

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Community Affairs Committee Meeting  
February 13, 2014

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A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Thursday, February 13, 2014 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

President Sullivan called the meeting to order at 9:33 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Lois Humphreys (via teleconference) and Jennifer Beales of TRG & Associates (TRG).

**3. Public Comment**

No public comment was received.

**4. New Business**

- A. Review and discuss the spring 2014 newsletter story ideas and schedule.

ASM LeMay presented the newsletter story ideas stating that the cover page article will include an update of LWD's recent capital projects along with the new District photos. He also stated that the following topics will be included in the newsletter as well:

- Recently received District awards;
- Notification of the upcoming rate increase;
- The District's upgraded website;
- Teacher Grant update; and
- LWD's participation in North County Recycled Water Coalition Group and use of LWD's recycled water at the Omni La Costa Resort

Director Omsted suggested that instead of highlighting recent capital projects, he would like to see an article about the potential future use of indirect and/ direct potable water.

GM Bushee agreed with Director Omsted's suggestion, noting that this is a good topic since the state is currently in a drought.

Following discussion, the CAC authorized staff and TRG to proceed with Director Omsted's suggestion as the main article, as well as the other topics presented by ASM LeMay with exception of the capital project update article.

Ms. Humphreys presented the production schedule. The CAC discussed the production schedule and authorized staff and TRG to proceed with the suggested newsletter production schedule.

**6. Information Items**

A. Website Update.

EA Hill provided a status update of the website upgrade. She stated that staff is currently in the Quality Assurance phase of the project and later this afternoon staff has a meeting with BigTuna, Inc. to discuss staff's revisions to the website. She also presented the new photos that the photographer has taken for the new website.

**7. Directors' Comments**

Director Omsted stated his suggestion for LWD's potential name change to Leucadia Wastewater Resource Recovery.

**8. General Manager's Comments**

None.

**9. Adjournment**

President Sullivan adjourned the meeting at 10:24 a.m.

  
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Paul J. Bushee  
Secretary/Manager  
(Seal)