

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 May 1, 2019

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held on Wednesday, May 1, 2019 at 9:00 a.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeffery Stecker; Field Services Supervisor Marvin Gonzalez; Field Services Specialist Ian Riffel; District Counsel Wayne Brechtel; and District Engineer Representative Natalie Frascchetti.

3. Public Comment

None.

4. New Business

- A. 1) Adopt Resolution No. 2315 revising Leucadia Wastewater District's Standard Specifications and Procedures for Wastewater Facility Projects.

Ms. Natalie Frascchetti presented information on the 2019 update of the District's Standard Specifications and Procedures for Wastewater Facility Projects (Standard Spec). She explained that the Standard Spec update is due to updated industry standards in the 2018 "Greenbook", Field Crew preferences and discrepancies between the 2016 Standard Spec and actual field conditions. Ms. Frascchetti stated that the major updates were on: 1) manhole lining; 2) raising manholes to grade; 3) terminal manholes; 4) lateral connections; 5) private pump stations; 6) underground structure drains; and 7) Accessory Dwelling Units. She continued that there were minor updates for clarity, grammar and consistency. Ms. Frascchetti discussed each of the major updates in detail.

After discussion, the EC concurred with staff to recommend that the Board adopt Resolution No. 2315 revising the District's Standard Specifications and Procedures for Wastewater Facility Projects.

- 2) Adopt Resolution No. 2316 delegating authority for acceptance of sewer facilities and interests in real property to the General Manager.

Field Services Specialist Ian Riffel presented staff's recommendation. He explained that in the past, the resolution adopting the Standard Spec included the General Manager's authorization to accept sewer facilities and interests in real property for the District. He continued that staff believes it is prudent to separate the General Manager's authorization into its own resolution for clarity and administrative purposes.

After discussion, the EC concurred with staff to recommend that the Board adopt Resolution No. 2316 delegating authority for acceptance of sewer facilities and interests in real property to the General Manager.

B. Adopt Ordinance No. 139 - an update of the Leucadia Wastewater District's Wastewater Ordinance.

Field Services Specialist Ian Riffel presented staff's recommendation. He continued that the update of the Standard Spec and an unpaid fine from an enforcement action were the prompts for updating the District's Wastewater Ordinance (Ordinance). He explained that the current Ordinance introduced enforcement procedures that included imposing fines for violations of the Ordinance. Field Services Specialist Riffel stated that based on a recent experience with an unpaid fine on an enforcement action it has become apparent that specific procedures are needed to address non-payment of imposed fines. He continued that the updated Ordinance added the following provisions for non-payment of fines: 1) late payment penalties; 2) unpaid fees collected on tax roll; 3) file a separate lien on the real property; and 4) petition the Superior Court.

After discussion, the EC concurred with staff to recommend that the Board adopt Ordinance No. 139, the updated District's Wastewater Ordinance.

5. Information Items

None.

6. Directors' Comments

None.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 9:54 a.m.



Paul J. Bushee,
Secretary/Manager
(Seal)