

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
February 24, 2015

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Tuesday, February 24, 2015 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 9:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, and Lois Humphreys of TRG & Associates (TRG).

3. Public Comment

No public comment was received.

4. New Business

- A. Review and discuss the spring 2015 newsletter story ideas and schedule.

ASM LeMay presented the subject item and introduced Ms. Humphreys with TRG & Associations to present the newsletter story ideas and schedule.

Ms. Humphreys stated that that the cover page article will discuss how the District's operations require skilled technicians that are cross-trained in four technical areas. She noted that the article will highlight several LWD technicians and provide information on their job requirements.

She also provided a brief summary of the following other articles in the newsletter as well:

- North County Recycled Water Coalition secures a \$3.45 million grant;
- Construction Project Update on Highway 101;
- Teacher Grant Program;
- Wipes don't belong in the toilet; and
- LWD's Awards and Employee Highlights

Director Sullivan suggested that an Encina Wastewater Authority (EWA) article be included in the newsletter. GM Bushee stated that our last newsletter included a detailed article on EWA's Resources Recover program. He noted that we may not have enough space in this newsletter, but as newsletter production moves forward, we'll confirm if we can include an EWA article.

Ms. Humphreys also presented the newsletter production schedule.

Following discussion, the CAC authorized staff and TRG to proceed with articles and production schedule.

5. Information Items

None.

6. Directors' Comments

Director Omsted noted that he had asked GM Bushee to look into new uniforms for the field services technicians. GM Bushee stated that he has looked into his request and based on the results of his review, the field services technicians prefer their current uniforms.

7. General Manager's Comments

GM Bushee stated that he will be out of the office from February 25 - 27, 2015.

8. Adjournment

Chairperson Sullivan adjourned the meeting at 10:05 a.m.



Paul J. Bushee
Secretary/Manager
(Seal)