

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Community Affairs Committee Meeting  
January 9, 2018

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A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Tuesday, January 9, 2018 at 8:30 a.m. at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

**1. Call to Order**

Chairperson Omsted called the meeting to order at 8:52 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Omsted and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Richard Duffey, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Jared Criscuolo and Neal Bloom with Rising Tide Partners

**3. Public Comment**

No public comment was received.

**4. New Business**

Discussion of the 2018 Winter Newsletter Proposed Article Topics and Production Schedule.

ASSup Hill presented the subject item noting it is a fiscal year 2018 tactical goal. She then introduced Mr. Criscuolo of Rising Tide Partners (RTP). Mr. Criscuolo provided a brief summary of the following proposed newsletter article topics:

- Disaster Preparedness Plan and Special District overview;
- Open House look back;
- Schedule a tour at LWD;
- Homeowner tips;
- CIP/Construction Updates;
- Regulatory Updates;
- LWD Landscape Project;
- Call for local photographers; and
- Standout Achievements

Vice President Kulchin made some suggestions for the newsletter. These suggestions included the following:

- Adding names/captions to the photos;
- Listing the sponsors from the September Open House Event;
- Listing the number of tours or the number of people who attended tours during calendar year 2017;

- Listing where there could be traffic or road closures due to future construction projects; and
- Changing the call for local photographers into a contest with an award or cash prize to gain more interest from the community.

Vice President Kulchin and Director Omsted both agreed that the section on Regulatory Updates should be summarized to a few sentences or tied to the section on CIP/Construction Updates.

Staff and RTP agreed to make the suggested changes.

ASSup Hill then provided a brief summary of the newsletter production schedule and the next CAC meeting was scheduled for Tuesday, January 30, 2018 at 8:30 am.

Following discussion, the CAC authorized staff and RTP to proceed with the newsletter articles and the production schedule.

**5. Information Items**

None.

**6. Directors' Comments**

Director Omsted stated that this may be his last CAC meeting as he could be moving to a different committee. He noted that he has seen a lot of improvement with the newsletter during his time on the CAC. He thanked everyone for their efforts.

**7. General Manager's Comments**

None.

**8. Adjournment**

Chairperson Omsted adjourned the meeting at 9:24 a.m.



Paul J. Bushee  
Secretary/Manager  
(Seal)