

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Community Affairs Committee Meeting
 March 10, 2014

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held March 10, 2014 at 10:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 10:36 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: GM Paul Bushee, ASM Chuck LeMay, Executive Assistant Trisha Hill, Lois Humphreys (via teleconference) and Jennifer Beales with TRG & Associates.

3. Public Comment

No public comment was received.

4. New Business

A. Review of Teacher Grant Applications.

EA Hill presented the item stating that the Teacher Grant program is a tactical goal for FY 14. She stated that eleven schools located in the District's service area were notified in December 2013 and the due date to receive applications was February 28, 2014. She added that two applications were received and they both qualify for a grant.

The CAC reviewed the teacher grant applications and agreed that both applications were qualified. The CAC agreed with staff's recommendation to forward the teacher grant applications to the Board of Directors for approval at the March Board meeting.

B. Review the draft text of the Spring 2014 Newsletter.

The CAC agreed that the draft text was well presented. Director Omsted noted a few minor changes. He also suggested including information about energy savings with direct potable reuse versus indirect potable reuse. GM Bushee noted that this will depend on how much space will be available in newsletter.

Ms. Beales suggested that graphics or a diagram of the indirect and direct potable reuse process be added to the article and that, if agreeable, she can provide samples to staff. The CAC and staff agreed with her suggestion.

ASM LeMay stated that the sewer rates may change in the Prop. 218 article, indicating that the County of San Diego requires even numbers for the total amount due.

The CAC also made a few minor comments regarding the District Awards and Website articles. Ms. Humphreys noted the changes and will revise the newsletter text.

Following discussion, the CAC directed staff to move forward with the newsletter

production.

- C. Recommend that the Board of Directors authorize the General Manager to execute a two-year extension to the TRG & Associates Professional Services Agreement for as needed public information services.

Director Omsted indicated that there is no need to change the District's public outreach services. Chairperson Sullivan agreed, noting that TRG & Associates has provided the District with the best newsletters.

Following discussion, the CAC agreed with staff to recommend that the Board of Directors authorize the General Manager to execute a two-year extension to the TRG & Associates Professional Services Agreement for as needed public information services.

Ms. Humphreys thanked the CAC for their recommendation.

5. Information Items

None.

6. Directors' Comments

Director Omsted suggested that Chairperson Sullivan report on the CAC meetings during the March 12, 2014 Board of Directors meeting. He noted that he has been reporting on the meetings for a year now. Chairperson Sullivan stated that she would report on the meetings.

7. General Manager's Comments

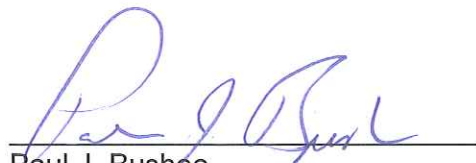
GM Bushee stated that the District received a Public Records Request from the San Diego Union Tribune last Wednesday. He stated that the Union Tribune is requesting some of his emails.

Chairperson Sullivan asked why they are requesting his emails. GM Bushee stated that they didn't give a specific reason. He added that other Special Districts in San Diego County received the request as well.

EA Hill provided a brief website update indicating that BigTuna is in the process of editing staff's recommended changes. She also stated that staff completed a brief training session last week and has begun to make minor changes to the website as well. She provided examples of the website changes that BigTuna and staff have completed. She indicated that the "go live" date of the new website is March 24, 2014.

8. Adjournment

Chairperson Sullivan adjourned the meeting at 11:26 a.m.



Paul J. Bushee
Secretary/Manager
(Seal)