

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
January 12, 2017

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Thursday, January 12, 2017 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 9:37 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Richard Duffey, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity and Jared Criscuolo with Rising Tide Partners (RTP).

3. Public Comment

No public comment was received.

4. New Business

A. Review of the Winter 2017 Draft Newsletter Layout.

ASsup Hill presented the item and introduced Mr. Criscuolo of RTP to present an overview of the Winter 2017 draft newsletter layout. The CAC reviewed the newsletter and suggested some additional changes. Mr. Criscuolo noted the changes and indicated that he will return the final draft after the changes have been made.

GM Bushee stated that staff will send the revised final newsletter to the full Board for their review and comments before mailing it to the residents.

ASsup Hill stated that the Winter newsletter will be mailed the week of January 23 or the following week.

Following discussion, the CAC authorized staff and RTP to proceed with the production of the newsletter and forward the final to the Board for their review prior to printing.

5. Information Items

None.

6. Directors' Comments

Directors Sullivan and Omsted stated they liked the changes to the Winter 2017 newsletter.

Director Omsted asked if the study on the Batquitos Lagoon water quality had been completed. GM Bushee stated he would follow-up with FSSup Jeff Stecker and report back.

Director Omsted noted that today's CAC meeting is the last day of Director Sullivan's membership on the CAC as she is moving to the Human Resources Committee (HRC). Director Omsted thanked Director Sullivan for all her years of service on the CAC.

Director Sullivan thanked everyone on the CAC.

7. General Manager's Comments

GM Bushee announced that staff has been working on a video about the District and he introduced ASsup Hill to present the video.

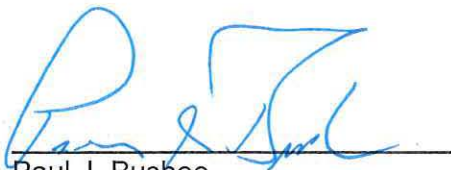
ASsup Hill stated that creating a District video is a tactical goal for FY17. She explained that the video she is about to present is a rough draft of an overview of the District. ASsup Hill reviewed some of the edits and additions that will be made to the video. She noted that the final video would be added to the District's Facebook page as well as the District website.

The CAC was pleased with the video.

Mr. Criscuolo then provided a brief update on the District's Facebook page.

8. Adjournment

Chairperson Sullivan adjourned the meeting at 10:22 a.m.



Paul J. Bushee
Secretary/Manager
(Seal)