

LEUCADIA WASTEWATER DISTRICT
Minutes of a Human Resources Committee Meeting
October 1, 2018

A meeting of the Human Resources Committee (HRC) of the Leucadia Wastewater District (LWD) was held Monday, October 1, 2018 at 1:30 p.m. at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 1:30 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: Administrative Services Manager Richard Duffey, Administrative Services Supervisor Trisha Hill, and Executive Assistant Tianne Baity

3. Public Comment

None.

4. New Business

A. Adopt Resolution No. 2303 - Amending the Human Resources Policy Manual (HRPM)

ASSup Hill presented background information on the item. She reviewed the proposed changes to the HRPM related to Accrued Vacation maximum and Accrued Sick Leave in conjunction with short term disability.

ASSup Hill also reviewed the Accrued Vacation Survey Results of other local agencies noting the average vacation accrual allowed is 371 hours.

Following discussion, the HRC agreed with staff to recommend that the Board of Directors Adopt Resolution No. 2303 – Amending the HRPM.

5. Information Items

None.

6. Directors' Comments

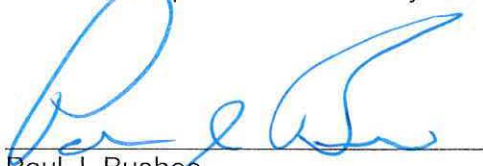
None.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Hanson adjourned the meeting at 1:45 p.m.



Paul J. Bushee
Secretary/General Manager
(Seal)