

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Human Resources Committee Meeting  
January 6, 2015

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A meeting of the Human Resources Committee (HRC) of the Leucadia Wastewater District (LWD) was held Tuesday, January 6, 2015 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Director Hanson called the meeting to order at 9:00 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Kulchin and Hanson

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, and Administrative Specialist II Tianne Baity

**3. Public Comment**

No public comment was received.

**4. New Business**

- A. Recommend that the Board of Directors adopt Resolution No. 2256 – Amending the Human Resources Policy Manual (HRPM).

ASM LeMay presented the item stating the purpose and background of the HRPM. He provided a summary of the major revisions to the HRPM.

The HRC asked questions and for clarification throughout the review of the HRPM's revisions. Directors Hanson and Kulchin suggested minor revisions to the HRPM. GM Bushee agreed with the revisions and stated staff will make the changes.

Following discussion, the HRC agreed with staff's recommendation. ASM LeMay noted that the revised redlined HRPM with the committee's changes will be included in the January Board agenda packet.

**5. Information Items**

None.

**6. Directors' Comments**

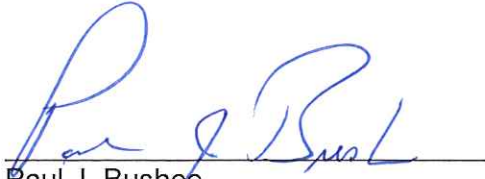
Directors Hanson and Kulchin confirmed their interview with Brent Ives on January 13, 2015.

**7. General Manager's Comments**

GM Bushee stated that Director Hanson was named Vice Chair of LAFCO's Special Districts Advisory Committee.

**8. Adjournment**

Director Hanson adjourned the meeting at 9:48 a.m.



Paul J. Bushee  
Secretary/General Manager  
(Seal)