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

September 9, 2020

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, September 9, 2020 at 5:00 p.m. via teleconference.

1. Call to Order

President Juliussen called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT:

Juliussen, Omsted, Hanson, Sullivan and Brown

DIRECTORS ABSENT:

OTHERS PRESENT:

General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, Administrative Services Supervisor Trisha Hill, District Engineer Dexter Wilson, and District resident Paul Ecke III

3. Pledge of Allegiance

Vice President Omsted led the pledge of allegiance.

4. Appointment of Director Matthew S. Brown

Upon a motion duly made by Vice President Omsted, seconded by Director Hanson, and unanimously carried, the Board of Directors appointed Mr. Matthew S. Brown to the vacant Director position by the following vote:

Director	Vote
President Juliussen	Yes
Vice President Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

5. Board of Directors Oath of Office

General Counsel Brechtel administered the oath of office to Mr. Matthew S. Brown.

President Juliussen, Vice President Omsted, and Directors Sullivan and Hanson congratulated Director Brown on his appointment.

6. General Public Comment Period

None.

7. Approval of Agenda

Upon a motion duly made by Director Hanson, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Juliussen	Yes
Vice President Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes
Director Brown	Yes

8. Presentations and Awards

None.

CONSENT CALENDAR

9. Approval of Board and Committee Minutes

Minutes of the following meetings:

August 19, 2020 Regular Board Meeting
August 25, 2020 Special Board Meeting
September 1, 2020 Special Board Meeting
September 2, 2020 Engineering Committee Meeting
September 3, Community Affairs Committee meeting

10. Approval of Demands for July/August 2020

Payroll Checks numbered 22181-22226; General Checking Checks numbered 54507-54590

11. Operations Report (A copy was included in the original September 9, 2020 Agenda)

12. Finance Report (A copy was included in the original September 9, 2020 Agenda)

13. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of August 2020.

Upon a motion duly made by Director Sullivan, seconded by Director Hanson, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Juliussen	Yes
Vice President Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes
Director Brown	Abstain

EWA and COMMITTEE REPORTS

14. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on August 26, 2020.

Director Sullivan reported on EWA's August 26, 2020 Board Meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on September 1, 2020.

TSM Morishita reported on EWA's MAM September 1, 2020 meeting.

15. Committee Reports

A. Engineering Committee (EC) Meeting was held on September 2, 2020.

Vice President Omsted reported that the EC received updates on the following projects:

- Encinitas Estates Pump Station Project;
- Orchard Wood Road Pipeline Repair Project; and
- Leucadia Pump Station Project

These items were for information purposes and there was no action taken.

B. Community Affairs Committee (CAC) Meeting was held on September 3, 2020.

Director Sullivan reported that the CAC reviewed and commented on the draft text of the 2020 Fall newsletter. The CAC directed staff to move forward with layout of the newsletter.

There was no other action taken.

ACTION ITEMS

16. Board Of Directors Committee Assignments

President Juliussen stated that after Director Kulchin's sudden passing, he appointed himself to fill the vacant committee assignment on the Community Affairs Committee (CAC). President Juliussen stated he would like to replace his assignment on the committee with Director Brown. Following discussion, President Juliussen appointed Director Brown to the CAC.

There was no other action taken.

INFORMATION ITEMS

17. Project Status Updates and Other Informational Reports

A. Encinitas Estates Pump Station Project Status.

TSM Morishita provided an update on the Encinitas Estates Pump Station Project. He presented background information and stated that the original Smith and Loveless package pump station was installed in 1974. He stated that the 2014 Pump Station Assessment Report recommended that the pump station be replaced. TSM Morishita then described the project location.

TSM Morishita stated that the project bids were due on August 18, 2020. He noted that five bids were received at a cost significantly higher than the Engineer's estimate. He stated that the two lowest bidders failed to meet the experience requirements for projects with a similar scope, project manager background and claims filed against bidder. He said that the third bidder satisfied the bid requirements.

TSM Morishita continued that due to the significantly higher bids the project team decided to reject all bids received and rebid a modified project. He then reviewed the bid modifications along with the pump station design.

Director Sullivan asked where the location of the pump station is on the property. TSM Morishita answered it is located at the southwest corner of the backyard.

Director Brown asked if the trees on the property affected the project design. TSM Morishita answered that the project will be working outside of the current fence line so no trees will need to be removed.

Director Hanson asked if the submersible pumps installed in 2007 at the Diana pump station have any issues. TSM Morishita answered that the Diana pumps do not have any issues but the pumps will be replaced soon when the pump station is upgraded.

Director Brown asked if the pumps at Diana pump station are interchangeable with the pumps at the Encinitas Estates. TSM Morishita stated that the pumps are different since they have different operating parameters.

GM Bushee explained that the pumps are not interchangeable since each pump station has different size pumps. He noted that the Encinitas Estates Pump Station Project is expected to be rebid in October with an estimate of \$1.6M to \$1.7M.

B. Flu Shot Clinic is scheduled for Thursday, September 17, 2020 from 3:00pm – 3:45pm.

EA Baity provided the date and time of the 2020 Flu Shot Clinic.

18. Directors' Meetings and Conference Reports

CSDA Local Section Virtual Quarterly Meeting was held August 20, 2020 via videoconference.

Director Sullivan stated the virtual meeting went well and the guest speaker did a great job. Director Hanson agreed with Director Sullivan.

Vice President Omsted noted that the CSDA - San Diego chapter is a very active and busy chapter.

19. General Manager's Report

GM Bushee stated he had no items to report but he would like to welcome Director Brown to the Board. He also thanked Mr. Ecke III for attending the meeting.

20. General Counsel's Report

None.

21. Board of Directors' Comments

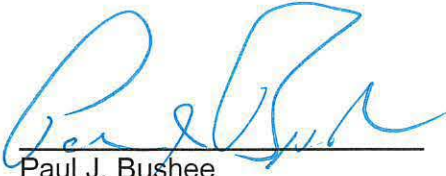
Director Hanson welcomed Director Brown.

Director Sullivan noted that the WateReuse Virtual Symposium begins next week.

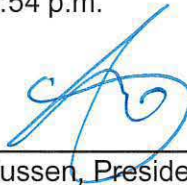
President Juliussen welcomed Director Brown to the Board and thanked Mr. Ecke III for attending the meeting.

22. Adjournment

President Juliussen adjourned the meeting at approximately 5:54 p.m.



Paul J. Byshee
Secretary/General Manager
(SEAL)



Allan Juliussen, President