

AGENDA

**ENGINEERING COMMITTEE MEETING
LEUCADIA WASTEWATER DISTRICT
Wednesday, October 7, 2020 – 9:00 a.m.
Via Teleconference**

Pursuant to the State of California Executive Order N-29-20, and in the interest of public health, the District is temporarily taking actions to mitigate the COVID-19 pandemic by holding meetings by teleconference. The general public may not attend this meeting at the District's office due to social distancing requirements.

Members of the public attending via teleconference will be provided with an opportunity to comment on each agenda item prior to Committee discussion.

To join this meeting via Teleconference, please dial: 1-669-900-6833

Meeting ID: 815 7130 5160

Password: 022073

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. New Business**
 - A. Authorize the General Manager to execute a sole source Purchase Order with Encinitas Ford in an amount of \$69,933.72 for the purchase of a new 2019 Ford F-450 1½-Ton pick-up truck. (Page 2-3)
- 5. Information Items**
 - A. Leucadia Pump Station Project Update (verbal)
 - B. Encinitas Pump Station Project Update (verbal)
- 6. Directors' Comments**
- 7. General Manager's Comments**
- 8. Adjournment**

MEMORANDUM

Date: October 1, 2020
To: Engineering Committee
From: Paul J. Bushee, General Manager 
Re: **Vehicle Purchase to Replace One (1) 2009 Pump Station Truck**

RECOMMENDATION:

Staff requests that the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute a sole source Purchase Order with Encinitas Ford in an amount of \$69,933.72 for the purchase of a new 2019 Ford F-450 1½-Ton pick-up truck.
2. Discuss and take other action, as appropriate.

Tactical Goal: Services / Purchase Pump Station Replacement Truck

BACKGROUND:

The Leucadia Wastewater District maintains a fleet of 14 vehicles and utilizes its Vehicle Replacement Policy for their systematic and prudent replacement. The Fiscal Year 2021 (FY 21) Budget includes funding of \$75,000 for the replacement of the District's pump station truck. The pump station truck is one of the "workhorses" of the fleet and routine transports heavy equipment and tows the District's portable generators which are just under 10,000 pounds.

The current vehicle is a 1-ton pick-up truck, is 11 years old, and has 79,269 miles. Our replacement policy stipulates that vehicles in this class are eligible for replacement at either 5 years old and 60,000 miles or 7 years old and any miles. Please note that staff does not automatically recommend replacement of its vehicles based on their age and mileage but assesses the reliability of each vehicle in order to get its maximum useful life. The current pump station vehicle has reached its useful life.

DISCUSSION:

To comply with the District's Procurement Policy, staff solicited bids for a new F-350 1-Ton Pump Station Truck from 17 San Diego, Riverside, Orange, and Los Angeles Counties Ford dealerships. Additionally, a Notice Inviting Bids was published in the San Diego Union Tribune. The bids were due on September 22, 2020. Only one bid was received as follows:

Dealership: Encinitas Ford

Bid Price: \$55,999.49

Staff reviewed the bid and determined that Encinitas Ford's bid did meet the bid specifications.

1 Year Lead Time

However, the bid specified that the anticipated delivery date for the new truck is twelve (12) months. The reason for this is that the vehicle would be ordered through a government pricing

structure and it would have to be ordered and manufactured to specifications. Staff considered this to be an extremely long lead time for a pickup truck and was concerned that the existing vehicle would not reliably operate for a year. As an alternative, staff visited three local dealerships to determine if any trucks in stock would satisfy District needs.

At Encinitas Ford, staff discovered a new 2019 F-450 1½-Ton pick-up truck that meets or exceeds the District needs and can be delivered within three (3) weeks of purchase. Additionally, the 2019 F-450 Truck has upgraded tool boxes and a higher towing capacity than the truck specified in the original sealed bid. The price of the 2019 F-450 Truck is \$69,933.72, which is almost \$14,000 or 25% more than the than F-350 vehicle that was bid.

Given the current condition of the pump station truck and the much shorter lead time for delivery, staff is recommending that the Board waive the purchasing policy requirement for bidding the vehicle and authorize staff to sole-source purchase the F-450 pick-up truck from Encinitas Ford. If the Board agrees, staff will reject the original bid from Encinitas Ford

FISCAL IMPACT:

The FY 21 Capital Acquisitions Budget includes \$75,000 for the purchase of a new pump station pick-up truck, therefore sufficient funds are available for the purchase of the recommended vehicle.

mag:PJB