

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Special Board Meeting
 August 25, 2020

A special meeting of the Board of Directors of Leucadia Wastewater District (LWD) was held Tuesday, August 25, 2020 at 10:00 a.m. via teleconference.

1. Call to Order

President Juliussen called the meeting to order at 10:04 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen, Omsted, Hanson, and Sullivan
 DIRECTORS ABSENT: None
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Technical Services Manager Robin Morishita, Executive Assistant Tianne Baity, Field Services Superintendent Jeff Stecker, Administrative Services Supervisor Trisha Hill, District Engineer Dexter Wilson, and Field Services Specialist Ian Riffel

3. Pledge of Allegiance

Vice President Omsted led the Pledge of Allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Hanson, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Juliussen	Yes
Vice President Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

6. Board Vacancy

Review letters of interest from candidates applying for the Director vacancy position.

GM Bushee presented this item and noted that LWD received letters of interest from ten candidates. He stated that nine of the candidates met the submittal deadline and one candidate submitted a letter of interest after the deadline.

GM Bushee explained that the Board has three options regarding the applicants: 1) make a selection based on the applications submitted; 2) interview a shortlist of the candidates; or 3) interview all of the candidates. He then reviewed some guidelines and ground rules for moving forward with the public meeting. GM Bushee then turned the meeting over to President Juliussen.

President Juliussen stated that although the candidate was qualified, the late submittal should not be considered. Following discussion, the Board reached consensus to not include the late submittal in the recruitment process.

GM Bushee stated that all candidates reside within the District and staff confirmed with the Registrar of Voters (ROV) that each candidate is a registered voter. However, the ROV stated Mr. Alexander Jolly is not a registered voter at the address he provided the District.

The Board then discussed the remaining candidates and the selection process. They all agreed that the candidates were strong and qualified. After a lengthy discussion the Board agreed to narrow the interview list from nine candidates to six candidates.

Following discussion, upon a motion duly made by Director Hanson, seconded by Vice President Omsted, and unanimously carried the Board of Directors decided to interview Mr. Rolando Saldana, Mr. Paul Ecke III, Mr. Tom Applegate, Mr. Robert Prohaska, Mr. Sachin Chawla, and Mr. Matthew Brown at the September 1, 2020 Special Board Meeting by the following vote:

Director	Vote
President Juliussen	Yes
Vice President Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

7. Director Vacancy Interview Questions

Review draft interview questions for Director vacancy.

GM Bushee presented the item. He stated that staff has developed eight draft questions and these are for the Board's consideration. He noted that the Board has the option of using these draft questions, modifying them, or removing them and adding new ones.

Following discussion, the Board reached consensus on four interview questions with a fifth open ended question.

Vice President Omsted asked if the Board could have a copy of the finalized questions before the interviews. GM Bushee answered affirmatively.

The Board directed staff to arrange the interview times for the September 1st Special Board Meeting.

8. Adjournment

President Juliussen adjourned the meeting at 11:02 a.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)



Allan Juliussen, President