

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
January 30, 2018

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held January 30, 2018 at 8:30 a.m. at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Kulchin called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin and Sullivan

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Richard Duffey, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, and Jared Criscuolo and Neal Bloom of Rising Tide Partners (RTP)

3. Public Comment

No public comment was received.

4. New Business

A. Review the draft text for the 2018 Winter Newsletter.

ASsup Hill presented an overview of the draft text for the 2018 Winter Newsletter. She noted that she met with ASM Duffey and GM Bushee to discuss additional edits that were suggested by GM Bushee. ASsup Hill provided a brief summary of the edits that will be made to the draft text.

The CAC agreed with staff's suggested edits.

Chairperson Kulchin asked if the full Board will review the final newsletter before printing. ASsup Hill stated the Board will receive a copy of the final newsletter for review and comments prior to printing.

Chairperson Kulchin asked if the newsletter will be mailed to residents in March. ASsup Hill answered affirmatively.

Chairperson Kulchin suggested adding the total number of Special Districts in California to the article on Special Districts. He also suggested adding instructions on how to find LWD on Facebook and how to "share" and "like" LWD Facebook postings. Staff and RTP stated they would make these changes.

President Sullivan asked if the newsletter would mention the CSDA Video Contest and the CSDA Essay Contest. ASsup Hill stated these items would be posted on LWD's Facebook page and the LWD website.

Following discussion, the CAC authorized staff and RTP to proceed with the layout of the 2018 Winter Newsletter.

The CAC scheduled a meeting to review the final newsletter prior to printing for Monday, February 26th at 2:00 p.m.

5. Information Items

None.

6. Directors' Comments

Chairperson Kulchin and President Sullivan stated they both really liked all the articles in the draft text.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Kulchin adjourned the meeting at 9:07 a.m.



Paul J. Bushee
Secretary/Manager
(Seal)