

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
February 26, 2018

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held February 26, 2018 at 2:00 p.m. at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Kulchin called the meeting to order at 2:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin and Sullivan

DIRECTORS ABSENT: None

OTHERS PRESENT: Administrative Services Manager Richard Duffey, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Jared Criscuolo and Neal Bloom of Rising Tide Partners (RTP)

3. Public Comment

No public comment was received.

4. New Business

A. Review the draft layout of the Winter 2018 Newsletter.

ASSup Hill presented an overview of the Winter 2018 draft newsletter layout. ASSup Hill noted there is a change that is currently not on the draft layout. She stated that RTP will be adding more captions to the newsletter photos.

The CAC reviewed the newsletter and suggested some additional changes. Staff and RTP stated they will make the changes.

Chairperson Kulchin asked when the newsletter will be mailed. ASSup Hill answered the week of March 12th.

Chairperson Kulchin asked how many newsletters are mailed. Mr. Criscuolo answered 23,950 newsletters.

Following discussion, the CAC authorized staff and RTP to proceed with the production of the newsletter and forward the final to the Board for their review prior to printing.

5. Information Items

Assup Hill stated that there will be a new Lego League team presentation at the March Board Meeting.

6. Directors' Comments

Chairperson Kulchin inquired about District building access and security. ASM Duffey and ASSup Hill explained the check-in procedures for visitors and the various ways different parts of the property can be accessed. Chairperson Kulchin stated he would pass on the District contact information to someone he knows that can do a building security analysis.

7. **General Manager's Comments**
None.

8. **Adjournment**
Chairperson Kulchin adjourned the meeting at 2:17 p.m.

A handwritten signature in blue ink, appearing to read "Paul J. Bushee", is written over a horizontal line.

Paul J. Bushee
Secretary/Manager
(Seal)