

LEUCADIA WASTEWATER DISTRICT
Minutes of a Human Resources Committee Meeting
October 6, 2020

A meeting of the Human Resources Committee (HRC) of the Leucadia Wastewater District (LWD) was held Tuesday, October 6, 2020 at 1:00 p.m. via teleconference.

1. Call to Order

Chairperson Hanson called the meeting to order at 1:02 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services
Manager Richard Duffey, Administrative Services
Supervisor Trisha Hill, and Executive Assistant Tianne Baity

3. Public Comment

None.

4. New Business

A. Adopt Resolution No. 2342 - Amending the Human Resources Policy Manual (HRPM)

ASSup Hill presented background information on the item and noted that it is a Fiscal Year 2021 Tactical Goal. She stated that the proposed changes to the HRPM are related to several California employment laws that became effective on January 1, 2020. She then summarized changes to the HRPM in the following areas:

- Section 3 - General Employment Policies;
- Section 9 - General Condition Work; and
- Section 11 - Lay-off and Re-employment

ASSup Hill also noted that minor changes were made to improve clarity and correct grammatical spelling and format inconsistencies.

Following discussion, the HRC agreed with staff to recommend that the Board of Directors Adopt Resolution No. 2342 – Amending the HRPM.

5. Information Items

None.

6. Directors' Comments

None.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Hanson adjourned the meeting at 1:14 p.m.



Paul J. Bushee
Secretary/General Manager
(Seal)