

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
August 29, 2017

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held August 29, 2017 at 9:00 a.m. at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Omsted called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Omsted and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Richard Duffey, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, and Jared Criscuolo of Rising Tide Partners (RTP)

3. Public Comment

No public comment was received.

4. New Business

A. Review the final draft of the Summer 2017 newsletter.

ASsup Hill presented the final draft of the Summer 2017 newsletter. She noted RTP and staff made the changes suggested at the last CAC meeting.

ASsup Hill introduced Jared Criscuolo of RTP. Mr. Criscuolo asked the CAC for comments or suggestions on the final newsletter.

The CAC suggested a few minor edits to the newsletter. GM Bushee stated staff and RTP will make those changes.

Director Kulchin asked when the newsletter will be mailed. ASsup Hill answered the week of September 11th.

Following discussion, the CAC authorized staff and RTP to proceed with the production of the newsletter and forward the final to the Board for their review prior to printing.

B. Community Open House Event Update

ASsup Hill provided an overview of the status of the open house noting staff has been working on displays, donations, and the ordering of supplies for the event.

Mr. Criscuolo stated he is working on a press release for the event and a Facebook posting which allows people to sign up for the event through Event Brite. He also noted that he is working with the City of Encinitas to help promote the open house.

ASsup Hill stated a tour of the District facilities was given to students from Aviara Oaks Middle School yesterday. She stated staff announced the open house event to the students.

Director Kulchin asked if there will be announcements made at the open house event. ASsup Hill answered a P.A. system has been ordered for the event. She noted that ASM Duffey volunteered to be the announcer for the open house and he will be announcing the tour and prize drawing times.

This item was for information purposes only. There was no action taken.

5. Information Items

None.

6. Directors' Comments

The CAC thanked staff and Mr. Criscuolo for their work on the newsletter and the open house event.

Director Kulchin congratulated staff for winning the CASA Award in Public Outreach.

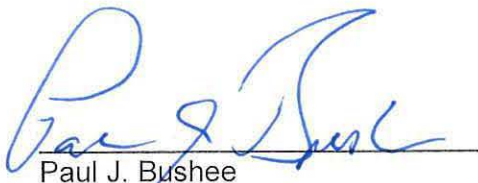
7. General Manager's Comments

GM Bushee stated staff has given four separate tours of the District facilities over the past month.

GM Bushee also stated the Administrative Specialist has given notice and she will be leaving the organization.

8. Adjournment

Chairperson Omsted adjourned the meeting at 9:27 a.m.



Paul J. Bushee
Secretary/Manager
(Seal)