

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Community Affairs Committee Meeting  
October 15, 2014

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A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Wednesday, October 15, 2014 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Sullivan called the meeting to order at 9:30 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: Administrative Service Manager Chuck LeMay, and Lois Humphreys of TRG & Associates (TRG).

**3. Public Comment**

No public comment was received.

**4. New Business**

A. Review of the Fall 2014 Draft Newsletter Layout.

ASM LeMay presented the draft layout of the 2014 spring newsletter.

The CAC suggested a few minor changes to the text. Ms. Humphreys of TRG noted the changes and indicated that she will return the final draft after those changes are made.

ASM LeMay indicated that staff will send the final newsletter to the CAC for review prior to sending it to the full Board for suggestions.

Following discussion, the CAC authorized staff and TRG to proceed with the final 2014 fall newsletter.

B. LWD's Facebook Update.

Ms. Humphreys presented a list of topics and ideas to post on Facebook as well as an Editorial Calendar of when specific posts will be scheduled for publication. She indicated that the topic ideas and calendar will ensure that LWD's Facebook page is current with information of interest to our service area residents.

The CAC reviewed the list of Facebook topics/ideas along with the proposed calendar. They authorized staff and TRG to proceed with the topics and calendar as proposed.

**5. Information Items**

None.

**6. Directors' Comments**

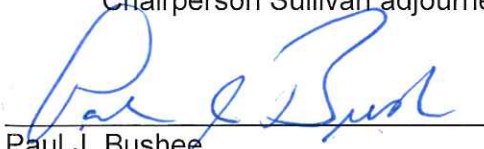
None.

**7. General Manager's Comments**

None.

**8. Adjournment**

Chairperson Sullivan adjourned the meeting at 9:47 a.m.



Paul J. Bushee  
Secretary/Manager  
(Seal)