

**LEUCADIA WASTEWATER DISTRICT**  
 Minutes of a Community Affairs Committee Meeting  
 June 2, 2015

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Tuesday, June 2, 2015 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Sullivan called the meeting to order at 9:32 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Service Manager Chuck LeMay, Executive Assistant Trisha Hill, Jennifer Beales and Lois Humphreys of TRG & Associates (TRG).

**3. Public Comment**

No public comment was received.

**4. New Business**

- A. Authorize the General Manager to execute Task Order No. 5 to the TRG & Associates (TRG) Public Information Services Agreement in an amount not to exceed \$34,090.

ASM LeMay presented the recommendation stating that this is the fifth year of TRG's agreement and that Task Order No. 5 will expire in March 2016.

Director Omsted asked if their contract is based on time and materials. GM Bushee confirmed that the contract is based on time and materials.

Directors Omsted and Sullivan complimented TRG's work indicating that the recent newsletter was one of the District's best newsletters. Director Sullivan asked if the newsletter was sent to our local legislatures and staff confirmed that they are not included on our mailing list.

Ms. Humphreys recommended that we add their mailing addresses to the newsletter database.

Following discussion, the CAC agreed with staff to recommend that the Board of Directors authorize the General Manager to execute Task Order No. 5 to the TRG & Associates Public Information Services Agreement in an amount not to exceed \$34,090.

Director Omsted indicated that the Directors learned more about resource recovery at their last conference. He suggested that staff include an article in the next newsletter that discusses resources recovery. Director Sullivan provided some resource recovery examples, such as, EWA's new Fats, Oil and Grease (FOG) station that will convert

FOG into energy.

Vice President Omsted also noted that the newsletter may include an article regarding the drought and the effects of reduced water usage on LWD's sewer system. He noted that this may cause problems.

GM Bushee indicated that staff can prepare a trending analysis on sewer flows.

B. Flushable Wipes Issue.

ASM LeMay presented the item indicating that during the May Board meeting, Director Kulchin commented that the District could do more public outreach efforts regarding the flushable wipes issue.

GM Bushee reviewed the District's outreach efforts relating to flushable wipes. GM Bushee stated that Ms. Humphreys had completed a proposed promotional campaign about the wipes issue. He introduced Ms. Humphreys to provide a summary of the wipes campaign.

Ms. Humphreys provided a brief summary of the proposed wipes campaign.

Following discussion, the CAC agreed that many of the items in the proposed campaign warranted further discussion. Staff agreed to schedule a future CAC meeting.

**5. Information Items**

None.

**6. Directors' Comments**

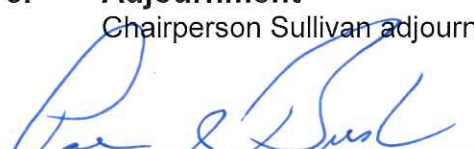
Vice President Omsted asked if the Batiquitos Lagoon Foundation could obtain EWA's effluent data. GM Bushee stated that he believes that this data is public record and that he will check with EWA staff.

**7. General Manager's Comments**

GM Bushee reported that on June 12<sup>th</sup> LWD's customers will be at the District touring the facilities.

**8. Adjournment**

Chairperson Sullivan adjourned the meeting at 10:21 a.m.

  
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Paul J. Bushee  
Secretary/Manager  
(Seal)