

LEUCADIA WASTEWATER DISTRICT

Minutes of a Special Board Meeting

Wednesday, February 18, 2015

A special meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, February 18, 2015 at 9:00 a.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Juliussen called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen, Omsted, Hanson, Sullivan, and Kulchin
DIRECTORS ABSENT: None.
OTHERS PRESENT: General Manager (GM) Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Executive Assistant Trisha Hill, Superintendent Jeff Stecker, CPA Richard Duffey, District Engineer Steve Deering, and Brent Ives with BHI Management Consulting.

3. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Omsted, and carried, the Board of Directors approved the agenda.

4. Public Comment

No public comment was received.

5. Strategic Planning Workshop

A. Board Role Overview

GM Bushee thanked everyone for attending the strategic planning session and noted the importance of the training. He provided an outline of the discussion topics and then he introduced Brent Ives with BHI Management Consulting to facilitate the meeting.

Mr. Ives presented the first topic of the session regarding Board member's roles. He defined a Board member's role and what is expected of them. In addition, he provided examples and comparisons of how other Board's operate at various agencies.

He asked the Board what outcomes/deliverables they expected to receive from the session. The Board provided their input on their expectations.

B. Board Code of Conduct Review

Mr. Ives presented the Board's Code of Conduct. The Board members and Mr. Ives discussed each conduct listed in the Board's Code of Conduct and confirmed that each one is current and no revisions are necessary.

After their discussion, Mr. Ives called for a 15 minute break.

C. Strategic Plan Review

1) Strategic Linkages

Mr. Ives facilitated the discussion about the importance of the District's four strategies listed in the Board's Strategic Plan, noting that the tactical goals should coincide with them, along with linking them to the District's Mission and Vision.

The Board and staff discussed these strategies, along with types of internal and external trends that may guide or affect the strategies.

2) Mission/Vision Review

Mr. Ives facilitated the review of the District's Mission and Vision with the Board and staff.

Following a lengthy discussion, the Board directed staff to add an agenda item at the next Board meeting to review the District's Mission and Vision statements.

Mr. Ives called for a lunch break.

D. Strategies Review

Mr. Ives presented the Strategic Plan's 2013 Situational Analysis and asked the Board to confirm if the information is current. The Board discussed the topic and indicated that the District is now in replacement mode versus growth. They also discussed how a pro-longed drought may affect the District's operations.

E. Trends – Recycled Water Program – Decision Point

Mr. Ives presented the Strategic Plan's 2013 Trends and Assumptions. The Board of Directors agreed to remove the following trends from the list and revise one of the assumptions:

Trends - Remove

- "Politicizing of special districts elections"

Assumptions - Revise

- Update "Providing mutual aid whenever needed"

F. Linkages of Trends to Strategy

GM Bushee provided an overview of the District's participation in the North County Recycled Water Group Coalition. He stated the purpose of the group and the program's history. He also provided up-to-date costs that the District has invested into the program, noting that the District would receive some reimbursement from the secured state grants.

He also discussed the pros and cons of continuing to participate in the group.

The Board discussed the issue of continuing to participate in the group. Following discussion, the Board agreed that the District should continue to participate in the group; however, each year staff will evaluate the group's efforts with the Federal Grant process.

G. Agreements on Strategies Forward

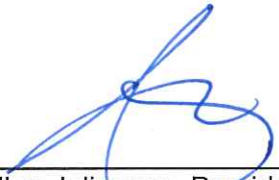
Mr. Ives provided a brief re-cap of the session, noting that staff will follow up with an agenda item to discuss the District's Mission/Vision Statements and to discuss storm water issues.

6. Adjournment

President Juliussen adjourned the meeting at 2:52 p.m.



Paul J. Bushee
Secretary/General Manager (SEAL)



Allan Juliussen, President