

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Community Affairs Committee Meeting  
March 2, 2016

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A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Wednesday, March 2, 2016 at 10:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Sullivan called the meeting to order at 10:34 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Richard Duffey, Executive Assistant Tianne Baity, Administrative Services Supervisor Trisha Hill, and Jared Criscuolo with Rising Tide Partners

**3. Public Comment**

No public comment was received.

**4. New Business**

A. Authorize the General Manager to execute an agreement with Rising Tide Partners for as needed public information services for a period of 3 years with an option for 2 additional years.

B. Authorize the General Manager to execute Task order No. 1 to the Rising Tide Partners Public Information Services Agreement in an amount not to exceed \$14,780.

GM Bushee presented the recommendations. Following discussion, the CAC agreed with staff to present this item to the Board at its March 9, 2016 meeting for their approval.

**5. Information Items**

None.

**6. Directors' Comments**

None.

**7. General Manager's Comments**

GM Bushee stated that LWD received four submissions for the Teacher Grant Program after the CAC agenda had been emailed out. The CAC and staff agreed to hold a CAC meeting on Monday, March 7, 2016 at 9:30 a.m. to review the four Teacher Grant Program submissions.

8. **Adjournment**

Chairperson Sullivan adjourned the meeting at 11:19 a.m.



Paul J. Bushee  
Secretary/Manager  
(Seal)